

## **THE MSUNDUZI MUNICIPALITY**

### **SUPPLY AND SERVICES CONTRACT No. 29 OF 2024 – SECTION A**

#### **APPOINTMENT OF A SERVICE PROVIDER FOR THE NEW INSTALLATION, MAINTENANCE AND REFURBISHMENT TO MECHANICAL EQUIPMENT FOR THE MSUNDUZI MUNICIPALITY – CBD AREA**

### **TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the new installation, maintenance and refurbishment of mechanical equipment for the Msunduzi Municipality – CBD Area.

**Only Contractors registered with the Construction Industry Development Board (CIDB) with a Contractor Grading of 1ME, or higher, shall be eligible to submit tenders.**

Tender documents will be made available to tenderers from **12h00 on Monday, 29 January 2024.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Ntuthuko Phungula (Buildings Sub-Unit) on direct Telephone No. 033 – 392 2170 or e-mail address **[ntuthuko.phungula@msunduzi.gov.za](mailto:ntuthuko.phungula@msunduzi.gov.za)**.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address **[vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za)**.

A non-compulsory **Tender Briefing Meeting** will be held on **Tuesday, 13 February 2024**, in the **EXCO Boardroom, 4<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing at **10h00**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Supply and Services Contract No. 29 of 2024 – Section A**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Friday, 1 March 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Number of successfully completed projects/contracts related to installation/refurbishment/modification and/or maintenance of air-conditioning, refrigeration, ventilation, and associated plants.	20 Points
2.	Total number of years that the Contract Manager have in terms of similar work or experience in terms of maintenance of air-conditioning, refrigeration, ventilation and associated plants: Post qualification.	20 Points
3.	Total number of Bakkie Vehicles owned by the Service Provider.	15 Points
<b>Total Functionality Points</b>		<b>55 Points</b>
<b>Minimum Threshold</b>		<b>82% (45 Points)</b>

The allocation of Preference Points will be according to the following Specific Goals:

No.	Specific Goal	Description	Points
1.	Locality	Within Msunduzi Municipality.	10
2.	Race	At least 51% owned by Black persons.	5
3.	Gender	At least 20% owned by women.	5
<b>Total Preference Points (Specific Goals)</b>			<b>20</b>

Tenderers are to submit a full copy of the Service Provider's CSD Report to claim the above described Specific Goals Preference Points.

Tenderers The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L. H. MAPHOLOBA (MUNICIPAL MANAGER)**