**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 18 OF 23/24**

**APPOINTMENT OF AN ENVIRONMENTAL CONSULTANT TO UNDERTAKE THE DETAILED FLOOD RISK AND VULNERABILITY ASSESSMENT OF MSUNDUZI MUNICIPALITY**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Tenderers for the above works.

Tender documents will be made available to tenderers from **12h00** **on** **Friday, 17 November 2023.** Tender documents can be downloaded and printed at the Tenderer’s cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R719.22 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact Ms. Thandolwethu Hlela (Environmental Scientist) on either 033-392 3243 or e-mail address thandolwethu.hlela@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address [vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za).

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the **“CONTRACT No.”** and **“CONTRACT DESCRIPTION”**, must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 19 December 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Evaluation Criteria –** Tenderers meeting the Mandatory Requirements shall thenbe evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality’s Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:

|  |  |  |
| --- | --- | --- |
| **Item** | **Functionality Criteria** | **Max points Awarded** |
| 1 | Relevant work experience | 30 |
| 2 | Similar Projects Completed | 30 |
| **Total No. of Points Awarded** | | **60** |
| **Minimum Threshold To Qualify For Stage 2** | | **65% or 39 Points** |

The allocation of Preference Points will be according to the following Specific Goals:

|  |  |
| --- | --- |
| **Specific goals** | **Scoring** |
| Enterprise That Is 51% Black Owned | 20/20 |
| Enterprise Which Is 30% - %50% Black Owned | 10/20 |
| Enterprise that is 10% - 29% black owned | 5/20 |

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR L MAPHOLOBA (MUNICIPAL MANAGER)**