

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**SPECIALISED CONTRACT No. SCM 34 OF 16/17**

**CALL FOR PROPOSALS ON PLACEMENT AND MANAGEMENT OF INVESTMENTS FOR  
THE MSUNDUZI MUNICIPALITY**

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers to establish a panel of approved Service Providers for the placement and management of Municipal investments for a period of three (3) years.

**Only Service Providers that are able to provide proof of the following Mandatory Requirements with their Tender Proposals will be eligible to submit tenders:-**

- 1. Proof of registration with the South African Reserve Bank (SARB).**
- 2. Proof of registration with the Financial Services Board (FSB) as an authorised Financial Service Provider and proof of an Operating License with the FSB.**
- 3. Proof of registration with the National Credit Regulator (NCR).**

Tender documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Tuesday, 31 January 2017**. A non - refundable tender fee in the amount **R750.12 (including VAT) per document** shall be levied. Only cash or bank guaranteed cheques will be accepted.

For any technical related enquiries, please contact Mahendra Sahibdeen (Financial Services Unit) on Telephone No. 033 – 392 2242 or e-mail address [mahendra.sahibdeen@msunduzi.gov.za](mailto:mahendra.sahibdeen@msunduzi.gov.za)

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address [vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za).

**A compulsory Tender Briefing Meeting** will be held on **Wednesday, 08 February 2017**, in the **Transportation Boardroom, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg**, commencing promptly at **10h30**. ***Service Providers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Service Providers attending the meeting must be in possession of a Tender Document failing which the Service Provider shall be disqualified.*** Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with “**Specialised Contract No. SCM 34 of 16/17**” and the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00 on Monday, 27 February 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Three (3) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1	References from Municipalities in providing similar services	30 Points
3	Experience of a Bank employee responsible for Municipality or Public Sector banking services	20 Points
<b>Total Functionality Points</b>		<b>50 Points</b>
<b>Threshold to qualify for Stage Two</b>		<b>80% (40 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SIZWE HADEBE (ACTING CITY MANAGER)**