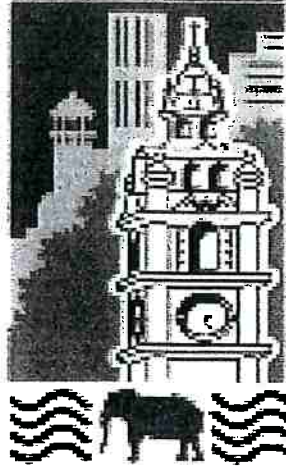


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M S U N D U Z I**

# **OVERSIGHT REPORT**

**FOR THE FINANCIAL YEAR**

**2018/2019**

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## 1. INTRODUCTION

The Annual Report is a key instrument of transparent governance and accountability. It is a post-financial year document, which provides an overview of the process of financial and non-financial performance in respect of the previous financial year, in this instance 2018/2019.

The Municipal Finance Management Act (MFMA) assigns specific oversight responsibilities to Council in respect of the Annual Report and the preparation of an Oversight Report.

Given the processes required by Council to effectively undertake its oversight role, the establishment of a Municipal Public Accounts Committee of Council will provide the appropriate mechanism in which Council could fulfill its oversight responsibilities.

The Municipal Public Accounts Committee and herein referred to as the Oversight Committee, has the primary role to consider the Annual Report, receive input from the various role players and to prepare a draft Oversight Report for consideration and adoption by Council.

## 2. BACKGROUND

The oversight role of Council is an important component of the financial reforms and it is achieved through the separation of roles and responsibilities between Council, the Executive (Mayor and Executive Committee) and Administration. Good governance, effective accountability, and oversight can only be achieved if there is a clear distinction between the functions performed by the different role players.

Non-executive Councillors are required to maintain oversight on the performance of specific responsibilities and delegated powers that they have given to the Executive (Mayor/Executive Committee). In other words, in exchange for the powers which Council have delegated to the Executive, Council retains a monitoring and oversight role ensuring that there is accountability for the performance or non-performance of the municipality.

The Municipal Finance Management Act, No.56 of 2003 (MFMA) vests in Council specific powers of approval and oversight.

- ✓ Approval of budgets;
- ✓ Approval of Budget related Policies; and
- ✓ Review of the Annual Report and adoption of the Oversight Report.

### 3. THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

#### 3.1 COMPOSITION

The Municipal Public Accounts Committee is a Committee of Council established under section 79 of the Municipal Structures Act, 1998. Due to the separation of roles and responsibilities between Council and the Executive (Mayor and Executive Committee) it is not appropriate that members of the Executive Committee be members of the Oversight Committee.

The Municipal Public Accounts Committee consists of the following Councillors:

Councillor M Schalkwyk  
Councillor M Ngubo  
Councillor SI Madonda  
Councillor NC Gambu  
Councillor XE Ngongoma  
Councillor JJ Ngubo  
Councillor T Njilo  
Councillor R Niemand  
Councillor P Duma  
Councillor BE Zuma  
Councillor P Sithole  
Councillor TI Dlamini  
Councillor LJ Winterbach  
Councillor BC Nhlabathi

Councillor M Schalkwyk serves as Chairperson of the Municipal Public Accounts Committee.

#### 3.2 AUTHORITY AND POWER

The Municipal Public Accounts Committee is a Council Committee established in terms of sections 33 and 79 of the Municipal Structures Act, No. 117 of 1998. In terms of line of accountability, the Committee accounts directly to Council.

The Municipal Public Accounts Committee is delegated the responsibility to conduct meetings and to hold public hearings to review and hear public submissions on the Annual Report, on behalf of Council.

Timely notice of all meetings should be given and all meetings held by the Municipal Public Accounts Committee must be open to the public and minutes of the meetings must be submitted to Council meetings.

### 3.3 ANNUAL REPORT OVERSIGHT FUNCTIONS

The Annual Report oversight functions of the Municipal Public Accounts Committee are to:

- ✓ Undertake the review and analysis of the Annual Report.
- ✓ Invite, receive, and consider input from Councillors and Portfolio Committees, on the Annual Report.
- ✓ Consider written comments received in respect of the Annual Report from the public consultation process.
- ✓ Conduct Public Hearing(s) to allow the local community or any organs of state to make representations on the Annual Report.
- ✓ Receive and consider Council's Audit Committee views and comments on the annual financial statements and the performance report.
- ✓ Preparation of the draft Oversight Report, taking into consideration the views and input of the public, representative(s) of the Auditor-General, organs of state, Council's Audit Committee and Councillors.

#### 4. THE OVERSIGHT REPORT PROCESS PLAN

Section 129 of the Municipal Finance Management Act (Act 56 of 2003) requires the Council to consider its Annual Report and to adopt an Oversight Report.

In order for the Municipal Public Accounts Committee to conduct its oversight over the 2018/2019 Annual Report, an Oversight Process Plan was developed and adopted by Council on the 29<sup>th</sup> of January 2020 and reviewed and approved on the ... **(attached as Annexure "A")**.

The approved Oversight Process Plan in respect of the 2018/2019 Annual Report indicates amongst others; that the Municipal Public Accounts Committee should scrutinize the Annual Report and all other supporting documents, solicit comments from the public, generate questions and submit to the City Manager for written responses, hold public meetings, draft an oversight report and unanimously adopt it prior to this report serving in Council within two months.

The Annual Report 2018/2019 was submitted to Council at its meeting held on the 29<sup>th</sup> of January 2020, and was referred to the Municipal Public Accounts Committee subject to minor amendments to the Report. The community was notified through print media of the availability of the Annual Report and were invited to submit representations on the report **(attached as Annexure 'B')**.

The Annual Report was available at all Area Based Management (ABM) satellite offices in the 5 Zones, the municipal Information Centre at City Hall and the office of the Municipal Manager. It was also placed on the Msunduzi Municipality website ([www.msunduzi.gov.za](http://www.msunduzi.gov.za)). At the closing date for public submissions of concerns on the Annual Report, 24<sup>th</sup> of February 2020 submissions were received. The Public was invited to the tabling at the Oversight Report to Council on 25<sup>th</sup> of March 2020.

Meetings of the Oversight Committee were scheduled and held as follows initially:

No.	Date	Item/ Business Unit
1.	05 February 2020	Introductory Meeting
2.	11 February 2020	Infrastructure Services
3.	14 February 2020	Community Services
4.	18 February 2020	Corporate Services
5.	19 February 2020	Sustainable and Economic Development Services
6.	25 February 2020	Financial Services
7.	4 March 2020	CBU (Offices of the Mayor, Speaker, MM and Internal Audit & Oversight Report Checklist)
8.	20 March 2020	Confirmation of Minutes, Presentation of Draft Oversight Report, Presentation of revised Annual Report 17/18
9.	25 March 2020	Presentation of Oversight report to Council

General Municipal Managers / Senior Management were requested to attend the meetings of the Oversight Committee on the respective relevant dates. Unfortunately, we had a number of meetings re-scheduled as represented below and highlighted in *red* because other pressing matters of council had to take priority and in one instance, the committee did not quorate.

<b>No.</b>	<b>Date</b>	<b>Item/ Business Unit</b>
1.	05 February 2020	Introductory Meeting
2.	18 February 2020	Community Services
3.	19 February 2020	Corporate Services
4.	25 February 2020	Sustainable and Economic Development Services
5.	27 February 2020	Financial Services
6.	28 February 2020	Sustainable and Economic Development Services (...continuation)
7.	17 March 2020	Infrastructure Services
8.	17 March 2020	CBU (Offices of the Mayor, Speaker, MM and Internal Audit & Oversight Report Checklist)
9.	25 March 2020	Confirmation of Minutes, Presentation of Draft Oversight Report, Presentation of revised Annual Report 18/19
10.	26 March 2020	Presentation of Oversight report to Council

### **5 February 2020 – INTRODUCTORY MEETING**

#### **REFER ANNEXURE 'C'**

This was an introductory meeting, which included a general presentation outlining the Oversight process and requirements. Members were advised that invitations to meetings of the Municipal Public Accounts Committee were sent to all General Managers of the Municipality Municipal including those who were acting during the time of the Oversight process. It was stated that reminders were also forwarded before each meeting and that members of the public will be notified through written media publication.

### **18 February 2020 – Community Services**

#### **REFER ANNEXURE 'D'**

The following sections were dealt with in the Community Services section:

- Waste Management
- Theaters
- Cemeteries
- Bio-Diversity & Landscaping
- Traffic & Public Safety
- Fire Services
- Sports and Recreation
- Library Services



- Waste Management (Landfill Site)

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolved to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

## **19 February 2020 – CORPORATE SERVICES**

### **REFER ANNEXURE 'E'**

The following sections were dealt with in the Corporate Services section:

- Political Governance and Administrative Governance
- Human Resources
- Information and Communication Technology (ICT) Services
- Legal Services
- Organizational Development Performance

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolve to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

## **25 FEBRUARY 2020 – SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES**

### **REFER ANNEXURE 'F'**

The following sections were dealt with in the Sustainable Development and City Enterprises section:

- Planning
- Local Economic Development
- Airport
- Building Control and Signage
- Market
- Human Settlement
- Environmental Health
- Art Gallery
- Environmental Management

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolve to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

**27 February 2020 – BUDGET AND TREASURY (FINANCIAL SERVICES)**  
**REFER ANNEXURE “G”**

The following sections were dealt with in the Budget and Treasury (Finance Services):

- Indigent (Free Basic Services)
- Financial Services
- Supply Chain Management
- Fleet Management

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolve to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

**28 FEBRUARY 2020 – SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES**  
**REFER ANNEXURE ‘H’**

The following sections were dealt with in the Sustainable Development and City Enterprises section:

- Planning
- Local Economic Development
- Airport
- Building Control and Signage
- Market
- Human Settlement
- Environmental Health
- Art Gallery
- Environmental Management

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolve to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

## **17 MARCH 2020 – CORPORATE BUSINESS UNIT**

### **REFER ANNEXURE 'I'**

The following sections were dealt with in the Corporate Business Unit section:

- Office of the Mayor
- Office of the Speaker
- Office of the Municipal Manager
- Internal Audit
- Report of Audit Committee and Recommendations

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolve to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

## **17 March 2020 – INFRASTRUCTURE SERVICES**

### **REFER ANNEXURE 'J'**

The following sections were dealt with in the Infrastructure Services section:

- Water Services
- Sanitation Services
- Electricity
- Roads
- Transportation Planning
- Storm Water
- Mechanical Workshop

The Business Unit submitted various changes and omissions in the Annual report that the committee agreed to accept and resolve to submit with 48 hours after the meeting to the Organizational Performance Management Office for final print of the Annual Report.

## **25 MARCH 2020 - DRAFT OVERSIGHT REPORT**

The following matters were dealt with at the meeting:

- Confirmation of Minutes of previous meetings

- Annual Report Checklist
- Draft Oversight Report
- Presentation on the revised Annual Report 18/19

The Annual Report Checklist (**attached as Annexure “J”**) was issued by the National Treasury and serves as a guideline to determine whether all the requisite content is contained in the Annual Report of 2018/2019.

## 5. OVERVIEW OF THE FINDINGS & RECOMMENDATIONS ON THE 2018/2019 ANNUAL REPORT

The Municipal Public Accounts Committee is satisfied that the 2018/2019 Annual Report has been through a vigorous process that complies with relevant legislation as well as an Oversight Process Plan.

The Committee observed a considerable degree of regress compared to previous years, which was noted in the Annual Report, as tabled. Minor additions were made such as footnotes to various tables and editing corrections. These do not warrant specific mention in this report and are captured in the attached minutes. Matters arising from the minutes have been incorporated into the report.

*The Municipal Public Accounts Committee notes the "improvement" from an Adverse Opinion to a Qualified Opinion.*

***The Municipal Public Accounts Committee takes pleasure in presenting the Oversight Report to Council to consider the following resolutions:***

### **IT IS RESOLVED TO RECOMMEND:**

- 5.1 That, having fully considered the Annual Report of the Msunduzi Municipality for the 2018/2019 Financial Year, the Oversight Report for the 2018/2019 Financial Year be adopted.
- 5.2 That Council approves the Annual Report of the Msunduzi Municipality for the 2018/2019 Financial Year with reservations.
- 5.3 That the Accounting Officer implements a more effective and efficient revenue collection strategy in order to ensure that the high level of debt be recovered from debtors.
- 5.4 That legal service investigates and submits a report and a proposal to corporate services and then to full council for the courts to increase fines imposed for illegal dumping and all other by-law transgressors as a means to discourage transgressors and imposed for revenue cap on this item for the municipality.
- 5.5 That the Accounting Officer resolves as a matter of urgency, all the pending disciplinary matters with the view to curb the escalating fruitless and wasteful expenditure incurred through double remuneration for posts occupied by suspended employees.
- 5.6 That the Accounting Officer cascades performance appraisal from level 4 employees to all levels below in order to assess productivity of the current staff versus the need to hire new people in posts that can be filled by the current available staff through promotions.

- 5.7 That the General Manager: Infrastructure Services (Acting) and with General Manager Financial Services develops a comprehensive plan comprising of mitigation strategies to be employed by the municipality towards the major contributing financial losses experienced (e.g. Faulty meters and electricity theft) must be tabled in the respective Portfolio Committees and MPAC for oversight purposes and monitor implementation. That Accounting Office must take disciplinary action if the above is not done.
- 5.8.1 That Town Planning Sub-unit must be given all the support it requires to implement all mechanisms necessary towards contravening persons of by-laws in the city, in order to eradicate the City of the state of decay caused by the illegal businesses operating in the city central and surrounding areas and to also correct land-uses around the City Central District.
- 5.8.2 That a one-stop shop by-law enforcement unit must be established for the purposes of reporting of by-laws but members of the community and the coordination of corrective measures.
- 5.9 That, arising out of the proceedings of the Oversight Committee meetings, it be noted that the Municipal Public Accounts Committee is highly concerned about the following matters:
- 5.9.1 High vacancy rates, which continue to exist that, have a negative impact on service delivery and that Council addresses critical vacancies as a matter of urgency. Vacancies were an issue under all Business Units and this matter was brought to the attention of Council in the previous Oversight reports.
- 5.9.2 The lack of synergy (operating in siloes) that continues to exist in the Municipal Business Units and also has a negative impact in the work forces ability to deliver services to the community, must be contained and that responsibility must be within the office of the Accounting Officer
- 5.9.3 That instead of hiring vehicles and plant on a monthly basis, the request for purchasing vehicles and plant by the Acting General Manager: Infrastructure Services be considered and a budget is built up over the next two years.
- 5.9.4 That the loss of water from standpipes was noted by the Acting General Municipal Manager: Infrastructure Services and that in the future, steps to read and monitor standpipes accordingly, be considered.
- 5.9.5 That the Strategic Management Committee ensure that the top ten risks of the Municipality are prioritized and brought to the attention of Council and that there are effective strategies to mitigate them. Portfolio Committees should regularly monitor risks and report progress through the correct channels to Council.
- 5.9.6 That the Office of the Speaker must update and verify on an ongoing basis, gifts and hospitality received by Councillor's. Corporate Services for Officials, guided by the Gifts Policy, should also do this.
- 5.9.7 That the General Manager: Sustainable Development and City Enterprise brings an audit report detailing the municipal Housing Rental Stock and the current usage to MPAC.

- 5.9.8 That the General Manager: Sustainable Development and City Enterprise must develop a SMART Plan that should address the problems that have been ongoing for several years and continue without any improvement and outstanding debt continues to escalate. The Municipal Public Accounts Committee is of the view that this matter must finally be brought to conclusion. The plan must be presented to Sustainable Development Portfolio Committees, MPAC and Full Council for consideration
- 5.9.9 That the issue of around the vandalism of Community Halls continue unabated and that the General Manager must bring to Council through the Community Services Portfolio Committee, a comprehensive action to bring this act to an end and provide a long term and lasting solution.
- 5.9.10 That the Accounting Officer and the Chief Financial Officer develops a much more effective and efficient strategy to collect money from the Municipality customers because the strategy used in this financial year 2018/2019 has not had a meaningful impact to increase the income from services and or municipal sales.
- 5.9.11 That the Accounting Officer ensures that a tracking tool is developed and an implementation plan of the Auditor General's findings is monitored and evaluated continuously with a view to achieving a clean audit for 2019/2020 Financial year
- 5.9.12 That Council mandates the Accounting Officer to ensure all follow up reports as listed herein this report, must be submitted to the Portfolio Committees, Municipal Public Accounts Committee and Full Council to enable effective oversight on Council and the executives.
- 5.9.13 The Municipal Public Accounts Committee does not support any Council resolution on the payment of performance bonuses, rewards, incentives as per the approved individual Performance Management System Policy for the 2018/2019 Financial year.
- 5.9.14 That Council approves the Annual Report of the Msunduzi Municipality for the 2018/2019 Financial Year with reservations, however the Municipal Public Accounts Committee requests that all amendments requested are completed prior to the final annual report being published

That the Oversight Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act 56 of 2003.

- 5.9.15 That the 2018/2019 Annual Report and Oversight Report, including the minutes where the Annual Report was discussed, be submitted to the following Offices in terms of Section 129 (2) of the MFMA:-
- National Treasury;
  - Auditor General;
  - MEC: Cooperative Governance and Traditional Affairs;
  - MEC: Provincial Treasury;
- 5.9.12 That the Oversight Report be submitted to the Provincial Legislature in accordance with Section 132(2) of the Municipal Finance Management Act 56 of 2003.

## 6. CONCLUSION

This report provides oversight on the Annual Report of the Msunduzi Municipality and its entities for Financial year 2018/2019 in terms of provisions of the MFMA as well as the process that the Municipal Public Accounts Committee undertook to comply with the applicable legislation.

Furthermore, it is the view of the Municipal Public Accounts Committee that corrective measures be taken by the General Municipal Managers within their respective Business Units to address all matters raised in the Annual Report. It is therefore recommended that Council *approve* the 2018/2019 Annual Report without reservation.

Respectfully Submitted:

PP 

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Cllr M. Sckalkwyk

Chair: Municipal Public Accounts Committee



## ANNEXURES

Annual Report 2018/2019

Annexure 'A' – Oversight Process Plan

Annexure 'B' – Advertisement of Oversight Meetings and Invitation to submit written concerns on the Annual Report

Annexure 'C' – Minutes of the Municipal Public Accounts Committee Meeting 5<sup>th</sup> February 2020 – Introductory meeting

Annexure 'D'– Minutes of the Municipal Public Accounts Committee Meeting 18<sup>th</sup> February 2020 – Community Services

Annexure 'E'– Minutes of the Municipal Public Accounts Committee Meeting, 19<sup>th</sup> February 2020 – Corporate Services

Annexure 'F' Minutes of the Municipal Public Accounts Committee Meeting, 25<sup>th</sup> February 2020 – Sustainable development and City Enterprises

Annexure 'G'– Minutes of the Municipal Public Accounts Committee Meeting, 27 February 2020 – Finance

Annexure "H" Minutes of the Municipal Public Accounts Committee Meeting, 28<sup>th</sup> February 2020 – Sustainable development and City Enterprises

Annexure 'I'– Minutes of the Municipal Public Accounts Committee Meeting, 17<sup>th</sup> March 2020 – Infrastructure

Annexure 'J'– Minutes of the Municipal Public Accounts Committee Meeting, 17<sup>th</sup> March 2020 - CBU

Annexure 'K'– 2018/2019 Annual Report Checklist

### OVERSIGHT PROCESS PLAN IN RESPECT ON THE 2018/2019 ANNUAL REPORT

ACTIVITY	DATE	TIME	VENUE	MAIN CONSIDERATIONS
Introductory meeting to the Oversight Process	Friday 21 February 2020		City Hall, Council Chamber	Adoption of the Oversight Process Plan for Full Council
Submission of Oversight Process Plan for adoption by Full Council	Wednesday 25 January 2020	09h00	City Hall, Council Chamber	Oversight Process Plan presentation to Full Council
Place advertisement in the local news papers	Thursday and Friday 30 January/31 January 2020			Announcing dates and inviting public comment on the Annual Report 2018/2019
MPAC Meeting	Wednesday 5 February 2020	09h00	City Hall, Council Chamber	Introductory Meeting on the Interrogation on the Annual Report 2018/2019
MPAC Meeting Corporate Services	Wednesday, 19 February 2020	10h00	Harry Gwala Boardroom	Solicit input from Officials and Public
MPAC Meeting Infrastructure Services	Tuesday 17 March 2020	14h00	Harry Gwala Boardroom	Solicit input from Officials and Public
MPAC Meeting Community Services	Tuesday, 18 February 2020	10h00	Harry Gwala Boardroom	Solicit input from Officials and Public
MPAC Meeting Sustainable & Economic Development	Tuesday 25 February 2020	10h00	City Hall, Council Chamber	Solicit input from Officials and Public
MPAC Meeting Finance Business Unit	Thursday 27 February 2020	10h00	City Hall Council chamber	Solicit input from Officials and Public
MPAC Meeting Corporate Business unit	Tuesday 17 March 2020	10h00	Harry Gwala Boardroom	Solicit input from Officials and Public
MPAC meeting: Draft Oversight Report	Friday 20 March 2020	09h00	City Hall, Council Chamber	Adoption of the Draft Oversight Report on the Annual Report 2018/2019 Financial Year

Full Council	Wednesday 25 March 2020	09h00	City Hall, Council Chamber	Presentation of the 2018/2019 Oversight Report to Full Council of Adoption
Submission of Oversight Report to MEC COGTA, A-G, Provincial Treasury, Publish on Msunduzi Website	Monday 30 March 2020			Submission of Annual Report with the Oversight Report

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# Community Chest welcomes our Comrades Race4Charity Superhero

The Community Chests of Durban and Pietermaritzburg are jointly

a Comrades Marathon Official Charity for 2020 and are permitted to use the Comrades Race as a

fundraising platform.

Funds raised through the Race4Charity platform will go towards assisting thousands of underprivileged children attending Early Childhood Development (ECD) centres in various parts of KwaZulu-Natal. Through this platform, Comrades Marathon runners can sign up to run for Community Chest and the funds they raise will assist towards the provision of a nutritious breakfast meal and the in-service training of the educators to ensure quality teaching and learning in the classrooms.

We want to thank all our

Comrades Race4Charity Superheroes who have already registered to run their 2020 Comrades Marathon for Community Chest. Our special thanks to Logan Naidoo who has thus far raised R2 000 of his R6 000 target. Naidoo's unique Community Chest / Comrades Marathon cap was awarded for attaining the R1 000 mark in his fundraising drive. Community Chest Race4Charity runners will be awarded further unique runner's apparel for further milestones reached on their race towards the goal of raising R6 000.

Naidoo said he is excited about being a Comrades Race4Charity Superhero for Community Chest. The goal of also running for a charitable cause has inspired him to train harder as he prepares for the big race in June. Naidoo challenges other Comrades Marathon entrants to also run on behalf of Community Chest through the Race4Charity platform.

For more information on how to sign up for the Comrades Race4Charity, contact Mala Maharaj 033 394 1031 or at admin@communitychest.org.za

## THE MSUNDUZI MUNICIPALITY

PROVINCE OF KWAZULU-NATAL KZN225

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND MSUNDUZI'S PUBLIC ACCOUNTS COMMITTEE MEETINGS AS FOLLOWS:

Thursday,	13 February 2020,	10:00am at City Hall, Committee Room 3
Tuesday,	18 February 2020,	10:00am at Harry Gwala
Wednesday,	19 February 2020,	10:00am at Harry Gwala
Tuesday,	25 February 2020,	10:00am at City Hall, Committee Room 3
Thursday,	27 February 2020,	10:00am at City Hall, Council Chamber
Wednesday,	04 March 2020,	10:00am at City Hall, Council Chamber
Wednesday,	25 March 2020,	10:00am (Council meeting at which the Oversight Report is to be presented)

The adoption of the Oversight Report is the final document in the reporting process of a municipality. The Oversight Report is a requirement in terms of Section 129 of the MFMA, and requires the Council to adopt an Oversight Report, no later than 2 months after the tabling of the Annual Report.

Msunduzi Municipality's 2018/2019 Annual Report was tabled in Council on 25 January 2020, and is available for public viewing and has been published on the municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za). Copies are available at the following satellite offices:

Area Office	Contact Name/s	Contact Number/s
Vulindlela	Caleb Magubane/ Nontzakelo Megwinyana	033-392 2658/3891
Ashburton	Xolile Hulane/ Nomanga Daba	033-392 3281/555
Edendale	Thembu Lyons / Mithabeseng Molaung	033-392 3171/2957
Imbali	Sasa Mngadi / Bongile Mthali	033-392 3622 / 2897
Northern Areas	Anwar Hoosen/ Xolani Nishangase	033-392 3117/387 3168
City Hall	Laci Pillay	033-392 8709

The public is hereby informed that consultation on the Annual Report will convene at the meetings, as outlined above, thereafter, the Oversight Report will be developed and recommended to the Full Council for adoption.

The public is invited to submit written concerns on the Annual Report to:

Office of the City Manager  
Ref: Annual Report 2017/2018  
Private Bag X321  
Pietermaritzburg  
3200.

Or  
Email: [madeleine.jackson@msunduzi.gov.za](mailto:madeleine.jackson@msunduzi.gov.za)

Final Date for Submissions: Friday, 21 February 2020

N. NGCOBO  
CITY MANAGER (ACTING)



Logan Naidoo (Comrades Race4Charity Runner) receiving his unique Community Chest / Comrades Marathon Cap from Mala Maharaj of the Community Chest.

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# Mayor apologises for dump fire



**M**sunduzi Mayor Mzi Thebolla has questioned the efficiency of the security at the landfill site in controlling the movement of people, including those with criminal intents.

This was after another fire erupted at the site last Friday prompting the municipality to call for help from neighbouring municipalities including eThekweni. The frantic efforts from fire fighting teams, which also included Working on Fire, came to fruition when the flames were finally put out on Monday.

Speaking to Public Eye on Tuesday, the mayor admitted that the landfill site had become a nightmare because of lack of efficient management. "We know that it has been hot in the past days and weeks and that when temperatures rise there is always a likelihood of the fire. We have deployed more security on the site to ensure any movement inside is recorded, but we have observed that there are more people operating

inside the site than was before and this begs a question as to what the security is doing," said Thebolla.

He said part of the remedies to deal with problem of the landfill site would include:

- \* finalising the case of the landfill site manager currently on suspension.

- \* reviving the Landfill Site Monitoring Committee through a council resolution.

- \* invite interested parties including recycling companies to partner with the municipality on the management and operation of the dump.

The mayor said the fire department staff would remain on high alert, and appealed for patience from the city's residents. "We apologise about the inconvenience brought about by the landfill site fire, we are aware of its implications on households, schools and the business community and are working hard at bringing about the end to the fires that have become a regular feature," concluded the mayor.

## UMASIPALA WASEMSUNDUZI

ISIFUNDAZWE SAKWAZULU-NATAL KZN225

KUMENYWA AMALUNGU OMPHAKATHI UKUBA AZOKWETHAMELA IMIHLANGANO YEKOMIDI ELIBHEKELELA UKUSETSHENZISWA KWEZIMALI ZIKAMASIPALA WASEMSUNDUZI EZOHLALA NGALEZI ZINSUKU EZILANDELAYO:

- ULwesine mhla ziyi- 13 kuNhlolanja (Febhuwari) 2020, ngehora le-10:00 ekuseni eHhloko leDolobha, Egunjini leKomidi lesi-3
- ULwesibili mhla ziyi- 18 kuNhlolanja (Febhuwari) wezi-2020, ngehora le-10:00 ekuseni, e-Harry Gwala
- ULwesithathu mhla ziyi-19 kuNhlolanja (Febhuwari) wezi-2020, ngehora le-10:00 ekuseni, e-Harry Gwala
- ULwesibili mhla zingama-25 kuNhlolanja (Febhuwari) wezi-2020, ngehora le-10:00 ekuseni eHhloko leDolobha, Egunjini leKomidi lesi-3
- ULwesine mhla zingama-27 kuNhlolanja (Febhuwari) wezi-2020, ngehora le-10:00 ekuseni eHhloko leDolobha, Egunjini leKomidi lesi-3
- ULwesithathu mhla ziyi-4 kuNhlolanja (Mashi) wezi-2020, ngehora le-10:00 ekuseni eHhloko leDolobha, Egunjini leKomidi lesi-3
- ULwesithathu mhla zingama-25 kuNhlolanja (Mashi) wezi-2020, ngehora le-10:00 ekuseni (Emhlangamweni woMkhandlu okuyokwethulwa kuwo Umbiko Ngokudinga Ukuqondiswa)

Ukwamukelwa koMbiko Ngokudinga Ukuqondiswa ekusetshenisweni kwemali, umbhalo wenqubo yokubika kukamasipala ofakwa ekugcineni. Ngokwesigaba se-129 se-MFMA (Umthetho wokuPhathwa kwezeziMali zikaMasipala), uMbiko Ngokudinga Ukuqondiswa uyisidingo futhi ubophezela Umkhandlu ukuba wamukele Umbiko Ngokudinga Ukuqondiswa esikhatini esingekho ngaphezulu kwezinyanga ezimbili ngemuva kokuba Umbiko Wonyaka wethulwe.

Umbiko Wonyaka wakwamasipala waseMsunduzi wonyazakazimale we-2018/2019 wethulelwa umkhandlu mhla zingama-25 kuMasigana (Januwari) 2020 futhi uveleleke ukuthi ubhekwe amalunga omphakathi kanzi uphinde wachicelwe nakuwebhusayithi kaMasipala edl. [www.msunduzi.gov.za](http://www.msunduzi.gov.za). Amakhophi awo lombiko ayatholakala kulewa mahhovisi agcina ukwazi alandelayo:

Indawo Elikuyo Iihovisi	Onqaxhumana nabo	Izinombolo zocingo
Vulindlela	Caleb Magubane/ Nomzekelo Magwinyane	033-392 2958/3691
Ashburton	Xolile Hulani/ Nomanga Daba	033-392 3281/555
Edendale	Themba Lyons / Mthabisieng Molung	033-392 3171/2957
Imbali	Sasa Mgadi / Bongwe Mtshali	033-392 3622 / 2897
Northern Area	Amir Hosen/ Xolani Mshayisa	033-392 3117/387 3168
City Hall	Laci Pilay	033-392 8709

Umpakathi uyaziswa ukuthi izingxoxo ngoMbiko Wonyaka ziyokwenziwa emhlangamweni njengoba ihlaliwe ngenhla, kuyobe sekusungulwa uMbiko Ngokudinga Ukuqondiswa base kuphakanyiswa ukuthi wamukele nguMkhandlu Ophela.

Umpakathi uyacelwa ukuba uthumele ukubhazakaza onakho ngoMbiko Wonyaka ngokombhalo lapha:

Ehhovisi leMnenja yeDolobha  
Ref: Umbiko Annual Report 2017/2018  
Private Bag X321  
Pietermaritzburg  
3200,  
Noma  
Bathumele I-meyili ku: [madeleine.jackson@msunduzi.gov.za](mailto:madeleine.jackson@msunduzi.gov.za)  
Usuku lokuhambisa okungumqamuleluqu: uLwesihlanu, zingama-21 kuNhlolanja (Febhuwari) 2020.

N. NOCOBO  
I-MENENJA YEDOLOBHA (EBAMBILE)

# Home Affairs extends working hours



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- Afrikaans (First Additional Language)
- Mathematics
- Mathematical Literacy
- Physical Science
- Life Science
- Life Orientation
- Economics
- Business Studies
- Accounting
- Tourism
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## home affairs

Department:  
Home Affairs  
REPUBLIC OF SOUTH AFRICA

**T**he Department of Home Affairs says it will extend operating hours at all modernised offices until 7pm from today until February 28, 2020.

This means that Home Affairs offices will serve clients from 8am until 7pm on weekdays, for the whole month, excluding weekends.

"The department will ensure that everyone who is inside an office at the time of closing receives the service they require.

"Office managers/supervisors are to apply their discretion to close the office 30 minutes prior to knock-off time, subject to the number of people being served. This is to allow officials to conclude all the necessary work before 7pm.

"The department encourages people intending to visit our offices to do so as early as they can on their preferred day," the department said in a statement.

Applications for and collection of smart ID cards and passports will be prioritised during the extended operating hours.

Other services, such as issuance of birth certificates, death certificates and applications for amendments and rectifications, will also be rendered.

The department urges people, who had applied for smart ID cards more than two weeks ago, to visit the offices where they had applied for the documents to collect them.

On average, the department has around 400 000 uncollected smart ID cards nationwide. - SAnews.gov.za



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Email: classifieds@capitalmedia.co.za

## 0000 NOTICES

## 0060 PERSONAL

**ANY RACE  
FEMALE AGE 45+  
ACCOM & BASIC  
WAGE PROV  
CONTACT  
0817417083**  
UR001263

## 0095 KIDS

**KIDZ CITY**  
Jumping Castles/tables  
and chairs for hire.  
0843090276/033912249  
UR001135

## 0100 HOLIDAY ACCOMMODATION

## 0123 HOLIDAYS GENERAL

**EXECUTIVES  
BREAKAWAYS  
PRESENTS EASTER  
TOUR**  
TO SUN CITY/  
WARMBATHS/GOLD  
REEF CITY 9TH - 13TH  
APRIL R2850 DBB  
CONTACT NEERI -  
0744261633  
UR001272

## 0200 HOME IMPROVEMENTS

## 0220 HANDYMAN CORNER

**BUILD RENOVATE  
ELECT PLUMB TILE  
PAINT ETC**  
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UR001257

## 0300 SERVICES

## 0320 SCHOOLS

**HONEY BEARS  
REGISTERED**

**PRE SCHOOL &  
CRECHE  
1 TO 6 YEARS  
GRADE R TO RRR  
FROM R500PM  
TRANSPORT OPTIONAL**  
0847012333/072485604  
UR001266

## 0339 FINANCIAL / LOANS

**BRIDGING CASH**  
While Waiting for Pension  
Package Payout Lumpsum  
only  
Tel: 0333421260  
/Cell: 0813834837  
UR001092

## 0002 COMMUNITY CARE

**BEAUTY S DLAMINI**  
072998732 / 0724017766  
UR001233

**Nompumelelo Ngubo**  
079 610 5008  
**Stondlwe Mabaso**  
073 570 2962  
**Babongile Hlongwane**  
073 768 5101  
UR001274

**NONKULULEKO  
GUMISA** 0732255761  
UR001258

**PINKY MKHIZE**  
0681881225  
UR001259

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Call : 033 345 5156/  
084 507 1999

## 0366 PEST CONTROL

**CATCH'EM PEST  
CONTROL & SERVICES!**  
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CONTROL (termites,  
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lawn treatments ETC)  
& GARDEN SERVICES!  
Call us now on 074  
9051372 or email us on  
catchem.services@gmail.com  
FREE QUOTES!  
UR001168

## 0500 PROPERTY TO LET

## 0505 ACCOMMODATION / ROOMS TO LET

**OUTBUILDING IN  
MOUNTAIN RISE TO LET  
PLEASE CONTACT 076  
617 3058.**  
UR001268

**OUTBUILDING TO RENT  
1 BEDROOM WITH B/T  
& KITCHEN, PREFER  
WORKING PERSON,  
RENT + ADV., PREPAID  
LIGHTS & WATER.  
CONTACT 0813414881**  
UR001268

**ROOM/ENSUITE &  
KITCHEN TO LET IN  
NORTHDALE**  
Fully tiled, Neat, Secure,  
Parking, Single person/WC  
R2950 incl L/W  
Tel: 0763030121  
UR001265

## 0535 OFFICES & SHOPS

**TAKE AWAY TO LET IN  
A BUSY AREA  
FULLY EQUIPED AND  
AVAILABLE  
IMMEDIATELY  
PLEASE CALL OR  
WHATSAPP 076 354  
3535**  
UR001264

## 0800 VACANCIES

## 0804 ADMINISTRATION

**JUNIOR ADMIN  
CLERK**  
Matric, good telephone,  
customer service and  
admin skills. Proficient  
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essential. Pastel  
experience would be an  
advantage. Traceable  
references.  
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UR001132

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almost left with nothing after I tried a lot of ways  
to put myself on the right track again. The banks  
repossessed my trucks and property.  
I lost everything I possessed due to gambling with  
no success. I sometimes thought that I should give  
up in life but one day God opened my through MAMA  
ALISHA as I inform the public my life has changed  
completely, my family is very proud of me again. We  
are planning to set up a new business again.  
Thank you MAMA ALISHA for the best service you  
gave us. I regarded her as God sent. MAMA ALISHA  
is a powerful spiritual healer.  
For any problem call 064 000 6400. Mokechi in  
Durban: I was so desperate in my family, my  
children were totally disorganized and did not  
want even to finish their education my wife had no  
respect for me and she even dated men in my pres-  
ence. But believe me with MAMA ALISHA powder  
everything changed perfectly like I admired all my  
thanks go to MAMA ALISHA.  
Private and confidential  
Call or whatsapp  
**064 000 6400**

## THE MSUNDUZI MUNICIPALITY

## PROVINCE OF KWAZULU-NATAL KZN225

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND  
MSUNDUZI'S PUBLIC ACCOUNTS COMMITTEE MEETINGS AS FOLLOWS:**

Thursday,	13 February 2020,	10:00am at City Hall, Committee Room 3
Tuesday,	18 February 2020,	10:00am at Harry Gwala
Wednesday,	19 February 2020,	10:00am at Harry Gwala
Tuesday,	25 February 2020,	10:00am at City Hall, Committee Room 3
Thursday,	27 February 2020,	10:00am at City Hall, Council Chamber
Wednesday,	04 March 2020,	10:00am at City Hall, Council Chamber
Wednesday,	25 March 2020,	10:00am (Council meeting at which the Oversight Report is to be presented)

The adoption of the Oversight Report is the final document in the reporting  
process of a municipality. The Oversight Report is a requirement in terms  
of Section 129 of the MFMA, and requires the Council to adopt an Oversight  
Report, no later than 2 months after the tabling of the Annual Report.  
Msunduzi Municipality's 2018/2019 Annual Report was tabled in Council on 25  
January 2020, and is available for public viewing and has been published on  
the municipality's website [www.msunduzi.gov.za](http://www.msunduzi.gov.za). Copies are available at the  
following satellite offices:

Area Office	Contact Name/s	Contact Number/s
Vulindlela	Caleb Magubane/ Nomzekelo Magwinyane	033-392 2968/3691
Ashburton	Xolile Hulene/ Nomanga Daba	033-392 3281/555
Edendale	Thembu Lyons / Mthabisi Motaung	033-392 3171/2957
Imbeli	Sasa Mngadi / Bonglwe Mthali	033-392 3622 / 2897
Northern Areas	Anwar Hoosen/ Xolani Nshangase	033-392 3117/387 3168
City Hall	Ladli Pillay	033-392 8709

The public is hereby informed that consultation on the Annual Report will  
convene at the meetings, as outlined above, thereafter, the Oversight Report will  
be developed and recommended to the Full Council for adoption.  
The public is invited to submit written concerns on the Annual Report to:  
Office of the City Manager  
Ref: Annual Report 2017/2018  
Private Bag X321  
Pietermaritzburg  
3200.  
Or  
Email: [madeleine.jackson@msunduzi.gov.za](mailto:madeleine.jackson@msunduzi.gov.za)  
Final Date for Submissions: Friday, 21 February 2020  
N. NGCOBO  
CITY MANAGER (ACTING)

## DR ZAKARIA 081 00 81302

COME AND SEE YOUR ENEMY BY MIRROR.

If you lost money to other doctors come  
and here doctor will help you to get it back  
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\*QUICK MONEY\* MAGIC RING  
\*MAMHOOD ENLARGEMENT  
\*LUCK FOR TENDERS \*COURT CASES  
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YOUR HOMES, SHOPS AND CARS.  
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LOSE OR GAIN WEIGHT \* WOMEN WHO CAN'T  
HAVE CHILDREN \* PREGNACY PROBLEMS NONE  
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WIFE, GIRLFRIEND, HUSBAND OR BOYFRIEND  
AND MANY MORE. I HELP THE PEOPLE WITH  
ALCOHOL, DRUGS OR CIGARETTE ADDICTION  
FIND DOCTOR IN PELHAM, PIETERMARITZBURG  
YOUR PRIVACY IS CONFIDENTIAL

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ADVERTISE  
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## 2019 WAS THE BEST YEAR OF MY LIFE THANK TO MAMA ZAINAH

I AM SHANTAL FROM NORTHDALE AND I'M HERE TO  
GIVE THANKS TO MAMA ZAINAH FOR HELPING ME  
AT A TIME WHEN I ALMOST COMMITTED SUICIDE.  
MY HUSBAND HAD GONE FOR ALMOST 9 MONTHS  
AND I LOST MY NURSING JOB BECAUSE OF THE  
STRESS THAT AFFECTED ME  
WHEN MY MARRIAGE WAS FINISHED  
ONE DAY CHRISTINE MY BEST FRIEND CAME TO  
VISIT ME AFTER HEARING MY BAD NEWS AND  
REFERRED ME TO MAMA ZAINAH WHO HAD  
HELPED HER PREVIOUSLY WE BOTH WENT TO HER  
THE NEXT DAY, SHE SAID HER PRAYERS FOR ME.  
AFTER ONLY 3 DAYS MY  
HUSBAND CAME AND APOLOGISED AND MY  
SUPERVISOR ASK ME TO RETURN BACK TO  
WORK MAMA ZAINAH CAN HELP YOU WITH ANY  
PROBLEM

**CALL OR WHATTSAPP HER ON  
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## MIDLANDS

**Now SHOWING**

**BOYS OF FURY**  
R4 Thurs 08:30, 12:00, 14:30, 17:00 & 19:15 (100%)  
**BOULE**  
R4 Thurs 08:30 & 11:00 (17-49%)  
**LIFE & DEATH**  
R4 Thurs 08:30, 11:00, 14:30, 17:00 & 19:15 (100%)  
**BAR DAYS FOR LIFE**  
R4 Thurs 08:30, 11:00, 12:00, 14:00, 15:00, 16:45, 17:30, 19:00 & 20:15 (100%)  
**BO LITTLE**  
R4 Thurs 14:30, 17:00 & 19:15 (17-49%)

**STAR CINEMA**  
THE NEXT LEVEL - 3D  
R4 Thurs 08:30, 11:00, 14:30, 17:00, 19:15 (10-12%)

**STAR CINEMA**  
THE NEXT LEVEL - 3D  
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**STAR CINEMA**  
THE NEXT LEVEL - 3D  
R4 Thurs 08:30, 11:00, 14:30, 17:00, 19:15 (10-12%)



**SALES IN  
EXECUTION**

**Werns**  
ATTORNEYS

**ACTION**  
IN THE HIGH COURT OF  
SOUTH AFRICA  
MAJALIA-MATAL DIVISION,  
PETROUNATHATSWANG  
Case number: 9429/12P  
In the matter between:  
THE STANDARD BANK OF  
SOUTH AFRICA LIMITED  
Plaintiff  
vs  
EMMENTEN MADAGAN  
First Judgment Debtor  
LINNLEY ROSSLYN  
MADAGAN  
Second Judgment Debtor  
**NOTICE OF SALE**  
We are safe to subject to the  
terms and conditions of the High  
Court Act No. 59 of 1977 and

sale is evocation in respect of C206 Portsmouth, located at 26 Sherwood Place, Portsmouth, New York 12550, to be held at 9:00 AM at the office of the Sheriff for the High Court, Portsmouth, 28 Old Street, Portsmouth.

C206 Portsmouth, registration number F7, is a motor vehicle of the type of Renault 5-Renault, in year 1992 (C206 Thompson and Porto Travel square motor vehicle) as shown of Transfer of Property Act, 1930/2019.

For further information is related regarding the property, please in this respect, nothing is provided.

The property's physical address is 26 Sherwood Place, Portsmouth, New York 12550, registered District for

**The Improvements** consist of a single story brick dwelling for the convenience of tenants. Two, 4 bedrooms and 2 bathrooms. The property has a large garage, 1 bedroom staff room and is fenced.

The best planning zoning for the property is General residential.

**SEE FURTHER NOTICE** This sale is a sale in execution pursuant to a judgment obtained by the above Member of Court on October 2018 and 25 June 2019. The property shall be sold by Sheriff for the High Court, Melbourne, situated at 28 in Street, Melbourne, to the highest bidder subject to a reserve price of \$779,000.00. The Rates of the auction is payable 24 hours before the auction and may be inspected at the office of the Sheriff for High Court, Melbourne, 28 Occa

Conditions of sale may be  
obtained at the office of the  
Attorney High Court,  
Mehmet Akif Bulvarı at 20 Ocak  
Mahallesi, Beşiktaş.

ATED at Mehmet Akif Bulvarı on  
the 2nd day of December 2019.

**VENUES ATTORNEYS**  
Mehmet Akif Bulvarı  
11 Mehmet Akif Bulvarı Street  
Beşiktaş, İstanbul

TEL: 312 479 627 / WhatsApp  
number

Telephone Nos: 0533 306 3352  
or 0533 306 3353  
E-mail: [info@ayb33.com.tr](mailto:info@ayb33.com.tr)

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order that affects  
stability of the  
childhood, or later  
life backgrounds

1000

## MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (INTRODUCTORY)



Meeting held on **WEDNESDAY, 05 FEBRUARY 2020**  
in the **COUNCIL CHAMBER** at 10:00

**PRESENT:** Councillors M Schalkwyk (Chairperson), JJ Ngubo, M Ngubo, R Niemand, P Sithole, SI Madonda, LJ Winterbach, BE Zuma, BC Nhlabathi, TI Dlamini and XE Ngongoma.

**ABSENT:** Councillors T Njilo to join the meeting late, NC Gambu (no apology) and P Duma (no apology).

**OFFICIALS**

**PRESENT:** Mr H Zondi (Manager: Municipal Public Accounts Office) and I Chetty (Manager: Organizational Compliance, Performance and Knowledge Management); Mesdames N Sikhakhane (Municipal Manager's Representative) and N Kuneke (Committee Officer)

### **1. APPLICATIONS FOR LEAVE**

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting. She stated that the meeting was an introductory to the oversight process and urged members of the committee to attend the scheduled meetings in order to play their oversight role efficiently.

An apology was tendered on behalf of Councillor T Njilo who would join the meeting late.

NOTED.

### **2. QUORUM**

(Raised Verbally)

The Municipal Manager's Representative advised Committee that if the meeting did not quorate then it would not be permissible to proceed and should be cancelled and rescheduled for another day.

NOTED.

### **3. CONFIRMATION OF MINUTES: MEETING HELD 13 NOVEMBER 2019**

(Page 1 of the agenda)

It was

#### **RESOLVED**

That the minutes of the Municipal Public Accounts Committee meeting held 13 November 2019 be **CONFIRMED**.

### **4. MATTERS ARISING MINUTES OF THE MEETING HELD 13 NOVEMBER 2019.**

(Item 2 of the agenda)

#### **4.1 Page 2, Item 4; Msunduzi call center intervention outcomes report (7.3.5)**

Committee enquired about the status update report with regards to resolution 'b' of the minutes.



In response, the Manager: Office of the Municipal Public Accounts Committee advised that following a meeting with the Strategic Management Committee to deal with the outstanding matters schedule, the report would form part of the agenda of the next ordinary Municipal Public Accounts Committee meeting.

4.2 Page 3, item 9; Progress report on policy to reduce electricity tampering, theft and to minimize electricity losses (17.1.p)

Committee enquired about the status update report with regards to resolution 'b' of the minutes.

In response, the Manager: Office of the Municipal Public Accounts Committee advised that following a meeting with the Strategic Management Committee to deal with the outstanding matters schedule, the report would form part of the agenda of the next ordinary Municipal Public Accounts Committee meeting.

The Committee stated that if reports were not submitted in time then action should be taken.

NOTED.

**5. OVERSIGHT PROCESS: ANNUAL REPORT ASSESSMENT CHECKLIST**

Msunduzi Municipality annual report checklist 2018/2019

(Page 10 of the agenda)

Manager: Organizational Compliance, Performance and Knowledge Management advised that Msunduzi Municipality formed part of the National Treasury pilot in terms of the format for the Annual Report. He added that the checklist was to check if the Municipality met the requirements in terms of circular 63 from National Treasury and that, the areas as highlighted on the checklist formed part of the annual report. He stated that when the annual report was submitted to Council on 29 January 2020, there were few items that were not part of the report due to the fact that the Auditor-General had not released the audit report. He added that, since 29 January 2020, the Auditor General had released the financial statements and copies have been provided to the Committee. He further explained that the Auditor General's report and response had not been released and once they have, the Committee would be provided copies.

The Committee raised with concern that they would be unable to play their oversight role efficiently without the Auditor General's report.

The Committee raised concern with regards to the errors reflected on the annual report adding that they would highlight them during consultation with each Business Unit.

The Manager: Office of the Municipal Public Account Committee advised that the General Managers would submit their affidavits at the meeting.

*[At this point of the proceedings, Councilor BC Nhlabathi joined the meeting at 10:26]*

NOTED.

**6. MPAC OVERSIGHT PROCESS PLAN ON THE ANNUAL REPORT 2018/2019**

Report dated 15 January 202 by the Municipal Public Accounts Committee Chairperson.

(Tabled at the meeting)

*[At this point of the proceedings, Councilor M Ngubo joined the meeting at 10:27]*

The Manager: Office of the Municipal Public Account Committee advised that the report was presented for noting and that it had been presented and adopted by Council on 29 January 2020.

He added that the advertisement had already been submitted and published by different newspapers.

It was

**RESOLVED**

That the report on the Municipal Public Account Committee Oversight Process Plan on the Annual Report 2018/2019 be NOTED.

The meeting terminated at 10:30

Confirmed by

**CHAIRPERSON**

PP 

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
(COMMUNITY SERVICES BUSINESS UNIT)**

Meeting held on **TUESDAY, 18 FEBRUARY 2020**  
in the **HARRY GWALA BOARDROOM** at **10:25**

**PRESENT:** Councillors M Schalkwyk (Chairperson), JJ Ngubo, M Ngubo, P Sithole, BE Zuma, BC Nhlabathi, NC Gambu, T Njilo and XE Ngongoma.

**ABSENT:** Councillors R Niemand (Sick), TI Dlamini (Sick), SI Madonda (no apology), LJ Winterbach (Leave), T Njilo to join the meeting late and P Duma (no apology).

**OFFICIALS**

**PRESENT:** Mrs D Reddy (Municipal Manager's Representative; Messrs M Mathe ( General Manager: Community Services [Acting]), S Dubazana( Senior Manager: Waste Management [Acting]), M Zuma (Senior Manager: Recreations and Facilities), L Kunene( Senior Manager: Area Based Management), B Paton( Manager: Fire and Rescue), M Padayachee ( Manager: Disaster), T Mncwango ( Security), A Mbele ( Performance Management Unit), H Zondi (Manager: Municipal Public Accounts Office); Mesdames L Pillay ( Performance Management Unit), T Zuma ( Performance Management Unit ), A Buthelezi, N Zuma, A Harrison W Molefe, N Ntuli, and N Kunene (Committee Officer)

**1. APPLICATIONS FOR LEAVE**

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting and apologised for starting the meeting late.

Applications for leave were received from Councillors R Niemand and TI Dlamini who were sick and LJ Winterbach who was on leave. An apology was tendered on behalf of Councillor T Njilo who would join the meeting late.

It was

**RESOLVED**

That Councillors R Niemand, LJ Winterbach and TI Dlamini be granted leave of absence from the current meeting of the Municipal Public Accounts meeting.

*[At this point of the proceedings, Councillor T Njilo joined the meeting at 10:31]*

**2. DRAFT ANNUAL REPORT 2018/2019**

Msunduzi Municipality draft annual report 2018/2019

(Item 2 of the agenda)

The Senior Manager: Recreations and Facilities requested to amend the agenda sequence as follows:

Items 2,1 and 2,2 be grouped together.

Items 2,2; 2,3; 2,4; 2,8 and 2,10 be grouped together.

NOTED.

(Page 122 of the Draft Annual Report 2018/2019)

The Senior Manager: Waste Management (Acting) made the following corrections:

- I. That on page 122' introduction to waste management, first sentence the words "Business" and "on a necessary basis to" be removed.
- II. That on page 122, second paragraph the words 'Progress is being made in that" be removed.
- III. That on page 122, third paragraph, be amended to read "Major challenges faced by the Unit services such as water, sanitation, informal and formal trade, traffic and security, the homeless, and so forth."
- IV. That on page 122 of the draft annual report 2018/2019, second table on minimum service level and above percentage be emended to read 73.6% and below minimum service, percentage be amended to read 26.4%.
- V. That on page 123, first table, proportion of household below minimum services level be amended to read 26.4 %

NOTED.

The Senior Manager: Waste Management (Acting) advised the Committee that a detailed report was being prepared for the next ordinary Municipal Public Accounts Committee meeting which would address all the challenges being faced by the Waste Management Unit. He explained that the Unit was in the process of filling critical vacant posts adding that some posts were not budgeted for. He further added that funds for budgeted posts would be reallocated to critical posts.

Committee queried whether there was a schedule for refuse collection in place. It was raised that, the fact that the Municipality was underperforming other areas should not be ignored. It was emphasised that service were very erratic when it came to refuse collection even on days deemed for collections, which had caused illegal dumping.

In response, Senior Manager: Waste Management (Acting) advised Committee that there were refuse collection schedules in place; however, due to insufficient fleet, expectations were not always met on time. He added that the main challenge with fleet was that the vehicles had broken down and other had licensing issues. He further explained that they were currently working on a plan to resolve all the issues to ensure that refuse was collected on time at all designated areas. The Senior Manager: Waste Management (Acting) advised that the skip bins were worn out and required to be replaced immediately as previously there was never a proper replacement plan.

Concerns were raised regarding the fact that illegal dumping was caused by non-collection of refuse throughout the city. It was further added that in the absence of law enforcement, transgressors did as they pleased because they knew that they would not be charged. Committee stated that the issue of illegal dumping had been raised since 2016 when Council was inaugurated. Emphasised was made that Pietermaritzburg was the Capital City of Kwa-Zulu Natal and a plan on how to deal with all the illegal dumping should be put in place with immediate effect.

The General Manager: Community Services (Acting) advised that the Expanded Public Works Programme (EPWP) assisted with cleaning of the city as well as sakumnotho. He added that there was an employee who was despatched to Safe City to monitor transgressions within the city who reported to relevant structures. The General Manager: Community Services (Acting) emphasised that the municipality could not fight the battle alone; adding that the Keep Pietermaritzburg Clean Association (KPCA) had been revived and requested assistance from the Committee in educating residents.



With regards to the law enforcement, the Senior Manager: Waste Management (Acting) explained that transgressors were fined; however, the maximum a person could be fined was R1000 which did not assist the municipality as it was too lenient.

NOTED.

#### 4.3 WASTE MANAGEMENT-LANDFILL SITE

(Page 137 of the Draft Annual Report 2018/2019)

Senior Manager: Waste Management (Acting) made the following corrections on the Annual Report:

- I. That on page 137, under introduction to waste management (New England Landfill Site), on the first sentence the word "*region*" be removed.
- II. That on page 137, under introduction to waste management (New England Landfill Site), the third sentence be amended to read, "*The Site is managed and operated within the prescripts of the Permit issued by the Department of Economic Development Tourism and Environmental Affairs*"
- III. That on page 137, under introduction to waste management (New England Landfill Site), the third sentence "*A few vehicles were purchased in the previous financial year and is now operational*" be removed
- IV. That on page 138, it be reflected that the Senior Manager: Waste Management (Acting) would liaise with the Unit's financial support on the correct figures for the table on employee vacancy rate.
- V. That on page 139, last paragraph be amended to read "*The landfill site is fast running out of airspace. The waste minimisation and diversion programme is expected to reduce the demand for airspace and the increase in lifespan. The extent of both will be clearer once the programme is underway.*"

Serious concerns were raised with regards to the landfill site as it was stated that it was not performing the way it should and its life span might end soon. Queries were further raised with regards to the environmental issues caused by the site due to smoke from the recent fires. It was queried whether a new site had been identified. A query was raised as to whether the landfill site was an asset or a liability to the municipality considering all the problems it had been facing.

In response, the General Manager: Community Services (Acting) explained that the landfill site was an asset and if it was in good condition it would be generating an income of about one million rands per month; however currently it was generating an income of around six hundred thousand rands. He further explained that the uMgungundlovu District Municipality and the Member of Executive Council (MEC) for the Department of Co-operative Governance and Traditional Affairs (Cogta) champion conducted an assessment on identifying suitable land for a new landfill site and they were unsuccessful. He added that eThekweni Municipality was invited to assist with the landfill site in terms of assessing the machinery utilized by Msunduzi. It was reported that the assessors from eThekweni Municipality advised that Msunduzi the equipment that was currently being used was not suitable for the landfill site and in order for Msunduzi to turn around the state of the landfill site , adequate equipment was immediately required.

With regards to the short and long-term plans, the General Manager: Community Services (Acting) advised the committee that he was in the process of compiling a report to the Strategic Management Committee motivating the need for a Landfill Site Monitoring Committee. He explained that the Committee would include Non Profit Organizations (NGOs) from Sobantu, representatives from St. Charles and all businesses within the vicinity of the landfill site. He also added that they would advertise the positions for membership on the local newspaper. He further explained that the supervisor of the landfill site was suspended and they had sought assistance from Cogta; however, the candidate did not meet the requirements and a supervisor would be subsequently seconded

from eThekweni Municipality to assist. He explained that the site had insufficient personnel hence it was outsourced. He further added that there were a number of illegal activities being conducted at the site namely; drug dealings, murders, illegal waste pickers and fugitives. He stated that Msunduzi had sought assistance from the South African National Defense Force to assist in terms of law enforcement. He also added that a tender to fill in gaps on the fence, which would minimize illegal activities, was already approved by the Bid Adjudication Committee.

With regards to the air pollution from the site, the General Manager: Community Services (Acting) advised that after consultation with the Ministerial Representative, he advised to go out on tender with the hope of awarding a contract to a Service Provider that would assist with global funding for purifying the air.

The General Manager: Community Services (Acting) stated that part of his short-term plan was to ensure that the site was maintained properly by ensuring that waste dumped outside the site was removed immediately. He added that the municipality would train relevant Sobantu structures such as co-operatives and health inspectors.

The Senior Manager: Waste Management (Acting) advised that they were busy with the process of applying for the Municipal Infrastructure Grant (MIG) in order to purchase all the fleet required by Waste Management and Landfill Site.

#### **4.4 THEATRES AND HALLS**

(Page 124 of the Draft Annual Report 2018/2019)

The Senior Manager: Recreations and Facilities made the following amendments on page 124:

- I. That the heading on 3.2 be amended to read "theatre(s) and Halls "
- II. That on page 125, under comments on the performance of community facilities (theatre(s) and halls), the Senior Manager: Recreations and Facilities be offered time to finalise the number on the spreadsheet.

The Senior Manager: Recreations and Facilities advised the Committee that halls had been reallocated to the Area Based Management under Mr Kunene as from 2019/2020 financial year.

Concerns were raised regarding the fact that some halls did not have caretakers or securities and as a result, they were being vandalised. It was further stated that some halls had no electricity and that they had been disconnected by Eskom. It was added that some halls did not have any furniture and as a result, they were not being utilized. Committee also raised concerns regarding the maintenance of the halls, stating that grass was not being cut. The Committee requested the guiding policy for halls, stating that some communities still did not have halls.

In response, the Senior Manager: Recreations and Facilities explained that halls were being prioritized from the budget. He further explained that caretakers and securities could not be employed due to lack of funds. With regards to the communities that did not have halls, he advised that Councillors should identify suitable land and commence with the process of registering the project on MIG. He added that the Project Management Unit did not include furniture for the halls in their scope of work and that the municipality funded its own furniture.

#### **4.5 CEMETERIES AND CREMATORIA**

(Page 125 of the Draft Annual Report 2018/2019)

The Senior Manager: Recreations and Facilities made the following amendment on page 125:

That the Azalea cemetery was closed and the Sinathingini cemetery was still operating.

The committee raised concerns regarding the crematoria stating that there had been reported incidents when the crematoria seized working during a cremation.

In response, the Senior Manager: Recreations and Facilities explained that the crematoria required repairs and a quotation had already been submitted to carry out the required repairs. It was explained that the municipality bought Ethembeni, as it was previously a private cemetery; however, the municipality decided to convert it to build houses. New England road cemetery was invaded by the residents of Sobantu who were promised houses as well as another identified burial site situated in , dark city Sobantu He further added that another site in Sobantu, hollingwood had been identified and assessments had be conducted and they were awaiting results.

#### 4.6 **BIODIVERSITY AND LANDSCAPE**

(Page 126 of the Draft Annual Report 2018/2019)

The Senior Manager: Recreations and Facilities stated that he would be submitting his notes to the Performance Management Unit that focused more on nature as biodiversity was part of conserving nature.

NOTED.

#### 4.7 **SPORTS AND RECREATION**

(Page 134 of the Draft Annual Report 2018/2019)

The Committee raised concerns regarding the lack of grass cutting at swimming pool facilities and that they were not open on time. It was further added that residents had taken upon themselves to clean and maintain the pools by cutting the grass.

The Senior Manager: Recreations and Facilities advised that there was a plan to convert Alexandra Park to a family oriented park, which would generate revenue. He mentioned that the park would include big screens where children would be able to watch cartoons and play in a secure area. He also added that expenditure and revenue reports on the swimming pools and parks were submitted on a quarterly basis to the Community Services Portfolio meetings.

The Senior Manager: Recreations and Facilities explained that there were challenges with the aging infrastructure due to pools as well as the pumps being closed during the winter season. He added that as a method to preserve the life span of the aging infrastructure, they had implemented a down time system on the pumps instead of closing them off completely.

The Senior Manager: Recreations and Facilities explained that the Bisley Nature Reserve had a problem with fencing where animals would roam outside the reserve, so the municipality had to appoint a service provider to amend the fence.

Committee sought clarity with regards to sport being reallocated to the Mayor's office, stating that there had previously been problems with activities being moved to other Business Units without proper procedures being followed.

The Senior Manager: Recreations and Facilities explained to the Committee that Sports had been reallocated to the Mayor's office, in line with the Mayoral games. He further explained that the structure was reviewed and it was concluded that the sports unit was not active as it should be therefore it was resolved to reallocate it to the Mayor's office.

#### 4.8 **LIBRARY SERVICES**

(Page 135 of the Draft Annual Report 2018/2019)

The Senior Manager: Recreations and Facilities explained that the Library received its funding from the Department of Arts and Culture for everything that it required.

NOTED.



#### 4.9 **TRAFFIC AND PUBLIC SAFETY**

(Page 128 of the Draft Annual Report 2018/2019)

Committee raised serious concerns with regards to there being no Traffic Officers at night. It was further added that most accidents occurred at the night and during the weekends due to high level of alcohol intake. The Committee also stated that the loading shedding timetable was populated well in advance and emphasized the need for Traffic Officers during the two hours at busy robots.

In response, the Chief Traffic (Acting) explained that after firearms were seized by the South African Police Service (SAPS) for a forensic investigation, they were advised for their own safety to halt all night shift duties until firearms were returned. The Senior Manager: Public Safety explained that all the relevant required submissions were made to SAPS in an attempt to receive the firearm back and they were promised that they would be returned in December 2019; however, they had not been returned. He acknowledged that the Traffic Unit was falling short when they had to respond during load shedding; explaining that they sometimes did not receive the schedules on time.

The Chief Traffic (Acting) explained that Traffic Officers were employed as wardens adding that after one year they were trained to be traffic officers. He added that currently there were 29-trained Traffic Wardens of which 22 were operational and the other 5 were none active due to being medically unfit or were promoted to supervisors.

#### 4.10 **FIRE SERVICES**

(Page 130 of the Draft Annual Report 2018/2019)

The Manager: Fire and Rescue explained that their main challenge was being under staffed and the last appointments were in 2013. He further added that the city had 2 firestations; however the city's population had grown over the years and fire stations were required in Vulindlela, Northdale, Ashburton and Ncwadi area.

NOTED.

#### 4.11 **DISASTER MANAGEMENT**

(Page 132 of the Draft Annual Report 2018/2019)

The Manager: Disaster Management advised that there was a very high vacancy rate at the Disaster Unit and employees were constantly working overtime.

The Committee raised serious concern with regards to the high vacancy rate querying as to how the Disaster Unit would handle serious disaster situations with limited staff. The Committee requested that the relief pack provided to victims be reviewed.

In response, the Manager: Disaster Management explained that the relief packs were made not to exceed more than four days and they were designed in such a way that they catered for babies and young children. He further stated that a report on the status of the Disaster Unit was being prepared for the Strategic Management Committee.

The meeting terminated at 14:25

Confirmed by

**CHAIRPERSON**

PP 



# MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (CORPORATE SERVICES BUSINESS UNIT)



Meeting held on **WEDNESDAY, 19 FEBRUARY 2020**  
in the **HARRY GWALA BOARDROOM** at 10:00

**PRESENT:** Councillors M Schalkwyk (Chairperson), JJ Ngubo, M Ngubo, P Sithole, BC Nhlabathi, NC Gambu, T Njilo, XE Ngongoma and R Niemand

**ABSENT:** Councillors BE Zuma (Party Commitment), TI Dlamini (no apology), SI Madonda (no apology), LJ Winterbach (Leave) and P Duma (no apology).

**OFFICIALS**

**PRESENT:** Mesdames D Reddy (Municipal Manager's Representative), M Molapo (General Manager: Corporate Services), F Ndlovu (Senior Manager: Human Resource Management), N Hlophe (Senior Manager: Legal Services), N Sikhakhane (Senior Manager: Secretariat and Auxiliary Services [Acting]), B Duze (Manager: Secretariat [Acting]), L Pillay (Performance Management Unit), T Zuma (Performance Management Unit) and N Kunene (Committee Officer); Messrs X Ngebulana (Senior Manager: Information and Communication Technology Services), A Mbele (Performance Management Unit) and H Zondi (Manager: Municipal Public Accounts Office).

## 1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting.

Applications for leave were received from Councillors BE Zuma who had a party commitment and LJ Winterbach who was on leave.

It was

### **RESOLVED**

That Councillors BE Zuma and LJ Winterbach be granted leave of absence from the current meeting of the Municipal Public Accounts meeting.

## 2. POLITICAL AND ADMINISTRATIVE GOVERNANCE

(Page 23 of the Draft Annual Report 2018/2019)

General Manager: Corporate Services stated that the Political and Administrative Governance was the functional area of the Speaker's Office.

The Following amendments were requested to be made on the Annual Report: on page 24, the heading should be amended to read "Current Msunduzi Ward Councillors list".

That it be noted that Councillors Nelisiwe Jannet Gwala and Najmah B Ahmed names were mixed up.

That ward 25 was vacant instead of ward 18 as stated in the annual report.

The Committee enquired about the action taken when councillors did not attend meetings as the law clearly stated that if a councillor does not attend 3 consecutive meetings, action should be taken.

Responding to the queries raised, General Manager: Corporate Services explained that the template was pre-populated by the Department of Co-operative Governance and Traditional Affairs (Cogta) and the response was in accordance with the standards from Cogta.

It was

### **RESOLVED**

That the General Manager: Corporate Services submits a status update report on procedures in place for councillors who do not attend meetings at the next Municipal Public Accounts meeting.

#### **4.2 HUMAN RESOURCE SERVICES**

(Page 181 of the Draft Annual Report 2018/2019)

The Senior Manager: Human Resource Management explained to the Committee that due to cost containment measures, there was no budget for bursaries.

*[At this point of the proceedings, Councillor B Nhlabathi joined the meeting at 10:27]*

The Committee members expressed concern with regards to the challenges being dealt with due to budgetary issues stating that it would be worse for the current financial year as the staff did not receive bursaries.

NOTED.

#### **4.3 INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES**

(Page 182 of the Draft Annual Report 2018/2019)

Responding to a query raised, the Senior Manager: Information and Communication Technology Services explained to the Committee that the up and down times of the virtual machines software were measured against other private sector and that the acceptable up time was 95%; it being noted that the municipality was always above 90%. He added that they had commenced with the process of going paperless as weekly meetings were being held. He further added that they anticipate that the process would take about three months to complete; finalising by 30 April 2020.

With regards to the printers, the Senior Manager: Information and Communication Technology Services explained that there were phases of the project, highlighting that the first phase was to replace all machines that were owned by Xerox throughout the municipality. He further added that phase was successfully completed. He advised that they were currently in the process of procuring a new colour printer, which was deemed as phase two of the project.

Concerns were raised regarding the tender process for the printers, stating that if the municipality was sought for a variation and if it was more than 15%, it would be advisable to go out on another tender instead of expanding the tender for one service provider. The Committee stated that the advertised specification had cost attachments and was awarded based on the advertised information. It was added that there should have been two specifications for two types of printers, since it seemed as if the original tender was being modified.

The General Manager: Corporate Services explained that the municipality bought and owned the colour printer from Xerox. She stated that the specification did include both the black and white and the colour printers; adding that the original tender document was never modified. She further explained that they had focused on phase one which was replacing all the 104 black and white printers that were leased from Xerox. She alluded that they were following the process as per contract with SBD board of Directors who were obligated to supply the colour printer. It was stated that reinstating leasing the part of the contract was not a deviation nor a variation as it was already part of the contract. The Senior Manager: Information and Communication Technology Services explained that the colour printer owned by the municipality was semi functional and was not part of

phase two. He further explained that since phase 1 had been completed, they had moved to phase two, which was the leasing of the colour printer; however, after investigations on the colour printer, it was recommended that the colour printer be bought rather than leased, as it would be costly for the municipality. He added that the black and white printer used 1 cartridge toner when printing a black and white document; however, a colour printer used about 5 different cartridge toners when printing black and white, hence that was the reason why two printers were required.

The General Manager: Corporate Services stated that it should be noted that there would always be a need for printing that would never end. She added that it was cost effective for the municipality to print its own pamphlets, diaries, annual report amongst other things.

In response to a query raised, Senior Manager: Human Resource Management explained that there was currently no system of measuring work productivity in place; however, there was a work-study team whose main purpose was to review the organisational structure and secondly to assess if the number of required employees per section were sufficient for that particular job.

It was

**RESOLVED TO RECOMMEND  
TO FULL COUNCIL**

That a work-study be conducted to measure productivity of employees in the municipality

**4.4 LEGAL SERVICES**

(Page 189 of the Draft Annual Report 2018/2019)

With regards to the By-laws, the committee queried what strategies were in place to ensure that Business Units implement by-laws. Concerns were raised regarding the status of the Legal Unit handling all legal matter instead of each Business Unit dealing with their legal matters as per resolution taken at a previous Municipal Public Accounts Committee meeting. The Committee also stated that at a previous Municipal Public Accounts Committee meeting, it was resolved that a centralized unit be structured to deal with transgressions, which would channel to relevant the Business Unit. Further concerns were raised with regards to court matters taking long to resolve.

The General Manager: Corporate Services noted all the previous recommendations made. She stated that there were 32 approved by-laws and requested that Councillors assist by ensuring that by-laws were implemented. She explained that the majority of by-laws were under the jurisdiction of the Community Services and Sustainable Development and City Enterprises Business Units. She added that peace officer needed to be trained so that they would be able to distinguish major and minor transgressors, which would then enable the municipality to efficiently issue fines. She also added that there was a forum, which met on a quarterly basis where transgressions were dealt with.

Committee raised concern with regards to disciplinary process as they hoped that it would form part of the draft annual report as there was a need to report how many cases were dealt with and resolved and how many employees were suspended and subsequently fired from the municipality. It was also added that financial breakdown from the disciplinary process should have been part of the draft annual report.

The Senior Manager: Human Resource Management explained that the Office of the Municipal Manager dealt with labour related issues; adding that the Human Resource Management Unit was sometimes unaware which employees were attending disciplinary process or suspended, as a result there was a lot of confusion. She added that on the approved structure all labour related issues were to be dealt with by the Labour Relations office under the Human Resource Management Unit. She further added that the Legal Advisors at the Office of the Municipal Manager were on contractual appointments as there were no labour relations posts at the Office of the Municipal Manager, as per the approved 2013 structure.

**RESOLVED TO RECOMMEND  
TO FULL COUNCIL**

- a) That the General Manager: Corporate Services conducts a workshop for all Business Units on their respective by-laws.
- b) That the Legal Unit that was on the 2013 approved organizational Structure must deal with all legal matters.
- c) That the General Manager: Corporate Services submits a detailed report on civil and court matters at the next Municipal Public Accounts Committee.

**4.5 ORGANIZATIONAL DEVELOPMENT PERFORMANCE**

The Committee raised concerns with regards to the finalization of policies, particularly the shift policy as they felt it would assist with reducing over-time expenditure. The issue of ward assistants was also raised as some Councillor's Ward Assistants were not being paid their stipend. The committee also emphasized the need to employ people with disabilities.

In response, the Senior Manager: Human Resource Management explained that the issue of Ward Assistants was within the jurisdiction of the Office of the Speaker. She added that they had not received applications from people with disabilities.

The meeting terminated at 13:00

Confirmed by

**CHAIRPERSON**

PP 



# MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES)



Meeting held on **TUESDAY, 25 FEBRUARY 2020**  
in the **COUNCIL CHAMBER** at **10:00**

**PRESENT:** Councillors M Ngubo (Interim Chairperson), JJ Ngubo, TI Dlamini, P Sithole, BC Nhlabathi, SI Madonda, T Njilo, BE Zuma and XE Ngongoma.

**ABSENT:** Councillors M Schalkwyk (Family Responsibility Leave), NC Gambu (prior commitment), LJ Winterbach (Leave) R Niemand and P Duma (no apology).

**OFFICIALS**

**PRESENT:** Messrs F Nxumalo ( General Manager: Sustainable Development and City Enterprises), M Khumalo (Senior Manager: Development Services), S Zimu ( Senior Manager: City Entities), A Khoali (Senior Manager: Town Planning and Environmental Management), L Holtzhausen( General Manager: Safe City) , H Zondi (Manager: Municipal Public Accounts Office) X Bhengu (Performance Management advisor), M Sithole( Manager: Business Licensing), C Harris( Environmental Scientist), A Jadoo( Environmental Health Co-ordinator), M Mngwengwe ( Business Retention and Expansion), L Mavuso (Safe City), S Khumalo (Manger: Market). Mesdames M Nombungu (Senior Manager: Human Settlement), S Myeni (Manager: Economic Development), D Reddy (Municipal Manager's Representative), L Pillay (Performance Management Unit), T Zuma (Performance Management Unit) and N Kunene (Committee Officer).

## 1. NOMINATION OF CHAIRPERSON FOR THE CURRENT MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

(Raised verbally)

In the absence of the Chairperson, Councillor M Ngubo was elected as the interim Chairperson for the current meeting of the Municipal Public Accounts Committee.

It was

### RESOLVED

That Councillor M Ngubo be nominated as the Chairperson for the current meeting of the Municipal Public Accounts Committee.

## 2. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting.

Apologies were tendered on behalf of Councillors NC Gambu who had a prior commitment and LJ Winterbach who was on leave. Councillor T Njilo requested to leave the meeting early.

The Chairperson stated that the meeting should be done by 12:00 and requested members not to leave before that, as they would compromise the quorum. He further advised the committee that Senior Managers would conduct presentations thereafter questions would be taken.

NOTED.

### **3. PLANNING**

(Page 104 of the Draft Annual Report 2018/2019)

The Senior Manager: Town Planning and Environmental Development highlighted the projects that were undertaken during the 2018/2019 financial year noting the challenges experienced due to lack of Law Enforcement Officers. He stated that currently there were five town inspectors instead of 15. He also explained that fines were R2000 adding that if the tariffs would increase it would put pressure on transgressions when it came to conducting illegal activities in properties.

NOTED.

#### **4.2 LOCAL ECONOMIC DEVELOPMENT**

(Page 105 of the Draft Annual Report 2018/2019)

The Senior Manager: Development Services explained that for the past two years their main purpose was job creation and economic growth. He added that strategies had been already approved by Council; however the challenge was implementing the strategies.

NOTED.

#### **4.3 AIRPORT**

(Page 108 of the Draft Annual Report 2018/2019)

The Senior Manager: City Entities explained that as per the audit findings they had a project to repair and fence 750 metres of the airport, however due to budget constraints the project had to be halted. He further explained that previously the airport was running at a loss, as it was a recreational facility; adding that they had developed strategies to attract businesses.

NOTED.

#### **4.4 BUILDING CONTROL AND SIGNAGE**

(Page 109 of the Draft Annual Report 2018/2019)

The Senior Manager: Town Planning and Environmental Development explained that the Manager: Building Control and Signage recently resigned and one inspector would also be resigning soon. He added that, if the Unit did not have a high vacancy rate, it would assist the municipality in generating income.

NOTED.

#### **4.5 MARKET**

(Page 112 of the Draft Annual Report 2018/2019)

The Senior Manager: City Entities explained that during the 2018/2019 financial year twelve cold rooms were installed.

NOTED.

#### **4.6 HUMAN SETTLEMENT**

(Page 113 of the Draft Annual Report 2018/2019)

The Senior Manager: Human Settlement advised the Committee that housing projects were going according to plan; however, the main challenge was massive land invasions.

NOTED.

*[At this point of the proceedings, Councillor T Njilo left the meeting at 11:00]*

#### 4.7 **ENVIRONMENTAL HEALTH**

(Page 116 of the Draft Annual Report 2018/2019)

The Environmental Health Co-ordinator explained that they were performing well even though they were under staffed.

NOTED.

#### 4.8 **ART GALLERY**

(Page 119 of the Draft Annual Report 2018/2019)

The Senior Manager: City Entities explained that during the 2018/2019 financial year, the art gallery had to host seven exhibitions; however, they exceeded by hosting ten. He added that they also had outreach programmes with schools.

NOTED.

#### 4.9 **ENVIRONMENTAL MANAGEMENT**

(Page 121 of the Draft Annual Report 2018/2019)

The Environmental Health Co-ordinator explained that they were performing well even though they were under staffed.

NOTED.

#### 4.10 **SAFE CITY (MUNICIPAL ENTITY)**

(Page 212 of the Draft Annual Report 2018/2019)

The General Manager: Safe City advised the committee that the cameras that they we currently using were old and outdated and were hoping to procure new and improved 3D cameras from the requested budget of R13 000 000. He added that they received support from the South African Police Service when incidents were reported to them; however, the municipality was failing them when they reported infringements of by-laws.

NOTED.

#### 4.11 **PLANNING**

The Committee stated that not enough was being done to deal with the backlog of critical posts. It was added that targets were not being met and that project managers should notify Senior Management in advance if there were delays in their projects. It was reported that fifteen buildings were deemed inadequate in 2016 yet nothing had been done thus far to demolish them. Committee requested reasons hindering the process of demolishing the building. The Committee further queried about the grant funds from Co-Operative Governance and Traditional Affairs (Cogta) for the Youth Enterprise Park; stating that the budget was at 0% and after adjustment it was at 8 385 and the actual was 492. Committee requested explanation as to why the budget was not spent on crucial projects such as the one mentioned.

In response, General Manager: Sustainable Development and City Enterprises explained that with regards to the 15 buildings , all the necessary work was done and the file was submitted to the Legal Unit to approach the court; however, the Legal Unit returned to the file to the Planning Business Unit. He Further explained that profiling had been conducted on the buildings; adding that all the relevant Business Units had been consulted and had provided their comments. A report had been submitted to the Strategic Management Committee for the Acting City Manager to approve and sign. Senior Manager: Town Planning and Environmental Development added that the situation had got worse over the years as additional structures have been erected. He further added that the matter would be presented at court soon.

The Senior Manager: Town Planning and Environmental Development explained that the staffing issue was very problematic as there was one person to assess building plans for the entire municipality. He stated that people were frustrated due to the delays and as a result the municipality was also losing out on revenue.

With regards to the Youth Enterprise Park, the Senior Manager: Development Services explained that funds were still available and they were currently in the process of appointing a service provider. The General Manager: Sustainable Development and City Enterprises explained the budget was at 0% because they had applied for the rollover and Financial Services Business Unit could not incorporate the funds onto the budget until the rollover was approved by Cogta. He added that the funds were included on the budget during the mid-term review, which then left them with six months before the end of the financial year to spend; noting that procurement took three months as a result the funds would not be spent in time hence they applied for another rollover.

It was

#### **RESOLVED**

- a) That the General Manager: Sustainable Development and City Enterprises be invited to the next ordinary Municipal Public Account Committee meeting to deal with the Manial Hall, Youth Enterprise Park and the Light Industrial Hub.
- b) That critical and revenue generating post be identified and filled.

#### **4.12 CONTINUATION MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES**

(Raised Verbally)

The Chairperson requested that the meeting be recovered at a later date as the committee would not quorate since members had requested to leave early.

It was

#### **RESOLVED**

That the continuation meeting of the Municipal Public Accounts Committee -Sustainable Development And City Enterprises be scheduled for Friday, 28 February 2020 at 09:00 .

The meeting terminated at 12:10

Confirmed by

**CHAIRPERSON**





# MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (FINANCIAL SERVICES BUSINESS UNIT)



Meeting held on **TUESDAY, 27 FEBRUARY 2020**  
in the **COUNCIL CHAMBER** at **10:00**

**PRESENT:** Councillors M Schalkwyk (Chairperson), M Ngubo, TI Dlamini, P Sithole, SI Madonda, XE Ngongoma, LJ Winterbach and R Niemand.

**ABSENT:** Councillors BC Nhlabathi (apology), JJ Ngubo (no apology), P Duma (no apology), T Njilo (no apology), BE Zuma (no apology) and NC Gambu (no apology).

**OFFICIALS**

**PRESENT:** Mesdames D Reddy (Municipal Manager's Representative), D Ndlovu (Chief Financial Officer [Acting]), K Shoba (Senior Manager: Financial Governance and Financial Performance [Acting]), L Pillay (Performance Management Unit), T Zuma (Performance Management Unit) and N Kunene (Committee Officer); Messrs S Nxumalo (Senior Manager: Expenditure), S Khoza (Senior Manager: Budget), O Langa (Senior Manager: Assets [Acting]), M Hoskins (Manager: Revenue) and H Zondi (Manager: Municipal Public Accounts Office).

## 1. APPLICATIONS FOR LEAVE

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting.

An application for leave was received from Councillor B Nhlabathi who was attending an Executive Committee meeting at uMgungundlovu District Municipality.

An apology was tendered on behalf of the Mayor, Councillor M Thebolla who was indisposed.

It was

### **RESOLVED**

That Councillor B Nhlabathi be granted leave of absence from the current meeting of the Municipal Public Accounts meeting.

## 2. INDIGENTS (FREE BASIC SERVICES)

(Page 140 of the Draft Annual Report 2018/2019)

The average number of indigents within the municipality as stated by Co-Operative Governance and Traditional Affairs (Cogta) was 40 000; noting that a query was raised to why the Msunduzi's indigent number was low, the committee further queried as to how indigents were verified.

In response, the Manager: Debtors explained that a report was submitted to the Strategic Management Committee (SMC) requesting that at least five indigents per ward be requested in order to meet the Cogta requirements. The Chief Financial Officer (Acting) explained that indigents were verified on a yearly basis and the method that was being used was accepted by the Auditor General and was also being used by other municipalities.

The Chief Financial Officer (Acting) advised the Committee that based on the approval by SMC they would embark on a door-to-door campaign to verify whether people qualified to be registered as indigents and be registered before June 2020. She added that the campaign would also assist in cleaning up the debtors book as they would be able to verify meters as well.

### 3. **FINANCIAL SERVICES**

(Page 141 of the Draft Annual Report 2018/2019)

The Committee queried about the credit control policy stating that General Manager: Infrastructure Services (Acting) and the Senior Manager: Electricity confirmed that the policy was not being implemented. It was stated that some of the rates were inflated which indicated that fear something was wrong with the system. It was pointed out that if the billing system was not addressed, ratepayers could end up refusing to pay rates. It was further raised with concern that there were accounts that were accumulating interest for more than three years and the municipality continued billing resident's despite being discounted.

In response, the Chief Financial Officer (Acting) advised Committee that the policy was being implemented and debt collections were done by a service provider. She explained that according to the Prescription Act, a debt could only be written off if there were no interruption for three years; adding that as the municipality, they still sent notices and summons to debtors to try collect, hence the Prescription Act was being interrupted. The Chief Financial Officer (Acting) acknowledged that the system was problematic; however, management was addressing all the issues and undertook that a report would be submitted to the committee on the strategies used. With regards to the debtors book, she explained that currently was book was accumulating to four billion; noting that not all the monies could not be collected. She alluded that the Auditor-General checked all write-offs and evidence was provided upon request.

In response to a query raised, the Chief Financial Officer (Acting) explained that the current cash flow of the municipality did not allow filling all the vacant post; however, critical post had been advertised internally and the process for interviews had already commenced. She further explained that with regards to the front desks at 333 A.S Chetty, the Manager: Customer Care had been recently appointed and they were currently working on filling the other posts pertaining to customer care.

In response to the query raised with regards to the credit control policy, the Chief Financial Officer (Acting) explained that lists for disconnections were submitted on a daily basis to the Electricity Sub Unit, adding that notices for tempering with meter boxes were also issued. She further explained that if disconnections were done and upon return, it was discovered that there were illegal connections, fines for tempering were also issued.

NOTED.

### 4.3 **SUPPLY CHAIN MANAGEMENT**

(Page 145 of the Draft Annual Report 2018/2019)

The Supply Chain Management Head (Acting) explained that the main purpose of the Sub Unit was to monitor all contracts of the municipality. He added that during the 2018/2019 financial year they were tasked with cleaning-up data in light of the Supply Chain Management Regulation 44, regarding the prohibition of awarding to persons in the service of the state, which had been a serious concern from the Auditor General's findings.

NOTED.

### 4.4 **FLEET MANAGEMENT**

(Page 178 of the Draft Annual Report 2018/2019)

In response to a query raised, the Senior Manager: Assets (Acting) advised Committee that there were monthly reports submitted to the Strategic Management Committee (SMC), which included the drivers, trip routes and any abuse of vehicles. He further added that it was the responsibility of

the General Manager to implement consequence management when vehicles were being abused. He further explained that fleet management assisted with co-ordinating and looking after fleet. He also emphasised that maintenance of the vehicles was the responsibility of the mechanical workshop and not fleet management.

NOTED.

#### 4.5 **FINANCIAL PERFORMANCE**

(Page 219 of the Draft Annual Report 2018/2019)

The Senior Manager: Financial Governance and Financial Performance (Acting) advised committee that the municipality made a loss of R 140 769 241. She also indicated that the municipality received a cash flow of R 4 556 340 119 and made R 4 185 332 903 from the cash flow received. She further explained that the outflow during 2018/19 was R 204 419 729 which was more than what was received by the municipality.

NOTED.

#### 4.6 **ANNUAL FINANCIAL STATEMENTS**

(Page 232 of the Draft Annual Report 2018/2019)

The Senior Manager: Financial Governance and Financial Performance (Acting) advised Committee that the annual financial statements were prepared and submitted on time.

NOTED.

#### 4.7 **REPORT OF THE AUDITOR-GENERAL 2018/2019**

(Page 249 of the Draft Annual Report 2018/2019)

The Senior Manager: Financial Governance and Financial Performance (Acting) requested to take items 5 and 6 simultaneously. She advised Committee that the Auditor General tabled their response at the Council meeting held in January 2020. She explained that the municipality received a qualified audit opinion and that the basis of the qualification were the following:

- Property, plant and equipment

It was stated that the municipality would engage with Independent Expert in the field of property Valuation to provide fair valuations of ERF 1820

- Consumer debtors

It was stated that calculations would be performed on a monthly basis and that suspense accounts would be reviewed and cleared before year-end.

- Interest from consumer debtors and receivables

It was stated that the municipality would amend the debt and credit control policy so that it would be in line with the South African Standards of Generally Recognised Accounting Practice (GRAP) and the tariff register.

- Service charges

It was stated that the configuration of the SAP system would be changed to allow correction of accounts to be made without reversals of previous billing documents.

- Property rates

It was stated that the configuration of the SAP system would be changed to allow correction of accounts to be made without reversals of previous billing documents.

- Material losses – electricity

It was stated that the Infrastructure Services Business Unit would develop a detailed action plan to address water and electricity losses.

NOTED.

The meeting terminated at 12:15

Confirmed by

**CHAIRPERSON**

## MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES)



Meeting held on **FRIDAY, 28 FEBRUARY 2020**  
in the **COUNCIL CHAMBER** at **09:00**

**PRESENT:** Councillors M Ngubo (Interim Chairperson), M Schalkwyk, TI Dlamini, P Sithole, BC Nhlabathi, SI Madonda, T Njilo, BE Zuma, R Niemand, LJ Winterbach and XE Ngongoma.

**ABSENT:** Councillors JJ Ngubo (Ward commitment), NC Gambu (Absent) and P Duma (no apology).

**OFFICIALS**

**PRESENT:** Messrs F Nxumalo ( General Manager: Sustainable Development and City Enterprises), S Zimu ( Senior Manager: City Entities), F Nyadiani (Town Planning), L Holtzhausen( General Manager: Safe City) , B Malinga( Town Planning), H Zondi (Manager: Municipal Public Accounts Office) X Bhengu (Performance Management advisor), M Sithole( Manager: Business Licensing), C Harris( Environmental Scientist), A Jadoo( Environmental Health Co-ordinator), M Mngwengwe ( Business Retention and Expansion), A Qulu ( Manager: Environmental [Acting]), S Naidoo (Manager: Building Control[Acting]) L Mavuso (Safe City) and S Khumalo (Manger: Market [Acting]); Mesdames D Reddy (Municipal Manager's Representative), M Nombungu (Senior Manager: Human Settlement), S Myeni (Manager: Economic Development [Acting]), N Mofokeng ( Manager: Airport), P Zondi (Development Services), L Pillay (Performance Management Unit), T Zuma (Performance Management Unit) and N Kunene (Committee Officer).

### **1. APPLICATIONS FOR LEAVE**

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting.

An application for leave was received from Councillor JJ Ngubo who had a Ward commitment.

Councillors XE Ngongoma, M Schalkwyk and LJ Winterbach requested to leave the meeting early.

It was

### **RESOLVED**

That Councillor JJ Ngubo be granted leave of absence from the current meeting of the Municipal Public Accounts meeting.

### **4.2 LOCAL ECONOMIC DEVELOPMENT**

(Page 105 of the Draft Annual Report 2018/2019)

*[At this point of the proceedings, Councillor TI Dlamini joined the meeting at 09:26]*

In response to a query raised, the General Manager: Sustainable Development and City Enterprises explained that all Business Units needed to develop a Sub Unit solely for focusing on issues affecting the city. He added that the Sub Unit would require one town planner dedicated just for the Central Business District (CBD) and they would be working together with relevant Business Units. He further added that there were certain employees who had already been identified from other Business Units who were passionate about the CBD. He alluded that a report had been already submitted to the Strategic Management Committee (SMC) and from there the report would follow all relevant council structures.



With regards to the critical posts, the General Manager: Sustainable Development and City Enterprises advised committee that all positions were critical and it was evident due to the state of the city that there were not sufficient staff. He further added that the posts were not regarded as revenue generating posts, yet they were because if the city was well maintained it would be attracting more businesses.

In response to a query raised with regards Twala Road stores, the General Manager: Sustainable Development and City Enterprises explained that the stores were still under construction hence the municipality had provided security after they were vandalised and became a hub for substance abuse. The Project Champion added that currently the stores were not complete and correspondence had been made to the service provider being Mawala Holdings, without any luck and the matter had since been handed over to the Legal Unit.

NOTED.

#### 4.3 **AIRPORT**

(Page 108 of the Draft Annual Report 2018/2019)

In response, the Senior Manager: City Entities explained that the service provider, Mawala Holdings had not completed their contract of repairing the fence at the airport and they had reported the matter to supply chain. The Manager: Airport explained that there were 105 audit findings in the 2017/18 financial year and that currently they were left with 22 findings. She further explained that they dealt with the high risk findings first which would simultaneously deal with 5 minor findings. She alluded that the airport was safe to land operationally viable and complicate with the Civil Aviation Authority (CAA).

The Committee raised serious concerns with regards to Mawala Holdings stating that since it was evident that it was not performing efficiently, it should be blacklisted. It was also added that it should not be awarded tenders if it was failing to perform on other projects.

With regards to the critical posts, the General Manager: Sustainable Development and City Enterprises explained that a memorandum was circulated on critical posts that they should be filled and it was escalated to Council about the lack of Building Inspectors and Town Planners. The memorandum was lifted only for revenue generating posts.

It was

#### **RESOLVED**

- a) That the Internal Audit investigates all Mawala Holdings contracts and their performance within Msunduzi municipality.
- b) That problematic contractors who had unfinished work must not be awarded new contracts.

*[At this point of the proceedings, Councillors T Njilo and R Niemand joined the meeting at 10:10]*

#### 4.4 **BUILDING CONTROL AND SIGNAGE**

(Page 109 of the Draft Annual Report 2018/2019)

With regards to the critical posts, General Manager: Sustainable Development and City Enterprises explained that a memorandum was circulated on critical posts that they should be filled and it was escalated to Council about the lack of Building Inspectors and Town Planners. The memorandum was lifted only for revenue generating posts.

It was

**RESOLVED**

- a) That other critical post should also be considered and not just revenue generating posts.
- b) That a single Law Enforcement Unit be established.

**4.5 MARKET**

(Page 112 of the Draft Annual Report 2018/2019)

In response to a query raised, the Manager: Market advised committee that twelve cold room compressors were installed. He added that, with regards to the transformation, it was a very complex sector. He explained that one black agent was once introduced and the main issue that arose was the issue of trust between agents and farmers as agents did not pay upfront. He further explained that during a meeting with the National Steering Committee and Department of Agriculture, it was resolved that farmers were not yet transformed and it was difficult for black farmer to operate because of trust issues.

The Manager: Market stated that there was not enough security personal at the market and requested assistance from the committee; adding that it was not just the market that was at risk, but also the customers as they also handle large amounts of cash at parking lot. He further explained that currently there were four security personal serving the market of which two work during the day and two work at night.

It was

**RESOLVED**

That the Manager: Market submit a status update report on the issues raised by committee during the site visit at the next Municipal Public Accounts Committee meeting.

**4.6 HUMAN SETTLEMENT**

(Page 113 of the Draft Annual Report 2018/2019)

In response to a query raised, the Senior Manager: Human Settlement advised the Committee that the social housing programme was presented to the Province and was approved. She alluded that currently there was advertisement seeking all Social Housing Regulatory Authority (SHRA) accredited housing agencies to collaborate with the municipality for the implementation and development of the social housing projects.

With regards to the social housing stock, she stated that there was an existing Council resolution which was against applying the Enhanced Extended Discount Benefit Scheme (EEDBS).

Committee raised concerns with regards to the flat and houses of the municipality, stating that it was evident that they were being abused and that the municipality was losing out on revenue from those properties.

It was

**RESOLVED**

That the General Manager: Sustainable Development and City Enterprises submits a report on all flats and properties owned by the municipality detailing what they were being utilized for.

#### 4.7 **ENVIRONMENTAL HEALTH**

(Page 116 of the Draft Annual Report 2018/2019)

The Environmental Health Co-ordinator explained that the Sub Unit had a very high vacancy rate of 67%, with just seven inspector and ten functional areas. He added that they had always tried to improvise so that they would have an impact on the city. He explained that they had prosecuted 194 cases and 1 despite being under staffed. He further explained that inspections are done on a weekly basis where they prioritise complaints within five days. He added that they had a good working relationship with the South African Police Service (SAPS) from Alexandra Road and well as SAPS mountain Rise as they respond in time when they are called as well as they inform them when conducting site inspections.

The Environmental Health Co-ordinator explained that they were not responsible for the Illegal traders; they report them to Informal Trade and security to have them removed. With regards to illegal traders who fry chips and chicken on the side of the roads, they were prosecuted; however they always returned.

With regards to the blue drop status, the Environmental Health Co-ordinator explained that it was a programme in conjunction with the Water and Sanitation Sub Unit. Stating that it should be noted that Msunduzi had a fully functional laboratory, which did chemical and microbiological analysis of food and water adding that they also had functional air quality monitoring network that monitors air pollution around the city. He acknowledged the illegal discharge at Mkhondi area, explaining that it was difficult to trace where the spills came from once they had entered the streams.

With regards to quality of the Duzi, the Environmental Health Co-ordinator explained that if Water and Sanitation did not clear main line blockages it flows into the Duzi and then affects the water quality and becomes a health issue. He added that if Water and Sanitation could not ensure the over flowing sewers, then problem would continue.

#### 4.8 **ART GALLERY**

(Page 119 of the Draft Annual Report 2018/2019)

The Senior Manager: City Entities explained that during the 2018/2019 financial year, the art gallery had to host seven exhibitions; however, they exceeded by hosting ten. He added that they also had outreach programmes with schools.

NOTED.

#### 4.9 **SAFE CITY (MUNICIPAL ENTITY)**

(Page 212 of the Draft Annual Report 2018/2019)

The Committee queried if the budget were to be granted, would it cover the costs of expansion to other areas with the city.

In response, the General Manager: Safe City explained that there were no progress with regards to the Automatic Number Plate Recognition system adding that the software was installed and ready to be used. He further explained that since they did not receive the required support from the relevant Business Units, it was difficult to implement such programmes. He also explained that the requested budget for upgrades included other areas that they had already identified in and around the city.

Committee stated that if funding was available it was import that the Safe City be optimised to ensure that the municipality receives its returns.



Confirmed by

**CHAIRPERSON**



Confirmed

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
(INFRASTRUCTURE SERVICES BUSINESS UNIT)**

Meeting held on **TUESDAY, 17 MARCH 2020**  
in the **HARRY GWALA BOARDROOM** at **14:00**

**PRESENT:** Councillors M Schalkwyk (Chairperson), TI Dlamini, SI Madonda, XE Ngongoma, JJ Ngubo, M Ngubo, BC Nhlabathi, P Sithole, R Niemand and BE Zuma.

**ABSENT:** Councillors P Duma (no apology), T Njilo (apology), NC Gambu (no apology) and LJ Winterbach (apology).

**OFFICIALS**

**PRESENT:** Mesdames D Reddy (Municipal Manager's Representative, T Zuma (Performance Management Unit) and N Kunene (Committee Officer); Messrs R Maharaj (Infrastructure Services), D Ragoonol, T Makhanya (Chief Engineer), B Halimana (Performance Management Unit [Acting]), T Mbhele (Performance Management Advisor), M Ngcobo (Mechanical Workshop), W Jones (Mechanical Workshop), B Sosibo (Senior Manager: Roads and Transportation [Acting]), N Mpisi (Senior Manager: Electricity), L Pillay, (Infrastructure Services) and H Zondi (Manager: Office of the Chairperson: Municipal Public Accounts Committee).

1. **APPLICATIONS FOR LEAVE**

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting.

Applications for leave were received from Councillors LJ Winterbach and T Njilo who were both on leave. An apology was tendered on behalf of General Manager: Infrastructure Services (Acting) who was attending a special Executive Committee meeting.

It was

**RESOLVED**

That Councillors LJ Winterbach and T Njilo be granted leave of absence from the current meeting of the Municipal Public Accounts Committee meeting.

2. **WATER SERVICES**

(Page 85 of the Draft Annual Report 2018/2019)

The Chief Engineer advised the committee that the General Manager: Infrastructure Services (Acting) was busy finalising the policy on water theft, which would assist in addressing the issue of water loss in the municipality.

The Senior Manager: Electricity explained to Committee that the Auditor-General findings indicated that the Water and Electricity Bylaws did not address the technical issues of water loss and the policy was to deal with the gaps identified by the Auditor-General.

**NOTED.**

3. **ELECTRICITY**

(Page 145 of the Draft Annual Report 2018/2019)

The Senior Manager: Electricity advised the committee that they were currently working on a strategy to minimise the loss of electricity by identifying and categorising it according to usage. He alluded to fact that certain part of the strategy was to eliminate estimations by installing prepaid meters.

NOTED.

4. **ROADS**

(Page 96 of the Draft Annual Report 2018/2019)

The Committee raised serious concerns regarding the potholes on the roads, stating that it was believed to be because of poor planning. It was pointed out that it was critical that refuse be collected immediately when storm water drains were cleaned because delaying waste collection causes refuse to flow back into drains, hence blockage again.

It was stated that, if storm water channels were installed correctly, such could minimizing the creation of potholes.

It was

**RESOLVED**

That the budget for maintenance for roads be monitored closely to ensure roads and drainages are properly maintained.

5. **MECHANICAL WORKSHOPS**

(Page 102 of the Draft Annual Report 2018/2019)

The Mechanical Workshop supervisor advised the Committee that their budget was allocated at Transportation Unit and they had to submit documents for repairs to that unit, which delays the process of repairing vehicles on time.

The Mechanical Workshop Supervisor advised the committee that he believed that vehicles were purposely broken down my employees, mainly from the Waste Management Unit to enable them to claim overtime. He explained that one touch key was being used by four people and that some drivers with Code 8 license were driving Code 11 trucks. He added that another contributing factor was that trucks were not brought to the workshop on time to be serviced. He also explained that the drivers were not trained on how to drive the specialised trucks as they would often overload them and use the incorrect brakes when trying to slow down. He also added that some drivers the in the Waste Management Unit, who were incapable were allowed to specialised trucks.

It was

**RESOLVED**

- a) That the budget for mechanical workshop be moved from Transportation Unit and transferred to an appropriate business unit to enable the Mechanical Workshop to process payments more efficiently.

- b) That the Internal Audit investigates if drivers from Waste Management Unit were competent to operate specialized trucks.

The meeting terminated at 4:28

Confirmed by

**CHAIRPERSON**

Confirmed



**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
(CORPORATE BUSINESS UNIT)**

Meeting held on **TUESDAY, 17 MARCH 2020**  
in the **HARRY GWALA BOARDROOM** at **10:00**

**PRESENT:** Councillors M Schalkwyk (Chairperson), TI Dlamini, SI Madonda, XE Ngongoma, JJ Ngubo, M Ngubo, BC Nhlabathi, P Sithole, R Niemand and BE Zuma.

**ABSENT:** Councillors P Duma (no apology), T Njilo (apology), NC Gambu (no apology) and LJ Winterbach (apology).

**OFFICIALS**

**PRESENT:** Mesdames D Reddy (Municipal Manager's Representative), M Jackson (Senior Manager: Office of the Municipal Manager), M Mahlangu (Manager: Mayorality), P Ngcobo (Finance Support), T Zuma (Performance Management Unit) and N Kunene (Committee Officer); Messrs PJ Mahlaba (Chief Audit Executive), I Chetty (Manager: Organizational Compliance, Performance and Knowledge Management [Acting]), L Duma (Manager: Office of the Speaker), G Labelo (Strategic Planning), B Halimana (Performance Management Unit), S Zimu (Manager: Integrated Development Plan), T Mbhele (Performance Management Advisor) and H Zondi (Manager: Office of the Chairperson: Municipal Public Accounts Committee).

**1. APPLICATIONS FOR LEAVE**

(Item 1 of the agenda)

The Chairperson welcomed all present at the meeting.

Applications for leave were received from Councillors LJ Winterbach and T Njilo who were both on leave.

It was

**RESOLVED**

That Councillors LJ Winterbach and T Njilo be granted leave of absence from the current meeting of the Municipal Public Accounts Committee meeting.

**2. MAYOR'S FOREWORD**

(Tabled at the meeting)

The Committee expressed a concern with regards to tabled documents, stating that it was in contravention of the Rules of Order Bylaws as it did not provide Councillors enough time to look at the documents.

It was noted that some of the Committee members felt that the Mayor was not doing enough to address the challenges facing the City.

It was

**RESOLVED**

That the approved Rules of Order Bylaws be implemented strictly.

3. **POLITICAL GOVERNANCE**

(Page 23 of the Draft Annual Report 2018/2019)

A concern was raised regarding the errors on the Annual Report as there was an omission of names of certain Councillors.

It was

**RESOLVED**

That the Manager: Office of the Speaker amend and update the Annual Report to reflect the names of Councillors who were erroneously omitted.

4. **PUBLIC ACCOUNTABILITY AND PARTICIPATION**

(Page 34 of the Draft Annual Report 2018/2019)

The Committee expressed their disappointment with regards to the errors on the report and felt that the report should not be submitted to Full Council.

The Senior Manager: Office of the City Manager acknowledged and advised the Committee that acting appointments of different people led to the omissions of Councillors' names on the report. She added that a new Manager: Office of the Speaker had been appointed and would ensure that all the relevant information is provided to the Performance Management Unit for amendments.

NOTED.

5. **OVERVIEW BY THE MUNICIPAL MANAGER**

(Page 05 of the Draft Annual Report 2018/2019)

It was requested that corrections of dates indicated on the overview of the Municipal Manager be effected as it reflected dates outside the Annual Report period currently in consideration.

NOTED.

6. **MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW**

(Page 02 of the Draft Annual Report 2018/2019)

The Senior Manager: Office of the Municipal Manager led Committee through the content of this part of the report.

NOTED.

*[At this point of the proceedings, Councillor BE Zuma joined the meeting at 10:52]*

7. **FINANCIAL HEALTH OVERVIEW**

(Page 19 of the Draft Annual Report 2018/2019)

It was stated that the section on Financial Health Overview was dealt with during the Financial Services Business Unit meeting.

NOTED.

8. **SERVICE DELIVERY OVERVIEW**

(Page 17 of the Draft Annual Report 2018/2019)

It was indicated that the section on Service Delivery Overview was discussed during the Sustainable Development and City Enterprise Business Unit meeting.

NOTED.

9. **ORGANISATIONAL DEVELOPMENT OVERVIEW**

(Page 20 of the Draft Annual Report 2018/2019)

It was indicated that the section on Organizational Development Overview was discussed during the Sustainable Development and City Enterprise Business Unit meeting.

NOTED.

10. **COUNCIL AND EXECUTIVE**

(Page 206 of the Draft Annual Report 2018/2019)

It was also requested that section on Secretariat Sub-Unit be removed from the Corporate Business Unit and placed under a relevant business unit.

NOTED.

*[At this point of the proceedings, Councillor B Nhlabathi joined the meeting at 11:02]*

11. **FINANCIAL DECLARATIONS OF COUNCILLORS AND STAFF**

(Page 281 of the Draft Annual Report 2018/2019)

The Committee raised with concern that some of the senior management staff members had not declared any ownership of property.

NOTED.

*[At this point of the proceedings, Councillor SI Madonda left the meeting at 11:34]*

12. **INTERNAL AUDIT**

(Page 210 of the Draft Annual Report 2018/2019)

The issue of the high use of consultants by the Internal Audit Unit was raised as a concern, which was due to the high vacancy rate. The Chief Audit Executive pointed out that the salary grades for the Msunduzi Municipality was lower than other organizations, hence no suitable candidates were attracted. He added that the municipality was failing to match salaries of other institutions.

It was

**RESOLVED**

That consideration be given to prioritizing the filling of vacancies within Internal Audit Unit with a view to capacitating it in order to reduce the use of consultants.

13. **REPORT OF AUDIT COMMITTEE AND RECOMMENDATIONS**

(Page 251 of the Draft Annual Report 2018/2019)

The issue of consequence management was raised as a concern, adding that management was seen as not taking action against and breach or contravention by staff.

It was

**RESOLVED**

That the implementation of Internal Audit Unit's recommendations be enforced, it being noted that all the General Managers would be held accountable for non-execution of consequence management in their business units.

The meeting terminated at 12:12

Confirmed by

**CHAIRPERSON**



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