

**MSUNDUZI MUNICIPALITY**

**SPECIALISED CONTRACT No. SCM 60 OF 12/13**

**PROVISION OF A DESKTOP SUPPORT SERVICE FOR THE MSUNDUZI MUNICIPALITY**

Tenders are invited from suitably qualified and experienced Tenderers for the above works.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Monday, 22 April 2013**. A non - refundable tender fee in the amount **R 360.24** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mr Xolile Ngebulana on Tel. No. 033 - 392 224 8.

A compulsory Tender Briefing Meeting will be held at **10h00 prompt on Tuesday, 7 May 2013, in the Supply Chain Management Boardroom, 5<sup>th</sup> Floor, A. S. Chetty Building, 333 Church Street, Pietermaritzburg**. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's Attendance Register. Tenderers who do not attend the above meeting will not be considered.

Sealed tenders endorsed on the envelope "**Specialised Contract No. SCM 60 of 12/13**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 22 May 2013**, when they will be opened in public. Only tenders placed in the tender box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

**Tender Validity period:** Three (3) months commencing from the closing date of the tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on the 90/10 Preferential Points System and in accordance with the Preferential Procurement Regulations, 2011 issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000.

The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

**MR M A NKOSI: MUNICIPAL MANAGER**