



MSUNDUZI MUNICIPALITY

QUOTATION NOTICE

SPECIALISED QUOTATION No. Q 12/245 OF 17/18

SERVICE PROVIDER TO RENDER ARMED SECURITY SERVICES, GRADE C AT THE MSUNDUZI FORESTRY COMPANY FOR A PERIOD OF 6 MONTHS.

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above service for a period of 6 months.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **14 h 30** on **Monday, 05th March 2018**. A non-refundable tender fee in the amount **R 159.60** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

For any technical related enquiries, please contact Mr. Siphon Mngadi (Msunduzi forestry) on direct Telephone No. 033 – 387 2212 / 06 2747 8729 or e-mail address siphon.mngadi@msunduzi.gov.za. For any procurement related enquiries, please contact Mellissa Nero (Supply Chain Management Unit) on direct Telephone No. 033 – 392 3018 or e-mail address mellissa.nero@msunduzi.gov.za.

A compulsory Tender Briefing Meeting will be held on **Friday, 09th March 2018**, in the **Housing Boardroom, 5th Floor, AS Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing promptly at **10 h 00**. **Service Providers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Service Providers attending the meeting must be in possession of a tender document failing which the Service Provider shall be disqualified.** Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Sealed quotation endorsed on the envelope **“SPECIALISED QUOTATION No. Q12/245 OF 17/18”** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12 h 00**, on **Friday, 16th March 2018**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the quotation.

Tender Adjudication & Evaluation Criteria will be implemented in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on the **80/20** point system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **B-BBEE** as prescribed in terms of the Preferential Procurement Regulations, 2017 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000.



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The evaluation criteria will be based on experience in security services and locality.

Company Experience in Providing Security	Maximum Points
1 - 3 years	5
<3 – 5 years	10
+5 years	15
maximum points	15
LOCALITY	
National	5
KZN	10
PMB	15
maximum points	15
TOTAL POINTS	30

To be subject to further evaluation, the bidders must score a minimum of 80% which is 24 (twenty-four) points.

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR. S HADEBE:
MUNICIPAL MANAGER**