

THE MSUNDUZI MUNICIPALITY

SUPPLY AND SERVICES CONTRACT No. E48 OF 2021

SUPPLY, DELIVERY, MAINTENANCE AND CALIBRATION OF TEST INSTRUMENTS FOR THE MSUNDUZI MUNICIPALITY NETWORK

TENDER NOTICE

Tenders are hereby invited from suitably experienced Service Providers for the supply, delivery, maintenance and calibration of test instruments for the Msunduzi Municipality network.

Interested tenderers are required to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website www.msunduzi.gov.za in the Tenders Folder / Database Forms. The registration period will begin from **Monday, 06 December 2021** and end at the close of business on **Friday, 21 January 2022**. **The Bidder Registration Form must be completed and e-mailed to vinay.mohanlal@msunduzi.gov.za. Tenderers who fail to register within the above registration period will not be eligible to submit a tender document.**

The Msunduzi Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Publication Portal and Municipal website. Tender documents will only be e-mailed to potential tenderers that have timeously submitted their Bidder Registration Forms as per the above stated timeframe.

For any technical related enquiries, please contact Phindile Memela (Electricity Sub-Unit) on direct Telephone No. 033 – 392 5049 or e-mail address phindile.memela@msunduzi.gov.za or alternatively Nkosikhona Zondi (Electricity Sub-Unit) on direct Telephone No. 033 – 392 5047 or e-mail address nkosikhona.zondi@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2852 or e-mail address vinay.mohanlal@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Supply and Services Contract No. E48 of 2021**” and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Monday, 07 February 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Previous Experience of the Tenderer	25
2.	Company's Registration	10
3.	SANAS/SABS/SANS Certificate Accreditation	10
Total Functionality Points		45
Minimum Threshold to Qualify for Stage Two		30

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

M. P. KHATHIDE (CITY MANAGER)