

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 30 OF 17/18

**APPOINTMENT OF A SERVICE PROVIDER FOR THE FACILITATION OF THE
EXPANDED WORKS PROGRAMME (EPWP) STATISTICAL DATA COLLECTION,
CAPTURING AND REPORTING PROCESSES**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the above works. **Only Service Providers with BBBEE levels of 1 and 2 will be considered.**

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za. Printed copies of the tender document shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **14h30 on Thursday, 12 October 2017**. A non-refundable tender fee in the amount **R478.80** (Inc. VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Sealed tenders endorsed on the envelope "**Contract No. SCM 30 OF 17/18**" and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00, on Tuesday, 14 November 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Three (3) months commencing from the closing date of tender.

Tender Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One being Functionality and Stage Two being the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Description	Maximum Points
1	Tenderers Experience in Facilitation of EPWP Statistical Data Collection, Capturing and Reporting Processes	35
2	Key Personnel Experience in Relation to Facilitation of EPWP	20
3	Key Personnel Qualifications Assigned to the Work	20
4	Locality of the Tendering Entity	25
Total No. of Points		100
Threshold to Qualify For Stage 2		70%

Any technical related enquiries may be obtained from Mr Sechaba Kunene on either Tel. No. 033 - 392 2089 or e-mail: sechaba.kunene@msunduzi.gov.za. For any procurement related enquiries, please contact Asogan Pillay (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2856 or e-mail asogan.pillay@msunduzi.gov.za.

The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

Mr. SIZWE HADEBE (ACTING MUNICIPAL MANAGER)