

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 20 OF 24/25

APPOINTMENT OF A CIVIL ENGINEERING CONSULTING FIRM THAT WILL PROVIDE THE BUILT ENVIRONMENT PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF EMATSHENI INFORMAL TRADING PROJECT

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced civil engineering firms that will provide the above-mentioned works.

Tender documents will be made available to tenderers from **12h00 on Friday, 20 September 2024.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R758.77 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

A non-compulsory Tender Briefing Meeting will be held at 10h00 on 30 September 2024, at the SCM Boardroom, 333 Church Street, AS Chetty Building, 5th Floor, Pietermaritzburg, 3201.

For any technical related enquiries, please contact Phindile Zondi (Economic Planning and Infrastructure) on direct Telephone No. 033 392 8682 or e-mail address **phindile.zondi@msunduzi.gov.za**

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address **vuyani.msimang@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “**SCM 20 OF 24/25**” and the **Contract Description** must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00 on Monday, 07 October 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
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1.	Experience of the Consultants firm (Multiple Storey Structural Buildings)	40 Points
2.	Experience of the Project Manager (Multiple storey Structural Buildings)	40 Points
Total Functionality Points		80 Points
Minimum Threshold to Qualify for Stage Two		80% (60 Points)

The allocation of Preference Points will be according to the following Specific Goals:

SPECIFIC GOALS	MAXIMUM POINTS
Race-Enterprise with at least 50% Black owned	5
Gender-50% Women Owned Company	5
Locality – within Msunduzi	10
TOTAL PREFERENCE POINTS	20
VERIFICATION METHOD: COMPLETE CENTRAL SUPPLIER DATABASE (CSD) REPORT	

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MRS. NM NGCOBO (ACTING MUNICIPAL MANAGER)