



## MSUNDUZI MUNICIPALITY

### TENDER NOTICE

#### SUPPLY AND SERVICE CONTRACT No. 30 OF 2016

#### COLLECTION, CONVEYANCE AND DELIVERY OF MONIES

Tenders are hereby invited from suitably experienced Service Providers for the collection, conveyance and delivery of monies for and on behalf of the Msunduzi Municipality for a period of three years.

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Tuesday, 26 July 2016**. A non - refundable tender fee in the amount of **R450.30 (including VAT) per document** shall be levied. Only cash or bank guaranteed cheques will be accepted.

**A compulsory Tender Briefing Meeting** will be held on **Tuesday, 02 August 2016**, in the **Supply Chain Management Boardroom, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. Only one Tender Briefing Meeting will be held. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a Tender Document, failing which the Tenderer shall be disqualified.***

Sealed tenders endorsed on the envelope with **“Supply and Service Contract No. 30 of 2016: Collection, Conveyance and Delivery of Monies”** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00** on **Monday, 22 August 2016**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Three (3) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1	Experience of the Company in Cash-In-Transit	30 Points
2	Locality of the Business	20 Points
3	Number of Armoured Vehicles Owned	30 Points
<b>Total Functionality Points</b>		<b>80 Points</b>
<b>Threshold to qualify for Stage Two</b>		<b>80% (64 Points)</b>

Further information may be obtained from Paresh Jugmohan on Telephone No. 033 – 392 2228.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SIZWE HADEBE (ACTING MUNICIPAL MANAGER)**