



MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 37 OF 15/16

APPOINTMENT OF A TRAINING SERVICE PROVIDER FOR SUPERVISORY AND MANAGEMENT DEVELOPMENT TRAINING NQF LEVEL 4

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Training Service Providers to undertake training on Supervisory and Management Development NQF Level 4 (Unit Standards 242819 and 242824).

Tender documents shall be available from the Supply Chain Management Unit Offices, 5th Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Tuesday, 08 March 2016**. A non-refundable tender fee in the amount **R425.22 (including VAT) per document** shall be levied. Only cash or bank guaranteed cheques will be accepted.

Sealed tenders endorsed on the envelope with “**Contract No. SCM 37 of 15/16**” and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00** on **Thursday, 24 March 2016**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Three (3) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tenders shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

| No. | Evaluation Criteria | Maximum Points |
|---|--|------------------|
| 1 | Experience for conducting similar projects successfully (Provide references from minimum two other organisations) | 20 Points |
| 2 | Locality of the Company (Provide proof of locality) | 20 Points |
| Total Functionality Points | | 40 Points |
| Threshold to qualify for Stage Two | | 21 Points |

Further information on the above may be obtained from Mr Thami Vilakazi on direct Telephone No. 033 – 392 2803.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M. A. NKOSI (MUNICIPAL MANAGER)