

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 20 OF 22/23

**THE APPOINTMENT OF 5 TOP SCORING SMALL, MEDIUM AND MICRO ENTERPRISES
INTO A PANEL TO PROVIDE GRASS CUTTING AND MAINTANANCE SERVICES FOR THE
MSUNDUZI MUNICIPAL FACILITIES IN SUPPORT OF LOCAL ECONOMIC DEVELOPMENT**

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced service providers to provide grass cutting and maintenance services at Development Services facilities, for a period of three (3) years.

Tender documents will be made available to tenderers from 14h00 on **Monday, 29 August 2022**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Mthobisi Khumalo / Simtholile Myeni (Development Services Sub-Unit) on direct Telephone No. 033 – 392 2493 / 2842 or e-mail address mthobisi.khumalo@msunduzi.gov.za / simtholile.myeni@msunduzi.gov.za.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “Contract No. SCM 20 OF 22/23” and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Friday, 30 September 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Company Experience	5
2.	Tools of Trade	12
Total Functionality Points		17
Threshold to Qualify for Stage Two		70% (11.9 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MRS N. M. NGCOBO (ACTING CITY MANAGER)