



MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 7 OF 18/19

SUPPLY, INSTALLATION AND DELIVERY OF SPECIALIZED LADDER RACKS, SHELVING, ROLL BARS AND BULL BARS FOR ELECTRICITY ARTISANS VEHICLES

The Msunduzi Municipality hereby invites tenders from suitably experienced Service Providers for the installation of the above equipment and accessories on fifteen (15) vehicles.

The Tender document will be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h30 on Friday, 14 September 2018**. A non-refundable tender fee of **R204.70** (Inc. VAT) per document shall be levied. Only cash, bank guaranteed cheques or EFT payments will be accepted. The cut-off time for the purchasing and collection of tender documents shall be 14h00 on **Tuesday, 25 September 2018**.

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

A **compulsory Tender Briefing Meeting** will be held promptly at 10h30 on **Wednesday, 26 September 2018**, at the City Fleet Workshops, 30 Doull Road, Pietermaritzburg. Tenderers arriving at the meeting after the stipulated starting time will be disqualified. Further, all Tenderers attending the meeting must be in possession of a complete Tender Document failing which the Tenderer shall be disqualified. *Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.* Only one representative per Company or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with "**SPECIALISED CONTRACT No. SCM 7 OF 18/19**" and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 16 October 2018**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Three (3) months commencing from the closing date of tender.

Tender Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One Functionality and Stage Two 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

| Functionality for Stage One shall be evaluated on the following criteria: - | | Maximum Points |
|---|---------------------------------------|----------------|
| 1 | Locality of Dealership | 30 |
| 2 | Proven Product Experience of Supplier | 30 |
| Total Functionality Points | | 60 Points |
| Threshold to qualify for Stage Two : 60% | | 36 Points |

For technical related enquiries, please contact Clinton Anderson (Fleet Management Unit) on direct Telephone No. 033 - 392 5340 / 5346 or email: clinton.bruce@msunduzi.gov.za.

For procurement related enquiries, please contact Asogan Pillay (Supply Chain Management Unit) on direct Telephone No. 033 - 392 2856 or e-mail: asogan.pillay@msunduzi.gov.za.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MS NELISIWE NGCOBO (ACTING CITY MANAGER)