

THE MSUNDUZI MUNICIPALITY

SUPPLIES AND SERVICES CONTRACT No 13 OF 2021

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF
PAUPER BURIAL SERVICES (PUBLIC HEALTH & INDIGENT FUNERAL)**

TENDER NOTICE

The Msunduzi Municipality hereby invites service providers for the appointment of a panel for the provision of pauper burial services for a period of three (3) years on an adhoc basis.

Tender documents will be made available to tenderers from **14h00 on Tuesday, 05 May 2021**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R568.10(including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).**

For technical enquiries regarding the scope of works, please contact **Malinda Naidoo** on either **Tel 033 392 2535** or e-mail: **malinda.naidoo@msunduzi.gov.za**.

For Supply Chain Management related information, please contact **Phiwe Mthlane** on either **Tel. No. 033 - 392 2486** or e-mail: **phiwe.mthlane@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with “Contract No. SS 13 of 2021” with the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on 31 May 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1.	Service Providers' previous experience on the supply of burial services	20 Points

2.	Capacity of Service Provider (Mortuary Facilities)	20 Points
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Total Functionality Points	40 Points
Threshold to Qualify for Stage Two	(20 Points) 50%

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M KHATHIDE (CITY MANAGER)