



MSUNDUZI MUNICIPALITY

TENDER NOTICE



QUOTATION No. SCM Q165 OF 12/13

SUPPLY AND DELIVERY OF OFFICE FURNITURE

The Msunduzi Municipality hereby invites suitably experienced and specialised Service Providers to submit tenders for the supply and delivery of Office Furniture for an Executive Boardroom at the City Hall.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **THURSDAY, 20 June 2013**. A non-refundable tender fee in the amount **R 119.70** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mrs Madeleine Jackson-Plaatjies on Telephone No. 033 – 392 2209.

A **compulsory Site Inspection Meeting** for the above contract will be held at prompt **10h30 on Tuesday, 25 June 2013, at the Ground Floor City Hall 169 Chief Albert Luthuli Street, Pietermaritzburg**. Tenderers shall be required to meet in the foyer of the library at 10h30 on the said day. Tenderers who do not attend the meeting will not be considered. Only one Site inspection Briefing meeting will be held. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register

Sealed tenders, endorsed on the envelope "**QUOTATION No. SCM Q165 OF 12/13**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Thursday, 27 June 2013**, when it will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

The Validity period shall hold firm for ninety (90) days commencing from closing date of the tender.

Tender Adjudication & Evaluation Criteria will be implemented in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on the **80/20** point system. Adjudication criteria will be as per the tender document, the allocation of points will be in line with **B-BBEE** as prescribed in terms of the Preferential Procurement Regulations, 2011 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each Service Provider will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M. A. NKOSI
MUNICIPAL MANAGER