

THE MSUNDUZI MUNICIPALITY

SUPPLY AND SERVICES CONTRACT No. E39 OF2017

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE STRIP, ASSESSMENT, REPAIR AND TESTING OF MV DISTRIBUTION TRANSFORMERS

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the stripping, assessing, repairing and testing of MV distribution transformers.

Only tenderers with B-BBEE Contributor Levels of 1 and 2 will be considered for appointment.

Tender documents will be made available to tenderers from **12h00 on Thursday, 21 December 2017.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R478.80 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Monday, 15 January 2018**

For any technical related enquiries, please contact Lungisani Ntuli (Electricity Unit) on direct Telephone No. 033 – 392 5790 or Cellular No. 082 724 3636 or e-mail address lungisani.ntuli@msunduzi.gov.za.

For any procurement related enquiries, please contact Fundile Zondi (Supply Chain Management Unit) on direct Telephone No. 033 – 392 3093 or e-mail address fundile.zondi@msunduzi.gov.za.

A compulsory Tender Briefing Meeting will be held on **Tuesday, 16 January 2018**, in the **Electricity Department Boardroom, 1st Floor, Administration Office Block, 111 Havelock Road, Pietermaritzburg**, commencing promptly at **10h30**. ***Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a tender document failing which the Tenderer shall be disqualified.*** Only one representative per Company or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with **“Supply and Services Contract No. E39 of 2017”** and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Friday, 26 January 2018**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Three (3) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

| No. | Evaluation Criteria | Maximum Points |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1 | Previous Experience of the Bidder | 20 Points |
| 2 | Qualifications and Competence of the Key Staff (assigned personnel) in relation to the Scope of Work(CV must have traceable references | 10 Points |
| 3 | Equipment (Winding Machine, Drying Ovens and Test Equipment) | 15 Points |
| 4 | Locality of Business-Main Contractor(Physical address of one or both JV partners) | 15 Points |
| Total Functionality Points | | 60 Points |
| Threshold to Qualify for Stage Two | | 80% (48 Points) |

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR SIZWE HADEBE (ACTING CITY MANAGER)