

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 38 OF 17/18**

**PROPOSAL CALL FOR THE SUPPLY, DELIVERY, INSTALLATION AND MAINTENANCE OF A NEW COMPREHENSIVE SOUND AND VISUAL SYSTEM IN THE COUNCIL CHAMBER AND COMMITTEE ROOM 3 WITHIN THE CITY HALL OF THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

Tenders are hereby invited from suitably qualified and experienced Service Providers for the supply, delivery, installation and maintenance of a new comprehensive sound and visual system in the Council Chamber and Committee Room 3 within the City Hall of the Msunduzi Municipality.

**Only tenderers with B-BBEE Contributor Levels of 1 and 2 will be considered for appointment.**

Tender documents will be made available to tenderers from **12h00 on Wednesday, 15 November 2017.**

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **[www.etenders.gov.za](http://www.etenders.gov.za)**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R478.80 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted. **The cut-off time for the purchasing and collection of tender documents shall be 14h00 on Friday, 01 December 2017.**

For any technical related enquiries, please contact Nomthandazo Sikhakhane (Sound Governance Unit - Secretariat) on direct Telephone No. 033 – 392 2771 or e-mail address **[nomthandazo.sikhakhane@msunduzi.gov.za](mailto:nomthandazo.sikhakhane@msunduzi.gov.za)**.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address **[vinay.mohanlal@msunduzi.gov.za](mailto:vinay.mohanlal@msunduzi.gov.za)**.

**A compulsory Tender Briefing Meeting will be held on Monday, 04 December 2017, in the Council Chamber, 1<sup>st</sup> Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, commencing promptly at 10h30. *Tenderers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Tenderers attending the meeting must be in possession of a tender document failing which the Tenderer shall be disqualified.*** Only one representative per Company or Consortium will be allowed to attend the above meeting.

Tenders contained in sealed envelopes and marked with “**Contract No. SCM 38 of 17/18**” and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Thursday, 14 December 2017**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1	Number of Sound Installations in Related Institutions	10 Points
2	Sound and Information Technology Qualification(s) of the Installers. (Attach Certified Qualifications).	10 Points
3	Locality of the Company	10 Points
<b>Total Functionality Points</b>		<b>30 Points</b>
<b>Threshold to Qualify for Stage Two</b>		<b>70% (21 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR SIZWE HADEBE (ACTING CITY MANAGER)**