

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 37 OF 18/19

**MAINTENANCE AND SUPPORT FOR ALCATEL OMNIPCX ENTERPRISE PABX, HEAT
CALL LOGGING SOFTWARE & SUPPLY OF COMPATIBLE PHONES**

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced service providers to provide maintenance and support of the existing PABX, Heat Call Logging Software and supply of compatible phones in Msunduzi Municipality.

Tender documents will be made available to tenderers from **12h00 on Thursday, 11 April 2019**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R171.35 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

A compulsory Tender Briefing Meeting will be held on **Wednesday, 24 April 2019**, in the **ICT Boardroom, 2nd Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a complete tender document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** Only one representative per Company or Consortium will be allowed to attend the above meeting.

For any technical related enquiries, please contact Lumumba Jijani, Corporate Services: ICT on direct Telephone No. 033 – 392 2616 or e-mail address lumumba.jijani@msunduzi.gov.za. For any procurement related enquiries, please contact Phiwe Mthlane (SCMU) on direct Telephone No. 033 – 392 2486 or e-mail address phiwe.mthlane@msunduzi.gov.za.

Tenders contained in sealed envelopes and marked with “**Contract No. SCM 37 of 18/19**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Monday, 13 May 2019**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

No.	Evaluation Criteria	Maximum Points
1	Experience of similar maintenance and support in Alcatel PABX	10 Points
2	Number of projects undertaken within similar project	10 Points

3	Experience: Number of years of experience of Engineer	10 Points
Total Functionality Points		30 Points
Threshold to Qualify for Stage Two		60% (18 Points)

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MS NELISIWE NGCOBO (ACTING CITY MANAGER)