**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 56 OF 22/23**

**SUPPLY AND DELIVERY OF DESKTOPS, LAPTOPS AND COMPUTER PERIPHERALS**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced service providers to Supply and Delivery of Desktops, Laptops and Computer Peripherals.

Tender documents will be made available to tenderers from 14h00 on **Monday, 08 May 2023.** Tender documents can be downloaded and printed at the tenderer’s cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za)

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact **Nompilo Mthimkhulu** (Information and Communications Technology Unit) on direct Telephone No. 033 – 392 2892 or e-mail address nompilo.mthimkhulu@msunduzi.gov.za

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address vuyani.msimang@msunduzi.gov.za.

**Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with** **“Contract No. SCM 56 OF 22/23”** with the Contract Descriptionmust be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **Friday, 09 June 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria**: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality’s Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

|  |  |  |
| --- | --- | --- |
| **No.** | **Evaluation Criteria** | **Maximum Points** |
| 1. | Number of Projects in Value | 20 |
| 2. | Reference Letters | 10 |
| **Total Functionality Points** | **30** |
| **Threshold to Qualify for Stage Two** | **(20 Points)** |

The allocation of Preference Points will be according to the following Specific Goals:

|  |  |  |
| --- | --- | --- |
| **Specific Goals** | **Description** | **Maximum Points** |
| Black Owned Enterprise | ≥ 51 % Black Owned Enterprise or 51% management control by South African black people. | 5 |
| Business Enterprise Owned by Women | ≥ 51 % Women Owned Enterprise and Controlled by one or more women or 51% Management Control by one or more women | 5 |
| Business Enterprise Owned by Disabled Persons | ≥ 51 % Disabled Ownership or 51% Management Control by Disabled Persons | 5 |
| Location of Enterprise | Place or Structure occupied by Enterprise to run its operations within Msunduzi Municipality jurisdiction | 5 |
| **Total Preference Points (Specific Goals)** | **20** |

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L. H. MAPHOLOBA (CITY MANAGER)**