

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 13 OF 23/24

**APPOINTMENT OF A LAND SURVEY PRACTICE TO UNDERTAKE THE FRAMING OF A
GENERAL PLAN AND SURVEYOR GENERAL APPROVAL PROCESS FOR 30 ERVEN AND
THE CREATION OF REGISTERED TITLES**

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced service providers to undertake the framing of a General Plan comprising 30 erven and creation of registered titles for various municipal properties.

Tender documents will be made available to tenderers from **12h00 on Monday, 30 October 2023**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTenders Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R 719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Noncedo Gansa (GEVDI) on direct Cell No. 073 426 1921 or e-mail address noncedo.gansa@msunduzi.gov.za.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 13 of 23/24**" and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Friday, 01 December 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Description of Functionality Criteria	Maximum Points
1	Experience of Key Personnel	30 Points

2	Relevant and Associated Work	70 Points
Total Functionality Points		100 Points
Minimum Threshold		75% (75 Points)

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goal	Description	Points
Ownership	Black Owned Enterprise (BOE) with at least 51% South African black ownership and/or more 51% management control by South African black people	10 points
Reconstruction and Development Programme	A land survey practice that is located within uMgungundlovu District for the rendering of the required services	5 points
	A land survey practice that is located within KwaZulu Natal for the rendering of the required services	5 points
Evidence: All Prospective bidders must submit/ attach a full Central Supplier Database (CSD) Report to claim points,		
Total		20 points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L. H. MAPHOLOBA (MUNICIPAL MANAGER)