

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

SUPPLY AND SERVICES CONTRACT No. 23 OF 2020

APPOINTMENT OF PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES TO THE MSUNDUZI MUNICIPALITY

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the above works. ***Only Service Providers who are registered with the Private Security Industry Regulatory Authority (PSIRA) will be considered for appointment.***

Tender documents will be made available to tenderers from **12h00 on Thursday, 25 June 2020**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R905.05 (Including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Msunduzi Municipality).

For queries or questions, regarding this tender must be forwarded to vuyani.msimang@msunduzi.gov.za, consolidated response will published on Msunduzi website. "Note that no queries will be attended in the last seven (7) calendar days before tender closing"

Tenders contained in sealed envelopes and marked with "**Supply and Services Contract No. 23 of 2020**" and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 29 July 2020**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

Item	Functionality / Technical Criteria Description	Max Points
	<p>A. <u>Bank Grading (Financial Capacity)</u></p>	<p>(10)</p>
	<p>B. <u>Resources:</u></p> <p>1. <u>Number of vehicles currently owned or leased in the name of the Service Provider.</u></p> <p>2. <u>Number of registered Security Officers that will be available for the provision of the services, for purposes of this contract, and that are in the employment of the Service Provider at the time of submitting the Tender. (MAX Points = 10)</u></p> <p>3. <u>Number of Grade B Supervisors, in the employ of the Bidder, at the time of submitting the bid: (MAX = 10 Points)</u></p> <p>4. <u>Number of Qualifying (Grade-A) VIP Protection personnel, in the employ of the Bidder, at the time of submitting the Bid (MAX = 10 Points)</u></p>	<p>(40)</p> <p>10</p> <p>10</p> <p>10</p> <p>10</p>

	C. <u>Experience levels:</u>	(50)
	1. Of Service Provider:	
	(a) Number of security contracts concluded (or number of terms in the case of renewing the same contract) and successfully carried out with Organs of State in the past 10 years.	10
	(b) Years of experience of the Bidder in the Security Industry.	10
	(c) Number of security contracts whereby 300 or more personnel, had been utilized by the Service Provider, in respect of each security contract.	10
	2. <u>Average Years of Experience of Grade B Supervisors to be utilized for purposes of this contract.</u>	10
	3. <u>Average Years of Experience in the security industry, Of Directors/Managing Partners/Members/Sole Proprietors.</u>	10
	Total Functionality Points:	100
	Threshold to Qualify for Stage Two	70% (70 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M. P. KHATHIDE (CITY MANAGER)