

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 45 OF 22/23

APPOINTMENT OF AN ACCREDITED VERIFICATION AGENCY FOR THE PREPARATION OF THE MSUNDUZI MUNICIPALITY'S BEE CERTIFICATE

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the above works. Only Service Providers who are registered with the South African National Accreditation System (SANAS) will be considered for appointment.

Tender documents will be made available to tenderers from **12h00 on Monday, 28 November 2022**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact either:-

Mxolisi Dladla
Manager: Bids Contracts and Monitoring
Contact No. 033-392 3953
E-Mail: mxolisi.dladla@msunduzi.gov.za, or,

Sikelela Ndzalela
Manager: Demand and Acquisitions
Contact No. 033-392 2678
E-Mail: sikelela.ndzalela@msunduzi.gov.za

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on either Telephone No. 033 – 392 2027 or e-mail vinesh.govender@msunduzi.gov.za.

Sealed tenders containing the original hand written priced tender document and a digital copy of the same on a CD/USB Flash Drive and endorsed on the envelope with the "**CONTRACT No. SCM 45 of 22/23**" and "**CONTRACT DESCRIPTION**", must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on 24 January 2023**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Evaluation Criteria - The tender shall be evaluated on a Two Stage Evaluation System. Stage One being Functionality and Stage Two based on the 80/20 Preferential Points System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000.

Stage One Functionality shall be evaluated on the following criteria:-

Item	Functionality Criteria	Max points Awarded
1	No. of years the Service Provider is rendering services of a similar nature	15
2	No. of similar projects conducted by the Service Provider.	15
Total No. of Points Awarded		30
Minimum Threshold To Qualify For Stage 2		20 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L MAPHOLOBA (CITY MANAGER)