



## MSUNDUZI MUNICIPALITY

### QUOTATION NOTICE



#### SPECIALISED QUOTATION No. Q 104 OF 13/14

#### PROPOSALS CALL FOR PROVISION OF AUCTIONEERING SERVICE

The Msunduzi Municipality hereby invites suitably experienced service providers to submit proposals for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Thursday, 23 January 2014**. A non-refundable tender fee in the amount **R126.54** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Dhevika Anthony (Finance: Asset Management) on Telephone No. 033 392 2191.

**A compulsory tender briefing meeting will be held at 10h30 on Monday, 27 January 2014.** Prospective tenderers shall be required to meet on the date and time mentioned above in the **Town Planning Boardroom, 5<sup>th</sup> Floor, Prof Nyembezi Building, 341 Church Street, Pietermaritzburg, 3201**. Only one Tender Briefing meeting will be held. ***Tenderers arriving at the meeting after the stipulated starting time will be disqualified.*** An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. No tender shall be accepted from tenderers who do not attend the above meeting.

Sealed quotation endorsed on the envelope "**SPECIALISED QUOTATION No. Q 104 OF 13/14**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00**, on **Friday, 31 January 2014**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

**The Validity period** shall hold firm for ninety (90) days commencing from closing date of the quotation.

**Tender Adjudication & Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System as indicated below. Stage 1 being Functionality and Stage 2 based on **80/20** point system in accordance with the Preferential Procurement Regulations, 2011 pertaining to the **Preferential Procurement Policy Framework Act**, Act No. 5 of 2000 (**See Annexure "C"**). Only Tenderers who score a minimum of 60% and above in Stage 1 shall be considered for Stage 2.

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR M. A. NKOSI: MUNICIPAL MANAGER**