



MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT



Vacancy Circular No. 08/2025

The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

INFRASTRUCTURE SERVICES

SENIOR MANAGER: SPECIAL PROJECTS INTERGRATED PUBLIC TRANSPORT NETWORK (ISF2501164)

Ref No: ISF23/25

Duration of Employment

5 Years Fixed Term Contract

Place of Work

IPTN

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Colour Female or White Male/ Female

Basic Salary

R963 064,05 – R1 250 147,38 p.a. (T18)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- BSc/ B Tech in Civil Engineering specialising in Transportation Planning NQF Level 7 or Honours in Transport Economics or Transportation Management.
- Project Management qualification/ Certificate.
- 8 Years Experience in IPTN projects or any Public Transport Operations Project of which 4 years at Senior Management Level.

Key Performance Requirements

- Ensuring overall optimization of the integrated Public Transport Network Management Value Chain, through effective strategic planning, directing and alignment of functional management frameworks and operational delivery.
- Ensure effective financial and contract management control and corporate governance through area of accountability.
- Provide overall direction in terms of overall programme management and implementation for all IPTN work streams such as (IPTN Operations and industry transition Innovative Transport Systems, systems and

infrastructure Planning and Implementation, Planning and Implementation, Financial Management and Business Planning, etc).

- Identify and manage project interfaces and interdependencies within and cross programme and projects.
- Establish and manage strategic internal and external relationship inclusive of customers, service providers and relevant legislative agencies and structures.
- Prepare and execute strategic business plan, stakeholder and relationship management and financial management.

MANAGER: PUBLIC TRANSPORT OPERATIONS AND INDUSTRY TRANSITION (ISF250781)

Ref No: ISF24/25

Duration of Employment

5 Years Fixed Term Contract

Place of Work

IPTN

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Colour Female or White Male/ Female.

Basic Salary

R613 696,06 – R796 628,18 p.a. (T15)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- BSc/ B Tech in Civil Engineering specialising in Transportation Engineering or Degree in Transport Economics or Transportation Management NQF Level 7
- 8 Years Experience with thereof in IPTN or Public Transport

Key Performance Requirements

- Manage the key performance areas of the section by evaluating the adequacy and capability of the functionality to support the section's objectives, controlling the personnel and financial resources developing and or reviewing current bylaws or policy provisions, procedure, systems and controls.
- Strategic and Management responsibility for the operational and Business plans of the IPTN in accordance with the strategic thrusts of the Msunduzi Municipality.

- Management and control of the continued roll-out of the IPTN System overseeing all operational aspects including the bus route scheduling and frequencies, the fare collection system, information technology services, quality control, safety and security, environmental compliance, stakeholder engagement and keeping in touch with infrastructural development and maintenance of existing infrastructure.
- To ensure all operational milestones related to the above functional areas are achieved within the time, cost and quality targets set for each phase of the IPTN.

Additional KPA's

- Develop Communication structures and provide communication structures for the current Public Transport operators, conduct Trust Building process amongst taxis and non-taxi's role players.
- Support the public transport industry and provide them with an understanding of the Msunduzi IPTN.
- Ensure by in of Msunduzi IPTN by the current public transport operators.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on www.msunduzi.gov.za/careeroportunities.

The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application must have all is required attachments. Applications without the relevant attachments (cv/certificates) will be disqualified

The application needs to be addressed to the Senior Manager: Human Resource Management (A) and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor

Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form or any other forms that are not prescribed WILL NOT be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

Closing Date: MAR 28 2025 Time: 15H00

CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Designated groups identified on each advertised position are encouraged to apply.

Circulated Date: MAR 17 2025

THE ADVERTISING OF THESE POSTS IS AUTHORISED BY THE MUNICIPAL MANAGER (ACTING):

MRS. MN. NGCOBO

DATE: 10/03/2025