

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 38 OF 17/18

**PROPOSAL CALL FOR THE SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE
OF A NEW COMPREHENSIVE SOUND AND VISUAL SYSTEM IN THE COUNCIL CHAMBER
AND COMMITTEE ROOM 3 WITHIN THE CITY HALL OF THE MSUNDUZI MUNICIPALITY**

TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers for the supply, delivery, installation and maintenance of a new comprehensive sound and visual system in the Council Chamber and Committee Room 3 within the City Hall of the Msunduzi Municipality.

Only tenderers with B-BBEE Contributor Levels of 1 and 2 will be considered for appointment.

Tender documents will be made available to tenderers from **12h00 on Wednesday, 15 November 2017.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R478.80 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Friday, 01 December 2017.**

For any technical related enquiries, please contact Nomthandazo Sikhakhane (Sound Governance Unit - Secretariat) on direct Telephone No. 033 – 392 2771 or e-mail address **nomthandazo.sikhakhane@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

A compulsory Tender Briefing Meeting will be held on **Monday, 04 December 2017**, in the **Council Chamber, 1st Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg**, commencing promptly at **10h30**. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a tender document failing which the Tenderer shall be disqualified.*** Only one representative per Company or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with **“Contract No. SCM 38 of 17/18”** and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Thursday, 14 December 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1	Number of Sound Installations in Related Institutions	10 Points
2	Sound and Information Technology Qualification(s) of the Installers. (Attach Certified Qualifications).	10 Points
3	Locality of the Company	10 Points
Total Functionality Points		30 Points
Threshold to Qualify for Stage Two		70% (21 Points)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SIZWE HADEBE (ACTING CITY MANAGER)