

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 34 OF 20/21

**SUPPLY, INSTALLATION AND MAINTENANCE OF IMPRO ACCESS CONTROL,
BIOMETRIC SYSTEM AND CCTV CAMERAS**

TENDER NOTICE

The Msunduzi Municipality hereby invites service providers to supply, delivery, Installation, maintenance and configuration of existing Impro Access control, Biometric system, CCTV cameras, Door Controllers, Turnstiles and Vehicle booms in all Council owned Buildings.

Tender documents will be made available to tenderers from **12h00 on Friday, 04 December 2020**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R568.10 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).

A compulsory Tender Briefing Meeting will be held on **Thursday, 21 January 2021**, in the **ICT Boardroom, 2nd Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a complete tender document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** Only one representative per Company or Consortium will be allowed to attend the above meeting.

Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with “Contract No. SCM 34 OF 20/21” with the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on 09 February 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
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1	Number of Impro Access Control system Projects successfully completed	20
2	Proof of successfully executed supply, Installation and maintain of a CCTV camera system projects within the past years	20
3	Number of Years the company in existence	20
Total Functionality Points		60 Points
Threshold to Qualify for Stage Two		(45 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M KHATHIDE (CITY MANAGER)