

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT NO.SCM38 OF 2022/2023

**PROPOSAL TO COMPILE A GRAP COMPLIANT FIXED ASSETS REGISTER,
UNBUNDLING OF INFRASTRUCTURE ASSETS, CONDITIONAL ASSESSMENT AND
VALUATION OF ASSETS.**

Tenders are hereby invited from suitable Providers to compile a Grap compliant Fixed Assets Register, unbundling of Infrastructure assets, conditional assessment and valuation of assets.

Tender documents will be available to tenderers from **14h30 on Monday, 31st October 2022.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted. A copy of the Tender Deposit Receipt must be attached to the tender document (if purchased at the Municipality).

For any technical related enquiries, please contact **Manqoba Ntuli** on TelephoneNo.033 392 2511 or e-mail address : manqoba.ntuli@msunduzi.gov.za

For any procurement related enquiries, please contact **Mrs Mellissa Nero** (Supply Chain Management Unit) on direct Telephone No. 033 – 392 3018 or e-mail address: mellissa.nero@msunduzi.gov.za.

A non-compulsory Tender Briefing Meeting will be held virtually via Microsoft teams on **Friday, 11th November 2022**, commencing promptly at **09h30**.

Tenders must be submitted both in **hard copy and on a USB/Flash Drive** contained in sealed envelopes and marked with “**Contract No. SCM38 of 22/23**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **Wednesday, 30th November 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

Stage 1: Functionality

NO.	Criteria	MAXIMUM POINTS
1.	The experience of the directors/members/partners of the service provider as a collective in GRAP compliant FAR including verification and conditional assessment of assets, unbundling and capitalization of infrastructure assets, valuation of properties and GIS support and Reporting in terms of GRAP requirements.	10
2.	3 written references from municipalities with unqualified audit opinion where asset management services were provided.	10
3.	The qualifications of the project team in Engineering, Accounting, Property valuation.	10
4.	Registration with SAICA, ECSA and SACPV for directors/members/partners of the consortium/ team involved in the project.	15
5.	Detailed methodology and on how the project will be executed including resources allocation and project deliverables	10
6.	Detailed project plan and time frames	10
7.	Quality control processes to be implemented to ensure compliance with GRAP norms and standards GRAP16, GRAP17, GRAP21 and GRAP26, GRAP27, GRAP31, GRAP 103, GRAP 110 and IGRAP 18.	10
8.	Clear skills transfer and capacity building programme to municipal officials (10
Total no. of points		85
Minimum Threshold points to qualify to stage 2		60 points or 70%

Threshold: 70%

Bidders must obtain at least **60 points** of the total functionality points of **85** in order to be eligible for the second stage of the process.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR.L MAPHOLOBA (CITY MANAGER)

