

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 40 of 19/20

PROVISION OF A PANEL OF AD-HOC PROFESSIONAL ARCHITECTURAL SERVICES
TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced for appointment of a panel of Professional Architectural Companies on an “as and when” required basis in terms of **Section 1. Section 2** also requires the appointment of Architects on an “as and when” required basis from Professional Architectural Companies specializing in Heritage/Listed Buildings.

Tender documents will be made available to tenderers from **12h00 on Thursday, 18 June 2020**.

Tender documents can be downloaded and printed at the tenderer’s cost from the National Treasury eTender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R512.90 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Nosipho Mngadi (Buildings and Facilities Unit) on direct Telephone No. 033 – 392 2614 or e-mail address nosipho.mngadi@msunduzi.gov.za. For any procurement related enquiries, please contact Phiwe Mthlane (SCMU) on direct Telephone No. 033 – 392 2486 or e-mail address phiwe.mthlane@msunduzi.gov.za.

Tenders contained in sealed envelopes and marked with “**Contract No. SCM 40 of 19/20**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Monday, 20 July 2020**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

SECTION ONE – NORMAL ARCHITECTURAL SERVICES

No.	Evaluation Criteria	Maximum Points
1	Number of Architectural projects completed by architectural company	20 Points
2	Number of Years Company listed under SACAP database	20 Points
3	Prof Architect (Experience of Professional Registered Architect within permanent employ of the company)	20 Points
4	Permanent qualified technical staff. Company structure/organogram must be submitted	20 Points

Total Functionality Points	80 Points
Threshold to Qualify for Stage Two	75% (60 Points)

SECTION TWO – HERITAGE STRUCTURE SERVICES

No.	Evaluation Criteria	Maximum Points
1	Number of AMAFA/Heritage projects completed	20 Points
2	Age of structures consulted on previously	20 Points
3	Project Leader/ Architect must be registered under the Amafa KwaZulu Natali Database as a heritage consultant	20 Points
Total Functionality Points		60 Points
Threshold to Qualify for Stage Two		75% (45 Points)

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR. M.P KHATHIDE: CITY MANAGER