



## **MSUNDUZI MUNICIPALITY**

### **TENDER NOTICE**

#### **CONTRACT No. SCM 58 OF 15/16**

#### **PROVISION OF WATER LOSS INSURANCE FOR HOUSEHOLD UNITS**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the provision of water loss insurance for household units.

**Only Service Providers registered with the Financial Services Board (FSB) shall be eligible to submit tenders.**

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00** on **Wednesday, 15 June 2016**. A non-refundable tender fee in the amount **R707.94 (including VAT) per document** shall be levied. Only cash or bank guaranteed cheques will be accepted.

**A compulsory Tender Briefing Meeting** will be held on **Friday, 24 June 2016**, in the **Supply Chain Management Boardroom, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. Only one Tender Briefing Meeting will be held. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a Tender Document, failing which the Tenderer shall be disqualified.***

Sealed tenders endorsed on the envelope with **“Contract No. SCM 58 of 15/16”** and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00** on **Monday, 11 July 2016**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Three (3) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1	Experience in handling Water Loss Insurance Portfolios in other Municipalities : Minimum 5 years	40 Points
2	Rand value of highest Portfolio	40 Points
3	Locality of Company	20 Points
<b>Total Functionality Points</b>		<b>100 Points</b>
<b>Threshold to qualify for Stage Two</b>		<b>70 Points</b>

Further information may be obtained from Bongani Ngobese (Revenue Sub-Unit) on Cellular No. 083 472 1138.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SIZWE HADEBE (ACTING MUNICIPAL MANAGER)**