



MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT

Vacancy Circular No. 19/2025



The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

INFRASTRUCTURE SERVICES

CHIEF ENGINEER: PLANNING DESIGN & CONSTRUCTION MONITORING (ISF260002)

Ref No: ISF25/25

Duration of Employment

Permanent

Place of Work

Planning, Design and Construction Monit

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Coloured Female or White Male/ Female

Basic Salary

R 877 173,01 – R 1 138 647,99 p.a. (T17)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- B-Tech / B.Sc Degree in Civil Engineering or equivalent - NQF Level 7.
- Registered as a Professional Engineer or Pr. Technologist with the Engineering Council of S.A.
- Computer Literacy - Office Applications.
- Code B Driver's Licence.
- 7 Years relevant post registration experience at a senior level in the Civil Engineering field.

Key Performance Requirements

- Manage the key performance areas and result indicators Water & Sanitation Department associated with the formulation and review of the Water and Sanitation Designs and Plans, identification and prioritization of needs and measures necessary to address the provision of water and sanitation services, communicating with functional and community based role-players, approving and monitoring the execution and application of procedures regulations and standards in order to ensure priorities of the Municipality complies with requirements in terms of provider of Water Services Authority for the region.

SENIOR PROJECT ENGINEER (ISF250572)

Ref No: ISF26/25

Duration of Employment

Permanent

Place of Work

Design and Project Implementation

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Coloured Female or White Male/ Female

Basic Salary

R 644 442,20 - R 836 539,17 p.a. (T15)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- B-Tech / B.Sc Degree in Civil Engineering specialising in Transportation or equivalent - NQF Level 7.
- Registered as a Professional Engineer or Professional Technologist with the Engineering Council of South Africa.
- Computer Literacy - Office Applications.
- Code B Driver's Licence.
- 5 Years relevant post registration experience.

Key Performance Requirements

- Manage and perform tasks/ activities associated with the availability of bulk services to facilitate co-ordination of Roads and Storm water projects, delivery processes and to ensure appropriate levels are designed, taking into consideration key service delivery objectives with respect to Roads and Storm water design and implementation. Drive the forward planning of the Capital Works programmes among others, ensuring that the identified projects are properly scheduled, scoped and budgeted for and monitor project implementation against the plan, including initiating projects on the Corporate Project Portfolio Management System.

SENIOR TECHNOLOGIST (ISF260008)

Ref No: ISF27/25

Duration of Employment

Permanent

Place of Work

Planning, Design and Construction Monit
EE Plan Preferred Designated Group/s
Person with Disability or African Female or
Coloured Female or White Male/ Female

Basic Salary

R 558 968,59 - R 725 592,79 p.a. (T14)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- B - Tech or B. Sc – Degree in Civil Engineering or equivalent - NQF Level 7.
- Registered as a Professional Engineer (Pr Eng) / Professional Technologist (Pr. Technologist) will be an added advantage.
- Computer Literacy - Office Applications.
- Code B Driver's Licence.
- 5 Years relevant post registration experience.

Key Performance Requirements

- Manage the key performance areas and result indicators associated with Water & Sanitation Projects through the investigation, analysis, interpretation and reporting of project developmental requirements (Tender Adjudication, Contracts Management, Budget Monitoring & Quality Control) against the capacity and capability of the department to accomplish immediate and short-term service delivery objectives in keeping with the Integrated Development Plan of the Municipality.

SENIOR TECHNOLOGIST
(ISF260027)

Ref No: ISF28/25

Duration of Employment

Permanent

Place of Work

Water

EE Plan Preferred Designated Group/s
Person with Disability or African Female or
Coloured Female or White Male/ Female

Basic Salary

R 558 968,59 - R 725 592,79 p.a. (T14)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate
- B - Tech or B. Sc – Degree in Civil Engineering - NQF Level 7.
- Registered as a Professional Engineer (Pr Eng) / Professional Technologist (Pr. Technologist) will be an added advantage.
- Computer literacy – Office Applications.
- Valid code B Driver's Licence.
- 3 Years relevant experience.

Key Performance Requirements

- Manage the key performance areas and result indicators associated with Water & Sanitation Projects through the investigation, analysis, interpretation and reporting of project

developmental requirements (Tender Adjudication, Contracts Management, Budget Monitoring & Quality Control) against the capacity and capability of the department to accomplish immediate and short-term service delivery objectives in keeping with the Integrated Development Plan of the Municipality.

ARTISAN (MECHANIC)
(ISF240019)

Ref No: ISF29/25

Duration of Employment

Permanent

Place of Work

Mechanical Workshops

EE Plan Preferred Designated Group/s
Person with Disability or African Male/Female
or White Male/ Female

Basic Salary

R 316 393,22 – R 410 689,19 p.a. (T10)

Minimum Qualifications/ Requirements

- Trade Certificate (Mechanical) - NQF Level 4.
- Computer Literacy - Office Applications.
- Code EC driving Licence.
- 2 years relevant experience.

Key Performance Requirements

- Coordinate and control the set- up work in progress and completion of specialized tasks activities associated with the mechanical maintenance and repair of diesel / petrol heavy plant and vehicles including monitoring and correcting the productivity and performance output of support personnel and attending to routine / general administrative recording requirements contributing to the accomplishment of departmental objectives.

ARTISAN SUPERVISOR
(ISF250231)

Ref No: ISF30/25

Duration of Employment

Permanent

Place of Work

Roads and Stormwater: Central

EE Plan Preferred Designated Group/s
Person with Disability or African Male/Female
or White Male/ Female

Basic Salary

R 316 393,22 – R 410 689,19 p.a. (T10)

Minimum Qualifications/ Requirements

- Trade Certificate in Artisan Bricklaying - NQF Level 5.
- Valid Code EB Driver's Licence.
- 2 years relevant experience.

Key Performance Requirements

- Execute specific administrative technical procedures for the Roads Programming & Design Sub-Section and, attends to clerical recordkeeping, technical information maintenance and reporting applications in order to ensure accurate information is made available to enable assessment and improvement in the accomplishment of service delivery related objectives.

ARTISAN SUPERVISOR X 2 (ISF250233/239)

Ref No: ISF31/25

Duration of Employment

Permanent

Place of Work

Roads and Stormwater: Central

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 316 393,22 – R 410 689,19 p.a. (T10)

Minimum Qualifications/ Requirements

- Trade Certificate in Artisan Bricklaying - NQF Level 5.
- Valid Code EB Driver's Licence.
- 2 years relevant experience.

Key Performance Requirements

- Perform tasks associated with supervising and controlling personnel, undertaking tasks with the roads, road patching, masonry/ concrete work (brickwork, kerb-laying, laying of concrete foundations, slabs, etc.), identifying, communicating and applying contingency measures in accordance with instructions to minimize specific problems/ defects, guiding personnel on routine operational activities and supporting specialist personnel with the execution of repair and maintenance sequences.

ARTISAN (BICKLAYER) (ISF250249)

Ref No: ISF32/25

Duration of Employment

Permanent

Place of Work

Roads and Stormwater: Central

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 316 393,22 – R 410 689,19 p.a. (T10)

Minimum Qualifications/ Requirements

- Trade Certificate in Artisan Bricklaying - NQF Level 5.
- Valid Code EB Driver's Licence.
- 2 years relevant experience.

Key Performance Requirements

- Perform tasks associated with supervising and controlling personnel, undertaking tasks with the roads, masonry/ concrete work (brickwork, kerb-laying, laying of concrete foundations, slabs, Gabion Works etc.), identifying, communicating and applying contingency measures in accordance with instructions to minimize specific problems/ defects, guiding personnel on routine operational activities and supporting specialist personnel with the execution of repair and maintenance sequences

ARTISAN (PLUMBER/ FITTER) (ISF260372)

Ref No: ISF33/25

Duration of Employment

Permanent

Place of Work

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EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 316 393,22 – R 410 689,19 p.a. (T10)

Minimum Qualifications/ Requirements

- Trade Certificate in Artisan Plumbing/ Fitting - NQF Level 5.
- Valid Code B Driver's Licence.
- 2 years relevant experience.

Key Performance Requirements

- Coordinate and control the set-up, work in progress and completion of specialized tasks activities associated with water meter connections and restrictions, new works, reactive maintenance, water losses and planned maintenance, including, monitoring and correcting the productivity and performance outputs of support personnel and, attending to routine/ general administrative recording requirements contributing to the accomplishment of departmental objectives and to ensure downtime and disruptions are minimized, contributing positively towards sustaining acceptable service delivery standards.

TELEMETRY MONITORING CONTROLLERS (ISF260609)

Ref No: ISF34/25

Duration of Employment

Permanent

Place of Work

Water Conservation and Infiltration Cont

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 316 393,22 – R 410 689,19 p.a. (T10)

Minimum Qualifications/ Requirements

- Matric Certificate plus relevant Certificate NQF level 5.
- Computer literacy – Office Applications.
- Valid Code B Driver's Licence.
- 2 years relevant experience working with SCADA.

Key Performance Requirements

- To manage, monitor and control the Water Conservation & Infiltration Control Service i.e. Water Reticulation Movements, Purchases, Sales and its associated cost implications within the Msunduzi Municipality with the aim to minimize water losses, reduce non-revenue water and subsequently reduce expenditure.

**SENIOR CLERK
(ISF260440)**

Ref No: ISF35/25

Duration of Employment

Permanent

Place of Work

Sanitation

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Indian Male or Coloured Male or White Male/ Female.

Basic Salary

R 183 362,57 – R 238 018,17 p.a. (T06)

Minimum Qualifications/ Requirements

- Grade 12 - NQF Level 4 or Equivalent.
- Computer Literacy - Office Applications.
- 6 months relevant experience

Key Performance Requirements

- Execute specific administrative technical procedures for the Sanitation Operations Section and, attends to clerical recordkeeping, technical information maintenance and reporting applications in order to ensure accurate information is made available to enable assessment and improvement in the accomplishment of service delivery related objectives.

**TYRE FITTER
(ISF240075)**

Ref No: ISF36/25

Duration of Employment

Permanent

Place of Work

Mechanical Workshops

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 141 974,63 – R 183 362,57 p.a. (T04)

Minimum Qualifications/ Requirements

- An appropriate level of primary education - NQF Level 1.
- 1-month relevant experience.

Key Performance Requirements

- Perform tasks/ activities associated with the tyre fitment and repairs/ replacement on site and at the Mechanical Workshop in accordance with departmental instructions and manufacturer specifications.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on www.msunduzi.gov.za/careeropportunities.

The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application must have all is required attachments. Applications without the relevant attachments (cv/certificates) will be disqualified

The application needs to be addressed to the Senior Manager: Human Resource Management (A) and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form or any other forms that are not prescribed WILL NOT be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

Closing Date: **AUG 20 2025** Time: 15H00

**CANVASSING OF COUNCILLORS AND/OR
OFFICIALS WILL DISQUALIFY YOUR
APPLICATION.**

**THE MUNICIPALITY RESERVES THE RIGHT
NOT TO FILL THESE POSTS**

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Designated groups identified on each advertised position are encouraged to apply.

Circulated Date: **AUG 07 2025**

**THE ADVERTISING OF THESE POSTS IS
AUTHORISED BY THE MUNICIPAL MANAGER
(ACTING):**


MRS. MN. NGCOBO
DATE: _____