

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 23 OF 17/18

PROPOSAL CALL FOR THE REVIEW OF THE MSUNDUZI IMMOVABLE PROPERTY DISPOSAL POLICY FRAMEWORK(LAND DISPOSAL POLICY).

The Msunduzi Municipality hereby invites tenders from suitably qualified and experience Service Providers to submit a proposal for the review of the Msunduzi Immoveable Property Disposal policy Framework(Land Disposal Policy).

Tender documents will be available to tenderers from **14 h 00 on Monday, 18th September 2017**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za** from **14 h 00 on Monday, 18th September 2017**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, at a non-refundable tender deposit fee of **R 191.52 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Mthobisi Khumalo(Sustainable Development & City Enterprises) on Telephone No. 033 392 8682 and e-mail address: **mthobisi.khumalo@msunduzi.gov.za** or Nosihle Nzama on telephone no. 033 392 2589 and e-mail address: **nosihle.nzama@msunduzi.gov.za**.

For any procurement related enquiries, please contact Mrs. Mellissa Nero (Supply Chain Management Unit) on direct Telephone No. 033 392 3018 or e-mail address: **mellissa.nero @msunduzi.gov.za**.

A compulsory Tender Briefing Meeting will be held on Wednesday, 27 Sep 2017, in the land Management Boardroom, 2nd Floor, City Hall, 169 Chief Albert Luthuli Street Street, Pietermaritzburg, commencing promptly at 10 h 00. Service Providers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Service Providers attending the meeting must be in possession of a tender document failing which the Service Provider shall be disqualified. Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting

Tenders contained in sealed envelopes and marked with "**Specialised Contract No. SCM 23 of 17/18**" and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 11 October 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Three (3) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

EVALUATION CRITERIA		Maximum Points
1. Firm/Company Profile:		
1.1	General	10
1.2	Land Economics and Policy review Experience [Attached Appointment Letter in respect of Completed Projects and Reference Letter]	20
1.3	Permanent Locality of Company [Proof of Residence in the form of a Lights and Water Utility bill or a valid Lease Agreement]	10
2. Experience of Key Personnel:		
2.1	Property Manager [Attached Appointment Letter in respect of Completed Projects and Reference Letter]	10
2.2	Land Economist [Attached Appointment Letter in respect of Completed Projects and Reference Letter]	10
2.3	Town Planner [Attached Appointment Letter in respect of Completed Projects and Reference Letter]	10
3. Policy Projects and Processes:		
3.1	Policy review Projects [Attached Appointment Letters]	30
Threshold to qualify for stage two		75
Total Points		100

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SIZWE HADEBE (ACTING CITY MANAGER)