



MSUNDUZI MUNICIPALITY

TENDER NOTICE



SPECIALISED CONTRACT No. SCM 10 OF 13/14

PROPOSAL CALL FOR THE PROGRAMME MANAGEMENT SUPPORT FOR THE IMPLEMENTATION OF THE NEIGHBOURHOOD DEVELOPMENT PARTNERSHIP GRANT IN MSUNDUZI MUNICIPALITY

Proposals are hereby invited from suitably qualified and experienced Service Providers to provide support to the Municipality for the implementation of the Neighbourhood Development Programme (NDP), within the framework of the approved Neighbourhood Development Partnership Grant (NDPG) awarded to the Municipality.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Monday 19 August 2013**. A non - refundable tender fee in the amount **R380.76** (including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Mr Narain Singh on Tel. No. 033 - 392 361 2.

A compulsory Tender Briefing meeting will be held at 10h30 prompt on Tuesday, 27 August 2013, in the Supply Chain Management Unit Boardroom, 5th Floor, A S Chetty Building, 333 Church Street, Pietermaritzburg, 3201. Only one Tender Briefing meeting will be held. ***Tenderers arriving at the meeting after the stipulated starting time will be disqualified.*** An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register.

Sealed tenders endorsed on the envelope "**Specialised Contract No. SCM 10 of 13/14**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Monday, 2 September 2013**, when they will be opened in public. Only tenders placed in the tender box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity Period: Ninety (90) days commencing from the closing date of tender.

Tender Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System. Stage 1 being Functionality and Stage 2 based on the 90/10 Preferential Points System in accordance with the Preferential Procurement Regulations, 2011 issued in terms of section 5 of the Preferential Procurement Policy Framework Act No. 5 of 2000. The Functionality for Stage 1 shall be as follows:-

No.	Functionality	Max. Points Allocated
1	Project Team and Experience	70
2	Interpretation of the Brief	5
3	Methodology: Approach, Phasing and Public Participation	5
4	Definition of Strategic Intent	5
5	Partnership and Financial Modelling	5
6	Key Risks and Mitigation Measures	5
7	Planning Innovation and Creativity	5
TOTAL		100

Only Tenderers who score a minimum of 75% and above in Stage 1 shall be considered for Stage 2.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M. A. NKOSI (MUNICIPAL MANAGER)