

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SUPPLY AND SERVICES CONTRACT NO. 29 OF 2020:**

**APPOINTMENT OF A SERVICE PROVIDER FOR NEW INSTALLATION, MAINTENANCE**

**AND REFURBISHMENT TO MECHANICAL EQUIPMENT FOR THE COUNCIL – CBD**

**AREA (SECTION A)**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the new installation, maintenance and refurbishment to mechanical equipment at the CBD area. To have a **CIDB grading of 4ME or higher**.

It is compulsory for all interested tenderers to download a **Tender Registration Form** in order for the tender document to be emailed to the interested tenderer. The Tender Registration Form is available on the Municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za) in the Tenders Folder. The Tender Registration Form must be completed and emailed to the following email address: [procurement@msunduzi.gov.za](mailto:procurement@msunduzi.gov.za) for registration. The registration will start from **Friday, 09<sup>th</sup> October 2020** until **Monday, 19<sup>th</sup> October 2020** at **23h59**.

**No tender registration will be considered after the above closing date and time for registration. Tenderers who fail to register within the registration period will not be eligible to receive the tender document and to submit their respective tender documents when the tender closes.**

Tenderers will thereafter receive an email from **Mellissa Nero** with the tender document and the date of the **Virtual Briefing Meeting**. Tenderers that do not receive this confirmation email within 24 hours of sending the registration form, an email request must be forwarded to [procurement@msunduzi.gov.za](mailto:procurement@msunduzi.gov.za) or alternatively call **033-392 3018**

The Municipality will continue to advertise its Tender Notices in the National Treasury eTender Portal and Municipal website, but the tender documents will be emailed to potential tenderers that submitted their Tender Registration Form on time.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with **“Contract No. SS29 of 2020”** and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **Tuesday, 24<sup>th</sup> November 2020**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four(4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

<b>EVALUATION CRITERIA :</b>		
<b>No.</b>	<b>Description</b>	<b>Maximum Points</b>
I	No. of successfully completed projects/contracts related to installation/refurbishment/modification and or maintenance of mechanical, air-conditioning, refrigeration, ventilation, pumps and associated plants successfully completed	20 Points
II.	Total number of years that the Site agent/Senior Technician/Engineer/ Team leader have in terms of similar work or experience in terms of this contract: Detailed Curriculum Vitae.	20 Points
III.	Total number of vehicles owned by the Service Provider	10 Points
IV.	Total number of trade tested mechanical artisan (Fitter tuner, Millwright, Refrigeration) qualified within the contracts	20 points
<b>Total Claimable Points</b>		<b>70 Points</b>
<b>Threshold</b>		<b>70% (49 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender.

Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**Mr. M. KHATHIDE (CITY MANAGER)**