

THE MSUNDUZI MUNICIPALITY

SUPPLY AND SERVICES CONTRACT No. SS 6 OF 2024 - SECTION 6

APPOINTMENT OF SERVICE PROVIDER TO PROVIDE CLEANING SERVICES AT MKONDENI MARKET, TOURISM HUB AND PIETERMARITZBURG AIRPORT

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers to provide Cleaning Services at Mkondeni Market, Tourism Hub and Pietermaritzburg Airport for a period of three years.

Tender documents will be made available to tenderers from **12h00 on Monday, 25 March 2024**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Siyabonga Khumalo (City Entities – Mkondeni Market) on direct Telephone No. 033 – 392 2146 or e-mail address **siyabonga.khumalo@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address **vuyani.msimang@msunduzi.gov.za**.

A non-compulsory **Tender Briefing Meeting** will be held on **Tuesday, 9 April 2024**, in the **Municipal Market Boardroom, 1 Market Road, Mkondeni Pietermaritzburg 3201**, commencing at **10h00**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with **“Supply and Services Contract No. 6 of 2024 – Section 6”** and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 24 April 2024**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Company Experience in the Cleaning Services	15
2.	Number of Cleaning Projects	15
Total Functionality Points		30 Points
Minimum Threshold		70% (21 Points)

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goal	Description	Points
Location of a Business Enterprise	A Place or structure occupied by a Firm or Enterprise to run its operations. This includes any structure or establishment used in conducting a business within the Msunduzi Municipality jurisdiction.	10
Business Enterprise Owned by Women	With at least 51 % Women Ownership and or more than 51% Management Control by Women	5
Business Enterprise Owned by Youth	A Business Enterprise with at least 51 % Owned by Youth African Citizens between the ages of 18 and 35.	5
Total Preference Points (Specific Goals)		20

Tenderers The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SN HLELA (ACTING MUNICIPAL MANAGER)