

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 26 OF 18/19

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO RENDER FORENSIC INVESTIGATIONS, PROVIDE COMPUTER AND SECURITY FORENSIC INVESTIGATIONS, QUESTIONED DOCUMENT HANDWRITING AND FINGERPRINT EXPERT, POLYGRAPHY TESTS AND OTHER RELATED PROFESSIONAL SERVICES AND TO ASSIST WITH THE PROVISION OF SUCH SERVICES TO THE INTERNAL AUDIT UNIT AS PER AD-HOC FORENSIC INVESTIGATIONS IN MSUNDUZI MUNICIPALITY AND ITS ENTITIES AS AND WHEN THE NEED ARISES

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from qualified and experienced forensic investigation professional Service Providers to assist the Municipality's Internal Audit Unit in the provision of forensic investigation services as and when the need arises.

Tender documents will be made available to tenderers from **12h00 on Monday, 26 November 2018.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R512.90 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Tuesday, 11 December 2018.**

For any technical related enquiries, please contact Mr P. J. Mahlaba (Chief Audit Executive: Internal Audit Unit) on direct Telephone No. 033 – 392 2883 or e-mail address **petrus.mahlaba@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A compulsory Tender Briefing Meeting will be held on Wednesday, 12 December 2018, in the Auditorium, 1st Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg, commencing promptly at 10h30. Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a complete tender document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered. Only one representative per Company or Consortium will be allowed to attend the above meeting. No person will be allowed to represent more than one Company at the meeting.

Tenders contained in sealed envelopes and marked with “**Contract No. SCM 26 of 18/19**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00** on **Monday, 14 January 2019**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MS NELISIWE NGCOBO (ACTING CITY MANAGER)