

## **MSUNDUZI MUNICIPALITY**

### **SUBMISSION OF CURRICULA VITAE – ROAD CONSTRUCTION AND MAINTENANCE PRE-QUALIFICATION OF CONTRACTORS**

The Msunduzi Municipality intends to undertake various grant funded road construction projects within the Msunduzi Municipality's area of jurisdiction during the 2012/2013 Financial Year. The Msunduzi Municipality's boundary is described in Proclamation No. LG 67 and published in the Kwa-Zulu Natal Provincial Gazette dated 1 February 1995 as amended.

To this end, the Municipality hereby invites suitably qualified and experienced Contractors with a CIDB grading of 2CE or higher and who have undertaken road construction work in excess of R200 000.00 to detail their experience on Registration Forms provided by the Municipality. These forms may be obtained from the Supply Chain Management Offices, 5th Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg or from the Municipality's Website on [www.msunduzi.gov.za](http://www.msunduzi.gov.za) from 23 August 2012.

Contractors shall be required to submit together with their Registration Forms the following information:-

1. CK 1 & CK 2 forms for Close Corporations, CM [3] documents for PTY or PTY (Ltd) companies, certified copy of I D document for Sole Proprietor, copy of Partnership Agreement for Partnerships and copy of Trust Document for Trusts;
2. An original valid Tax Clearance Certificate obtained from the SARS;
3. Proof of their CIDB Grading;
4. Curriculum Vitae of all supervisory and skilled personnel including certified copies of their qualifications;
5. Details of all road construction projects successfully completed together with bona fide contact details of all referees;
6. Bank Rating, and
7. Schedule of plant and equipment owned by the Contractor

The information submitted will be used to select suitable Contractors who will be invited to participate in a closed tender process in terms of Clause 36 of the Municipality's Supply Chain Management Policy. The submission of false information shall lead to immediate disqualification and the Municipality shall not be held liable for any loss or damages in this regard. Selected Contractors will be required to submit quotations on an as and when required basis for work with an estimated value equivalent to their CIDB rating for the period ending 30 June 2013. The work, as far as practical as possible, will be distributed on a rotation basis in order to allow for an even distribution of the work.

Further to the above, Contractors are to note that all tender documents issued to Contractors will be compiled using the CIDB format and Contractors shall be required to fully comply with the terms and conditions stated therein at the time of tender. Such issues will also be addressed at the Site Inspection/Tender Briefing Meetings. Prior to inviting Contractors to tender, Contractors CIDB Gradings and tax affairs will be verified and only those Contractors whose CIDB status is active and whose tax affairs are in order at the time of tender will be invited to tender, therefore the onus shall rest with the Contractor to ensure that their details are updated regularly. Contractors whose CIDB Grading have changed at this point will be upgraded to their respective rank and invited to tender at that level.

Joint Ventures will be allowed at the time of tender in order to provide the Joint Venturing Contractor with training to build capacity towards obtaining a higher CIDB Grading.

In this instance, each Contractor is to be registered with the CIDB and the combined grade of the Joint Venture calculated in accordance with the Construction Industry Development Regulations is equal to or higher than the project specific CIDB grading. During this time, Joint Ventures do not need to register the Joint Venture with the CIDB.

Further information may be obtained from either Mr H Essop on Tel. No. 033-392 261 4, Mr S Mbimbi on Tel. No. 033-392 206 0, or Mr T Mchunu on Tel. No. 033-392 209 8.

Sealed envelopes endorsed with the **Contractor's Name and the Title "Road Construction & Maintenance - Curricula Vitae"** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Thursday, 13 September 2012**, where the name of each Contractor registering will be publically disclosed. Only Registration Forms placed in the Tender Box will be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of Registration Forms.

**MR M A NKOSI: MUNICIPAL MANAGER**