

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE SUPPLY AND SERVICES CONTRACT No.52 OF 2020:

APPOINTMENT OF A SERVICE PROVIDER FOR THE NEW INSTALLATION, MAINTENANCE AND REFURBISHMENT TO STANDBY GENERATORS FOR THE MSUNDUZI MUNICIPALITY

Tenders are hereby invited from suitably qualified and experienced Service Providers for the new installation, maintenance and refurbishment to standby generators. To have a **CIDB grading of 3ME/3EB** or higher.

Tender documents will be available to tenderers from **14h30 on Monday, 07th September 2020**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R568.10 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).

For any technical related enquiries, please contact **Mr. Ntuthuko Phungula** (Building Unit) on Telephone No. 033 – 392 2170 or e-mail address: ntuthuko.phungula@msunduzi.gov.za.

For any procurement related enquiries, please contact **Mrs Mellissa Nero** (Supply Chain Management Unit) on direct Telephone No. 033 – 392 3018 or e-mail address: mellissa.nero@msunduzi.gov.za.

Any enquiries or questions relating to this tender must be forwarded to Mellissa Nero (Supply Chain Management Unit) on telephone no. 033 392 3018 or e-mail address mellissa.nero@msunduzi.gov.za. A consolidated response will published onto the Msunduzi Municipality's website seven (7) calendar days before the date of tender closing. **Note that no enquiries or questions will be attended to in the last seven (7) calendar days before the date of tender closing.**

Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with "Supply and Services Contract no. 52 of 2020" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than 12h00 on Monday, 12th October 2020, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four(4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

EVALUATION CRITERIA :		
No.	Description	Maximum Points
I.	No. of successfully completed projects/contracts related to installation/maintenance of standby generators.	15 Points
II.	Total number of years that the must be Trade Tested/ Degree/ National Diploma have in terms of similar work or experience standby generator maintenance and installations: Detailed Curriculum Vitae including Electrical/ Mechanical qualifications	20 Points
III.	Total number of vehicles owned by the Service Provider	10 Points
IV.	Total number of trade tested Artisans with Diesel Mechanic/ Electrical qualification	15 Points
Total Claimable Points		60 Points
Threshold		75% (45 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR. M KHATHIDE (CITY MANAGER)