



## MSUNDUZI MUNICIPALITY

### QUOTATION NOTICE

#### SPECIALISED QUOTATION No. Q 12/203 OF 17/18

#### SUPPLY, DELIVERY, INSTALLATION, MAINTENANCE, CONFIGURATION OF CCTV CAMERAS AT THE MUNICIPAL STORES

The Msunduzi Municipality hereby invites suitably experienced tenderers to submit quotations for the above works.

Quotation documents shall be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A. S. Chetty Centre, 333 Church Street, Pietermaritzburg, from **12h00 on Friday, 19 January 2018**. A non-refundable tender fee in the amount **R 159.60** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Further information may be obtained from **Mr. Sbu Mkhize (General Stores) on Telephone No. 033 392 2217 or e-mail [Sibusiso.mkhize@msunduzi.gov.za](mailto:Sibusiso.mkhize@msunduzi.gov.za)**. For any procurement related enquiries, please contact **Wendy Mkhize (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2808 or e-mail address [wendy.mkhize@msunduzi.gov.za](mailto:wendy.mkhize@msunduzi.gov.za)**.

**A compulsory tender briefing meeting will be held at 10h00 on Tuesday, 23 January 2018.** Prospective tenderers shall be required to meet on the date and time mentioned above at the **General Stores Boardroom, 2 Abattoir Road, Pietermaritzburg, 3201**. Thereafter proceed to site. Only one Tender Briefing meeting will be held. **Tenderers arriving at the meeting after the stipulated starting time will be disqualified.** An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. No tender shall be accepted from tenderers who do not attend the above meeting.

Sealed quotation endorsed on the envelope "**SPECIALISED QUOTATION No. Q12/203 OF 17/18**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00, on Friday, 02 February 2018**, when it will be publicly opened. Only quotations placed in the Tender Box shall be accepted.

**The Validity period** shall hold firm for ninety (90) days commencing from closing date of the quotation.

**Tender Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One Being Functionality and Stage Two being the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations, 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

	<b>SCORING CRITERIA</b>	<b>POINTS CLAIMABLE</b>
COMPANY EXPERIENCE	<ul style="list-style-type: none"><li>• over 7 years' experience, supply proof of references</li><li>• greater than 3 up to 7 years' experience, supply proof of references</li><li>• 1-3 years' experience, supply proof of references</li></ul>	40 Points 20 Points 10 Points
PROVEN RELEVANT EXPERIENCE IN THE INSTALLATION AND	<ul style="list-style-type: none"><li>• Proof provided i.e. attach letter of awards, contract agreement, orders of previous job etc.</li></ul>	20 Points



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MAINTENANCE OF CCTV CAMERAS	<ul style="list-style-type: none"><li>• No proof provided</li></ul>	0 Points
COMPANY LOCATION (WITHIN MSUNDUZI JURISDICTION) PROVIDE LETTER FROM LOCAL COUNCILLOR/ COUNCIL UTILITY BILL	<ul style="list-style-type: none"><li>• Proof of business location (Msunduzi Jurisdiction)</li><li>• For not submitting a proof.</li></ul>	40 Points  10 Points
<b>Threshold 60% OR 60 Points</b>		

The Msunduzi Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept the whole or any part of a quotation. Each Service Provider will be informed of the quotation result. The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR. S HADEBE: ACTING MUNICIPAL MANAGER**