

**THE MSUNDUZI MUNICIPALITY**

**SUPPLY AND SERVICES CONTRACT No. SS 6 OF 2025 - SECTION 2 - A**

**APPOINTMENT OF SERVICE PROVIDER TO PROVIDE CLEANING SERVICES AT THE  
GREATER EDENDALE VULINDLELA DEVELOPMENT INITIATIVE (GEVDI)**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced Service Providers to provide Cleaning Services at Greater Edendale and Vulindlela Initiative Offices including surrounding areas for a period of three years.

Tender documents will be made available to tenderers from **12h00 on Monday, 24 February 2025**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R758.77 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Gugu Mkhize (GEVDI) on direct Telephone No. 074 547 2012 or e-mail address **[gugu.mkhize@msunduzi.gov.za](mailto:gugu.mkhize@msunduzi.gov.za)**.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address **[vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za)**.

A non-compulsory **Tender Briefing Meeting** will be held on **Thursday, 6 March 2025, at GEVDI offices, Corner of FJ Sithole & Southerland road, Pietermaritzburg 3201**, commencing at **10h00**.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with **“Supply and Services Contract No. 6 of 2025 – Section 2A”** and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00 on Wednesday, 26 March 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Company Experience in Providing Cleaning Services	20
<b>Total Functionality Points</b>		<b>20 Points</b>
<b>Minimum Threshold</b>		<b>70% (14 Points)</b>

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goal	Description	Points
Location of a Business Enterprise	This includes any structure or establishment used in conducting a business within the Msunduzi Municipality jurisdiction.	10
Black Owned Enterprise (BOE)	Black Owned Enterprise (BOE)" in this context refers to a "black-owned enterprise" with at least 51% South African black ownership and/or more than 51% management control by South African black people	5
Business Enterprise Owned by Women	A woman-owned business that is at least fifty-one percent ( <b>51%</b> ) owned and controlled by one (1) or more women and whose management and daily business operations are under the control of one (1) or more women.	2,5
Business Enterprise Owned by Youth	A Business Enterprise with at least 51 % Owned by Youth African Citizens between the ages of 18 and 35.	2,5
<b>Total Preference Points (Specific Goals)</b>		<b>20</b>

Tenderers The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**NM NGCOBO (ACTING MUNICIPAL MANAGER)**