

# Msunduzi Municipality

## ECONOMIC DEVELOPMENT SERVICES BUILDING CONTROL AND SIGNAGE BUSINESS UNIT



### APPLICATION FORM 'F': FLAGS

ERECTION AND DISPLAY OF TEMPORAL AND OR PERMANENT ADVERTISING SIGNS ON  
PUBLIC ROAD RESERVES AND ON MUNICIPAL OR PRIVATELY OWNED PROPERTY

I/We, the undersigned, hereby apply for the approval by the *Msunduzi Municipality* in terms of the Signs Advertising By-laws of the erection and display within the public view of the advertisement sign; the details of which are set out hereunder: (PRINT)

1. NAME OF APPLICANT/ORGANISATION \_\_\_\_\_

2. ADDRESS POSTAL: \_\_\_\_\_ STREET \_\_\_\_\_  
\_\_\_\_\_ ADDRESS: \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_

3. CONTACT DETAILS OF A PERSON RESPONSIBLE FOR DISPLAYING THE ADVERTISEMENT:

- a) NAME: \_\_\_\_\_
- b) TELEPHONE: (\_\_\_\_) \_\_\_\_\_ CELL: \_\_\_\_\_
- c) FAX: \_\_\_\_\_
- d) EMAIL: \_\_\_\_\_

4. EXACT ROAD / LOCALITY WHERE ADVERTISEMENT IS TO BE DISPLAYED:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. NATURE OF ADVERTISEMENT ON THE FLAG: \_\_\_\_\_  
If the application is for permanent commercial advertising, section 7, will not be applicable

6. SUBJECT MATTER TO WHICH IT RELATES: i.e. Dance, Concert, Show etc. \_\_\_\_\_

7. DATE & PLACE OF EVENT: \_\_\_\_\_

THE TIME (DATES) DURING WHICH THE EVENT IS INTENDED THAT SUCH ADVERTISEMENT FLAGS WILL BE DISPLAYED;  
SUCH PERIOD SHALL INCLUDE ANY TIME REQUIRED BY THE APPLICANT FOR THE REMOVAL OF SUCH  
ADVERTISEMENT FLAG \_\_\_\_\_

8. NUMBER OF ADVERTISEMENT FLAGS: \_\_\_\_\_ (maximum 50)

10. **SUBMISSION REQUIREMENTS:**

- 10.1 Application form
- 10.2 Application fees as prescribed in the signs bylaws.
- 10.3 Proof of Payment
- 10.4 Copy of a proposed advertisement should be submitted for approval

**Any False or misleading information supplied by the applicant will render the applicant liable for prosecution.**

11 **FLAGS REQUIREMENTS**

- 11.1 Maximum of 8 bits (content), Maximum size 6m<sup>2</sup>
- 11.2 Logo/Picture ( subject to council approval)
- 11.3 Name of event
- 11.4 Date , Time and Venue

11. **DECLARATIONS:**

**IF THE AUTHORITY FOR THE ERECTION AND DISPLAY OF THE SIGN IS GRANTED BY THE MUNICIPALITY, THE APPLICANT AGREES THAT HE/SHE SHALL BE BOUND BY THE FOLLOWING CONDITIONS:**

- 11.1 The authority shall be for a short term period and subject to these conditions and shall lapse 3 days after the event .
- 11.2 If the sign erected and displayed by the applicant differs materially from the information supplied in this application, or is not erected in the proper location, the Municipality's authority shall be withdrawn and the Municipality shall be entitled to remove the sign at the applicant's cost.
- 11.3 Upon the lapse of the Municipality's authority for whatever reason, the applicant shall remove the flag and make good the site to the satisfaction of the Municipality.
- 11.4 The flag should be erected 14 days prior to the event and is limited to one pole per poster
- 11.5 If the applicant does not remove the sign upon the lapse or withdrawal of the Municipality's authority, or if he fails to make good the site to the satisfaction of the Municipality, the Municipality may itself remove the sign or make good the site and any cost incurred thereby shall be recovered from the applicant.
- 11.6 There shall be no obligation upon the Municipality to refund to the applicant any fee in accordance with these conditions if the Municipality's authority lapses or is withdrawn or a client withdraw for any reason whatsoever
- 11.7 The sign shall be erected and displayed at the applicant's risk and he hereby indemnifies the Municipality against any claims which may be made against it for any loss, damage, injury or death suffered by any person arising directly or indirectly out of the erection, existence, use, maintenance, repair or removal of the sign and the applicants shall reimburse the Municipality any cost incurred by it in defending any such claim.

**SIGNED AT** \_\_\_\_\_ **ON** \_\_\_\_/\_\_\_\_/\_\_\_\_

**APPLICANT'S SIGNATURE** \_\_\_\_\_

**INDEMNITY**

I/We \_\_\_\_\_ (Full Names)

acting on behalf of \_\_\_\_\_ (and duly authorized thereto) in my/our personal capacity/ies, indemnify the Msunduzi Municipality and hold the Municipality and any of the employees, servants, or agents harmless against all claims for damages arising from death of, or injury to, any person whatsoever or any property whatsoever as a result, either directly or indirectly, of the erection/display by any means of flags as detailed below or in connection with.

\_\_\_\_\_  
(Name of event/advertisement)

During the period \_\_\_\_\_  
(Date of event)

I further undertake all reasonable steps to prevent loss or damage to the Msunduzi Municipality's property and injury to the staff.

Should any damage occur through loss or injury be attributed to my negligent actions or omissions, I undertake to fully compensate the Msunduzi Municipality or the staff affected.

Signed at \_\_\_\_\_

On \_\_\_\_\_ day \_\_\_\_\_ of \_\_\_\_\_

Name: \_\_\_\_\_ (Initial and Surname of Applicant)

Capacity: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus. Tel: \_\_\_\_\_

Home Tel: \_\_\_\_\_

**OFFICAL USE:**

1) APPLICATION FEE: \_\_\_\_\_

2) APROVAL YES \_\_\_\_\_ NO \_\_\_\_\_

3) SIGNATURE. \_\_\_\_\_ DATE: \_\_\_\_\_