

**THE MSUNDUZI MUNICIPALITY**

**SUPPLIES AND SERVICES CONTRACT No. 6 OF 2018 – SECTION 12**

**GENERAL CLEANING OF THE FREEDOM SQUARE AND PROFESSOR NYEMBEZI  
BASEMENT TAXI RANKS**

**TENDER NOTICE**

The Msunduzi Municipality hereby invites tenders from suitably experienced Contractors for the general cleaning of the Freedom Square and Professor Nyembezi Basement Taxi Ranks.

**Only Contractors who are registered with the Bargaining Council for the Contract Cleaning Industry (BCCCI) will be considered for appointment.**

Tender documents will be made available to tenderers from **12h00 on Wednesday, 23 May 2018.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R478.80 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Wednesday, 06 June 2018.**

For any technical related enquiries, please contact Siyathemba Shabalala (Roads and Transportation Unit) on direct Telephone No. 033 – 392 8666 or e-mail address **siyathemba.shabalala@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **vinay.mohanlal@msunduzi.gov.za**.

**A compulsory Tender Briefing Meeting** will be held on **Thursday, 07 June 2018**, in the **Auditorium, 1<sup>st</sup> Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. Thereafter, all parties will proceed to site for a Site Inspection of the two premises. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a complete tender document failing which the Tenderer shall be disqualified. Tenderers producing only the Tender Briefing Certificate at the meeting will not be considered.*** Only one representative per Company or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with **“Supplies and Services Contract No. 6 of 2018 – Section 12”** and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Friday, 22 June 2018**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1.	<b>Previous Experience in the Cleaning of Public Facilities (more than 12 months). Copies of Appointment Letters of similar projects must be provided with Reference Letters to be able to claim the points. (Tenderers to detail the nature of the contract, contract duration, value of the contract, together with the Employer's details and contact person).</b>	<b>20 Points</b>
2.	<b>Locality of Business</b>	<b>10 Points</b>
<b>Total Functionality Points</b>		<b>30 Points</b>
<b>Threshold to Qualify for Stage Two</b>		<b>67% (20 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SIZWE HADEBE (CITY MANAGER)**