

FreeCall: **0801 000 545**
Email: msunduzihotline@tip-offs.com
Website: www.tip-offs.com

Checklist before you call:

- Names of people involved
- How many people are involved?
- Date and Time of incident or theft?
- Do you have any proof?
- Does this happen regularly?
- Where did the incident take place?
- Is there money involved?
- Are there any witnesses?

Contact details:

FreeCall: **0801 000 545**
FreeFax: **0800 00 77 88**
Email: msunduzihotline@tip-offs.com
FreePost: **KZN 138, Umhlanga Rocks, 4320**
Website: www.tip-offs.com

Remember Honest Business is Good business – be a part of the solution!

Blow the whistle on...



Unethical behaviour
Bribery
Dishonesty
Theft
Illegal acts

Let your voice be heard.
24 hours a day, 7 days a week, 365 days a year.

0801 000 545

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FreeFax 0800 00 77 88 FreePost KZN 138, Umhlanga Rocks 4320

Msunduzi Municipality Whistleblowing Hotline - Southern Africa's leading independent hotline service provider, is designed to help you report workplace dishonesty, while remaining totally anonymous. Msunduzi Municipality Whistleblowing Hotline serves as a valuable practical deterrent against dishonest or inappropriate behaviour within your organisation.

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What should I report to Msunduzi Municipality Whistleblowing Hotline?

- Any wrongdoing (theft, fraud, falsifying of medical notes etc.)
- Theft of company time.
- Theft of stock.
- Selling stock to competitors.
- Unauthorised removal of company property.
- Abuse or damage to company property (internet, computers and vehicles etc.)
- Bribery and corruption.
- The unauthorised divulgence of confidential company information.
- Highly sensitive issues (sexual harassment, alcoholism etc.)
- Unauthorised absence or absconding.
- Bad driving practices in company vehicles.

Remember that Msunduzi Municipality Whistleblowing Hotline, is not a complaints line, so issues surrounding Human Resource matters should not be reported via this service. Please refer those matters to your supervisor, manager or Human Resource department.

How does Msunduzi Municipality Whistleblowing Hotline work?

- Anyone can contact Msunduzi Municipality Whistleblowing Hotline.
- Trained operators respond to all international and local calls in English 24 hours a day.
- The information is then sanitised so that when the tipoff report is fed back to senior management, there is no trace of who made the call.
- Msunduzi Municipality Whistleblowing Hotline will never reveal the identity of the caller and you don't have to give your name.
- Callers outside South African borders where Msunduzi Municipality Whistleblowing Hotline head office is located may use alternate contact information, it would be best to use your email or website facility. Please include as much information as possible in your message.
- Alternatively, you can use post or fax facilities.

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