

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SPECIALISED CONTRACT No. SCM 30 OF 17/18**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE FACILITATION OF THE  
EXPANDED WORKS PROGRAMME (EPWP) STATISTICAL DATA COLLECTION,  
CAPTURING AND REPORTING PROCESSES**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the above works. **Only Service Providers with BBBEE levels of 1 and 2 will be considered.**

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za). Printed copies of the tender document shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h30 on Thursday, 12 October 2017**. A non-refundable tender fee in the amount **R478.80** (Inc. VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Sealed tenders endorsed on the envelope "**Contract No. SCM 30 OF 17/18**" and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 14 November 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Three (3) months commencing from the closing date of tender.

**Tender Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One being Functionality and Stage Two being the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:-

<b>No.</b>	<b>Description</b>	<b>Maximum Points</b>
1	Tenderers Experience in Facilitation of EPWP Statistical Data Collection, Capturing and Reporting Processes	35
2	Key Personnel Experience in Relation to Facilitation of EPWP	20
3	Key Personnel Qualifications Assigned to the Work	20
4	Locality of the Tendering Entity	25
<b>Total No. of Points</b>		<b>100</b>
<b>Threshold to Qualify For Stage 2</b>		<b>70%</b>

Any technical related enquiries may be obtained from Mr Sechaba Kunene on either Tel. No. 033 - 392 2089 or e-mail: [sechaba.kunene@msunduzi.gov.za](mailto:sechaba.kunene@msunduzi.gov.za). For any procurement related enquiries, please contact Asogan Pillay (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2856 or e-mail [asogan.pillay@msunduzi.gov.za](mailto:asogan.pillay@msunduzi.gov.za).

The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

**Mr. SIZWE HADEBE (ACTING MUNICIPAL MANAGER)**