CITY OF CHOICE

PIETERMARITZBURG
MSUNDUZI

Msunduzi Annual Report

2016/2017

ANNUAL REPORT 2016/2017 FINANCIAL YEAR

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TABLE OF ABBREVIATIONS

AG	Auditor General
AIDS	Acquired Immune deficiency syndrome
AIPF	Associated Institution Pension Fund
AMP	Ampere
APR	Annual Performance Report
BBBEE	Broad Based Black Economic Empowerment
CBD	Central Business District
CCTV	Closed Circuit Television Camera
CFO	Chief Financial Officer
CLLR	Councillor
CoGTA	Cooperative Governance and Tradition Affairs
CWP	Community Work Programme
DAEARD	Department of Agriculture, Environmental Affairs and Rural Development
DBSA	Development Bank South Africa
DMAPC	Disaster Management Planning Advisory Committee
DMM	Deputy Municipal Manager
DPLG	Department of Provincial and Local Government
DWAF	Department of Water Affairs and Forestry
EAP	Employee Assistance Programme
EPWP	Expanded Public Works Programme
EXCO	Executive Committee
HDI	Historically Disadvantaged Individual
HIV	Human immune Virus
HIV	Human immune Virus
HNR	Housing Needs Register
HRD	Human Resources Development
HRM	Human Resource Management
IA	Implementing Agent
ICT	Information Communication Technology
IDP	Integrated Development Plan
IDT	Independent Development Trust
IMATU	Independent Municipal Allied Trade Union
IPMS	Individual Performance Management System
KPI	Key Performance Indicators
KWANALOGA	KwaZulu-Natal Local Governance Association
MCB	Miniature Circuit Breaker
MCPF	Municipal Councillors Pension Fund
MEC	Member of Executive Committee
MEC	Member of Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant

MM	Municipal Manager
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPAC	Municipal Public Accounts Committee
MPRA	Municipal Rates Act
MUNIMEC	Municipalities and Member of Executive Council Meetings
NDPG	Neighbourhood Development Partnership Grant
NERSA	National Electricity Regulator of South Africa
NPA	National Prosecuting Authority
NQF	National Qualification Framework
NRW	Non-revenue Water
OP	Operational Plan
OPMS	Organizational Performance Management System
PDOHS	Provincial Department of Housing
PHC	Primary Health Care
PMB	Pietermaritzburg
PMS	Performance Management
SALAPF	South African Local Authorities Pension Fund
SALGA	South African Local Government Association
SAMWU	South African Municipal Workers Union
SAPS	South African Police Services
SBU	Strategic Business Unit
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
SITA	South African State Information Technology Agency
SMMES	Small Medium and Micro Enterprises
SOP	Standard Operating Procedure
STATSSA	Statistics South Africa
UNISA	University of South Africa
VIP	Ventilated Improved Pit Latrine
WSDP	Water Services Development Plan
WSP	Workplace Skills Plan
WSP	Workplace Skill Plan
WWTP	Waste Water Treatment Plan

CHAPTER 1 – MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR'S FOREWORD

COUNCILLOR MJ NJILO
CURRENT CITY MAYOR

FOREWORD BY THE CITY MAYOR, COUNCILLOR T NJILO 2016/2017

The President of the Republic His Excellency Mr JG Zuma delivered his latest State of the Nation Address 2017 of the current administration on the 9th of February 2017. The State of the Nation Address marked the 23rd year of the country's freedom, which further entrenching the precepts of the National Development Plan namely a free from poverty, inequality and unemployment and prosperous South Africa.

The president highlighted the challenge of the uncertain global economy, but furthermore acknowledging that the country has entered a period of recovery. The President eluded to the challenge that despite improvement, the economy is still not growing fast enough to create required employment. As a response to the above challenge the President elaborated the focus on the Nine Point Plan in order to reignite growth to provide a conducive environment for an inclusive economy. The se focus areas for this included industrialisation, mining and beneficiation, Agriculture and agro Processing, energy, SMME's, managing work conflict, attracting investments, and growing the Tourism Industry.

The President also declared the year 2017 as the year of OR Tambo the year of unity amoung the ANC as governing party and among all South African citizens. In light of this the 2016/17 financial year saw the political and administrative arms of council continuing to work together to ensure better synergy between the two arms of council. In line with the Municipal vision of creating a safe vibrant city the municipality undertook a large road rehabilitation programme around the city this generated great hope among the citizens of the city. The infrastructure maintenance in the City Centre has been left unattended for too long. Although as a city we have achieved a lot in the 2016/17 financial year there has also been a lot of challenges that we have experienced in terms of urban decay. Although the issue of homelessness is a global phenomenon the city experienced a rapid increase with regards to people living on the street. As the city we have tackled the challenge head on and we have engaged numerous government departments to assist with challenge. I commend all the public members and NGO's that have come forward to assist with the challenge.

As the city we are also in the process of exploiting key economic opportunities that we have at our disposal and focus has been given to key catalytic projects. The City's Geographic location is ideal along the National N3 Corridor and this corridor forms part of the national priority projects as a municipality we will deliver on the necessary infrastructure to support the development of this corridor. The Municipality continued with the implementation of a number of key projects like; the Integrated Rapid Public Transport Network (IRPTN), Pietermaritzburg Urban Renewal Programme (PURP), the upgrading of community halls, road construction and maintenance, the upgrading of the water infrastructure and the extension of waste collection services.

The municipality worked tirelessly in trying to deal with matters raised by the Auditor General. An Action plan was prepared and monitored on monthly basis by the structures of Council to deal with all the issues raised by the Auditor General. This assisted a great deal however there were still so key issues that couldn't be resolved for the 2016/17 Financial year.

HIS WORSHIP THE MAYOR
COUNCILLOR T NJILO

COMPONENT B: EXECUTIVE SUMMARY

1. OVERVIEW BY THE CITY MANAGER: ANNUAL REPORT 2016/2017

MR SIZWE HADEBE
CURRENT CITY MANAGER (ACTING)

OVERVIEW BY THE MUNICIPAL MANAGER:

Legislative Requirements for the Preparation of the Annual Report:

The preparation and publication of the Annual Report is a legislative requirement as per Section 46 of the Municipal Systems Act (MSA) 32 of 2000 and Section 121 of the Municipal Finance Management Act (MFMA) 56 of 2003.

Section 46 (1) of the MSA states that: A municipality must prepare for each financial year a performance report reflecting –

(a) The performance of the municipality and of each external service provider during the financial year;
(b) A comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and
(c Measure taken to improve performance.

(2) An annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act (MFMA) 56 of 2003.

Section 121 of the MFMA states that:

(1) Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this chapter. The council of a municipality must, within nine months after the end of a financial year, deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
(2) The purpose of an annual report is:

(a) To provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
(b) To provide a report on performance against the budget of the municipality or municipal entity for that financial year; and
(c) To promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

Subsections (3) and (4) continue to prescribe the contents of the annual reports for both the municipality and municipal entities. During the oversight process, to which the draft Annual Report will be subjected, compliance with these legislative requirements will be analysed.

Legislative Mandate and Key Performance Areas:

The main accountabilities of the Accounting Officer and the mandate of the municipality are aligned to the five legislated Key Performance Areas which Include the following:

1. Basic Service Delivery and Infrastructure;
2. Local Economic Development;
3. Municipal Financial Viability and Management;
4. Good Governance and Public Participation; and
5. Municipal Transformation and Organisational Development.

The geographic location of Msunduzi municipality allows it the opportunity of becoming well connected in the global economy due to the access it has to the N3 highway leading to major harbours and airports. The surrounding municipalities and towns access various connectivity and growth opportunities through Msunduzi, across various sectors such as Tourism and Agriculture. As such it is essential for physical connectivity to be further improved to stimulate these economic linkages. The expenditure on the IRPTN and numerous road projects are some of the ways that the city is strengthen the physical linkages. Non-physical connectivity has become just as important as physical connectivity in the 21st century as the internet is now seen not just as a business tool but also as a means of accessing a world of education and opportunity.

The Central Area and CBD Extension Node is an Inner City Development and Regeneration Strategy which reinforces and consolidates its character and role as the economic and administrative hub of both the City and Region, including its function as an urban centre ie. a place of exchange (a market place); a place of concentration of power (financial, economic and political); an investment location; a rates revenue generator; and a place for housing, social interaction and integration. A deliberate focus on the City Centre was undertaken in terms of Road rehabilitation and the demolishing of illegal structures, while clamping down on illegal trading. There is a long way to go before we reach the desired outcome.

The introduction of the new financial system (SAP) while the Municipal Standard Chart of Accounts is also being introduced by National Treasury resulted in complex challenges that were faced by the administration. Besides these teething challenges SAP is a great opportunity for the institution to modernize, integrate and streamline process for a more efficient service ordinated organisation.

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S HADEBE
MUNICIPAL MANAGER

2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

Msunduzi Municipality provides Water, Sanitation, Electricity, Refuse Removal, & Housing as part of the Basic Services. It also provides Roads, Stormwater & Drainage together with Local Economic Development and the approval of local building plans to local communities.

2.1. VISION STATEMENT

A safe, vibrant city in which to live, learn, raise a family, work, play and do business.

2.2. MISSION STATEMENT

To ensure that the Municipality functions effectively and in a sustainable manner in order to deliver services of excellence to the community.

2.3. LOCALITY

The Municipality affectionately known as Pietermaritzburg or the City of Choice is located along the N3 at a junction of an industrial corridor from Durban and Pietermaritzburg and an agro-industrial corridor stretching from Pietermaritzburg to Escourt. Regionally is identified at the cross section of the N3 corridor and Greytown Road corridor to the north, a tourist route to the Drakensberg and Kokstad Road to the South.

2.4. THE POPULATION OF MSUNDUZI

	Total Population	Share of KZN Population	Share of uMgungundlovu	Population growth rate	Population density
KZN	10 508 110	100.0%		0.8%	112.53
uMgungundolvu	1 048 876	10.0%	100.0%	0.9%	108.63
uMshwathi	106 667	1.0%	10.2%	0.1%	58.60
uMngeni	98 803	0.9%	9.4%	1.7%	62.99
Mpofana	38 684	0.4%	3.7%	0.5%	21.23
Impendle	33 285	0.3%	3.2%	-0.6%	20.04
Msunduzi	639 653	6.1%	61.0%	1.0%	1 007.94
Mkhambathini	64 571	0.6%	6.2%	0.9%	71.05
Richmond	67 212	0.6%	6.4%	0.6%	54.19

Source: Global Insight, 2015

POPULATION BY GENDER:

	Male	Female	Total
Pietermaritzburg	107212	116257	223469
Copesville	8505	8693	17198
Whispers	2948	3290	6238
Natal Crushers	369	347	715
Panorama Gardens	1664	1939	3603
Eastwood	7678	8192	15870
Willowton	2483	2659	5142
Woodlands	3288	3565	6853
Mountain Rise	1511	1681	3192
Queen Elizabeth	19	20	39
Town Bush Valley	520	593	1112
Worlds View	66	70	136
Montrose	1055	1180	2235
Northern Park	604	699	1303
Athlone	557	607	1164
Town Hill	1621	1982	3602
Wembley	806	952	1758
Boughton	688	670	1358
Clarendon	832	1228	2060
Pietermaritzburg SP	9291	10602	19893
Manor	220	278	498
Wensleydale	520	552	1071
Scottsville	4749	5319	10068
Hayfields	2880	3334	6215
Glenwood	1393	1668	3061
Sobantu	3584	3864	7448
Lester Park	219	272	491
Blackridge	583	617	1200
Prestbury	2238	2219	4457
Signal Hill	584	816	1399
Lincoln Meade	2245	2462	4707

	Male	Female	Total
Napierville	3101	1355	4456
Masons Mill	698	769	1467
Camps Drift	17	10	27
Pelham	2789	3097	5885
Fillan Park	737	792	1529
The Grange	1409	1599	3007
Westgate	4731	5627	10359
Oribi Village	1310	1486	2797
Scottsville Ext	649	732	1380
Epworth	394	443	836
The Meadows	260	283	544
Cleland SP	613	621	1234
Ockerts Kraal	525	585	1110
Bellevue	228	239	467
Ashdown	4330	4975	9306
Plessis-Laer	3906	4161	8067
Harewood	1175	1374	2549
Mkondeni	31	4	35
Shortts Retreat	1334	977	2311
Claveshay	382	422	804
Lynroy	299	282	581
Ridgepark	447	571	1019
Richmond Crest	246	307	553
Hazelmere	204	262	465
Oribi Heights	371	388	759
Bisley Heights	93	105	198
Bisley Crest	189	212	401
Slangspruit	8329	9068	17398
Ambleton	4695	5142	9837

NB: SOURCE – STATS SA CENCUS 2011

POPULATION BY AGE

	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 74	75 - 79	80 - 84	85+
Pietermaritzburg	19054	16688	17227	20803	27458	24801	18905	17335	13897	11592	9489	7745	6292	4193	3121	2098	1545	1224
Copesville	1922	1386	1338	1546	2174	2138	1515	1253	975	932	789	503	315	165	106	59	50	30
Whispers	746	570	551	679	850	750	527	460	343	246	158	114	114	45	36	20	13	15
Natal Crushers	85	48	40	53	107	97	70	66	50	30	21	18	16	10	0	0	0	4
Panorama Gardens	306	338	404	396	394	331	266	267	333	250	134	87	39	26	18	7	5	5
Eastwood	1642	1367	1345	1448	2040	1961	1408	1114	890	727	576	496	370	198	140	66	50	33
Willowton	505	430	520	441	657	699	459	428	316	264	176	117	54	24	25	11	7	11
Woodlands	535	492	597	761	650	579	433	474	475	396	358	302	293	175	152	101	49	31
Mountain Rise	189	238	262	272	265	239	197	286	237	212	174	185	131	113	95	53	21	24
Queen Elizabeth	4	5	1	2	2	6	4	2	4	5	5	0	0	0	0	0	0	0
Town Bush Valley	65	61	59	59	52	122	109	76	65	87	76	66	66	67	37	29	9	8
Worlds View	5	13	9	13	7	7	4	11	11	7	25	9	0	2	2	2	1	4
Montrose	108	123	159	166	114	133	132	171	200	186	151	165	144	116	75	40	35	18
Northern Park	58	54	45	76	301	86	57	78	72	62	85	59	53	53	50	51	29	32
Athlone	62	58	82	86	86	63	60	65	85	100	108	91	71	36	45	39	20	8

	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 74	75 - 79	80 - 84	85+
Town Hill	196	167	197	174	492	485	350	211	185	155	159	142	167	102	127	116	106	72
Wembley	78	89	129	138	82	103	87	105	161	156	138	103	108	89	48	41	45	59
Boughton	56	73	97	149	89	83	95	115	138	89	107	86	59	57	32	20	8	2
Clarendon	95	106	189	251	139	129	119	138	164	109	144	121	132	92	71	28	22	12
Pietermaritzburg SP	1367	1111	1106	1682	3310	3110	2046	1475	1006	736	578	485	437	394	324	300	219	208
Manor	49	33	31	50	54	46	24	28	30	38	52	17	15	8	14	2	4	2
Wensleydale	49	55	65	95	156	125	76	64	89	60	78	55	37	27	15	13	6	6
Scottsville	413	403	473	1334	2631	1053	650	706	486	352	348	350	262	211	162	106	75	52
Hayfields	357	358	386	384	416	353	375	482	472	424	444	411	407	305	246	185	133	79
Glenwood	284	286	339	329	307	289	196	206	200	214	134	126	57	37	26	12	14	4
Sobantu	630	582	599	708	780	745	614	619	456	384	368	322	246	118	95	73	64	45
Lester Park	20	25	31	35	24	25	15	45	40	28	17	23	22	30	43	34	23	12
Blackridge	66	77	96	121	72	78	67	99	95	67	85	75	76	40	40	24	16	6
Prestbury	314	271	333	276	372	489	456	391	312	284	256	210	181	122	76	54	36	23
Signal Hill	156	141	84	82	146	266	208	125	68	42	29	22	13	7	5	0	1	5
Lincoln Meade	423	373	304	293	349	475	472	535	399	250	203	177	164	117	86	44	30	13
Napierville	174	189	246	340	692	682	549	474	339	234	236	110	66	44	31	9	16	24
Masons Mill	147	122	113	159	198	203	159	115	65	53	48	30	28	13	4	4	2	4
Camps Drift	2	0	0	3	4	4	1	4	2	3	0	3	1	0	0	0	0	0
Pelham	368	297	289	622	582	627	486	438	363	264	234	250	419	193	149	98	85	121
Fillan Park	94	117	121	240	288	102	99	68	99	85	76	58	35	13	14	7	8	6
The Grange	246	277	320	368	356	302	187	167	171	197	161	91	64	31	30	19	15	5
Westgate	768	791	851	1100	1177	967	810	787	721	654	515	398	272	211	126	97	60	55
Oribi Village	227	197	219	231	271	320	267	211	182	177	156	109	89	56	20	23	35	8
Scottsville Ext	85	90	110	124	136	108	94	102	129	94	89	66	54	37	25	25	9	2
Epworth	50	57	74	77	83	58	52	68	63	54	67	41	34	20	11	7	10	12
The Meadows	43	36	49	36	37	42	37	39	46	41	49	32	25	13	7	5	5	1
Cleland SP	81	97	91	82	71	97	102	119	107	72	54	59	53	62	39	25	14	8
Ockerts Kraal	91	74	81	89	35	69	109	119	93	90	66	44	61	42	22	7	10	9
Bellevue	21	21	40	37	36	25	22	19	36	43	40	47	27	24	17	6	7	0
Ashdown	897	825	802	1018	1076	1008	791	678	456	413	341	330	254	171	109	52	50	33
Plessis-Laer	884	635	705	744	1102	1062	720	609	387	383	266	194	129	81	71	35	32	29
Harewood	322	248	227	256	312	249	217	209	137	112	70	53	53	27	31	9	7	9
Mkondeni	0	0	0	0	6	5	8	5	2	3	4	0	0	2	0	0	0	0
Shortts Retreat	122	101	82	91	380	480	344	254	166	89	54	58	31	31	14	6	7	0
Claveshay	75	60	51	60	64	77	77	87	74	57	26	29	28	23	7	6	1	1
Lynroy	38	42	34	42	61	52	37	50	64	30	22	25	24	26	20	11	4	0
Ridgepark	89	83	93	106	109	90	76	75	77	66	47	36	34	14	9	9	5	1
Richmond Crest	28	55	66	65	61	30	29	41	36	51	42	14	16	10	4	1	2	2
Hazelmere	29	40	46	42	46	43	30	38	31	35	26	31	11	4	5	5	0	4
Oribi Heights	33	39	68	72	82	49	45	43	66	67	69	55	27	21	14	4	1	2
Bisley Heights	10	14	12	18	19	9	6	20	13	25	19	7	11	6	8	0	0	0
Bisley Crest	27	33	31	37	42	31	22	35	29	28	23	23	17	11	5	4	2	1
Slangspruit	2092	1741	1567	1732	2023	1916	1497	1422	1028	829	492	415	245	156	96	62	50	36
Ambleton	1226	1075	970	914	994	1025	940	948	556	452	221	197	135	66	46	30	18	24

NB: SOURCE – STATS SA CENCUS 2011

2.5. HOUSEHOLDS, HOUSEHOLD SERVICES AND BACKGROUND DATA

TABLE 2: TOTAL NUMBER OF HOUSEHOLDS	
CENSUS REPORT 2011	223469

TABLE 3: ACCESS TO WATER

	No access to piped (tap) water	Piped (tap) water inside the dwelling	Piped (tap) water inside the yard	Piped (tap) water on community stand
Pietermaritzburg	4758	132501	52945	19924
Copesville	2599	5323	266	8703
Whispers	26	595	5363	60
Natal Crushers	9	19	14	660
Panorama Gardens	20	3400	29	135
Eastwood	5	7888	6749	874
Willowton	52	2683	2038	248
Woodlands	110	6093	93	21
Mountain Rise	79	2912	56	124
Queen Elizabeth	10	19	10	0
Town Bush Valley	5	1100	0	0
Worlds View	1	129	5	0
Montrose	0	2205	9	5
Northern Park	4	1057	15	1
Athlone	0	1140	4	1
Town Hill	15	2403	25	15
Wembley	0	1505	22	7
Boughton	7	1131	60	12
Clarendon	0	1823	5	10
Pietermaritzburg SP	95	14297	1858	2086
Manor	0	479	6	0
Wensleydale	0	1034	10	15
Scottsville	20	7312	110	12
Hayfields	10	5903	157	14
Glenwood	4	2379	612	26
Sobantu	13	3405	3759	40
Lester Park	1	410	68	1
Blackridge	0	1082	14	4
Prestbury	13	3988	96	5
Signal Hill	3	1382	11	0
Lincoln Meade	2	4480	66	112
Napierville	0	2238	69	0
Masons Mill	0	81	1181	192
Camps Drift	4	4	1	18
Pelham	24	4944	63	14
Fillan Park	0	1440	4	2
The Grange	0	2885	37	1
Westgate	25	9973	240	32
Oribi Village	34	2616	31	16
Scottsville Ext	2	1324	35	10
Epworth	0	826	8	0
The Meadows	0	511	17	0
Cleland SP	0	1199	33	2
Ockerts Kraal	0	1091	11	2
Bellevue	8	426	0	0
Ashdown	65	4937	3653	349
Plessis-Laer	274	955	4275	2241
Harewood	26	198	1454	837
Mkondeni	0	34	1	0
Shortts Retreat	14	735	68	1489
Claveshay	4	772	25	4
Lynroy	0	568	0	0
Ridgepark	0	991	21	0
Richmond Crest	0	553	0	0
Hazelmere	0	458	0	0
Oribi Heights	0	727	4	0
Bisley Heights	0	195	2	0
Bisley Crest	0	390	0	0
Slangspruit	841	2792	11950	1450
Ambleton	334	1062	8234	71

NB: SOURCE – STATS SA CENCUS 2011

TABLE 4: TOILET FACILITIES BY NUMBER & PERCENTAGE

	Person adjusted						% of Person adjusted					
	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total
Pietermaritzburg	3802	168358	4095	27303	1661	205220	2	82	2	13	1	100
Copesville	648	5574	1064	7928	56	15269	4	37	7	52	0	100
Whispers	16	5976	0	37	0	6029	0	99	0	1	0	100
Natal Crushers	183	23	0	483	3	692	26	3	0	70	0	100
Panorama Gardens	0	3448	0	135	0	3583	0	96	0	4	0	100
Eastwood	334	14626	137	341	40	15478	2	94	1	2	0	100
Willowton	212	4671	0	43	39	4966	4	94	0	1	1	100
Woodlands	57	6193	6	42	0	6298	1	98	0	1	0	100
Mountain Rise	34	2940	11	23	113	3121	1	94	0	1	4	100
Queen Elizabeth	8	23	6	2	0	39	21	59	15	5	0	100
Town Bush Valley	0	1105	0	0	0	1105	0	100	0	0	0	100
Worlds View	0	136	0	0	0	136	0	100	0	0	0	100
Montrose	0	2212	6	1	0	2219	0	100	0	0	0	100
Northern Park	0	1072	0	0	0	1072	0	100	0	0	0	100
Athlone	0	1141	2	1	0	1145	0	100	0	0	0	100
Town Hill	4	2446	0	2	2	2455	0	100	0	0	0	100
Wembley	4	1522	0	7	0	1533	0	99	0	0	0	100
Boughton	0	1174	1	30	0	1205	0	97	0	2	0	100
Clarendon	7	1819	0	4	0	1830	0	99	0	0	0	100
Pietermaritzburg SP	82	16500	21	1608	51	18262	0	90	0	9	0	100
Manor	12	473	0	0	0	485	3	97	0	0	0	100
Wensleydale	0	1054	0	0	0	1054	0	100	0	0	0	100
Scottsville	2	7433	1	9	0	7445	0	100	0	0	0	100
Hayfields	0	6021	7	48	0	6076	0	99	0	1	0	100
Glenwood	4	2977	0	26	9	3016	0	99	0	1	0	100
Sobantu	31	7133	0	47	3	7214	0	99	0	1	0	100
Lester Park	6	470	1	1	0	478	1	98	0	0	0	100
Blackridge	8	1080	5	1	0	1094	1	99	0	0	0	100
Prestbury	4	4075	5	16	0	4099	0	99	0	0	0	100
Signal Hill	0	1393	0	0	3	1395	0	100	0	0	0	100
Lincoln Meade	9	4524	11	0	5	4548	0	99	0	0	0	100
Napierville	0	2287	0	9	0	2296	0	100	0	0	0	100
Masons Mill	9	126	4	1150	0	1289	1	10	0	89	0	100
Camps Drift	0	0	0	27	0	27	0	0	0	100	0	100
Pelham	1	5023	0	11	0	5035	0	100	0	0	0	100
Fillan Park	5	1424	10	0	0	1440	0	99	1	0	0	100
The Grange	0	2907	0	1	0	2908	0	100	0	0	0	100
Westgate	36	10174	1	41	9	10261	0	99	0	0	0	100
Oribi Village	24	2657	0	6	9	2696	1	99	0	0	0	100
Scottsville Ext	0	1353	9	5	5	1371	0	99	1	0	0	100
Epworth	5	829	0	0	0	834	1	99	0	0	0	100
The Meadows	0	528	0	0	0	528	0	100	0	0	0	100
Cleland SP	0	1231	0	0	0	1231	0	100	0	0	0	100
Ockerts Kraal	0	1098	0	6	0	1104	0	99	0	1	0	100
Bellevue	0	434	0	0	0	434	0	100	0	0	0	100
Ashdown	24	8262	10	627	52	8974	0	92	0	7	1	100
Plessis-Laer	164	1021	144	5069	453	6851	2	15	2	74	7	100
Harewood	19	80	699	1555	135	2488	1	3	28	63	5	100
Mkondeni	0	35	0	0	0	35	0	100	0	0	0	100
Shortts Retreat	922	826	16	300	18	2082	44	40	1	14	1	100
Claveshay	0	803	0	0	0	803	0	100	0	0	0	100
Lynroy	2	566	0	0	0	568	0	100	0	0	0	100
Ridgepark	0	1012	0	0	0	1012	0	100	0	0	0	100
Richmond Crest	0	552	0	0	1	553	0	100	0	0	0	100
Hazelmere	0	458	0	0	0	458	0	100	0	0	0	100
Oribi Heights	0	730	1	0	0	731	0	100	0	0	0	100
Bisley Heights	0	198	0	0	0	198	0	100	0	0	0	100
Bisley Crest	0	390	0	0	0	390	0	100	0	0	0	100
Slangspruit	219	9829	1504	4800	87	16439	1	60	9	29	1	100
Ambleton	708	4291	413	2860	569	8842	8	49	5	32	6	100

NB: SOURCE – STATS SA CENCUS 2011

TABLE 6: ACCESS TO ELECTRICITY - ENERGY FOR LIGHTING BY TYPE

	Electricity	Gas	Paraffin	Candles	Solar	None
Pietermaritzburg	189718	499	2164	16635	620	492
Copesville	5444	174	1356	9739	47	132
Whispers	5961	0	7	75	1	0
Natal Crushers	143	0	44	515	0	0
Panorama Gardens	3438	9	0	135	0	1
Eastwood	15238	28	39	131	53	26
Willowton	4701	8	28	257	14	15
Woodlands	6099	41	9	164	2	0
Mountain Rise	2932	15	111	105	8	0
Queen Elizabeth	31	0	0	8	0	0
Town Bush Valley	1099	4	0	0	2	0
Worlds View	132	0	0	0	4	0
Montrose	2216	0	0	3	0	0
Northern Park	1068	5	1	0	1	1
Athlone	1143	0	0	1	0	0
Town Hill	2453	0	0	0	5	0
Wembley	1530	0	0	0	4	0
Boughton	1149	21	1	36	0	5
Clarendon	1818	3	4	0	8	5
Pietermaritzburg SP	16087	22	189	1977	32	29
Manor	485	0	0	0	0	0
Wensleydale	1055	0	0	4	0	0
Scottsville	7417	7	0	4	25	0
Hayfields	6022	16	8	0	32	6
Glenwood	2927	7	0	69	5	13
Sobantu	7084	0	17	78	21	17
Lester Park	476	1	0	0	0	2
Blackridge	1088	0	0	0	7	4
Prestbury	4049	21	8	13	9	2
Signal Hill	1386	1	0	0	8	0
Lincoln Meade	4569	4	1	81	0	5
Napierville	2283	10	0	0	13	2
Masons Mill	1394	0	1	60	0	0
Camps Drift	14	0	0	13	0	0
Pelham	4991	9	4	9	28	4
Fillan Park	1425	7	9	5	0	0
The Grange	2909	0	0	10	0	5
Westgate	10156	2	7	20	66	18
Oribi Village	2593	0	0	93	6	6
Scottsville Ext	1350	14	0	0	2	5
Epworth	834	0	0	0	0	0
The Meadows	523	0	0	5	0	0
Cleland SP	1234	0	0	0	0	0
Ockerts Kraal	1103	0	0	0	1	0
Bellevue	431	0	0	0	2	0
Ashdown	8861	0	40	28	39	36
Plessis-Laer	6454	16	111	1111	24	28
Harewood	2218	6	0	221	31	39
Mkondeni	34	0	0	0	0	1
Shortts Retreat	827	21	134	1303	1	20
Claveshay	800	0	0	0	0	4
Lynroy	566	0	0	0	3	0
Ridgepark	1011	0	1	0	0	0
Richmond Crest	553	0	0	0	0	0
Hazelmere	452	0	0	0	6	0
Oribi Heights	730	0	0	0	1	0
Bisley Heights	198	0	0	0	0	0
Bisley Crest	390	0	0	0	0	0
Slangspruit	16593	21	11	282	91	35
Ambleton	9551	7	24	81	13	26

NB: SOURCE – STATS SA CENCUS 2011

TABLE 7: FUNCTIONAL LITERACY – HIGHEST EDUCATIONAL LEVEL

	no school-ing	Some primary	Completed primary	Some secondary	Completed secondary	Higher
Pietermaritzburg	4606	11446	4513	44739	47952	28495
Copesville	1084	2222	878	4265	2263	257
Whispers	246	571	221	1642	945	66
Natal Crushers	39	113	38	232	57	9
Panorama Gardens	19	108	37	416	1041	532
Eastwood	652	1068	442	4243	3045	606
Willowton	105	364	138	1386	1108	129
Woodlands	59	299	136	1645	1421	662
Mountain Rise	60	174	95	588	812	482
Queen Elizabeth	3	3	1	5	6	8
Town Bush Valley	3	20	2	109	231	500
Worlds View	0	1	4	15	29	45
Montrose	4	33	18	209	553	841
Northern Park	4	17	4	250	335	234
Athlone	4	26	5	91	245	479
Town Hill	9	56	21	317	678	906
Wembley	2	32	6	114	286	680
Boughton	17	40	15	179	321	337
Clarendon	5	17	6	217	439	711
Pietermaritzburg SP	279	929	381	4339	5429	2416
Manor	5	13	9	129	133	43
Wensleydale	5	24	18	151	336	268
Scottsville	17	100	40	782	2203	2342
Hayfields	28	107	42	1043	1678	1798
Glenwood	61	153	77	531	608	378
Sobantu	76	339	149	2016	1776	558
Lester Park	10	13	6	132	89	125
Blackridge	7	23	7	178	334	257
Prestbury	18	96	34	728	1079	1016
Signal Hill	6	25	9	128	310	455
Lincoln Meade	31	130	55	553	1109	1396
Napierville	9	85	22	401	588	403
Masons Mill	19	92	46	413	272	82
Camps Drift	0	8	1	8	5	0
Pelham	31	84	16	695	1229	1697
Fillan Park	9	27	4	105	611	202
The Grange	29	75	14	316	911	443
Westgate	162	207	83	1375	2606	2361
Oribi Village	52	175	56	752	768	114
Scottsville Ext	2	15	9	256	360	319
Epworth	3	10	5	102	213	245
The Meadows	0	3	4	90	159	122
Cleland SP	2	16	14	184	384	275
Ockerts Kraal	5	14	7	154	199	388
Bellevue	0	3	1	70	118	156
Ashdown	114	528	206	2111	2094	702
Plessis-Laer	151	596	213	2106	1496	412
Harewood	88	251	90	616	432	20
Mkondeni	1	2	1	16	12	3
Shortts Retreat	89	158	74	775	609	206
Claveshay	11	12	4	115	234	181
Lynroy	9	5	6	110	154	135
Ridgepark	5	23	2	95	258	258
Richmond Crest	7	10	5	35	137	144
Hazelmere	4	14	9	39	114	126
Oribi Heights	4	14	5	101	183	238
Bisley Heights	0	8	0	36	42	57
Bisley Crest	2	2	2	56	78	131
Slangspruit	455	1223	455	4526	3223	338
Ambleton	487	669	265	2451	1568	201

NB: SOURCE – STATS SA CENCUS 2011

TABLE 8: HEALTH FACILITIES WITHIN MSUNDUZI MUNICIPALITY

Name sub-District	Mobiles	Satellites	Clinics	Community Health Centres
Msunduzi	6	7	31	2

TABLE 9: DISTRIBUTION OF CHILD HEADED HOUSEHOLDS – 1996, 2001 AND 2011

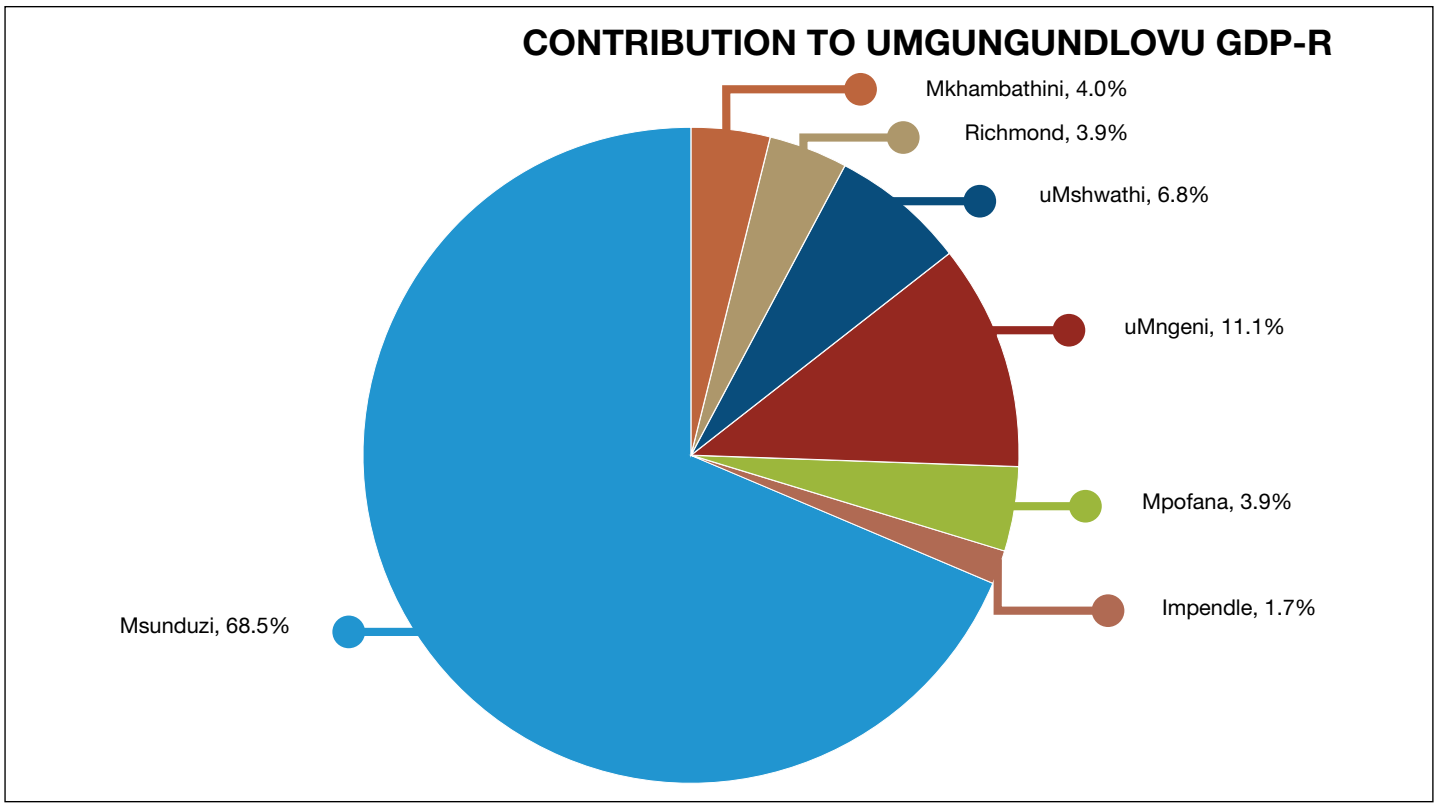
Municipality	No. of households headed by children (0-17 years)			% of households headed by children (0-17 years)		
	1996	2001	2011	1996	2001	2011
MSUNDUZI MUNICIPALITY	1,067	674	920	0,9	0,3	0,6

THE ECONOMY

The Municipality possesses a number of economic advantages, including:

- Locational Advantages: the centrality of the Municipality and the fact that the Municipality is bisected by the N3 corridor, which is the primary logistical corridor linking Gauteng and the Durban Harbour;
- Natural/Geographical Advantages: Highly fertile land;
- Human Capital Advantages: Good Schools and Tertiary institutions; and
- Institutional Advantages: Msunduzi enjoys the 'Capital City' Status.

CONTRIBUTION TO UMGUNGUNDLOVU GDP-R



Source: Global Insight, 2015

SECTOR CONTRIBUTION (2014)

	KZN	uMgungundolvu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Primary sector	**6.8%**	**10.6%**	**30.8%**	**13.3%**	**33.7%**	**36.5%**	**4.9%**	**13.1%**	**29.7%**
Agriculture	4.8%	10.0%	28.9%	12.9%	33.4%	36.0%	4.3%	12.5%	29.1%
Mining	1.9%	0.6%	1.9%	0.4%	0.3%	0.4%	0.6%	0.5%	0.5%
Secondary sector	**25.3%**	**23.2%**	**26.4%**	**25.5%**	**18.1%**	**15.5%**	**23.3%**	**24.2%**	**17.4%**
Manufacturing	18.3%	15.5%	21.9%	16.1%	11.6%	7.2%	15.4%	16.8%	11.5%
Electricity	2.4%	3.9%	2.2%	5.3%	3.3%	3.2%	4.0%	3.5%	2.6%
Construction	4.6%	3.8%	2.2%	4.1%	3.1%	5.1%	3.9%	3.8%	3.3%
Tertiary sector	**68.0%**	**66.2%**	**42.9%**	**61.3%**	**48.2%**	**48.0%**	**71.8%**	**62.8%**	**52.9%**
Trade	15.5%	13.6%	11.7%	12.9%	12.6%	14.6%	14.0%	13.5%	12.7%
Transport	12.3%	10.4%	8.7%	8.5%	8.9%	7.3%	11.2%	9.9%	8.6%
Finance	18.1%	15.9%	7.2%	15.8%	7.3%	5.3%	18.0%	15.5%	9.2%
Community Services	22.0%	26.2%	15.2%	24.0%	19.5%	20.8%	28.6%	23.9%	22.4%
Total Industries	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**

Source: Global Insight, 2015

EMPLOYMENT BY SECTOR (2014)

	KZN	uMgungundolvu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Primary sector	**5.0%**	**9.4%**	**18.2%**	**18.1%**	**21.9%**	**10.0%**	**5.4%**	**12.0%**	**19.5%**
Agriculture	4.5%	9.2%	18.1%	18.0%	20.1%	9.6%	5.2%	11.8%	19.3%
Mining	0.5%	0.2%	0.2%	0.1%	1.8%	0.4%	0.1%	0.2%	0.1%
Secondary sector	**21.5%**	**20.6%**	**20.8%**	**17.3%**	**19.8%**	**15.2%**	**21.4%**	**21.6%**	**18.3%**
Manufacturing	14.5%	13.5%	14.9%	11.2%	7.3%	4.9%	14.4%	14.7%	11.3%
Electricity	0.5%	0.6%	0.5%	0.5%	0.3%	1.4%	0.6%	0.6%	0.3%
Construction	6.5%	6.6%	5.4%	5.6%	12.2%	8.9%	6.5%	6.3%	6.3%
Tertiary sector	**62.6%**	**58.7%**	**46.9%**	**53.6%**	**48.0%**	**59.3%**	**62.2%**	**56.2%**	**50.9%**
Trade	16.7%	14.6%	14.0%	12.7%	16.5%	9.8%	15.2%	14.4%	12.6%
Transport	6.0%	3.6%	2.9%	3.0%	3.2%	3.6%	3.6%	5.6%	4.6%
Finance	15.4%	13.2%	9.2%	11.8%	6.5%	10.5%	14.4%	14.4%	11.8%
Community Services	24.5%	27.2%	20.8%	26.0%	21.7%	35.4%	29.0%	21.8%	21.8%
Households	**10.9%**	**11.3%**	**14.1%**	**11.0%**	**10.4%**	**15.4%**	**11.0%**	**10.2%**	**11.3%**
Total Industries	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**	**100.0%**

Source: Global Insight, 2015

INTERNATIONAL TRADE: EXPORTS AS PERCENTAGE OF GDP-R, 2014

	Exports (R 1000)	Imports (R 1000)	Exports (%)	Imports (%)	Exports as % of GDP
KZN	118 006 121	118 006 695	50.0	50.0	19.4
uMgungundolvu DM	12 215 056	11 838 576	50.8	49.2	20.7
uMshwathi	217 623	54 838	79.9	20.1	5.4
uMngeni	334 809	251 367	57.1	42.9	5.2
Mpofana	102 673	253 283	28.8	71.2	4.4
Impendle	979	598	62.1	37.9	0.1
Msunduzi	11 538 473	11 230 215	50.7	49.3	28.5
Mkhambathini	19 735	46 195	29.9	70.1	0.8
Richmond	765	2 080	26.9	73.1	0.0

Source: Global Insight, 2015

EMPLOYMENT STATUS

	Employed	Unemployed	Discouraged work-seeker	Other not economically active
Pietermaritzburg	72175	22761	5973	49308
Copesville	4776	2028	886	4450
Whispers	1594	916	214	1517
Natal Crushers	312	74	35	107
Panorama Gardens	1417	298	37	744
Eastwood	4457	2365	632	3575
Willowton	1559	797	266	976
Woodlands	1843	625	357	1566
Mountain Rise	1033	110	24	1032
Queen Elizabeth	18	8	0	2
Town Bush Valley	611	13	6	146
Worlds View	61	3	1	31
Montrose	1158	35	11	356
Northern Park	501	60	5	146
Athlone	608	22	0	185
Town Hill	1271	40	6	316
Wembley	837	41	4	236
Boughton	677	32	6	180
Clarendon	973	35	13	278
Pietermaritzburg SP	7199	1973	262	4671
Manor	177	21	53	104
Wensleydale	462	44	11	317
Scottsville	3175	261	47	2295
Hayfields	2812	176	37	1142
Glenwood	638	309	34	1079
Sobantu	2051	1226	257	1707
Lester Park	190	20	29	34
Blackridge	468	33	13	268
Prestbury	2141	176	16	622
Signal Hill	748	59	3	192
Lincoln Meade	2343	134	100	740
Napierville	948	176	21	539
Masons Mill	383	471	5	201
Camps Drift	16	5	0	4

	Employed	Unemployed	Discouraged work-seeker	Other not economically active
Pelham	2513	145	52	939
Fillan Park	452	131	43	506
The Grange	922	384	138	620
Westgate	3940	1098	134	2223
Oribi Village	791	442	29	751
Scottsville Ext	631	44	24	297
Epworth	408	37	1	150
The Meadows	273	10	4	97
Cleland SP	534	43	10	230
Ockerts Kraal	579	28	5	162
Bellevue	251	7	7	66
Ashdown	2175	1693	178	2320
Plessis-Laer	1800	1554	427	1725
Harewood	302	593	31	741
Mkondeni	33	0	0	0
Shortts Retreat	896	338	135	580
Claveshay	377	19	12	172
Lynroy	279	6	14	107
Ridgepark	345	29	105	237
Richmond Crest	204	23	4	155
Hazelmere	204	30	0	99
Oribi Heights	379	45	13	140
Bisley Heights	97	10	0	40
Bisley Crest	193	8	13	73
Slangspruit	3780	2174	883	4711
Ambleton	2359	1287	323	2408

NB: SOURCE – STATS SA CENCUS 2011

EMPLOYMENT BY INDUSTRY

	Agricultural; hunting; forestry and fishing	Mining and quarrying	Manufac-turing	Electricity; gas and water supply	Construction	Wholesale and retail trade	Transport; storage and communi-cation	Financial intermediation; insurance; real estate and business services	Community; social and personal services	Private households
Pietermaritzburg	1841	410	7914	832	5357	10473	3632	10383	24499	6823
Copesville	201	20	435	15	1054	811	173	404	505	1158
Whispers	116	1	233	9	177	300	79	179	226	273
Natal Crushers	7	0	43	1	42	44	7	14	35	119
Panorama Gardens	20	8	59	11	49	117	57	175	791	130
Eastwood	102	23	991	28	431	734	268	513	949	419
Willowton	24	8	300	7	150	270	61	156	371	212
Woodlands	21	13	282	18	167	312	49	192	707	82
Mountain Rise	13	0	113	7	40	267	38	109	302	145
Queen Elizabeth	0	0	2	4	0	4	0	0	7	2
Town Bush Valley	25	1	47	1	43	50	13	116	281	32
Worlds View	1	0	2	0	6	5	1	16	18	11
Montrose	21	1	120	4	96	98	24	221	471	102
Northern Park	6	0	64	6	32	47	14	79	189	62
Athlone	13	0	72	4	16	47	20	156	237	43
Town Hill	37	5	68	12	58	122	43	238	617	72
Wembley	45	1	80	2	36	87	46	198	267	76
Boughton	81	1	65	5	52	59	26	132	206	50
Clarendon	36	1	64	10	65	167	22	194	331	82
Pietermaritzburg SP	128	40	668	55	453	1603	311	1110	2360	469
Manor	8	1	15	2	11	38	9	23	66	2
Wensleydale	2	1	31	17	28	65	19	101	176	23
Scottsville	82	8	218	38	152	402	111	515	1453	196
Hayfields	101	6	254	47	160	331	156	627	984	147
Glenwood	3	9	110	2	43	76	20	67	283	25
Sobantu	66	14	334	5	98	297	82	207	661	286
Lester Park	23	0	24	0	10	22	6	50	49	6
Blackridge	13	0	41	7	41	80	23	87	141	35
Prestbury	40	4	153	48	142	221	86	358	975	114
Signal Hill	9	1	36	9	27	99	56	143	338	29
Lincoln Meade	34	21	246	62	144	210	160	383	937	146
Napierville	16	0	50	17	41	70	75	118	519	39

	Agricultural; hunting; forestry and fishing	Mining and quarrying	Manufac-turing	Electricity; gas and water supply	Construction	Wholesale and retail trade	Transport; storage and communi-cation	Financial intermediation; insurance; real estate and business services	Community; social and personal services	Private households
Masons Mill	6	1	69	4	23	90	21	55	52	63
Camps Drift	0	0	3	0	0	2	1	2	6	2
Pelham	49	43	195	52	146	204	95	443	1108	177
Fillan Park	4	21	15	7	1	21	86	46	231	20
The Grange	17	8	39	10	4	60	47	77	584	76
Westgate	60	36	348	66	122	309	173	464	2069	294
Oribi Village	12	9	128	23	58	116	50	94	260	40
Scottsville Ext	13	4	53	15	28	51	26	102	318	21
Epworth	16	0	46	10	20	29	29	66	174	19
The Meadows	5	1	20	8	48	39	15	38	78	23
Cleland SP	24	3	59	16	24	72	41	61	209	26
Ockerts Kraal	10	5	48	12	72	56	40	148	173	16
Bellevue	0	19	26	0	24	16	14	66	79	6
Ashdown	14	10	197	13	88	350	170	280	937	116
Plessis-Laer	16	5	240	6	103	350	132	282	439	226
Harewood	23	0	43	1	36	39	11	45	72	32
Mkondeni	4	0	9	0	6	7	2	0	5	0
Shortts Retreat	18	4	183	28	106	198	53	84	177	46
Claveshay	17	1	43	18	15	36	16	73	150	7
Lynroy	9	2	35	19	15	22	6	58	104	7
Ridgepark	5	0	11	4	3	2	33	29	245	11
Richmond Crest	1	3	5	1	9	30	10	20	121	4
Hazelmere	2	4	7	4	11	27	6	24	105	12
Oribi Heights	6	4	27	5	11	62	9	29	192	35
Bisley Heights	0	2	0	0	4	20	6	13	45	6
Bisley Crest	2	3	7	8	4	22	7	22	96	21
Slangspruit	87	5	562	36	325	708	303	480	704	568
Ambleton	126	27	280	14	188	478	174	397	314	359

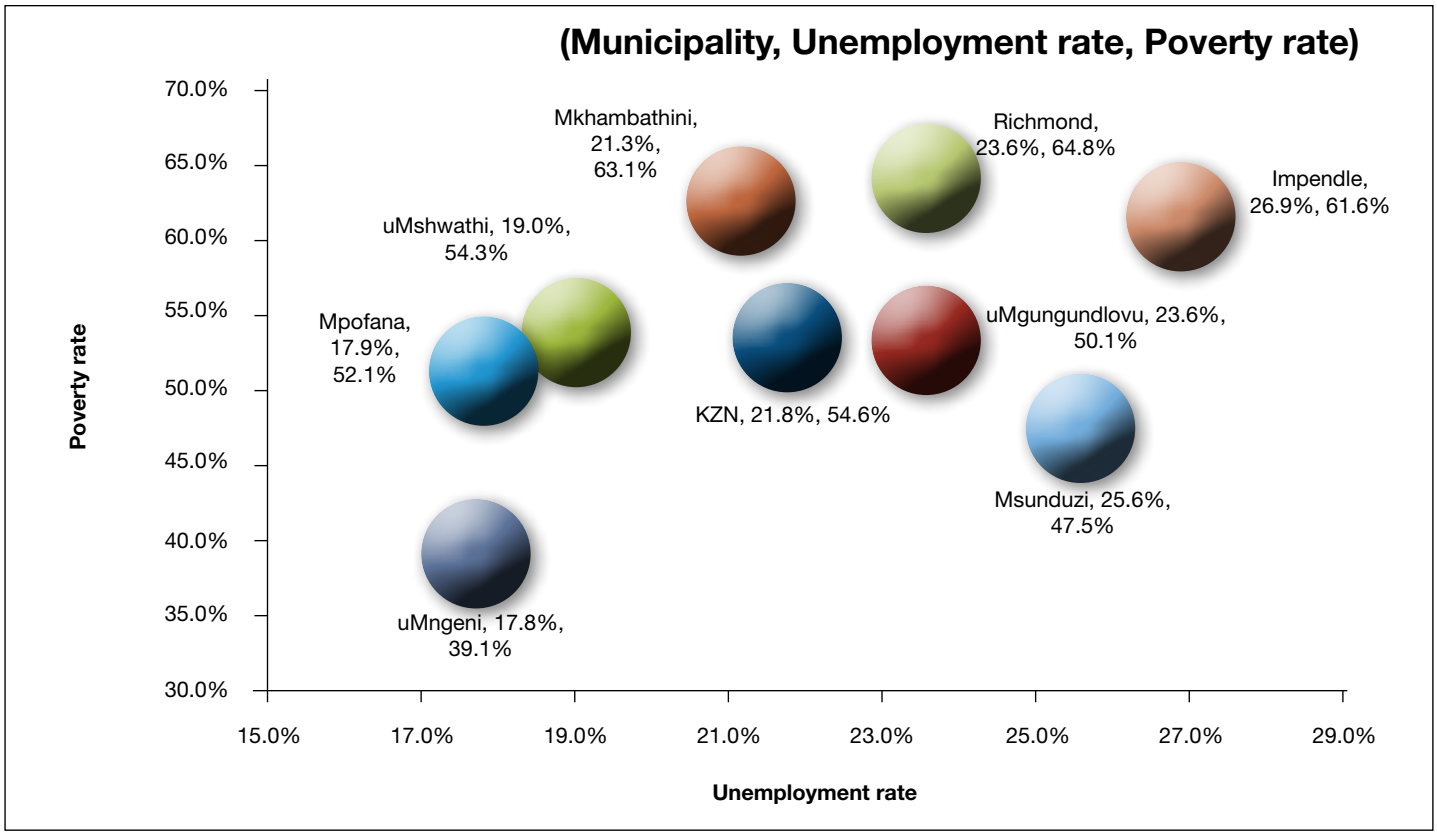
NB: SOURCE – STATS SA CENCUS 2011

DEVELOPMENT INDICATORS (2014)

	KZN	uMgungundolvu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Human Development Index (HDI)	0.56	0.58	0.51	0.63	0.53	0.50	0.60	0.50	0.49
Gini coefficient	0.63	0.63	0.57	0.64	0.60	0.59	0.64	0.59	0.56
Share below the food poverty line	30.3%	26.5%	25.7%	18.2%	25.0%	33.2%	26.0%	33.5%	35.1%
Share below the lower poverty line	42.5%	38.1%	39.5%	28.0%	38.0%	47.4%	36.6%	48.6%	50.4%
Share below the upper poverty line	54.6%	50.1%	54.3%	39.1%	52.1%	61.6%	47.5%	63.1%	64.8%
Functional literacy: age 15+, completed grade 7 or higher	80.0%	81.8%	70.6%	84.7%	74.2%	71.2%	86.2%	69.9%	70.8%

Source: Global Insight, 2015

UNEMPLOYMENT AND POVERTY NEXUS



Source: Global Insight, 2015

COMMENT ON BACKGROUND DATA:

The data provided herein is data used from the Census 2011 report conducted by Statistics South Africa and HIS Global Insight, 2015. Msunduzi Municipality strives to ensure the backlogs in the delivery of Basic Services like Water, Electricity and Housing are reduced on an annual basis.

3. SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

1. Service Delivery

The Msunduzi Municipality basic services as contained in the Municipal Indigent Policy is intended to provide norms and standards for a program to improve the lives of indigents and to improve access to FREE BASIC SERVICES. The policy recognizes the need for inter-government co-operation in the process of dealing with indigents but places a specific emphasis on the local government sphere, recognizing the important role a municipality has in effectively addressing the needs of indigent households. This requires local understanding and local initiative as well as co-ordination and support from national and provincial governments.

The indigent policy seeks to address the problem of institutional exclusion by facilitating the reform of the systems of local government in ways that ensure the inclusion of the poor in ways that will guarantee their access to affordable basic services. The implementation of the indigent policy as the basis of providing Free Basic Services was done in context of socio-economic realities facing our communities such as:

- High level unemployment
- Low income earners that have limited affordability
- High incidents of child-headed households
- Natural attrition of elderly headed households within our society.

Indigent applications are valid from 1 July 2016 – 30 June 2017. The application process began on 1 March 2016 and is open until 30 June 2017.

Applications are available from 333 Church Street, Area Based Management Offices and all Ward Councillors offices.

Currently there are 4 880 applied indigents as at 30 June 2017

2. Indigent Population

"Indigents" – means an owner /occupier of a property as defined in the qualification for concessions. Lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. This is a household which is not financially capable of paying for the delivery of Basic Services – including poor households.

Council receives Equitable Share to subsidise those who cannot afford to pay for the minimum needs in life. The objective in calculating the amount to be subsidised, must be to prevent an increasing balance on the account of an indigent as it will be difficult to recover the debt in a humanly way. According to the Municipal Systems Act 2000, Section 74(3) and 75(2) stipulates, "A tariff policy may differentiate between different categories of users/ debtors."

Qualification for concessions – Indigent policy 2016/2017

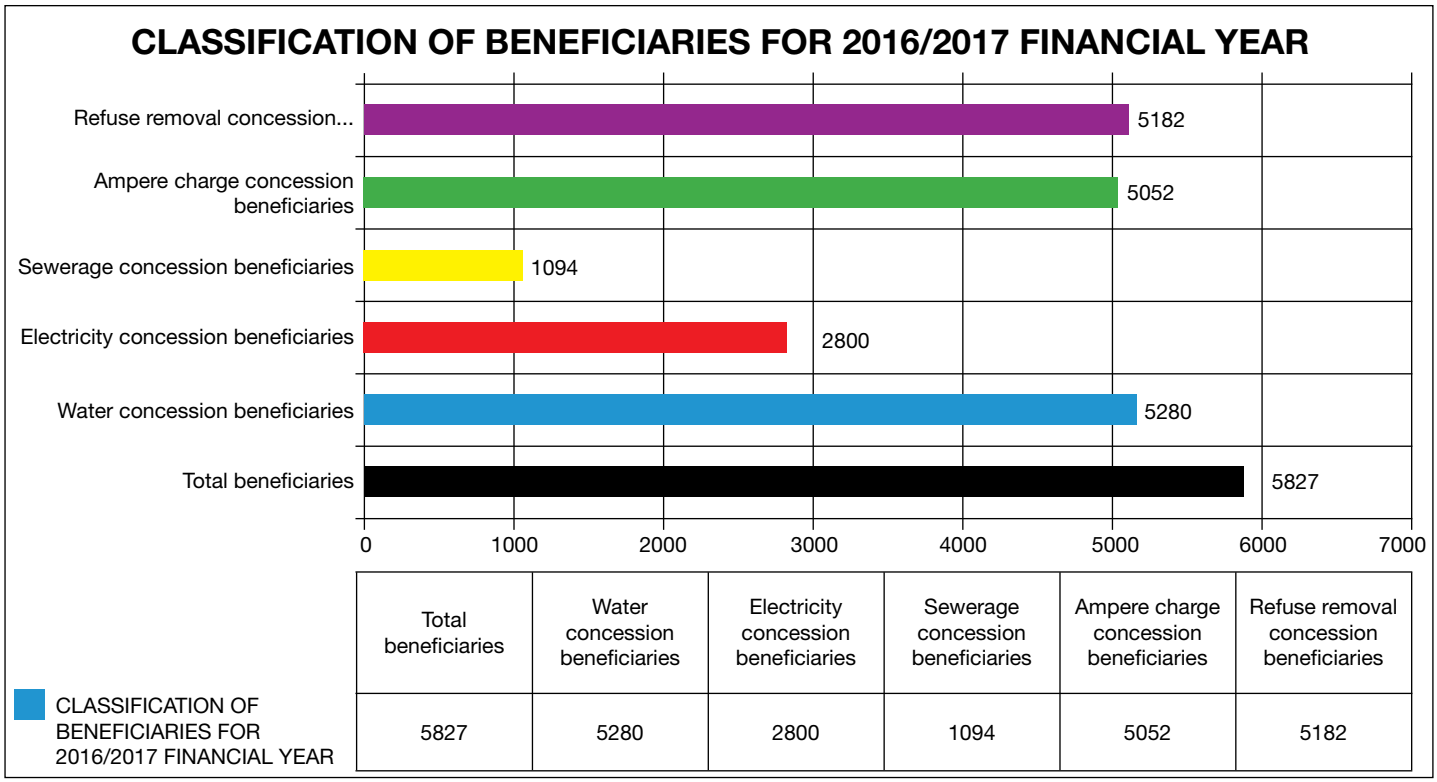
1. That the gross household income for qualification as a registered Indigent be determined each year by Council in terms of the tariff register. Currently the threshold income is R3740.00
2. That the prescribed application forms be completed annually.

COMMENT ON ACCESS TO BASIC SERVICES:

The equitable share received is used to fund Free Basic Services that is extended to all our customers who have been declared indigent who are earning below R3 740.00 as determined by Council. Further to the free basic services, we are trying to remove the burden from the indigent customers by reducing their amperage on the electricity they use to 20AMPS. We have started a project to replace all indigent customers meter with smart prepaid. Indigent policy refers to: people who are lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. Spent on electricity for 2016/2017 was R 2 576 950, spent on water 2016/2017 R 7 012 266, spent on sewerage for 2016/2017 R4 894 449, spent on refuse 2016/2017 R 2 904 229.

Total beneficiaries	5 827
Water concession beneficiaries	5 280
Electricity concession beneficiaries	2 800
Rates concession beneficiaries	1 094
Sewerage concession beneficiaries	5 052
Refuse removal concession beneficiaries	5 182

CLASSIFICATION OF BENEFICIARIES FOR 2016/2017 FINANCIAL YEAR – GRAPHICAL REPRESENTATION



	Total beneficiaries	Water concession beneficiaries	Electricity concession beneficiaries	Sewerage concession beneficiaries	Ampere charge concession beneficiaries	Refuse removal concession beneficiaries
CLASSIFICATION OF BENEFICIARIES FOR 2016/2017 FINANCIAL YEAR	5827	5280	2800	1094	5052	5182

4. FINANCIAL HEALTH OVERVIEW

FINANCIAL OVERVIEW

The municipality began the financial year with a cash balance of R841.1 million. During the year, a total amount of R4.2 billion accrued to the municipality while expenditure incurred during the same period also amounted to R4.8 billion. By the end of June 2016, the municipality's cash balance was R841.1 million. This balance is inclusive of unspent conditional grants of R253.3 million.

While the collection rate averaged between 95% and 99% during the year, uncollected debtors continued to be a problem for the municipality. While there was a huge improvement in collecting the current debt, arrear debt continued to be a challenge.

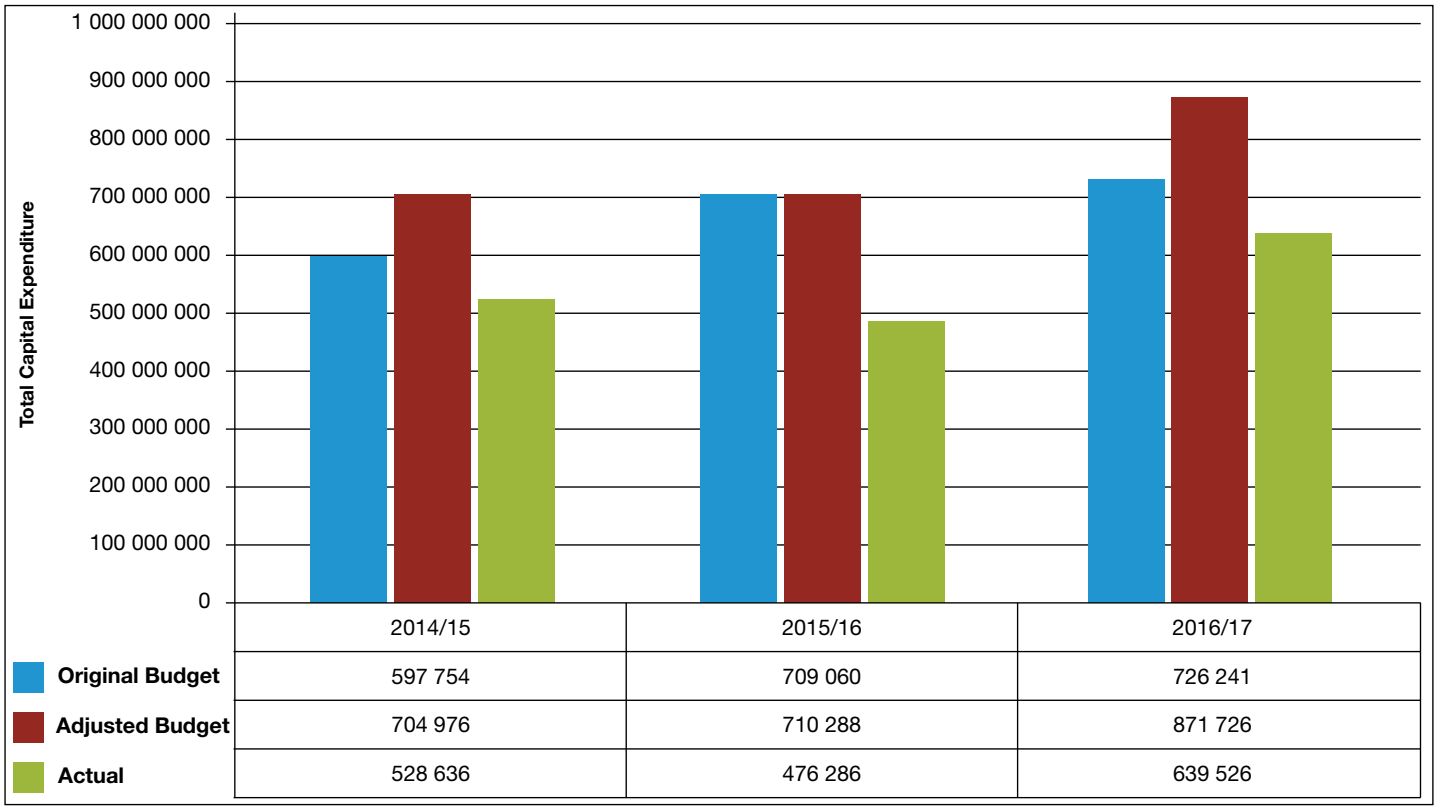
FINANCIAL OVERVIEW – 2016/2017 R'000			
Details	**Original Budget**	**Adjustment Budget**	**Actual**
Income			
Grants	489 491	547 243	497 277
Taxes, Levies and Tariffs	3 677 558	3 677 558	3 335 854
Other	305 897	528 508	307 157
Subtotal	4 472 946	4 753 309	4 140 288
Less Expenditure	4 452 374	4 704 643	4 813 947
Net Total*	20 572	10 332	-673 659
* Note: Surplus/ (deficit)	467 986	469 707	-237 519

Operating Ratios	
Details	**%**
Employee Cost	23.3%
Repairs and Maintenance	2.4%
Finance Charges and Depreciation	12.8%

COMMENT ON OPERATING RATIOS:

Employee Related Costs is 23% of the total operating expenditure while the norm recommended by the National Treasury is between 30% and 35%. Repairs and Maintenance must be 6% of the operational budget in terms of the norm by the National Treasury while the municipality is sitting at 2.4%. It must be mentioned that another huge portion of Repairs and Maintenance is in the capital expenditure as renewal of existing. Finance charges and depreciation make up about 12.8% of the total operational expenditure.

TOTAL CAPITAL EXPENDITURE 2014/15– 2016/17			
Detail	**2014/15**	**2015/16**	**2016/17**
Original Budget	597 754	709 060	726 241
Adjustment Budget	704 976	710 288	871 726
Actual	528 636	476 286	639 526



COMMENT ON CAPITAL EXPENDITURE:

The capital budget has been increasing since 2014/15. In 2014/15, it was R597.7 million and ended at R709.1 million in 2015/16. While the actual expenditure incurred also increased from 2014/15, it decreased in 2015/16. The decrease in expenditure from 2014/15 to 2015/16 is 12.7%. The capital expenditure for 2015/16 is 62% of the budget of R709.1 million.

IMPLEMENTATION OF MUNICIPAL STANDARD CHART OF ACCOUNTS (MSCOA)

The 2016/17 budget was retrofitted into mSCOA format hence Council was able to transact on mSCOA format throughout the financial year on SAP expenditure module. All revenue for the year was on Promis system interface to SAP was done through a journal thereby converting all transactions on legacy into mSCOA format before uploading into SAP. All necessary steps have been taken to ensure compliance with National Treasury directive regarding the official go-live of July 2017.

5. ORGANISATIONAL DEVELOPMENT OVERVIEW

INTRODUCTION TO ORGANIZATIONAL DEVELOPMENT PERFORMANCE

The Human Resources Function of the Msunduzi Municipality consists of a single Process Unit, namely: Human Resources Management, comprising; Personnel, Organisational and Skills Development, Occupational Health and Safety, and HR Management Services.

One of the key achievements in the 2106/17 financial year was the operationalization of the 2013 approved structure, coupled with this was the release of the grade outcomes and the implementation of the TASK grading system.

The finalization of the allocation of permanent employees to the new structure provided the impetus for the permanent absorption of 1438 contract employees, those earning below the threshold of R172 000 per annum, and contracted within the Municipality for a period greater than three months, in compliance with the Basic Conditions of Employment Bill.

In terms of the provisions of the Staff Allocation Policy, the process of advertising new posts and major changed posts internally was initiated in the 2016/2017 financial year.

The implementation of SAP HCM in March 2017, offers the potential of improved management of the staff establishment, employee benefits and leave management. With employee absenteeism still remaining a concern, during 2016/17, SAP HCM provides improved mechanisms for process control of employee leave, sick leave and overtime. The employee overtime claims, leave, sick leave are being actively surveyed, including the profiling of frequency and trends

The Msunduzi Municipality, during 2016/2017, trained 655 employees, as part of a coordinated career development process, in support of the Skills Development Strategy, IDP & Sector Skills Priorities. Internship, Learnerships, Apprenticeships and community programmes undertaken in 2016/17 provided opportunities for improved employability of the youth and community. Skills programmes conducted for 27 of Msunduzi's Councillors encouraged skills enhancement within the political realm to promote democracy and decision making.

6. AUDITOR GENERAL REPORTS 2015 / 2016 & 2016 / 2017 FINANCIAL YEARS

AUDITOR GENERAL REPORT 2015 / 2016 FINANCIAL YEAR

In the 2015/2016 financial year the Auditor General expressed a Qualified opinion for Msunduzi Municipality.

The basis for the qualified opinion is as follows:

- Receivables
- Payables from exchange transactions
- Revenue – Fines
- Commitments
- Contingent liabilities
- Aggregation of immaterial uncorrected misstatements

Emphasis of matters raised were as follows:

- Restatement of corresponding figures
- Material losses and impairments
- Material underspending of the conditional grants

Predetermined Objectives:

- The Auditor General did not identify any material findings on the usefulness and reliability of the reported performance information for the basic service delivery and public safety objectives.

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG.

Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

AUDITOR GENERAL REPORT 2016 / 2017 FINANCIAL YEAR

In the 2016/2017 financial year the Auditor General expressed a disclaimer of opinion for The Msunduzi Municipality.

The basis for the disclaimer of opinion is as follows:

- Land and buildings – Restatement of corresponding amounts
- Property, plant and equipment – Other assets
- Investment property – Restatement of corresponding amounts
- Revenue from exchange transactions
- Revenue from non-exchange transactions
- Consumer debtors
- Receivables from exchange transactions
- Expenditure – Bad debtors written off
- Commitments
- Inventory

Emphasis of matters raised were as follows:

- Material underspending of the conditional grants
- Material losses - electricity

Report on the audit of the annual performance report:

- The Auditor General did identify material findings on the usefulness and reliability of the selected objectives as follows:

- Various indicators – Performance indicators not specific
- Various indicators – Performance indicators not verifiable and reliable
- Number of HIV/AIDS and social support programmes to be coordinated – Reported achievement not completed

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG.

Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

7. ANNUAL REPORT PROCESS 2016/2017

Msunduzi Municipality Operational Plan for the preparation and adoption of the Annual Report 2016/2017:

TABLE 13: Annual report process		
No:	**Description:**	**Timeframe:**
1.	Data Collection, Preparation and finalization of the annual performance report 2016/2017 (SBU's to supply information.	July 1 – August 14 2017
2.	Preparation and finalization of the annual financial statements / consolidated financial statements 2016/2017	July – August 2017
3.	Submission of the annual financial statements/consolidated financial statements 2016/2017 and the Annual Performance Report 2016/2017 to the Auditor General for auditing	On or before the 31 August 2017
4.	Safe City (Municipal Entity) to submit to the Municipality and the Auditor General its annual financial statements for auditing	On or before the 31 August 2017
5.	Data collection commences for the compilation of a first draft of the annual report – an e-mail with a template attached will be forwarded to respective individuals responsible for required information submissions in order to complete the annual report 2016/2017 - Submissions to be received by the end of September 2017.	September 2017
6.	Finalize 1st draft of the Annual report 2016/2017 and forward to the Municipal Manager for comment	1st – 9th of November 2017
7.	Draft completed and forwarded to Auditor General for comments / changes if required	9th – 16th of November 2017
8.	2nd draft of Annual report completed and forwarded to Municipal Manager for comment.	On or before the 30th of November 2017
9.	Engage appointed service provider – produce drafts of the Annual Report 2016/2017	December 2017
10.	Finalized, published and printed annual report by service provider	1st week of January 2018
11.	Annual report table by the Mayor at Full Council	On or before the 31st of January 2018
12.	Tabled annual report 2016/2017 to be made accessible to the public	Within 14 days from the date of tabling the annual report
13.	A copy of the report to be submitted to the MEC for local government in KZN, the Auditor General, Provincial Legislature and National Treasury.	Within 14 days from the date of tabling the annual report
14.	Oversight report on Annual Report 2016/2017 to commence once Annual Report has been tabled at Full Council – Oversight report to be completed within two months of the Tabling of the Annual Report to Full Council.	Start in February 2018 – completed on or before the 30th of March 2018
15	Oversight report made available to the public within seven days of being tabled in Council	On or before the 6th of April 2018

COMMENT ON THE ANNUAL REPORT PROCESS:

The Municipal Finance Management Act No. 56 of 2003, Chapter 12, prescribes that every municipality must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

The purpose of an annual report is –

1. to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
2. to provide a report on performance against the budget of the municipality or municipal entity for the financial year; and
3. to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

The annual report of municipality must include –

1. the annual financial statements of the municipality, and in addition if section 122 (2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126 (1);
2. the Auditor-General's audit report in terms of section 126 (3) on those financial statements;
3. the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act.

The accounting officer of a municipality must prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit those statements to the Auditor-General for auditing and the accounting officer of a municipal entity must prepare the annual financial statements of the entity and, within two months after the end of the financial year to which those statements relate, submit those statements to the parent municipality of the entity and the Auditor-General for auditing. The Auditor-General must audit those financial statements and submit and audit report to the accounting officer of the municipality or entity within three months of the receipt of the statements.

The mayor of a municipality must, within seven months after the end of the a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

The council of a municipality must consider the annual report of the municipality of municipal entity, and by no later than two months from the date on which the annual report was tabled in council, adopt an oversight report containing councils comments on the annual report which must include a statement whether the council-

1. has approved the annual report without reservations;
2. has rejected the annual report; or
3. has referred the annual report back for the revision of those components that can be revised.

In order to give effect to the above legislative requirements, Msunduzi Municipality developed table above in order to ensure the communities of Msunduzi Municipality are able to view the contents of the Annual Report on time; the table serves as a strict guide.

CHAPTER 2 – GOVERNANCE

INTRODUCTION TO GOVERNANCE

Governance at Msunduzi Municipality is made up of political and administrative governance, inter-governmental relations, public participation and corporate governance. Political governance comprises of elected Councillors, Council and council committees. It plays oversight over the administration of the municipality to ensure effective and efficient service delivery. Administrative governance takes place through various administrative structures and functionaries under the leadership of the Municipal Manager. Intergovernmental relations refers to the structures and processes by which municipality forges relationships with national and provincial government departments as well as with other municipalities and government structures to ensure unimpeded, coherent and coordinated service delivery. Public participation refers to the manner in which the Municipality engages and involves communities within its area jurisdiction in the running of its affairs. This takes place through community meetings, izimbizo's, as well as ward committee and ward meetings. Corporate governance looks at issues of transparency, compliance with the rule of law, accountability and upholding of the Batho Pele Principles. Together these important aspects intertwine and ensure that the objects of local government as enshrined in section 152 of the Constitution are realized.

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

Political & administrative governance at Msunduzi Municipality comprises of the elected Councillors and Senior Managers, respectively; they work together on a day-to-day basis in order to achieve identified service delivery goals and targets.

2.1. POLITICAL GOVERNANCE

INTRODUCTION TO POLITICAL GOVERNANCE

Msunduzi municipality has several political structures which include Full Council, Executive Committee, other Council committees and Committees established to support the Executive Committee. The Municipal Public Accounts Committee (MPAC) which is one of the Council Committees oversees the expenditure of public funds on behalf of Council and thereby ensures accountability of both the Executive Committee and administration. It further considers the Annual Report and provides Council with oversight report and its comments on the Annual Report. To ensue effective oversight, the Council has further appointed the Audit Committee, which is a Committee that is made up of private individuals with expertise in the areas of finance, performance management and law to advise Council on the performance of the Executive Committee and administration with regard to financial management, risk management, performance management and legislative compliance.

MSUNDUZI MUNICIPALITY COUNCILLORS

CURRENT MSUNDUZI WARD COUNCILLORS LIST

SAVE Water

STOP Illegal Electricity Connections

STOP Land Invasion

Keep Msunduzi clean

033 392 3000 Switch board
033 392 2945 Traffic Department
0800 033 911 Fire Brigade
033 392 2554 Meter Reading
0800 001 868 Call Centre
033 392 5359 Waste Department
033 392 3500 Parks Department
033 392 2980 Finance Call Centre

CITY OF CHOICE
PIETERMARITZBURG
MSUNDUZI

KNOW YOUR COUNCILLOR

Msunduzi City Hall • Chief Albert Luthuli Rd • Pietermaritzburg • 3200

MAYOR
Cllr Themba Njilo
082 954 9241

DEPUTY MAYOR
Cllr Thobani Zuma
072 629 9119

SPEAKER - WARD 1
Cllr Jabulisile Joyce Ngubo
071 131 9063 • 071 976 6330

CHIEF WHIP
Cllr Truman V. Magubane
082 057 5620

EXCO - WARD 24
Cllr Prudence Nokuthula Msimang • 078 620 1867

EXCO
Cllr Tholakele Ignetia Dlamini
072 212 3375

EXCO
Cllr Philisiwe Sithole
072 398 5852

EXCO
Cllr Sphamandla Dennis Khumalo • 072 203 9018

EXCO
Cllr Eunice Nomagugu Majola • 071 156 7427

EXCO
Cllr Glenn Robert McArthur
076 515 1919

EXCO
Cllr Jerome Sibongiseni Majola • 082 887 5716

EXCO
Cllr Dennis T Ntombela
082 432 9396

PR COUNCILLOR
Cllr Gugu Mary-Jane Dladla/Ngubo • 073 205 0671

PR COUNCILLOR
Cllr Fucwana Rose Marry Zungu • 083 733 1694

PR COUNCILLOR
Cllr Ntuthuko Ntshangase
076 259 5412

PR COUNCILLOR
Cllr Ambrosia Sibongile Dlamini • 072 011 3793

PR COUNCILLOR
Cllr Mary Schalkwyk
072 587 8686

PR COUNCILLOR
Cllr Ethel Zodwa Ntombela
084 091 9496

PR COUNCILLOR
Cllr Dorcas Sibongile Mkhize
083 331 3170

PR COUNCILLOR
Cllr Rachel Soobiah
082 239 0613

PR COUNCILLOR
Cllr Manilal Inderjit
082 367 1810

PR COUNCILLOR
Cllr Mehmood-UL-Hassan Oumar • 083 278 6647

PR COUNCILLOR
Cllr Mansizwa Simon Sokhela
079 052 1986

PR COUNCILLOR
Cllr Nelisiwe Jannet Gwala
083 366 4847

PR COUNCILLOR
Cllr Najmah B, Ahmed
082 774 6174

PR COUNCILLOR
Cllr William Francis Lambert
082 774 6176

PR COUNCILLOR
Cllr Bongumusa Cyril Ntlabathi • 079 613 1056

PR COUNCILLOR
Cllr Naleni Naidoo
072 844 7630

PR COUNCILLOR
Cllr Regina Zinhle Ngubo
074 045 5089

PR COUNCILLOR
Cllr Zuma Bukelani E
072 098 4796

PR COUNCILLOR
Cllr Dolo Phillip Zondi
082 440 2996

PR COUNCILLOR
Cllr S'fiso Derrick Nene
063 153 2631

PR COUNCILLOR
Cllr Sokhela Balozile C
072 793 8711

PR COUNCILLOR
Cllr Sandile Cyril Shange
073 379 7137

PR COUNCILLOR
Cllr Rajdave Sivnath
060 901 5025

PR COUNCILLOR
Cllr Prince Dumisa Duma
078 499 9599

PR COUNCILLOR
Cllr Nomalady E. Dlela
072 578 6470

PR COUNCILLOR
Cllr Rienus Niemand
076 289 0982

PR COUNCILLOR
Cllr Mohamed Salim Goga
083 996 8886

WARD 2
Cllr Blessing Sbusiso Mtshali
072 740 5306

WARD 3
Cllr Madlala Linda Linford
072 449 5988

WARD 4
Cllr Hamilton Mungisi Zondi
083 947 2453

WARD 5
Cllr Nkosinathi Maxwell Mbanjwa • 071 366 0106

WARD 6
Cllr Snothi Raphael Mhlongo
079 534 0064

WARD 7
Cllr Sandile Duncan Ngubane
083 878 9837

WARD 8
Cllr Makhosazana Precious Zondo • 076 261 9450

WARD 9
Cllr Ngcobo Jeffrey Mbuyiselwa • 072 0210 525

WARD 10
Cllr Nkosinathi Chasewell N. Gambu • 072 104 6593

WARD 11
Cllr Madonda Innocent Sipho
073 721 5748

WARD 12
Cllr Majola Terence Sboniso
084 446 8588

WARD 13
Cllr Gladness Sibongile Mncwango • 072 438 5931

WARD 14
Cllr Thabiso Patrick Molefe
083 690 1400

WARD 15
Cllr Jabulani Nene
079 795 1883

WARD 16
Cllr Zuma Bhekabantu Michael • 078 251 4585

WARD 17
Cllr Sithole Thamsanqa Wonderboy • 078 767 6589

WARD 18
Cllr Gwala Sindisiwe Cydy
082 739 6350

WARD 19
Cllr Ndawonde Caiphas
073 431 4277

WARD 20
Cllr Nelisiwe Zanele (TU) Ndlovu • 073 230 4802

WARD 21
Cllr Bhekithemba Mtuza Mkhize • 082 694 3026

WARD 22
Cllr Xolani Ellington Ngongoma • 072 962 4857

WARD 23
Cllr Phungula Bernard Dumisani • 083 328 8328

WARD 25
Cllr Melika Singh
072 900 1389

WARD 26
Cllr Ross Bryn Strachan
076 882 8101

WARD 27
Cllr Mangoba Ngubo
082 701 0321

WARD 28
Cllr Claudell Milany Chetty
084 699 8832

WARD 29
Cllr Spha Sydney Madlala
084 019 1397

WARD 30
Cllr Renesha Jugmohan
083 486 7932

WARD 31
Cllr Roosana Ahmed
079 378 6958

WARD 32
Cllr Shawn Adkins
065 823 3556

WARD 33
Cllr Nkululeko Mkhize
076 764 7999

WARD 34
Cllr Mike Ismail Amod
082 786 2127 • 079 874 4637

WARD 35
Cllr Sandile Wellington Dlamini • 072 848 3587

WARD 36
Cllr Winterbach Ludwig Johann • 084 511 4170

WARD 37
Cllr Sandra Patricia Lyne
082 896 5264

WARD 38
Cllr Godman (SOX) Nkosivelile Dlamini • 079 915 0545

WARD 39
Cllr Ignatia Thandiwe Madondo • 071 426 6902

It's important for *ALL* Msunduzi Local Municipality citizens to know their Councillor as they are the link between the municipality and the community we serve.

What is a Local Councillor?

- A Local Councillor is a person who provides political leadership in a ward of a municipality. It can be a metropolitan municipality, district municipality or local municipality.
- A Local Councillor can be elected as an independent candidate or represent a political party. They occupy an office for a period of five years in line with the local government elections.

What is the role of a Councillor?

- A ward Councillor is expected to make sure that the concerns raised by community in his/her ward are represented in council.
- He/she must also ensure that the ward committee exists and that people in the ward participate in local government.
- The Councillor must report back regularly through ward meetings and help the community in identifying needs and priority areas of development, which will help the municipality's planning processes.

Types of Councillors:

- A Ward Councillor ensures that the interests of people in a specific ward are represented in Council. He/she reports on council activities on a regular basis to the ward to strengthen the relationship with community.
- A Proportional Representative Councillor is a member of a political party and is elected through the party lists. He/she is accountable to the party.
- An Independent Councillor does not belong to a political party and is accountable to the people who have elected him/her to represent their interests.

Issues you can raise with your Councillor:

- Water supply
- Illegal electricity connections
- Housing
- Refuse collection
- Faulty traffic lights
- Dilapidated infrastructure
- Grass that needs cutting
- Any other services offered by the municipality.

Complaints against your Councillor:

When you have a complaint against your Councillor, you can approach the Chief Whip's office of the political party he or she belongs to. If it is an independent Councillor, you can approach or send a petition to the Council's office.

COUNCILLORS

Councillors are elected representatives serving a predetermined term of office on the local council on behalf of their respective constituents. The Msunduzi Municipal Council has a total of 78 seats. Thirty-nine (39) of these seats are allocated to ward Councillors who are elected through the wards they represent. The other 39 seats are allocated to political parties in proportion to the number of votes cast for the respective parties.

COMMITTEE ALLOCATIONS – JULY 2016 – JUNE 2017

COMMITTEE ALLOCATIONS – JULY 2016 – JUNE 2017		
PORTFOLIO COMMITTEE	**CHAIRPERSON**	**MEMBERS**
Sustainable Development and City Enterprises	Cllr EN Majola	Cllr R Ahmed, Cllr CM Chetty, Cllr TI Dlamini, Cllr AS Dlamini, Cllr WF Lambert, Cllr SS Madlala, Cllr EZ Ntombela, Cllr KM Ngcobo, Cllr MH Oumar, Cllr NM Mbanjwa, Cllr SR Mhlongo, Cllr DS Mkhize, Cllr NZ Ndlovu, Cllr SD Nene
Corporate Services	Cllr P Sithole	Cllr GMJ Dladla-Ngubo, Cllr NJ Gwala, Cllr CO Lots(RESIGNED), Cllr TV Magubane, Cllr TS Majola, Cllr TP Molefe, Cllr N Ntshangase, Cllr TD Ntombela, Cllr M Singh, Cllr R Soobiah, Cllr P Sivnath, Cllr MB Zuma, Cllr M Zungu, Cllr S Adkins
Infrastructure Services	Cllr TR Zuma (Deputy Mayor)	Cllr TI Dlamini, Cllr LL Madlala, Cllr IT Madondo, Cllr G McArthur, Cllr N Naidoo, Cllr EZ Ntobela, Cllr DB Phungula, Cllr S Shange, Cllr MS Sokhela, Cllr DP Zondi, Cllr MP Zondo, Cllr TRM Zungu
Community Services	Cllr SD Khumalo	Cllr MI Amod, Cllr NE Dlela, Cllr GN Dlamini, Cllr U Haswell, Cllr SP Lyne, Cllr SS Madlala, Cllr GS Mncwango, Cllr BS Mtshali, Cllr PN Msimang, Cllr J Nene, Cllr JM Ngcobo, Cllr RZ Ngubo, Cllr BC Sokhela
Financial Services	The Mayor Councillor T Njilo	Cllr SW Dlamini, Cllr MS Goga, Cllr TW Gwala, Cllr M Inderjit, Cllr JS Majola, Cllr PN Msimang, Cllr SC Ndawonde, Cllr BC Nhlabathi, Cllr TD Ntombela, Cllr MH Oumar, Cllr TW Sithole, Cllr RB Strachan, Cllr HM Zondi
Municipal Public Accounts	Cllr M Schalkwyk	Cllr M Ngubo, Cllr NC Gambu, Cllr XE Ngongoma, Cllr NB Ahmed, Cllr SI Madonda, Cllr MB Mkhize, Cllr LJ Winterbach, Cllr R Jugmohan, Cllr P Duma, Cllr BE Zuma, Cllr R Niemand, Cllr SD Ngubane

Table 15.1: Ward Councillors By Political Party (2016 – 2017)

WARD COUNCILLORS LIST		
WARD	**NAME**	**POLITICAL PARTY**
1	Jabu Ngubo (The Speaker)	(ANC)
2	Blessing Sbusiso Mtshali	(ANC)
3	Madlala Linda Linford	(ANC)
4	Hamilton Mlungisi Zondi	(ANC)
5	Nkosinathi Maxwell Mbanjwa	(ANC)
6	Snothi Raphael Mhlongo	(ANC)
7	Sandile Duncan Ngubane	(ANC)
8	Makhosazane Precious Zondo	(ANC)
9	Ngcobo Jeffrey Mbuyiselwa	(ANC)
10	Nkosinathi Chasewell Nhlakanipho Gambu	(ANC)
11	Madonda Innocent Sipho	(ANC)
12	Majola Terence Sboniso	(ANC)
13	Gladness Sibongile Mncwango	(ANC)
14	Thabiso Patrick Molefe	(ANC)
15	Jabulani Nene	(ANC)
16	Zuma Bhekabantu Michael	(ANC)
17	Sithole Thamsanqa Wonderboy	(ANC)
18	Gwala Sindisiwe Cydy	(ANC)
19	Ndawonde Caiphas	(ANC)
20	Nelisiwe Zanele (TU) Ndlovu	(ANC)
21	Bhekithemba Mtuza Mkhize	(ANC)
22	Xolani Ellington Ngongoma	(ANC)
23	Phungula Bernard Dumisani	(ANC)
24	Prudence Nokuthula Msimang (EXCO)	(ANC)
25	Melika Singh	(DA)
26	Ross Bryn Strachan	(DA)
27	Manqoba Ngubo	(ANC)
28	Claudell Milany Chetty	(DA)
29	Spha Sydney Madlala	(ANC)
30	Renesha Jugmohan	(DA)
31	Roosana Ahmed	(DA)
32	Shawn Adkins	(DA)
33	Nkululeko Mkhize	(DA)
34	Mike Ismail Amod	(ANC)
35	Sandile Wellington Dlamini	(ANC)
36	Winterbach Ludwig Johann	(DA)
37	Sandra Patricia Lyne	(DA)
38	Godman (SOX) Nkosivelile Dlamini	(ANC)
39	Ignatia Thandiwe Madondo	(ANC)

Table 15.2: Proportional Representation Councillors By Political Party (2016 – 2017)

MSUNDUZI MUNICIPALITY PR COUNCILLORS LIST		
	NAME	POLITICAL PARTY
1	The Mayor: Themba Njilo	(ANC)
2	The Deputy Mayor: Thobani Zuma	(ANC)
3	Prudence Nokuthula Msimang	(ANC)
4	Tholakele Ignetia Dlamini	(ANC)
5	Philisiwe Sithole	(ANC)
6	Sphamandla Dennis Khumalo	(ANC)
7	Eunice Nomagugu Majola	(ANC)
8	Glenn Robert McArthur	(DA)
9	Jerome Sibongiseni Majola	(DA)
10	Dennis T Ntombela	(IFP)
11	The Speaker: Jabulisile Joyce Ngubo	(ANC)
12	The Chief Whip: Truman V. Magubane	(ANC)
13	Gugu Mary-Jane	(ANC)
14	Dladla/Ngubo	(ANC)
15	Fucwana Rose Marry Zungu	(ANC)
16	Ntuthuko Ntshangase	(ANC)
17	Ambrosia Sibongile Dlamini	(ANC)
18	Mary Schalkwyk	(ANC)
19	Ethel Zodwa Ntombela	(ANC)
20	Dorcas Sibongile Mkhize	(ANC)
21	Rachel Soobiah	(ANC)
22	Manilal Inderjit	(ANC)
23	Mehmood-UL-Hassan Oumar	(ANC)
24	Mansizwa Simon Sokhela	(ANC)
25	Nelisiwe Jannet Gwala	(ANC)
26	Najmah B. Ahmed	(ANC)
27	Ningi J Zungu	(ANC)
28	Kathrine Malindi Ngcobo	(ANC)
29	William Francis Lambert	(DA)
30	Bongumusa Cyril Nhlabathi	(DA)
31	Naleni Naidoo	(DA)
32	Regina Zinhle Ngubo	(DA)
33	Zuma Bukelani E	(IFP)
34	Dolo Phillip Zondi	(IFP)
35	S'fiso Derrick Nene	(IFP)
36	Sokhela Balozile C	(IFP)
37	Sandile Cyril Shange	(EFF)
38	Rajdave Sivnath	(EFF)
39	Prince Dumisa Duma	(EFF)
40	Nomalady E. Dlela	(AIC)
41	Rienus Niemand	(ACDP)
42	Mohamed Salim Goga	(AL JAMA-AH)

COUNCILLOR ATTENDANCE AT MEETINGS 2016/2017 FINANCIAL YEAR

Councillor attendance is monitored by the Office of the Speaker based on the attendance registers that are recorded by the Secretariat during meetings and forwarded to the Office of the Speaker at the end of each meeting. The table below indicates the number of meetings attended by each Councillor during the period 1 July 2016 – 30 June 2017. In certain instances, though very few, Councillors attended meetings but did not sign the attendance registers and this omission may slightly compromise the accuracy of the number of meetings actually attended by some Councillors.

NUMBER OF MEETINGS ATTENDED BY COUNCILLORS FROM 01 JULY 2016 T0 30 JUNE 2017

	Councillor's Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1	The Speaker: Clr JJ Ngubo	N/A	1	4	5	4	4	2	3	3	2	2	3	33
2	The Mayor: Clr T Njilo	N/A	1	4	6	4	2	4	4	4	4	2	5	40
3	Deputy Mayor: Clr TR. Zuma	N/A	1	5	6	4	4	4	5	5	2	4	3	43
4	The Chief Whip: Clr TV Magubane	N/A	1	6	4	4	3	3	2	3	2	--	3	31
5	Adkins S	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	2	2	5
6	Ahmed NB	N/A	1	2	2	1	1	1	1	1	1	1	1	13
7	Ahmed R	N/A	1	2	3	3	1	1	6	8	2	3	2	32
8	Amod MI	N/A	1	2	3	3	--	1	2	2	2	--	1	17
9	Chetty CM	N/A	1	2	2	2	1	1	3	2	2	3	3	22
10	Dlamini AS	N/A	1	2	3	1	--	1	3	2	2	1	2	18
11	Dlamini GN	N/A	1	1	2	3	--	--	2	2	2	1	1	16
12.	Dlamini SW	N/A	1	2	4	1		2	3	3	3	1	1	21
13	Dlamini TI	N/A	1	5	7	5	4	4	5	5	3	3	5	47

	Councillor's Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
14	Dlela NE	N/A	1	2	1	1	1	1	--	1	1	1	1	11
15	Duma PD	N/A	1	1	2	1	1	1	2	2	1	2	--	14
16	Gambu NCN	N/A	1	2	2	2	1	1	2	7	1	2	2	23
17	Goga MS	N/A	1	2	2		1	2	3	2	3	2	1	19
18	Gwala NJ	N/A	1	2	3	2	1	1	2	2	2	2	2	20
19	Gwala SC	N/A	1	2	2	1	1	2	3	2	2	1	3	20
20	Haswell UJ	N/A	1	2	2	2	--	1	1	--	--	--	--	9
21	Inderjit M	N/A	1	2	4		1	1	2	3	3	2	3	22
22	Jugmohan R	N/A	1	1	3	1	1	1	4	6	1	2	2	23
23	Khumalo SD	N/A	1	5	6	6	3	2	5	4	4	4	3	43
24	Lambert WF- JP	N/A	1	1	2	2	1	1	2	2	2	2	1	17
--.	Lotz CO	N/A	1	2	2	--	1	Resigned	N/A	N/A	N/A	N/A	N/A	6
25	Lyne SP	N/A	1	2	3	3	--	1	2	2	1	1	1	17
26	Madlala LL	N/A	1	2	3	1	1	2	2	1	2	1	1	18
27	Madlala SS	N/A	1	2	2	2	1	1	2	2	2	1	2	18
28	Madonda SI	N/A	1	2	3	2	1	1	4	6	--	2	2	24
29	Madondo IT	N/A	1	2	3		1	2	1	2	2	1	2	18
30	Majola NE	N/A	1	6	6	5	2	3	6	5	4	5	4	47
31	Majola JS	N/A	1	6	7	4	4	3	7	7	6	5	4	54
32	Majola ST	N/A	1	2	2	1	--	--	1	1	1	--	1	10
33	Mbanjwa NM	N/A	1	2	3	2	1	1	3	2	2	2	2	21
34	McArthur GR	N/A	1	3	4	4	4	4	5	5	3	4	4	41
35	Mkhize DS	N/A	1	2	2	--	1	1	1	1	2	1	1	13
36	Mkhize MB	N/A	1	2	2	2	1	1	2	5	1	2	--	19
37	Mhlongo SR	N/A	1	2	3	1	1	--	--	2	2	2	1	15
38	Mncwango GS	N/A	1	2	3	3	1	1	2	2	2	2	2	20
39	Mtshali BS	N/A	1	1	3	3	1	1	1	1	2	2	2	18
40	Molefe TP	N/A	1	2	3	2	2	1	2	2	2	1	1	19
41	Msimang PN	N/A	1	5	6	1	3	4	6	5	5	3	4	43
42	Naidoo N	N/A	1	3	3	1	2	2	2	1	2	1	2	20
43	Ndawonde SC	N/A	1	2	3	1	1	2	3	3	2	2	2	22
44	Ndlovu NZ	N/A	1	1	3	1	1	1	3	1	2	2	2	18
45	Nene J	N/A	1	1	3	3	1	1	2	2	2	1	1	18
46	Nene SD	N/A	1	2	3	2	1	1	3	1	2	1	2	19
47	Ngcobo KM	N/A		2	1	1	1	1	3	1	2	2	3	17
48	Ngcobo JM	N/A	1	2	2	--		1	2	1	--	--	--	9
49	Ngongoma XE	N/A	1	2	1	2	1	1	4	7	2	1	2	24
50	Ngubane SD	N/A	1	2	3	2	1	--	2	7	1	1	2	22
51	Ngube GM	N/A	1	2	3	1	1	--	2	1	2	1	--	14
52	Ngubo M	N/A	1	2	3	2	1	1	3	7	1	2	2	25
53	Ngubo RZ	N/A	1	2	3	3	1	--	2	2	1	1	1	17
54	Nhlabathi BC	N/A	1	2	3	1	1	2	2	2	3	2	2	20
55	Niemand R	N/A	1	--	2	2	--	1	2	5	1	2	2	18
56	Ntombela EZ	N/A	1	2	3	2	1	1	1	1	1	1	1	15
57	Ntombela TD	N/A	1	6	9	5	7	5	6	8	7	4	6	64
58	Ntshangase N	N/A	1	2	5	2	1	3	3	1	2	3	4	27
59	Oumar MH	N/A	1	2	2	2	1	1	3	2	1	3	3	21
60	Phungula DB	N/A	1	2	4		1	2	1	1	2	1	1	16
61	Schalkwyk M	N/A	1	2	3	2	1	1	4	6	1	2	2	25
62	Shange SC	N/A	1	2	2	--	1	--	1	1	1	--	--	9
63	Singh M	N/A	1	2	3	2	2	1	2	2	2	2	2	21
64	Sithole P	N/A	1	4	6	5	3	3	3	5	4	3	5	42
65	Sithole TW	N/A	1	2	4	1	1	2	1	3	3	2	3	23
66	Sivnath R	N/A	1	2	2	1	2	1	2	2	1	2	2	18
67	Sokhela BC	N/A	1	2	1	2	1	1	2	1	1	1	1	14
68	Sokhela MS	N/A	1	2	3	1	2	2	1	2	2	1	2	19
69	Soobiah R	N/A	1	1	2	2	1	1	2	2	1	2	2	17
70	Strachan RB	N/A	1	2	4	1	1	2	3	3	2	1	3	23
71	Winterbach LJ	N/A	--	--	2	2	1	--	--	--	1	2	2	10
72	Zondi DP	N/A	1	2	2	--	--	1	1	1	2	1	1	12
73	Zondi HM	N/A	1	2	2	1	--	1	1	--	1	1	1	11
74	Zondo MP	N/A	1	2	5	1	2	3	1	4	4	2	3	28
75	Zuma BE	N/A	1	2	3	1	1	1	1	5	--	1	--	16
76	Zuma MB	N/A	1	2	3	2	2	1	1	2	2	2	2	20
77	Zungu NJ	N/A	N/A	N/A	1	1	2	--	1	2	1	1	2	11
78	Zungu TRM	N/A	1	2	1	1	2	1	1	2	2	1	1	15

MSUNDUZI MUNICIPALITY PORTFOLIO COMMITTEES BY NAME & PURPOSE

The following are the Committees that were established to assist the Council to efficiently and effectively perform its functions and exercise of its powers:

MSUNDUZI MUNICIPALITY COUNCIL COMMITTEES, PORTFOLIO COMMITTEES AND OTHER COMMITTEES BY NAME & PURPOSE

At its meeting which was held on 29 June 2016, Council took a resolution adopting the Terms of Reference and the establishment of the following committees:

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

Municipal Public Accounts Committee (MPAC) is established in terms of section 79 of the Structures Act, 1998 and is made up of ordinary Councillors to oversee the expenditure of public funds in order to ensure the efficient and effective utilization of council resources and to enhance the political accountability of Council. It exercises an oversight role over the Executive and the Administration on behalf of the Council, with regard to matters falling within its area of competence and reports directly to Council. The primary purpose of the MPAC is to assist Council to hold the executive and the municipal administration to account. To this end, it reviews and examines annual report as well as audit reports on the financial and administrative affairs of the municipality and may initiate, direct and supervise investigations into any matter falling within its terms of reference, including projects requested by Council and Executive Committee.

APPEALS COMMITTEE

The Appeals Committee is constituted in terms of section 62 (4) (c) (ii) of the Local Government: Municipal Systems Act, 2000 to hear appeals against decisions taken by a political structure, political office bearer or a Councillor of the Municipality in terms of a power or duty delegated or sub-delegated to it by a delegating authority. The Committee has the power to decide all appeals against decisions taken by a political structure, political office bearer or a Councillor of the municipality.

SECURITY COMMITTEE

The Security Committee is constituted in terms of section 79 of the Structures Act to consider and deal with cases of threats directed to Councillors and senior officials and are associated with or linked to the performance of their duties as municipal councillors and senior officials. The Committee is empowered to make emergency decisions where it deems necessary and incur concomitant expenditure or make recommendations to Council.

RECESS COMMITTEE

The recess Committee is established in terms of section 79 of the Structures Act to deal with any emergency or urgent matters which may emerge and require urgent attention when the Council is in recess and those matters that could not be finalized before the Council went to recess and have been designated as such to the Recess Committee to finalize them.

EXECUTIVE COMMITTEE

The Executive Committee established in terms of section 42 of the Local Government: Municipal Structures Act No. 117 of 1998 (the Structures Act) and is the principal committee of the Municipal Council which guides the Council in performing its role of political oversight of the municipality's functions, programmes and the management of the administration. The Committee presents its resolutions and recommendations to Council.

COMMITTEES TO ASSIST THE EXECUTIVE COMMITTEE

The following Committees have been established in terms of section 80 of the Structures Act to assist the Executive Committee:

The Corporate Services Portfolio Committee

This Portfolio Committee is charged with the responsibility for efficient and effective Council and Committee support services, legally compliant human resources management, information management and legal services.

The Financial Services Portfolio Committee

This Portfolio Committee is responsible for the matters relating to the transparent, efficient and effective management of municipal finances which includes in the main treasury and budget management, supply chain management, revenue and expenditure management, as well as financial control and cash management.

The Infrastructure Services Portfolio Committee

This Portfolio Committee is responsible for municipal infrastructure planning, financing, development and maintenance landfill site management as well as water, sanitation, electricity, roads and storm water provisioning and management.

The Community Services Portfolio Committee

This Portfolio Committee is responsible for waste management, libraries, cemeteries and crematoria services, public safety and disaster management as well as traffic law enforcement services.

The Economic Development and Planning Portfolio Committee

This Portfolio Committee deals with integrated development planning matters, municipal markets, forestry and tourism, local economic development, environmental health as well as human settlements development and management.

POLITICAL DECISION-MAKING

The Rules and Procedures of Council and its Committees provide inter alia for the powers and functions that the Council may delegate and those it may not delegate, as well as the votes that are required when certain matters are decided.

In making decisions on the following matters, a supporting vote of a majority of the number of Councillors is required:-

(a) the passing of by-laws;
(b) the approval of budgets;
(c) the imposition of rates and taxes, levies and duties;
(d) the raising of loans;
(e) the rescission of a council resolution; and any other matter prescribed by legislation.

All other questions before the Council are decided by a majority of the votes cast and in the case of an equality of votes, the Councillor presiding (the Speaker) exercises a casting vote in addition to a vote he or she has as a Councillor.
Before the Council takes a decision on any of the following matters it first has to obtain the recommendations of the Executive Committee: -

(a) the passing of by-laws;
(b) the approval of budgets;
(c) the imposition of rates;
(d) the raising of loans;
(e) the approval of an integrated development plan for the Municipality and any amendment to that plan;
(f) the approval of a performance management system
(g) the appointment and conditions of service of the Municipal Manager and a head of department of the Council."

NUMBER OF MEETINGS HELD FOR EACH PORTFOLIO COMMITTEE FOR THE 2016/2017 FINANCIAL YEAR

NUMBER AND TYPE OF COUNCIL COMMITTEE MEETING:	
ITEM	NUMBER
Full Council	14
Executive Committee	28
Corporate Services	8
Financial Services	12
Infrastructure Services	7
Community Services	7
Sustainable Development & City Entities	10
Municipal Public Accounts Committee	13

Note: Minutes of all meetings as well as attendance registers can be obtained from the Archives, Records and Information Unit.

2.2. ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

The 16/17 financial year saw the operationalisation of the new 2013 Organizational Structure. Coupled with this was the release of the grade outcomes and the implementation of the TASK grading system.

The finalization of the allocation of permanent employees to the new structure provided the impetus for the permanent absorption of 1438 contract employees, those earning below the threshold of R172 000 per annum, and contracted within the Municipality for a period greater than three months, in compliance with the Basic Conditions of Employment Bill.

The City Manager is the head of the municipal administration. Subject to the policy directions of the municipal council, the City Manager is responsible and accountable for the formation and development of an economical, effective, efficient and accountable administration. The City Manager must make sure the administration is equipped to implement the municipality's integrated development plan, that it operates in accordance with the municipality's performance management system, and that it is responsive to the needs of the local community.

The roles and responsibilities of the City Manager are comprehensively set out in Section 55 of the Municipal Systems Act and responsibilities of the City Manager as Accounting Officer is set out in Chapter 8 of the Municipal Finance Management Act, 56 of 2003.

The City Manager's office has assumed direct responsibility for Communications and Corporate Strategy as well as the drafting, management and implementation of Council's Integrated Development Plan [IDP]. The Internal Audit unit is also located in the Municipal Manager's office and ensures compliance with municipal legislation.

In addition, the five Business Units that mirror the committee portfolios also report to the Municipal Manager. These Business Units, each headed by a Deputy Municipal Manager, ensure that services are delivered to the people of the Msunduzi Municipality. They are:

- Infrastructure services;
- Community services;
- Economic Development;
- Financial Services; and
- Corporate services.

The City Manager and his team of executive managers hold weekly meetings to discuss key strategic service deliverables, and to offer guidance on achieving IDP goals. The administrative component is aligned with the five National Key Performance Areas; ***Financial Viability and management, Local economic Development, Basic service delivery and Infrastructure development, Good Governance and Public Participation, Institutional Development and Transformation, Environmental Planning and Social Services***

TOP ADMINISTRATIVE STRUCTURE

TIER 1

CITY MANAGER
Sizwe Hadebe (A)

FUNCTIONS

Communications
Integrated Development Plan
Internal Audit and Risk
Monitoring & Evaluation
Policy, Strategy and Research

TIER 2

GENERAL MANAGER: Budget and Treasury Office
N Ngcobo

GENERAL MANAGER: Corporate Services
M Molapo

GENERAL MANAGER: Community Services
B Zulu

GENERAL MANAGER: Infrastructure Services
SE Nomnganga

GENERAL MANAGER: Sustainable Development
Dr R Ngcobo

CITY MANAGERS OFFICE

TIER 3

Senior Manager: Expenditure Management
S Nxumalo
Senior Manager: evenue
B Ngobese
Process Manager: Budget
S Khoza
Senior Manager: Supply Chain
D Ndlovu
Senior Manager: Asset Management
Vacant
Senior Manager: Financial Performance
Vacant

Senior Manager: Human Resources Management
F Ndlovu
Senior Manager: Legal Services
(Vacant)
Senior Manager: Secretariate and Auxillary Services
S Dubazana
Senior Manager: ICT
X Ngebulana

Senior Manager: Waste Management
R Raghunandan
Senior Manager: Community Development
M Zuma
Senior Manager: Public Safety
K Khumalo
Senior Manager: ABM
L Kunene

Senior Manager: Roads and Transportation
Vacant
Senior Manager: Electricity Management
Vacant
Senior Manager: Water and Sanitation
B Sivparsad
Programme Manager: PMU
S Kunene

Senior Manager: Development Services
Vacant
Senior Manager: Planning & Environment
T Cowie
Senior Manager: Human Settlements
E Nombungu
Senior Manager: Municipal Entities
S Zimu

Senior Manager: City Managers Office
M Jackson
Senior Manager: PURP
Vacant
Senior Manager: Political Support
Vacant
Senior Manager: Strategic Planning
Vacant
Manager: Internal Audit
PJ Mahlaba

FUNCTIONS

Budget & Financial Control
Expenditure Management and Financial Control
Revenue Management & Customer Care
Supply Chain Management
Treasury and Financial Support

Recruitment and Selection
Staff establishment
HR Support Services
Benefits Administration
Employee Relations
Occupational Health, Safety and Wellness
Skills Development
Organisational Development
Performance Management
Secretariat and Auxiliary
ICT
Registry
Legal services

HIV and AIDS
Parks
Sports and Recreation Facilities
Libraries Disaster Management
Fire and Emergency Services
Traffic and Security Services
Waste Management
Area Based Management

Electricity Distribution, Technical Services, Roads, Storm-water and Transportation
Public Works
Infrastructure Design & Implementation
Project Management
Water and Sanitation

Development Services
Town Planning
Real Estate and Housing.
Environmental Management and Land Survey, Building Inspectorate and Licensing.
Human Settlements Entities
Environmental Health

IDP
Communication
OPMS
PMB Urban Renewal
Political Offices
MPAC Chair
Strategic Planning
Internal Audit

FUNCTIONAL ORGANOGRAM:

SENIOR MANAGEMENT STRUCTURE

CITY MANAGER
VACANT

DMM: COMMUNITY SERVICES

MS. BONIWE ZULU

- PUBLIC SAFETY
- COMMUNITY DEVELOPMENT
- AREA BASED MANAGEMENT
- WASTE MANAGEMENT

DMM: ECONOMIC DEVELOPMENT

DR. RAY NGCOBO

- DEVELOPMENT SERVICES
- PLANNING AND ENVIRONMENT
- HUMAN SETTLEMENTS
- MUNICIPAL ENTITIES

DMM: FINANCIAL SERVICES

MRS. NELISIWE NGCOBO

- EXPENDITURE MANAGEMENT
- REVENUE MANAGEMENT
- BUDGET IMPLEMENTATION AND MONITORING
- SUPPLY CHAIN MANAGEMENT
- ASSET MANAGEMENT
- FINANCIAL PERFORMANCE

DMM: CORPORATE SERVICES

MS. MOSA MOLAPO

- HUMAN RESOURCES MANAGEMENT
- SECRETARIAT AND AUXILIARY SERVICES
- ICT
- LEGAL SERVICES

DMM: INFRASTRUCTURE SERVICES

MR SABATHA NOMNGANGA

- ROADS AND TRANSPORTATION
- ELECTRICITY MANAGEMENT
- WATER AND SANITATION
- PMU

MANAGER: OFFICE OF MUNICIPAL MANAGER

MS. MADELEINE JACKSON

MANGER: INTERNAL AUDIT

MR. PETROS MAHLABA

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The municipality continues to receive full support from the Office of the MEC for Cooperative Governance and Traditional Affairs. Substantial support in the development of a financial recovery plan has also been obtained from National Treasury. The Provincial Treasury has also assisted in terms of developing both the strategic and operational risk registers of the municipality. Whilst the Municipal Infrastructure Grant (MIG) was the primary source of funding for capital projects related to infrastructure development and basic services, the following basic services are delivered to the community using mechanisms of intergovernmental relations with National/ Provincial Departments and/or parastatals:

Water & Sanitation - Department of Water Affairs and Umgeni Water;
Housing - Department of Human Settlements;
Electricity - Department of Minerals & Energy and Eskom

Various other grants, such as the Neighbourhood Partnership Development Grant, have been received for the implementation of projects. All information related to grants received is disclosed as required in the Annual Financial Statements.

2.3. INTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURE

The Municipality is a participant in a number of national forums. On an administrative level, the Chief Financial Officer (CFO) participates in the CFO's Forum which is convened by the National Treasury and the office of the Auditor General. The Municipal Manager participates in the National Municipal Managers Forum convened by the South African Local Government Association (SALGA). Both Councillors and management also participate in the SALGA National Members Assembly. The Corporates Services Unit is a member of the National Municipal Capacity Coordinating and Monitoring Committee. In light of the grant funding assistance received, the municipality participates in the National Treasury Forum of the National Development Partnership Grant (NDPG). Participation in these national forums is key to be able to network, benchmark and expose the municipality to a variety of developmental and funding opportunities.

The municipality remains a member of the South African Cities Network at a national level. The Mayor sits on the Board of Directors of the SACN and the Municipal Manager is an alternate.

The municipality continues to enjoy favourable relations with the following National Departments who have provided conditional grants to the municipality:

Project Description	Funder	RECEIVED
Energy Efficiency Demand Side Management Grant	National Treasury	8 000 000
Expanded Public Works Programme	National Treasury	6 809 000
Finance Management Grant	National Treasury	1 625 000
Integrated National Electrification Programme	National Treasury	8 000 000
Municipal Infrastructure Grant	National Treasury	190 617 000
Neighbourhood Dev Partnership Grant	National Treasury	22 110 000
Public Transport Network Grant	National Treasury	200 031 000
Water Services Infrastructure Grant	National Treasury	36 721 000
Equitable Share	National Treasury	432 307 000
		906 220 000
Housing Accreditation	Human Settlements	10 189 200
Library	Arts and Culture	19 896 000
		30 085 200
		936 305 200
NOT IN GAZETTE		
Youth Enterprise Park	COGTA	9 415 000
Manaye Area Precinct Upgrade	COGTA	5 000 000
PMB Airport	KZN Treasury	1 124 444
Development of Single Scheme	COGTA	1 000 000
		16 539 444
		952 844 644

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

The City Manager and the Mayor participate in the technical and provincial MUNIMEC respectively. They also participate in the Premier's Coordinating Forum. The provincial SALGA convene the provincial MM's Forum of which the Municipal Manager does attend. The Mayor is the chairperson of the provincial SALGA Human Resources Working Group.

RELATIONSHIPS WITH MUNICIPAL ENTITIES

The municipality has one municipal entity called Safe City. Safe City is dedicated to making the City of Pietermaritzburg a better place in which to live, work and play. The project has a number of elements, including:

1. The monitoring of crime through 70 CCTV cameras in the City;
2. An SMS programme which encourages citizens to report suspicious behaviour and activities;
3. c-SAFE, a panic alert system accessible from your cell phone.

During the 2016 / 2017 financial year, the municipality continued to investigate the establishment of municipal entities for the following functions:

- Municipal Market;
- Forestry; and
- Airport

The studies in this regard have been concluded and the implementation of the same is being explored in the 2017 / 2018 financial year.

DISTRICT INTERGOVERNMENTAL STRUCTURES

The Municipal Manager and the Mayor are members of the Technical District and Mayoral District Forum respectively. The Municipal Manager is also the Chairperson of the District Corporate Services Forum.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

During the 2015/2016 financial year, the municipality had 39 functional ward committees which serve as a conduit between the municipality and the committee. In addition, a public participation policy and guideline was developed and approved by Council. In addition to ward committees, the Service Delivery and Budget Implementation Plan (SDBIP) is made public and published on the municipal website. This contains projected financial and service delivery Indicators and deliverables. Members of the public are also invited to participate in the Oversight process related to the Annual Report.

In the promotion of public accountability and participation members of the public are invited to attend all meetings of the Council and its committees. Another mechanism of public participation is conducted through Mayoral Budget and Integrated Development Plan (IDP) Izimbizo's. These are held prior to developing the draft budget in order to provide feedback to the community the implementation of projects in the current financial year and to illicit the needs of the community in order to provide input for the new financial year. A second Izimbizo is held once the draft budget has been developed in order to inform the public of key elements in the proposed budget and illicit responses thereto.

Section 2.4 below provides an outline of further mechanisms which the municipality utilizes as a mean of public participation.

2.4. PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS

The Process Plan was approved by Full Council and published for public comment. The process plan was placed on the municipal website and around municipal buildings for public viewing. The Process Plan indicates different activities and milestones which are reflected in terms of the IDP review and PMS and Budget implementation and monitoring. The Msunduzi Municipality has a structured program of public participation. This program is reflected in the Process Plan and forms the basis for citizenry engagement framework which is currently mooted in a form of a public participation policy.

The following are forms of citizenry participation that are utilized by the Municipality to ensure the citizen and stakeholders voice are accommodated in the planning, execution and review of the IDP, Budget and PMS processes:

- Ward Committee Monthly Meetings
- Stakeholders Quarterly Meeting (Reporting on PMS Progress/SDBIP and IDP)
- Monthly Community Meetings by Councillors (due to financial constrains-are held once in two months /6 meetings per annum per ward
- Project Based Meetings
- Sector Plan Based Engagements
- Executive Committee – Public Gallery
- Full Council Meeting – Public Gallery
- Integrated Development Planning Meetings
- Izimbizo: Public Meetings for Budget, IDP etc.
- Municipal Property Rates Act (MPRA)
- Service Standard or Charter
- Community Based Planning
- Complaints Register: Customer Care and Batho Pele Engagements
- Sukuma Sakhe – Premier's Flagship Tool for Accelerated Service Delivery at a Ward Base Level
- Attendance to invitations by Interest groups
- Partnerships and MOUs: MIDI, etc.

During the 2016/17 Financial Year the IDP Representatives Forum was revived and met four times with the primary objective of aligning municipal programmes with those of sector departments. The forum will meet on a quarterly basis's and will assist in driving the implementation of the IDP. Msunduzi Municipality has a developed communication strategy which embraces the need for responsiveness towards members of public complaints and ensuring the implementation of Batho Pele Principles.

The above various forms of public participation engagements are conducted throughout the year specifically at an operational level and then some of them are organized on a fortnightly, monthly, quarterly and annually as reflected in our Process Plan. Due to the magnitude of the events the municipality hosts an events management policy has been developed and adopted. The municipality takes public participation with the utmost dignity and complies with all the relevant legislation.

WARD COMMITTEES

Section 74 of the Municipal Structures Act, and regulation 5 of the Government Gazette No. 27699 Ward Committee, state that Ward Committees may have powers and functions delegated to them (which are essentially advisory in nature) in terms of S59 of the Municipal Systems Act, these are:

1) To serve as an official specialized participatory structure in the Msunduzi Municipality.
2) To create formal unbiased communication channels as well as a co-operative partnership between the community and the Council.
3) Advise and make recommendations to the Ward Councillor on matters of policy affecting the Ward.
4) Assisting the Ward Councillors in identifying the challenges and needs of residents.
5) Dissemination of information in the Ward concerning municipal affairs such as the budget, integrated development planning, performance management systems, service delivery options and municipal properties.
6) Receive queries and complaints from residents concerning municipal service delivery, communication with Council and provide feedback to the community on Council's response.
7) Ensure constructive and harmonious interaction between the municipality and community through the use and co-ordination of ward residents meetings and other community development forums,
8) and Interact with other organizations and forums on matters affecting the ward.

A ward committee may also make recommendations on any matter affecting its ward to the ward councillor or through the ward councillor to the local council.

PUBLIC MEETINGS

In total 146 ward committee meetings were held and 87 community meetings were held, broken down as follows:

WARD COMMITTEE MEETINGS 2016 /2017 FY

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2016/2017 Financial Year										
WARD COMMITTEE MEETINGS										
Ward	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Custmoer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
1	27.01.2017	None	N/A	8	All portfolios must report annual programmes	Nil	Nil	None	None	
	24.02.2017	None	N/A	8	Ward Coomittes were invited to attend War Room	Nil	Nil	None	None	
	11.03.2017	None	N/A	8	Housing project, monthly meeting of steakholders, upcoming project in the Ward					
2	20.07.2017	None	N/A	9	Water leak problem at Zayeka area at Mandlakazi area, name list of people who have problem of falling houses	Nil	Nil	None	None	
	20.06.2017	None	N/A	7	Request for ramps,crime and deaths happening at unregistered taverns, RDP housing,					
	17.05.2017	None	N/A	9	D2069 road at Mbutshane, EPWP programme,, Zayeka Hall renovation,,VDA housing project, Rehabilitating of Gcebeni Hall, Stadium rehabilitation programme to start, Mabane bridge, Zayeka road to be extended	Nil	Nil	None	None	
	20.04.2017	None	N/A	9	Renovation of clinic, Khwezi project installing new globes which are electricity saving, Building of 50 new toilets at Soul city area,	Nil	Nil	None	None	
	21.03.2017	None	N/A	10	Water, Roads, and RDP houses issue and a need of high master lights at Insika area, new water reservoir to be made by uMgeni Water at Mbutshane area	Nil	Nil	None	None	
3	27.06.2017	None	N/A	10	Buildin of new Huge Hall similar to Caluza area	Nil	Nil	None	None	
	23.05.2017	None	3	10	Building of Nqabeni Multipurpose centre,	Nil	Nil	None	None	
	23.04.2017			10	Introduction of Community care project, Upgrading of Mpanza Road, Installation of Master lights at Mvelweni area, Request for the road at Mpande new sites is in IDP, Mpande community hall needs maintainance, Potholes at Maqube road, Darky raod has been newly constructed.	Nil	Nil	None	None	

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act
2016/2017 Financial Year

WARD COMMITTEE MEETINGS

Ward	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Custmoer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
4	05.03.2017	1	Nil	10	Roads, shortage of water, Recreational parks, hall maintainance	Nil	Nil	None	None	
	03.06.2017	1	Nil	5	RDP Houses, EPWP contracts, school fencing (Mtholangqondo)	Nil	Nil	None	None	
	08.04.2017	1	Nil	6	Construction of Ndeleshane Road, Cllrs commitment to meet with community in every 3 months	Nil	Nil	None	None	
	07.05.2017	1	Nil	8	Construction of Church Road, child headed family issue, sports and business revival at Henley Village, Waste disposal issue, Water crisis, Toilets, Transport problem at Mgodini area	Nil	Nil	None	None	
5	24.03.2017	1	Nil	8	Housing	Nil	Nil	None	None	
6	25.04.2017	1	Nil	7	Introduction of Ward Committees	Nil	Nil	None	None	
	07.05.2017	1	Nil	7	Road, electricity	Nil	Nil	None	None	
7	05.03.2017	1	Nil	10	Access road, Water, Electricity, skills development, Renovation of community halls	Nil	Nil	None	None	
	28.05.2017	1	Nil	10	Crime,People living with disability	Nil	Nil	None	None	
	06.06.2017	1	Nil	10	Community saety and security,, RDP houses, unemployment, HIV&AIDS,	Nil	Nil	None	None	
8	24.03.2017	1	Nil	9	Election of War room chairperson	Nil	Nil	None	None	
	24.04.2017	1	Nil	10	Reporting of sectors					
	27.07.2017	1	Nil	10	shortage of grazing land and dip in the area, illegal electricity connection, toilets and RDP houses	Nil	Nil	None	None	
9	20.01.2017	1	Nil	7	Water, transport, housing	Nil	Nil	None	None	
	20.02.2017	1	Nil	5	Water, transport, housing	Nil	Nil	None	None	
	02.04.2017	1	Nil	8	Transport, water, electricity	Nil	Nil	None	None	
	05.06.2017	1	Nil	8	Crime,	Nil	Nil	None	None	
10	05.01.2017	1	Nil		Introduction of Ward committees	Nil	Nil	None	None	
	26.02.2017	1	Nil	10	Innauguration of Ward Committees	Nil	Nil	None	None	
	15.03.2017	1	Nil	10	Introduction of portfolios	Nil	Nil	None	None	
	30.04.2017	1	Nil	10	minute writing	Nil	Nil	None	None	
	26.06.2017	Not chaired by Cllr.	Nil	10	Retrenchment of construction workers,	Nil	Nil	None	None	
11	18.01.2017	1	Nil	6	Introduction of Ward committees, introduction of government departments	Nil	Nil	None	None	
	07.02.2017	1	Nil	6	Introduction of ward room	Nil	Nil	None	None	
	07.03.2017	1	Nil	8	Illegal connection of Electricity,	Nil	Nil	None	None	
	06.06.2017	1	Nil		Replacement of foot bridge at Pakeni area	Nil	Nil	None	None	
12	26.03.2017	1	Nil	10	Introduction of Ward committee and importance of War room	Nil	Nil	None	None	

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act
2016/2017 Financial Year

WARD COMMITTEE MEETINGS

Ward	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Custmoer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
13	02.02.2017	1	Nil	8	Unemployment, Payment of Housing project	Nil	Nil	None	None	
	18.02.2017	1	Nil	7	Back to school program	Nil	Nil	None	None	
	26.02.2017	1	Nil	5	Water, Selling of RDP houses, Food parcels	Nil	Nil	None	None	
	11.03.2017	1	Nil	9	Vegetable gardens programs, Paultry farming program,	Nil	Nil	None	None	
	30.04.2017	1	Nil	7	A request for port field has been sent to the Municipality, Reports from differrent portfolios	Nil	Nil	None	None	
14	07.03.2017	1	Nil	8	Planning meeting	Nil	Nil	None	None	
	03.04.2017	1	Nil	10	Phupha Raod, water and construction of Creche	Nil	Nil	None	None	
	04.05.2017	1	Nil	10	Warter, Roads, Streetlights	Nil	Nil	None	None	
	22.05.2017	1	Nil	9	Warter, Roads, Streetlights	Nil	Nil	None	None	
	03.02.2017	1	Nil	10	construction of Tomu creche, Road construction, water	Nil	Nil	None	None	
15	25.02.17	1	Nil	10	Crime, Housing, water	Nil	Nil	None	None	
	25.04.2017	1	Nil	10	Schedule of meeting dates and portfolios, blockages,Giving of title deeds by Dept of Housing	Nil	Nil	None	None	
	22.05.2017	1	Nil	10	Distribution of wheelchairs, Project of a shopping centre,	Nil	Nil	None	None	
	26.06.2017	1	Nil	10	Distribution of wheelchairs, Project of a shopping centre,	Nil	Nil	None	None	
16	02.04.2017	1	Nil	10	Rates, sewage project, fencing of grave yard	Nil	Nil	None	None	
	02.05.2017	1	Nil	8	land invasion. Indigent policy, postbox issue, housing	Nil	Nil	None	None	
17	26.01.2017	1	Nil	10	Rectification of wire walls, side walkways, water shortages,land invasion, road	Nil	Nil	None	None	
	12.03.2017	1	Nil	7	Theft, land invasion,	Nil	Nil	None	None	
	14.05.2017	1	Nil	9	Housing project willow EE phase1, EPWP, vegetation along the road	Nil	Nil	None	None	
	08.06.2017	1	Nil	10	Housing project, Rectification of wire walls Illegal dumping and indigent forms	Nil	Nil	None	None	
	18.06.2017	1	Nil	5	RDP houses,	Nil	Nil	None	None	
18	03.03.2017	1	Nil	6	Introduction of construction company, boreholes, water	Nil	Nil	None	None	
	01.05.2017	1	Nil	6	land invation	Nil	Nil	None	None	
	05.05.2017	1	Nil	8	Housing, land invasion	Nil	Nil	None	None	
	12.05.2017	1	Nil	6	skills development, location of the hall at stedon site	Nil	Nil	None	None	
19	06.03.2017	1	Nil	10	Water project,	Nil	Nil	None	None	
	16.05.17	1	Nil	7	DUT project, pipe project	Nil	Nil	None	None	
	08.06.2017	1	Nil	10	crime, promotion of arts and culture	Nil	Nil	None	None	

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act
2016/2017 Financial Year

WARD COMMITTEE MEETINGS

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20	16.03.2017	1	Nil	10	SALGA games, indigent forms housing project, IDP report	Nil	Nil	None	None	
	30.04.2017	1	Nil	7	idp roads land owners, bridges	Nil	Nil	None	None	
	18.05.17	1	Nil	6	housing, completion of hall	Nil	Nil	None	None	
	08.06.2017	1	Nil	9	electricity, road and the bridge, CPF	Nil	Nil	None	None	
21	21.05.2017	1	Nil	8	Purchasing of land from owners, conversion of pit toilets into flush system, crime, installation of water standpipess	Nil	Nil	None	None	
22	16.01.2017	1	Nil	10	Development, rape, housebreaking and crime, housing	Nil	Nil	None	None	
	13.02.2017	1	Nil	10	Proporsal of garage construction, construction of sportsfield and library construction	Nil	Nil	None	None	
	20.03.2017	1	Nil	10	RDP housing, speedhumps, buying of land,robort in cnr of Mt Patridge	Nil	Nil	None	None	
23	10.03.2017	1	Nil	8	Toilets, VIP projects toilets, Eskom project-installation of electricity	Nil	Nil	None	None	
	26.02.2017	1	Nil	No attendance register	Rates,Land invasion in Masons Mill, housing project at peaceville, indigent policy, potholes, streetlights	Nil	Nil	None	None	
24	11.01.2017	1	Nil	6	School visit- stationery, rates, CPF launch	Nil	Nil	None	None	
	22.01.2017	1	Nil	10	Visiting of child headed families, speedhumps, Fencilng of Southland area	Nil	Nil	None	None	
	15.02.2017	1	Nil	10	Launch of Wasr room and CBPs	Nil	Nil	None	None	
	18.03.2017	1	Nil	10	Illegal dumping, grass cutting,	Nil	Nil	None	None	
	06.04.2017	1	Nil	8	Crime	Nil	Nil	None	None	
	19.05.2017	1	Nil	8	Electricity, crime, Establishement of Cooperatives, housing	Nil	Nil	None	None	
	09.06.2017	1	Nil	10	Vacancie, housing, distribution of school shoes, celebration of youth month, Looking after physically challed	Nil	Nil	None	None	
	13.06.2017	1	Nil	6	Application for a boarding house	Nil	Nil	None	None	
25	14.03.2017	1	Nil	10	Livestock at Ottosbluff Road in Woodlands, Electricity outage, Road constructed is too narrow, refuse dump in Old Howick dump	Nil	Nil	None	None	
	11.04.2017	1	Nil	8	Housing at Woodlands extension, refuse collection tennis club has no toilets, streetlights left on all day	Nil	Nil	None	None	
26	24.05.2017	1	Nil	7	Parks maintainance schedule for veres and vacant land, Peacevalley waste removal, Fields maintainance required, Peacevalle 3 toilets, Housing, Appointment of caregivers and faulty streetlights,	Nil	Nil	None	None	
	22.03.2017	1	Nil	10	Signal hill housing new project, faulty streetlights, maintainance of Transnet railway reserve	Nil	Nil	None	None	

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Ward	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Custmoer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
27	03.04.2017	1	Nil	8	Visitation to a rehabilitation centre, rates,itroduction of plan for Safety $ Security	Nil	Nil	None	None	
28	23.02.2017	1	Nil	7	Illegal connection of electricity, water shortage, grasscutting, streetlights, crime, illegal dumping	Nil	Nil	None	None	
	14.03.2017	1	Nil	10	Leaking taps, illegal dumping, schedule of cutting grass.	Nil	Nil	None	None	
	20.04.2017	1	Nil	7	Indigent application forms, Illegal structures at Nkululeko settlement, water shortage, Cleaning of dump site,	Nil	Nil	None	None	
	22.03.2017	1	Nil	8	Crime,	Nil	Nil	None	None	
	05.05.2017	1	Nil	6	Rates, prepaid meter for electricity, illegal connection of electricity	Nil	Nil	None	None	
	31.05.2017	1	Nil	6	rates water, lights	Nil	Nil	None	None	
	31.04.2017	1	Nil	6	toilets required, electricity, water taps required, pathway for school children, SAPS required as there is high level of selling of drugs in the area, removal of dirt and waste,	Nil	Nil	None	None	
29	22.03.2017	1	Nil	9	ID and Birth certificate problem at Copseville	Nil	Nil	None	None	
	24.02.2017	1	Nil	9	RDP houses, installation of new electricity meters, potholes at SWAPO, construction of Road at Honniville	Nil	Nil	None	None	
	27.03.2017	1	Nil	8	Handing over of houses, mobile clinic issue,	Nil	Nil	None	None	
	05.04.2017	1	Nil	9	RDP houses, upgrade of Copesville stadium, library to be built, Community park required.	Nil	Nil	None	None	
	09.04.2017	1	Nil	7	Transport problem in Hanniville	Nil	Nil	None	None	
	13.05.2017	1	Nil	8	Employment,	Nil	Nil	None	None	
	06.06.2017	1	Nil	7	Refuse bin bags to be supplied, transport problem, housing	Nil	Nil	None	None	
30	12.04.2017	1	Nil	4	Introduction of Ward Committees and their training	Nil	Nil	None	None	
	17.05.2017	1	Nil	9	Water shortage, electricity	Nil	Nil	None	None	
	14.06.2017	1	Nil	6	Illegal dumping, Road's resurfacing	Nil	Nil	None	None	
31	09.03.2017	1	Nil	10	speed humps, housing, street lights, illegal dumping, potholes, water leaks	Nil	Nil	None	None	
	25.05.2017	1	Nil	9	Illegal dumping, installation of network cable, indigent, crime	Nil	Nil	None	None	
32	09.05.2017	1	Nil	10	housing, unemployment rates, introduction of Ward Committees and Newly elected Councillor Shawn Atkins, School project in Boom street	Nil	Nil	None	None	
33	22.06.2017	1	Nil	7	Electricity,housing, recycling in Garfield	Nil	Nil	None	None	

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34	15.12.2016	1	Nil	8	Agricultural issues,Programmes in youth development, school visits to fight with drugs, Need to launch CPF, Revival of swimming pool	Nil	Nil	None	None	
	30.01.2017	1	Nil	10	Street renaming, bus stop shelters required, sponsorship of learners, Transport problem	Nil	Nil	None	None	
	27.03.2017	1	Nil	9	Informal traders, electricity, crime	Nil	Nil	None	None	
	24.04.2017	1	Nil	10	Youth tournament, grasscutting,Improvement at Eastwod clinic, Informal trading audit	Nil	Nil	None	None	
	29.05.2017	1	Nil	8	Cleaning up campaign, street lights problem at Cindarella, cutting of grass, Monitoring of students at Eastwood High school, blockade of manhole at Cindarella	Nil	Nil	None	None	
	26.06.2017	1	Nil	8	Report back about electricity, Revamping of Eastwood library, Crime at Cindarella, Blockade of sewer	Nil	Nil	None	None	
35	15.05.2017	1	Nil	10	Crime, illegal dumping, housing development, CPF launch	Nil	Nil	None	None	
	23.03.2017	1	Nil	8	Crime, landfill site rehabilitation, EPWP project, Community projects, skills development projects	Nil	Nil	None	None	
	09.02.2017	1	Nil	8	40% deduction from electricity, profilling forms, identification of land for housing development, water crisis, streetlights faulty	Nil	Nil	None	None	
	09.01.2017	1	Nil	7	Developing working, communication strategy, back to school campaign, ward profiling, cleaning campaign	Nil	Nil	None	None	
	09.02.2017	1	Nil	8	Ward profiling, identification of land for housing, energy saving initiative	Nil	Nil	None	None	
36	08.05.2017	1	Nil	8	Planning and zoning control, illegal posters, garden waste sites,Electricity issue, roads and storm water drain	Nil	Nil	None	None	
	05.06.2017	1	Nil	6	Consolidation of 18 & 20 Bromhead road. Disturbance in Gower Road, Increase of 1,2% of electricity, ward profiling	Nil	Nil	None	None	
37	20.04.2017	1	Nil	7	CBP workshop, IDP workshop, recycling, ward news letter, informal settlement at SACCA	Nil	Nil	None	None	
	18.05.2017	1	Nil	7	Building operations at Isabell beardmore Drive, Ashburton Bottle store complain, Temporal units converted to permanent structures, pooor service delivery by Parks department	Nil	Nil	None	None	
	21.06.2017	1	Nil	6	Speeding of motorbikes in the residential area, restaurants at Wally Hayward Drive,, access road damaged by water at SaCCA, Poverty striken families at SACCA	Nil	Nil	None	None	

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38	22.01.2017	1	Nil	8	Programmes of the ward, Tamboville creche issue, CPF launch	Nil	Nil	None	None	
	19.04.2017	1	Nil	10	Land invasion, duties of ward committees, introduction of war room	Nil	Nil	None	None	
	22.02.2017	1	Nil	8	Blocked drain at Thembalihle, child headede family, promotion of Atrs and culture to Youth	Nil	Nil	None	None	
	30.03.2017	1	Nil	7	Transport, housing, workshop for agriculture, CCGs planning, Title deeds isue,	Nil	Nil	None	None	
	25.05.2017	1	Nil	7	Development of ward, land invasion issue, door to door campain about one garden, one home,Promotion of Art & Culturea ctivities	Nil	Nil	None	None	
	13.05.2017	1	Nil	No register	Housing project at Mvuzo, Housing for MKVA	Nil	Nil	None	None	
	29.06.2017	1	Nil	7	Door to door campaign,Dept of Health visit, Housing and infrastructure, illegal invading from North East area, transport issue.	Nil	Nil	None	None	
39	28.01.2017	1	Nil	7	Drawing up of year plan, Schedule of meetings and War room, youth programme	Nil	Nil	None	None	
	25.02.2017	1	Nil	6	school visit at Gudlintaba Primary School, Drug problem, ID issue, agriculture	Nil	Nil	None	None	
	31.03.2017	1	Nil	7	Housing programme, Id issue, sportfield at Mbumbane, Development of Faith Base programme, Zibammbele transport project, Registration of \cooperatives	Nil	Nil	None	None	
	28.04.2017	1	Nil	8	Lack of road signs, livestock on the road, fallen electricity poles	Nil	Nil	None	None	
	27.05.2017	1	Nil	7	Career guidance at St John Paul school, Food voucher for needy family, agriculture ie shortage of grasing land for livestock, illegal connection of electricity	Nil	Nil	None	None	

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1	27.01.2017	None	N/A	8	All portfolios must report annual programmes	Nil	Nil	None	None	
	24.02.2017	None	N/A	8	Ward Coomittes were invited to attend War Room	Nil	Nil	None	None	
	11.03.2017	None	N/A	8	Housing project, monthly meeting of steakholders, upcoming project in the Ward					

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2	20.07.2017	None	N/A	9	Water leak problem at Zayeka area at Mandlakazi area, name list of people who have problem of falling houses	Nil	Nil	None	None	
	20.06.2017	None	N/A	7	Request for ramps,crime and deaths happening at unregistered taverns, RDP housing,					
	17.05.2017	None	N/A	9	D2069 road at Mbutshane, EPWP programme,, Zayeka Hall renovation,,VDA housing project, Rehabilitating of Gcebeni Hall, Stadium rehabilitation programme to start, Mabane bridge, Zayeka road to be extended	Nil	Nil	None	None	
	20.04.2017	None	N/A	9	Renovation of clinic, Khwezi project installing new globes which are electricity saving, Building of 50 new toilets at Soul city area,	Nil	Nil	None	None	
	21.03.2017	None	N/A	10	Water, Roads, and RDP houses issue and a need of high master lights at Insika area, new water reservoir to be made by uMgeni Water at Mbutshane area	Nil	Nil	None	None	
3	27.06.2017	None	N/A	10	Buildin of new Huge Hall similar to Caluza area	Nil	Nil	None	None	
	23.05.2017	None	3	10	Building of Nqabeni Multipurpose centre,	Nil	Nil	None	None	
	23.04.2017			10	Introduction of Community care project, Upgrading of Mpanza Road, Installation of Master lights at Mvelweni area, Request for the road at Mpande new sites is in IDP, Mpande community hall needs maintainance, Potholes at Maqube road, Darky raod has been newly constructed.	Nil	Nil	None	None	
4	05.03.2017	1	Nil	10	Roads, shortage of water, Recreational parks, hall maintainance	Nil	Nil	None	None	
	03.06.2017	1	Nil	5	RDP Houses, EPWP contracts, school fencing (Mtholangqondo)	Nil	Nil	None	None	
	08.04.2017	1	Nil	6	Construction of Ndeleshane Road, Cllrs commitment to meet with community in every 3 months	Nil	Nil	None	None	
	07.05.2017	1	Nil	8	Construction of Church Road, child headed family issue, sports and business revival at Henley Village, Waste disposal issue, Water crisis, Toilets, Transport problem at Mgodini area	Nil	Nil	None	None	
5	24.03.2017	1	Nil	8	Housing	Nil	Nil	None	None	
6	25.04.2017	1	Nil	7	Introduction of Ward Committees	Nil	Nil	None	None	
	07.05.2017	1	Nil	7	Road, electricity	Nil	Nil	None	None	
7	05.03.2017	1	Nil	10	Access road, Water, Electricity, skills development, Renovation of community halls	Nil	Nil	None	None	
	28.05.2017	1	Nil	10	Crime,People living with disability	Nil	Nil	None	None	
	06.06.2017	1	Nil	10	Community saety and security,, RDP houses, unemployment, HIV&AIDS,	Nil	Nil	None	None	

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8	24.03.2017	1	Nil	9	Election of War room chairperson	Nil	Nil	None	None	
	24.04.2017	1	Nil	10	Reporting of sectors					
	27.07.2017	1	Nil	10	shortage of grazing land and dip in the area, illegal electricity connection, toilets and RDP houses	Nil	Nil	None	None	
9	20.01.2017	1	Nil	7	Water, transport, housing	Nil	Nil	None	None	
	20.02.2017	1	Nil	5	Water, transport, housing	Nil	Nil	None	None	
	02.04.2017	1	Nil	8	Transport, water, electricity	Nil	Nil	None	None	
	05.06.2017	1	Nil	8	Crime,	Nil	Nil	None	None	
10	05.01.2017	1	Nil		Introduction of Ward committees	Nil	Nil	None	None	
	26.02.2017	1	Nil	10	Innauguration of Ward Committees	Nil	Nil	None	None	
	15.03.2017	1	Nil	10	Introduction of portfolios	Nil	Nil	None	None	
	30.04.2017	1	Nil	10	minute writing	Nil	Nil	None	None	
	26.06.2017	Not chaired by Cllr.	Nil	10	Retrenchment of construction workers,	Nil	Nil	None	None	
11	18.01.2017	1	Nil	6	Introduction of Ward committees, introduction of government departments	Nil	Nil	None	None	
	07.02.2017	1	Nil	6	Introduction of ward room	Nil	Nil	None	None	
	07.03.2017	1	Nil	8	Illegal connection of Electricity,	Nil	Nil	None	None	
	06.06.2017	1	Nil		Replacement of foot bridge at Pakeni area	Nil	Nil	None	None	
12	26.03.2017	1	Nil	10	Introduction of Ward committee and importance of War room	Nil	Nil	None	None	
13	02.02.2017	1	Nil	8	Unemployment, Payment of Housing project	Nil	Nil	None	None	
	18.02.2017	1	Nil	7	Back to school program	Nil	Nil	None	None	
	26.02.2017	1	Nil	5	Water, Selling of RDP houses, Food parcels	Nil	Nil	None	None	
	11.03.2017	1	Nil	9	Vegetable gardens programs, Paultry farming program,	Nil	Nil	None	None	
	30.04.2017	1	Nil	7	A request for port field has been sent to the Municipality, Reports from differrent portfolios	Nil	Nil	None	None	
14	07.03.2017	1	Nil	8	Planning meeting	Nil	Nil	None	None	
	03.04.2017	1	Nil	10	Phupha Raod, water and construction of Creche	Nil	Nil	None	None	
	04.05.2017	1	Nil	10	Warter, Roads, Streetlights	Nil	Nil	None	None	
	22.05.2017	1	Nil	9	Warter, Roads, Streetlights	Nil	Nil	None	None	
	03.02.2017	1	Nil	10	construction of Tomu creche, Road construction, water	Nil	Nil	None	None	
15	25.02.17	1	Nil	10	Crime, Housing, water	Nil	Nil	None	None	
	25.04.2017	1	Nil	10	Schedule of meeting dates and portfolios, blockages,Giving of title deeds by Dept of Housing	Nil	Nil	None	None	
	22.05.2017	1	Nil	10	Distribution of wheelchairs, Project of a shopping centre,	Nil	Nil	None	None	
	26.06.2017	1	Nil	10	Distribution of wheelchairs, Project of a shopping centre,	Nil	Nil	None	None	

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16	02.04.2017	1	Nil	10	Rates, sewage project, fencing of grave yard	Nil	Nil	None	None	
	02.05.2017	1	Nil	8	land invasion. Indigent policy, postbox issue, housing	Nil	Nil	None	None	
17	26.01.2017	1	Nil	10	Rectification of wire walls, side walkways, water shortages,land invasion, road	Nil	Nil	None	None	
	12.03.2017	1	Nil	7	Theft, land invasion,	Nil	Nil	None	None	
	14.05.2017	1	Nil	9	Housing project willow EE phase1, EPWP, vegetation along the road	Nil	Nil	None	None	
	08.06.2017	1	Nil	10	Housing project, Rectification of wire walls Illegal dumping and indigent forms	Nil	Nil	None	None	
	18.06.2017	1	Nil	5	RDP houses,	Nil	Nil	None	None	
18	03.03.2017	1	Nil	6	Introduction of construction company, boreholes, water	Nil	Nil	None	None	
	01.05.2017	1	Nil	6	land invation	Nil	Nil	None	None	
	05.05.2017	1	Nil	8	Housing, land invasion	Nil	Nil	None	None	
	12.05.2017	1	Nil	6	skills development, location of the hall at stedon site	Nil	Nil	None	None	
19	06.03.2017	1	Nil	10	Water project,	Nil	Nil	None	None	
	16.05.17	1	Nil	7	DUT project, pipe project	Nil	Nil	None	None	
	08.06.2017	1	Nil	10	crime, promotion of arts and culture	Nil	Nil	None	None	
20	16.03.2017	1	Nil	10	SALGA games, indigent forms housing project, IDP report	Nil	Nil	None	None	
	30.04.2017	1	Nil	7	idp roads land owners, bridges	Nil	Nil	None	None	
	18.05.17	1	Nil	6	housing, completion of hall	Nil	Nil	None	None	
	08.06.2017	1	Nil	9	electricity, road and the bridge, CPF	Nil	Nil	None	None	
21	21.05.2017	1	Nil	8	Purchasing of land from owners, conversion of pit toilets into flush system, crime, installation of water standpipess	Nil	Nil	None	None	
22	16.01.2017	1	Nil	10	Development, rape, housebreaking and crime, housing	Nil	Nil	None	None	
	13.02.2017	1	Nil	10	Proporsal of garage construction, construction of sportsfield and library construction	Nil	Nil	None	None	
	20.03.2017	1	Nil	10	RDP housing, speedhumps, buying of land,robort in cnr of Mt Patridge	Nil	Nil	None	None	
23	10.03.2017	1	Nil	8	Toilets, VIP projects toilets, Eskom project-installation of electricity	Nil	Nil	None	None	
	26.02.2017	1	Nil	No attendance register	Rates,Land invasion in Masons Mill, housing project at peaceville, indigent policy, potholes, streetlights	Nil	Nil	None	None	

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24	11.01.2017	1	Nil	6	School visit- stationery, rates, CPF launch	Nil	Nil	None	None	
	22.01.2017	1	Nil	10	Visiting of child headed families, speedhumps, Fencilng of Southland area	Nil	Nil	None	None	
	15.02.2017	1	Nil	10	Launch of Wasr room and CBPs	Nil	Nil	None	None	
	18.03.2017	1	Nil	10	Illegal dumping, grass cutting,	Nil	Nil	None	None	
	06.04.2017	1	Nil	8	Crime	Nil	Nil	None	None	
	19.05.2017	1	Nil	8	Electricity, crime, Establishement of Cooperatives, housing	Nil	Nil	None	None	
	09.06.2017	1	Nil	10	Vacancie, housing, distribution of school shoes, celebration of youth month, Looking after physically challed	Nil	Nil	None	None	
	13.06.2017	1	Nil	6	Application for a boarding house	Nil	Nil	None	None	
25	14.03.2017	1	Nil	10	Livestock at Ottosbluff Road in Woodlands, Electricity outage, Road constructed is too narrow, refuse dump in Old Howick dump	Nil	Nil	None	None	
	11.04.2017	1	Nil	8	Housing at Woodlands extension, refuse collection tennis club has no toilets, streetlights left on all day	Nil	Nil	None	None	
26	24.05.2017	1	Nil	7	Parks maintainance schedule for veres and vacant land, Peacevalley waste removal, Fields maintainance required, Peacevalle 3 toilets, Housing, Appointment of caregivers and faulty streetlights,	Nil	Nil	None	None	
	22.03.2017	1	Nil	10	Signal hill housing new project, faulty streetlights, maintainance of Transnet railway reserve	Nil	Nil	None	None	
27	03.04.2017	1	Nil	8	Visitation to a rehabilitation centre, rates,itroduction of plan for Safety $ Security	Nil	Nil	None	None	
28	23.02.2017	1	Nil	7	Illegal connection of electricity, water shortage, grasscutting, streetlights, crime, illegal dumping	Nil	Nil	None	None	
	14.03.2017	1	Nil	10	Leaking taps, illegal dumping, schedule of cutting grass.	Nil	Nil	None	None	
	20.04.2017	1	Nil	7	Indigent application forms, Illegal structures at Nkululeko settlement, water shortage, Cleaning of dump site,	Nil	Nil	None	None	
	22.03.2017	1	Nil	8	Crime,	Nil	Nil	None	None	
	05.05.2017	1	Nil	6	Rates, prepaid meter for electricity, illegal connection of electricity	Nil	Nil	None	None	
	31.05.2017	1	Nil	6	rates water, lights	Nil	Nil	None	None	
	31.04.2017	1	Nil	6	toilets required, electricity, water taps required, pathway for school children, SAPS required as there is high level of selling of drugs in the area, removal of dirt and waste,	Nil	Nil	None	None	

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29	22.03.2017	1	Nil	9	ID and Birth certificate problem at Copseville	Nil	Nil	None	None	
	24.02.2017	1	Nil	9	RDP houses, installation of new electricity meters, potholes at SWAPO, construction of Road at Honniville	Nil	Nil	None	None	
	27.03.2017	1	Nil	8	Handing over of houses, mobile clinic issue,	Nil	Nil	None	None	
	05.04.2017	1	Nil	9	RDP houses, upgrade of Copesville stadium, library to be built, Community park required.	Nil	Nil	None	None	
	09.04.2017	1	Nil	7	Transport problem in Hanniville	Nil	Nil	None	None	
	13.05.2017	1	Nil	8	Employment,	Nil	Nil	None	None	
	06.06.2017	1	Nil	7	Refuse bin bags to be supplied, transport problem, housing	Nil	Nil	None	None	
30	12.04.2017	1	Nil	4	Introduction of Ward Committees and their training	Nil	Nil	None	None	
	17.05.2017	1	Nil	9	Water shortage, electricity	Nil	Nil	None	None	
	14.06.2017	1	Nil	6	Illegal dumping, Road's resurfacing	Nil	Nil	None	None	
31	09.03.2017	1	Nil	10	speed humps, housing, street lights, illegal dumping, potholes, water leaks	Nil	Nil	None	None	
	25.05.2017	1	Nil	9	Illegal dumping, installation of network cable, indigent, crime	Nil	Nil	None	None	
32	09.05.2017	1	Nil	10	housing, unemployment rates, introduction of Ward Committees and Newly elected Councillor Shawn Atkins, School project in Boom street	Nil	Nil	None	None	
33	22.06.2017	1	Nil	7	Electricity,housing, recycling in Garfield	Nil	Nil	None	None	
34	15.12.2016	1	Nil	8	Agricultural issues,Programmes in youth development, school visits to fight with drugs, Need to launch CPF, Revival of swimming pool	Nil	Nil	None	None	
	30.01.2017	1	Nil	10	Street renaming, bus stop shelters required, sponsorship of learners, Transport problem	Nil	Nil	None	None	
	27.03.2017	1	Nil	9	Informal traders, electricity, crime	Nil	Nil	None	None	
	24.04.2017	1	Nil	10	Youth tournament, grasscutting,Improvement at Eastwod clinic, Informal trading audit	Nil	Nil	None	None	
	29.05.2017	1	Nil	8	Cleaning up campaign, street lights problem at Cindarella, cutting of grass, Monitoring of students at Eastwood High school, blockade of manhole at Cindarella	Nil	Nil	None	None	
	26.06.2017	1	Nil	8	Report back about electricity, Revamping of Eastwood library, Crime at Cindarella, Blockade of sewer	Nil	Nil	None	None	

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act
2016/2017 Financial Year

WARD COMMITTEE MEETINGS

Ward	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Custmoer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
35	15.05.2017	1	Nil	10	Crime, illegal dumping, housing development, CPF launch	Nil	Nil	None	None	
	23.03.2017	1	Nil	8	Crime, landfill site rehabilitation, EPWP project, Community projects, skills development projects	Nil	Nil	None	None	
	09.02.2017	1	Nil	8	40% deduction from electricity, profilling forms, identification of land for housing development, water crisis, streetlights faulty	Nil	Nil	None	None	
	09.01.2017	1	Nil	7	Developing working, communication strategy, back to school campaign, ward profiling, cleaning campaign	Nil	Nil	None	None	
	09.02.2017	1	Nil	8	Ward profiling, identification of land for housing, energy saving initiative	Nil	Nil	None	None	
36	08.05.2017	1	Nil	8	Planning and zoning control, illegal posters, garden waste sites,Electricity issue, roads and storm water drain	Nil	Nil	None	None	
	05.06.2017	1	Nil	6	Consolidation of 18 & 20 Bromhead road. Disturbance in Gower Road, Increase of 1,2% of electricity, ward profiling	Nil	Nil	None	None	
37	20.04.2017	1	Nil	7	CBP workshop, IDP workshop, recycling, ward news letter, informal settlement at SACCA	Nil	Nil	None	None	
	18.05.2017	1	Nil	7	Building operations at Isabell beardmore Drive, Ashburton Bottle store complain, Temporal units converted to permanent structures, pooor service delivery by Parks department	Nil	Nil	None	None	
	21.06.2017	1	Nil	6	Speeding of motorbikes in the residential area, restaurants at Wally Hayward Drive,, access road damaged by water at SaCCA, Poverty striken families at SACCA	Nil	Nil	None	None	
38	22.01.2017	1	Nil	8	Programmes of the ward, Tamboville creche issue, CPF launch	Nil	Nil	None	None	
	19.04.2017	1	Nil	10	Land invasion, duties of ward committees, introduction of war room	Nil	Nil	None	None	
	22.02.2017	1	Nil	8	Blocked drain at Thembalihle, child headede family, promotion of Atrs and culture to Youth	Nil	Nil	None	None	
	30.03.2017	1	Nil	7	Transport, housing, workshop for agriculture, CCGs planning, Title deeds isue,	Nil	Nil	None	None	
	25.05.2017	1	Nil	7	Development of ward, land invasion issue, door to door campain about one garden, one home,Promotion of Art & Culturea ctivities	Nil	Nil	None	None	
	13.05.2017	1	Nil	No register	Housing project at Mvuzo, Housing for MKVA	Nil	Nil	None	None	
	29.06.2017	1	Nil	7	Door to door campaign,Dept of Health visit, Housing and infrastructure, illegal invading from North East area, transport issue.	Nil	Nil	None	None	

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2016/2017 Financial Year										
WARD COMMITTEE MEETINGS										
Ward	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Custmoer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
39	28.01.2017	1	Nil	7	Drawing up of year plan, Schedule of meetings and War room, youth programme	Nil	Nil	None	None	
	25.02.2017	1	Nil	6	school visit at Gudlintaba Primary School, Drug problem, ID issue, agriculture	Nil	Nil	None	None	
	31.03.2017	1	Nil	7	Housing programme, Id issue, sportfield at Mbumbane, Development of Faith Base programme, Zibammbele transport project, Registration of \cooperatives	Nil	Nil	None	None	
	28.04.2017	1	Nil	8	Lack of road signs, livestock on the road, fallen electricity poles	Nil	Nil	None	None	
	27.05.2017	1	Nil	7	Career guidance at St John Paul school, Food voucher for needy family, agriculture ie shortage of grasing land for livestock, illegal connection of electricity	Nil	Nil	None	None	

COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

The Municipality and Communities alike benefited from the meetings mentioned above as through the consultative processes, brainstorming occurred and ward committees imparted their advice to the Councillor who in turn did so to council. Council then took these recommendations forward by using certain aspects in terms of the Municipal Turnaround Strategy. Requests are being dealt with in a systematic manner with council having taken a decision to open a fully-fledged call centre to take calls from community members where there are issues of service delivery.

IDP PARTICIPATION AND ALIGNMENT

IDP PARTICIPATION AND ALIGNMENT CRITERIA*	YES/NO
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated timeframes?	Yes
*Section 26 Municipal Systems Act 2000 T2.5.1	

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE

Corporate Governance at Msunduzi Municipality entails Risk Management, Anti-Corruption and Fraud and Supply Chain Management which is unpacked below.

2.6. RISK MANAGEMENT

RISK MANAGEMENT

Legislative Provisions

In terms of Section 62 (1) (c) of the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA) the Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent systems of financial and risk management and internal control.

Section 95 of the MFMA reaffirms the responsibilities of the Accounting Officer in so far as maintenance of effective, efficient and transparent systems of risk financial, risk management and internal control.

Section 78 of the MFMA outlines the general responsibilities of Senior Management and other officials of the Municipality. The responsibilities of these officials have a direct bearing in financial and risk management, governance and systems of internal controls.

Section 165 of the MFMA requires the internal audit unit to advise the Accounting Officer and to report to the Audit Committee on matters relating to among other things, risk and risk management.

The MFMA has established the legal framework for risk management in the local government sphere that enforces risk management practice. Risk Management is about managing a potential inability by the municipality to fulfil the requirements of the Constitution. It is for this reason that the Constitution of the Republic of South Africa is the fundamental foundation for risk management.

BACKGROUND

Organisations operate in environments where factors such as technology, regulations, restructuring, changing service delivery requirements and political influence create uncertainty.

Uncertainty arises from an inability to precisely determine the likelihood that potential events will occur and the associated impact.

Risk management forms a critical part of an organisation's strategic management.

It is the process by which an organisation addresses the risks intertwined in the activities with an objective of achieving sustained benefit within each activity and across the range of its activities.

The Accounting Officer has appointed Deputy Municipal Managers and the Manager: Office of the Municipal Manager as members of the Risk Management Committee. The Risk Management Committee is Governed by a Risk Management Committee Charter. The RMC is a sub-committee of the e.

Risk register is in place & is reviewed on annual basis. The Chief Risk Officer post is filled since December 2014. RMC made of all the SMC members (except MM) & chaired by the CFO is in place & meets on quarterly basis. RM is a standing item in the Audit Committee Agenda in all its meetings, Audit Committee report to Exco on quarterly basis include RM. All reports on RM are also presented to all Portfolio Committees & MPAC.

The following are the top 10 significant risks that are facing the municipality. The municipality is fully aware of the root causes and has been able to put in place mitigating strategies within the SDBIP for 2015/16 which goes to outer year of the MTERF.

RISK	ROOT CAUSES	MITIGATING MEASURES	RESPONSIBILITY
Frequent electricity outages resulting to litigation & business contraction impacting on economic growth within the municipality	• Conductors/Cable faults on secondary network Primary infrastructure ageing Obsolete switchgears • illegal connections • old substation buildings ·theft of infrastructure	Council approved a 132kv Network Rehabilitation Plan. Funding of R100m secured from DoE & Plan will be implemented. Council made a provision of R10m from its 2013/14 budget for refurbishment of network & replace obsolete 11kv equipment.	ES Nomnganga: GM Infrastructure Services
Electricity Losses as a result of illegal connections	Low society moral fibre and crime rate (theft).	• Council approved a plan for electrification of informal settlements areas & DoE provided R23m – SWAPO & eEzinketheni. • There is also continuous campaigns to uproot illegal connections. • Provincial Treasury provided R5.6m for Nhlalakahle / Balhambra Way Informal Settlements	ES Nomnganga: GM Infrastructure Services
Huge debtor's book & low collection rate which impends solvency & liquidity of the municipal finances & going concern or sustainability of the municipal operations	• High rate of unemployment. • Lack of vigorous strategy to collect & inaccurate data cleansing.	• Data cleansing will be undertaken. • The filling of critical posts in finance has been prioritized. • Daily cash flow monitoring will reflect early warning signals.	N Ngcobo: CFO
Loss of water due to pipe bursts, leaking pipes & meters that cannot be read.	Poor maintenance & the decaying infrastructure.	• The 16 core interventions were made up of 8 real losses and 8 billing control interventions. • The other interventions include filling of all vacant positions in the water section. • The 6 Year Non-Revenue Water Master Plan has been reviewed in order to cater for the different aspects of water losses with a more robust approach. • Asset Management Plan which caters for asset replacement.	ES Nomnganga: GM Infrastructure Services

RISK	ROOT CAUSES	MITIGATING MEASURES	RESPONSIBILITY
High backlogs of & ageing road infrastructure not receiving the relevant maintenance resulting to potholes.	Limited funding.	• Maintenance Programmes, to review maintenance budget formulation & approach National Treasury for more MIG Funding. • The implementation of Integrated Rapid Public Transport Network (IRPTN) will also cater for upgrade of roads.	ES Nomnganga: GM Infrastructure Services
Inaccurate billing information due to estimated meters reading caused by buried or faulty water meters & locked properties or dogs in properties.	Lack of management billing, review & taking necessary action on exceptions.	• A programme of changing faulty, misty, muddy, buried meters & dealing with locked properties & properties with dogs. IS & Finance that meets on weekly basis to discuss progress on tasks allocated to the Process Managers & Managers of both departments. The task team is still continuing with the process & meet every Friday. • A report is done on weekly basis reporting to SMC the progress in addressing the estimation of meter readings. The Progress reports will be provided to the Audit Committee.	ES Nomnganga: GM Infrastructure Services
High repair & maintenance costs to vehicles fleet due to an exhausted useful life resulting to increased maintenance costs & theft of fuel	• Poor forward planning. • Low society moral fibre	• Develop & implement a vehicle replacement plan	ES Nomnganga: GM Infrastructure Services
Loss of data from the server either because of collapse of the ICT Infrastructure (including servers, storage & network) & manipulation of data as well as threat to business continuity.	• Ageing ICT infrastructure. • Inadequate security system. • Non-attention of ICT for past 3 years • No intrusion detection. • UPS faulty. • Hacking • Lack of effective backups of information to safeguard data.	Funds were set aside for ICT infrastructure. Maintenance plan for the network & other ICT related items. Develop & implement ICT disaster recovery plan. Develop and implemented ICT Governance Strategy.	M Molapo GM: Corporate Services
Land invasion	• Poor forward planning. • Low society moral fibre	Develop a strategy to pro-actively deal with land invasion & reactive measures	Dr R. Ngcobo GM Sustainable Development

2.7. ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

LEGISLATIVE PROVISIONS

Chapter 2 of Section 195 of the Constitution of the Republic of South Africa, Act 108 of 1996 [as amended] which deals with the Bill of Rights. The Constitution describes one of the values of founding provisions as Human Dignity, the improvement of the quality of life of all citizens and free the potential of each person.

Section 195 of the Constitution of the Republic of South Africa, Act 108 of 1996 [as amended] which provides normative basic value principles for public administration including **a high standard of professional ethics** must be promoted and maintained.

In terms of Section 62 of the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA) the Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all **reasonable steps** to ensure that unauthorized, irregular or fruitless and wasteful expenditure and other **losses are prevented**.

Council approved the Anti-Fraud & Corruption Policy, Whistle Blowing Policy and Anti-Fraud & Corruption Strategy on the 24 of April 2013.

Progress has been made on the implementation of action plans as per the Matrix of Tasks and Responsibilities of Anti-Fraud &Corruption.

The Internal Audit Unit reviews the implementation of the Action plans/ Activities on a quarterly basis and report to the Audit Committee.

2.8. SUPPLY CHAIN MANAGEMENT

OVERVIEW OF SUPPLY CHAIN MANAGEMENT (SCM)

In terms of circular 77 issued by National Treasury the municipalities are required to establish the infrastructure SCM Policy with effect from 1 July 2017

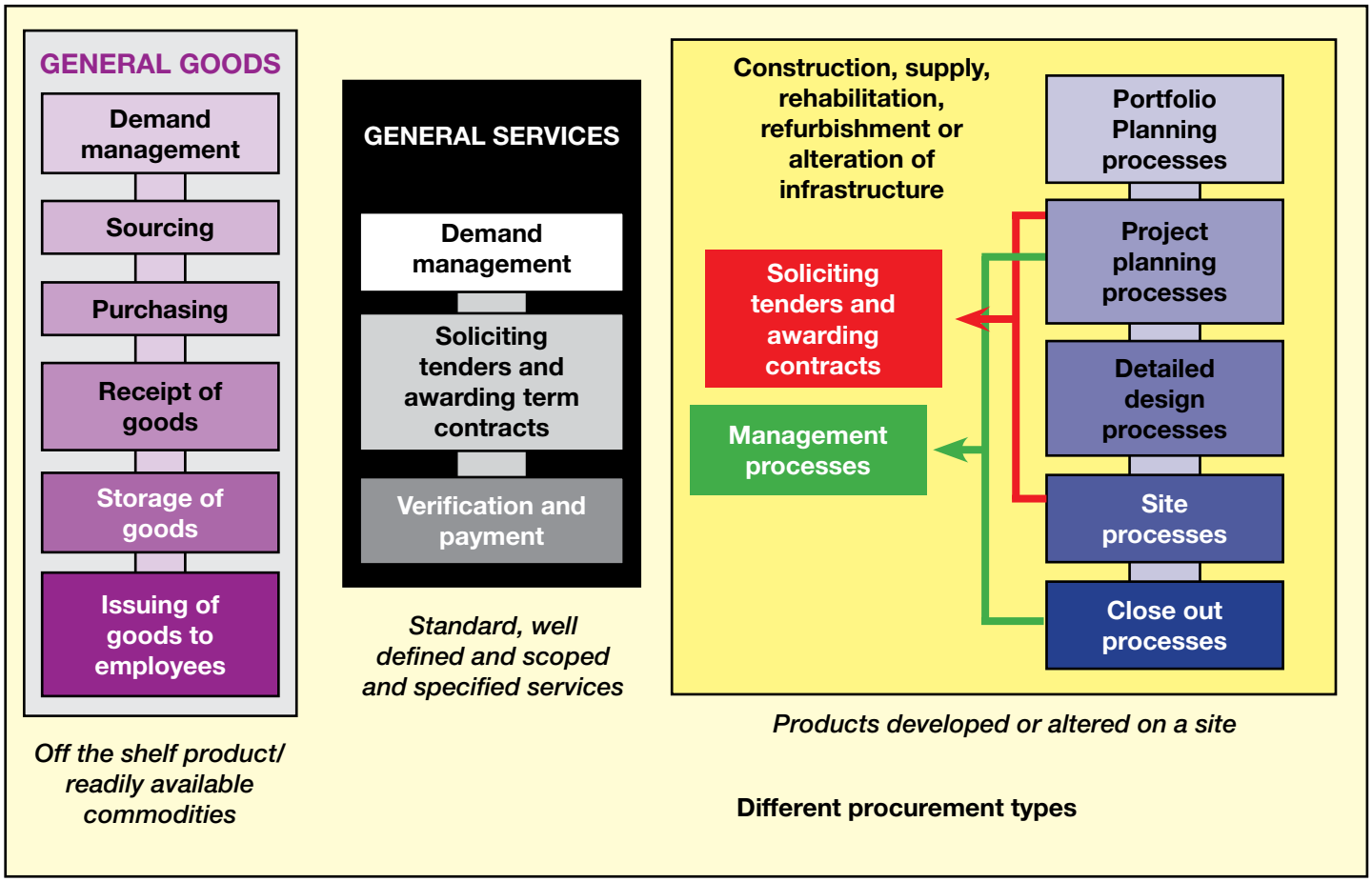
Upon the above instruction the Msunduzi Municipality Supply Chain Management Policy has now adopted and divided its SCM Policy into two polices, one focuses on Goods and Services and the other on Infrastructure Procurement and Delivery Management

The SCM Policy for Goods and Services which is **PART 1** of this document is issued in terms of Section 111 of the Municipal Finance Management Act of 2003 and Municipal Supply Chain Management Regulations. The approach to procurement documentation is significantly different between general goods and services and infrastructure delivery. Documents for general goods and services, are based on the National Treasury General Conditions of Contract (GCC) which focuses on the rights and obligations of the parties in a generic manner and also deals with aspects of the bidding processes.

The SCM Policy for Infrastructure Procurement and Delivery Management which is **PART 2** is issued in terms of Section 168 of the Municipal Finance Management Act of 2003 in support of Regulation 3(2) of the MFMA Supply Chain Management Regulations as a Treasury guideline determining a standard for municipal supply chain management policies. MFMA Circular No 77: Model SCM Policy for Infrastructure Procurement and Delivery Management provides guidance to municipalities on the establishment of a suitable supply chain management system for infrastructure delivery which is better able to deliver value for money, while minimizing the scope for corruption.

Public procurement that is unrelated to infrastructure delivery typically relates to goods and services that are standard, well-defined and readily scoped and specified. Once purchased, goods invariably need to be taken into storage prior to being issued to employees.

Services most often involve routine, repetitive services with well understood interim and final deliverables which do not require strategic inputs or require decisions to be made regarding the fitness for purpose of the service outputs.



In contrast, procurement relating to the provision of new infrastructure or the rehabilitation, refurbishment or alteration of existing infrastructure covers a wide and diverse range of goods and services, which are required to provide or alter the condition of immoveable assets on a site. Accordingly, the procurement process for the delivery of infrastructure involves the initial and subsequent recurring updating of planning processes at a portfolio level flowing out of an assessment of public sector service delivery requirements or business needs. Thereafter it involves planning at a project level and the procurement and management of a network of suppliers, including subcontractors, to produce a product on a site.

There is no need to store and issue materials or equipment unless these are issued to employees responsible for the maintenance or operation of infrastructure, or are issued free of charge to contractors for incorporation into the works.

Procurement is the process which creates, manages and fulfils contracts. Procurement deals with activities surrounding contracts. Such processes focus on establishing what is to be procured, developing a procurement strategy, producing procurement documentation, soliciting and evaluating bid offers, awarding of contracts and administering contracts. On the other hand, supply chain management (SCM) is the design, planning, execution, control and monitoring of supply chain activities in the delivery of goods, services or any combination thereof. Supply chains comprise all those public and private entities that are involved in delivering the inputs, outputs and outcomes of projects. Accordingly, supply chain management is concerned with the oversight, co-ordination and monitoring of inputs, outputs and outcomes of projects from the various entities within a supply chain.

Infrastructure is defined as “immovable assets which are acquired, constructed or which results from construction operations or moveable assets which cannot function independently from purpose built immovable assets” while infrastructure delivery is defined as “the combination of all planning, technical, administrative and managerial actions associated with the construction, supply, renovation, rehabilitation, alteration, maintenance, operation or disposal of infrastructure.” Accordingly, infrastructure delivery management contextualizes the supply chain management system for infrastructure.

Understandably, there are several overlaps between the supply chain management system for general goods and services and that for infrastructure delivery management. However, the inclusion of control frameworks in the Standard for Infrastructure Procurement and Delivery Management is aimed at expenditure control and a reduction in the gap between what is planned and budget for and what is delivered to ensure that value for money is achieved.

The primary purpose of this document is to embed an infrastructure delivery management system for Msunduzi Municipality which is aligned with the regulatory framework for public sector procurement, supply chain management and expenditure control. In also enables the National Treasury Standard for Infrastructure Procurement and Delivery Management to be implemented.

It is pleasing that the municipality has adopted and implementing the infrastructure procurement policy and the relevant SCM committees are now in place and operating as required.

2.9. BY-LAWS

A BRIEF OVERVIEW OF THE DEVELOPMENT OF BYLAWS DURING THE 2011/2012 FINANCIAL YEAR:

6 bylaws, namely Planning & Land use Management, amendments to the Public Health, Libraries, Problem Building, Events and the Cellular Telecommunications bylaws were earmarked for review during 2016-2017.

The Public Health, Libraries, Events and the Cellular Telecommunications bylaws are still under consideration by the various portfolio committees. The Planning & Land use Management and Problem Building Bylaws were published.

BY-LAWS INTRODUCED DURING 2016/17					
Newly Developed	Revised	Public Participation adopted prior to adoption of By-laws (Yes/No)	Dates of Public Participation	By-laws gazette (Yes/No)	Date of Publication
Planning and Land Use Management	N/A	Yes	August 2015 and February 2016	Yes	15 September 2016
Problem Building Bylaws	N/A	Yes	February/March 2016	Yes	25 August 2016
N/A	Public Health	N/A	N/A	NO	N/A
N/A	Libraries	N/A	N/A	NO	N/A
N/A	Events	N/A	N/A	NO	N/A
N/A	Cellular Telecommunications	N/A	N/A	NO	N/A

Public Participation:

The public will be afforded the requisite opportunity to comment on all proposed bylaws.

Enforcement:

Legal Services have been tasked to submit written proposals to the Full Council on the possibility of a single law enforcement unit. In the interim, an Infringements Coordination Task Team has been established to improve coordination between various business units.

2.10. WEBSITES

INTRODUCTION TO THE MUNICIPAL WEBSITE

For Legislative Compliance, various Business Units are expected to furnish relevant information for publishing on the Msunduzi Website however some of the information is provided before deadlines. Information is updated almost daily and is accessible within a few hours depending on the content. Internet bandwidth on the LAN is not very reliable therefore uploads onto the Msunduzi Website is very slow. Although 3G Data Connectivity is available the speed is not consistent and also affects uploads and test downloads. However, Msunduzi always strives and publishes the necessary information on the Msunduzi Website.

MUNICIPAL WEBSITE: CONTENT AND CURRENCY OF MATERIAL 2016/2017			
Documents published on the Municipality's / Entity's Website	Yes/No	Publishing Date	Description
Current annual and adjustments budgets and all budget-related documents	Yes	2017/08/21	http://www.msunduzi.gov.za/site/2016-2017
All current budget-related policies	Yes	2016/08/24	http://www.msunduzi.gov.za/site/policies
The previous annual report (2015/16)	Yes	2017/03/30	http://www.msunduzi.gov.za/site/annual-report
The annual performance report (2016/17)published/to be published	Yes	31 August 2017	http://www.msunduzi.gov.za/site/annual-performance-report
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2016/17) and resulting scorecards	Yes	2016/07/15	http://www.msunduzi.gov.za/site/performance-agreements
All service delivery agreements (2016/17)	No		Not Provided
All long-term borrowing contracts (2016/17)	No		Not Provided
All supply chain management contracts above a prescribed value (give value) for (2016/17)	No		Not Provided
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during (2016/17)	No		Not Provided
Contracts agreed in (2016/17)to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No		Not Provided
Public-private partnership agreements referred to in section 120 made in (2016/17)	No		Not Provided

COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

Information is uploaded almost daily. This is done by formatting documents where necessary, logging onto the website, customizing areas if necessary and uploading data. Publishing dates are indicated below the information or file download. The Public can access information on www.msunduzi.gov.za 24hrs a day by viewing some information on respective pages whereas other information is available as downloads viz. PDFs Information not up to date is usually due to respective Units not providing them timeously or when prompted about this report or not at all. Most compliance documentation is only made available by respective Units close to or on the due date and usually require further updating a few days later as original info is either incorrect or incomplete. Most information provided is uploaded and available within a few hours.

2.11. PUBLIC SATISFACTION ON MUNICIPAL SERVICES

No Public Satisfaction on Municipal Services surveys conducted in 2016/2017 financial year.

CHAPTER 3 – ANNUAL PERFORMANCE REPORT – SERVICE DELIVERY INDICATORS

INTRODUCTION:

The Annual Performance Report (APR) is a legislative requirement which prescribes that the report must be submitted to the Auditor General by the 31st August annually. The Annual Performance Report, amongst other documents, will form part of the consolidated Annual Report of the Municipality which must be submitted to Council by the end of January on an annual basis.

The Annual Performance Report 2016 / 2017 of the Msunduzi Municipality is divided into two (2) broad categories as follows:

SECTION ONE: FUNCTIONAL AREA SERVICE DELIVERY REPORTING PER BUSINESS UNIT.
SECTION TWO: ANNUAL REPORT OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2016 / 2017 & ANNUAL REPORT OF THE OPERATIONAL PLAN 2016 / 2017

During the 2016 / 2017 financial year, Msunduzi Municipality developed as part of the reporting process on the SDBIP, a process for reporting against pre-determined objectives and Key Performance Indicators (KPI's) that are contained in the approved Service Delivery and Budget Implementation Plan (SDBIP). The process is based on a colour-coded dashboard that serves as an early-warning indicator of under / zero performance. Monthly and Quarterly reports, based on the colour-coded dashboard were submitted to Council with applicable recommendations that were adopted. These reports and Council resolutions are available for inspection on request.

During the 2016 / 2017 financial year, Msunduzi Municipality had 1 vacancy of S57 employees being the City Manager which was filled by an Acting Incumbent and five General Managers. All S57 managers signed performance agreements for the financial year. The Individual Performance Management System (IPMS) was cascaded to Level 3 employees (S58 – Senior Managers as well as Managers in Strategic Positions reporting directly to the City Manager i.e. Senior Audit Executive: Internal Audit, Manager: Integrated Development Plan, Manager: Communications & IGR, Senior Manager: Office of the City Manager, Manager: Office of the Mayor and the Manager: Office of the Speaker. All Senior Managers and Managers in Strategic Positions reporting directly to the City Manager signed performance agreements as well. During the 2016 / 2017 financial year individual Annual assessments for 2015/2016 FY were conducted for 4 General Managers. The Evaluation assessment panels as prescribed by legislation to assess the City Manager and Manager's reporting directly to the City Manager were constituted and were present during the assessment processes.
In the 2016 / 2017 financial year institutional arrangements have been put in place in order to ensure the implementation of an Organizational Performance Management System (OPMS) as per legislative requirements and also to enable meaningful and informed monitoring and evaluation. It is hoped that as OPMS becomes institutionalized within the municipality and part of our everyday business, that Managers, Councillors and the Community alike will use it as tool to monitor the services that are being delivered by the municipality thereby increasing the accountability and transparent role of local government.

During the Strategic Planning Process for the 2016/2017 financial year a management decision was taken to differentiate between service delivery indicators that have a direct impact on the community and those that are operational, support and auxiliary services. In this regard for the 2016/2017 financial year the Service Delivery & Budget Implementation Plan (SDBIP) has been developed to focus on the service delivery indicators and the Operational Plan (OP) 2016/2017 has been developed to focus on operational, support and auxiliary services.

The SDBIP 2016/2017 contains Public Participation Units (Office of the Speaker, Office of the Mayor & Office of the Municipal Manager), Community Services Units (Area Based Management, Waste Management, Recreation & Facilities as well as Public Safety Enforcement and Disaster Management), Infrastructure Units (Water and Sanitation, Roads and Stormwater, Electricity & Mechanical Workshops) and Sustainable Development & City Enterprises Units (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements). Also included are the Legislated Performance Indicators as regulated by the National and Provincial Departments of Cooperative Governance and Traditional Affairs (CoGTA). As prescribed by legislation, the Municipality must set and monitor key performance indicators of all municipal entities. To fulfil this, SAFE CITY the only registered municipal entity; key performance indicators were also developed and inserted in the SDBIP 2016/2017.

All other units provide operational, support and auxiliary services to the Municipality and have been placed on the Operational Plan 2016/2017. The Operational Plan 2016/2017 contains the Corporate Business Units (Internal Audit, Communications & IGR, Integrated Development Plan and Organizational Compliance, Performance & Knowledge Management), Budget & Treasury Units (Budget, Revenue Management, Expenditure Management, Supply Chain Management, SCOA, SAP & Assets & Liabilities), Infrastructure Units (Project Management Office), Corporate Services Units (Legal Services, Information Communication Technology, Auxiliary Services & Secretariat and Human Resources) and Sustainable Development & City Enterprises (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements).

HIGH LEVEL SUMMARY OF PERFORMANCE COMPARISON FOR THE 2015/2016 & 2016/2017 FINANCIAL YEARS (SDBIP & OP)

The graphical representations below illustrate the summary of high level performance of the municipality for the 2016/2017 financial year, as per the colour-coded dashboard.

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

There were a total of 211 Key performance indicators on the SDBIP 2016/2017, 104 being operating projects and 107 being capital projects. There were a total of 220 Key performance indicators on the Operational Plan for 2016/2017.

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR - ORGANISATIONAL OVERVIEW NARRATIVE

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	OFFICE OF THE SPEAKER	8	0	8	2	OTS 02	156 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	23 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	1 (69% & below)	Establishment of Ward Committees immediately after new Council was inaugurated in August 2016	Ward Committees are fully established
							OTS 03	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Minutes of ward and community meetings from each of 23 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	2 (70% - 99%)	Establishment of Ward Committees immediately after new Council was inaugurated in August 2016	Ward Committees are fully established
		OFFICE OF THE MAYOR	4	0	4	1	MSP 02	100% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	90% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	2 (70% - 99%)	Some programmes were postponed due delayed stakeholder co-ordination	programmes to be undertaken in the next FY
		IRPTN	2	1	3	2	MM 01	100% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the Council approval of the Strategy and Naming Campaign Documents. (SMC approved on the 13 January 2016.)	The City Manager (A) has instructed that the Strategy and Naming Campaign Document be re-submitted to Council for approval. The Documents have been re-submitted to the relevant committee/s for approval
							MM 02	75% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A) by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the council approval of the concept of operations document. (SMC approved on the 23 August 2016.)	The City Manager (A) has instructed that the concept of operations document be re-submitted to Council for approval. The Document has been re-submitted to the relevant committee/s for approval
TOTAL					**15**	**5**						
2	COMMUNITY SERVICES	PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)	9	0	9	1	PSDM 08	100% implementation of the approved Disaster management plan by the 30th June 2017	100% implementation of the approved Disaster management plan by the 30th June 2017	2 (70% - 99%)	Sector plan meetings did not take place due to the many service delivery protest(due to electrical water related outages) and the regular sitting of the sitting of the Joint Operations Centre	meeting is scheduled for the 26th July 2017
		WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING)	1	5	6	3	COM DEV 08	43 000 households refuse collected in Wards 1 to 9 by the 30th of June 2017	nil achieved	1 (69% & below)	Budget Office, couldn't' account for the R3m allocation for Vulindlela SMME's	to implement the project on the new budget allocation 2017/18
							COM DEV 09	5 x 15m³ skip bins purchased by the 31st of December 2016	nil achieved	1 (69% & below)	Services provider appointed couldn't deliver the services. Money was reallocated	an amount of R1m have been allocated on 2017/18 budget
							COM DEV 10	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container) by the 30th of April 2017	concrete slab, roof shelter, ablution container couldn't be supplied due to shortage of funds	2 (70% - 99%)	shortage of funds to purchase the container for ablution	to seek funds during the mid-term review
		RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETERIES, LIBRARIES, BUILDINGS & FACILITIES)	6	3	5		COM DEV 01	Grass cut in 29 wards three times a season by the 31st of May 2017 (September 2016 to May 2017)	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	No of brush cutters stolen and not replaced to date. 38 Brush cutters at the workshop for repairs	Purchase of brush cutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brush cutters, revisit work plan and overtime schedules
							COM DEV 02	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	10 islands and 10 main entrances of Council Buildings maintained monthly	2 (70% - 99%)	No of brush cutters stolen and not replaced to date. 38 Brush cutters at the workshop for repairs	Purchase of brush cutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brush cutters, revisit work plan and overtime schedules
							COM DEV 03	11 libraries maintained every month by the 30th of June 2017	7 libraries maintained monthly	2 (70% - 99%)	No of brush cutters stolen and not replaced to date. 38 Brush cutters at the workshop for repairs	Purchase of brush cutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brush cutters, revisit work plan and overtime schedules
							COM DEV 04	36 operational halls maintained every month by the 30th of June 2017	20 halls maintained monthly	2 (70% - 99%)	No of brush cutters stolen and not replaced to date. 38 Brush cutters at the workshop for repairs	Purchase of brush cutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brush cutters, revisit work plan and overtime schedules

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OP-ERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
2	COMMUNITY SERVICES	RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETERIES, LIBRARIES, BUILDINGS & FACILITIES)					COM DEV 13	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan by the 30th of June 2017	Completion of designs, first phase could not commence due to budget cut	1 (69% & below)	Budget insufficient to complete construction	Awaiting new budget in 2017/2018 financial year
TOTAL					34							
3	INFRASTRUCTURE SERVICES	WATER & SANITATION	1	18	19	4	W & S 04	1 km of Sewer pipeline replaced by the 30th of June 2017	Panel of contractors Awarded at BAC by 31st May 2017	2 (70% - 99%)	Adjudication took longer than anticipated due to the number of tenders received.	Approve specification whilst tender in currently been finalised.
							W & S 08	21 new toilets completed and 0,6 km of new sewer pipe installed by 30 June 2017	Panel of contractors Awarded at BEC by 30 April 2017	1 (69% & below)	Adjudication took longer than anticipated due to the number of tenders received.	Approve specification whilst tender in currently been finalised.
							W & S 18	40 % of Reservoir Completed 30th of June 2017	Project had to be suspended due unstable soil conditions whilst the geotechnical study is been undertaken.	1 (69% & below)	Unsuitable soil conditions	Undertake geotechnical Density Test for new site.
							W & S 21	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	NIL	1 (69% & below)	Funds were re allocated to Machinery and equipment	Procurement to take place next financial year
3	INFRASTRUCTURE SERVICES	ROADS & TRANSPORTATION OVERVIEW CAPITAL	0	43	43	17	R & T 01	1,6km of surfaced roads to blacktop with storm water completed by the 28th of February 2017	Target not Met. Completed Priming. Surfacing to start 1st week in July 2017.	2 (70% - 99%)	No funding available to complete project.	Fast track outstanding payments and fast track contractor to complete outstanding works.
							R & T 03	Revised EIA application submitted to the EDTEA by the 30th of June 2017	Additional EIA Wetland Offset Plan specialist study complete.	2 (70% - 99%)	Insufficient budget available in 2017/18 FY for completion of additional studies as requested by the EDTEA. BAC approval VO3 for additional Geotech study obtained on 29 June 2017.	Revised EIA submission in 2017/18 FY when Geotech study is completed with funding is received for payment of completed specialist studies.
							R & T 04	100 % Base-course, kerb & channelling completed by the 30th of June 2017	92% of G9 completed, 80% of G7 completed.	2 (70% - 99%)	Contractor suspended contract for two months due to cash flow problems as there was no money in the budget to make payments for work done. There is also a delay in the Electrical Unit relocating electrical services on site.	Work has commenced on site as money was relocated and there are funds available in the new budget. There will be a delay in the completion date. Electrical Unit have been requested to relocate their services as a matter of urgency.
							R & T 09	Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed by the 30th of June 2017	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.	2 (70% - 99%)	Relocation of Eskom services causing delays to construction. Delays by municipality in paying upfront relocations costs to Eskom. Delays by approval of report to Full council	Report submitted to Council again for upfront payment approval to Eskom in May 2016.
							R & T 17	800m of gravel road upgraded to asphalt surface by the 30th of June 2017	Culvert, Stormwater piping, manholes, Stormwater catch pits and earthworks completed. Gabions and sub base layer 50% completed.	1 (69% & below)	The pace of the work was slow on site due to the Contractor lacking finances, resources and key staff to undertake the works.	Projected duration extended by three months and penalties will be applied for late finishing.
							R & T 23	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 28th of February 2017	0,75 km of gravel roads to surfaced/ concrete standard upgraded by the 30th May 2017	2 (70% - 99%)	Additional Funding required to complete the surfacing of the road. The funding was only made available in May 2017	Funding made available to complete project
							R & T 25	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of January 2017	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move off site and delay works.
							R & T 26	1.0 km of gravel roads to surfaced/concrete standard upgraded by the 28th of February 2017	Target date not Met. Completed 1.0km in May 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move off site and delay works.
							R & T 27	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of January 2017	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move off site and delay works.

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3	INFRASTRUCTURE SERVICES	ROADS & TRANSPORTATION OVERVIEW CAPITAL	0	43	43	17	R & T 28	Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed by the 31st of May 2017	Target not met Tender Adjudication Stage	1 (69% & below)	Draft BSC report was received mid-February and approved by BSC Committee by the 2nd March 2017. Report was submitted to Acting Municipal Manager's office thereafter and delayed for +/-2,5 months before the report was approved and sent back to SCM by 15 May 2017.The report had to be registered at SCM and a SITE BRIEFING was conducted on the 31 May 2017.	speed up adjudication process and table the report to BEC by 4th August
							R & T 29	EIA and WULA submitted to DW & S & Tender for construction advertised by the 30th of June 2017	General Authorisation for WULA/EIA from DW&S received on 11 November 2016. BSC report for advertising approved by BSC on 9 March 2017.	2 (70% - 99%)	Advertising of Tender by Supply Chain Management awaited.	Emails submitted to SCM requesting advertising date.
							R & T 30	Tender for construction of 1.5m wide steel pedestrian bridge completed awarded by the 30th of April 2017	Finalised Report Submitted to BEC on 20 June 2016.	2 (70% - 99%)	Delays in adjudication process attributable to Professional Service Provider. Delays due to Amendments to SCM tax compliance policy to tenders. Departmental delays to BEC report approvals process. Insufficient budget to award tender. Adjudication report stood down by BEC on 22 June 2017	Amended BEC report submission executed. Further extension of tender validity period requested.
							R & T 32	0.7km of Guard Rails installed as and when requested by the 31st of March 2017	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	2 (70% - 99%)	Not completed in March 2017 due to contractors leaving site because of late payments. Savings to achieve additional 0.13km were realised since the rate per meter decreases as length of guardrails to be installed increases.	Finance to ensure that contractors are paid on time to ensure that they do not abandon site.
							R & T 35	Completed preliminary design for option 2A and specialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rogers Avenue by the 30th of June 2017	Target not met. Wetland study completed and recommendation are that alternative route alignment being 2C has to be investigated as the proposed route alignment has a negative impact on the grassland where the road is traversing. Alternative route alignment to be investigated was finalised in June 2017 with the guidance of Msunduzi internal environment unit.	1 (69% & below)	Environmental constraints (seepage and grassland) were found on the proposed alternative route alignment (Option 2A). Therefore another alternative has to be investigated option 2C.	Project has been put on hold, Meeting held on 6th June 2017 with Environment department to discuss and finalise the alternative route as per the Wetland Study recommendations. Project to resume in the new financial year.
							R & T40	3 x Bus/Taxi Laybys constructed by the 31st of March 2017	Target partially met. 2 x Bus/Taxi Laybys constructed by the 31st of March 2017	2 (70% - 99%)	3rd Bus/Taxi Layby could not be constructed due to funds being reallocated to cover the budget shortfall on the Installation of Traffic Signals project	Review annual targets and budgets to ensure that the KPI's are met.
							R & T41	EIA Authorization , and WULA application completed and submitted to DW & S and Design by the 30th of June 2017	Letter of Extension from EDTEA for further assessments required.	2 (70% - 99%)	EDTEA required further assessments that were not required at the beginning stages of application. BAR submitted and EDTEA advised further studies required.	Extension requested and granted and consultant working on additional studies
							R & T 42	EIA Authorization , and WULA application completed and submitted to DW & S and Design by the 30th of June 2017	WULA studies and Basic Assessment completed but WULA has not been submitted to DW& S. EIA previously completed and approved.	2 (70% - 99%)	Consultant awaiting reply from DW&S from 09 May 2017 concerning the application route that's needs to be followed for this project.	Consultant and Municipality to request DW&S to expedite decision concerning the application.
3	INFRASTRUCTURE SERVICES	ELECTRICITY	0	12	12	6	ELEC 01	37 X HIGH MASTS LIGHTS TO BE ERECTED AND COMMISSIONED by the 30th of June 2017	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	2 (70% - 99%)	DELAYS BY ESKOM IN APPOINTING CONTRACTORS	CONTRACTORS HAVE SINCE BEEN APPOINTED AND INSTALLATIONS IN PROGRESS
							ELEC 03	200 NEW HOUSEHOLD CONNECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	193 NEW HOUSEHOLD CONNECTIONS ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	2 (70% - 99%)	The 200 new households was an estimate of the number of houses to be connected. At the time of completion it was 193	There is no corrective measure. We cannot give the exact number of household to be connected until completion

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3	INFRASTRUCTURE SERVICES	ELECTRICITY					ELEC 06	132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMISSIONED by the 30th of June 2017	PART ONE IS 99% COMPLETE AND PART TWO HAS COMMENCED WITH 23% OF THE WORK DONE. ENTIRE PROJECT PROGRESS IS 94%	2 (70% - 99%)	LACK OF AVAILABILITY OF WIRING OF PANELS INFORMATION REQUIRED RESULTING IN NEW INFORMATION HAVING TO BE COMPILED	EXTENSION FOR THE CONTRACT WAS APPROVED
							ELEC 08	2 X 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED by the 30th of June 2017	2 X 40MVA POWER TRANSFORMERS PURCHASED	2 (70% - 99%)	DELAYS EXPERIENCED DURING SHIPPING OF THE UNITS RESULTING IN LATE ARRIVAL AT DURBAN PORT	DELIVERY TO SITE EXPECTED ON 31 JULY 2017
							ELEC 10	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS COMPLETED by the 30th June 2017	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS IS IN PROCESS by the 30th June 2017	2 (70% - 99%)	DELAYS IN THE MANUFACTURING PROCESS	DELIVERY DATE HAVE BEEN EXTENDED TO OCTOBER 2017
							ELEC 11	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 31st of May 2016	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 30 JUNE 2017	2 (70% - 99%)	Delays during construction resulted in the target date being missed. Construction work took longer than anticipated.	Contractor to add more teams to assist with fast tracking completion of works.
		MECHANICAL WORKSHOPS OVERVIEW OPERATING	2	0	2	1	FLT 02	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	Poor response from the Business Units to Fleet Management service plan.	Increase the number of services on the service plan
TOTAL					76							
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES OVERVIEW OPERATING	DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)	12	0	12	6	LED 05	LED strategy reviewed and completed Implementation plan submitted to SMC for approval by the 30th of June 2017	Draft LED strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 1	SMME strategy developed and submitted to SMC by the 30th of June 2017	Draft SMME strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 2	Cooperatives strategy developed and submitted to SMC by the 30th of June 2017	Draft Cooperatives strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 3	Women and Disabled economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Women and Disabled strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 4	Youth economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Youth Economic Empowerment strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 5	100% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 30th of June 2017	50% development of a programme of action for improving the business environment in the Mkondeni Industrial area	2 (70% - 99%)	Training of Volunteers could not be done before the establishment of the Task Team/Steering Committee	Finalisation of programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 31st of August 2017
							EDS 8	Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	Project Inception Report and Inception meeting held in June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
		HUMAN SETTLEMENTS	8	2	10		HS 08	41 x new housing units constructed by the 30th of June 2017	Target Partially Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017	2 (70% - 99%)	Social Challenges, communities are blocking the project	Social facilitation is in progress.
							HS 09	30 x new housing units constructed by the 30th of June 2017	Target Not Achieved - 30 Slabs casted and 1 house at the roof level.	1 (69% & below)	Slow Progress on site	Contractor to increase human and capital resources on site to keep up with the construction program.
							HS 10	100% Stage 1 Application Completed for SACCA - Mkondeni submitted to DOHS by the 30th of June 2017	The tender to appoint an Implementing Agent to compile the Stage 1 application to the DoHS is due to be presented at the BAC on 13 July 2017.	1 (69% & below)	Delays in the appointment of an Implementing Agent	Finalise the appointment of Implementing Agent and preparation of the Stage 1 Application to DoHS.
							HS 12	100% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS by the 30th of June 2017	Prefeasibility studies have been not yet been completed and funding for stage 1 has not yet been submitted to the DoHS for approval	1 (69% & below)	The Municipality is still sorting out social issues and land invasions within the project area	Formalisation of Township and prepare land invasion
		CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	18	16	34	11	COM DEV 11	12 x planned Exhibitions held by the 30th of June 2017	only 11 Exhibitions managed per annum because of floods	2 (70% - 99%)	Flood Incident in June	Clear Flood Damage
							LED 02	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017	1 (69% & below)	The Engineers report for the assessment of Pallet Park were above the our budget ,sourced additional funding	Review the specifications and new bill of quantities issued
							LED 04	100% Municipal wide tourism signage revamped and installed by the 30th of April 2017	Signs currently being manufactured.	1 (69% & below)	Supplier did not quote according to the contract, amendments to the quotation and invoices had to be made.	Facilitate the completion and installation of the signage by 31 July 2017

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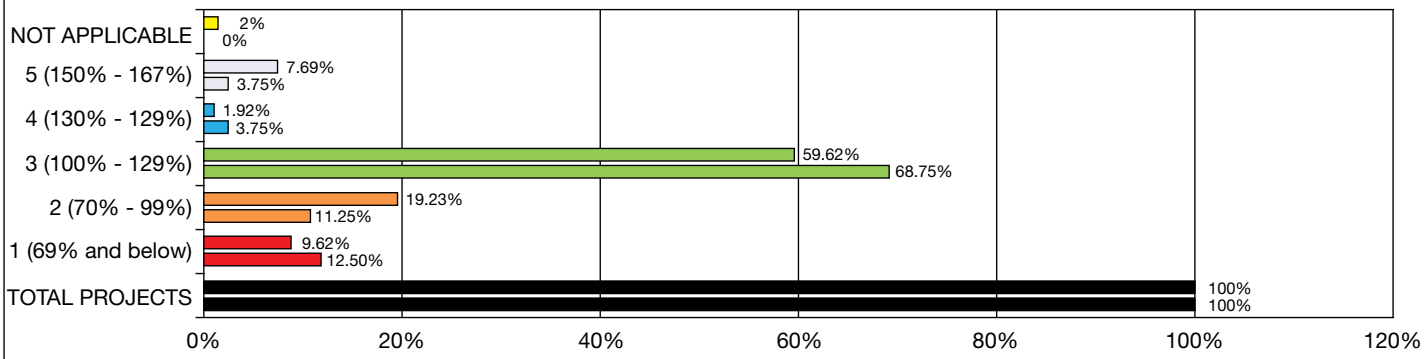
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES OVERVIEW OPERATING	CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	18	16	34	11	CE 01	44 X CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room by the 30th of June 2017	This project could not be implemented	1 (69% & below)	It was unfunded mandate and dependant on opportunistic non-expenditure by other business units	Subject to budget availability and the project is still unfunded in current financial year.
							CE 07	Repairs to Ormolu Clock effected and completed by the 30th of June 2017	Project Cancelled	1 (69% & below)	Delays in obtaining Authority	Postponed project
							CE 11	100% construction of ground parking equipment at the PMB Airport completed by the 30th of June 2017	90 % 0f construction done.	2 (70% - 99%)	Contractor delays	Contractor to complete by 15 July 2017
							CE 16	100% Airport roof repairs completed at the PMB Airport by the 30th of June 2017	Engineer completed assessment and report submitted.	1 (69% & below)	Delay in obtaining completed design	To ensure procurement is completed and project is implemented
							CE 19	100% Office furniture for the PMB Airport staff procured by the 30th of June 2017	Nil furniture purchased.	1 (69% & below)	Nil Capex Available.	Capex requested in 2017/18 Budget
							CE 20	100% Purchase and installation of the overhead tank for the PMB Airport procured by the 30th of June 2017	Nil OHD tanker purchased.	1 (69% & below)	Nil Capex available.	Reallocations done from 16/17 unit savings
							CE 24	Appointment of Facilities Management Company at the PMB Airport completed by the 31st of March 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudication process
							CE 25	100% maintenance of infrastructure by the appointed Facilities Management Company for the PMB Airport completed the 30th of June 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudication process
TOTAL					78							

HIGH LEVEL SUMMARY OF PERFORMANCE COMPARISON FOR THE 2015/2016 & 2016/2017 FINANCIAL YEARS (SDBIP & OP)

GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

SDBIP ORGANISATIONAL OVERVIEW - OPERATING PROJECTS
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN ANALYSIS OVER THE 2015/2016 & 2016/2017 FY ANNUAL PROGRESS REPORT

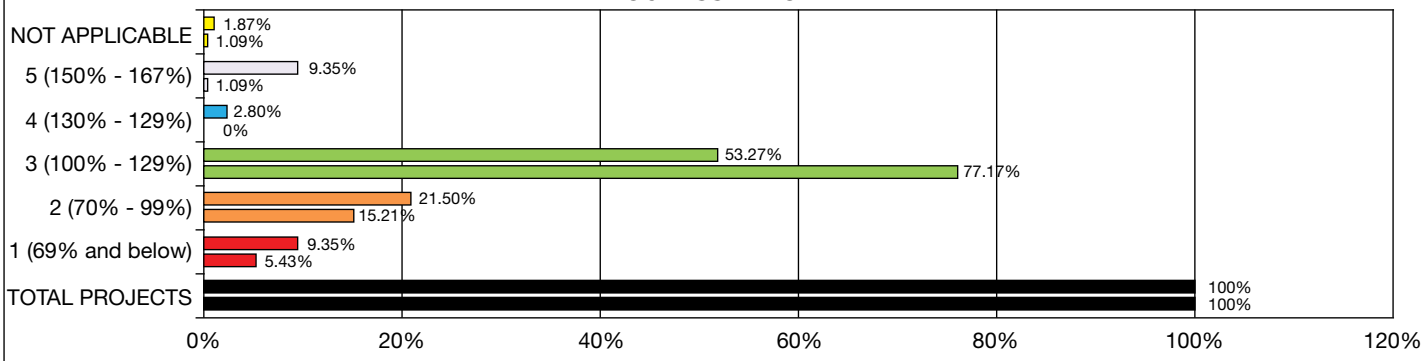


	TOTAL	69% and below	70% - 99%	100% - 129%	130% - 129%	150% - 167%	N/A
2016/2017 FY	100%	9.62%	19.23%	59.62%	1.92%	7.69%	2%
2015/2016 FY	100%	12.50%	11.25%	68.75%	3.75%	3.75%	0%

1. A total of 104 Operating Projects were reported on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 80 in 2015/2016 FY
2. 9.62% of the projects were reported as having achieved a 1 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 12.50% in 2015/2016 FY
3. 19.23% of the projects were reported as having achieved a 2 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 11.25% in 2015/2016 FY
4. 59.62% of the projects were reported as having achieved a 3 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 68.75% in 2015/2016 FY
5. 1.92% of the projects were reported as having achieved a 4 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 3.75% in 2015/2016 FY
6. 7.69% of the projects were reported as having achieved a 5 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 3.75% in 2015/2016 FY
7. 2% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 0% in 2015/2016 FY

GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

SDBIP ORGANISATIONAL OVERVIEW - CAPITAL PROJECTS
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN ANALYSIS OVER THE 2015/2016 & 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL	69% and below	70% - 99%	100% - 129%	130% - 129%	150% - 167%	N/A
2016/2017 FY	100%	9.35%	21.50%	53.27%	2.80%	9.35%	1.87%
2015/2016 FY	100%	5.43%	15.21%	77.17%	0%	1.09%	1.09%

1. A total of 107 Capital Projects were reported on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 92 in 2015/2016 FY
2. 9.35% of the projects were reported as having achieved a 1 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 5.43% in 2015/2016 FY
3. 21.50% of the projects were reported as having achieved a 2 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 15.21% in 2015/2016 FY
4. 53.27% of the projects were reported as having achieved a 3 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 77.17% in 2015/2016 FY
5. 2.80% of the projects were reported as having achieved a 4 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 0% in 2015/2016 FY
6. 9.35% of the projects were reported as having achieved a 5 on the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 1.09% in 2015/2016 FY

7. 1.87% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT whereas 1.09% in 2015/2016 FY

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR - ORGANISATIONAL OVERVIEW NARRATIVE

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	INTERNAL AUDIT	13	0	13	1	IA 02	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	Work performed this month is as follows: 1. Skills Development (management of training and development)- Administration and planning documents have been completed. System description, risk and control matrix and audit program completed. Fieldwork is currently in progress. 2 Accounts Payables and SCM- The audit is is in progress. Data Analytics testing has been completed and close- out meeting held with the Internal Audit team to go through the report. IT testing is still in progress looking at the system design, access parameters and profiles, etc. 3 Expenditure- Trade Payables Special Runs for Quarter 2- The audit has started and is in progress. The sample population will include all payments and not only be limited to Special Payments. 4 Business Licensing- Completed and preparing report for SMC submission. 5. ACR on Real Estate and Valuation System- Reviewed the draft report for amendment by the consultants. Reviewed the audit file for completeness.	2 (70% - 99%)	Some assignments could not be completed timeously due to expiry of the contract with service providers. A new contract has since been entered into.	A revised plan was submitted and approved by the Audit Committee.
		STRATEGIC PLANNING (INTEGRATED DEVELOPMENT PLAN)	7	0	7	1	IDP04	4 x IDP Representatives forum meetings facilitated by the 31st of May 2017	2 x IDP Representatives forum meetings facilitated by the 30th of June 2017	2 (70% - 99%)	chairperson postpone the meeting twice	To brief the chairperson regularly and send continuous communication to stakeholders
		ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT	15	0	15	1	PMS 15	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 16/17 financial year	5 x individual performance assessments of GMs conducted for the 15/16 FY. MM assessment still outstanding	1 (69% & below)	The assessments were held up by the Local Government Elections due to the unavailability of the MM, GMs & the Evaluation Assessment panel members. Then there was the change of political leadership whereby a new Mayor was sworn in. The audit committee chairperson resigned. The MM was also suspended during this time.	A new evaluation assessment panel report was developed and approved by Council in January 2017.
TOTAL					**48**	**3**						
2	COMMUNITY SERVICES	EXPENDITURE MANAGEMENT	3	0	3	2	EXP 02	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available
							EXP 03	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors are paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available
		REVENUE MANAGEMENT	9	0	9	1	REV 05	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	2 (70% - 99%)	Number of faulty Meters not yet replaced and shortage of vehicles contribute to our failure to meet the target	Installation of electronic meters and water prepaid meters
		mSCOA	3	0	3	3	B & T 11	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017	3 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017, 1 report completed and submitted after the 15th of April 2017	2 (70% - 99%)	Report was not prepared on time reason being emphasis was on submission of original budget for 2018 into NT portal	Report has since been prepared
							B & T 12	9 x Monthly Reports on the Implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Budget to be done on SAP Budget Module	1 (69% & below)	Non availability of the budget module from SAP caused the delay in making the information available	Currently 2017/18 is already loaded into SAP in version 5.4 the same shall be converted into version 6.1 and submitted to National Treasury

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2	COMMUNITY SERVICES	mSCOA					MSCOA 01	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	addressing technical challenges with the service provider thereby ensuring that training venue is appropriate and conducive for training	training material and computers are being organised to ensure the smooth running of training hence the delay in commencing with the training
TOTAL					**44**	**6**						
3	INFRASTRUCTURE SERVICES	PROJECT MANAGEMENT OFFICE	6	0	6	1	PMU 02	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of June 2017	17 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of April 2017	2 (70% - 99%)	No progress in most sites for the first three months of financial year, due to non-payment of the Service providers	Invoices must be sent to PMO for processing, and the Project Champions have to start attending the Meetings
TOTAL					**6**	**1**						
4	CORPORATE SERVICES	LEGAL SERVICES	7	0	7	3	LGLO2	1 X specified bylaws (wayleaves) submitted to SMC for authority to invite comments by the 31st of May 2017	Further input on the policy is being awaited from the various technical departments. Draft framework bylaws completed.	2 (70% - 99%)	Further input on the policy is being awaited from the various technical departments.	Technical Departments to provide technical inputs to finalise policy.
							LGLO4	100% completion of all requests for drafting and/or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all legal input provided into contracts within the required time periods.	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.
							LGLO5	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all comments legal advice provided within 7 working days of receipt of the request/notification by Legal Services by the 30th of June 2017	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.
		INFORMATION COMMUNICATION TECHNOLOGY	6	0	6	1	ICT 07	5 x CT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council by the 31st of October 2016	Changes were made to the policies to conform to the current standard format and submitted to the OD unit.	2 (70% - 99%)	OD to approve the policies.	OD to approve the policies.
4	CORPORATE SERVICES	SECRETARIAT & AUXILIARY SERVICES	6	0	6	3	SG 04	1 x Folding Machine procured by the 30th of June 2017	Tender Evaluation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
							SG 05	1 x Compressor procured by the 30th of June 2017	Tender Evaluation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
							SG 06	1 x Trolley procured by the 30th of June 2017	Tender Evaluation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
		HUMAN RESOURCES	9	0	9	3	HR 02	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	27 Councillors were trained in line with the 2016/17 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Training implementation was suspended due to non-availability of Cllrs as they are engaged on the bi – elections campaigns. 3. Poor attendance of Councillors at the 2 programmes implemented.	Get buy-in and support from Speakers Office.
							HR 03	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit

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4	CORPORATE SERVICES	HUMAN RESOURCES					HR 06	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit
TOTAL					28	10						
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)	22	0	22	1	TP & EM 36	100% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formalization process of Ambleton/ Shenston by the 30th of June 2017	Social facilitators have been appointed	2 (70% - 99%)	This item is handled by Human Settlements. Human Settlements stopped the process of Public Notification	This item must be under Human Settlements. Written MEMO of taking out this item from LMO
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH)	15	0	15	4	IP&S 09	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017	New approval process not approved, so no applications approved.	1 (69% & below)	New approval process not yet approved	Report approved by SMC 14 June 2017, recommended to SD&CE Portfolio Committee (August 2017).
							IP&S 10	Appointment of Signage Management Company to manage all Outdoor Advertising Signage by 31 March 2017.	Signage Management Company not appointed.	1 (69% & below)	Signage Management Company not yet appointed due to faulty SCM process.	In SCM process. To next meeting of BEC.
							IP&S 11	Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage by 31 March 2017.	Signage Clean-Up co-operative/s not yet appointed.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	In SCM process. BAC to approve cancellation and re-advertisement of contract.
							IP&S 12	Submission of 3 x monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies by the 30th of June 2017	No monthly reports submitted due to non-appointment of Clean-Up co-operative/s.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	BAC to approve re-advertisement of tender. Clean-up co-operatives expected to be appointed in October 2017.
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	HUMAN SETTLEMENTS	34	0	34	20	HS 13	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has been submitted to Municipality for signing by the City Manager but it has been deferred back for discussion between DoHS and Municipal Manager. It should be noted that the Environmental Authorisation (RoD) for this project is in place. Once it is in place the IA will commence with Detailed Planning for the project.	1 (69% & below)	The delays in the renewal of contract of which and Municipality does not have control has over contracting process.	To fast track signing of Tripartite agreement contract
							HS 14	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has now been signed by all parties. The IA has started packaging Water Use License Application for the project which will be submitted to the Department of Water and Sanitation for approval.	2 (70% - 99%)	The delays in the renewal of contract of which the Municipality does not have control has over contracting process. The IA has not appointed the service provider to prepare the WULA application because the Tripartite agreement was signed on the only signed towards the end of May 2017 by the HoD. Municipality has No control over contracting process.	The IA has submitted quotation for WULA and is now in a process to appoint an Environmentalist to prepare the WULA application
							HS 16	Draft Environmental Impact Assessment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement
							HS 17	Draft Environmental Impact Assessment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken.	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement
							HS 18	Implementing Agent for Glenwood South East Sector IRDP housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee. The report was deferred back to SCM for amendments.	2 (70% - 99%)	The report was differed to SCM for amendments.	Amendments to be incorporated by SCM by 31 July 2017.

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5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	HUMAN SETTLEMENTS					HS 19	2 x properties acquired for housing construction by the 30th of June 2017	The target has not achieved due to budget constraints at GEVDI office. Since the land has not yet been acquired by the Municipality the DoHS emphasised that they will not provide funding for the project until the land has been acquired and transferred to the Municipality.	1 (69% & below)	Lack of funding for Land acquisition	GEVDI to fast-track the land acquisition process
							HS 20	Stage 2 application for Signal Hill prepared and submitted to DoHS by the 30th of June 2017	The Report was presented to the BAC committee and was approve subject to amendments.	2 (70% - 99%)	The report has been referred back for amendments.	The BAC Report will be presented on the 30th of June 2017 to address comments that were made.
							HS 22	Implementing Agent for Harewood housing appointed by the 30th of June 2017	The Bid Evaluation report was presented on the 7 June 2017 and was approved by the Bid Evaluation committee (BEC). The recommendation of the BEC will be presented in the next meeting of the Bid Adjudication Committee (BAC).	2 (70% - 99%)	Supply Chain is Evaluation of the Tender documents took very long time to be completed due to many tender documents received.	To present to the Bid evaluation committee
							HS 23	Implementing Agent for Caluza, Smero and Bhobhonono housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.
							HS 24	Implementing Agent Snathing Phase 1 housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.
							HS 25	100% Land Acquisition in wards 16,21 & 22 for housing projects completed by the 30th of June 2017	Various portions of land have been acquired by GEVDI for this project. However, it has not been concluded.	2 (70% - 99%)	There are various properties to be acquired through expropriation. This process is lengthy	Speed up the process and engage legal reps to finalise expro and friendly sales.
							HS 26	73 x new housing units completed for Willowfountan EE Phase 1 by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process. access to site and there is heavy boulders cannot use manual labour to remove	Fast racking of Appointment process. Use TLB to dig and get material on site.
							HS 27	Completion of 60 Units and Renovation of 50 Units.	24 units have been completed. 8 Units are at roof level and 12 units are at wall-plate level. 20 units have been handed over. Building plans have been approved and began. Renovation to one double storey and one single unit completed. Temporary camp 50 units completed. The IA has submitted a BOQ for renovations to DoHS and still waiting for an approval from consultant BMK, last approval was on 16 December 2016. The IA has requested to demolish further structures from DoHS.	2 (70% - 99%)	The demolition approvals for beneficiaries have not been concluded. Slow pace of Implementing Agent. Where there is approval for demolitions beneficiaries refuse to move to none electrified transit camps.	The approval of the demolitions. The approval of the BOQ for renovations by BMK. More sub-contractures have been employed on site. Get electricity for transit camp
							HS30	60 x new housing units constructed in ward 10 (Edendale Unit s Phase 8 Ext.) by the 30th of June 2017	8 Units have been completed and handed, 10 units are at roof level. 20 units are at wall plate level. 11 slabs have been cast.	2 (70% - 99%)	Slow progress by the Implementing Agent. The meeting was held with the IA to instruct them to increase the resources and speed up the process.	Implementing Agent to increase resources to speed up the project.
							HS31	16 x temporary housing units completed in ward 32 (Happy Valley Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fast racking of Appointment process.
							HS32	20 x temporary housing units completed in ward 32 (Site 11 Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fast racking of Appointment process.
							HS33	25 x temporary housing units completed in ward 38 (Thamboville Housing project) by the 30th of June 2017s.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fast racking of Appointment process.
							HS34	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fast racking of Appointment process.

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5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	HUMAN SETTLEMENTS					HS35	25 x temporary housing units completed in ward 38 (Thembalihle Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fast racking of Appointment process.
							HS36	1 x Project Close-out report for NUSP Phase 2B prepared and submitted to SMC by the 30th of June 2017	The Close-out report for NUSP Phase 2B was prepared but not submitted.	2 (70% - 99%)	The report was not submitted as it is in a draft format as the final close-out report is awaited from the Service Provider who has not been able to finalise the report.	Put pressure on the Service Provider to finalise the report to the Municipality so as to finalise the close-out report and submit to SMC.
		CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	23	0	23	12	CE 26	100 % Establishment of the Pmb Airport as a Municipal Entity by the 30th of June 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 27	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 28th of February 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 28	100% Fully functional Market (Market manager appointed) by the 31st of December 2017	Interviews have been conducted for Market manager.	2 (70% - 99%)	Finalization of the process and appointment	Finalization of a process and Priority post budget allocation.
							CE 29	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 30th of June 2017	THE ADVERT FOR THE BOARD WAS DONE AND THE RESPONSES WERE RECEIVED AND EVALUATED, THE RECOMMENDED CANDIDATE WERE FORWARDED TO SMC FOR CONSIDERATION AND WE ARE WAITING FOR DECISION.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 30	100% Fully functional Forestry entity (Board appointed and CEO appointed) by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 31	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members and only the board will be eligible to appoint CEO	Subject to the Council
							CE 35	Service Level Agreements with Winstill Churchill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed however the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalize the project
							CE 36	Trust Deed of the Tatham Art Gallery reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed however the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalize the project
							CE 39	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	2 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	1 (69% & below)	Delays in commencing with the process of assessments	To ensure in future that planned targets are met
							CE 41	Business Plan for Winston Churchill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed however the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalize the project
							CE 42	Business Plan for reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed however the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalize the project
							CE 44	100% Review the partnership between the Province, the District and the Municipality in managing theatre completed by the 31st of May 2017	Report submitted to GM : SD & CE	1 (69% & below)	Report returned by GM.	Met with DoAC regarding plan. Province to re-appoint Board first.
TOTAL					**94**							

GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

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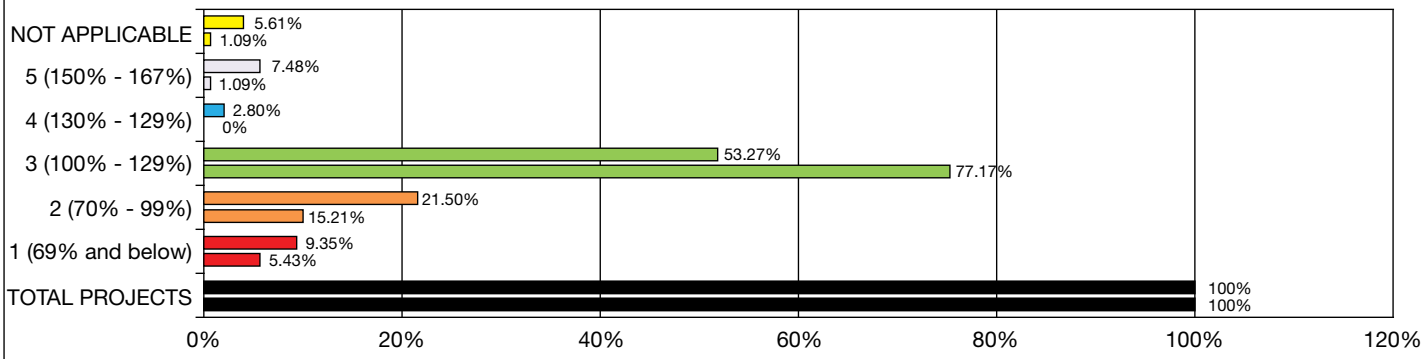


	TOTAL	69% and below	70% - 99%	100% - 129%	130% - 129%	150% - 167%	N/A
2016/2017 FY	100%	9.35%	21.50%	53.27%	2.80%	7.48%	5.61%
2015/2016 FY	100%	5.43%	15.21%	77.17%	0%	1.09%	1.09%

1. A total of 220 Operating Projects were reported on the Operational Plan ANNUAL 2016/2017 FY PROGRESS REPORT whereas 133 in 2015/2016 FY
2. 9.35 % of the projects were reported as having achieved a 1 on the Operational Plan for ANNUAL 2016/2017 FY PROGRESS REPORT whereas 5.43% in 2015/2016 FY
3. 21.50% of the projects were reported as having achieved a 2 on the Operational Plan ANNUAL 2016/2017 FY PROGRESS REPORT whereas 15.21% in 2015/2016 FY
4. 53.27% of the projects were reported as having achieved a 3 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT whereas 77.17 in 2015/2016 FY
5. 2.80% of the projects were reported as having achieved a 4 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT whereas 0% in 2015/2016 FY
6. 7.48% of the projects were reported as having achieved a 5 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT whereas 1.09% in 2015/2016 FY
7. 5.61% of the projects were reported as not applicable due to not having any targets on the Operational Plan ANNUAL 2016/2017 FY whereas 1.09% in 2015/2016 FY

COMMENT ON PERFORMANCE OVERALL – SDBIP (OPERATING & CAPITAL PROJECTS) & OP (ALL PROJECTS)

In terms of the Operating projects on the SDBIP, in the 2016/2017 FY Msunduzi Municipality achieved 69.23% in terms of the targets that were met, whereas in the 2015/2016 FY 68.75% of the targets were met. This indicates a slight improvement of 0.48% increase in targets met.

In terms of the Capital projects on the SDBIP, in the 2016/2017 FY Msunduzi Municipality achieved 65.42% in terms of the targets that were met, whereas in the 2015/2016 FY 77.14% of the targets were met. This indicates a regression of 11.72% increase in targets met.

In terms of All Projects on the OP, in the 2016/2017 FY Msunduzi Municipality achieved 71.09% in terms of the targets that were met, whereas in the 2015/2016 FY 80.25% of the targets were met. This indicates a regression of 9.16% increase in targets met.

MEASURES UNDERTAKEN AS PER S46 OF THE MUNICIPAL SYSTEMS ACT TO IMPROVE PERFORMANCE

During the 2016/2017 financial year a number of measures were undertaken as per S46 of the Municipal Systems Act to improve the overall performance of the Municipality in order to ensure that Msunduzi Municipality continuously maintains a clean audit on Performance Management and Information as a clean audit was obtained in the 2015/2016 FY. The measures undertaken where as a result of the Auditor Generals findings of previous financial years in respect of SMARTNESS of indicators, linkage of indicators between the Integrated Development Plan (IDP) and the Service Delivery & Budget Implementation Plan (SDBIP), poor quality Portfolios of Evidence & inaccurate reporting against quarterly and annual targets set at the beginning of the financial year.

THE FOLLOWING TABLE AIMS TO DESCRIBE THE MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE:

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2016/2017 FINANCIAL YEAR						
NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	Office of the Municipal Manager	Mr. S HADEBE (CM - Acting)	Management took a decision to separate the functions of the Organization whereby only Service Delivery & Public Participation functions & projects that were budgeted for would be placed on the SDBIP, all other auxiliary functions and projects would be placed on an Operational Plan.	Completed	N/A	N/A
2	Internal Audit	Mrs. P Stamper	At the approval of the SDBIP 2016/17 by the Mayor, the Office of the Municipal Manager forwarded both the SDBIP & OP 16/17 to the Internal Audit unit for an audit on SMARTNESS and Alignment to the IDP. Internal Audit conducted and Audit and presented the findings.	Completed	N/A	N/A

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2016/2017 FINANCIAL YEAR						
NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	Office of the Municipal Manager	Ms. Nqobile Madonda	Upon completion of the Audit of the SDBIP & OP by Internal Audit, the Office of the MM then conducted a review of the SDBIP in order to rectify the findings presented. A report on the completed review was prepared and submitted to the Strategic Management Committee (SMC) for approval and finally to the FULL COUNCIL for approval and noting.	Completed	N/A	N/A
5	Office of the Municipal Manager	Mr. S HADEBE (CM - Acting)	Upon the Auditor General releasing their report on the Audit Opinion for the Municipality, the City Manager set up the Controls Transformation Steering Committee which meets bi-weekly to deal with the Auditors Queries. In preparation for the meetings and Action Plan is initially created and reviewed as progress is made in order to fully resolve all queries. The Audit Action Plan contains queries for both financial and non-financial activities including performance management queries.	Completed	N/A	N/A
6	Office of the Municipal Manager	Mr. S HADEBE (CM - Acting)	The Municipal Systems Act makes provision that the municipality must on a quarterly basis prepare a quarterly report on the SDBIP performance. Management took a decision to go a step further and have monthly meetings to discuss the progress made towards achieving targets on the SDBIP & OP. Meetings are held once a month. Reports on the SDBIP & OP are presented to the Operational Management Committee which is constituted of the Municipal Manager, Deputy Municipal Managers, Process Managers and all Managers reporting directly to the Municipal Manager. At the meetings monthly or quarterly reports are discussed in-depth before onwards transmission to the relevant portfolio committees.	Completed	N/A	N/A
7	Office of the Municipal Manager	Ms. Nqobile Madonda	Reports discussed at the OMC monthly meetings are presented by the Office of the Municipal Manager at Portfolio Committees, Executive Committee, Full Council, the Municipal Public Accounts Committee and the Audit Committee.	Completed	N/A	N/A
8	Office of the Municipal Manager	Ms. Nqobile Madonda	Review of the Organizational Performance Management Framework and the Individual Performance Management Policy was conducted and submitted to the Strategic Management Committee for approval and was subsequently approved. The policies have been forwarded to the Corporate Services portfolio committee and Local Labour Forum. A workshop was conducted for Union members as well. Awaiting the Local Labour Forum approval for onwards transmission to the Executive Committee and Full Council.	In Progress	Local Labour still to approve the policies	Local Labour to approve the policies and/ or respond with queries
9	Office of the Municipal Manager	Ms. Nqobile Madonda	Management took a decision that Individual Performance Management would be cascaded to level 3 employees until such time the organization was ready to go to the next levels and finally all employees. The Municipal Manager, Deputy Municipal Managers, Process Managers and all Managers reporting directly to the Municipal Manager x 34 signed Performance Agreements which included, personal development plans, the code of conduct, financial declarations of private interests as well as workplans. The Systems Act says that all section 56/57 Managers Performance agreements must be made public within 14 days after the approval of the SDBIP by the Mayor. This was completed through the Publishing of the CM & GMs performance agreements on the municipal website. Copies of the signed performance agreements were also forwarded to CoGTA as per circular 7 of 2015.	Completed	N/A	N/A
11	Office of the Municipal Manager	Ms. Nqobile Madonda	A report in terms of the Municipal Systems Act on the appointment of Evaluation Panel members was developed and presented to the SMC, Corporate Services Portfolio Committee and the Executive Committee. Members were appointed and informed via written communication from the Office of the Municipal Manager.	Completed	N/A	N/A
12	Internal Audit	Mrs. P Stamper	After the performance assessments are conducted and the SDBIP & OP quarterly reports are completed, they are forwarded to the Internal Audit Unit. The Internal Audit unit then Performs an audit on the results presented in the respective documents. Reports on the IA findings are produced and submitted to Management for comments.	Completed	N/A	N/A
13	Office of the Municipal Manager	Mr. S HADEBE (CM - Acting)	During the OMC, the City Manager noted there was a slow pace on municipal expenditure on MIG funding & Grants. As a result, it was resolved compulsory weekly meetings with all General Managers, Senior Managers and Project Champions will take place. The meetings looked at possible ways of fast-tracking expenditure on MIG funding & Grants.	Completed	N/A	N/A
14	Office of the Municipal Manager	Mr. S HADEBE (CM - Acting)	Msunduzi Municipality continues to implement a dashboard for performance management. In the reporting templates of the SDBIP & OP a graphical summary is included and on each sub-unit's reporting templates there are drop down menus which are Colour coded and linked to the graphical summaries. This further enhances oversight by the CM in respect of early warnings signals of Indicators coded as either red or brown in colour as these indicate targets are not being met and there are problems in those respective areas.	Completed	N/A	N/A

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2016/2017 FINANCIAL YEAR						
NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
15	Office of the Municipal Manager	Mr. S HADEBE (CM - Acting)	Msunduzi Municipality is implementing a new format of the SDBIP & OP templates on which new columns have been included. These columns are for indicator level reporting (low level), whereby there are columns headed reason for deviation, corrective measures and timeframe to implement corrective measures. Where targets are not met or are partially met, the respective manager is required to populate these columns with responses which are interrogated at the Monthly OMC meetings by the CM.	Completed	N/A	N/A
16	Office of the Municipal Manager	Ms. Nqobile Madonda	The Office of the City Manager, having consulted with the AG, has developed and implemented a Standard Operating Procedure (SOP) for compilation and storage of performance information (portfolios of evidence) on the SDBIP & OP by strategic business units. The template requires sign off by both the incumbent & supervisor having satisfied themselves that the contents thereof is an accurate and true reflection of the recorded actual.	Completed	N/A	N/A
17	Office of the Municipal Manager	Ms. Nqobile Madonda	In line with an Internal Audit report recommending the PMS unit conduct training with the PA's & Secretaries of business units on the compilation of POE's, the PMS unit has since done a report for the SMC to determine who they want to train from their units inclusive of Managers and other staff as well as training to be conducted beyond just the compilation of POE's, but the include the following: Presentation on the OPMS Policy & the SOP 2015/2016, Presentation on IPMS Policy & the SOP 2015/2016, How to complete the SDBIP & OP on a monthly & quarterly basis, How to use the POE cover sheet, How to prepare the POE, and How to complete the assessment forms & workplans of the respective manager prior to assessments being completed – templates to be used, copies and submission. Training has also been conducted on the SMART principle. Training has since commenced and is in progress.	Completed	N/A	N/A

SECTION 1: FUNCTIONAL AREA SERVICE DELIVERY REPORTING PER BUSINESS UNIT

1. COMPONENT A: INFRASTRUCTURE SERVICES

This component includes: Water Services, Sanitation Services, Electricity, Roads, Transportation Planning, and Storm Water & Mechanical Workshops.

1.1. WATER SERVICES

Please find below basic terminology used commonly in Water & Sanitation content input.

BASIC TERMINOLOGY

Some of the standard definitions for international use used in this report have been included below for ease of reference and understanding:

- System Input Volume is the volume of water input to a distribution system.
- Authorized Consumption is the volume of metered and/or unmetered water taken by registered consumers, the water supplier or others who are authorized to do so, for domestic, commercial and industrial purposes (authorized consumption includes items such as fire fighting and training, flushing of mains and sewers, street cleaning, watering of municipal gardens, public fountains and building water. These may be billed or unbilled, metered or unmetered according to local practice).

Water Losses of a system are calculated as:

- Water Losses = System Input Volume – Authorized Consumption as per MFMA circular 71 of 2014 which is inclusive of Actual and Apparent losses.
- Water losses can be considered as a total volume for the whole system, or for partial systems such as bulk or reticulation. In each case the components of the calculation would be adjusted accordingly. Water Losses consist of Real and Apparent losses, and are collectively referred to as "Unaccounted-for Water."
- Real Losses are physical water losses from the distribution system, up to the point of consumer metering. The volume lost through all types of leaks, bursts and overflow depends on frequencies, flow rates and average durations of individual leaks.
- Apparent Losses (or Commercial Losses) consist of unauthorized consumption (theft or illegal use) and all types of inaccuracies associated with bulk and consumer metering. For example, under-registration of bulk meters and over-registration of consumer meters leads to under-estimation of losses. Conversely, over-registration of bulk meters and under-registration of consumer meters leads to over-estimation of real losses. Apparent losses to be included into total water losses as per MFMA circular 71 of 2014.
- Unauthorized Consumption is generally associated with the misuse of fire hydrants and fire service connections, and illegal connections.
- Non-Revenue Water (NRW) is the difference between the System Input Volume and Billed Authorized Consumption. The Equitable share payment is factored in the category of Authorized Consumption and therefore is eliminated in the calculation of the Non-Revenue Water as a monetary component.

INTRODUCTION TO WATER SERVICES

A government Gazette dated 13 June 2003 granted the Msunduzi Municipality the status of a Water services Authority whereby this Water Services Authority was empowered to perform the functions and exercise the powers referred to in Section 84(1) (b) of the Municipal Structures Act (117 of 1998) which provides for the provision of potable water supply and sanitation systems. In terms of Section 11 of the Water Services Act (108 of 1997), every Water Services Authority is obligated to ensure the adequate sustainable access to water and sanitation to all consumers within their area of jurisdiction.

In order to ensure that the City adheres to the aforementioned legislation and further ensure our citizens are adequately catered for; the following were the list of core achievements for 2016/17 financial year:-

1) A total of 9.4 km of defective water pipelines was replaced. A further 2.4 km of water pipe was replaced.
2) The 2016/2017 represented the 6th phase of a six year Non-Revenue Water Reduction Program. Total water losses dropped from 31.3% in the 2015-2016 financial year **to 28.9% in the 2016-2017 financial year.**

The following is a summary of Non-Revenue Water interventions undertaken 2016/2017 financial year:-

- 101 new and existing PRV's were audited and maintained during the last year. Of the 101 PRV's, 19 New Pressure Management Zones (PMZ's) designed and commissioned, while 86 existing PRV's were serviced/refurbished/replaced and the same PMZ's made discreet. All the PRV's are now functional and just requires advanced pressure management;
- 5 advanced PRV controllers were mounted and commissioned with real-time monitoring made accessible to Msunduzi staff. The 6 existing advanced PRV controllers were serviced and optimized to meet new pressure regimes as agreed by all (Except for CBD PRV's pending operational tasks to be completed);
- 56 of the required 85 Time Controllers (TC) have been retrofitted onto the PRV's that were audited. 44 of the 56 TC have been commissioned within the last 4 months;
- Accumulative savings in night flow to date is 372.1 kl/hr;
- 12 Reservoir supply zones were surveyed and found unmetered. 11 out of 12 feeds for these reservoir supply zones have been installed with bulk meters and now metered accurately (92% completion achieved);
- 20 BPT zones were inspected and 14 found unmetered. 8 out of 14 unmetered BPT's had bulk meters installed on the outlets during the last FY;
- In general, 94 sites were managed with planned civil works (modified/new chamber construction). 86 out of the 94 have been completed while remaining sites are pending implementation due to budget restraints;
- 8 839km of reticulation was surveyed for leaks using leak detection methods. 7 914 Leaks found and 7 647 repaired to date (96% completion achieved). Estimated System Input Volume (SIV) reduction of 26,1 Ml/day and monetary savings accounted to R48,3 million p.a.;

- 348 bulk consumer meters were replaced with new meters and correct installation to help increase revenue for the Municipality.

3) Reactively responded to 2138 burst mains.
4) The City's bulk water purchases from Umgeni Water decreased from 191 ml /day in 2015/2016 to 171 ml/day in the 2016/2017.
5) A total of 362 new water connections where completed.
6) A total of 2011 water meters where replaced during the 2016-2017 financial year.
7) The Top 3 priorities in relation to the 2016-2017 financial year is as follows: -

- Reduce water losses and improve Revenue
- Improve Operations and Maintenance
- Complete Design and Planning phases for projects to be implemented in 2017-2018.

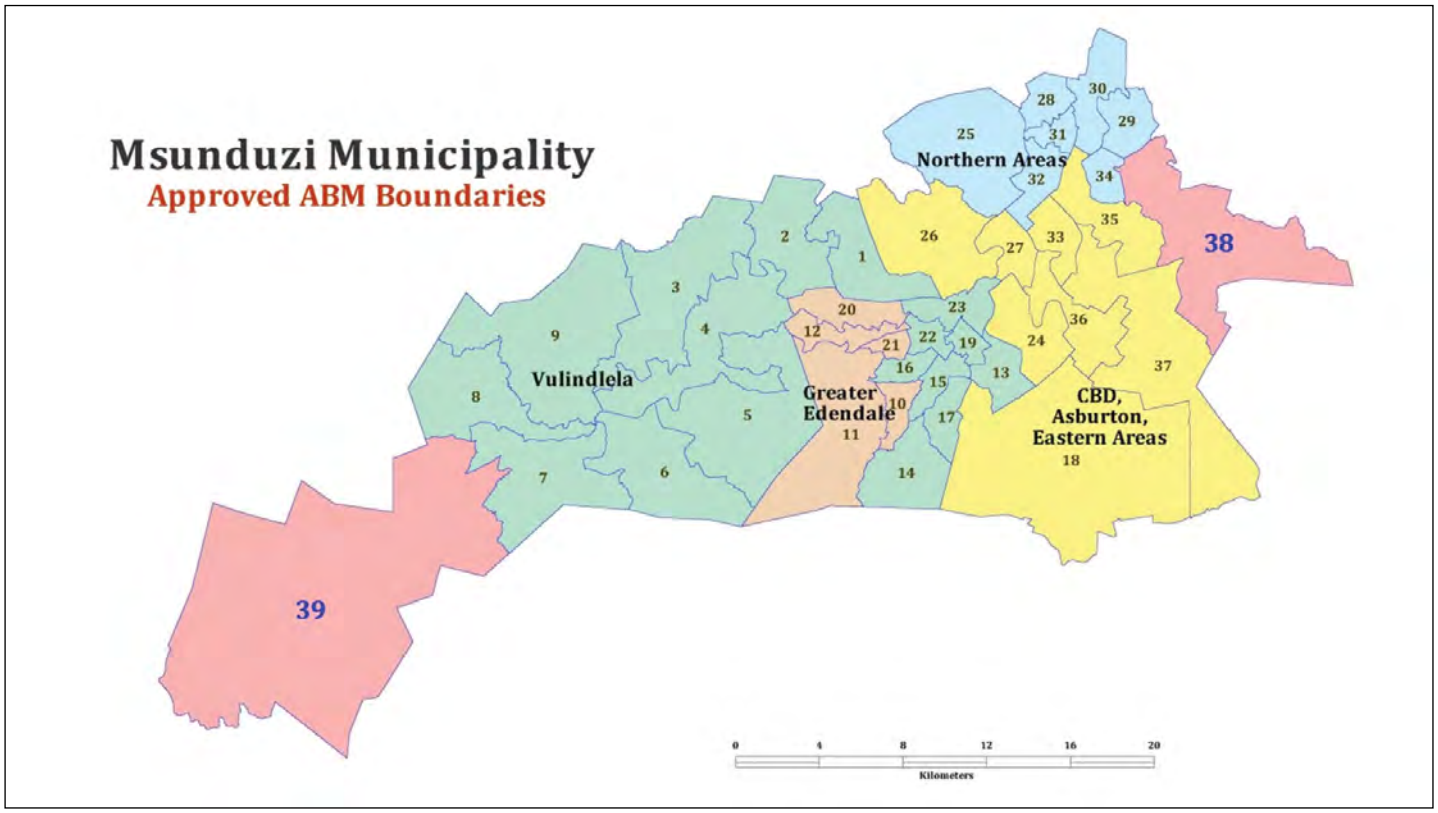
8) The following picture shows Msunduzi Water Service Delivery area with the new demarcations including ward 39:

PMB (New City and Old City):

- 20 BPT zones were inspected and 14 found unmetered. 8 out of 14 unmetered BPT's had bulk meters installed on the outlets. During the current FY these same 8 BPT outlets were associated to the i2o portal in the MM control room for real time monitoring of outflows;
- Two PMZ's for the MM CBD were desktop designed and are awaiting implementation. Implementation was delayed due to insufficient budget;
- 8 839km of reticulation was surveyed for Leaks using level 2 and 4 Detection methods. 8 740 Leaks found and 8 565 repaired to date (98% completion achieved). Estimated SIV reduction of **29,2 ML/day and monetary savings accounted to R53,6 million p.a.**;
- Municipal backlog in 450 pipe leaks from HEAT system was undertaken as additional scope. These reported entries from the HEAT system were attended too;
- **24 733 Flow restrictor devices** (Restrictor Washers) were installed on domestic connections to reduce water consumption and overall the water demand of numerous supply zones;
- **Ad-hoc pipe repairs** for leaks on the 400mm main pipeline from Haythorns Reservoir to the Northdale area of supply. This was completed with a 150mm scour outlet for future system maintenance activities
- 6 BPT zones had been identified with high leakage factors after analysis. Leak detection surveys were conducted for the BPT supply zones and as such Taunton Rd BPT zone real losses were reduced by **10.8m3/h** from the result of this analysis;
- A piloted intervention was performed by the Consultant for the reduction of internal leakage. Internal leakage and repairs were first performed in the Haniville supply area. Contractors surveyed 847 houses and repaired 2808 leaks. The Haniville supply zone had a baseline night flow of **53m3/h and was minimized to a night flow of 35m3/h**. The approximated **savings accumulated to R1.229 million p.a.** for this supply zone;
- Reviewing the results from the piloted area, 5 other supply zones were targeted. These five were viz. Cinderella Park, Madiba Park, Thembalihle, Edendale Ward 19 and 23. In total, **4998 houses** were surveyed by the Contractors and **24 897 internal leaks were repaired**;
- Benefits of our work included updating of Municipalities' GIS info for supply systems as we progressed.

Vulindlela:

- Bulk meters inspected for 19 Reservoirs zones and maintained in working condition due to new installations of previous contract a year ago; **5 of these meters were refurbished** during the current FY;
- 184 Bulk meters audited within last FY i.e. zone meters, BPT outlet/inlet meters, district meters. 115 of the 184 inspected bulk meters not functional. 33 bulk meters refurbished/replaced to date under;
- 31 of 43 BPT sites were inspected and found unmetered, **20 of the 31 unmetered sites were installed with a new bulk meters** to measure minimum night flows and SIV per BPT zone. The remaining BPT sites had deteriorated storage tanks and were planned for replacement with PRV installations;
- 138 PRV's audited to date with **45 desktop designed PMZ's**;
- **2 605 km of reticulation was surveyed** for Leaks using level 2 and 4 Detection methods. 1 796 Leaks were found and 1 791 repaired to date (99% completion). Estimated SIV reduction of **7,25 ML/day and monetary savings accounted to R13,4 million p.a**;
- Benefits of our work included updating of Municipalities' GIS info for supply systems as we progressed.



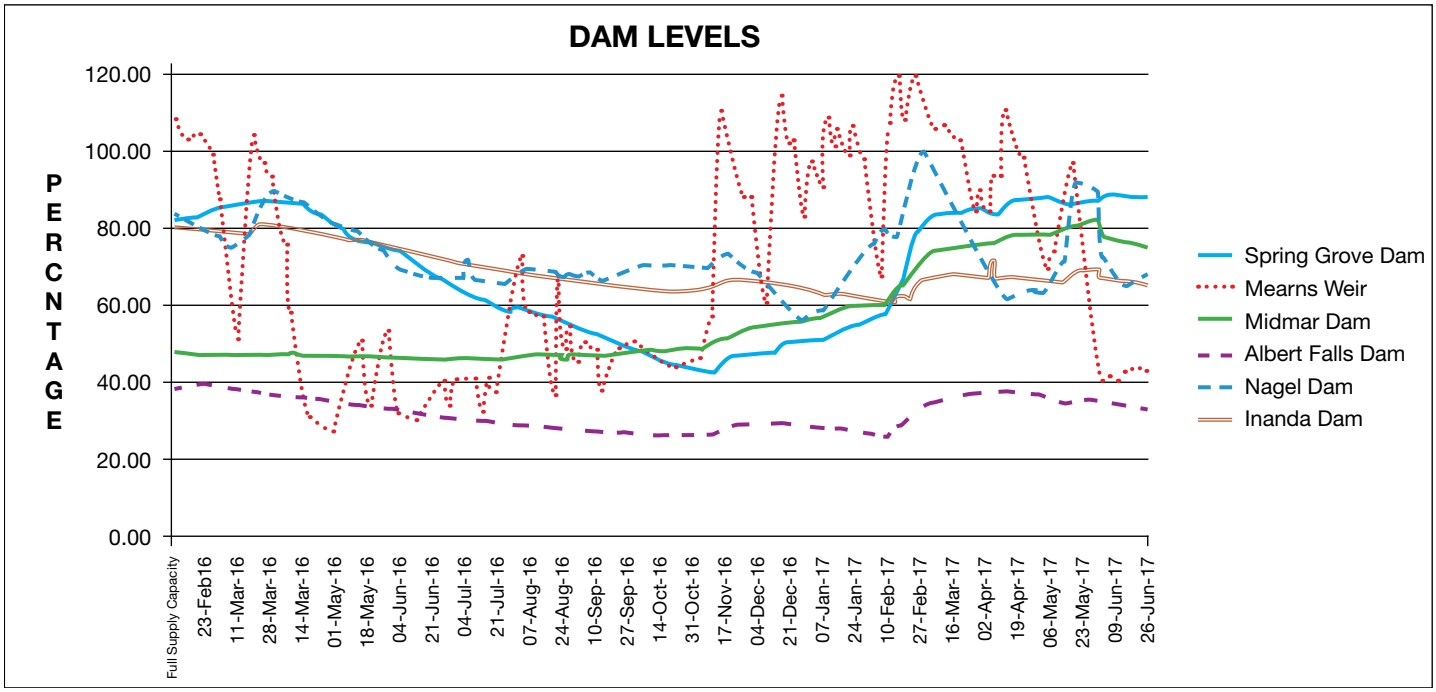
9) The Msunduzi Municipality was once again awarded the Blue Drop Status. The award is called Blue Drop with Platinum Status as Msunduzi Municipality has achieved its drinking water quality summa-cum-laude for 3 consecutive assessment periods.

The blue drop status was launched in 2008 by the Minister of Water affairs, with the focus on an excellence approach to drinking water provision and water quality management. It is important to note that Blue Drop Assessments do not only look at the quality of drinking water but the entire water provision cycle. It looks and scores, the competence and skills capacity of technical staff, the procedures that are followed in the event of an incident, the adequacy of the budget for maintenance purposes, proof of adequate maintenance on our water infrastructure, drinking water compliance(SANS 241 : 2011), Water use efficiency and Asset Management to name a few. The Msunduzi Municipality scored 97.97 percent and was ranked No. 1 in the country.

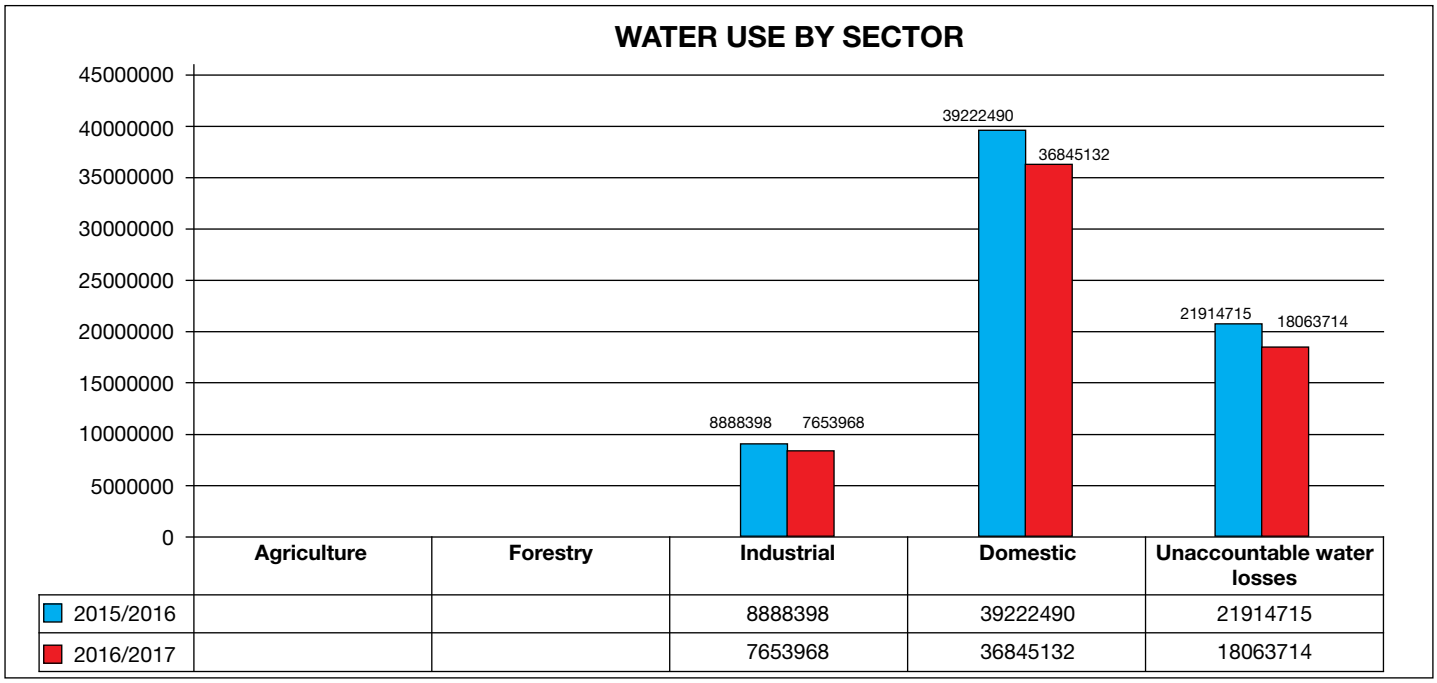
blue drop
CERTIFICATION
drinking water quality
REGULATION

As per Ministerial directives; water demand/usage by all Municipalities, including categories A, B and C, must reduce their bulk water purchases by 15%. This initiative was implemented because of the drought situation that has reduced dam capacity levels significantly. A Resource conservation effort.

The graph below indicates the status quo of all Dam levels on the uMgeni Water System which also supplies Msunduzi Municipality. Due to the continuous prevailing drought conditions ; there is indication that the reduction of 15% of bulk Water Purchases will still be in effect for another year. From January 2017 dam levels were rising; however since May 2017 then, lack of rainfall indicates a decrease in levels.



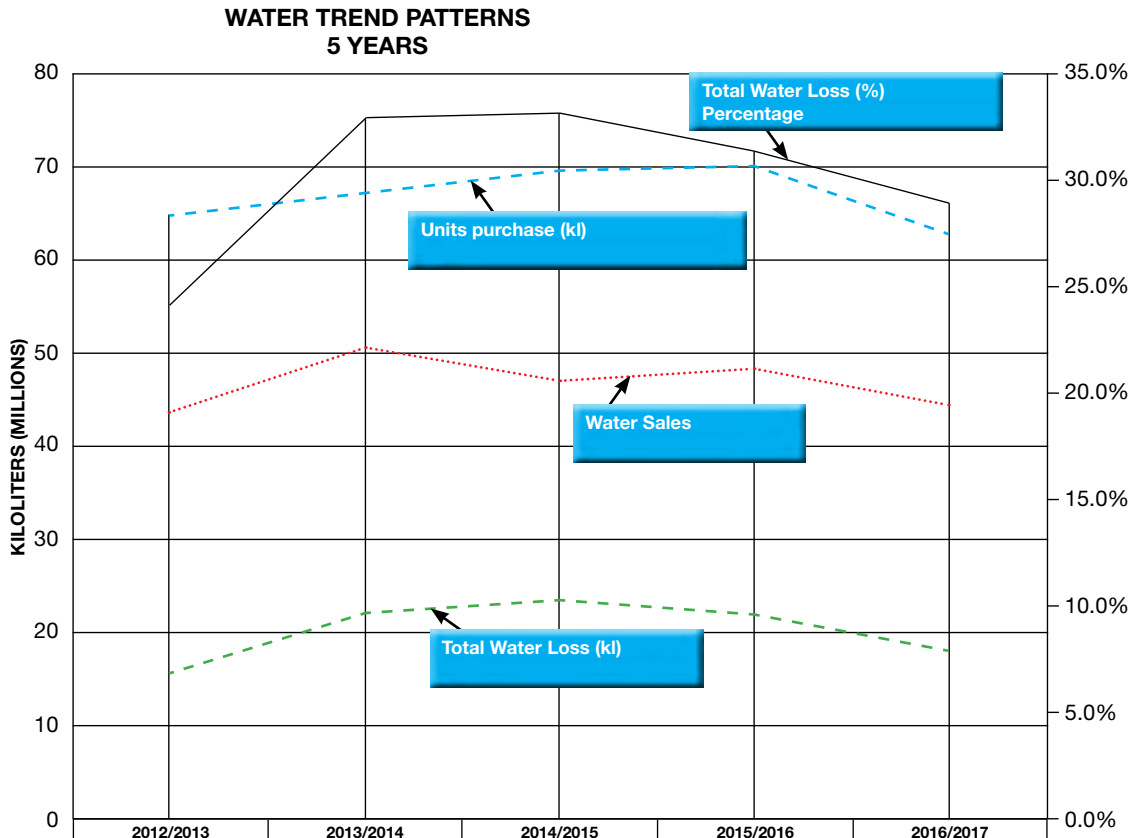
TOTAL USE OF WATER BY SECTOR (CUBIC METER)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
2015/2016	N/A	N/A	8888398	39222490	21914715
2016/2017	N/A	N/A	7653968	36845132	18063714



COMMENT ON WATER USE BY SECTOR

As indicated in the trend graph below; there is indication that bulk water purchases have been decreasing steadily from 2014. This can be attributed to the initiatives initiated in the Non-Revenue Water Reduction program. The continuation of this program and continued upgrade of the bulk water infrastructure will further add credibility to Water Conservation Mandates.

The ongoing drought conditions play a pivotal role in demand, supply and water usage which ultimately determines tariff structure and application.



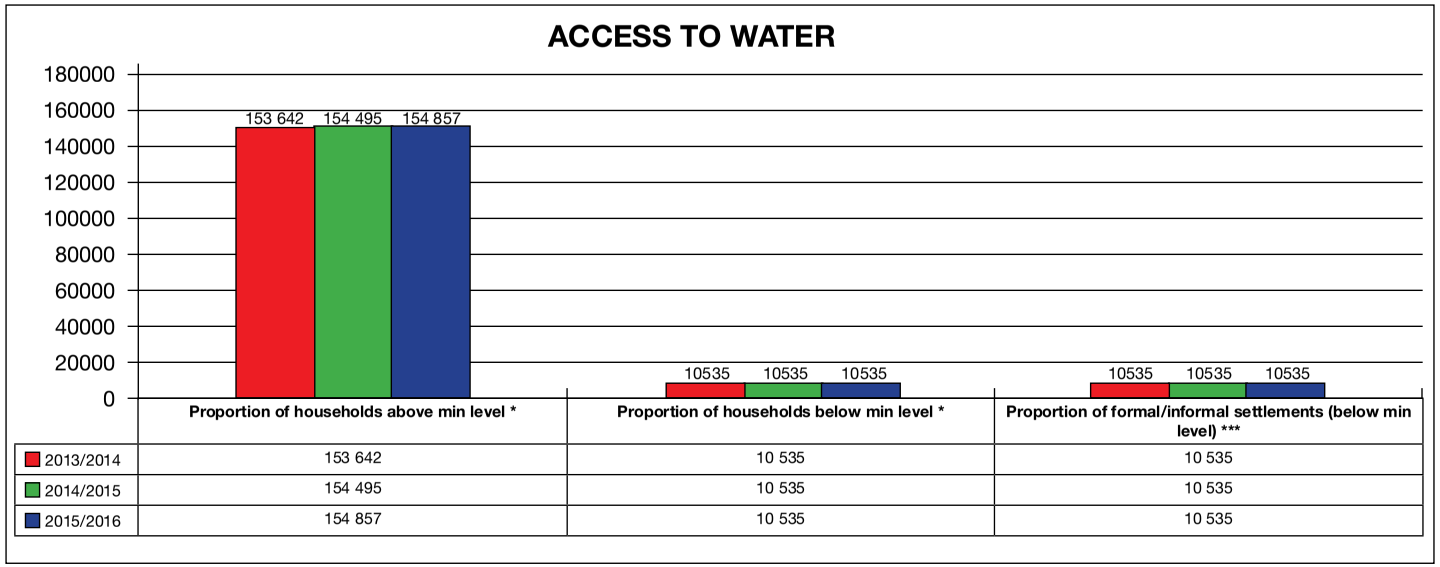
	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Units purchased - kl	64 680 158	67 004 044	70 387 564	70 025 603	62 562 814
Units sold - kl	43 461 581	50 678 999	47 142 418	48 110 888	44 499 100
Total Water losses - kl	15 701 747	22 060 871	23 245 147	21 914 715	18 063 714
Total Water loss as a percentage	24.3%	32.9%	33.0%	31.3%	28.9%

WATER SERVICE DELIVERY LEVELS
Households

Description	2013/2014	2014/2015	2015/2016	2016/2017
	Actual Number	Actual Number	Actual Number	Actual Number
Water: (above min level)				
Piped water inside dwelling	80690	80873	81128	81490
Piped water inside yard (but not in dwelling)	63301	63301	63899	63899
Using public tap (within 200m from dwelling)	9348	9228	9468	9468
Other water supply (within 200m)	N/A	N/A	N/A	N/A
Minimum Service Level and Above sub-total	153339	153642	154495	154857
Minimum Service Level and Above Percentage	93.4%	93.7%	94.4%	94%
Water: (below min level)				
Using public tap (more than 200m from dwelling)	6396	6396	6396	6396
Other water supply (more than 200m from dwelling	N/A	N/A	N/A	N/A
No water supply	4259	4259	4139	4139
Below Minimum Service Level sub-total	10655	10535	10535	10535
Below Minimum Service Level Percentage	6.6%	6.5%	6.6%	6.%
Total number of households	163994	164177	165030	163994

HOUSEHOLDS - WATER SERVICE DELIVERY LEVELS BELOW MINIMUM
Households

Description	2013/2014	2014/2015	2015/2016	2016/2017		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements						
Total Households	4462	3935	3935	6396	6396	6396
Households below minimum service level	4462	3935	3935	6396	6396	6396
Proportion of households below minimum service level	2.72%	2.4%	2.4%	4%	4%	4%
Informal Settlements (Rural)						
Total Households	4646	4488	4368	4139	4139	4139
Households below minimum service level	4488	4488	4368	4139	4139	4139
Proportion of households below minimum service level	2.65%	2.65%	2.6%	2%	2%	2%



(*) Includes Piped water inside dwelling, piped water inside yard (but not in dwelling), Using public tap (within 200m from dwelling
(**) Includes using public tap (more than 200m from dwelling, other water supply (more than 200m from dwelling, No water supply
(***) Includes Formal and Informal supply

WATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
W & S 01	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - REHABILITATION OF WATER INFRASTRUCTURE	10 to 37	3 km of water pipe replaced by the 30th of June 2017	9,4 km of water pipe replaced by the 30th of June 2017	5 (150% - 167%)	3 km of water pipe replaced by the 30th of June 2016.	4,4 km of water pipe replaced by the 30th of June 2016.	3 (100% - 129%)
W & S 13	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	15,35,19	0,5 km of water pipe installed by the 30 June 2017	2,377 km of water pipe installed by the 30 June 2017	5 (150% - 167%)	N/A	N/A	NOT APPLICABLE
W & S 15	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - MASTER PLANNING WATER	All	Final Phase 2 of Draft Water Master Plan Completed by 30th of June 2017	NIL	1 (69% & below)	N/A	N/A	NOT APPLICABLE
W & S 17	NKPA 2 - BASIC SERVICE DELIVERY	Water	MWIG - REDUCTION OF NON REVENUE WATER	1 to 9	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2017	Reduced Total Water Losses by 2,6% from last 31.5% to 28,9% by the 30th of June 2017 (May 2017)	3 (100% - 129%)	Reduced Total Water Losses by 1.5% from last FY 31.5% to 30% by the 30th of June 2016.	Total Water Losses by 0,2 % from last FY 31.5% to 31,3% by the 30th of June 2016.	2 (70% - 99%)

EMPLOYEE: WATER SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	79	275	190	85	31
T04-T08	30	53	22	31	58
T09–T13	26	99	40	59	60
T14-T18	3	14	3	11	79
T19-T22	1	1	1	0	0
T23-T25	-	-	-	-	-
Total	**139**	**442**	**256**	**186**	**42**

FINANCIAL PERFORMANCE 2016/2017: WATER SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	**-588**	**-1 262**	**-1 262**	**-594**	**-53%**
Expenditure:					
Employees	41 073	44 337	48 667	52 777	8%
Repairs and Maintenance	14 258	15 205	17 614	16 329	-7%
Other	118 718	119 405	155 033	237 293	53%
Total Operational Expenditure	**174 049**	**178 947**	**221 314**	**306 399**	**38%**
Net operational (Service) Expenditure	**173 461**	**177 685**	**220 052**	**305 805**	**39%**

CAPITAL EXPENDITURE: WATER					
DETAILS	2016/2017				
	ORIGINAL 2016/2017 BUDGET	ADJUSTED 2016/2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
WATR:ZA:NEW FURNITURE & EQUIPMENT	0	47	37	-21%	38
WATR:ZA:NEW:MACHINERY & EQUIPMENT	500	2 253	2 133	-5%	2 133
WATR:ZA:NEW:TRANSPORT ASSETS	0	8 415	8 415	0%	8 416
WATR:ZA:NEW:COMPUTER EQUIPMENT	480	420	417	-1%	418
WATR:ZA:NEW:COMPUTER SOFTWARE & APPL.	0	13	13	0%	13
WATR:ZA:REHAB OF WATER INFRASTRUCTURE	5 400	0	0	0%	
MIG:ZA:COPESVILLE RESERVOIR	1 200	0	0	0%	
MIG:Z2:EDENDALE PROPER NEW MAINS & RETICULATION	2 000	0	0	0%	
MIG:Z2:ELIMIN OF CONSERVANCY TANKS-WATER	350	1 388	1 217	-12%	1 218
MIG:Z5:MASTER PLANNING WATER	600	0	0	0%	
MIG:Z2:SERVICE MIDBLOCK ERADICATION - SOB,ASHD,IMB (WATER)	476	2 723	2 388	-12%	3 111
MIG:ZA:REDUCTION OF NON REVENUE WATER	11 000	14 507	12 725	-12%	204 942
WSIG:ZA:REDUCTION OF NON REVENUE WATER	20 000	30 099	26 025	-14%	45 000
WSIG:ZA:BASIC WATER SUPPLY	16 721	5 620	5 620	0%	10 493
WSIG:ZA:MASONS RESERVOIR	0	1 000	1 000	0%	2 490
MWIG:ZA: BASIC WATER SUPPLY	0	1 299	1 140	-12%	1 300
CBR:ZA:REHABILITATION OF WATER INFRASTRUCTURE	0	30 000	0	-100%	

COMMENT ON WATER SERVICES OVERALL

The water losses for the 2016-2017 financial year reduced to 28.9 % in line with our aggressive Water Loss program. The reduced losses to below 30% in is line with national treasury regulations. The Blue drop award should also be highlighted as Msunduzi Municipality was ranked No. 1 in South Africa as independently scored.

1.2. SANITATION SERVICES

INTRODUCTION TO SANITATION PROVISION

Key initiatives is to provide basic sanitation to all communities and thereafter elevating this to water borne sewerage, whilst ensuring that adequate attention and funds are allocated to simultaneously maintain the sanitation reticulation system for continued uninterrupted supply and sustainability. Asset renewal is a key development challenge in the City. Capacity in conjunction with adequate and reliable infrastructure is essential to provide water borne sewage to all households within the Msunduzi Municipality. This priority is developed along the lines of financial availability and other relevant resources aligned to short and long term programs.

The number of mainline blockages (3839 in 2016-2017) has shown an increasing trend over the last financial years which emphasis the lack of and/or fragile infrastructure. The current Sewer Treatment Works has reached its maximum capacity and accordingly to ensure sanitation services; the upgrading of the Darvil Sewer Treatment Works from a 75ml/d plant to 105 ml/d plant will stimulate economic growth. This Upgrade is undertaken by Umgeni Water and is approximately 85% complete.

The step up to waterborne sanitation is to first provide basic sanitation in the VIP sector where there is a lack of sewer infrastructure. Msunduzi Municipality's original basic sanitation backlog was 100% completed, however geographical migration of people to undefined settlements increases the need to address a further increase in sanitation backlogs. There are, however, long term programs to elevate this type of sanitation to waterborne

sanitation. It is inevitable that there will be uncontrolled migration and urbanisation into the city thus making it virtually impossible to completely eradicate service delivery backlogs.

As per the Sanitation Service Policy Objectives, plans and programs are being prepared and/or implemented to eventually satisfy all key initiatives relevant to the provision of all forms of Sanitation.

OBJECTIVE: TO EVENTUALLY HAVE ALL HOUSEHOLDS ON WATER BORNE SANITATION SYSTEMS.

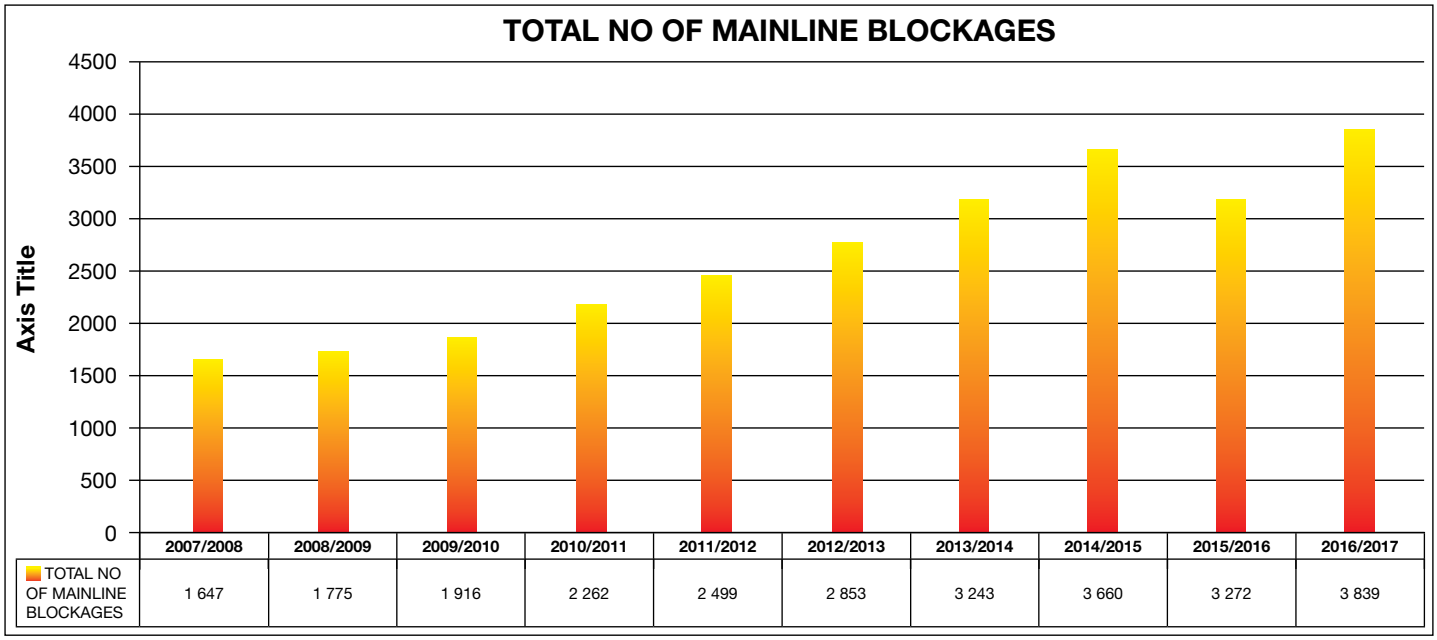
The following is a list of core sanitation achievements in the 2016-2017 financial year:-

- A total of 638 Ventilated improved Pit Latrines (VIPS) were constructed for the basic sanitation program.
- In addition 53 new Water Borne Sewer connections were constructed during the 2016/2017 financial Year.
- A total of 9.3 km of new sewer pipe was installed in 2016/2017 with projects undertaken as per below.

1.	Unit H	2.6 km
2.	Azalea phase 2	6.1 km
3.	Sobantu, Ashdown and Imbali	0.6 km

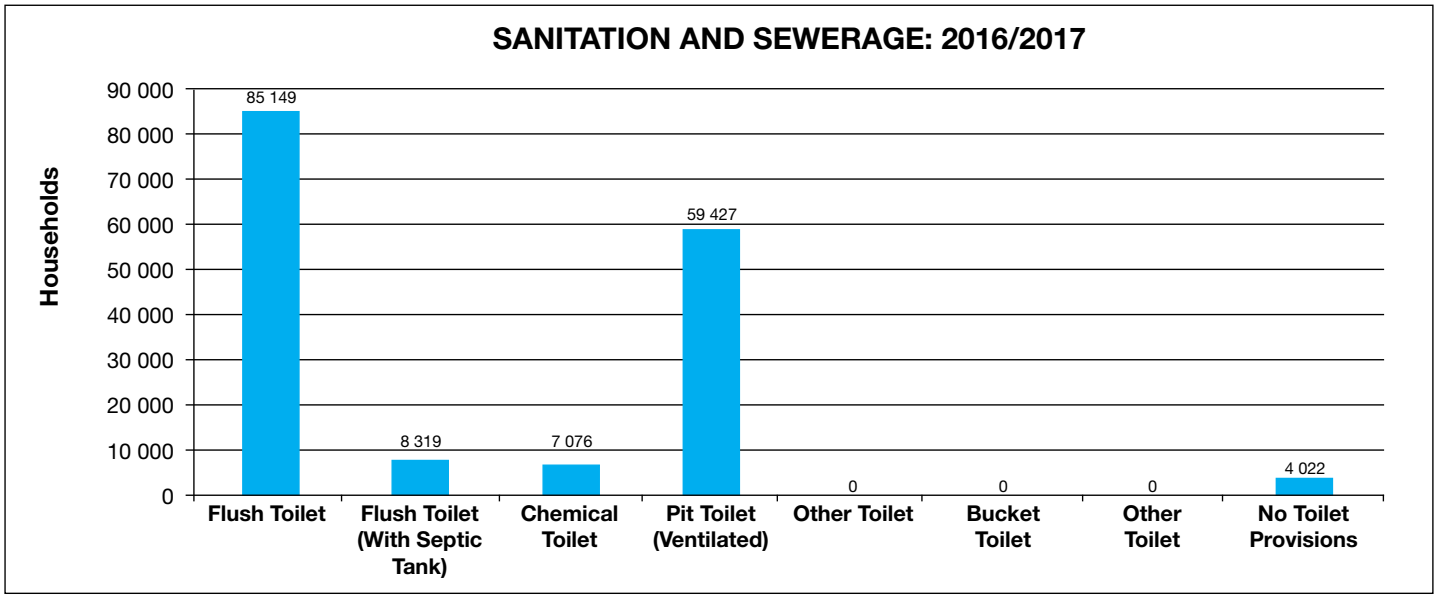
- 21 New toilets completed against the objective of Service Midblock Eradication in Sobantu, Ashdown and Imbali.
- Feasibility study on storm water ingress identifying priorities (15 infiltration manholes identified).
- The Bulk Sanitation master plan was completed and incorporated Into the Water Services and Development Plan (WSDP).

SANITATION / SEWERAGE GRAPHIC



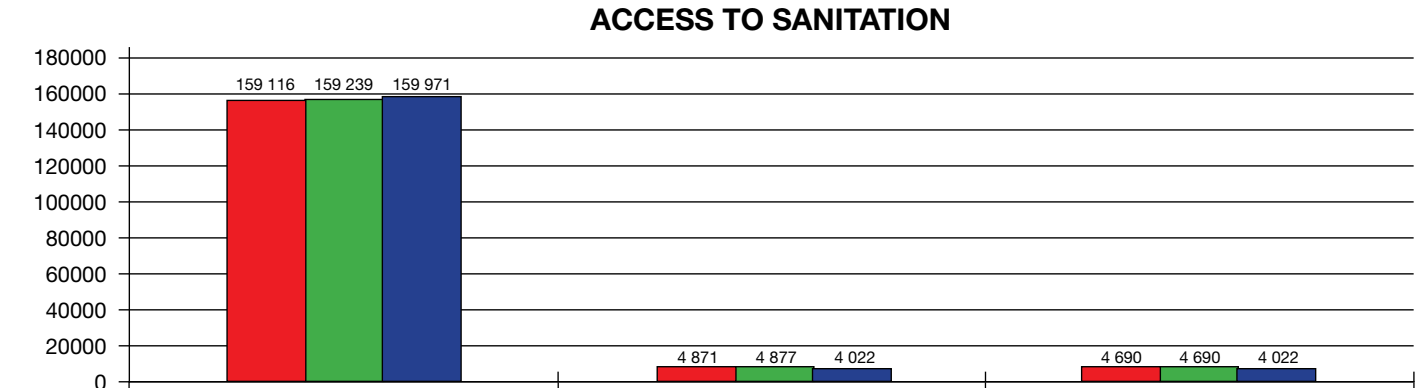
	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
TOTAL NO OF MAINLINE BLOCKAGES	1 647	1 775	1 916	2 262	2 499	2 853	3 243	3 660	3 272	3 839

- The trend graph is indicative of an increase in the number of Main line blockages that occur on a regular basis. It's been identified that the primary reason is attributed to the aging and fragile infrastructure.



SANITATION SERVICE DELIVERY LEVELS Households				
Description	2013/2014	2014/2015	2015/2016	2016/2017
	Actual Number	Actual Number	Actual Number	Actual Number
Sanitation / Sewage (above min level)				
Flush Toilet (connected to sewerage)	84779	84973	85096	85149
Flush Toilet ((with septic tank)	8541	8372	8372	8319
Chemical Toilet	5489	7076	7076	7076
Pit Toilet	58047	58695	58602	59427
Other toilet provisions (above min service level)	N/A	N/A	N/A	N/A
Minimum Service Level and Above sub-total	156875	159116	159239	159971
Minimum Service Level and Above Percentage	95.6%	97.0%	97.1%	97.5%
Sanitation / Sewage (below min level)				
Budget toilet	1585	0	0	0
Other toilet provisions (above min level)	0	187	187	0
No toilet provisions	5532	4690	4690	4022
Below Minimum Service Level sub-total	7117	4871	4877	4022
Below Minimum Service Level Percentage	4.34%	2.97%	2.86%	2.5%
Total number of households	163993	163993	163993	163993

HOUSEHOLDS - SANITATION SERVICE DELIVERY LEVELS BELOW MINIMUM Households						
Description	2013/2014	2014/2015	2015/2016	2016/2017		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements						
Total Households	187	187	187	0	0	0
Households below minimum service level	187	187	187	0	0	0
Proportion of households below minimum service level	0.11%	0.11%	0.11%	0%	0%	0%
Informal Settlements (Rural)						
Total Households	4690	4690	4690	4022	4022	4022
Households below minimum service level	4690	4690	4690	4022	4022	4022
Proportion of households below minimum service level	2.86%	2.86%	2.86%	2.5%	2.5%	2.5%



	Proportion of households with access to sanitation *	Proportion of households with access to sanitation	Proportion of households with receiving sanitation
2014/2015	159 116	4 871	4 690
2015/2016	159 239	4 877	4 690
2016/2017	159 971	4 022	4 022

WASTE WATER (SANITATION) SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
W & S 05	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SEWER PIPES UNIT H	16	1.5 km of new sewer pipe installed by the 30th of June 2017	2,6 km of new sewer pipe installed by the 30th of June 2017	4 (130% -149%)	2.5 km of new sewer pipe installed by the 30th of June 2016.	2.13 km of new sewer pipe installed by the 30th of June 2016.	2 (70% - 99%)
W & S 06	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SEWER PIPES AZALEA - PHASE 2	10	4.5 km of new sewer pipe installed by the 30th of June 2017.	6.1 km of new sewer pipe installed by the 30th of June 2017.	4 (130% -149%)	6 km of new sewer pipe installed by the 30th of June 2016.	6.57 km of new sewer pipe installed by the 30th of June 2016.	3 (100% - 129%)
W & S 07	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - BASIC SANITATION VIP TOILETS	1 to 9	600 x VIPs constructed by the 30th of June 2017	638 x VIPs constructed by the 30th of June 2017	3 (100% - 129%)	650 VIPs constructed by the 30th of June 2016.	700 VIPs constructed by the 30th of June 2016.	3 (100% - 129%)
W & S 09	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - MASTER PLANNING SANITATION	All	Final Phase 2 of Draft Sanitation Master Plan Completed by 30th of June 2017	NIL	1 (69% & below)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: SANITATION SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	23	123	60	63	51
T04-T08	11	26	14	12	46
T09–T13	3	33	9	24	73
T14-T18	2	3	0	3	100
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**39**	**185**	**83**	**102**	**55**

FINANCIAL PERFORMANCE 2016/2017: SANITATION SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	**-22**	**0**	**0**	**-5**	**100%**
Expenditure:					
Employees	18 512	18 841	19 541	22 577	16%
Repairs and Maintenance	5 268	5 627	7 170	4 828	-33%
Other	40 990	59 140	59 389	32 036	-46%
Total Operational Expenditure	**64 770**	**83 608**	**86 100**	**59 441**	**-31%**
Net operational (Service) Expenditure	**64 748**	**83 608**	**86 100**	**59 436**	**-31%**

CAPITAL EXPENDITURE: SANITATION					
DETAILS	2016 / 2017				
	ORIGINAL 2016 / 2017 BUDGET	ADJUSTED 2016_2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
WWAT:ZA:NEW:TRANSPORT ASSETS	0	1 340	1 318	-2%	1 319
WWAT:Z5:EXS:NEW:FURNITURE AND OFFICE EQUIPMENT	0	8	8	0%	9
MIG:Z2:BASIC SANITATION VIP TOILETS	6 000	0	0	0%	
MIG:ZA:MASTER PLANNING SANITATION	600	0	0	0%	
MIG:ZA:REHAB OF SANITATION INFRASTRUCTURE	6 000	1 318	1 156	-12%	1 157
MIG:ZA:SERVICE MIDBLOCK ERADICATION - SOB,ASHD,IMB (SEWER)	4 500	0	0	0%	
MIG:Z2:SEWER PIPES AZALEA - PH 2	6 500	18 005	15 794	-12%	50 606
MIG:ZA:SEWER PIPES UNIT H	6 500	4 474	3 925	-12%	35 497
MIG:Z3:SHENSTONE AMBLETON SANITATION SYSTEM	600	1 798	1 577	-12%	1 578
CBR:ZA:REHABILITATION OF SANITATION INFRASTRUCTURE	0	15 575	0	-100%	

COMMENT ON SANITATION SERVICES PERFORMANCE OVERALL:

It is essential, by regulation, to provide at least a basic form of sanitation to households that do not have a basic sanitation service. VIPs are considered to be the basic minimum acceptable standard. A total of 638 VIPS was completed and 53 new water borne sewer connections were completed including a business plan for funding for the eradication of the entire basic sanitation backlog which was submitted and approved in the 2015-2016 financial year. The rehabilitation of sanitation infrastructure is critical for assets replacement in order to ensure that our operational cost decreases and further the quality of water in our streams and rivers improves. Furthermore, prioritising Rehabilitation of Sewer Infrastructure will ensure compliance in regards to provision of legislative basic services and Statutory Environmental Requirements. Resource availability (staffing and financial) is of critical importance to fulfil all targets as set out in the IDP. The Sanitation Service Delivery objective has been prioritised to effectively fulfil obligations to provide households with, firstly a basic sanitation service and thereafter a move to above minimum service levels of sanitation.

1.3. ELECTRICITY

INTRODUCTION TO ELECTRICITY

Note: Recent legislation includes the Electricity Amendment Acts 1989; 1994; 1995; and the Electricity Regulation Act 2006.

The Msunduzi Electricity Unit is lisenced by the National Electricity Regulator of South Africa (NERSA) to supply electricity to 50% of the total customer in the Municipality's area of jurisdiction and the other 50% which is comprised of the Greater Edendale and Vulindlela areas is supplied by Eskom. The Electricity Unit operates under the Electricity Regulator Act (2006).

The Electricity Unit generates approximately 40% of the total revenue of the Municipality 70% of the income for the Electricity Unit comes from our large customers (industrial and commercial) and 30% from our residential customers.

Msunduzi purchases electricity in bulk on the Megaflex tariff from at 132 00 volts and is transformed to lower voltages. There are two Eskom in-feed points (Msunduzi substation and Mersey substation). We have a notified maximum demand of 350MVA (Mersey 160MVA and Msunduzi 190MVA). During 2011/2012 application was made to increase the Mersey notified demand to 180MVA.

As part of addressing the ageing electricity infrastructure and ensuring that the ever increasing electricity demand, a new 132/11kV Eastwood Primary Substation is being established in Eastwood. This will go a long way in addressing the issue of unplanned outages due to ageing infrastructure, theft of cables where long length of cables are run and also due to overloaded power transformers.

Plans to replace the ageing infrastructure at Crossways Primary Substation which supplies Hilton and Sweetwaters areas are already in place and will be done in phases where a second phase of replacing and upgrading of old 33kV networks with 132kV networks is already completed. Various contracts that will contribute to this are already concluded.

Unplanned outages due to illegal connections are being addressed by electrification of informal areas as identified.
Installation of High Masts Lights in various wards of Msunduzi Municipality as per Council Resolutions are ongoing to address the issue of lack of lighting and improve security in areas identified.

CHALLENGES

- Unplanned outages due to overloaded infrastructure caused by illegal connections in the networks.
- High backlog on maintenance of the Primary network, Secondary substations, Overhead lines and Cables.
- High number of staff turnover due to various reasons amongst others is retirements contributing to the erosion of institutional memory.
- Vandalism and theft of electricity infrastructure.

PRIMARY NETWORK

The Primary Network Development Plan (NDP) is already in place to address the network issues where projects for upgrades and replacements are identified. Various Contracts are already in place for the purchasing of equipment with long lead times.

Most equipment in the primary network have reached its useful life and in most cases no spares are available. This is being addressed by the implementation of projects identified by the NDP

SECONDARY NETWORK MAINTENANCE

There is also a huge backlog on the maintenance of the secondary network, especially the switchgear that are old and obsolete. The appointment of the service provider to prepare a Secondary Network Development Plan will be put in place as means of identifying and quantifying the amount of work to be undertaken in order to minimize unplanned outages and replace old and obsolete switchgear.

11kV and 400 V OVERHEAD LINE MAINTENANCE

The pole change programme is being implemented on an ongoing basis to address issues of safety and increase the life of the infrastructure, it will be resuming in the new financial year where poles are mostly rotten. The amount of work to be done depends on the available budget.

132 kV OVERHEAD LINE MAINTENANCE

A Contract to perform patrol and maintenance of the 132 kV and 33 kV lines is in the adjudication process.

CABLES

Many of the cables are old and overloaded. Currently the network is undergoing refurbishment and modifications with installation of distributor substations. The process is long and capital dependent.

STREET LIGHTING

In as much as there is a lot of maintenance work carried out to ensure that the City is well lit, sections of street lights are off due to the continuous excavation by the various Contractors who damage and then cover the cable.

The three-year contract for new installation, maintenance, and repairs of street lights has been awarded.

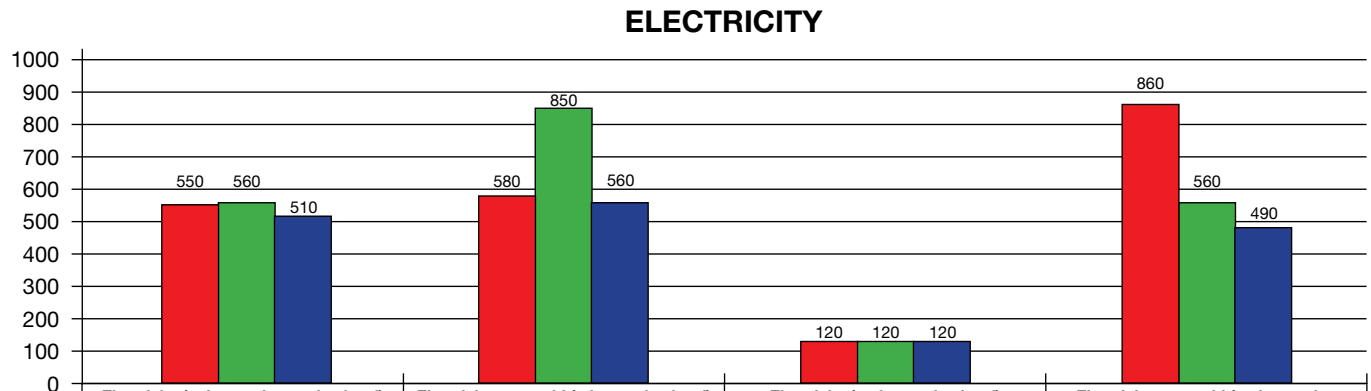
Theft of cables and MCB's, steel covers housing the electrical mains are contributing to the ongoing street light problems.

BLOWN SWITCHGEAR

Due to limited funding, it is not possible to purchase the required switchgear and this further places burden on the network. Ring circuits are not existent because of the blown switchgear. The tender for the replacement of old oil filled switchgears and the blown ones is at tender stages.

POLE TRANSFORMERS

Circuits that were designed based on the size of the transformer are now overloaded and blowing up because of the theft of electricity with illegal connections.



	Electricity (at least min. service level)	Electricity - prepaid (min. service level)	Electricity (<min. service level)	Electricity - prepaid (<min. service level)
2014/2015	550	580	120	860
2015/2016	560	850	120	560
2016/2017	510	560	120	490

ELECTRICITY SERVICE DELIVERY LEVELS Households				
Description	2013/2014	2014/2015	2015/2016	2016/2017
	Actual Number	Actual Number	Actual Number	Actual Number
Electricity (above min level)				
Electricity (at least min service level)	48138	51558	52265	52629
Electricity – prepaid (at least min service level)	18314	24203	24839	26285
Minimum Service Level and Above sub-total	N/A	N/A	N/A	N/A
Minimum Service Level and Above Percentage	N/A	N/A	N/A	N/A
Electricity (below min level)				
Electricity (< min service level) - Indigent	N/A	N/A	N/A	1570
Electricity – prepaid (< min service level)	N/A	N/A	N/A	N/A
Other energy sources	N/A	N/A	N/A	N/A
Below Minimum Service Level sub-total	N/A	N/A	N/A	N/A

ELECTRICITY SERVICE DELIVERY LEVELS Households				
Description	2013/2014	2014/2015	2015/2016	2016/2017
	Actual Number	Actual Number	Actual Number	Actual Number
Below Minimum Service Level Percentage	N/A	N/A	N/A	N/A
Total number of households	**66 452**	**75 761**	**80 104**	**80 484**

HOUSEHOLDS - ELECTRICITY SERVICE DELIVERY LEVELS BELOW MINIMUM Households						
Description	2013/2014	2014/2015	2015/2016	2016/2017		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements	nil	nil	nil	nil	nil	nil
Total Households	nil	nil	nil	nil	nil	nil
Households below minimum service level	nil	nil	nil	nil	nil	nil
Proportion of households below minimum service level	nil	nil	nil	nil	nil	nil
Informal Settlements						
Total Households	nil	2794	318	2206	552	193
Households below minimum service level	nil	2794	318	2206	552	193
Proportion of households below minimum service level	nil	nil	n/a	n/a	n/a	n/a

ELECTRICITY SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
ELEC 04	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	PURCHASE OF 11KV CAPITAL EQUIPMENT	VARIOUS	23 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED by the 30th of June 2017	39 X 11KV EQUIPMENT PURCHASED AND 35 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	5 (150% - 167%)	PURCHASING OF 70 X 11KV EQUIPMENT AND REPLACEEMENT OF 5KM OF 6.6KV CABLE by the 30th of June 2016	Replacement of 6.6kV cables is complete as part of phase 1. Purchase of 54 11kv equipment is complete.	2 (70% - 99%)
ELEC 05	NKPA 2 - BASIC SERVICE DELIVERY	ENERGY EFFECIENCY DEMAND SIDE MAGEMENT	RETROFITTING OF CONVENTIONAL STREET LIGHTS WITH LED LIGHTS	CBD	1200 LED LIGHT FITTINGS INSTALLED WITHIN THE CBD by the 30th of June 2017	1752 LED LIGHT FITTINGS INSTALLED WITHIN THE CBD by the 30th of June 2017	4 (130% -149%)	N/A	N/A	NOT APPLICABLE
ELEC 07	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	ESTABLISHMENT OF NEW 132/11KV EASTWOOD SUBSTATION	34	NEW 132/11kV PRIMARY SUBSTATION IN EASTWOOD CONSTRUCTED by the 30th of June 2017	CIVILS WORKS ARE AT 98 % COMPLETE. ELECTRICAL INSTALLATION WORK IS IN PROGRESS AND IS AT 26 % COMPLETE. OVERALL PROJECT PROGRESS IS 90 % COMPLETE.	1 (69% & below)	COMPLETION OF CIVIL WORKS AND PERIMETER FENCING at EASTWOOD SUBSTATION by the 30th of June 2016	Clearing of site commenced and had to be stopped after an objection was received from an organization who happen to have a 30yr lease on the piece of land.	1 (69% & below)
ELEC 09	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	SUPPLY AND INSTALL 1 X 13- PANEL 11kV SWITCHBOARD AT 132/11KV EASTWOOD SUBSTATION	34	MANUFACTURING PROCESS OF 1 X 13-PANEL 11kV SWITCHBOARD FOR NEW 132/11kV EASTWOOD SUBSTATION COMPLETED BY 30th June 2017	1 X 13 PANEL 11kV SWITCHBOARD FOR 132/11kV EASTWOOD SUBSTATION MANUFACTURED AND DELIVERED TO SITE BY 30 JUNE 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: ELECTRICITY SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	75	373	140	233	62
T04-T08	20	107	20	87	81
T09–T13	63	120	68	52	43
T14-T18	9	29	4	25	86
T19-T22	-	1	1	0	0
T23-T25	-	-	-	-	-
Total	**167**	**630**	**233**	**397**	**63**

FINANCIAL PERFORMANCE 2016/2017: ELECTRICITY SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	**-639**	**-98**	**-98**	**-353**	**260%**
Expenditure:					
Employees	73 446	77 510	74 180	84 047	13%
Repairs and Maintenance	46 598	49 774	42 369	32 206	-24%
Other	180 501	119 516	177 246	143 673	-19%
Total Operational Expenditure	**300 545**	**246 800**	**293 795**	**259 926**	**-12%**
Net operational (Service) Expenditure	**299 906**	**246 702**	**293 697**	**259 573**	**-12%**

CAPITAL EXPENDITURE: ELECTRICITY					
DETAILS	2016 / 2017				
	ORIGINAL 2016/2017 BUDGET	ADJUSTED 2016/2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUD-GET %	TOTAL PROJECT VALUE
ALNS:Z4:NEW:CONVENTIONAL METERS	100 000	76 000	0	-100%	
MSE:Z1:NEW:MACHINERY & EQUIPM	3 333	3 508	3 015	-14%	3 333
MSE:Z3:NEW:MACHINERY & EQUIPM	3 333	5 002	5 002	0%	3 333
MSE:Z4:NEW:MACHINERY & EQUIPM	3 333	327	327	0%	3 333
MSE:ZA:NEW:TRANSPORT ASSETS	0	7 598	7 598	0%	7 598
MSE:ZA:NETWORK REFURB	5 020	5 729	4 714	-18%	5 729
EEDSMG:AH:STREETLIGHTING	0	8 000	7 920	-1%	8 000
ALNS:ZA:DBSA - NETWORK 132KV REHAB PLAN	58 268	82 267	40 245	-51%	82 267
INEP:ZA:ELECTRIFICATION - REGINA ROAD SETTLEMTN	0	2 900	2 251	-22%	2 900
INEP:ZA:ELECTRIFICATION - MKONDENI ROAD SETTLEMTN	0	5 100	1 709	-66%	5 100
MIG:ZA:HIGH MAST LIGHTS-VUL & GREAT EDN	9 433	7 980	7 000	-12%	7 980

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL: ACHIEVEMENTS

Establishment of 132/11kV Eastwood Substation will go a long way in addressing the issue of overloaded networks in Northdale and Riverside Substations. This will eventually contribute to minimising unplanned outages. The 132kV overhead line project will be connected to the new Eastwood Substation in order to commission the whole substation before 31 December 2018.

The identified project for phase 2 of 132kV primary network upgrade where Pine Street Substation Upgrade, Crossways Substation Upgrade, Retief Substation Upgrade and new Crossways 132kV Circuits have been identified as priority projects, including Archbell Primary Substation and will go a long way improving the quality of supply to various areas that are supplied by these substations.

Provision of access to electricity to new households as identified will be achieved based on the provision new households. A number of new households were connected with electricity for the first time, increasing the number of households with access to electricity. This also will contribute to decreasing the number of illegal connections onto the electricity networks.

Expenditure of the approved total capital budget will be exceeded due to the number of projects that were not completed in the 16/17 financial year. More expenditure will be incurred when completing the previous budgets projects with long lead times including new project for the new financial year. More projects are expected to be completed within the project value budgeted.

1.4. ROADS

INTRODUCTION TO ROAD TRANSPORT

This component of the report falls under the Roads and Transportation (R &T) Sub Unit of the Infrastructure Business Unit. R & T deals with the following:

- Planning, Development and Maintenance of Municipal roads and storm water infrastructure
- Transportation Planning, Traffic Engineering Issues, Road Safety and Public Transport Issues
- Planning, Development and Maintenance of Pedestrian and Vehicle Bridges

INTRODUCTION TO ROADS

The Roads Section continues to address the backlog of Gravel Roads. An attempt is made yearly to upgrade 20km of gravel road into "all weather surfacing in order to render uninterrupted access and safety. (i.e through geometric Interventions).

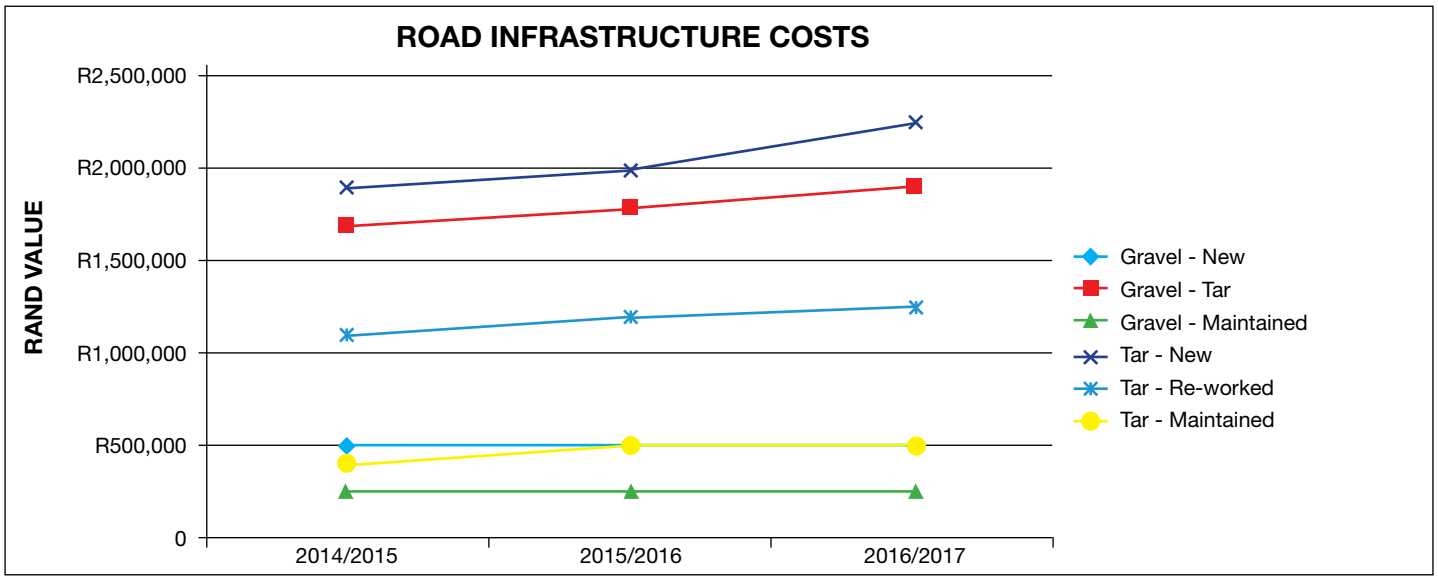
The Roads section has commenced with its 5-Year road assessment in order to produce a revised and complete Road Asset Management Plan (RAMP) and a Pavement Management system (PMS) to drive the municipality's preventative/maintenance for the next five years.

The RAMP is going to inform the upgrading of gravel Roads programme, the gravel and backlog will be shown up to Ward level. Preventative maintenance Programmes commenced in early 2013/14. 17.35kms of Gravel roads was upgraded to Tar in 2016/2017 as well as 40km of gravel roads graded / maintained.

GRAVEL ROAD INFRASTRUCTURE Kilometres				
	Total gravel Roads	New Gravel Roads constructed	Gravel Roads upgraded to tar	Gravel Roads graded/ maintained
2014/2015	635	0	29,0	124
2015/2016	609.92	0	25.8	55
2016/2017	624	0	17.35	40

TARRED ROAD INFRASTRUCTURE Kilometres					
	Total Tarred Roads	New Tar Roads	Existing Tar Roads re-tarred	Existing Tar Roads re-sheeted	Tar Roads Maintained
2014/2015	1370.50	19.1	4.88	0	8
2015/2016	1399.7	25.08	7.0	0	10.4
2016/2017	1417.05	17.35	8.1	0	18.5

COST OF CONSTRUCTION / MAINTENANCE R'000						
	Gravel			Tar		
	New	Gravel-Tar	Maintained	New	Reworked	Maintained
2014/2015	0	70 773 309	28 033 988	-	7 600 000	12 413 217
2015/2016	0	103 190 328	22 357 044	-	11 721 174	14 904 696
2016/2017	0	76 669 393	36 102 103		12 456 121	15 414 00
T3.7.4						



ROADS SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
R & T 02	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - ROAD REHABILITATION - PMS	1-37	Complete 48 000m2 (equivalent to 9.6km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 December 2016.	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	3 (100% - 129%)	Complete 45 000m2 (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016	Completed 45 000m2 (equivalent to 7km) of surfaced roads rehabilitated by 31st March 2016	3 (100% - 129%)
R & T 11	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	18	0,4km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing by the 30th of June 2017	0,4km of gravel roads in Edendale: Unit 14/ Unit P upgraded to black top surfacing by the 30th of June 2017	3 (100% - 129%)	Upgrading of 1.8km of gravel roads in Edendale: Unit 14/ Unit P up to black top surface by the 31st of March 2016	Upgraded 1.8km of gravel roads to blacktop surface in Unit P by the 31st May 2016.	2 (70% - 99%)
R & T 12	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	21	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	3 (100% - 129%)	Completed 0.3km Extension of Manana Road in Dambuza by the 30th of November 2015 to December	Completed 0.3km Extension of Manana Road in Dambuza	3 (100% - 129%)
R & T 13	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	26 & 27	Water usage license for Peace Valley External Roads submitted to DW&S by the 30th of June 2017	Water usage license for Peace Valley External Roads submitted to DW&S by the 30th of June 2017	3 (100% - 129%)	Water usage license for Peace Valley 3 Roads submitted to DW&S by the 30th of June 2016	WULA authorisation received by 30 June 2016	3 (100% - 129%)

EMPLOYEE: ROAD SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	77	179	118	61	34
T04-T08	11	20	5	15	75
T09–T13	8	51	19	32	63
T14-T18	4	9	3	6	67
T19-T22	1	1	0	1	100
T23-T25	-	-	-	-	-
Total	**101**	**260**	**145**	**115**	**44**

FINANCIAL PERFORMANCE 2016/2017: ROADS SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	0	-2	-2	-39	1850%
Expenditure:					
Employees	24 275	26 237	24 686	26 556	8%
Repairs and Maintenance	34 842	30 077	35 796	30 633	-14%
Other	117 513	214 276	39 724	143 915	262%
Total Operational Expenditure	176 630	270 590	100 206	201 104	101%
Net operational (Service) Expenditure;	176 630	270 588	100 204	201 065	101%

CAPITAL EXPENDITURE : ROADS					
DETAILS	2016 / 2017				
	ORIGINAL 2016 / 2017 BUDGET	ADJUSTED 2016/2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
LEVS:Z4:NEW:COMPUTER EQUIPMENT	100	89	89	0%	89
LEVS:Z4:NEW:FURNITURE & OFFICE EQUIPMENT	80	39	19	-51%	20
LEVS:ZA:NEW:MACHINERY & EQUIPMENT	0	604	604	0%	605
LEVS:ZA:CIV DESIGN SOFTW IMPL & TRAINING	150	150	0	-100%	
LEVS:ZA:CONNOR-OTTO'S BLUFF ROADS - LINK	100	100	100	0%	5 156
LEVS:ZA:LESTER BROWN LINK ROAD	6 000	9 300	9 233	-1%	22 876
LEVS:Z4:ROAD REHAB - PMS	8 220	8 214	8 214	0%	
LEVS:Z4:UPGR OF NEW ENGLAND ROAD	400	321	321	0%	
LEVS:Z4:UPGR OF ROADS IN ASHBURT-DESIGN	2 500	6 490	6 490	0%	
MIG:Z3:WARD10 RDS-REHAB RDS & STRMWATER UPGRADE	1 383	9 185	8 057	-12%	9 185
MIG:Z2:REHAB OF ROADS IN ASHDOWN	800	484	424	-12%	
MIG:Z2:UPGR GRV RD-EDN-WARD12-MOSCOW RDS	0	133	116	-13%	
MIG:Z2:UPG GRV RD-EDN-DAMBUZA MJ SWD UPGRADE	30	0	0	0%	
MIG:Z2:UPGR GRV RD-EDN-MACHIBISA/DAMBUZA	1 599	2 559	2 509	-2%	
MIG:Z3:UPG GRV RD-EDN-UNIT14/UNIT P-DESIGN	1 500	1 187	1 210	2%	
MIG:Z2:UPGR GRV ROADS-EDN-STATION RD	6 500	7 063	6 196	-12%	20 336
MIG:Z2:UPGR GRV ROADS-EDENDALE WARD 16	1 430	1 546	1 356	-12%	1 546
MIG:Z2:UPGR GRV RD-GREATER EDN-HAREWOOD	2 600	881	772	-12%	
MIG:Z2:UPGR GRV RD-EDN-SMEROE ROADS & SW	1 906	2 011	1 108	-45%	
MIG:Z2:UPGR GRV RD-GREATER EDN-SNATHING	1 429	1 842	1 550	-16%	
MIG:Z3:UPG GRV RD-EDN-WARD17 (PH3, UN13)	330	619	543	-12%	
MIG:Z1:UPGR GRV RD-VULINDLELA-D2069 PH2	9 245	6 970	6 114	-12%	
MIG:Z1:UPGR GRV ROADS-VULINDLELA-WARD 1	1 906	0	0	0%	
MIG:Z1:UPGR GRV ROADS-VULINDLELA-WARD 3	1 906	4 102	3 403	-17%	
MIG:Z1:UPGR GRV ROADS-VULINDLELA-WARD 4	5 225	7 296	6 400	-12%	7 296
MIG:Z1:UPGR GRV ROADS-VULINDLELA-WARD 6	1 906	3 148	2 761	-12%	
MIG:Z1:UPGR GRV ROADS-VULINDLELA-WARD 7	1 906	7 988	7 007	-12%	
MIG:Z1:UPGR GRV RD-VULINDLELA-WARD 8	5 225	7 043	6 096	-13%	
MIG:Z1:UPGR GRV ROADS-VULINDLELA-WARD 9	1 906	6 172	5 414	-12%	
MIG:Z3:UPGR ROADS IN EDN-KWANYAMAZANE	500	1 729	1 517	-12%	
MIG:Z2:UPGR RD IN PEACE VALLEY-10KM	200	37	32	-14%	
MIG:Z2:UPGR DESIGN GRV ROADS-VULINDLELA	352	0	0	0%	
MIG:Z2:UPGR GRV ROADS-WILLOWFOUNTAIN	600	811	712	-12%	
MIG:Z5:UPGR OF INTERNAL ROADS-HANIVILLE	1 907	1 859	1 630	-12%	
MIG:ZA:REHAB OF GRAVEL ROAD VULINDLELA	0	479	368	-23%	
MIG:Z2:REHAB OF ROADS ESIGONDINI	0	458	402	-12%	
MIG:Z1:MABANE BRIDGE PROJECT	430	165	145	-12%	
MIG:Z2:UPGR PEDESTRIAN BRIDGE-SMERO/ESIGODIN	30	12	10	-17%	1 489
MIG:ZA:WOODHOUSE PEDESTRIAN BRIDGE	3 846	10	9	-10%	6 687
LEVS:Z4:INSTALLATION OF NEW GUARD RAILS	500	405	401	-1%	

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

The department has continued with its programme of upgrading gravel roads with a vision of reducing the high backlog of gravel roads within the city. 17.35km were upgraded in 2016/17 financial year. Funds are slowly being made available by the municipality towards the rehabilitation programme, which makes up the preventative maintenance of the department. In access, 45000m2 of road surfacing was attended in 2016/17.

1.5. TRANSPORTATION PLANNING

INTRODUCTION TO TRANSPORTATION PLANNING

Transportation Planning is crucial in planning sustainable developments and ensuring accessibility for all. The Transportation Planning Section is responsible for meeting the directives set out at all spheres of Government. The key principles that we address as a Section are:

i. Mobility& Land use
ii. Congestion
iii. City Efficiency
iv. Road Safety, and
v. Accessibility

TRANSPORTATION PLANNING SECTION PERFORMS THE FOLLOWING FUNCTIONS:

i. Evaluation, assessment, and siting of transport facilities
ii. Planning, co-ordination, facilitation and provision of efficient and effective transport systems and infrastructure for all private and public transport.
iii. Planning, co-ordination, facilitation, provision, monitoring and regulation of efficient, effective public transport services and facilities within a balanced market demand and supply framework.
iv. Provides effective traffic management, control and safety through co-ordinated planning and maintenance programmes.

SERVICE STATISTICS FOR TRANSPORT

1. No. of implemented traffic calming measure as per plan – 35
2. Km of Road Markings – 406 KM
3. No. of road traffic signs replaced – 705
4. Number of bus shelters constructed - 41

TRANSPORT SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
R & T 33	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	MIG - BUS STOP SHELTERS	7,10,11,12,13,17,18,20,21,22,23,24	40 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2017	Target met. 41 x bus shelters installed by the 31st of January 2017	3 (100% - 129%)	35 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	41 x bus shelters installed as per approved bus shelter implementation plan by the 30th of January 2016	3 (100% - 129%)
R & T 34	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - TRAFFIC CALMING MEASURES	1-37	33 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	3 (100% - 129%)	32 (previous 18+ new 14) x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31 st of May 2016	Target partially met. 31 traffic calming measures installed by May 2016.	2 (70% - 99%)
R & T 37	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - PLANT AND EQUIPMENT (NEW TRAFFIC CONTROLLERS)	27	Purchase of New Traffic Signal Controllers completed by the 31st of March 2017	Target met. New Traffic Signal Controllers purchased by the 31st of March 2017	3 (100% - 129%)	Traffic signals spares and equipment purchased by the 30th of April 2016	Traffic signals spares and equipment purchased by the 30th of April 2016	3 (100% - 129%)
R & T 38	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL -Installation of new traffic signals	35	Traffic signals installed at Northdale Hospital intersection for signalized traffic control by the 30th of June 2017	Target met. Traffic signals installed at Northdale Hospital intersection by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: TRANSPORT SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	10	66	30	36	55
T04-T08	16	16	6	10	63
T09-T13	6	28	9	19	68
T14-T18	2	8	2	6	75
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**34**	**118**	**47**	**71**	**60**

FINANCIAL PERFORMANCE 2016/2017: TRANSPORT SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	**-279**	**-425**	**-425**	**0**	**-100%**
Expenditure:					
Employees	11 562	10 371	11 297	11 144	-1%
Repairs and Maintenance	4 627	3 898	3 567	2 898	-19%
Other	5 607	29 007	10 188	7 619	-25%
Total Operational Expenditure	**21 796**	**43 276**	**25 052**	**21 661**	**-14%**
Net operational (Service) Expenditure	**21 517**	**42 851**	**24 627**	**21 661**	**-12%**

CAPITAL EXPENDITURE : TRANSPORTATION					
DETAILS	2016 / 2017				
	ORIGINAL 2016 / 2017 BUDGET	ADJUSTED 2016/2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
LEVS:ZA:NEW:MACHINERY & EQUIPMENT	230	175	160	-9%	161
LEVS:ZA:NEW:TRANSPORT ASSETS	0	540	528	-2%	615
LEVS:Z2:BUS TAXI LAY-BYES	400	215	215	0%	216
LEVS:ZA:EAST RING ROAD-DETAIL DESIGN & CONSTRUCTION	700	700	699	0%	570
LEVS:ZA:INSTALLATION OF NEW TRAFFIC SIGNALS	450	595	595	0%	596
LEVS:ZA:MAYORS WALK ROAD WIDENING	700	700	700	0%	700
LEVS:Z5:TRAFFIC CALMING MEASURES	500	499	499	0%	499
MIG:ZA:BUS STOP SHELTERS	1 154	1 217	1 067	-12%	1 217
LEVS:ZA:REHAB PUBLIC TRANSPORT FACILITY (TAXI RANKS)	400	399	399	0%	399

COMMENT ON THE PERFORMANCE OF TRANSPORT OVERALL:

35 traffic calming measures (speed humps and speed tables) were constructed, 41 bus shelters were constructed and 1 traffic signal has been installed at the intersection of Chota Motala Road and Northdale Hospital.

Detailed design and specialist's studies for Mayors Walk road widening have been completed. The Basic Assessment Report and WULA applications will be lodged during the 2017/18 financial year at EDTA.

Preliminary design for Eastern Ring Road Option 2A from Murray Road/Hesketh Drive intersection to Rodgers Avenue could not be finalised as the wetland study recommendations are that alternative route alignment being 2C has to be investigated due to the fact that the proposed route alignment has a negative impact on the grassland where the road is traversing. Therefore, the preliminary design for option 2C will be undertaken during the 2017/18 financial year and the EIA and WULA applications will be lodged at EDTA during this period.

1.6. STORM WATER

INTRODUCTION TO STORM WATER

This component of the report falls under the Roads & Transportation (R & T) Sub-unit of Infrastructure Services Business Unit. R & T deals with the following: The Municipality constructed 26.7km of storm water channel in various roads in the Greater Edendale and Vulindlela areas. This was to prevent or minimise flooding of municipal roads. Other new systems are constructed in association with road network upgrade. However, this service is still under funded in terms of new or upgrade and maintenance of existing system.

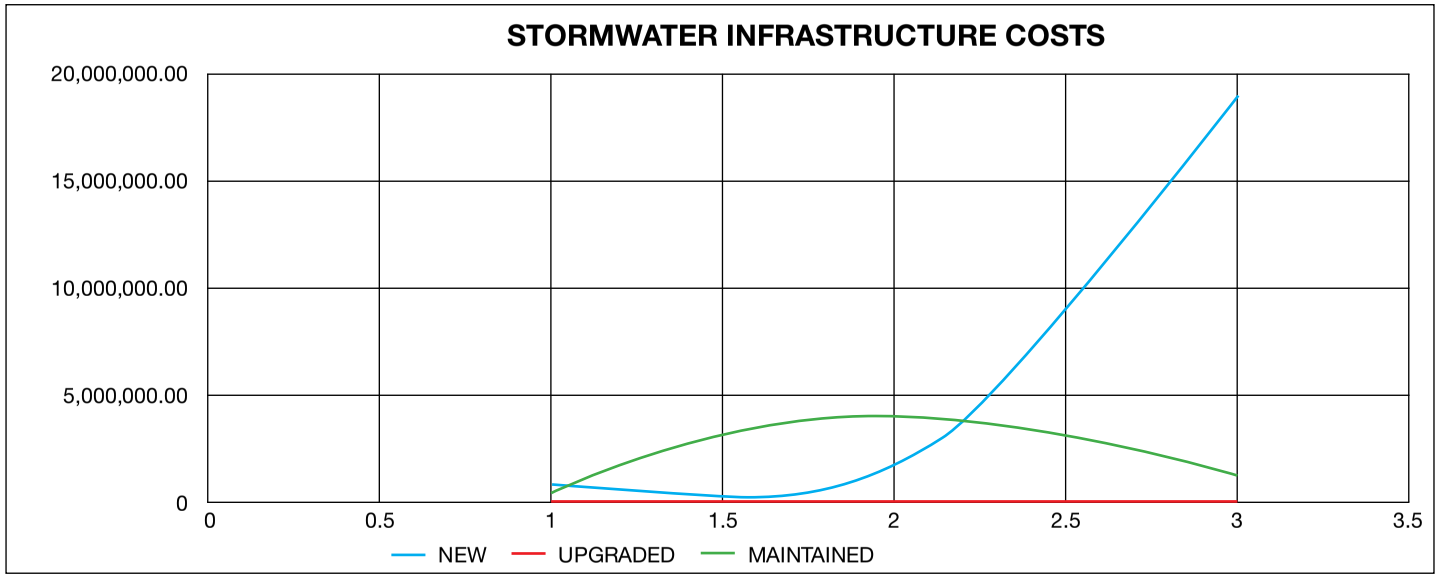
DRAINAGE STORMWATER

INTRODUCTION TO STORMWATER DRAINAGE

The Municipality constructed 26.7 km of storm water channel in various roads in the Greater Edendale area and Vulindlela for the 2016/17 financial year. This was to prevent or minimise flooding of municipal roads. Other new systems are constructed in association with road network upgrade. However, this service is still under funded in terms of new or upgrade and maintenance of existing system. Preventative Maintenance programme is still in its infancy stage, however this programme has now been upgraded to ensure that funding is available.

STORMWATER INFRASTRUCTURE Kilometres				
	Total Stormwater measures	New Stormwater measures	Stormwater measures upgraded	Stormwater measures maintained
2014/2015	0	3.3	0	65
2015/2016	0	3.3	0	65
2016/2017	0	26.7	0	65

COST OF CONSTRUCTION / MAINTENANCE R'000			
	Stormwater Measures		
	New	Upgraded	Maintained
2014/2015	1 371089.93	0	354 005
2015/2016	1 725 089.93	0	3 345 125.00
2016/2017	18 099 359.00	0	1 500 000



STORMWATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PER-FORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROG-RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
R & T 06	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN EDENDALE - KWANYAMAZANE ROADS	13	Completed upgrading 0.2 km of gravels roads to concrete surface in kwanyamazane area by the 31st of March 2017	Completed upgrading 0.3 km of gravels roads to concrete surface in kwanyamazane area by the 31st of March 2017	3 (100% - 129%)	Completed 0.5 km of concrete roads in kwanyamazane area by the 30th of December 2015	Completed 0.5 km of concrete roads in kwanyamazane area	3 (100% - 129%)
R & T 12	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	21	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	3 (100% - 129%)	Completed 0.3km Extension of Manana Road in Dambuza by the 30th of November 2015 to December	Completed 0.3km Extension of Manana Road in Dambuza	3 (100% - 129%)
R & T 14	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 17 Roads (Phase 3, Unit 13)	17	Completed upgrading of 0.85km of walkways in ward 17 by the 30th of December 2016	Completed upgrading of 0.85km of walkways in ward 17 by the 30th of December 2016	3 (100% - 129%)	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways by the 29th of February 2016	Upgraded 0.8km of gravel roads to asphalt surface and 0.1km of walkways by the 29th of February 2016	3 (100% - 129%)

STORMWATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PER-FORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROG-RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
R & T 15	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Smero Roads and SW	20	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017	3 (100% - 129%)	Upgraded 0.8km of gravel roads to asphalt surface by the 30th March 2016	Upgraded 0.8km of gravel roads to asphalt surface by the 30th March 2016	3 (100% - 129%)

EMPLOYEE: STORMWATER SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	67	162	115	47	29
T04-T08	11	12	3	9	75
T09–T13	6	35	14	21	60
T14-T18	4	1	0	1	100
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**88**	**210**	**132**	**78**	**37**

FINANCIAL PERFORMANCE 2016/2017: STORMWATER SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	0	0	0	0	0%
Expenditure:					
Employees	18 243	20 415	18 402	21 119	15%
Repairs and Maintenance	2 420	2 725	2 450	1 645	-33%
Other	14 891	20 209	15 333	14 241	-7%
Total Operational Expenditure	35 554	43 349	36 185	37 005	2%
Net operational (Service) Expenditure	35 554	43 349	36 185	37 005	2%

CAPITAL EXPENDITURE - STORMWATER DRAINAGE					
DETAILS	2016 / 2017				
	ORIGINAL 2016 / 2017 BUDGET	ADJUSTED 2016/2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
WWAT:Z3:CANALIZATION OF STREAMS-NORTHDALE	550	550	534	-3%	661
MIG:Z2:ASHDOWN BANK PROTECTION-P15	153	0	0	0%	

COMMENTS ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

The department has continued with its programme of upgrading storm water drainage. Only 26.7km of storm water channels were constructed in the 16/17financial year. Due to financial constraints, the available funding is not enough to deal with storm water issues. 2015/16 seen the design on new storm water drainage and channelling, however this is currently put on hold to deal with Water Usage License processes that have been introduced by the Department of Water and Sanitation.

1.7. MECHANICAL WORKSHOPS

INTRODUCTION TO MECHANICAL WORKSHOPS

Mechanical Workshop is a sub-unit of the Infrastructure Services Unit. The Manager Mechanical Workshops reports directly to the General Manager Infrastructure Services.

Mechanical Workshops is responsible for the repairs and maintenance of Councils vehicle and plant. There are six workshops situated strategically around the City. Facility the process with Supply Chain Management (SCM) to outsource major components engines gearboxes differentials and C.O.F. (certificate of fitness) to service providers that are compliant on the SCM database.

STRATEGIC OBJECTIVES OF THESE SUB-SECTIONS ARE:

The Manager Mechanical Workshops is responsible for managing the repairs and maintenance to the five mechanical workshops. Excluded from the mechanical workshops is Fire and Emergency services workshops which reports directly to the Chief Fire Officer. The five workshops are situated at the following locations and caters for the following departments.

DOULL ROAD WORKSHOPS

Situated at 150 Mayors Walk, the workshop is split in two. The one half caters for Waste Management department and the other for the following departments, Water, Sewer, Plant Pool, Transportation, Roads, and Drainage. Waste Management refuse compactor repairs are done on an urgent base in conjunction with the SCM policy.

AUXILIARY WORKSHOP

Situated at 150 Mayors Walk, the workshop Is responsible welding and fabricating,tyre and battery replacements. The scrapping of all tyres replaced in the Fleet is checked and managed with the service provider and the Auxilary Foreman.

ELECTRICITY WORKSHOP

Electricity workshop is situated at 111 Havelock Road. The workshop foreman manages and controls Electricity and Traffic workshops. The workshops caters for the following departments, Electricity, Head Office Pool, the Mayoral and Speakers office.

TRAFFIC WORKSHOP

The workshop is situated at 21 Washington Road. The workshops caters for the following departments Traffic, Security and Airport quad bikes.

PARKS WORKSHOP

The workshop is situated in Alexandra Park. The workshop is split in two, a mechanical workshop for plant and vehicles and a small plant workshops for brush cutter repairs.

MECHANICAL WORKSHOPS POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PER-FORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
FLT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Preventative maintenance	Vehicle and plant service	ALL	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	762 x Council vehicles & plant to be serviced by 30th June 2016	643 x vehicles and plant serviced on the 30th of June 2016	2 (70% - 99%)
FLT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Enhance Infrastructure services processes	Average turnaround time on repairs (in days)	ALL	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2017	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2017	3 (100% - 129%)	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2016	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2016	3 (100% - 129%)

EMPLOYEE: MECHANICAL WORKSHOPS					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	21	51	25	26	51%
T04-T08	30	14	8	6	43%
T09–T13	23	28	17	11	39%
T14-T18	4	1	0	1	100%
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**78**	**94**	**50**	**44**	**47%**

FINANCIAL PERFORMANCE 2016/2017: MECHANICAL WORKSHOPS R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tarrifs)	**0**	**0**	**0**	**0**	**0%**
Expenditure:					
Employees	16 199	17 020	16 546	19 746	19%
Repairs and Maintenance	1 588	1 495	1 826	1 491	-18%
Other	1 360	1 465	1 199	911	-24%
Total Operational Expenditure	**19 147**	**19 980**	**19 571**	**22 148**	**13%**
Net operational (Service) Expenditure	**19 147**	**19 980**	**19 571**	**22 148**	**13%**

CAPITAL EXPENDITURE : MECHANICAL WORKSHOPS					
DETAILS	2016 / 2017				
	ORIGINAL 2016 / 2017 BUDGET	ADJUSTED 2016 / 2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %	TOTAL PROJECT VALUE
NO CAPITAL PROJECTS FOR THE 2016/2017 FINANCIAL YEAR					

COMMENT ON THE PERFORMANCE OF MECHANICAL WORKSHOPS OVERALL:

Mechanical Workshops serviced 642 of the 768 vehicles owned by the Municipality for the financial year 16/17. Fleet Management submit a monthly service plan to the Business units for vehicles due for service. This receives a very poor response from the Business Units in bringing in the vehicles for service.

Also a contributing factor to slow turn around time on repairs is the high vacancy rate in the Mechanical Workshops and turn around times on procuring spares with SCM.

2. COMPONENT B: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES

This component includes: Planning, Local Economic Development, Airport, Building Control & Signage, Market, Human Settlements, Art Galleries & Environmental Health.

2.1. PLANNING

INTRODUCTION TO PLANNING AND DEVELOPMENT

Economic development and physical planning at Msunduzi Municipality contributes to: -

(a) Creation of jobs and protection of the livelihood of the people.
(b) Protection of the environment and cultural heritage of the residents.
(c) In general, contribute in encouraging Sustainable Development.

INTRODUCTION TO PLANNING

Many day to day situations involve decision making, this is to create a sustainable development within a specific area. Planning; helps to improve the efficiency of executing actions. Planning is often associated with full employment as without proper planning, there will be no sustainable development. Msunduzi Municipality has a proper functioning unit, which has two components; these are Spatial Sub-Unit and Development Sub-Unit. The main function of Spatial Sub-Unit is to prepare strategic documents, like Spatial Development Framework and Local Area Plans, whereas the task of the Development Sub-Unit is to monitor and assess day to day developmental applications as well as building plans.

Strategies that are currently undertaken by Town Planning Department at Msunduzi Municipality are as follows:-

A. Reviewing of the Spatial Development Framework.
B. Developing a Local Area Plan for Northern Areas
C. Reviewing of the Pietermaritzburg Town Planning Scheme.
D. Preparing a Princinct Plan for Manaye Hall.

APPLICATIONS FOR LAND USE DEVELOPMENT						
Detail	Formalisation of Townships		Rezoning		Built environment	
	2015/2016	2016/2017	2015/2016	2016/2017	2015/2016	2016/2017
Planning application received	28	39	31	50	05	06
Determination made in year of receipt	18	12	25	15	05	04
Determination made in following year	06	06	03	10	00	02
Applications withdrawn	00	02	01	00	00	00
Applications outstanding at year end	04	19	02	35	00	00

PLANNING POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
TP & EM 01	NKPA 6 - CROSS CUTTING	Spatial Planning and land administration	Northdale Local Area Plan	25,28,29,34,37 and 38	Draft Northdale Local Area Plan Report and Draft Implementation Framework prepared & submitted to SMC by the 30th of June 2017	The Draft Northdale Local Area Plan was submitted to the Municipality on 19 June 2019. It was further submitted to SMC for approval on 27 June 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
TP & EM 02	NKPA 6 - CROSS CUTTING	Pietermaritzburg Airport Precinct and Management Plan	Airport Precinct and Implementation Plan	24.36	Final Airport Precinct Plan submitted to SMC for approval by the 28th of February 2017	Final Airport Precinct Plan submitted to SMC for approval by the 28th of February 2017	3 (100% - 129%)	First Draft of the PMB Airport Precinct Plan submitted to SMC by the 30th of June 2016	The Draft Airport Precinct Plan was submitted to SMCon 30 June 2016	3 (100% - 129%)
TP &EM 04	NKPA 6 - CROSS CUTTING	LAND USE MANAGEMENT SYSTEM	Implementation of SPLUMA through Municipal Planning Tribunal	ALL	100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes by the 30th of June 2017	67 applications were considered by the MPT for the months July 2016 to 30 June 2017 and 67 were within timeframe.	3 (100% - 129%)	100% of all Town Planning applications processed within the legislated SPLUMA timeframes by the 30th of June 2015	4 PDAs were considered and where within the timeframe	3 (100% - 129%)

EMPLOYEE: TOWN PLANNING					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	-	-	-	-
T04-T08	4	7	2	5	71
T09–T13	1	39	12	27	69
T14-T18	10	5	4	1	20
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**15**	**67**	**28**	**39**	**58**

EMPLOYEE: GEVDI					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	1	1	0	1	100
T04-T08	1	1	1	0	0
T09–T13	4	11	1	10	91
T14-T18	2	5	1	4	80

EMPLOYEE: GEVDI					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T19-T22	0	-	-	-	-
T23-T25	-	-	-	-	-
Total	**8**	**18**	**3**	**15**	**83**

FINANCIAL PERFORMANCE 2016/2017: PLANNING SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**23 400**	**-22 353**	**-22 353**	**-9 848**	
Expenditure:					
Employees	17 489	11 371	15 465	15 720	
Repairs and Maintenance	116	633	147	2	-97
Other	7 341	3 820	10 522	8 323	-30
Total Operational Expenditure	**24 946**	**15 824**	**26 134**	**24 045**	**-11**
Net operational (Service) Expenditure	**1 546**	**6 529**	**-3 781**	**14 197**	**-79**

CAPITAL EXPENDITURE: PLANNING SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All		8 873	8 363	-6	
COMPUTER EQUIPMENT		299	299	0	
MACHINERY AND EQUIPMENT	0	7	7	0	
FURNITURE	0	38	35	-8	
OFFICE RENOVATION	0	794	274	-65	
PLANNING LABORATORY	0	7 735	7 748	0.16	

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

Although there were some challenges in terms of human capacity, it should be noted that the performance of Town Planning Department is satisfactory.

Explain the priority of the four largest capital projects and explain the variations from budget for net operating and capital expenditure. Confirm your year 5 targets set out in the IDP schedule can be attained within approved budget provision and if not then state how you intend to rectify the matter. Explain the priority of the four largest capital projects and explain variances from budget for net operating and capital expenditure. Also explain any likely variation to the total approved project value (arising from 2012/2013 and/or previous year actuals, or expected future variations).

The following projects as shown in the approved IDP will be undertaken by Town Planning Sub-unit in the next five years:

(a) Reviewing of the Ashburton Town Planning Scheme 2017/18 Financial Year, the budget is R R1 000, 000.
(b) Reviewing of the Vulindlela Local Area Plan with specific purpose of including Ward 39, the budget is R1000 000.
(c) Preparation of the Local Area Plan for Scottsville and Pelham Area, the budget is R1, 800 000.
(d) Preparing a Land Use Policy for areas located outside the Land Use Schemes, the budget is R1 000 000.

2.2. LOCAL ECONOMIC DEVELOPMENT

INTRODUCTION TO LOCAL ECONOMIC DEVELOPMENT

The Local Economic Development Strategy is encapsulated in the document completed in 2015 which is currently undergoing a review. The strategy outlines the way forward, and guides and promotes local economic development initiatives within the municipality . Critical measures identified included effectively utilising pieces of land and sites near to the N3 corridor; investing in infrastructure to stimulate growth; maintenance and upgrading of existing infrastructure such as electricity, water etc.; ensuring that investment initiatives are geared towards promotion of township development and ensuring that the city is a safe, clean and secure environment. Major strides have been made towards the above by various Business units in the municipality, including the initiation of the integrated passenger transport network, completion of the Edendale Town Centre plans which is now at the planning phase geared towards the approval of statutory applications, several private sector commercial/logistics developments commencing in Lynnfield Park near the N3, significant upgrades to the electricity network and the launching of the Airport Precinct plan with its related Techno Hub.

ECONOMIC ACTIVITY BY SECTOR R'000			
Sector	2014	2015	2016
Agriculture	1,167,773	1,084,963	1,001,998
Mining	161,070	156,244	149,871
Manufacturing	3,990,288	3,982,941	4,003,689
Electricity	1,064,011	1,041,843	1,002,334
Construction	1,358,538	1,383,132	1,397,567
Trade	4,543,593	4,637,149	4,682,883
Transport	3,457,526	3,509,726	3,563,107

ECONOMIC ACTIVITY BY SECTOR R'000			
Sector	2014	2015	2016
Finance	5,711,321	5,828,371	5,892,262
Community services	8,670,092	8,762,708	8,910,464
Total Industries	30,124,211	30,387,076	30,604,176
Taxes less Subsidies on products	2,780,956	2,806,904	2,808,473
Total (Gross Domestic Product - GDP)	**32,905,167**	**33,193,980**	**33,412,649**

ECONOMIC EMPLOYMENT BY SECTOR Jobs			
Sector	2014	2015	2016
Agriculture	6,105	7,157	7,589
Mining	331	317	335
Manufacturing	23,637	24,026	23,043
Electricity	1,235	1,219	1,052
Construction	13,350	14,267	14,316
Trade	40,785	42,328	42,217
Transport	10,421	10,393	10,418
Finance	26,454	26,747	26,147
Community services	55,917	59,288	60,106
Households	18,518	19,322	20,408
Total	**196,751**	**205,065**	**205,631**

COMMENTS ON LOCAL JOB OPPORTUNITIES:

The latest Global Insight data indicates that while there is increase in employment from 2015 to 2016, the increase is not that significant. The labour market in the municipal economy seems to be undergoing a similar experience as the national economy which is reacting to the depressed economic conditions and outlook.

JOB CREATION THROUGH EPWP* PROJECTS		
Details	EPWP Projects No.	Jobs created through EPWP Projects No.
2014/2015	13	1035
2015/2016	60	972
2016/2017	24	913
Extended Public Works Programme		

LOCAL ECONOMIC DEVELOPMENT POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
LED 05	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	LED Strategy	Implementation of LED Strategy	N/A	LED strategy reviewed and completed Implementation plan submitted to SMC for approval by the 30th of June 2017	Draft LED strategy received on the 29th of June 2017	2 (70% - 99%)	N/A	N/A	NOT APPLICABLE
LED 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business partnerships	Growth Coalition meetings	N/A	2 x meetings of the Pmb Growth Coalition facilitated by the 30th of June 2017	Two meetings of the Coalition were held on 10 March and 30 June 2017.	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

LOCAL ECONOMIC DEVELOPMENT POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
LED 07	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Training workshops for SMME and Co-ops	Training workshops for SMME and Co-ops	All wards	8 x training workshops facilitated for SMMEs and Co-ops by the 30th of June 2017	8 x training workshops facilitated for SMMEs and Co-ops by the 30th of June 2017	3 (100% - 129%)	4 x training programmes for SMME and Cooperatives facilitated by the 30th of June 2016	4 x Training s for SMME and Co-op conducted	3 (100% - 129%)
EDS 9	NKPA 3- Local Economic Development	Development of Informal Economy	Formation of informal sector representative bodies	All	2 x Informal Sector representative bodies established by the 30th of June 2017	2 x Informal Sector representative bodies established by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: ECONOMIC DEVELOPMENT & GROWTH					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-				
T04-T08	1				
T09–T13	4	13	7	6	46
T14-T18	1	2	1	1	50
T19-T22	2				
T23-T25	-				
Total	**8**	**21**	**13**	**8**	**38**

EMPLOYEE: MUNICIPAL BUSINESS ENTITIES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-				
T04-T08	-	1	0	1	100
T09–T13	-				
T14-T18	-	1	0	1	100
T19-T22	1	1	1	0	0
T23-T25	-				
Total	**1**	**3**	**1**	**2**	**33**

FINANCIAL PERFORMANCE 2016/2017: LOCAL ECONOMIC DEVELOPMENT SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-26**	**0**	**0**	**238**	**1.00**
Expenditure:					
Employees	5 811	5 962	5 801	7 415	0.22
Repairs and Maintenance	0	0	0	0	0
Other	6 052	2 134	2 971	1 956	0.52
Total Operational Expenditure	**11 863**	**8 096**	**8 772**	**9 371**	**0.06**
Net operational (Service) Expenditure	**11 837**	**8 096**	**8 772**	**9 133**	**0.04**

CAPITAL EXPENDITURE: LOCAL ECONOMIC DEVELOPMENT SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
No Capital Expenditure in 2016/2017	N/A	N/A	N/A	N/A	N/A

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

As at the end of 2016 the economy of the Msunduzi Municipality still experienced a period of positive growth, however at a much lower rate than during the period immediate after the global economic recession. There is a definite general broad base slowdown in economic activity in the municipal economy similar than the national scenario.

The Municipality possesses a number of economic advantages, including:

- Locational Advantages: the centrality of the Municipality and the fact that the Municipality is bisected by the N3 corridor, which is the primary logistical corridor linking Gauteng with Durban Harbour;
- Natural/ Geographic Advantages: Highly fertile land;
- Human Capital Advantages: Good primary, secondary schools and tertiary institutions; and
- Institutional Advantages: Msunduzi enjoys 'Capital City' status.

2.3. AIRPORT

INTRODUCTION TO AIRPORT SERVICES

Airport is set to become a regional integration of intermodal transport hub for the region and that will be a critical catalyst for economic development.

The focus for the current financial year implement those projects that will assist in keeping airport running without disruption and implement our long term growth strategies.

AIRPORT SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
CE 11	NKPA 2 - BASIC SERVICE DELIVERY	GROUND EQUIPMENT PARKING BAY	Construction of ground parking equipment	24	100% construction of ground parking equipment at the PMB Airport completed by the 30th of June 2017	Construction of ground parking equipment at the PMB Airport commenced by the 30th of June 2017	2 (70% - 99%)	Construction of area for ground handling equipment at the PMB Airport completed by the 31st of August 2015	The appointed contractor has not started the contract, and will now need to be replaced.	1 (69% & below)
CE 13	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of air navigation services	Air traffic and Navigation Services	all	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2017	100% provision of Airport Navigation services at the PMB airport	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
CE 14	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of X ray equipment at the airport	X ray and Screening Equipment	all	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2017	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
CE 15	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of airport security	Airport Security	All	100% security provision at the PMB airport by the 30th of June 2017	100% security provision at the PMB airport	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: AIRPORT SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	2	2	0	0
T04-T08	-	7	2	5	71
T09–T13	-	1	0	1	100
T14-T18	-	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**-**	**11**	**5**	**6**	**55**

FINANCIAL PERFORMANCE 2016/2017: AIRPORT SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	-9 721	-478	-459	-15 720	0.97
Expenditure:					
Employees	485	478	459	523	0.12
Repairs and Maintenance	552	426	1 032	812	0.27
Other	18 465	7 508	10 559	9 492	0.11
Total Operational Expenditure	19 502	8 412	12 050	10 827	0.11
Net operational (Service) Expenditure	6 141	7 934	11 591	-4 893	-3.37

CAPITAL EXPENDITURE: AIRPORT SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
Tech HUB	-	1 500	1 467	-2.2	

COMMENT ON THE PERFORMANCE OF AIRPORT SERVICES OVERALL:

The Airport passenger traffic has grown significantly and has managed to command the confidence of the midlands residents including customers to as far as Mzimkhulu. We are confident that approval and implementation of the airport master plan will position the airport in long term sustainable growth trajectory.

We have made a significant progress in addressing the compliance issues raised by Aviation Regulatory Authority, ACSA and Auditor General. Most of the remediation measured will be implemented during the 17/18 budget year, while others that needs a significant capital budget allocation maybe be cascaded to three-year medium term budget plan.

2.4. BUILDING CONTROL & SIGNAGE

INTRODUCTION TO BUILDING CONTROL & SIGNAGE

The Building Control and Signage Section controls building construction and outdoor advertising signage in the city. This is done through compliance with the National Building Regulations and Building Standards Act, 1977, the SANS 10400, and the Msunduzi Municipality Advertising Signs Bylaws. This section has seen several changes over the year:

1. On the Building Control side, the staff complement was reduced during the year due to the resignations of one Plans Examiner in December 2016, one Technical Clerk in June 2016 and one Building Inspector whose permanency comes to an end at the end of July 2017. These three posts have not yet been filled. Regarding the vacant and funded Law Enforcement Officer post, this was advertised as "Senior Building Enforcement Officer" and still remains to be filled but an alternative arrangement has been made through Traffic & Security to provide an officer on a three month secondment basis. Regarding the Priority posts we had requested six Building Inspectors but none were advertised. This is a major challenge in covering the growing zones within the city following the resignation of one Building Inspector and no filling of the previously vacated posts. In addition, one Senior Building Inspector and two Plans Examiners were advertised. Regarding the three year fixed term contracts we had requested six Building Inspectors, two Plans Examiners and one Senior Building Inspector but the Human Resources advertised two Building Inspectors and one Senior Building Inspector. The section is faced with the solution of renewing the three months' contract of the Plans Examiner.

2. During the year the Plan Approval Systems have been further improved:

- Plan Approval Management software has been operating well and reducing approval times. Necessary enhancements and upgrades to the system were implemented by the appointed service provider with ICT and all glitches were fixed.
- The Plan Approval Committee has continued to ensure delays are minimised and to address the risk of possible fraud and corruption in the plan approval process.

3. On the Outdoor Advertising side there has been little or no improvement – there have been no appointments made to the Signage Officer post though this has been advertised by Human Resources. There have also been the three months' contract extensions of the Signage Officer. Since the previous Signage Management Service Provider contract came to an end on 31 December 2015, SCM processes are underway to

appoint a new Service Provider (Management company) to provide support as well as the appointment of Co-operatives. The Management Tender is currently at BEC and the Co-operatives Tender is in the process of cancellation at BAC and due for re-advertising.

4. Other initiatives which have contributed to the control of signage and promise substantial revenue for the City are:

- The renewal of Billboard contracts for all Billboards in the City is in the process of being finalised.

BUILDING CONTROL & SIGNAGE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
IP & S 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017	100% of Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017 (Total 680 applications, in average of 21 days)	3 (100% - 129%)	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by 30 June 2016	100% (of 786) Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 20 days from date of receipt of the application, by 30 June 2016.	3 (100% - 129%)
IP & S 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Infrastructure Planning & Survey compliance and reduce risk.	Implement Infrastructure Planning & Survey compliance and risk management	All	580 building contravention inspections conducted for illegal building works by the 30th of June 2017	607 building contravention inspections conducted for illegal building works by the 30th of June 2017	3 (100% - 129%)	540 building contravention inspections conducted for illegal building works by the 30th of June 2016	581 Building contravention inspections conducted for illegal building works by 30 June 2016.	3 (100% - 129%)
IP&S 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage applications for all Posters, Banners & Flags	All	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	Average of 2 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
IP&S 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for management of all Outdoor Advertising Signage.	All	Appointment of Signage Management Company to manage all Outdoor Advertising Signage by 31 March 2017.	Signage Management Company not appointed.	1 (69% & below)	N/A	N/A	NOT APPLICABLE

APPROVED BUILDING PLAN INFORMATION FOR THE MSUNDUZI MUNICIPALITY FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017																
	1			3			2	4			5			6		
	Residential Dwelling Houses Passed			Other Residential-Flats, Hotels Etc			RPD Passed	Non Residential- Private Sector			Non Residential- Public Sector			Alteration & Additions-All Buildings		
	No.	Area	Cost	No	Area	Cost	RPD Passed	No.	Area	Cost	No.	Area	Cost	No.	Area	Cost
JULY	18	3848	16206360	0	0	0	0	0	0	0	0	0	0	46	6164	23718900
AUGUST	16	3143	13819000	8	724	1200000	0	0	0	0	0	0	0	60	5347	21089000
SEPTEMBER	12	3936	21091500	12	892	4000000	0	3	2371	19350000	0	0	0	47	3161	11134575
OCTOBER	17	3477	22735800	21	1746	7000000	0	4	5340	27876000	0	0	0	64	7747	28919875
NOVEMBER	7	2693	20280000	0	0	0	0	1	1442	6000000	0	0	0	47	6209	26748500
DECEMBER	4	858	6610000	45	1376	6500000	0	0	0	0	0	0	0	15	6459	27784500

APPROVED BUILDING PLAN INFORMATION FOR THE MSUNDUZI MUNICIPALITY FOR THE PERIOD 1 JULY 2016 TO 30 JUNE 2017																
	1			3			2	4			5			6		
	Residential Dwelling Houses Passed			Other Residential-Flats, Hotels Etc			RPD Passed	Non Residential- Private Sector			Non Residential- Public Sector			Alteration & Additions-All Buildings		
	No.	Area	Cost	No	Area	Cost	RPD Passed	No.	Area	Cost	No.	Area	Cost	No.	Area	Cost
JANUARY	4	614	2651000	0	0	0	0	0	0	0	0	0	0	34	5717	22986500
FEBRUARY	46	8593	43664000	4	293	1300000	0	2	4353	17376000	0	0	0	47	4978	21230000
MARCH	16	3465	20611500	27	3500	15000000	0	2	7085	27600000	0	0	0	64	5312	16712500
APRIL	8	1165	5029500	0	0	0	0	2	1940	9000000	0	0	0	32	2921	10912180
MAY	8	2785	19125000	0	0	0	0	1	5377	21500000	0	0	0	43	5397	23118000
JUNE	10	2884	20819000	0	0	0	0	0	0	0	0	0	0	45	6332	41292400
TOTAL	**166**	**37461**	**212642660**	**117**	**8531**	**35000000**	**0**	**15**	**27908**	**128702000**	**0**	**0**	**0**	**545**	**65744**	**275646930**

EMPLOYEE: BUILDING CONTROL & SIGNAGE					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-				
T04-T08	9	4	3	1	25
T09–T13	10	45	17	28	62
T14-T18	1	1	1	0	0
T19-T22	-				
T23-T25	-				
Total	**20**	**52**	**23**	**29**	**56**

EMPLOYEE: LAND SURVEY					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	3	12	7	5	42
T04-T08	1	4	0	4	100
T09–T13	6	15	10	5	33
T14-T18	3	2	2	0	0
T19-T22	1				
T23-T25	-				
Total	**14**	**33**	**19**	**14**	**42**

EMPLOYEE: LICENSING					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-				
T04-T08	1	3	1	2	67
T09–T13	5	12	5	7	58
T14-T18	1	1	1	0	0
T19-T22	-				
T23-T25	-				
Total	**7**	**17**	**7**	**10**	**59**

FINANCIAL PERFORMANCE 2016/2017: BUILDING CONTROL & SIGNAGE R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-2 826**	**2 674**	**2 674**	**2 102**	**0.27**
Expenditure:					
Employees	11 440	11 454	12 221	12 515	0.02
Repairs and Maintenance	41	50	70	0	0
Other	2 686	2 300	2 290	1 259	0.82
Total Operational Expenditure	**14 167**	**13 804**	**14 581**	**13 774**	**0.06**
Net operational (Service) Expenditure	**11 331**	**11 130**	**11 907**	**11 672**	**0.02**

CAPITAL EXPENDITURE: BUILDING CONTROL & SIGNAGE R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All		**109**	**81**	**-26**	
COMPUTER EQUIPMENT	0	75	75	0	

CAPITAL EXPENDITURE: BUILDING CONTROL & SIGNAGE R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
FURNITURE AND EQUIPMENT	0	28	0	-100	
MACHINERY AND EQUIPMENT		3	3	0	

COMMENT ON THE PERFORMANCE OF BUILDING CONTROL & SIGNAGE OVERALL:

The Building Control and Signage section started off well during the first half of the 2016/17 financial year due to the additional staff members recruited during the year. However, production started lagging during the second half due to the resignation of a Plans Examiner, one Technical Clerk and one Building Inspector and, the non-filling of vacant posts. This situation was due to be improved when the newly approved organisational structure was implemented, especially with appointment of an additional Plan Examiner or two. These posts are critical to improving the service of approval of building plans.

The new Plan Approval System enhancements were completed and implemented and, they have shown signs of improving the quality and quantity of Building Plans approved and the service delivered.

The Outdoor Advertising function is still experiencing challenges due to shortage of experienced management and operational staff, but strategies for better control of legal advertising and eradication of illegal advertising have been developed and promise to deliver more control, a cleaner city, and increased revenue to the council during the 2016/17 financial year.

2.5. MARKET

INTRODUCTION TO MARKET SERVICES

The Pietermaritzburg Market operates as an agency for the Farmers in the District and main products that are sold are the agricultural produce. The business model of the market is based on critical mass in terms of tonnage. Our market still maintains the number 4 spot on national market listings of 18 national markets.

In 2016/17 the main focus was to finalise projects that were funded by Provincial department of Co-operative Governance (CoGTA) in 2015/16.

MARKET SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
LED 02	NKPA 2 - BASIC SERVICE DELIVERY	PMB MARKET	Pallet Park	24	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017	Nil	1 (69% & below)	N/A	N/A	NOT APPLICABLE
LED 03	NKPA 2 - BASIC SERVICE DELIVERY	PMB MARKET	Erection of internal fencing	24	100% construction of the Market internal fencing completed by the 30th of June 2017	100% Internal fence Completed.	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
CE 02	NKPA 2 - BASIC SERVICE DELIVERY	PMB MARKET	Installation of cold room compressors	24	7 x new cold room compressors purchased & installed at the PMB Market by 31st of April 2017	7 x new coldroom compressors purchased & installed at the PMB Market by 31st of April 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: MARKET SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	13	16	10	6	38
T04-T08	18	30	22	8	27
T09–T13	6	10	6	4	40
T14-T18	-	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**37**	**57**	**39**	**18**	**32**

FINANCIAL PERFORMANCE 2016/2017: MARKET SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-21 074**	**-22 222**	**-24 855**	**-4 278**	**6.82**
Expenditure:					
Employees	8 606	8 942	11 164	11 210	0.
Repairs and Maintenance	1 347	1 348	2 866	1 887	0.52
Other	25 945	2 623	2 284	616	2.71
Total Operational Expenditure	**35 898**	**12 913**	**16 314**	**13 713**	**0.19**
Net operational (Service) Expenditure	**14 824**	**-9 309**	**- 8 541**	**9 435**	**1.91**

CAPITAL EXPENDITURE: MARKET SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
No capital projects in 2016/2017	N/A	N/A	N/A	N/A	

COMMENT ON THE PERFORMANCE OF MARKET SERVICES OVERALL:

The market continues in its growth trajectory and the implementation of Emerging Farmers Program by the KZN provincial government will increase the sale tonnage in the future. The budget allocated during the 16/17 financial year was fully utilised to implement all planned projects. The plans to develop Agro processing Facility in partnership with KZN Agricultural Development Agency is at advanced stage and once the business case for this project has been concluded, then the project will be commissioned. The internal fencing was done to demarcate spaces and create additional space for the new participants.

It is our long term goal to increase the number of buyers beyond 200 and more especially the previously disadvantaged section of our society for long term economic inclusive growth.

2.6. HUMAN SETTLEMENTS

INTRODUCTION TO HUMAN SETTLEMENTS

The Housing Sector Plan sets out housing delivery goals and targets for the municipality and provides and approach to housing delivery and spatial transformation. The Housing Sector Plan is reviewed annually together with the Integrated Development Plan of the Municipality. Msunduzi Municipality developed its first Housing Sector Plan in 2011. The Human Settlements Sub-Unit reviewed its 2011 Housing Sector Plan during the 2014/15 financial year and was approved by Council in 2015. The review of the Housing Sector Plan will be done in 2017.

Like other secondary cities in South Africa, the Municipal spatial character depicts the legacy of apartheid planning and high levels of urbanisation. There are currently seventy identified informal settlements located in different parts of the city with limited basic services.

SOME OF THE KEY OBJECTIVES OF THE HOUSING SECTOR PLAN IS TO:

- Upgrade the existing well located informal settlements to improve land tenure and access to basic services
- Accelerate development and consolidate human settlements development in line with the National Policy directives and the IDP of the Municipality
- Contribute towards spatial transformation and creation of an efficient settlements and spatial pattern.

The Municipality is currently acting as a developer and has delivered several housing projects through funding from the Department of Human Settlements. Since 2004, the Municipality has delivered approximately 11000 housing units with access to basic services (water, electricity, roads, storm water, etc.).

During the year 2014/2015 the Municipality managed to acquire large tracts of vacant and informally settled land for future housing and upgrading of existing informal settlement.

The Human Settlements Sub Unit is made up of four (4) Sections with each focusing on key programmes of human settlements:

- **INFORMAL SETTLEMENT**

This section facilitates the National Upgrading Support Programme which seeks to identify and incrementally upgrade informal settlements. The programme involves the identification, categorisation and prioritisation of informal settlements for upgrading initiatives. With the assistance of the National Department of Human Settlements, the service provider was appointed to produce informal settlement upgrading strategy as a first phase of the programme. Through this project, a total of seventy informal settlements were identified, categorised and prioritised. A service provider has already been appointed for the second phase which involves detailed investigations.

The second phase of the NUSP programme involved the detailed assessment of 24 informal settlements. This included geotechnical and environmental assessments and if the settlement could be upgraded a town planning layout was prepared. The report also covers costing for the provision of basic services.

One of the main challenges the Section is facing in dealing with Informal Settlement is massive land invasions and mushrooming of more informal settlements. The Municipality is having a challenge in fighting this phenomenon. What is even more challenging about land invasions is that they are targeting land that has already been identified for human settlements.

- **PLANNING**

This Section identifies and facilitates the acquisition of well-located land to implement the relevant national housing subsidy programmes. Ensure the alignment between the Human Settlements Sector Plan, Spatial Development Framework Plan and Infrastructure Development Sector Plan. Prepare and package human settlements projects business plans to secure funding from relevant sources. Develop strategic policies to enhance the development of integrated human settlement within the Municipal area.

There are currently twelve housing projects that are in various phases of the planning stage. These projects are expected to deliver a combined yield of 13 500 units in different financial years.

During the 2015/2016 financial year, the Municipality acquired several large parcels of private land for human settlements development. The land acquisition programme has resulted in eight new housing projects. The projects in the planning stage include informal settlement upgrading (project-linked subsidy), social/rental housing and gap market.

- **PROJECT IMPLEMENTATION**

This Section is responsible for the provision of infrastructural services that are in-line with the municipal acceptable standards and top structures that comply with the National Housing Code, National Building Regulations, the NHBRC standards as well as Municipal requirements. Facilitate the process of acquiring MIG funding to ensure that services delivered are in-line with the municipal acceptable standards. Ensure that quality control is maintained during the construction of both infrastructure services and top structures.

There are currently nine housing projects that are in various phases of the implementation stage. These projects are expected to deliver a combined yield of 30202 units in different financial years which is inclusive of Operation Sukuma Sakhe Phase 1 and 2 interventions. During the 2015/16 financial year the municipality was able to deliver 3 048 units to low income qualifying beneficiaries of the Msunduzi Municipality.

One of the challenges the municipality has experienced over the years is the poor workmanship on houses that were delivered from 1994 – 2002. The Municipality is currently undertaking rectification programmes which include the rectification of 2086 Wire-walled houses and another 585 units. The Municipality has also experienced a challenge whereby most of projects that were undertaken post 1994 were never completed and closed out, about 11 000 units have never been transferred to the beneficiaries. In rectifying this situation, the Municipality has appointed a Conveyancer to verify and transfer the 5685 units. This process has started and should be completed in two financial years.

- **HOUSING ADMINISTRATION**

The Section administers all property management activities for Council's Housing Rental Stock, Odd and free standing properties. The Municipality currently owns 248 rental flats and 40 state funded properties and 58 odd / free standing properties (houses) that are being leased out to tenants. The unit is also in the process of disposing of the approximately +- 800 ex-state owned pre-1994 properties within the Edendale area by application of the Extended Enhanced Discount Benefit Scheme (EEDBS). The section furthermore supports the National mandate of capturing the need for housing on the National Housing Needs Register (NHNR), a web based program housed at a National level.

Some of the major challenges that the section currently faces under the administration of the Housing Rental stock, has been a long history of poor payment of rentals and services, the lack of information on the status of the current tenants occupying the units as there has been many cases of sub-letting by previous tenants, deceased tenants (lease holder) which have passed away, leaving family members who can't afford the rentals etc. but are still on the billing system. The other challenge is lack of qualified data that both Housing Administration and Finance work from in terms of rental collection and also the systems being used by the sections to perform property management activities. There has also been minimal maintenance of the rental stock due to lack of funding resulting from non-payment of rentals.

One of the successes has been the completion of tenant audit and verification for all Council Housing rental stock and Odd / free standing properties. This process has assisted in addressing the current challenges within all the tenancy discrepancies. The other achievement has been the formulating and approving of a turnaround strategy and action plans to arrest the escalating arrears within all rental housing stock. The debt has been further categorised into status of tenancies and e.g. Deceased tenants, unemployed tenants, etc. Reports have been submitted to Council recommending the various action plans which included debt write-off and those tenancies that could face eviction. The other achievement has been a committee that has been formed between Housing Administration and Finance to deal with all the issues that are cross-cutting. A new system (software) for the waiting list of potential tenants was also put in place with necessary security features to safeguard against corruption. The matter of maintenance although plagued by challenges, progress has been noted by formulating and approving a turnaround strategy, to achieve a 7-day turnaround time to addressing all maintenance queries. The Section is also in the process of appointing a Service provider who will assess the condition of all the rental stock and compile a 1 year and 5-year maintenance plan. The section is also in the process of appointing a service provider to conduct a valuation of all rental stock to determine market related values. This will help in assessing of whether the rental stock is financially viable for Council.

In regards to the application of the EEDBS, the section is currently appointing a conveyancer to handle all the transfers. A report has also been submitted to Council to address all blockages and so that approval can be granted for a smoother application of the EEDBS. The National Housing Needs Register (NHNR) has now been fast tracked by PDoHS by the appointment of service providers to conduct the survey and the section in supporting the process by providing the necessary staff to be trained on the application and capturing on the NHNR.

PERCENTAGE OF HOUSEHOLDS WITH ACCESS TO BASIC HOUSING			
Year End	Total Households (incl. formal and informal Settlements)	Houses in formal settlements	Percentage of HHs in formal settlements
2013/2014	*163993	120862	73,7%
2014/2015	*163993	120862	73,7%
2015/2016	*163993	120862	73,7%
2016/2017	*163993	*123391	75,2%
Census 2011 data.			

HUMAN SETTLEMENTS SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
HS26	NKPA 6 - CROSS CUTTING	Implementation	Willowfountan EE Phase 1	17	73 x new housing units completed for Willowfountan EE Phase 1 by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	N/A	N/A	NOT APPLICABLE
HS27	NKPA 6 - CROSS CUTTING	Implementation	Wirewall Rectification Project	10, 15, 17, 23, 16, 14	Completion of 60 Units and Renovation of 50 Units.	24 units have been completed. 8 Units are at roof level and 12 units are at wall-plate level. 20 units have been handed over. Building plans have been approved and began. Renovation to one double storey and one single unit completed. Temporary camp 50 units completed. The IA has submitted a BOQ for renovations to DoHS and still waiting for an approval from consultant BMK, last approval was on 16 December 2016. The IA has requested to demolish further structures from DoHS.	2 (70% - 99%)	N/A	N/A	NOT APPLICABLE
HS29	NKPA 6 - CROSS CUTTING	Implementation	Vulindlela Rural Housing Project	1 to 9	2250 x new housing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2017	3236 x new housing units constructed in wards 1-9 (Vulindlela Rural Housing Project) by 30 April 2017	4 (130% -149%)	N/A	N/A	NOT APPLICABLE
HS30	NKPA 6 - CROSS CUTTING	Implementation	Edendale Unit s Phase 8 Ext.	10	60 x new housing units constructed in ward 10 (Edendale Unit s Phase 8 Ext.) by the 30th of June 2017	8 Units have been completed and handed, 10 units are at roof level. 20 units are at wall plate level. 11 slabs have been cast.	2 (70% - 99%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: HOUSING DELIVERY					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	-	-	-	-
T04-T08	1	3	2	1	33
T09–T13	4	34	12	22	65
T14-T18	5	9	7	2	22
T19-T22	1	1	1	0	0
T23-T25	-				
Total	**11**	**47**	**22**	**25**	**53**

EMPLOYEE: HOUSING ADMIN					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	4	1	1	0	0
T04-T08	4	12	6	6	50
T09–T13	2	9	3	6	67
T14-T18	1	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**11**	**23**	**11**	**12**	**52**

EMPLOYEE: REAL ESTATE & VALUTIONS					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	0	-	-	-	-
T04-T08	3	-	-	-	-
T09–T13	4	18	6	12	67
T14-T18	1	6	1	5	83
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**8**	**37**	**14**	**23**	**62**

FINANCIAL PERFORMANCE 2016/2017: HOUSING SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**18 094**	**-11 034**	**-81 344**	**-28 441**	**1.86**
Expenditure:					
Employees	18 094	17 361	28 552	15 159	0.88
Repairs and Maintenance	390	246	8 646	4 565	0.89
Other	24 708	1 240	8 090	2 381	2.40
Total Operational Expenditure	**37 695**	**18 847**	**45 288**	**22 105**	**1.05**
Net operational (Service) Expenditure	**19 601**	**7 813**	**-36 056**	**-6 336**	**4.69**

CAPITAL EXPENDITURE: HOUSING SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**-**	**29 549**	**25 491**	**-13**	
TRANSPORT ASSET	-	300	0	100	
CONSTRUCTION OF FLATS	-	10 389	8 949	-13	
HOUSING UNIT	-	18 310	16 062	-12	
MACHINERY AND EQUIPMENT	-	50	10		
COMPUTER EQUIPMENT	-	500	470	-6	

COMMENT ON THE PERFORMANCE OF THE HUMAN SETTLEMENTS SERVICE OVERALL:

The Human Settlement Unit performed satisfactorily well. In terms of building capacity 7 new staff have been employed and a further 20 will be employed in 2017/18.

The Projects pipeline is in excess of 40 projects, most of which are in the Planning stage. In December 2016 the municipality advertised 12 new Projects for the appointment of Implementing Agents. This process will be completed in the first quarter of 2017/18.

There are quarterly meetings with the Councillors to provide progress reports on the projects in their wards. There is also monthly meeting with the Provincial DOHS to monitor and report on Progress and Challenges. There exists an excellent working relationship between all spheres of Government with regards to Human Settlements Programmes.

In terms of Capital performance, only one project could not start, being Yellowwood OSS 2. The project was advertised in this financial year of reporting and all SCM process have been completed. Expenditure will start during the 2016/17 financial year.

The Unit also received 4 project approvals from the PDOHS in this period and the Municipality will be undertaking and concluding the SCM processes in 2016/17. Funding is available for feasibility funding.

The NUSP programme is yielding good results and the reports being generated requires extensive funding for the provision of basic services. To date 55 settlements have been assessed with detailed reports. Funding request for the provision of basic services, for 12 Informal Settlements have been submitted to PDOHS for consideration and approval of the MEC.

The Unit is growing in terms of its capacity and advancing its housing pipeline.

2.7. ENVIRONMENTAL HEALTH

INTRODUCTION TO ENVIRONMENTAL HEALTH

Environmental Health encompasses those aspects of human health, including quality of life that is determined by physical, chemical, biological, social and psychosocial factors in the environment. It also refers to the theory and practice of assessing, correcting, controlling and preventing those factors in the environment that can potentially affect adversely the health of present and future generations. Environmental Health Services includes: Water quality monitoring, Food control, Waste management, Surveillance of premises, Communicable diseases control, Vector control, Environmental pollution control, Disposal of the dead, chemical safety and noise control.

The service delivery priorities focused on water quality monitoring, food quality and safety , and air quality monitoring.

- **SERVICE DELIVERY PRIORITY (1): WATER MONITORING**

Monitoring water quality of potable, surface and ground water, ensuring water safety and accessibility in respect of a safe quality (microbiological, physical and chemical) and an adequate quantity for domestic use as well as in respect of the quality for recreational, industrial, food production and any other human or animal use. This was achieved by sampling and testing water in the field and examining and analysing it in the Unit's laboratory, as well as advocating for proper and safe water usage and waste water disposal.

- **SERVICE DELIVERY PRIORITY (2): FOOD CONTROL**

Ensuring food safety in respect of acceptable microbiological and chemical standards, quality of all food for human consumption and optimal hygiene control throughout the food supply chain from the point of origin, all primary raw material or raw products production, up to the point of consumption. This was achieved by inspecting food production, distribution and consumption areas; monitoring informal food trading; inspecting food premises and any nuisances emanating there-from; by applying food quality monitoring programmes and principles through various techniques, e.g. Hazard Analysis and Critical Control Points System (HACCP System) audits; and promoting the safe transportation, handling, storage and preparation of foodstuffs, including meat, milk and their products.

- **SERVICE DELIVERY PRIORITY (3): ENVIRONMENTAL POLLUTION CONTROL**

Ensuring hygienic working, living and recreational environments; identifying the polluting agents and sources of water, air and soil pollution; ensuring clean and safe air externally (ambient and point sources) through emission inventory monitoring, modelling and toxicological reports, reviews and complaint investigations; and taking the required preventative measures to ensure that the general environment is free from health risks. This was further achieved by ensuring the registration, permitting, monitoring and auditing of all industries, activities, trade, etc., which involves controlling the internal effects of pollution on the worker and the external effects of pollution on the community and the environment.

SERVICE STATISTICS FOR ENVIRONMENTAL HEALTH

DESCRIPTION	TARGET	ACHIEVED
No. of Complaints investigated	Depending on the no. received	690
No. of Trade Lisence application processed	Dependent on no. received	125
No. of condemnation of foodstuffs (voluntary surrender)	Dependent on no. received	181 condemnations
No. of Dairies registered in terms of the Dairy Bylaws	8	3
No. of Water samples from reservoirs and consumer points:	1092 samples	1279 samples
• Percentage compliance with SANS 241:2011 NB: SANS are national standards that replaced SABS(South African Bureau of Standards) 241: relates to drinking water	100%	99.2%
No. of Water samples from rivers and streams	708 samples	708 samples
Percentage compliance in terms of SAWQ Guidelines	100%	66.9%
• Food sampling: No of samples analysed	480 samples	510 samples
• Percentage compliance with microbial standards:	100%	88%
Swabbing: No of swabs	480 swabs	510 swabs
• Percentage compliance with microbiological standards:	100%	58%
No. of Food premises inspected in terms of R962 (Food Regulations): • Formal: • Informal:	• 1900 • Dependent on no. of applications received	• Formal: 2781 • Informal: 270
No. of Communicable Diseases notifications investigated:	Dependent on no. of notifications received from medical facilities	35
No. of Vector Control investigations, treatment and baiting	12000 sites	14263 sites
No. of Premises inspected for compliance with Tobacco Legislation:	2400 premises	3737 premises
No. of Places of care inspected:	480 premises	789 premises inspected
No. of Health Care Waste generators inspected:	480 premises	639 premises
No. of Commercial, industrial and residential premises inspected	4044 premises	7037 premises
No. of Scheduled processes/listed activities:	120 premises	236 premises
No. of Controlled burning applications processed:	Dependent on no. received	11 applications processed
No. of Contravention Notices issued	Dependent on contraventions	1113 Contravention notices
No. of Prosecutions instituted	Dependent on contraventions	47 prosecutions
Fines received {Note: twelve (12) successful prosecutions; eight(8) summonses were withdrawn; seventeen(17) warrants of arrest were issued; five(5) cases were struck off the roll; and two (2) cases were remanded to July 2017}	Dependent on successful prosecutions	R17 500.00

Air Quality Data

It is the responsibility of the municipality to monitor air quality, in terms of the Air Quality Act, No. 39 of 2004. For data to be accredited, the analysers must be calibrated and checked bi-weekly. Air Quality Data was not available from any of the Air Quality Monitoring Stations for the 2015/16 financial year. Data was only available from the Central Air Quality Monitoring Station and the Oribi Airport Air Quality Monitoring Station for the 2016/17 financial year.

Note: Compliance with the ambient standard therefore implies that ambient concentrations are below the limit value and the frequency of exceedance does not exceed the permitted tolerance.

Northdale Hospital Station

The Northdale Hospital Station is managed in partnership with the Provincial Department of Environmental Affairs (EDTEA). Data management, analyser maintenance, service and calibration were the responsibility of the EDTEA but this did not occur hence data was not verified and only raw data was available.

Central Station:

The new station was commissioned at the end of the 2015/16 financial year and operational during the 2016/17 financial year.

Edendale Station:

Data not available due to vandalism resulting in theft of the station. This station was subject to an insurance claim and will be replaced early in the 2017/18 financial year.

Oribi Airport Station:

The new Oribi Airport station was commissioned at the end of the 2015/16 financial year and operational during the 2016/17 financial year.

ENVIRONMENTAL HEALTH POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
H&SS 01	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Vector Control	All	12 000 sites baited and/or treated for Vector Control by the 30th of June 2017	14 263 sites baited and/or treated for Vector Control by the 30th of June 2017	3 (100% - 129%)	11000 sites baited and/or treated for Vector Control according to the vector control site schedule by the 30th of June 2016	17565 sites baited and/or treated for Vector Control according to the vector control site schedule by the 30th of June 2016	5 (150% - 167%)
H&SS 02	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Food Sampling	All	480 Food samples and 480 Food swabs taken & analysed by the 30th June 2017	510 Food samples and 510 Food swabs taken & analysed by the 30th June 2017	3 (100% - 129%)	480 Food samples and 480 Food swabs taken & analyzed according to the food sampling plan by the 30th of June 2016	530 Food samples and 530 Food swabs taken & analyzed according to the food sampling plan by the 30th of June 2016	3 (100% - 129%)
H&SS 03	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Water Quality Control	All	1 800 water samples taken & analysed for Water Quality Control by the 30th June 2017	2 012 water samples taken & analysed for Water Quality Control by the 30th June 2017	3 (100% - 129%)	1250 water samples taken & analyzed for Water Quality Control according to the water sampling plan by the 30th of June 2016	1986 water samples taken & analyzed for Water Quality Control according to the water sampling plan by the 30th of June 2016	5 (150% - 167%)
H&SS8	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	AQM Analysers	All	2 x AQM Analysers purchased by the 31st of March 2017	2 x AQM Analysers purchased by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: ENVIRONMENTAL HEALTH					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	7	20	19	1	5
T04-T08	9	2	0	2	100
T09–T13	10	39	12	27	69
T14-T18	6	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**32**	**62**	**32**	**30**	**48**

FINANCIAL PERFORMANCE 2016/2017: ENVIRONMENTAL HEALTH R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-13**	**32**	**32**	**19**	**0.68**
Expenditure:					
Employees	7 190	7 925	9 166	9 136	0
Repairs and Maintenance	15	24	9	0	0
Other	1 792	2 552	1 756	1 266	0.39
Total Operational Expenditure	**8 997**	**10 501**	**10 931**	**10 402**	**0.05**
Net operational (Service) Expenditure	**8 984**	**10 469**	**10 899**	**10 383**	**0.05**

CAPITAL EXPENDITURE: ENVIRONMENTAL HEALTH R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All		**1 316**	**1 249**	**0.05**	
NEW COMPUTER SOFTWARE	0	220	195	0.13	
FURNITURE	0	49	49	0	
MACHINERY	0	679	667	0.02	
TRANSPORT ASSET	0	368	338	0.41	

COMMENT ON PERFORMANCE OF ENVIRONMENTAL HEALTH OVERALL

Environmental Health Services continued to be provided without funding from National Treasury. With a limited budget and diminishing resources the nine functional areas relating to environmental health services as defined in the National Health Act, No. 61 of 2003 were carried out to ensure effective and efficient service delivery within the areas of Msunduzi. One of the service delivery priorities focussing on, viz. water quality monitoring, continued for the purposes of Blue Drop status accreditation. The departmental laboratory was used for the monitoring of water and food quality and also swabbing to determine standards of hygiene at food premises. Two(2) of the Four(4) Air Quality Monitoring Stations of the City's Air Quality Monitoring Network was functional, and data on criteria pollutants monitored is available for the 2016/17 financial year. In addition to the current priority service objectives, Air Quality Monitoring will be again focused on with the replacement of the Edendale Station during 2017.

2.8. ART GALLERY

INTRODUCTION TO ART GALLERY

The Tatham Art Gallery serves the visual arts needs of the Msunduzi Municipality through additions to the permanent collection, preserving (conservation), documenting and displaying of artworks and also generic education and outreach programmes.

The Gallery hosts a range of Art Exhibitions. These include travelling and researched exhibitions as well as exhibitions initiated by the gallery based on works in the permanent collection.

The display of art works is accomplished through organizing and hosting of temporary exhibitions and ongoing changes in the permanent display areas. The Gallery hosts various cultural functions during the year, including concerts, lectures and talks, film shows, and book launches.

SERVICE STATISTICS FOR ART GALLERY

Acquisitions of artworks to permanent collection: 22 items accessioned into permanent collection.

Exhibitions: 11 exhibitions displayed against a target of 12. Two exhibitions were cancelled due to flood damage at the Gallery in May 2017.

Education and Outreach: On-going programme of school visits, walkabouts and lectures, art classes for youth, artists-in-residence, artists' forums, master classes concerts, FOTAG functions and fundraising initiatives.

Visitors to Gallery 1 July 2016 - 30 June 2017: 23905

ART GALLERY POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
COM DEV 11	NKPA 2 - BASIC SERVICE DELIVERY	Community Outreach Programme	Art Exhibitions	ALL	12 x planned Exhibitions held by the 30th of June 2017	14 x planned Exhibitions held by the 30th of June 2017	3 (100% - 129%)	24 x Art exhibitions held by the 30th of June 2015	24 Art exhibitions held	3 (100% - 129%)
CE 05	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Furniture and fittings Art Gallery	Acquisition of 120 chairs, and trestle tables	27	100% replacement of old and redundant furniture to accommodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 trestle tables) completed by the 30th of April 2017	100% replacement of old and redundant furniture to accommodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 trestle tables) completed by the 31st May 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
CE 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Plant and Equipment	Acquisition of Cinema projector, CCTV cameras, printer	27	100% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed by the 31st of May 2017	100% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
CE 08	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	New machinery - Generator,	Acquisition and installation of generator	27	1 x new Generator installed and commissioned at the TAG by the 30th of April 2017	1 x new Generator installed and commissioned at the TAG by the 30th of May 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: ART GALLERY					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	2	4	2	2	50
T04-T08	-	4	0	4	100
T09–T13	3	8	5	3	38
T14-T18	2	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**7**	**17**	**8**	**9**	**53**

FINANCIAL PERFORMANCE 2016/2017: ART GALLERY R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-361**	**0**	**400**	**75**	**-4.33**
Expenditure:					
Employees	3 130	3 428	4 546	4 456	0.02
Repairs and Maintenance	290	1 102	771	420	0.84
Other	2 745	2 089	1 687	213	6.92
Total Operational Expenditure	**7 165**	**6 619**	**7 004**	**5 089**	**0.38**
Net operational (Service) Expenditure	**6 804**	**6 619**	**6 604**	**5 014**	**0.32**

CAPITAL EXPENDITURE: ART GALLERY R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All		**2 453**	**2 299**	**0.06**	
COMPUTER EQUIPMENT	0	14	6	1.33	
MACHINERY AND EQUIPMENT	0	789	699	0.13	
FURNITURE	0	61	26	1.35	
REPLACEMENT OF AIRCON CHILLER	0	1 568	1 568	0	

COMMENT ON THE PERFORMANCE OF ART GALLERIES

A lengthy power outage during the last week of May 2017 caused flooding in the Gallery basement. As a result, over 400 art works were damaged. Very few affected art works were destroyed. Restoration by conservation experts is underway, with an expected duration of eighteen months. Some display areas have been closed to accommodate restoration work.

2.9. ENVIRONMENTAL MANAGEMENT

INTRODUCTION TO ENVIRONMENTAL MANAGEMENT

Environmental Management is a sub-unit of the Town Planning & Environmental Management Unit located within the Sustainable Development & City Enterprises Business Unit. The Environmental Management Sub-Unit has five primary functional areas these being: (1) Biodiversity and Open Space Planning; (2) Environmental Planning, Policy Implementation and Review; (3) Environmental Education and Training; (4) Impact Mitigation, Assessment, Compliance Monitoring and Enforcement; and (5) Climate Change Planning and Adaptation. Existing policies and plans guide the functions and decision making processes within the Sub-Unit and include the following which were approved by the Council in July 2010: Integrated Environmental Management Policy (IEMP); Environmental Status quo Report; Strategic Environmental Assessment (SEA); Environmental Management Framework (EMF); and Strategic Environmental Management Plan (SEMP).

During the 2016/17 financial year, the following strategies/plans were developed by the Environmental Management Unit:

Review of the Msunduzi Ecosystem Services Plan (in house)
Climate Change Mitigation and Adaptation Strategy (in house)
Green Building Guideline (externally sponsored)
Greater Edendale Environmental Plan and Implementation Plan (external)
Msunduzi generic Environmental Management Plan (EMPr) (in house)
Review of the Msunduzi Environmental Management Framework (EMF) (external and in house)

Challenges experienced during the 2016/17 financial year:

Delays in the procurement process
Lack of permanent staff as posts are pending formal appointment as well as additional posts still to be advertised.

Top 3 service delivery priorities for 2016/17:

Review of the Msunduzi Environmental Management Framework (EMF) SDBIP ref TP & EM 08 – Appointment of external service provider as of May 2017. This project will be done jointly with the service provider undertaking specialist's studies and programming of a decision support tool. The re-running of the systematic conservation plan irreplaceability map will be done in house using C-Plan software.

Greater Edendale Environmental Plan and Implementation Plan – this plan was completed early in 2016/17 and has been adopted by Council. This plan has already informed other strategic documents such as the review of the Pietermaritzburg Town Planning Scheme.

Review of the Msunduzi Ecosystem Services Plan SDBIP operational plan ref TP & EM 05 – this project exceeded targets ahead of timeframes with additional work undertaken.

ENVIRONMENTAL MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
TP &EM 08	NKPA 6 - CROSS CUTTING	Environmental Management Framework (EMF)	Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10	All	100% of all refined datasets and spatial layers as per the approved ToR submitted to Environmental Management Unit by the 30th of June2017	Draft datasets submitted as of 30 June 2017.	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
TP &EM 05	NKPA 6 - CROSS CUTTING	Land use management system	Final draft Ecosystem Services Plan (ESP) - Finalization of 7 key areas.	All	Grids groundtruthed and completed: 14E (approx. 212 ha), 15E (approx. 260 ha), 16E (approx. 45 ha), 14F (approx. 730 ha), 15F (approx. 600ha), 15G(approx.390 ha), 13H (approx 780 ha), 14H (approx.800 ha), 15H (approx. 660 ha), 16H (approx. 40 ha) 12I (approx 120 ha), 13I (approx 710 ha), 14I (approx 770 ha), 15I (approx 670ha), 16I (approx 180 ha) and submitted to SMC by the 30 of June 2017	Grids 14E, 15E, 16E, 14F, 15F, 15G, 13H, 14H, 15H, 16H, 12I, 13I, 14I, 15I, 16I, additional grids 14J and 15J complete as of 30 June 2017. Report submitted to SMC 01 June 2017	4 (130% -149%)	N/A	N/A	NOT APPLICABLE
TP &EM 06	NKPA 6 - CROSS CUTTING	Climate Change	Adaptation & Mitigation Strategy	All	Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC for approval for approval by Council by the 30th of June 2017	Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC on the 30th of May 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: ENVIRONMENTAL MANAGEMENT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	-	-	-	-
T04-T08	-	-	-	-	-
T09–T13	-	1	1	0	0
T14-T18	1	12	6	6	50%
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**1**	**13**	**7**	**6**	**50%**

FINANCIAL PERFORMANCE 2016/2017: ENVIRONMENTAL MANAGEMENT R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)		**0**	**0**	**0**	**0**
Expenditure:		0	0	0	-29
Employees					
Repairs and Maintenance		0	150	75	-50
Other		0	966	719	-26
Total Operational Expenditure		**0**	**1 116**	**794**	**-29**
Net operational (Service) Expenditure		**0**	**1 116**	**794**	**-29**

CAPITAL EXPENDITURE: ENVIRONMENTAL MANAGEMENT R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
NO CAPITAL PROJECTS IN 2016/2017.	N/A	N/A	N/A	N/A	

COMMENT ON THE PERFORMANCE OF ENVIRONMENTAL MANAGEMENT

Review of the Msunduzi Environmental Management Framework (EMF) SDBIP ref TP & EM 08 for 2016/17 and TP & EM 07 for 2017/18.

The Msunduzi EMF has been gazetted as of September 2015, in term sof the National Environmental Management Act (Act 107 of 1998) EMF Regulations, EMFs are to be reviewed every 5 years.
Currently on target in terms of the SDBIP Operational budget: R1.2 million

Northern Areas Strategic Environmental Assessment 2017/18 SDBIP ref TP & EM 06

Information from this documents will be used in the formulation of other municipal strategic plans and documents such as Local Area Plans and wall to wall planning schemes which are a requirement in terms of national legislation, namely the Spatial Planning and Land Use Management Act (Act 16 of 2013).
Currently on target in terms of the SDBIP
Operational budget: estimated to be R800 000

Vulindlela Strategic Environmental Assessment 2017/18 SDBIP ref TP & EM 08

This is a 2 year project which includes the newly demarcated ward 39 of Msunduzi Municipality which currently is lacking spatial environmental data. Information from this document will be used in the formulation of other municipal strategic plans and documents such as Local Area Plans and wall to wall planning schemes which are a requirement in terms of national legislation, namely the Spatial Planning and Land Use Management Act (Act 16 of 2013). Project to commence in Q3 of 2017/18 SDBIP. Operational budget: total estimated to be R1.5 million

Environmental Management year 5 targets set out in the IDP schedule:

Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10 Commenced 2016/17. Budget available and committed

Appointment of a suitable qualified environmental planning consultant to undertake an environmental plan for the Vulindlala Local Area Plan study area Commencing 2017/18. Portion of the budget available in 2017/18

Appointment of a suitably qualified professional to undertake the retrofitting of the main municipal offices (Ie prof Nyembezi building, AS Chetty Building and City Hall). This involves the evaluation and analyses of buildings and designing the retrofitting process as well as implementation of the strategies identified. To commence 2018/19 Applications for funding underway, if this fails operational budget will be allocated

Land Acquisition of conservation/environmental sensitive areas. On hold pending budget.

Appointment of a suitable qualified environmental planning consultant to undertake an environmental plan for the Bishopstowe/Northern study area. Commencing 2017/18. Full budget available in 2017/18.

Appointment of suitably qualified professionals to undertake and implement the EIA and WULA processes as well as the required assessments for the rehabilitation of 2 wetlands within the Baynespruit catchment. To commence 2018/19. Applications for funding underway, if this fails operational budget will be allocated.

3. COMPONENT C: COMMUNITY SERVICES

This component includes: Waste Management, Theatres & Halls, Cemeteries & Crematoria, Bio-Diversity & Landscape, Traffic & Public Safety, Fire, Disaster Management, Sport & Recreation and Library.

3.1. WASTE MANAGEMENT

INTRODUCTION TO WASTE MANAGEMENT

The business unit provides refuse collection services (at least once per week) to approximately 120000 of 163000 households, approximately 5500 businesses, cleans the city's streets, provides toilet facilities in the main central business district, eight garden refuse collection sites, a licensed landfill site, education and awareness campaigning, and lately waste minimisation and diversion from landfill site.

The business unit has succeeded in its mandate on refuse collection even though it is hampered by fulltime staff shortages of about 15%, a very low collection vehicle availability rate of about 50% and a budget deficit. The shortcomings have been achieved by working overtime; by both staff and collection vehicles. In addition advantage has been taken of both Expanded Public Works Program staff and temporary staff. There is also the problem of senior management posts not being adequately filled and it is hoped this will be addressed in the new financial year. Other functions have experienced the same challenges with the same solutions replicated.

There is an established kerbside recycling programme that has grown steadily with about 12000 houses being earmarked for collection once per week; an increase on the 8000 houses past year. There are now three fulltime businesses ensconced in the programme and growing both in the areas being serviced and weekly additional of households. In addition the city itself is experiencing growth in that there are more recyclers, both formal and informal entering the market. It is hoped that the recycling efforts can be doubled in the next financial year. The city now has an approved Waste Minimisation and Diversion Strategy, embedded as part of the IDP.

The top 3 service delivery priorities now are Waste Minimisation and Diversion, reliable and efficient refuse collection, and ensuring that the entire city receives these services. The business unit did not achieve its intended goal of extending its services to Vulindlela but this will be attempted in the coming year.

SOLID WASTE SERVICE DELIVERY LEVELS Households				
Description	2013/2014	2014/2015	2015/2016	2016/2017
	Actual Number	Actual Number	Actual Number	Actual Number
Solid Waste Removal (above min level)				
Removed at least once a week	84600	120000	120000	120000
Minimum Service Level and Above sub-total	84600	120000	120000	120000
Minimum Service Level and Above Percentage	55.1%	55.1%	73.6%	73.6%
Solid Waste Removal (below min level)				
Removed less frequently than once a week	184600 (ex Jika Joe)	43000 Vulindlela	43000 Vulindlela	43000 Vulindlela
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0
Own Rubbish Disposal	0	0	0	0
No Rubbish Disposal	60000	43000	43000	43000
Below Minimum Service Level sub-total	56000	43000	43000	43000
Below Minimum Service Level Percentage	48.1%	26.4%	26.4%	26.4%
Total number of households	**163000**	**163000**	**163000**	**163000**

HOUSEHOLDS – SOLID WASTE SERVICE DELIVERY LEVELS BELOW MINIMUM Households						
Description	2013/2014	2014/2015	2015/2016	2016/2017		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements	109440	120000	120000	120000	120000	120000
Total Households						
Households below minimum service level	24880	43000	43000	43000	43000	43000
Proportion of households below minimum service level	15%	26.4%	26.4%	26.4%	26.4%	26.4%
Informal Settlements						
Total Households	53560	53560	53560	53560	53560	53560
Households below minimum service level	53560	43000	43000	43000	43000	43000
Proportion of households below minimum service level	32.8%	26.4%	26.4%	26.4%	26.4	26.4%

WASTE MANAGEMENT SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFOR-MANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
COM DEV 10	NKPA 2 - BASIC SERVICE DELIVERY	Waste Minimisation	Construction of Kwa-Pata Buy-Back centre	16	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container) by the 30th of April 2017	concrete slab, roof shelter, ablution container couldn't be supplied due to shortage of funds	2 (70% - 99%)	Recycling centre constructed in Kwa-Pata (Imbali) by the 30th of June 2016	Only fencing completed due to insufficient funds	1 (69% & below)
RPI 07	NKPA 2 - BASIC SERVICE DELIVERY	Improved access to basic services	Number of households with access to refuse removal at least once per week	10 - 37 serviced by both Municipality and Co-ops.	120 000 households with access to refuse removal at least once per week by the 30th of June 2017 (wards 10 -37)	120 000 households with access to refuse removal at least once per week Completed by the 30th of June 2017 (wards 10 -37)	3 (100% - 129%)	"120 000 households with access to refuse removal at least once per week by the 30th of June 2016 (wards 10 -37)"	"120 000 households with access to refuse removal at least once per week by the 30th of June 2016 (wards 10 -37)"	3 (100% - 129%)

EMPLOYEE: SOLID WASTE MANAGEMENT SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	299	358	300	58	16
T04-T08	34	72	27	45	63
T09–T13	4	15	6	9	60
T14-T18	2	2	1	1	50
T19-T22	-	1	1	0	0
T23-T25	-	-	-	-	-
Total	**339**	**448**	**335**	**113**	**25**

FINANCIAL PERFORMANCE 2016/2017: SOLID WASTE MANAGEMENT SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-96,554**	-119,080	-127,983	-123,137	-4
Expenditure:					
Employees	63,164	70,917	72,405	83,692	16
Repairs and Maintenance	**6,725**	**1,104**	**1,104**	**3,434**	**211**
Other	**18,317**	**28,320**	**36,549**	**35,208**	**-4**
Total Operational Expenditure	**88,206**	**100,341**	**110,058**	**122,334**	**11**
Net operational (Service) Expenditure	**-8,348**	**-18,739**	**-17,925**	**-803**	**-96**

CAPITAL EXPENDITURE: WASTE MANAGEMENT SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All		**9,444**	**8,043**	**-15**	
CNL-Buildings at Waste Management	600	301	85	-72	
CNL-KwaPata Recycle Center	400	240	149	-38	
CNL-Upgrade Prestbury Garden Site	500	450	450	0	

COMMENT ON WASTE MANAGEMENT SERVICE PERFORMANCE OVERALL:

The major collection capital project was the construction of the Kwapata Garden Refuse and Recycling site. This is still in progress but has been bogged due to the major financier not wanting to continue due to unfavourable market conditions.

3.2. THEATRES & HALLS

INTRODUCTION TO COMMUNITY FACILITIES (THEATRES & HALLS)

This unit is responsible for the management and maintenance of Halls and Theatre facilities. Halls and Theatre facilities maintained to an acceptable standard for use by hirers.

SERVICE STATISTICS FOR THEATRES & HALLS

FACILITY NAME	NUMBER
Halls	64
Theatre	1

COMMUNITY FACILITIES (THEATRES & HALLS) POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TAR-GET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
COM DEV 04	NKPA 2 - BASIC SERVICE DELIVERY	Halls	Maintenance and landscaping of council grounds and gardens at libraries and halls	All	36 operational halls maintained every month by the 30th of June 2017	20 halls maintained monthly	2 (70% - 99%)	36 operational halls maintained every month by 30th of June 2016	36 operational halls maintained	3 (100% - 129%)
CE 35	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Service Level Agreements with Winston Churchill	Review of Service Level Agreements with Winston Churchill	All	Service Level Agreements with Winston Churchill reviewed and submitted to SMC by the 31st of December 2017	NIL	1 (69% & below)	N/A	N/A	NOT APPLICABLE
CE 39	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Quarterly Performance Assessments	N/A	N/A	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	In progress	1 (69% & below)	N/A	N/A	NOT APPLICABLE
CE 41		Business Plan for Winston Churchill	Review Business Plan Winston Churchill	N/A	Business Plan for Winston Churchill reviewed and submitted to SMC by the 31st of December 2016	In Progress	1 (69% & below)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: COMMUNITY FACILITIES (THEATRES & HALLS)					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	9	43	14	29	67
T04-T08	8	33	2	31	94
T09–T13	2	-	-	-	-
T14-T18	-	-	-	-	-
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**19**	**76**	**16**	**60**	**79**

FINANCIAL PERFORMANCE 2016/2017: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-747**	-1,575	-3,333	-2,237	33
Expenditure:					
Employees	4,576	4,988	5,245	5,118	-2
Repairs and Maintenance	383	336	326	337	3
Other	13,062	19,347	19,386	438	-98
Total Operational Expenditure	**18,021**	**24,671**	**24,957**	**5,893**	**-76**
Net operational (Service) Expenditure	**17,274**	**23,096**	**21,624**	**3,656**	**-83**

CAPITAL EXPENDITURE: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**0**	**6,655**	**6,099**	**-8**	
CNL_-Master Plan for Halls	0	2,263	2,263	0	
MIG Z23 KWAQUA Community Hall	0	564	495	-12	

CAPITAL EXPENDITURE: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
MIG Z23 Unit BB Community Hall	0	636	558	-12	
MIG Z4 Ward 18 Community Hall	0	558	489	-12	

CAPITAL EXPENDITURE: CITY HALL & PROF NYEMBEZI BUILDING R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0				
CNL: Lighting Upgrade: Prof Nyenbezi	0	550	550	0	
CNL: Upgrade Foyer: Prof Nyembezi	0	219	219	0	

COMMENT ON THE PERFORMANCE OF COMMUNITY FACILITIES (THEATRES & HALLS)

Halls have been upgraded and renovated. Priority was given to halls in Vulindlela areas. There are insufficient funds for the maintenance of Halls.

3.3. CEMETERIES & CREMATORIA

INTRODUCTION TO CEMETERIES & CREMATORIUMS

This unit is responsible for the Management, maintenance and development of Cemeteries and Crematoria.

SERVICE STATISTICS FOR CEMETERIES & CREMATORIUMS

CLOSED CEMETERIES

Commercial Road Cemetery, Roberts Road Cemetery, Georgetown Cemetery, Range / Sinathingi Cemetery, Slangspruit Cemetery, Moses Mabhida Cemetery (Heroes Acre) & Dambuza Cemetery.

OPERATING CEMETERIES

Azalea Cemetery, Mountain Rise Cemetery, Willowfountain Community Cemetery.
Three cremators are currently operational.

CEMETERIES & CREMATORIUMS FACILITIES POLICY OBJECTIVES TAKEN FROM IDP

CEMETERIES & CREMATORIUMS FACILITIES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
• Note – No KPIs where reported on in the SDBIP & OP 2015/2016 & 2016/2017 for Cemeteries & Crematoriums.										

EMPLOYEE: CEMETERIES & CREMATORIUMS					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	9	187	124	63	34
T04-T08	10	16	5	11	68
T09–T13	0	2	2	0	-
T14-T18	1	-	-	-	-
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**20**	**205**	**131**	**74**	**36**

FINANCIAL PERFORMANCE 2016/2017: CEMETERIES & CREMATORIUMS R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)		**0**	**0**	**0**	**0**
Expenditure:					
Employees		1,934	1,870	2,113	13
Repairs and Maintenance		1,263	1,316	409	-69
Other		2,079	644	566	-12
Total Operational Expenditure		**5,276**	**3,830**	**3,088**	**-19**

FINANCIAL PERFORMANCE 2016/2017: CEMETERIES & CREMATORIUMS R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Net operational (Service) Expenditure		**5,276**	**3,830**	**3,088**	**-19**

CAPITAL EXPENDITURE: CEMETERIES & CREMATORIUMS R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**2,519**	**2,634**	**2,294**	**-13**	
MIG-Development of Cemetery	2,519	2,634	2,294	-13	

COMMENT ON THE PERFORMANCE OF CEMETERIES & CREMATORIUMS OVERALL:

Obtain authority from the Department of Housing to utilize 10 hectares of the 30 hectares authorized cemetery at Ethembeni. The ROD on the new site needs to be fast tracked in order to alleviate the problems of burial space and initiate the process of developing Hollingwood as a cemetery site since there is a negative ROD for housing. New cemeteries is vital to accommodate burials for 50 years.

3.4. BIO-DIVERSITY & LANDSCAPE

INTRODUCTION BIO-DIVERSITY AND LANDSCAPE

Management, maintenance and development of Parks, open spaces, play lots, verges and Conservation areas. Horticultural practises which includes, beautifying, landscaping of cities islands, city entrances, maintenance of surrounds and garden at council buildings e.g. halls and libraries. Plans to develop Parks in Edendale approved to secure external funding to implement.

SERVICE STATISTICS FOR BIO-DIVERSITY AND LANDSCAPE

DESCRIPTION	NUMBER	AREA (M2)
PARKS	16	1 913 800
OPEN SPACES	133	4 002 000
TOWNLANDS AREA	-	730 000
PLAYLOTS	14	931 600
TRAFFIC ISLANDS	21	321 780
MAIN ARTERIAL ROUTES	30	4 588 400
VERGES TOTAL	-	12 456 749
CENTRAL	3 424 329 SQUARE METRES	-
NORTH	6 882 420 SQUARE METRES	-
WEST	2 150 000 SQUARE METRES	-

BIO-DIVERSITY AND LANDSCAPE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROG-RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
COM DEV 01	NKPA 2 - BASIC SERVICE DELIVERY	Grass cutting	Maintenance of verges, open spaces and parks	Oct-38	Grass cut in 29 wards three times a season by the 31st of May 2017 (September 2016 to May 2017)	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	Grass cut in 37 wards three times a season. (September2015 to May 2016) by the 30th of May 2016	Grass cut in 37 wards 3 times a season - completed	3 (100% - 129%)
COM DEV 02	NKPA 2 - BASIC SERVICE DELIVERY	Landscaping	Maintenance and landscaping of islands, municipal gardens and main entrances	All	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	10 islands and 10 main entrances of Council Buildings maintained monthly	2 (70% - 99%)	21 islands and 19 main entrances of Council Buildings maintained monthly by the 30th of June 2016	21 islands and 19 main entrances of council buildings maintained monthly - completed	3 (100% - 129%)

EMPLOYEE: BIO-DIVERSITY AND LANDSCAPE					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	120	354	207	147	42
T04-T08	60	131	42	89	68
T09–T13	6	7	4	3	43
T14-T18	6	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**192**	**493**	**254**	**239**	**48**

FINANCIAL PERFORMANCE 2016/2017: BIO-DIVERSITY AND LANDSCAPE R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-168 318**	**-2**	**-2**	**-122**	**6000**
Expenditure:					
Employees	34,796	29,207	30,387	32,966	8
Repairs and Maintenance	7,525	718	6,563	8,962	37
Other	14,861	19,573	24,303	13,837	-43
Total Operational Expenditure	**59,182**	**49,498**	**61,253**	**55,765**	**-9**
Net operational (Service) Expenditure	**-109136**	**49,496**	**61,251**	**55,643**	**-9-**

CAPITAL EXPENDITURE: BIO-DIVERSITY AND LANDSCAPE R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
NO CAPITAL PROJECTS IN 2016/2017.					

COMMENTS ON THE PERFORMANCE OF BIO-DIVERSITY; LANDSCAPE OVERALL:

Beautification projects have been initiated on all council gardens, islands, and city entrance to enhance the aesthetics of the city. Revitalization of Alexandra Park Phase 1 completed and commencing with Phase 2 in 2017.

3.5. TRAFFIC & PUBLIC SAFETY

INTRODUCTION TO TRAFFIC, SAFETY & SECURITY

The department of Public Safety helps ensure a safe environment and improve the quality of life through effective Traffic policing combined with efficient use of security officers. Traffic services include:

Control and regulate all forms of Traffic, promote education and training on the road and traffic safety.

Attend scenes of motor vehicle collisions and assist with traffic control, removal of injured persons and removal of vehicles so that traffic may glow freely again.

Eliminate points of congestion, obstruction, hindrance, interference or danger to vehicles and pedestrians.

SERVICE STATISTICS FOR TRAFFIC, SAFETY & SECURITY

SERVICE STATISTICS FOR TRAFFIC, SAFETY & SECURITY					
	Details	2014/2015	2015/2016		2016/2017
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Number of road traffic accidents during the year	739	813	651	630
2	Number of by-law infringements attended	31000	31279	31218	31500
3	Number of police officers in the field on an average day	62	44	62	100
4	Number of police officers on duty on an average day	36	22	36	70

TRAFFIC, SAFETY & SECURITY POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
PSDM 04	NKPA 6 - CROSS CUTTING	Traffic & security	Road Safety, Alcohol, Drug and Substance abuse campaign	All	144 x road safety awareness sessions conducted by the 30th of June 2016	158 x road safety awareness sessions conducted by the 30th of June 2016	3 (100% - 129%)	120 road safety awareness sessions conducted by the 30th of June 2016	149 road safety awareness sessions conducted by the 30th of June 2016	3 (100% - 129%)
PSDM 05	NKPA 6 - CROSS CUTTING	Traffic & security	Fire Arm Audit	N/A	4 x Fire arm audit conducted in Compliance with Fire Arms Controls Act by the 30th June 2017	4 x Fire arm audit conducted in Compliance with Fire Arms Controls Act by the 30th June 2017	3 (100% - 129%)	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2016	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2016	3 (100% - 129%)
PSDM 06	NKPA 6 - CROSS CUTTING	Traffic & security	Fire Arm Training for all municipal firearm holders	N/A	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	3 (100% - 129%)	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2016	2 x Fire Arm Training/ Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2016	3 (100% - 129%)

EMPLOYEE: TRAFFIC, SAFETY & SECURITY					
Job Level	2015/2016	2016/2017			
Police/Administrators	Employees No.	Posts No.	Employ-ees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	3	3	3	0	0
T04-T08	95	222	161	61	27
T09–T13	149	221	134	87	39
T14-T18	2	11	6	5	45
T19-T22	-	-	-	-	-

EMPLOYEE: TRAFFIC, SAFETY & SECURITY					
Job Level	2015/2016	2016/2017			
Police/Administrators	Employees No.	Posts No.	Employ-ees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T23-T25	-	-	-	-	-
Total	**249**	**457**	**304**	**153**	**33**

FINANCIAL PERFORMANCE 2016/2017: TRAFFIC, SECURITY & SECURITY R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-13,574**	**-22,665**	**-22,665**	**-15,710**	**-31**
Expenditure:					
Police Officers					
OtherEmployees	98,369	106,661	107,693	117,695	9
Repairs and Maintenance	951	28	27	11	-59
Other	70,830	43,649	136,675	130,003	-5
Total Operational Expenditure	**170,150**	**150,338**	**244,395**	**247,709**	**1**
Net operational (Service) Expenditure	**156,576**	**127,673**	**221,730**	**231,999**	**5**

CAPITAL EXPENDITURE: TRAFFIC, SAFETY & SECURITY R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	115	1,494	1,138	-24	
CNL: Computer Equipment	0	130	130	0	
CNL: Transport Assets	0	856	660	-23	
CNL: Furniture & Office Equipment	15	292	132	-55	
CNL: Machinery & Equipment	0	95	95	0	
CNL: Shooting Range	100	121	121	0	

COMMENT ON THE PERFORMANCE OF TRAFFIC & PUBLIC SAFETY OVERALL:

Performance of Traffic, Safety & Security personnel are on par as per the Service Delivery & Budget Implementation Plan. The lack of Traffic stations servicing the remote areas of the municipality is a cause for concern due to the risks attached to the delayed response times from Traffic stations which are a fair distance from these areas. This is further exacerbated by the time of day response (peak periods etc.), and could have an impact on the ability to respond to Road Accidents. With 10% Reduction in Road Accidents over the previous years, the estimated 25% can be achieved

3.6. FIRE SERVICES

INTRODUCTION TO FIRE SERVICES

The Fire Services unit is responsible for as per below:

1. FIGHT OR EXTINGUISH A FIRE AND RESCUE OF LIFE OR PROPERTY FROM A FIRE OR OTHER DANGER:

Early and timeous response to fire and rescue incidents is critical for life and property saving measures to be effective. In order to improve turnout times to incidents the Municipality has started the process which should see two more fire stations opened in the vast Vulindlela area and Northdale suburb of the City, however due to financial constraints these projects have been placed on hold. Whilst staff shortages are a challenge this is combated by a constant attempt to ensure that a minimum manning standard is complied with on a daily basis, even at the expense of overtime costs.

2. PREVENT THE OUTBREAK AND SPREAD OF FIRE AND THE PROTECTION OF LIFE OR PROPERTY FROM FIRE OR OTHER THREATENING DANGER:

The dedicated Fire Prevention officers ensure that all new building development applications are in compliance with the City by-laws, National Building Regulations and SANS 0400 codes of practice for fire safety in buildings. Existing infrastructure is also subject of daily scheduled and ad-hoc inspections for fire safety compliance.

3. BASIC FIRE AND LIFE SAFETY TRAINING:

The Fire Prevention Officers undertake regular scheduled training with hospitals, commerce and industry in order to impart basic fire safety training in the use of first aid fire fighting equipment.

The Public Education Section engages schools and communities in a drive to ensure basic fire and life safety awareness and skills are imparted at a rudimentary scale, mostly by meetings, attendance to community structures and visitations to schools, and, of schools to fire stations. Whilst this basic intervention is still not enough it is imperative that communities are aware of the fire service and services it offers, how to access these services, and what it is that they can do to provide basic first aid fire safety protection to themselves.

FIRE SERVICE DATA					
	Details	2015/2016	2016/2017		2017/2018
		Actual No.	Estimate No.	Actual No.	Estimate No.
1	Total fires attended in the year	1898	-	1270	-
2	Total of other incidents attended in the year	615	-	335	-
3	Average turnout time – urban areas	15mins	-	16	-
4	Average turnout time – rural areas	32mins	-	35	-
5	Fire fighters in post at year end	109	122	105	-
6	Total fire appliances at year end	14	14	14	-
7	Average number fire appliances off the road at year end	5	0	5	0

FIRE SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
PSDM 01	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue Public awareness presentations facilitated by PSDM	All	60 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	108 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	5 (150% - 167%)	50 Fire & Rescue public awareness presentations conducted by the 30th of June 2016	91 Fire & Rescue public awareness presentations conducted by the 30th of June 2016	5 (150% - 167%)
PSDM 02	NKPA 6 - CROSS CUTTING	Fire & Rescue	Major Hazards Visitations by PSDM	All	46 x Major Hazard Visitations conducted by the 30th of June 2017	46 x Major Hazard Visitations conducted by the 30th of June 2017	3 (100% - 129%)	24 Major Hazard Visitations conducted by the 30th of June 2016	39 Major Hazard Visitations conducted by the 30th of June 2016	5 (150% - 167%)
PSDM 03	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue fire inspections	All	800 x fire inspections conducted by the fourth quarter 16/17	882 x fire inspections conducted by the fourth quarter 16/17	3 (100% - 129%)	800 fire inspections conducted by the 30th of June 2016	971 fire inspections conducted by the 30th of June 2016	3 (100% - 129%)

EMPLOYEE: FIRE SERVICES					
Job Level	2015/2016	2016/2017			
Police/Administrators	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	5	7	4	3	43
T04-T08	63	7	4	3	43
T09–T13	70	178	104	74	42
T14-T18	5	9	9	0	0
T19-T22	1	-	-	-	-
T23-T25	-	-	-	-	-
Total	144	201	121	80	40

FINANCIAL PERFORMANCE 2016/2017: FIRE SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-532**	**-670**	**-670**	**-5,830**	**770**
Expenditure:					
Fire Officers					
Other Employees	59,791	65,717	61,315	65,543	7
Repairs and Maintenance	1,597	1,563	532	359	-33
Other	6,504	18,231	12,034	-2,599	-122

FINANCIAL PERFORMANCE 2016/2017: FIRE SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Expenditure	**67,892**	**85,511**	**73,881**	**63,303**	**-14**
Net operational (Service) Expenditure	**67,360**	**84,841**	**73,211**	**57,473**	**-21**

CAPITAL EXPENDITURE: FIRE SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
CNL-Transport Assets		741	741	0	
CNL-Computer Equipment		184	184	0	
CNL-Machinery& Equipment	500	1,081	1,035	-4	

COMMENT ON THE PERFORMANCE OF FIRE SERVICES OVERALL:

The lack of fire stations servicing the extreme areas of the municipality is a cause for concern due to the risks attached to the delayed response times from fire stations which are a fair distance from these areas. This is further exacerbated by the time of day response (peak periods etc), and could have an impact on the ability to effectively protect life and property.

DISASTER MANAGEMENT

INTRODUCTION TO DISASTER MANAGEMENT

Disaster Management falls under the Disaster Management Act 57 of 2002. The Act requires an integrated and effective response to disasters. Disaster management aims to reduce the risk of disasters, mitigate the severity of disasters,plan and prepare for emerging crisis,events or disasters, respond rapidly and effectively to disasters and to implement post disaster recovery and rehabilitation by monitoring, integrating, co-ordinating the disaster risk management activities of all role-players. The over-all implementation of Disaster Risk management initiatives is a shared responsibility of all employees, departments, relevant external role-players and the participation of the community.

Disaster management provides a culture of risk avoidance amongst communities through education and public awareness. Disaster management has two components to it- the proactive component that alerts the community to the problem, highlights practices to prevent problems and work with other departments and entities to avoid problems and to lessen the impact of problems.

Relief supplies and assistance were given to those who were affected by storms fires and other disasters. Relief provided in the form of temporary accommodation (tents), food parcels, mattresses and blankets, and in many instances plastic sheeting used as waterproofing.

Disaster Management is also involved in event safety and forms part of the safety and security cluster that oversees and monitors all events within the Msunduzi area of jurisdiction.

SERVICE STATISTICS FOR DISASTER MANAGEMENT

During the 2016/2017 financial year a total of 173 incidents were attended to. R1064087.00 worth of emergency relief was distributed during this period.

A total of 136 events were monitored with a total of 483 430 people participating/attending these events.

DISASTER MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP										
					2016/2017			2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
PSDM 07	NKPA 6 - CROSS CUTTING	Disaster Management	Awareness Campaigns	All	6 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2017	6 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2017 achieved	3 (100% - 129%)	5 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2016	5 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2016	3 (100% - 129%)
PSDM 08	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the approved Disaster management plan	All	100% implementation of the approved Disaster management plan by the 30th June 2017	100% implementation of the approved Disaster management plan by the 30th June 2017	2 (70% - 99%)	100% implementation of the approved Disaster management plan by the 30th of April 2016	100% implementation of the approved Disaster management plan by the 30th of April 2016	3 (100% - 129%)
PSDM 09	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the Approved Disaster management plan/strategy	All	24Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/ strategy by the 30th of June 2017	24Hours turnaround time to respond to disaster related incidents reported according to the Approved DM plan/ strategy by the 30th of June 2017 achieved	3 (100% - 129%)	24Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/ strategy by the 30th of April 2016	24Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/ strategy by the 30th of April 2016	3 (100% - 129%)

EMPLOYEE: DISASTER MANAGEMENT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	1	1	0	0
T04-T08	2	3	0	3	100
T09–T13	2	25	9	16	64
T14-T18	1	3	1	2	67
T19-T22	-				
T23-T25	-				
Total	**5**	**32**	**11**	**21**	**66**

FINANCIAL PERFORMANCE 2016/2017: DISASTER MANAGEMENT R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**0**	**-12**	**-12**	**0**	**0**
Expenditure:					
Employees	1,055	1,514	1,434	520	-64
Repairs and Maintenance	**9**	10	25	0	100
Other	2,055	2,720	1,712	1,388	-19
Total Operational Expenditure	**3,119**	**4,244**	**3,171**	**1,908**	**-40**
Net operational (Service) Expenditure	**3,119**	**4,232**	**3,159**	**1,908**	**-40**

CAPITAL EXPENDITURE: DISASTER MANAGEMENT R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT

The performance of the Disaster Management unit is directly linked to the Service Delivery and Budget Implementation Plan (SDBIP's). While the performance is at an acceptable level, there are deficiencies within the unit like the filling of critical vacant posts and the establishment of a satellite disaster office in the Vulindlela area which will further enhance service delivery thereby improving performance.

3.8. SPORT & RECREATION

INTRODUCTION TO SPORT AND RECREATION

Manage maintenance and development of all municipal sports facilities and swimming pools plus the promotion and development of sports and recreation. Master plan for the maintenance of sports facilities approved.

SERVICE STATISTICS FOR SPORT AND RECREATION

Total number of Sports Facilities - 65
Total number of pools – 7

SPORT AND RECREATION POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
COM DEV 12	NKPA 2 - BASIC SERVICE DELIVERY	Swimming Pools	Upgrading of 2 swimming pools	27	2 x Council Pools (Buchannan & Alex Pool) upgraded by 31st of December 2016	2 x Council Pools (Buchannan & Alex Pool) upgraded by 31st of December 2016 (Q1 - Geysers replaced at Buchanan, Ablution block repairs at Alex) & (Q2 - Repairs to Building and Stairs - Buchanan, Pavilion fiberglass seating repairs at Alex)	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
COM DEV 13	NKPA 2 - BASIC SERVICE DELIVERY	Swimming Pools	Construction of a new pool	5	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan by the 30th of June 2017	Completion of designs, first phase could not commence due to budget cut	1 (69% & below)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: SPORT AND RECREATION					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	22	97	76	21	22
T04-T08	7	46	24	22	48
T09–T13	7	12	8	4	33
T14-T18	1	2	2	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**37**	**157**	**110**	**47**	**30**

FINANCIAL PERFORMANCE 2016/2017: SPORT AND RECREATION R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-26,284**	**-855**	**-17,787**	**-14,945**	**-16**
Expenditure:					
Employees	36,591	30,020	50,883	58,330	15
Repairs and Maintenance	833	87	3,447	4,096	18
Other	17,965	23,019	18,986	-6,825	-136
Total Operational Expenditure	**55,389**	**53,126**	**73,316**	**55,601**	**-24**
Net operational (Service) Expenditure	**29,105**	**52,271**	**55,529**	**40,656**	**-27**

CAPITAL EXPENDITURE: SPORT AND RECREATION R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**28,524**	**54,260**	**50,946**	**-6**	
CNL-Master Plan Sports Facility Phase 1	2,500	2,801	2,679	-4	
CNL-New Pools in Edendale	5,000	6,100	6,088	-0.2	
CNL-Wanderers Sports Facility	433	420	420	0	
MIG Sweetwaters Dual Purpose Sports Center	7,723	1,399	1,203	-14	
CNL-Upgrade Alexandra Swimmimg Pool	1,000	989	989	0	
MIG Refurbish Berg Street Swimming Pool	68	78	0	100	
CNL-Upgrade Buchanan Street Pool	0	1,000	989	-10	
CNL-Upgrade Wadley Stadium	0	750	717	-4	
CNL-Upgrade Oval	0	999	871	-13	
CNL-New Machinery & Equipment	500	591	544	-8	
CNL-New Computer Equipment	0	148	126	-15	
CNL-Transport Assets	1,000	3,082	2,922	-5	
CNL-Revitalization Of Alex Park	1,000	1,000	1,000	0	
MIG-Athletics Track	9,300	15,455	13,557	-12	
CNL-Athletics Track	0	9,100	9,100	0	
CNL-Athletics Track	0	10,348	9,741	-6	

COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

There has being a lack of maintenance due to the lack of funding. Athletic track is due to be completed in September 2017. Grading and Categorization of Venues still in progress.

3.9. LIBRARY SERVICES

INTRODUCTION TO LIBRARY SERVICES

There are eleven libraries within the Msunduzi Municipal Library Services, the main Bessie Head Library and ten branch libraries. The Bessie Head Library has a wide range of resources including books, large-print books, newspapers and periodicals, audio-books, DVDs, videos, music CDs and scores, and CD-ROMs for all age groups. Within the branch of libraries: there are three large libraries, Northdale, Georgetown and Eastwood and five smaller ones, Ashburton, Woodlands, Sobantu , Ashdown and Alexandra Library. The branch libraries offer a smaller range of materials than is available at the main library but make every effort to meet the needs of the communities they serve. A limited Adult Reference service is available at Northdale, Georgetown and Eastwood libraries. Georgetown provides a study area and a Travelling Library service to schools.

During the financial year all 7 of the 11 libraries were maintained every month, 3 Libraries upgraded and 10248 library books where purchased.

SERVICE STATISTICS FOR LIBRARY SERVICES

1. Issue Statistics Total: 570127
2. User Statistics Total: 369106
3. Cataloguing Statistics Total: 33386
4. Membership statistics total: 138423

LIBRARY SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROG-RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
COM DEV 03	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance and landscaping of council grounds and gardens at libraries and halls	All	11 libraries maintained every month by the 30th of June 2017	7 libraries maintained monthly	2 (70% - 99%)	11 libraries maintained every month by 30th of June 2016	11 libraries maintained every month by 30th of June 2016	3 (100% - 129%)
COM DEV 05	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Purchase of Library Material	12, 13, 24, 27,28, 32, 34, 35, 37	5000 Library Books purchased by 30th of April 2017	10248 books purchased in the financial year	5 (150% - 167%)	10 000 library books purchased by the 30th of June 2016	16 863 books purchased	5 (150% - 167%)
COM DEV 06	NKPA 2 - BASIC SERVICE DELIVERY	Upgrading of Libraries	Upgrading of Sobantu, Georgetown and Woodlands Libraries	12, 32, and 35	3 Libraries (Sobantu, Georgetown and Woodlands Libraries) Upgraded by the 31st of December 2016	1 Libraries Upgraded Georgetown) and 2 in progress by the 31st of December 2016	2 (70% - 99%)	8 Libraries Renovated & maintained as per approved Maintenance Plan by the 30th of April 2016	8 Libraries Renovated & maintained	3 (100% - 129%)
COM DEV 07	NKPA 2 - BASIC SERVICE DELIVERY	Alternative Energy	installation of generators	28, 12, 34	3 Generators (Georgetown, Eastwood & Northdale) installed and commissioned by the 30th of June 2017	6 Generators installed and commissioned by the 30th of June 2017 based on the completion certificate	5 (150% - 167%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: LIBRARIES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	3	1	2	66
T04-T08	62	95	83	12	13
T09–T13	14	32	23	9	28
T14-T18	5	4	3	1	25
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**81**	**134**	**110**	**24**	**18**

FINANCIAL PERFORMANCE 2016/2017: LIBRARIES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-20,098**	-20,296	-24,365	-24,147	-1
Expenditure:					
Employees	35,993	38,413	39,308	39,650	1
Repairs and Maintenance	397	76	229	217	-5
Other	15,527	17,169	22,249	15,791	-29
Total Operational Expenditure	**51,917**	**55,658**	**61,786**	**55,658**	**-10**
Net operational (Service) Expenditure	**31,819**	**35,362**	**37,421**	**31,511**	**-16**

CAPITAL EXPENDITURE: LIBRARIES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	6,660	8,660	8,598	-1	
Prov: Sobuntu Library Extension	1,000	1,340	1,337	-0.2	
Prov: Bessie Head Library Phase 1	2,360	20	91	355	
Prov: Georgetown Basement Renovations	1,600	2,800	2,746	-2	
Prov: Northdale Library	0	1,960	1,950	-1	
Prov: Woodlands Library	1,700	2,540	2,474	-3	

COMMENT ON THE PERFORMANCE OF LIBRARY SERVICES

Book buying and renovations are ongoing projects. The process of preservation and digitization of legal deposit material is still on as it is ongoing major project that the library is embarking upon as they it is fulfilling the Legal deposit Act on protecting the collection of which is a country priority and it falls on Generally Recognized Accounting Practice 103 (GRAP 103). Three libraries went on a major renovations process that is Georgetown, Sobantu and Woodlands. Most libraries are having generators as back in times of electricity and security system has been beefed up with each library having physical security guard, cameras and book security system maintained annually. The extended services through mobile libraries have been finalized and implementations to follow soon as new mobile services were purchased in 2015/16 financial year. The Elandskop and Slangspruit Libraries are now functioning and there few areas that need some attention for delivering the best service. The following services were also covered through the DAC grant: License and connectivity fees to enable the Library services to have access to the Millennium, SLIMS and SABINET systems, Staffing, Capacity building and training and Maintenance of all libraries.

The expectations for 2016/17 were exceeded. Currently the library is focusing on building Imbali Library through Department of Arts and Culture and renovations of Alexandra Library to take place soon. The fire protection of the legal deposit material and the process phase one of portioning stack areas has not finalized due to financial constraints.

3.10. WASTE MANAGEMENT – LANDFILL SITE

INTRODUCTION TO WASTE MANAGEMENT (NEW ENGLAND LANDFILL SITE)

The New England Landfill Site is the largest licensed disposal Facility in the District region. The facility is owned and operated by the Msunduzi Municipality and services the Pietermaritzburg and surrounding areas as well as other District Municipalities. The Site is managed and operated within the prescripts of the Permit issued by the National Regulatory Authority. The Site has complied with the Permit in 2016/2017 but has had insufficient Budget for the year , this has made it impossible to purchase the required specialised Plant . The Plant that is currently available are old and in-efficient , resulting in extended downtime which then places the Site at risk of non-compliance and Environmental risks.

The Site needs to have sufficient Budget to address the challenges it faces , as well as improve on Security measures to control the activities of Waste-pickers, to promote order at the Facility and to enhance Service Delivery.

WASTE DISPOSAL SERVICES STATISTICS				
DESCRIPTION	2013/2014	2014/2015	2015/2016	2016/2017
	TONS	TONS	TONS	TONS
Waste Disposal per Category				
Builders Rubble	33 939	63 777	45 239	66 448
Bulk Food Waste	474	417	547	476
Garden Refuse	20 399	19 839	18 025	8 175
General Domestic Waste	28 281	33 502	36 600	26 702
Industrial Waste	34 404	35 208	33 287	33 219
Sawdust	252	148	66	0
Cover Material	42 630	46 134	33 316	16 554
Wood waste	2 646	3 743	5 302	97
TOTAL	**163 025**	**202 768**	**172 382**	**151 671**

WASTE DISPOSAL SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PER-FORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
LS01	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	350 metres of berm constructed to 2.5m height by the 31st of May 2017	350 metres of berm constructed to 2.5m height by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
LS02	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	1 x Leachate tank commissioned by the 30th of April 2017	1 x Leachate tank commissioned by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
LS03	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	100 000sqm of Landfill Site reshaped by the 30th of June 2017	88 224.21sqm of Landfill Site reshaped by the 30th of June 2017	2 (70% - 99%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: LANDFILL SITE - WASTE DISPOSAL SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	12	14	13	1	7
T04-T08	6	11	2	9	82
T09–T13	1	6	4	2	33
T14-T18	1	1	1	0	0
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**20**	**32**	**20**	**12**	**38**

FINANCIAL PERFORMANCE 2016/2017: LANDFILL SITE - WASTE DISPOSAL SERVICES R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**0**	**-7,424**	**-31,717**	**-32,154**	**1**
Expenditure:					
Employees	4,729	5,012	4,890	5,336	9
Repairs and Maintenance	1,304	620	1,121	1,047	-7
Other	16 ,82	9,473	13,873	-6,338	-146
Total Operational Expenditure	**23,015**	**15,105**	**19,884**	**45**	**-100**
Net operational (Service) Expenditure	**23,015**	**7,681**	**-11,833**	**-32,109**	**171**

CAPITAL EXPENDITURE: LANDFILL SITE - WASTE DISPOSAL SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**8,500**	**8,903**	**7,809**	**-12**	
MIG-LANDFILL UPGRADE	8,500	8,903	7,809	-12	

COMMENT ON WASTE MANAGEMENT (NEW ENGLAND LANDFILL SITE) OVERALL

The Site is mandated via the Permit to conduct an annual infrastructure upgrade to meet compliance standards and to maintain operations. The Budget required for this project varies depending on Operational needs and the required Budget is approximately R 15 Million Rand's per year, unfortunately this Budget is not fully received. This shortfall of the Budget makes it difficult to pro-actively address challenges and mitigate against potential risks.

Operating Budgets are also insufficient to sustain daily operations and maintenance in an environmentally and socially acceptable manner.

Capital and MIG budgets need to be increased to meet the requirements of the Unit, the projected requirements for the next 5 years are:

2017/2018 Required R 15 000 000
2018/2019 Required R 20 000 000
2019/2020 Required R 25 000 000
2020/2021 Required R 30 000 000
2021/2022 Required R 35 000 000.

4. COMPONENT D: BUDGET & TREASURY

This component includes: Indigents (Free Basic Services), Financial Services and Supply Chain Management.

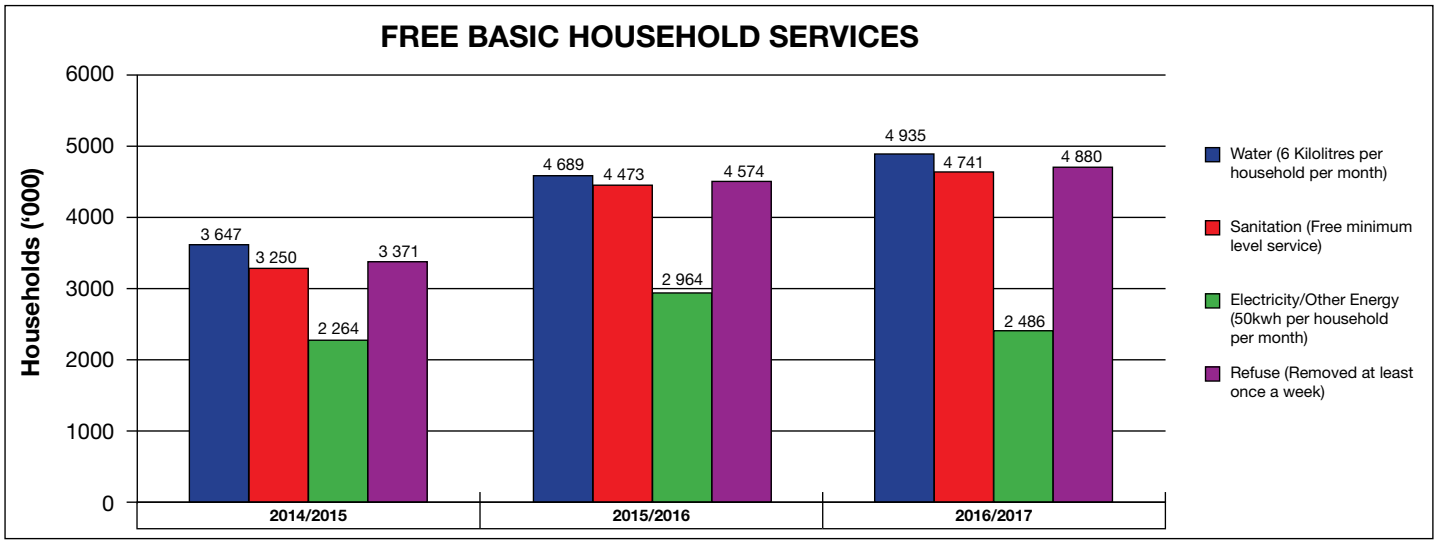
4.1. INDIGENTS (FREE BASIC SERVICES)

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Council receives Equitable Share to subsidise those who cannot afford to pay for the minimum needs in life. The objective in calculating the amount to be subsidised, must be to prevent an increasing balance on the account of an indigent as it will be difficult to recover the debt in a humanly way. According to the Municipal Systems Act 2000, Section 74(3) and 75(2) stipulates, "A tariff policy may differentiate between different categories of users/ debtors."

Criteria for Approval:

1. That the gross household income for qualification as a registered Indigent be determined each year by Council in terms of the tariff register. Currently the threshold income is R3740.00
2. That the prescribed application forms be completed annually.



FREE BASIC SERVICES TO LOW INCOME HOUSEHOLDS					
	Number of households				
	Total	Households earning less than R3.740 per month			
		Free basic water	Free basic sanitation	Free Basic Electricity	Free Basic Refuse
2014/2015	12532	3647	3250	2264	3371
2015/2016	16700	4689	4473	2964	4574
2016/2017	17042	4935	4741	2486	4880

FINANCIAL PERFORMANCE 2016/2017: COST TO MUNICIPALITY OF FREE BASIC SERVICES DELIVERED					
Services Delivered	2015/2016	2016/2017			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget %
Waster	8611396	13196800	13196800	7012266	47
Waste Water (Sanitation)	4553556	4892700	4892700	4894449	0
Electricity	3080430	2363000	2363000	2576950	10
Waste Management (Solid Waste)	2195310	3265000	3265000	2904229	11
Total:	**18440692**	**23717500**	**23717500**	**17387894**	**37**

FREE BASIC SERVICE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFOR-MANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
REV 01	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Adoption of Revenue related policies	Compliance	N/A	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2017 for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies were reviewed and submitted to SMC by the 31st March 2017 for approval by Council	3 (100% - 129%)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 28 February 2016 for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 28 February 2016 for approval by Council	3 (100% - 129%)
RPI 08	NKPA 2 - BASIC SERVICE DELIVERY	Improved access to Free Basic Services	Number of households earning less than R3500 per month (application based) with access to free basic services	All Wards (application based)	8000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	5813 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	2 (70% - 99%)	5000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	5900 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2016	3 (100% - 129%)

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

The equitable share received is used to fund Free Basic Services that is extended to all our customers who have been declared indigent who are earning below R3 740.00 as determined by Council. Further to the free basic services, we are trying to remove the burden from the indigent customers by reducing their amperage on the electricity they use to 20AMPS. We have started a project to replace all indigent customers meter with smart prepaid. Indigent policy refers to: people who are lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. Spent on electricity for 2016/2017 was R 2 576 950, spent on water 2016/2017 R 7 012 266, spent on sewerage for 2016/2017 R4 894 449, spent on refuse 2016/2017 R 2 904 229.

4.2. FINANCIAL SERVICES

INTRODUCTION TO FINANCIAL SERVICES

The Financial Services Business Unit comprises with the following sections, namely:

- BUDGET
- EXPENDITURE
- REVENUE MANAGEMENT
- SUPPLY CHAIN MANAGEMENT, &
- ASSETS & LIABILITIES
- MSCOA
- SAP
- FINANCIAL GOVERNANCE & PERFORMANCE MANAGEMENT

The National Key Performance Areas for this business unit is Financial Viability & Management. Programmes pertaining to the sections are as follows:

- Budget & Treasury-Compliance and Annual Financial Statements.
- Expenditure-Trade and Sundry Payments, Payment of all invoices within 30 days, management of general insurance fund, remuneration management.
- Revenue Management-Credit Control and billing, policies.
- Supply Chain &Supply Chain management, and
- Asset Management

The debt collection rate has improved, however is not ideal at this stage. The debt collection task team put together is addressing collection challenges.

DEBT RECOVERY

DEBT RECOVERY R'000								
Details of the types of account raised and recovered	2014/2015		2015/2016			2016/2017		
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in year	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in year	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %
Property Rates	710660	90	746785	738298	99	798728	798728	-
Electricity - B	301871	92	341528	319244	93	401649	401649	-
Electricity - C	1454383	97	16470155	1591086	97	1606597	1606597	-
Water - B	25586	40	44102	12618	28	18696	18696	-
Water - C	465134	77	519138	375641	72	604492	604492	-
Sanitation	144359	76	138984	113971	82	147839	147839	-
Refuse	88452	76	87866	71767	82	99557	99557	-
Other	75743	136	66827	93070	139	276433	83339	-

- **Electricity – B Consumption based charge**
- **Electricity – C Fixed Charge**

*** Water – B Consumption based charge**
*** Water – C Fixed Charge**

- The above figures provided for 2016 – 2017 financial year have not been audited and are as per the annual financial statement, however the figures are from table A4 of the budgeted financial performance.

COMMENT ON DEBT RECOVERY

Council has appointed 2 Debt Collectors to collect outstanding arrears from debtors. The MM has formed a Debt Recovery Task Team that meets every Tuesdays to discuss challenges with all relevant departments in terms of debt recovery. Our credit control policy reviewed annual to close the loop holes and any gaps that were identified during the past financial year. We have also improved our indigent registration in order to better manage the accounts of low income earners such that the income threshold was increased to R3740.00 so that the majority of the poorest of the poor are catered for and those who cannot afford to settle their debts in excess of the free basic service, their meters are being changed to prepaid.

GRANT PERFORMANCE

GRANT PERFORMANCE & GRANTS RECEIVED FROM SOURCES OTHER THAN DIVISION OF REVENUE ACT (DORA)

	2015 Actual	2016 Actual	2017 Budget	2017 Adj budget	2017 Actual
GRANTS AND SUBSIDIES - REVENUE					
NATIONAL GRANTS					
Equitable Share	373 541 000	395 786 000	432 307 000	432 307 000	432 307 000
Electricity Side Demand Management/Integrated National Electrification Programme	82 151 026	9 448 702	16 000 000	16 000 000	12 114 506
Finance Management Grant	1 600 000	1 600 000	1 625 000	1 625 000	1 625 000
Expanded Public Works Programme	2 783 585	4 032 000	6 809 000	6 809 000	3 912 513
Municipal Infrastructure Grant	163 157 419	191 358 637	180 941 000	190 617 000	189 553 124
Municipal Systems Improvement Grant	1 225 977	926 203	-	-	-
Neighbourhood Development Partnership Grant	20 195 024	11 114 249	22 110 000	22 110 000	1 955 150
Municipal Water Infrastructure Services Grant	11 389 010	57 033 258	-	-	1 299 742
Public Transportation Infrastructure Grant	109 483 291	48 087 747	200 031 000	200 031 000	200 031 000
Water Services Infrastructure Grant	-	-	36 721 000	36 721 000	36 721 000
PROVINCIAL GRANTS					
Airport	-	1 004 166	-	-	2 542 206
Greater Edendale Development Initiative	31 297 548	11 826 696	-	-	8 735 027
Housing	10 148 250	106 008	-	-	20 551
Library	24 586 373	13 479 710	19 896 000	20 019 000	23 984 238
Library Subsidy	6 617 953	7 450 000	-	-	-
Community Development Workers	722	-	-	-	-
Community Communication Initiative	621	-	-	-	-
Nhlalakahle Informal Settlement Electrification	4 650 013	-	-	-	-
Alexandra Park Athletic Track	19 075	-	-	-	-
Electricity Grants - COGTA	9 188 454	106 146	-	-	-
Publicity House - COGTA	1 977 166	25 709	-	-	-
Urban Renewal - COGTA	5 809 800	2 190 200	-	-	-
Market / Tourism Hub - COGTA	6 076 648	250 538	-	-	-
Operation Dlulusumilando	500 000	-	-	-	-
Massification - COGTA	4 374 713	-	-	-	-
Sanitation Bucket Eradication	3 535	-	-	-	-
Wadley Stadium - Sports And Recreation	121 000	-	-	-	-

	2015 Actual	2016 Actual	2017 Budget	2017 Adj budget	2017 Actual
Water Conservation Water Demand Management - COGTA	242	-	-	-	-
Tatham Art Gallery	988 070	362 617	400 000	400 000	26 969
Housing Accreditation	3 728 167	9 065 545	10 389 000	25 102 000	17 445 394
Manaye Area Precinct Upgrade	-	-	-	-	799 519
Youth Enterprise Park	-	-	-	-	345 495
OTHER GRANTS					
Developer Contribution	413 177	-	-	-	-
Sanedi	-	4 385 965	-	-	-
Youth Advisory Centre	35 420	-	-	-	-
Total Grant And Subsidies	**876 063 276**	**769 640 098**	**927 229 000**	**951 741 000**	**933 418 432**

COMMENT ON GRANTS, CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

The actual figures in the tables above are the amounts that the Municipality utilized on capital and operational projects during the financial years. During 2015/2016 the municipality had spent 61.38% of the grants received during the year and grants rolled over from the prior year, while in 2016/2017 the percentage has increased to 86.19%. In terms of the grants from other sources, the municipality did not receive any grants from other external funders for the last two financial years.

FINANCIAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
B & T 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan	Implementation of process plan	N/A	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	3 (100% - 129%)	Summary of the approved budget and tariff of charges for the 2015/2016 FY advertised in the Natal Witness by the 30th of June 2015	Summary of the approved budget and tariff of charges for the 2015/2016 FY advertised in the Natal Witness by the 30th of June 2015	3 (100% - 129%)
B & T 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting and auditing	Preparation of annual financial statements	N/A	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016	3 (100% - 129%)	Annual financial statements for the 14/15 FY prepared and submitted to AG by the 31st of August 2015	Annual financial statements for the 14/15 FY prepared and submitted to AG by the 31st of August 2015	3 (100% - 129%)
B & T 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	3 (100% - 129%)	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2016	3 (100% - 129%)
B & T 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2017	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2017	3 (100% - 129%)	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of June 2016	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of June 2016	3 (100% - 129%)
B & T 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2017	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2017	3 (100% - 129%)	Section 72 (mid-year) budget performance report prepared and submitted to Council by the 25th of January 2016	Section 72 (mid-year) budget performance report prepared and submitted to Council by the 25th of January 2016	3 (100% - 129%)

FINANCIAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
EXP 02	FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Monthly report on Fruitless and Wasteful Expenditure to SMC	N/A	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2016	Not all reports stamped having been received by the Office of the MM	1 (69% & below)
EXP 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Annual Review of Procedures Manual.	N/A	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2017	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 30 of April 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
REV 01	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Adoption of Revenue related policies	Compliance	N/A	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2017 for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies were reviewed and submitted to SMC by the 31st March 2017 for approval by Council	3 (100% - 129%)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 28 February 2016 for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 28 February 2016 for approval by Council	3 (100% - 129%)
REV 02	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Reports	N/A	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	3 (100% - 129%)	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2016	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2016	3 (100% - 129%)
REV 03	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Debt collection	N/A	90% Monthly collection rate of current debt by the 30th of June 2017	90% Monthly collection rate of current debt by the 30th of June 2017	3 (100% - 129%)	95% Monthly collection rate of current debt by the 30th of June 2016	71% Monthly collection rate of current debt by the 30th of June 2016	2 (70% - 99%)
REV 05	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Accurate Billing	N/A	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	2 (70% - 99%)	90% of all electricity and water meters read on a monthly basis by the 30th of June 2016	87% of all electricity and water meters read on a monthly basis by the 30th of June 2016	2 (70% - 99%)
A & LM01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Policy review	N/A	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	3 (100% - 129%)	Asset management Policy reviewed and submitted to SMC by the 28 February 2016 for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2016 for approval by Council	3 (100% - 129%)
A & LM02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Review Useful Lives of Assets at year end.	N/A	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	3 (100% - 129%)	1 x report prepared and submitted to SMC on the 100% review of all Council assets' useful lives by the 30th of June 2016	1 x report prepared and submitted to SMC on the 100% review of all Council assets' useful lives by the 30th of June 2016	3 (100% - 129%)
A & LM03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Valuation of Investment Properties	N/A	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	3 (100% - 129%)	1 x report prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2016	1 x report prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2016	3 (100% - 129%)

FINANCIAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
B & T 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Strengthen Governance	Quarterly reporting of the Implementation of mSCOA submitted to SMC.	N/A	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017	report for the 4th quarter is en route to SMC	3 (100% - 129%)	4 x Quarterly reports prepared and submitted to SMC on the Implementation of SCOA by the 30th of June 2016	4 x Quarterly reports prepared and submitted to SMC on the Implementation of SCOA by the 30th of June 2016	3 (100% - 129%)
B & T 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Trial run of mSCOA from July 2016	N/A	9 x Monthly Reports on the Implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Budget to be done on SAP Budget Module	1 (69% & below)	N/A	N/A	NOT APPLICABLE
MSCOA 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Facilitate mSCOA accredited training through National Treasury for all related staff within the municipality	N/A	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	N/A	N/A	NOT APPLICABLE
EXP 01	FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Financial Management System - DuziSAP 220	N/A	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2017	4x Quarterly Reports on the acquisition and implementation of the financial management system submitted to SMC by 30 June 2017.	3 (100% - 129%)	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2016	Not all reports stamped having been received by the Office of the MM	1 (69% & below)

EMPLOYEE: FINANCE BUSINESS UNIT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	5	1	1	0	0
T04-T08	110	440	303	137	31
T09–T13	28	92	45	47	51
T14-T18	17	28	12	16	57
T19-T22	4	5	4	1	20
T23-T25	1	1	1	0	0
Total	**165**	**567**	**366**	**201**	**35**

FINANCIAL PERFORMANCE 2016/2017: FINANCIAL SERVICES					
R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget%
Total Operational Revenue (excl. tarrifs)	**5,653**	**10,878**	**10,878**	**22,843**	**109.99%**
Expenditure:					
Employees	97,225	156,880	181,975	160,636	-11.73%

FINANCIAL PERFORMANCE 2016/2017: FINANCIAL SERVICES					
R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget%
Repairs and Maintenance	2,469	6,015	5,065	3,261	-35.62%
Other	89,629	160,760	240,094	191,508	-20.24%
Total Operational Expenditure	**189,323**	**323,655**	**427,134**	**355,405**	**-16.79%**
Net operational (Service) Expenditure	**183,670**	**312,777**	**416,256**	**332,562**	**-20.11%**

CAPITAL EXPENDITURE: FINANCIAL SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Budget %	Total Project Value
Total All	**25,710**	**31,246**	**30,114**	**-3.62%**	
Financial System	24,468	24,256	23,654	-2.48%	+-90000
Renovation Offices	345	226	226	0.00%	226
Plant and Equipment	30	4,085	3,791	-7.20%	3791
Furniture	527	598	556	-7.02%	556
Computer Equipment	340	1,824	1,753	-3.89%	1753
Transport Assets	0	257	134	-47.86%	134

COMMENT ON THE PERFORMANCE OF FINANCIAL SERVICES OVERALL:

The process leading to the approval of the budget was in line with the approved budget process plan. The Budget was adopted within the MFMA legislated timeframes and the approved budget was informed by the Long-Term Financial Plan (LTFP). All relevant budgets related policies are in place and some of the critical procedure manuals were adopted during the year. Staff shortages/vacancies were also addressed within the financial year.

4.3. SUPPLY CHAIN MANAGEMENT

INTRODUCTION TO SUPPLY CHAIN MANAGEMENT

The Msunduzi Municipality's Supply Chain Management unit is a support function for all business units within the Council to ensure provision of, fair, equitable, transparent, competitive and cost effective procurement services which then assists the business units to implement their service delivery priorities.

SERVICE STATISTICS FOR SUPPLY CHAIN MANAGEMENT

Twelve (12) Monthly reports on tenders awarded were submitted during the year 2016/2017 financial period under review. One hundred and seven four (**174**) requests (> R30 000 and > 200 000) were received and advertised by the Supply Chain Management unit, hundred and sixty (**160**) requests were finalized and awarded, seventy-three (**73**) awards were made to Pietermaritzburg based service providers and/or Suppliers; twelve (12) bids/tenders and quotations were cancelled for various reasons, three (3) objections were received and resolved accordingly; and there was one court interdicts received.

LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2016/17) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Andimahle Trading Enterprise cc	Appointment of a service provider to provide professional event management services to the Msunduzi Municipality for a period of thirty six months	18/01/2017	17/01/2020	Siwelile Zimu	Rates Based (10%) Management fee
Xolisisizwe Trading and Projects cc	Appointment of a service provider to provide professional event management services to the Msunduzi Municipality for a period of thirty six months	18/01/2017	17/01/2020	Siwelile Zimu	Rates Based (10%) Management fee
Anzomode Pty Ltd	Appointment of a service provider to provide professional event management services to the Msunduzi Municipality for a period of thirty-six months	18/01/2017	17/01/2020	Siwelile Zimu	Rates Based (10%) Management fee
Classic Event Sound and Marquess	Appointment of a service provider to provide professional event management services to the Msunduzi Municipality for a period of thirty six months	18/01/217	17/01/2020	Siwelile Zimu	Rates Based (10%) Management fee
Sandakahle Trading 01 cc	Appointment of a service provider to provide professional event management services to the Msunduzi Municipality for a period of thirty six months	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
ZT Electrical	Appointment of a service provider for electrical maintenance and refurbishment at Msunduzi Municipality	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Eudemonia Electrical Projects	Appointment of a service provider for electrical maintenance and refurbishment at Msunduzi Municipality	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Ugesi Contractors	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Dusi Electrical cc	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2016/17) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Sailem Electrical cc t/a Dee-Es Electrical	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
SBD Business Systems (Pty) Ltd	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Eudemoniia Electrical Projects	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
ATAM Electrical cc	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Gubela Trading cc	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Stateway Switchboards Pty Ltd	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
The Lighting Specialist t/a City Lightz	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Dusi Electrical	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Bewton Investment	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
SBS Electrical	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Secrete Steps Trading	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Biytech cc	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Isizwe Elektropak	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Imbawula Technical Service Suppliers	Installation, maintenance and repairs of medium and low voltage electrical infrastructure: substations, overhead, underground mains and customer service	25/01/2017	24/01/2020	Thabani Madlala	Rates Based
Barleda 232 T/A Barleda Plant And Civils	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Sicubi Construction (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Zungu Civils(Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Melki Civils And Plant Hire	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Midmar Plant Hire Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Aqua Transport-Plant Hire (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Deeplalls Transport And Plant Hire Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Sarupens Transport And Plant Hire cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Xmoor Transport (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Amaphiko Ejuba Transport Enterprises cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Pagamisa Plant Hire Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Tag Plant Hire (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Kerush's Transport Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Sobuza Investments Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Afri Roads And Civils(Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Ekene Investments Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2016/17) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
Msunduzi Consumer Primary Co-Operative	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Ethos Transport And Road Services Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Conan Construction Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Capital Car Hire	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Houston Earth Moving Trust	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Maritzburg Sand And Plant Hire (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Valamehlo Truck Sales Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Afrisand And Plant Hire (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Rapid Dawn 1277 T/A Ace Transport	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Premier Attraction 217 Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Ren Civils And Plant Hire (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Snezinseka (Pty)Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Qwebeka Plant Hire Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
River Queen Trading 9 Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
BD Plant And Construction Cc	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
Govenders Plant And Civils (Pty) Ltd	HIRE OF MECHANICAL PLANT	07/02/2017	06/02/2020	Mthandeni Ngcobo	Rates Based
First National Bank	Call for Proposals on Placement and Management of Investments for the Msunduzi Municipality	24/04/2017	23/04/2020	Mahendra Sahibdeen	Rates Based
Standard Bank Of South Africa Limited	Call for Proposals on Placement and Management of Investments for the Msunduzi Municipality	24/04/2017	23/04/2020	Mahendra Sahibdeen	Rates Based
VBS Mutual Bank	Call for Proposals on Placement and Management of Investments for the Msunduzi Municipality	24/04/2017	23/04/2020	Mahendra Sahibdeen	Rates Based
ABSA Bank Limited	Call for Proposals on Placement and Management of Investments for the Msunduzi Municipality	24/04/2017	23/04/2020	Mahendra Sahibdeen	Rates Based
GIBB (Pty) Ltd	Servicing and Calibration of analysers and data management at various Air pollution Monitoring stations	06/06/2017	05/06/2020	Aavi Jadoo	R 1 546 798.70
Ecocycle Waste Solutions (Pty) Ltd	Provision of Health Care Risk Waste Disposal	08/05/2017	07/05/2020	Sipho Sithole	Rates Based
Med Pak cc t/a Carter Medical Supplies	Supply and Delivery of Medication	31/05/2017	30/05/2020	Sipho Sithole	Rates Based

PUBLIC PRIVATE PARTNERSHIPS ENTERED INTO 2016/17 R' 000					
Name And Description Of Project	Name Of Partner(S)	Initiation Date	Expiry Date	Project Manager	Value 2015/16
No Public Private Partnerships entered into in 2016/2017.	N/A	N/A	N/A	N/A	N/A

SUPPLY CHAIN MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
SCM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	SCM Policy Review	N/A	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	3 (100% - 129%)	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2016 for approval by Council	Policy Submitted for council approval	3 (100% - 129%)
SCM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement plan submission	N/A	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	2016/2017 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2016	Procurement Plan prepared and submitted to SMC by the 30th of June 2016	3 (100% - 129%)
SCM 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement Plan implementation	N/A	4 x quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan by the 30th of June 2017	4 x quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan by the 30th of June 2017	3 (100% - 129%)	4 x quarterly reports produced and submitted to SMC on the Implementation of the 15/16FY approved procurement plan by the 30th of June 2016	Implementation of the 15/16FY approved procurement plan submitted	3 (100% - 129%)
SCM 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2016	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted	3 (100% - 129%)
SCM 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2017	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2016	12 x contract management monthly reports prepared and submitted to SMC	3 (100% - 129%)

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION CHECKLIST

IMPLEMENTATION CHECKLIST	
Supply Chain Management	
Municipality Details	Answers
Name of Municipality	KZ225 Msunduzi
Contact Person (name):	Dudu Gambu
Email address:	dudu.ndlovu@msunduzi.gov.za
Phone:	033 392 2472
Name of the Head of the SCM Unit (if different to above):	N/A

	Question	Answer	Comment on progress	Date for completion	Official(s) responsible
1	Has the Council adopted a SCM policy in terms of SCM regulation 3?	Yes	N/A	N/A	Head: SCM
2	How many staff are employed by the SCM Unit? (show fulltime staff equivalent, a person shared with another function or working part-time on SCM is shown as a fraction)	48	N/A	N/A	N/A

		Question	Answer	Comment on progress	Date for completion	Official(s) responsible
	2.1	How many positions are unfilled, ie waiting for an appointment? (fulltime equivalent)	15	15 post still vacant the effort of filling them is being undertaken by HR	2016/17	GM:CS
	2.2	Has a job description been developed for each position within the SCM Unit?	Yes	N/A	N/A	N/A
3		Has a detailed implementation plan for SCM been developed?	Yes	N/A	N/A	Head: SCM
	3.1	If "YES", is progress regularly measured against the implementation plan?	Yes	Progress on the Procurement Plan is updated monthly	N/A	Head: SCM
4		Is a report on the implementation of the SCM Policy provided to the mayor (within 10 days of the end of each quarter (reg 6(3))	Yes	N/A	N/A	Head: SCM
5		SCM Processes:				
	5.1	Is the necessary needs assessment undertaken before each acquisition?	Yes	N/A	N/A	Manager Demand and acquisition
	5.2	Are preferential policy objectives identified to be met through each contract?	Yes	N/A	N/A	Manager: Contract Management
	5.3	Is the performance of vendors regularly monitored?	Yes	Monthly assessments are done by the monitoring officer and reported to Council on a quarterly basis	N/A	Monitoring officer
	5.4	Are SCM processes independently monitored to ensure the SCM policy is followed and desired objectives achieved?	Yes	N/A	N/A	IA
6		Are the threshold values contained in the SCM Policy aligned with the values stipulated in regulation 12?	Yes	N/A	N/A	N/A
	6.1	If "NO" are the values contained in the SCM Policy higher than that stipulated in regulation 12?	NO	N/A	N/A	N/A
7		Do municipal bid documents comply with MFMA Circular No 25?	Yes	N/A	N/A	SCM Practitioners
8		Do municipal bid documents include evaluation criteria for use by the bid evaluation and adjudication committees?	Yes	N/A	N/A	Manager: Contract Management
9		Regulation 46 requires the SCM Policy to establish a code of conduct.				
	9.1	Is the Code of Conduct issued by NT in MFMA Circular No 22 utilised?	Yes	N/A	N/A	Head: SCM
	9.2	Are measures in place to ensure all SCM practitioners are aware of the SCM code of conduct?	Yes	All practitioners have signed the code of conduct.	N/A	Head: SCM
10		Are all delegations in terms of SCM roles and responsibilities in writing (other than delegations contained in the SCM Policy)?	Yes	SCM Delegations adopted by Council	31/10/2014	CFO
11		Prior to making an award above R30 000 the municipality or municipal entity must check with SARS whether that persons tax matters are in order (reg 43 and MFMA Circular No 29). Is this being complied with?	Yes	N/A	N/A	SCM Practitioners
12		Please confirm if records are kept of the following:				
	12.1	Petty cash purchases?	Yes	Creditors department are the custodian of these records	N/A	Creditors Manager
	12.2	Written or verbal quotations received and awards made?	Yes	Creditors department are the custodian of these records	N/A	Creditors Manager
	12.3	Tenders and all other bids received and awards made?	Yes	Tenders records are kept at SCM offices	N/A	Manager Demand and acquisition
13		Are all invitations for bids above R30 000 advertised for at least 7 days on the website and official notice board? (reg 18(a))	Yes	N/A	N/A	SCM Practitioners
	13.1	In addition, are all invitations for competitive bids publicly advertised in newspapers commonly circulating locally? (reg 22(1))	Yes	N/A	N/A	SCM Practitioners
14		Is the "list of accredited prospective providers" required by regulation 14 updated at least quarterly?	Yes	N/A	N/A	Manager: Demand and acquisition
15		Is there a database established to record redundant and obsolete store items?	Yes	N/A	N/A	Logistics Manager
16		Are debriefing sessions held with unsuccessful bidders?	No	Written regret letters are sent and on request meetings are held.	N/A	SCM Practitioners
17		Training SCM practitioners				
	17.1	Has a training strategy for SCM practitioners been developed?	Yes	N/A	N/A	HR
	17.2	What is the 2015/2016 budget for the training of SCM practitioners?		N/A	N/A	N/A
	17.3	Has the municipality or entity used an outsourced training provider for SCM, other than SAMDI?	Yes	SCM35 of 14/15 Bantu Banye Skills	N/A	N/A
	17.4	If "yes" to 17.3 please list below the names of training provider(s) used to date (expand this box if necessary)		Bantubanye Skills	N/A	N/A
	17.5	Indicate the number of officials who have attended the SCM training conducted by SAMDI?		None	N/A	N/A
	17.6	Indicate the number of officials who have attended SCM training conducted by training providers other than SAMDI?		29	N/A	N/A
18		Has as SCM procedure manual been developed to assist officials implement the SCM policy, consistent with the MFMA, regulations, circulars and the Accounting Officers Guidelines?	Yes	N/A	N/A	N/A

Question			Answer	Comment on progress	Date for completion	Official(s) responsible
19	Bid Committee membership:					
	19.1	Does the Bid Specification Committee membership comply with regulation 27?	Yes	N/A	N/A	N/A
	19.2	Does the Bid Evaluation Committee membership comply with regulation 28?	Yes	N/A	N/A	N/A
	19.3	Does the Bid Adjudication Committee membership comply with regulation 29?	Yes	N/A	N/A	N/A
	19.4	Has regulation 29(4), which stipulates that a member of a bid evaluation committee or an advisor may not be a member of a bid adjudication committee, been breached?	No	N/A	N/A	N/A
20	Procurement of IT related goods and services:					
	20.1	Are you aware that SITA can assist with the procurement of IT related goods and services (regulation 31)	Yes	N/A	N/A	N/A
	20.2	Have you utilised this facility before?	Yes	N/A	N/A	N/A
21	Does the SCM Policy provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the SCM system? (reg 41(1))		Yes	N/A	N/A	N/A

PERFORMANCE MANAGEMENT OF CONTRACTS FOR THE PERIOD 1 JULY 2016 – 30 JUNE 2017

In terms of section 116 (2) of the MFMA the accounting officer of a municipality must - "Take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced; monitor on a monthly basis the performance of the contractor under the contract or agreement; establish capacity in the administration of the municipality to assist the accounting officer in carrying out the duties and to oversee the day-to-day management of the contractor under the contract or agreement;"

In order to fulfil the requirements of the legislation quoted above the Supply Chain Management unit prepares a monthly report on the Performance of all suppliers. This report is tabled at the Strategic Management Committee on a monthly basis thereafter it is forwarded to the other portfolio committees before it is tabled at Council.

The table overleaf indicates a schedule summarizing the performance of all contracts on a monthly basis that the municipality entered into that are over the amount of R10 000 000. 00. Due to the size and volume of these reports, should anyone wish to view the full report they can kindly do so at the Supply Chain Management Unit on the 5th Floor of the AS Chetty Building. The table also does not include any information pertaining to annual supply contracts.

MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE

MONTHLY REPORTS FOR THE PERIOD 1 JULY 2016 - 30 JUNE 2017

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete, • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The progress on site is stagnant. • There is a big problem with the funding for this project the user department did not budget for the project in 2016/17 financial year which is causing the slow progress. There are no funds to pay the contractor and the engineers.	Contraction behind the schedule
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The contractor is on site and is currently busy with layer works • The quality of work is satisfactory	Behind the schedule
SCM 37 of 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R22 876 319.05	• Delays experienced due to grey water discharge from an existing manhole outlet; • Project manager to make necessary notifications to the Sanitation department for leaks and Electrical department for illegal electricity connections • Land Acquisition of Ukulinga research Farm along Thomas Watkins Rd still in progress and has not been handed over to contractor yet; access to be confirmed soonest; • Revised Programme submitted by contractor with Lester Brown and Thomas Watkins schedule split.	Not Applicable

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 99 OF 14/15	CONSTRUCTION AND COMMISSIONING OF A NEW EASTWOOD 132/11KV PRIMARY SUBSTATION INCLUDING ALL ASSOCIATED CIVIL WORKS	POWERTECH SYSTEM INTEGRATORS (PTY) LTD	R13 189 652.28	• Recommencement date of project recorded as 1st July 2015, confirmation letter sent on the 5th July 2016; • Claim for delays received by Architect from Powertech; • Consultant preparing documentation required for processing of a VO for standing time/ work stoppage; • Site Establishment • Waiting for municipal water connection, stand pipe installed; • Waiting for municipal electrical connection, electrical distribution board installed; • Chemical site toilets have been provided; • Shower/ washing facilities have been erected. • Civils' portion of works program received reflecting construction period of 11 months. The full contract period remains 18 months.	On schedule
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY)LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
		MADAN AND SINGH AND ASSOCIATE		• The new panel of consultants had been appointed.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 56 643 190.00	• The contractor is approximately 1months behind when compared with the original program of works. On Area B and D it's approximately 4236 m of pipes laid. • The Contractor's contractual performance thus far remains satisfactory.	The project is on Schedule when compared to a revised programme of works.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The deliverables and work performance of the service provider is satisfactory. No complaints received thus far.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• At the site meeting held on 21 September 2016, the following issues were highlighted in order to fast track for lost time on site: - A Contract Manager is to be appointed by the service provider- Mr. P. Naidoo who is a specialist in this field. - Areas A & E will be done by a subcontractor- Sizakala and NRB will continue with area B&D. - New structure is to commence on the 03rd of October 2016 therefore an urgent meeting with the Council was scheduled for the 22nd of September to finalize the planning. - New proposed end date is 26 February 2017 • Excavation and Chambers completed at Area B is at 9% to-date •Excavation and Chambers completed at Area D is at 24% to-date	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and currently waiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Penalties are imposed due to poor performance towards completion / finalization of project.	Penalties imposed
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The application forms for firearm licenses were returned to the municipality by IHAWU Firearm Center to be submitted to the Police Station in charge which is Alexandra Police Station.	Behind schedule

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 37 of 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	Fynn's Construction & Developers cc	R22 876 319.05	• Site establishment- 100% • Site Clearance- 70%; • Service Relocations- 30%; • Bulk Earthworks- 65%; • Overall progress on site- 11%; • Contractor to submit a revised programme to encounter for delays; • Issues raised at last meeting • Contractor experiencing challenges with Cash flow due to non-payment from Msunduzi; • Land acquisition for Ukulinga research farm along Thomas Watkins still in progress, cost implications expected from delay;	Behind Programme
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The Contractor's contractual performance thus far remains satisfactory.	• Expenditure is on 41% as at the 13th of September 2016.
SCM 6 of 15/16	UPGRADE OF ROADS IN ASHBURTON	Kulu Civils	R 15 017 213.95	• As at the 1st of September 2016 there was no Progress on site and the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that SAP was the reason that the contract was not paid for two (2) months.	No progress on site
SCM 9 of 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	Martin and East	R 67 783 094010	• Site progress was held on site camp on the 13th September 2016. • The performance of a contractor meets all the contractual requirements of the contract. • Progress on site is as follows: • Relocating of Neotel cables. 100% • Electrical substation 80% • Electrical duct. 100% • Telkom 90% • Dark fibre Africa 50% • Water relocation 0% • Storm water 80% • G 10. 45% • G 9. 15% • Site Clearance 100% • Earthworks 90%	• The project is on Schedule when compared to a revised programme of works.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
PU 04 OF 09/10	PROPOSAL CALL FOR CONSULTANT TO UNDERTAKE THE DESIGN & CONSTRUCTION OF A NEW 10 MEGALITER MASONS RESERVOIR AND THE PLANNING, DESIGN AND CONTRACT ADMINISTRATION OF THE AFFECTED BULK WATER PIPELINES EMANATING FROM THE MASONS RESERVOIR	BIGEN AFRICA SERVICES	R 1887750.50	• The performance of the consultant is satisfactory and meets all the contractual requirements	Not applicable
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete, • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The contractor has vacated the site since there is no funds to pay for works completed • There is a problem with the funding for this project the user department did not budget for the project in 2016/17 financial year. There are no funds to pay the contractor and the engineers.	Projects has been suspended

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	Kulu Civils'	R 92 000 000.00	• The contractor is on site and is currently busy with layer works • The quality of work is satisfactory	On schedule
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 18 500 000	• Contract is on site currently establishing the site	On going
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The Contractor's contractual performance thus far remains satisfactory.	Not Applicable
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete, • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The contractor has vacated the site since there is no funds to pay for works completed • There is a problem with the funding for this project the user department did not budget for the project in 2016/17 financial year. There are no funds to pay the contractor and the engineers.	Projects has been suspended
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The contractor is on site and is currently busy with layer works • The quality of work is satisfactory	Behind the schedule
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• According to the business, the deliverables and work performance of the service provider are satisfactory.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• An urgent plan / solution is needed in order for this project to move forward.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Penalties are imposed due to poor performance towards completion / finalization of project.	Penalties imposed
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R22 876 319.05	• Site handover- 75% • Site Establishment 100% complete • Road construction 13% complete • Relocation of existing services 30% complete • Lester Brown bulk earthworks 80% complete, removal topsoil 100%, site clearance 90% • Performance on site satisfactory thus far	On programme

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 99 OF 14/15	CONSTRUCTION AND COMMISSIONING OF A NEW EASTWOOD 132/11KV PRIMARY SUBSTATION INCLUDING ALL ASSOCIATED CIVIL WORKS	POWERTECH SYSTEM INTEGRATORS (PTY) LTD	R13 189 652.28	• Site cleared of all vegetation and trees. • Construction site office established. • Substation yard platform ground leveled. • Concrete foundations for structures marked out on ground and excavation commenced. • Temporary Water and Electricity connections installed. • Perimeter concrete fencing in progress of being installed. • Perimeter fencing 95% complete. Gate area left out until roadway has been constructed. • Piling for Switch room Building and Transformer plinths complete. • Excavations for foundations progressing well. • Installation of Reinforcing has commenced. • Site establishment - 100% • Setting out - 80% • Civil excavations - 50%.	The project is two months behind programme
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	The Project manager is satisfied with the service rendered by Siyazi.	Not applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	The contractor is approximately 1months behind when compared to the overall original program of works due to existing services ,Pitted 160mm diameter sewer pipe ,political unrest and delays from the Engineers when verifying construction drawings. On Area L, H and I there is approximately 3143 m of pipes laid as at the 15th November 2016. The Contractor's contractual performance thus far remains satisfactory.	On Schedule Expenditure is on 52.6% as at the 15th November 2016.
SCM 6 OF 15/16	UPRADE OF ROADS IN ASHBURTON	KULU CIVILS	R 15 017 213.95	As at the 29th of November 2016 .the overall progress on site was 52%. However progress on site is behind by 6 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that SAP was the reason that the contract was not paid for two (2) months. A revised programme of works was submitted to the engineer. Expenditure remains at 48% as at the 29th Of November2016.	Five weeks behind
SCM 9 OF 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 67 783 094010	Site progress was held on site camp on the 24th of November 2016. The performance of a contractor meets all the contractual requirements of the contract. Progress on site is as follows: Relocating of Neotel cables. 100% Electrical substation 100% Electrical duct. 100% Telkom 90% Dark fiber Africa 50% Water relocation 60% Storm water 100% G 10. 80% G 9. 80% G 7 80% Site Clearance 100% Earthworks 90% Retaining wall 45%	On schedule
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The structure of the reservoir is complete, • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The contractor has vacated the site since there is no funds to pay for works completed • The contractor is threatening to take legal action against the Municipality	Projects has been suspended
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• Contractor is 6 weeks behind the schedule • Site establishment is not 100% complete although we are now eight months into the project • The contractor is on site and is currently busy with layer works	Behind the schedule

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 23 OF 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	Site establishment has been effected on the site • The off-site fabrication of a temporary pedestrian bridge has been completed.	On schedule
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The deliverables and work performance of the service provider is satisfactory. No complaints received thus far	On schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• At the site meeting held on 21 September 2016, the following issue were highlighted in order to fast track the lost time onsite: - A Contract Manager is to be appointed by the service provider- Mr. P. Naidoo who is a specialist in this field. - Areas A & E will be done by a subcontractor- Sizakala and NRB will continue with area B&D. - New structure is to commence on the 03rd of October 2016 therefore an urgent meeting with the Council was scheduled for the 22nd of September to finalize the planning. - New proposed end date is 26 February 2017 • Excavation and Chambers completed at Area B is at 9% to-date • Excavation and Chambers completed at Area D is at 24% to-date	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Penalties are imposed due to poor performance towards completion / finalization of project. • Project to be terminated due company negligence to complete the Snag list.	Penalties imposed
4/S32 OF 14/15	PARTICIPATION IN THE CONTRACT FOR THE SAP PROFESSIONAL SUPPORT SERVICES	EOH MTHOMBO (PTY) LTD	R 90 000 000.00	• EOH was appointed through SCM regulation 32 (a contract secured from City of Johannesburg to implement the Financial Management System). • The project was awarded to EOH at a total cost of R90 000 000 exclusive of VAT over a period of 36 months and to date R45 476 081 have been paid, which represent 50% of the project total cost. All payments to the service provider are based on milestones achieved as per agreed billing schedule. Another invoice to the value of R14 875 093.01 has been received from the service provider and is in the process of being paid. • Phase 1A of the project is now live and all municipal employees are now transacting on SAP ERP system with effect from 4 July 2016. The following SAP ERP modules are fully operational: • Materials Management (SCM) Assets Accounting Project System (PS) Financial intend to ensure that there are all resolved by the end of November 2016. Accounting (FI/CO) Funds Management (FM). A number of challenges were experienced when Phase 1A went live and these challenges are being addressed by the EOH team in conjunction with Msunduzi municipality project team. These challenges have been reduced to manageable number by the team and the team is now working on the next phase of the project which is phase 1B and this phase consist of the following modules: Revenue and Billing (ISU)Real Estate Sundry Revenue (SD)Human Capital Management (HCM) Timelines for the above modules have been finalized by the project team and are being monitored closely on a daily, weekly and monthly basis	Not applicable
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays from the Engineers when verifying construction drawings. On Area L, H and I there is approximately 3770.84m of pipes laid as at the 21st of December 2016.	• The project is on Schedule when compared to a revised programme of works.
				• The Contractor's contractual performance thus far remains satisfactory.	• Expenditure is on 52.8% as at the 21st December 2016.
SCM 6 OF 15/16	UPRADE OF ROADS IN ASHBURTON	KULU CIVILS	R 15 017 213.95	• As at the 29th of November 2016. The overall progress on site was 52%. Due to the December Shut down no meetings were scheduled after the 29th of November 2016.	Five weeks behind
				• However progress on site is behind by 6 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that SAP was the reason that the contract was not paid for two (2) months. A revised programme of works was submitted to the engineer. Expenditure remains at 48% as at the 29th Of November2016.	
SCM 9 OF 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 67 783 094010	• Site progress was held on site camp on the 24th of November 2016. Due to the December contractors shut down no further progress meetings were held.	• The project is on Schedule when compared to a revised programme of works.
SCM 32 OF 15/16	UPGRADING OF DISTRICT ROAD D2069 IN VULINDLELA	KULU CIVILS	R 12 467 629.10	The project is currently on the 3rd month of construction and is expected to be completed by the 10th of April 2017. As the 13th of December There was no progress on site due to lack of communication and commitment from the contractor in terms of establishing Key personnel is not being fulfilled despite many pleas from the project manager and engineer. However the contractor promised to bring a site agent at the beginning of January 2017.	
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed	complete
				• We currently waiting for closeout report from the engineer.	
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The contraction of the reservoir has been completed and the reservoir has been tested	Waiting for completion certificate from the Engineer
				• The construction of Access road has been completed	
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The contractor has vacated the site since there is no funds to pay for works completed	Projects has been suspended
				• The contractor is threatening to take legal action against the Municipality	
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• Contractor was 6 weeks behind the schedule	Behind the schedule
				• The contractor cancelled the progress meeting for December	
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	• No work was done on site due to December holidays shutdown	On schedule
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The deliverables and work performance of the service provider is satisfactory. No complaints received thus far	On Schedule
				• The company shut down for Festive holidays therefore there was no work done or meetings to attend to.	
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• The company shut down for holidays therefore there was no progress on site.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Penalties are imposed due to poor performance towards completion / finalization of project.	Penalties imposed
				• Project to be terminated due company negligence to complete the Snag list.	
				• Termination letter dated 21 December 2016 was drafted and submitted to the company.	
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R20 193 148.06	• Company Shutdown for festive season no significant progress since last report	2 weeks behind

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 99 of 14/15	EASTWOOD PRIMARY SUBSTATION	POWERTECH SYSTEMS INTERGRATORS	R23 791 585.00	• Company Shutdown for festive season no significant progress since last report	Not Applicable
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
		MADAN AND SINGH AND ASSOCIATE		• The new panel of consultants had been appointed.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays from the Engineers when verifying construction drawings. On Area L, H and I there is approximately 3770.84m of pipes laid as at the 21st of December 2016.	• The project is on Schedule when compared to a revised programme of works.
				• The Contractor's contractual performance thus far remains satisfactory.	• Expenditure is on 52.8% as at the 21st December 2016.
SCM 6 OF 15/16	UPRADE OF ROADS IN ASHBURTON	KULU CIVILS	R 15 017 213.95	• As at the 17th of January 2017. the overall progress on site was 56%. Due to the December Shut down progress on site is slow and the fact that	8 weeks behind
				• However progress on site is behind by 8 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that SAP was the reason that the contract was not paid for two (2) months. Expenditure remains at 58%.	
SCM 9 OF 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 67 783 094010	• Site progress inspection was held on site camp on the 12th of January 2017.	• The project is on Schedule when compared to a revised programme of works.
				• The performance of a contractor meets all the contractual requirements of the contract for phase one of the project.	
				• Progress on site is as follows:	
				• Relocating of Neotel cables. 100%	
				• Electrical substation 100%	
				• Electrical duct. 100%	
				• Telkom 100%	
				• Dark fibre Africa 100%	
				• Water relocation 60%	
				• Storm water 100%	
				• G 10. 80%	
				• G 9. 80%	
				• G 7 80%	
				• Site Clearance 100%	
				• Earthworks 90%	
				• Retaining wall 100%	
SCM 32 OF 15/16	UPGRADING OF DISTRICT ROAD D2069 IN VULINDLELA	KULU CIVILS	R 12 467 629.10	The project is currently on the 3rd month of construction and is expected to be completed by the 10th of April 2017. As the 31th January 2017. There was slow progress on site due to cash flow and labour issues	• Three months behind.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed	Complete
				• We currently waiting for closeout report from the engineer.	
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The contraction of the reservoir has been completed and the reservoir has been tested	Waiting for completion certificate from the Engineer
				• The construction of Access road has been completed	
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The business unit has asked for SCM unit to prepare a letter to suspend penalties in order for payment to be made to contractor and the consultants	Projects has been suspended
				• The contractor is threatening to take legal action against the Municipality	
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• Contractor is now over 13 weeks behind the schedule	Behind the schedule
				• Only about 8% work has been completed bearing in mind that the project completion date is end of August 2017	
				• Currently there is no stuff and plant on site due to the contractor not paying the workers and plant that was hired	
				• A letter of intention to cancel the contract has been sent to the contract and there has been no response from the contractor.	

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 11 of 15/16	UPGRADE OF GRAVEL ROAD TO SURFACE IN VULINDLELA WARD 4 KHAYELIHLE ROAD	KULU CIVILS	R 8 026 630.00	• Contractor has finished all the layer works • Currently preparing the surface of asphalting	Behind the schedule
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	• The contractor is behind the schedule due to delays from Telkom and Eskom not moving their services on site	On schedule
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The company commenced its duties in January and the work is underway and no problems.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• Works commenced and a monthly site meeting was scheduled for Wednesday, to discuss progress on site.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Penalties are imposed due to poor performance towards completion / finalization of project. • Project to be terminated due company negligence to complete the Snag list. • Termination letter dated 21 December 2016 was drafted and submitted to the company. • No response received from BR Tsima and Masiqhame JV yet	Penalties imposed
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R20 193 148.06	• Overall progress- 41% • Land acquisition portion handed over to the contractor • Service relocations- 90% • Bulk earthworks- 100% • Drainage-80% • Layerworks-18% • G7 layer works in progress- 75% • Thomas Watkins SW in progress- 80%	3 weeks behind
SCM 99 of 14/15	EASTWOOD PRIMARY SUBSTATION	POWERTECH SYSTEMS INTERGRATORS	R23 791 585.00	• Items recorded for completion prior to shutdown period were completed • Currently proceeding with the internal wet works which will be completed by week beginning 1 February, installation of trench support steelwork to commence week beginning 1 February • Currently proceeding with the installation of the sewer and storm water pipe runs. • Waterproofing of roof slabs is programmed shortly • Sleeves have been installed and roadway layer works have commenced and they expect completion of the roadway by middle of March.	On programme
SCM 99 OF 14/15	EASTWOOD PRIMARY SUBSTATION	POWERTECH SYSTEMS INTERGRATORS	R13 189 652.28	• Contractor to submit a revised programme due to the revisions in submitted drawings • Internal wet works have been completed and plumbing works have commenced together with painting and transformer bund walls • Project manager is satisfied with the works performed by contractor	On schedule.

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 37 OF 14/15	UPGRADE OF LESER BROWN AND THOMAS WATKINS ROADS IN MKONDENI, PIETERMARITZBURG	FYNN'S CONSTRUCTION & DEVELOPERS CC	R20 193 148.06	• Overall Progress- 41% • Lester Brown • Clearance- 100% • Bulkearthworks-100% • Drainage-88% • Layerworks-9% • Thomas Watkins • Access-100% • Clearance-100% • Bulk earthworks- 100% • Drainage- 40% • Layerworks-8% • Contractor submitted revised programme taking into account changes to the water reticulation and progress to date • Contractor brought on soil stabilizer/ road recycler machine to speed up layer works.	3 weeks behind current approved programme
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The company commenced its duties in January and the work is underway and no problems.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• There is a slow progress on this site which one cannot measure due to problems that are faced by this project.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Termination letter dated 21 December 2016 was drafted and submitted to the company. • No response received from BR Tsima and Masiqhame JV	Penalties imposed
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The new panel of consultants had been appointed.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays on existing services. On Area I,J and K there is approximately 4237084m of pipes laid and tested as at the 14th of February 2017 • The Contractor's contractual performance thus far remains satisfactory.	The project is on Schedule when compared to a revised programme of works. Expenditure is on 52.6% as at the 14th February 2017
SCM 6 of 15/16	Uprade of roads in Ashburton	Kulu Civils	R 15 017 213.95	• As at the 14th of February 2017 .the overall progress on site was 56%. • There is no progress on site since the last meeting we had on the 17th of January 2017 • The progress on site is behind by 12 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that the Contractor was paid more than 2 million in December and that nonpayment is not the reason why the contractor is not performing on site. The project is closely monitored by the Project manager and the engineer since the contract is under performing. The contractor is also falling the pay his employees and sub-contractor, which resulted to work stoppage. Expenditure remains at 58%.	8 weeks behind

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 9 of 15/16	Upgrade of Selbi Msimang Road 5.5 to 6.5	Martin and East	R 85 000000.00	• Site progress meeting was held on site camp on the 03rd of February 2017. • The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. • Phase 1 (Mixed Traffic LHS) – 87% complete • Phase 2 (BRT) – 47% Complete • Phase 3 (Mixed Traffic RHS) – 1% complete • Overall percentage complete is 43% • Progress on site is as follows: • Relocating of Neotel cables. 100% • Electrical substation 100% • Electrical duct. 100% • Telkom 100% • Dark fibre Africa 100% • Water relocation 60% • Storm water 100% • G 10. 100% • G 9. 100% • G 7 100% • Site Clearance 100% • Earthworks 100% • Retaining wall 100%	The project is on Schedule when compared to a revised programme of works.
SCM 32 of 15/16	Upgrading of District Road D2069 in Vulindlela	Kulu Civils	R 12 467 629.10	• The project is currently on the 4th month of construction and is expected to be completed by the 10th of April 2017. As the 23 February 2017. Progress on site is very slow due to cash flow and labour issues. • The contractor is not serious about this project he always makes empty promise and he made mention that other projects that he was awarded by the municipality are the reason why he is delaying the works on site, due to non-payment from the municipality. • The community is experiencing difficulties when accessing their houses due to excavations done by the contractor. The project is now being closely monitored due to non-performance by the contractor.	Four months behind Programme.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The contraction of the reservoir has been completed and the reservoir has been tested • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The penalties on the project have been waived • The Business unit is preparing payment to the contractor and the consultants.	Projects has been suspended
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The contractor is back on site but is still behind the schedule • Contractor has engaged the services of a subcontractor in order to accelerate progress on site	Behind the schedule
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	• The contractor is behind the schedule due to delays from Telkom and Eskom not moving their services on site • A variation is scheduled to be tabled in BAC for approval of R 1 000 000 needed to remove services for ESKOM	On schedule
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The Contractor's contractual performance thus far remains satisfactory.	Expenditure is on 52.6% as at the 14th March 2017

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 6 OF 15/16	UPRADE OF ROADS IN ASHBURTON	KULU CIVILS	R 15 017 213.95	• As at the 22nd of March 2017 .the overall progress on site was 56%. • The progress is slow since the contract between Gestion Engineers and council has expired. • The progress on site is behind by 14 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that the Contractor was paid more than 2 million in December and that nonpayment is not the reason why the contractor is not performing on site. Other delays are coursed by laborers and subcontractors due to nonpayment by the main contractor. The project is closely monitored by the Project manager from the roads department and the SCM Monitoring officer since the e engineer is off site. Expenditure remains at 58%.	10weeks behind
SCM 9 OF 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 85 000000.00	• Site progress meeting was held on site camp on the 15th of March2017. • The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. • Phase 1 (Mixed Traffic LHS) – 92% complete • Phase 2 (BRT) – 60% Complete • Phase 3 (Mixed Traffic RHS) – 36% complete • Overall percentage complete is 62% • Progress on site is as follows: • Relocating of Neotel cables. 100% • Electrical substation 100% • Electrical duct. 100% • Telkom 100% • Dark fibre Africa 100% • Water relocation 60% • Storm water 100% • G 10. 100% • G 9. 100% • G 7 100% • Site Clearance 100% • Earthworks 100% • Retaining wall 100%	The project is on Schedule when compared to a revised programme of works.
SCM 32 OF 15/16	UPGRADING OF DISTRICT ROAD D2069 IN VULINDLELA	KULU CIVILS	R 12 467 629.10	• There is minimal progress on site for the month of March. However the residence Engineer confirmed that there is 99% of SW pipes that have been completed and the contractor has committed to complete all works and accelerate the programme to expedite progress. The contractor is working in the 5th month of the 6th month contract. It had been noted that the contractor is 4.5 months behind schedule with a progress of 7%. The Ward 2 Sweetwater's community has issued a letter to the Contractor with regards to their concerns of slow progress on site, together with to road not being accessible to them. The Engineer has issued a letter of non-conformance to the contractor • The Msunduzi Municipality Mayor also visited the site and required in writing and showing how the works will be accelerated. • The project is now being closely monitored due to non-performance by the contractor.	Five months behind Progress.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The company commenced its duties in January and the work is underway and no problems.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• There is a slow progress on this site which one cannot measure due to problems that are faced by this project.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Termination letter dated 21 December 2016 was drafted and submitted to the company. • No response received from BR Tsima and Masiqhame JV	Penalties imposed
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The contraction of the reservoir has been completed and the reservoir has been tested • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The penalties on the project have been waived • The Business unit is preparing payment due to the contractor and the consultants.	Projects has been suspended
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The contractor is back on site but is still behind the schedule • The progress is very slow • Contractor has engaged the services of a subcontractor in order to accelerate progress on site	Behind the schedule
SCM 11 OF 15/16	UPGRADE OF GRAVEL ROAD TO SURFACE IN VULINDLELA WARD 4 KHAYELIHLE ROAD	KULU CIVILS	R 8 026 630.00	• Progress on site is very low and there is a low commitment by the contractor to complete the project	Behind the schedule
SCM 23 OF 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	• The contractor is behind the schedule due to delays from Telkom and Eskom not moving their services on site • Progress is behind the schedule	Behind the schedule
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R20 215 268.74	• Overall progress- 48% • G7 layer works in progress-80% • Storm water progress- 95% • Stabilized lower sub base- 0% • Subsoil Drainage-0% • Contractor submitted notification to suspend works due to non-payment of payment certificates • Contractor unable to carry on with works due to cash flow restraints • Delays to the project expected due to finance	2 weeks behind
SCM 96 OF 14/15	NORTHDALE SUBSTATION 132KV AND 11KV UPGRADE	IMBAWULA TECHNICAL SERVICES	R 3 928 268.71	• Progress Transformer T1 98%. • Progress Transformer T2 15% • Total 87% • Waiting for the construction and completion of Plinths for CT's on Transformer Bay 2 once Transformer 1 has been commissioned. • Cable tray from Control room to Switch room has been installed 100%. • Auxiliary cable termination has been done. • Transformer 2 control cable installation preparation in progress. • Additional DC board installation and DC cable terminations in progress.	On programme
SCM 99 OF 14/15	EASTWOOD PRIMARY SUBSTATION	POWERTECH SYSTEMS INTERGRATORS	R23 791 585.00	• Internal painting is continuing and the transformer bund walling is nearing completion • Balance of works relating to transformer bunds and the trenches will be completed by end of March • Macwin to leave site for two weeks as allowed for in the contract BOQ • To continue with the cable trenches and roadways because leaving site for two weeks will impact progress severely.	On programme
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	• The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The Contractor's contractual performance thus far remains satisfactory.	• Expenditure is on 52.6% as at the 11 April 2017

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 6 of 15/16	Uprade of roads in Ashburton	Kulu Civils	R 15 017 213.95	• As at the 22nd of April 2017 .the overall progress on site was 58%. • The progress is slow since the contract between Gestion Engineers and council has expired. • Since the contract with the consultant had expired technical meetings have been at halt. • The progress on site is behind by 14 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that the Contractor was paid more than 2 million in December and that nonpayment is not the reason why the contractor is not performing on site. Other delays are coursed by laborers and subcontractors due to nonpayment by the main contractor. The project is closely monitored by the Project manager from the roads department and the SCM Monitoring officer since the e engineer is off site. Expenditure remains at 58%.	10weeks behind
SCM 9 of 15/16	Upgrade of Selbi Msimang Road 5.5 to 6.5	Martin and East	R 85 000000.00	• Site progress meeting was held on site camp on the 15th of March2017. • The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. • Phase 1 (Mixed Traffic LHS) – 87% complete • Phase 2 (BRT) – 67% Complete • Phase 3 (Mixed Traffic RHS) – 36% complete • Overall percentage complete is 62% • Progress on site is as follows: • Relocating of Neotel cables. 100% • Electrical substation 100% • Electrical duct. 100% • Telkom 100% • Dark fibre Africa 100% • Water relocation 60% • Storm water 100% • G 10. 100% • G 9. 100% • G 7 100% • Site Clearance 100% • Earthworks 100% • Retaining wall 100%	· The project is on Schedule when compared to a revised programme of works.
SCM 32 of 15/16	Upgrading of District Road D2069 in Vulindlela	Kulu Civils	R 12 467 629.10	• There is minimal progress on site for the month of April. However, the contractor has committed to complete all works and accelerate the programme to expedite progress. The contractor is working in the 6th month of the 6th month contract. It had been noted that the contractor is 5.5 months behind schedule with a progress of 9%.The Engineer has request that the contractor submits a revised programme of works no 7 since the contractor is working on the unapproved programme together with an Action Plan • The Msunduzi Municipality Mayor also visited the site and required in writing and showing how the works will be accelerated. • The project is now being closely monitored due to non-performance by the contractor.	• Five months behind Progress.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • We currently waiting for closeout report from the engineer.	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The contraction of the reservoir has been completed and the reservoir has been tested • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• Project has been suspended due to lack of funds	Projects has been suspended
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The progress is very slow on site • Contractor has engaged the services of a subcontractor in order to accelerate progress on site	Behind the schedule
SCM 11 of 15/16	UPGRADE OF GRAVEL ROAD TO SURFACE IN VULINDLELA WARD 4 KHAYELIHLE ROAD	KULU CIVILS	R 8 026 630.00	• Progress on site is very low and there is a low commitment by the contractor to complete the project	Behind the schedule

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	• The contractor is behind the schedule due to delays from Telkom and Eskom not moving their services on site	Behind the schedule
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	• The company commenced its duties in January and the work is underway and no problems.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	• The total pipe laid for Areas B, D & E is 6390m and total manholes constructed for Areas B, and D & E is 193 manholes. • Sizakala has been approved as a sub-contractor and started working on site January 2017.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	• The project is complete and awaiting for a closeout report	Complete
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000	• Termination letter dated 21 December 2016 was drafted and submitted to the company. • No response received from BR Tsima and Masiqhame JV	Penalties imposed
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	• The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays on existing services. On Area H, I, J and K there is approximately 12105 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 1404.2. The number of Erf connections is 279and 404of Terminal manholes that have been constructed as at the 12Th of May 2017. • The Contractor's contractual performance thus far remains satisfactory.	• The project is on Schedule when compared to a revised programme of works. • Expenditure is on 52.6% as at the 12 May 2017
SCM 6 OF 15/16	UPRADE OF ROADS IN ASHBURTON	KULU CIVILS	R 15 017 213.95	• As at the 16th of May 2017 .the overall progress on site was 58%. • The progress is slow since the contract between Gestion Engineers and council has expired. • Since the contract with the consultant had expired technical meetings have been at halt. • The progress on site is behind by 14 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that the Contractor was paid more than 2 million in December and that nonpayment is not the reason why the contractor is not performing on site. Other delays are coursed by laborers and subcontractors due to nonpayment by the main contractor. The project is closely monitored by the Project manager from the roads department and the SCM Monitoring officer since the e engineer is off site. Expenditure remains at 58%.	10 weeks behind

CONTRACT NO	DESCRIPTION	CONTRACTOR'S NAME	CONTRACT AMOUNT	PERFORMANCE STATUS	CONTRACT STATUS
SCM 9 of 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 85 000000.00	• Site progress meeting was held on site camp on the 18th of May 2017. • The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. • Phase 1 (Mixed Traffic LHS) – 87% complete • Phase 2 (BRT) – 67% Complete • Phase 3 (Mixed Traffic RHS) – 36% complete • Overall percentage complete is 62% • Progress on site is as follows: • Relocating of Neotel cables. 100% • Electrical substation 100% • Electrical duct. 100% • Telkom 100% • Dark fibre Africa 100% • Water relocation 60% • Storm water 100% • G 10. 100% • G 9. 100% • G 7 100% • Site Clearance 100% • Earthworks 100% • Retaining wall 100%	• The project is on Schedule when compared to a revised programme of works.
SCM 32 of 15/16	UPGRADING OF DISTRICT ROAD D2069 IN VULINDLELA	KULU CIVILS	R 12 467 629.10	• There is minimal progress on site for the month of April. However, the contractor has committed to complete all works and accelerate the programme to expedite progress. The contractor is working in the 7th month of the 6th month contract. It had been noted that the contractor is 6 months behind schedule with a progress of 9%.The Engineer has request that the contractor submits a revised programme of works no 7 since the contractor is working on the unapproved programme together with an Action Plan • The Msunduzi Municipality Mayor also visited the site and required in writing and showing how the works will be accelerated. • The project is now being closely monitored due to non-performance by the contractor.	• Six months behind Progress.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	• The works on site has been completed • The water mains has been filled with water	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	• The reservoir has been filled with water • The construction of Access road has been completed	Waiting for completion certificate from the Engineer
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	• The contractor has been paid for works that was done on site but the project is not complete and it has been suspended due to lack of funding	Projects has been suspended
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	• The contractor is on site and is behind the schedule • The progress is improving after intervention from Supply Chain and the Engineers • Contractor has engaged the services of a subcontractor in order to accelerate progress on site	Behind the schedule
SCM 11 of 15/16	UPGRADE OF GRAVEL ROAD TO SURFACE IN VULINDLELA WARD 4 KHAYELIHLE ROAD	KULU CIVILS	R 8 026 630.00	• This project has reached practical completion. • A meeting has been scheduled to discuss the snag list	Practical completion achieved
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	• The contractor is behind the schedule due to delays from Telkom and Eskom not moving their services on site • Progress is behind the schedule	Behind the schedule
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R20 193 148.06	• This project was previously suspended due to lack of funds and now the contractor has been called back to site funds have been identified	3 weeks behind
SCM 99 of 14/15	EASTWOOD PRIMARY SUBSTATION	POWERTECH SYSTEMS INTERGRATORS	R23 791 585.00	• Internal wet works has been completed installation of trench support steelwork has been completed • The installation of the sewer and storm water pipe runs has been completed • Waterproofing of roof slabs is on progress • Sleeves have been installed and roadway layers are on progress	On programme

EMPLOYEE: SUPPLY CHAIN MANAGEMENT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	17	10	9	1	10
T04-T08	16	29	20	9	31
T09–T13	17	38	28	10	26
T14-T18	3	3	3	0	0
T19-T22	1	1	1	0	0
T23-T25	0	-	-	-	-
Total	**54**	**81**	**61**	**20**	**25**

FINANCIAL PERFORMANCE 2016/2017: SUPPLY CHAIN MANAGEMENT					
R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget%
Total Operational Revenue (excl. tarrifs)	**682**	**507**	**507**	**627**	**23.67%**
Expenditure:					
Employees	20,061	22,315	26,066	24,907	-4.45%
Repairs and Maintenance	339	308	308	147	-52.27%
Other	38,111	38,392	36,974	30,880	-16.48%
Total Operational Expenditure	**58,511**	**61,015**	**63,348**	**55,934**	**-11.70%**
Net operational (Service) Expenditure	**57,829**	**60,508**	**62,841**	**55,307**	**-11.99%**

CAPITAL EXPENDITURE: FINANCIAL SERVICES					
R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Budget %	Total Project Value
Total All	**110**	**364**	**362**	**-0.55%**	
Plant and Equipment	30	32	30	-6.25%	30
Furniture	80	100	100	0.00%	100
Computer Equipment	-	98	98	0.00%	98
Transport Assets	0	134	134	0.00%	134

COMMENT ON THE PERFORMANCE OF SUPPLY CHAIN MANAGEMENT OVERALL:

In terms of circular 77 issued by National Treasury the municipalities are required to establish the infrastructure SCM Policy with effect from 1 July 2017

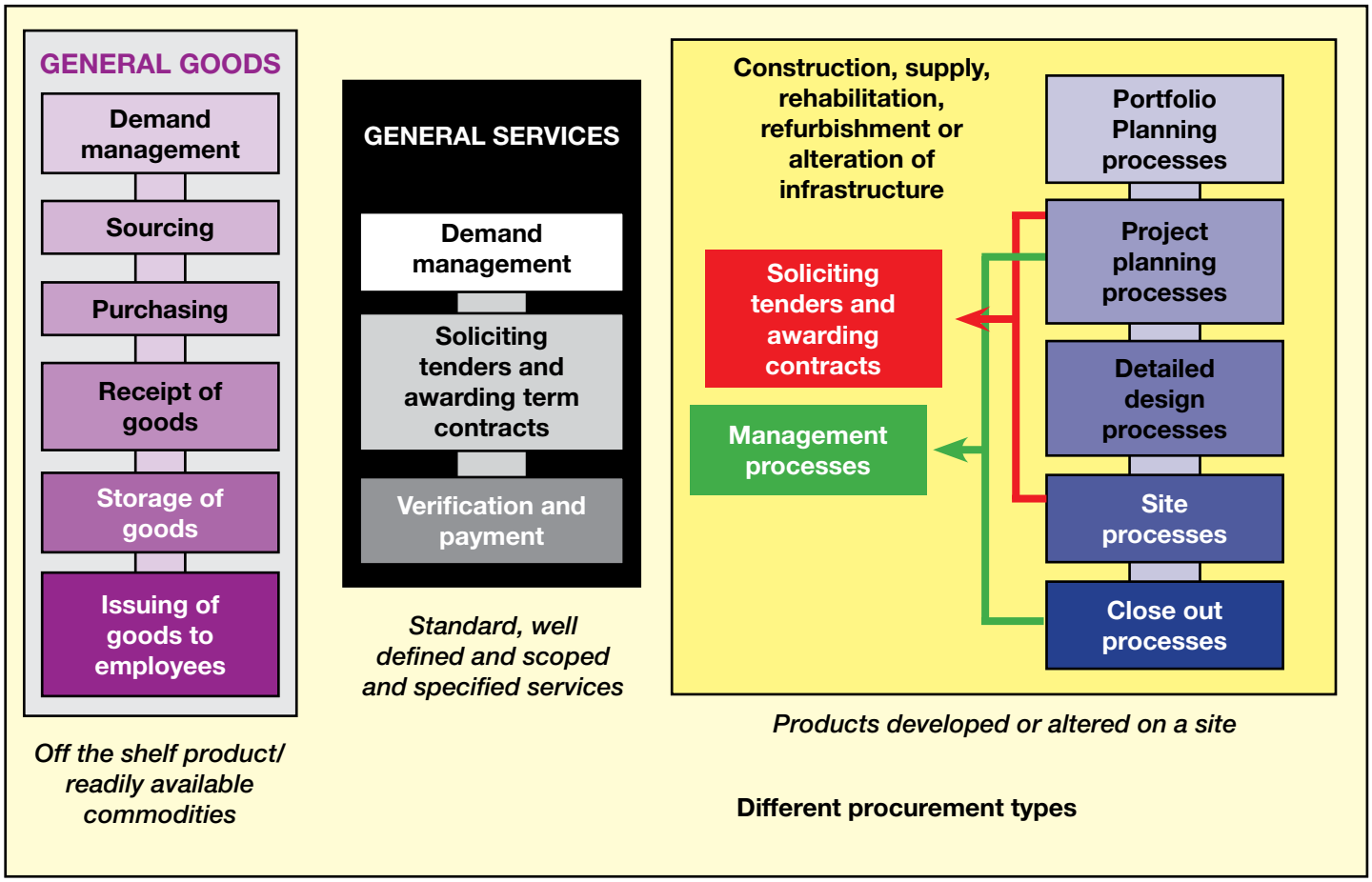
Upon the above instruction the Msunduzi Municipality Supply Chain Management Policy has now adopted and divided its SCM Policy into two polices, one focuses on Goods and Services and the other on Infrastructure Procurement and Delivery Management

The SCM Policy for Goods and Services which is PART 1 of this document is issued in terms of Section 111 of the Municipal Finance Management Act of 2003 and Municipal Supply Chain Management Regulations. The approach to procurement documentation is significantly different between general goods and services and infrastructure delivery. Documents for general goods and services, are based on the National Treasury General Conditions of Contract (GCC) which focuses on the rights and obligations of the parties in a generic manner and also deals with aspects of the bidding processes.

The SCM Policy for Infrastructure Procurement and Delivery Management which is PART 2 is issued in terms of Section 168 of the Municipal Finance Management Act of 2003 in support of Regulation 3(2) of the MFMA Supply Chain Management Regulations as a Treasury guideline determining a standard for municipal supply chain management policies. MFMA Circular No 77: Model SCM Policy for Infrastructure Procurement and Delivery Management provides guidance to municipalities on the establishment of a suitable supply chain management system for infrastructure delivery which is better able to deliver value for money, while minimizing the scope for corruption.

Public procurement that is unrelated to infrastructure delivery typically relates to goods and services that are standard, well-defined and readily scoped and specified. Once purchased, goods invariably need to be taken into storage prior to being issued to employees.

Services most often involve routine, repetitive services with well understood interim and final deliverables which do not require strategic inputs or require decisions to be made regarding the fitness for purpose of the service outputs.



In contrast, procurement relating to the provision of new infrastructure or the rehabilitation, refurbishment or alteration of existing infrastructure covers a wide and diverse range of goods and services, which are required to provide or alter the condition of immoveable assets on a site. Accordingly, the procurement process for the delivery of infrastructure involves the initial and subsequent recurring updating of planning processes at a portfolio level flowing out of an assessment of public sector service delivery requirements or business needs. Thereafter it involves planning at a project level and the procurement and management of a network of suppliers, including subcontractors, to produce a product on a site.

There is no need to store and issue materials or equipment unless these are issued to employees responsible for the maintenance or operation of infrastructure, or are issued free of charge to contractors for incorporation into the works.

Procurement is the process which creates, manages and fulfils contracts. Procurement deals with activities surrounding contracts. Such processes focus on establishing what is to be procured, developing a procurement strategy, producing procurement documentation, soliciting and evaluating bid offers, awarding of contracts and administering contracts. On the other hand, supply chain management (SCM) is the design, planning, execution, control and monitoring of supply chain activities in the delivery of goods, services or any combination thereof. Supply chains comprise all those public and private entities that are involved in delivering the inputs, outputs and outcomes of projects. Accordingly, supply chain management is concerned with the oversight, co-ordination and monitoring of inputs, outputs and outcomes of projects from the various entities within a supply chain.

Infrastructure is defined as “immovable assets which are acquired, constructed or which results from construction operations or moveable assets which cannot function independently from purpose built immovable assets” while infrastructure delivery is defined as “the combination of all planning, technical, administrative and managerial actions associated with the construction, supply, renovation, rehabilitation, alteration, maintenance, operation or disposal of infrastructure.” Accordingly, infrastructure delivery management contextualizes the supply chain management system for infrastructure.

Understandably, there are several overlaps between the supply chain management system for general goods and services and that for infrastructure delivery management. However, the inclusion of control frameworks in the Standard for Infrastructure Procurement and Delivery Management is aimed at expenditure control and a reduction in the gap between what is planned and budget for and what is delivered to ensure that value for money is achieved.

The primary purpose of this document is to embed an infrastructure delivery management system for Msunduzi Municipality which is aligned with the regulatory framework for public sector procurement, supply chain management and expenditure control. In also enables the National Treasury Standard for Infrastructure Procurement and Delivery Management to be implemented.

It is pleasing that the municipality has adopted and implementing the infrastructure procurement policy and the relevant SCM committees are now in place and operating as required.

4.4. FLEET MANAGEMENT

INTRODUCTION TO FLEET MANAGEMENT

Overview of Fleet Management

Fleet Management is the sub-unit of Asset and Liabilities under Budget and Treasury Business unit and its core function is to purchase, manage, monitor and dispose the Council's fleet. Fleet Management is divided into two (2) sub-sections namely: Fleet Administration and Fleet Control.

Strategic objectives of these sub-sections are:

Fleet Administration is responsible for budgeting, vehicle licensing, service plan, certificate of road worthiness, capturing job cards, CAMIS (vehicle history information) and auditing of keys and log books capturing and re-directing traffic fines.

Fleet Control is responsible for Internal and external hiring, contract tenders, purchasing and disposal of vehicles, monitor vehicle tracking system, implementation and compliance of fleet policy and branding of vehicles.

Fleet Strategy

In order for Fleet Management to provide optimal support to various business units, the following strategic objectives were implemented.

Service plan: Due to inadequate service plan, the vehicles and plant were not serviced properly and that was resulting on high maintenance cost and it was against the general fleet management principle that says in order to optimise and provide high level of vehicle availability, proper preventative maintenance plan must be developed. The service plan was introduced and implemented since 1st July 2012. At the beginning of implementation phase, the project was not running well because of non-availability of vehicles and turnaround time for spare parts order numbers. In the financial year 2013/14 the meetings and the awareness sessions of the importance of preventative maintenance were going on with business units and the number of vehicles serviced per month has improved.

Fitment of vehicle monitoring system: This was due to abuse of vehicles and the high amount of fuel usage. The implementation phase was at the beginning of 2012/13 financial year which went a bit slowly because of the resistance from staff. It was supposed to be completed by the end of that financial year but due to challenges of breakdowns and accidents it went over two weeks of the new financial year. The fitment is done as the new vehicles are being purchased. The major achievement is the better control and reduction of overtime and detection of vehicle abuse.

Purchase of new vehicles: Although the funds were not provided for Fleet management to purchase, a total of 78 vehicles and plant were purchased for the various business units.

Fleet policy: The policy was adopted by the full Council on the 26 September 2012. Implementation started thereof and number of business units were work shopped and the remainder of them were done in 2013/14 financial year. As new staff joining the Municipality the sessions of work shopping and awareness is ongoing process. The policy is up for review and that process is in progress.

FLEET MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
FLT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Vehicle corporate branding	Branding of Council vehicles and plant	ALL	100 x Council vehicles to be branded by the 30th of June 201	101 x Council vehicles to be branded by the 30th of June 2017	3 (100% - 129%)	87 x Council vehicles and plant to be branded by 31st of March 2016	11 vehicles were branded	1 (69% & below)

EMPLOYEE: FLEET MANAGEMENT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	21	51	25	26	51
T04-T08	30	14	8	6	43
T09–T13	23	28	17	11	39
T14-T18	4	1	0	1	100
T19-T22	-	-	-	-	-
T23-T25	-	-	-	-	-
Total	**78**	**94**	**50**	**44**	**47**

FINANCIAL PERFORMANCE 2016/2017: FLEET MANAGEMENT					
R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget%
Total Operational Revenue (excl. tarrifs)	**-**	**-**	**-**	**-**	**0.00%**
Expenditure:					
Employees	5,436	6,874	7,367	6,892	-6.45%
Repairs and Maintenance	2,896	3,365	3,365	2,492	-25.94%
Other	15,638	22,756	22,252	17,570	-21.04%

FINANCIAL PERFORMANCE 2016/2017: FLEET MANAGEMENT					
R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget%
Total Operational Expenditure	23,970	32,995	32,984	26,954	-18.28%
Net operational (Service) Expenditure	23,970	32,995	32,984	26,954	-18.28%

CAPITAL EXPENDITURE: FLEET MANAGEMENT R'000					
2016/2017					
Details	Budget	Adjustment Budget	Actual Expenditure	Variances to Budget %	Total Project Value
Total All	**0**	**0**	**0**	**0.00%**	

COMMENT ON THE PERFORMANCE OF FLEET MANAGEMENT OVERALL:

The strategic planning for Fleet Management is to replace at least 100 vehicles per annum, but experiencing challenges of capital funds to implement this replacement plan. Vehicle maintenance costs are high due to ageing fleet.

5. COMPONENT E: CORPORATE SERVICES

This component includes: Human Resources Services, Information Communication Technology, and Legal Services & Organizational Development Performance.

5.1. HUMAN RESOURCES SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES

The allocation of permanent employees to the new organizational structure was informed by Allocation Policy. The allocation of the employees was done by matching the job description of the post per the structure with the skills/competencies, qualifications, experience and existing job content of the employees. In 2014/15 financial year, Corporate Services conducted an HR and Qualifications Audit of all permanent employees, this data, together with that from the job descriptions was extracted to an allocation tool, facilitating the employee / position match.

The finalization of the allocation of permanent employees to the new structure provided the impetus for the permanent absorption of 1113 contract employees, those earning below the threshold of R172 000 per annum, and contracted within the Municipality for a period greater than three months, in compliance with the Basic Conditions of Employment Bill.

In terms of the provisions of the Staff Allocation Policy, the process of advertising new posts and major changed posts internally was initiated in the 2016/2017 financial year.

Occupational Health and Safety facilitated workshops with employees to communicate and understanding of related policies. Continued Health Education within the Occupational Health Clinics culminated in two mini wellness days being conducted.

HUMAN RESOURCES OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
HR 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of the Workplan Skills Plan	N/A	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	27 Councillors were trained in line with the 2016/17 Workplace Skills Plan	1 (69% & below)	1100 Employees & Councillors trained according to the Workplace skills plan by the 30th of June 2016	1171 Employees & Councillors trained according to the Workplace skills plan	3 (100% - 129%)
HR 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of the Workplan Skills Plan	N/A	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1100 Employees & Councillors trained according to the Workplace skills plan by the 30th of June 2016	1171 Employees & Councillors trained according to the Workplace skills plan	3 (100% - 129%)

HUMAN RESOURCES OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROG-RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
HR 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Health and Safety	Capacity Building	N/A	8 x Occupational Safety and Environmental Policy Workshops facilitated by the 30th of June 2017	9 Occupational Safety and Environmental Policy Workshops held on the 29 July 2016; 1 September 2016; 25 October 2016; 8 November 2016; 17 February 2017; 29 March 2017 ; 7 April 2017; 13 June 2017 and 15 June 2017.	3 (100% - 129%)	4 x Health and Safety Management Framework workshops for all staff facilitated by the 30th of June 2016	4 x Health and Safety Management Framework workshops	3 (100% - 129%)
HR 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Occupational Health & Safety	Employee wellness day events	N/A	2 x Mini Employee Wellness Day events held by the 30th of June 2017	2 x Mini Employee Wellness Day events held by the 30th of June 2017	3 (100% - 129%)	2 x Employee Wellness Day events held by the 30th of June 2016	2 x Employee Wellness Day events held	3 (100% - 129%)

EMPLOYEE: HUMAN RESOURCES SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	3	6	2	4	67
T04-T08	17	60	33	27	45
T09–T13	19	58	30	28	48
T14-T18	10	11	3	8	73
T19-T22	1	1	1	0	0
T23-T25	-	-	-	-	-
Total	**50**	**136**	**69**	**67**	**49**

FINANCIAL PERFORMANCE 2016/2017: HUMAN RESOURCES SERVICES (501/038/103/346/525/530) R'000					
	2015/2016	2016/2017			
Details	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-**	**-4 440**	**-1 399**	**1 034**	**-173%**
Expenditure:					
Employees	48	43 088	85 632	88 381	3.2%
Repairs and Maintenance		156	151	21	-86%
Other	-40	107 020	27 982	21 773	-22%
Total Operational Expenditure	**7**	**150 264**	**113 765**	**110 175**	**-3%**
Net operational (Service) Expenditure	**7**	**145 824**	**112 366**	**111 209**	**-1%**

NOTE 1

OTHER COMPRISES OF THE FOLLOWING : R'000			
	Original Budget	Adjusted Budget	Actual Expenditure
NONF:MRC	2 228	2 878	445
LEVS : MRC	103 166	65 282	62 995
MSE:AH:MRC	1626	6	101
PPE	0	**0**	**-7**
TOTALS	**107 020**	**27 982**	**21 773**

CAPITAL EXPENDITURE: HUMAN RESOURCES SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**0**	**186**	**186**	**0%**	
MACHINERY AND EQUIPMENT (501) 501(501)(501)FURNITURE AND OFFICE EQUIP	0	28	28	0%	68
FURNITURE (501)		133	133	0%	
Project B – (530) FURNITURE AND OFFICE	0	25	25	0%	25

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

The HR priority Capital Project in 2016/2017 financial year saw the implementation of SAP HCM, presenting the potential for improved employee reporting, absence and benefit maintenance.

The lack of budgetary provision for internship and bursaries meant that these internal annual projects were not implemented in the 16/17 financial year. The Internship programme was however supplemented in partnership and workplace placement of externally funded learners. Training numbers planned were impacted by delays in the internal procurement and approval processes due to the lack of suitable providers sourced. These delays caused funding provision for the appointment of training providers to become exhausted and the training planned will hereafter only be implemented in the 2017/2018.

5.2. INFORMATION & COMMUNICATION TECHNOLOGY SERVICES

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

As the implementation of the of the new Enterprise Resource Planning (ERP) system using SAP was gathering momentum as more and more SAP modules were going live, ICT needed to upgrade and enhance its infrastructure and get it ready for the smooth roll-out and provide a good user experience.

As the results, during the 2016/17 financial year, ICT had a capital budget injection of R22 million to spend on upgrading and modernising its infrastructure and getting it ready for the full SAP implementation. The following projects were realized during this financial year are as follows;

1. Continue with the replacement of Telkom copper cables with high speed fibre to enable high speed data transfer and connectivity at the following offices, Fresh Market, Harry Gwala Stadium, Parks and Traffic Department (21 Washington Road).
2. Replacement of more than 120 computers with new ones;
3. Specialised VMWARE operating system software and licenses;
4. Metro Cluster Storage Area Network (SAN) Project. This ICT Flagship project was necessitated by the SAP ERP project in order to provide high speed data transfer and enough data storage capacity for the next 5 years. In addition to that, by implementing this Metro Cluster SAN, it enabled ICT to comply with Audit Requirements in terms of Business Continuity Planning (BCP) where ICT needed to demonstrate the ability to continue operating during a disaster without losing any data.

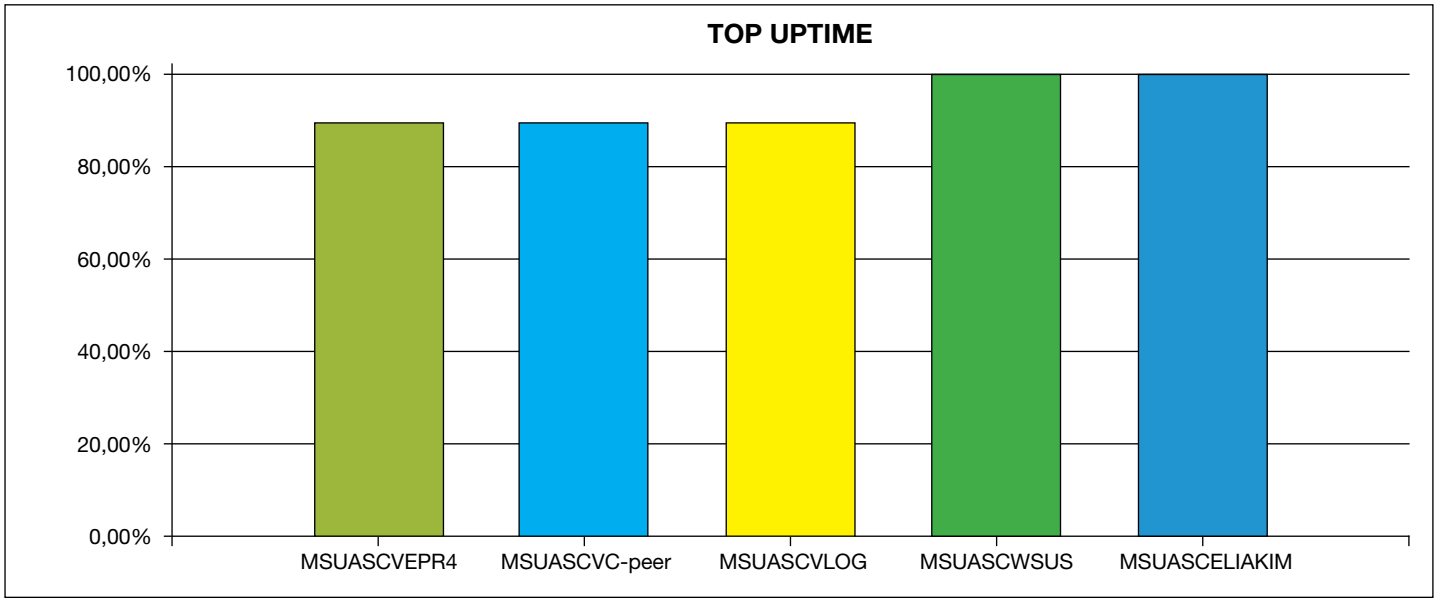
ICT SERVICE STATISTICS

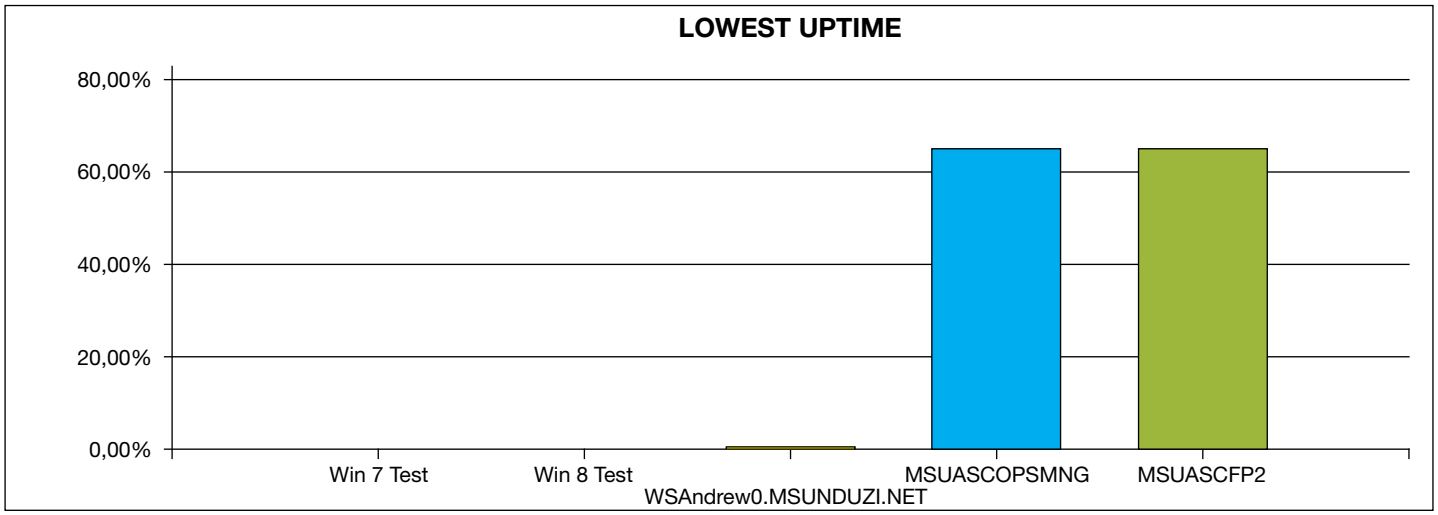
VM SERVERS UPTIME

Description: This report provides an overview of VMs uptime including VMs with lowest and highest uptime values.

Summary Information

Reporting Period: Custom Date Range (2016-07-01 - 2017-06-30)
Uptime parameter: greater than 0, 00% and lower than 100, 00%





ASSIGNEE SUMMARY REPORT -7/1/2016 - 6/30/2017

Group Name	Assignee	Logged	Open	Resolved	Closed	Avg Resolve (Days)
External Vendor	Bytes Communication Systems	250	8	6	236	17.04
	Bytes SI KZN Call Centre	15	6	0	9	127.47
	Cyberfox	1	1	0	0	150
	Data Centrix	48	0	0	48	27.77
	Fujitsu	1	1	0	0	140
	Phutuma	334	13	7	314	16.59
	Shepherd	130	4	2	125	11.33
	Telkom	26	1	0	25	11.42
	Xtec	101	3	1	97	19.75
	Total	**906**	**37**	**16**	**854**	**18.88**
Internal	Andrew Odell	182	9	1	172	20.46
	Anesh Roopan	1	1	0	0	321
	Bongumusa Shabane	26	0	0	26	0.54
	Devlin Naidoo	10	0	1	9	10.4
	Jaselle Ramdas	16	4	3	9	48.75
	Leroy Williams	133	0	0	133	2.09
	Lumumba Jijana	479	19	6	454	12.6
	Mbulelo Mbedu	57	0	0	57	5.09
	Mondli Shabane	29	0	0	29	1.1
	Nazareth Shelembe	629	14	2	613	6.37
	Nkosinathi Dube	832	1	2	829	4.24
	Nokuphiwa Jama	1314	0	0	1314	0.26
	Nontobeko Sithole	397	6	1	390	4.96
	Nothando Mshengu	566	0	0	566	0.39
	Pending Approval	1	0	0	1	13
	Philile Ngcobo	305	4	3	299	4.02
	Sibusiso Ndlela	689	0	3	686	2.57
	Sithembokuhle Ndzimbovu	106	0	0	106	0.56
	Siyabonga Dlamini	404	9	6	389	9.08
	Sizwe Mchunu	58	5	2	51	30.88
	Tembisa Mbambe	176	4	1	171	8.94
	Total	**6411**	**76**	**31**	**6305**	**4.95**
Interns	Lindokuhle Zondi	511	19	5	490	7.53
	Nompilo Mthimkhulu	97	2	0	95	3.75
	Siphesihle Madlala	400	10	0	390	6.72
	Zinhle Mncwabe	1161	6	4	1152	1.82
	Zoleka Mhlanzi	569	23	13	533	11.57
	Total	**2739**	**60**	**22**	**2661**	**5.7**

Group Name	Assignee	Logged	Open	Resolved	Closed	Avg Resolve (Days)
SAP	Banothile Mathenjwa	29	1	0	28	12.31
	Bongumusa Shabane	177	2	0	175	3.73
	Chester Lembethe	147	4	1	142	11.33
	Delisile Doncabe	318	9	1	308	9.19
	Dhevika Anthony	1	0	0	1	0
	Elzette Grierson	1	0	0	1	14
	Fungayi Ngorima	29	4	0	25	55.55
	Grant Khumalo	9	0	0	9	49.56
	Harsha Ramprsad	2	0	0	2	22
	Johan Linde	10	1	2	7	47.8
	Kumbirai Chikwanda	2	1	0	1	141.5
	Linda Miya	10	1	0	9	36.5
	Lindiwe Madlala	8	0	0	8	4.75
	Mondli Shabane	307	4	3	300	7.16
	Mxolisi Dladla	64	3	0	61	24.19
	Mzwandile William	12	0	1	11	14.58
	Nikkita Thomas	134	3	2	129	11.32
	Ntombizonke Gule	280	2	3	275	4.88
	Sibongiseni Mdlalose	13	0	0	13	14.62
	Susan Maphumulo	34	0	1	33	9.12
	Thokozani Matiwani	4	0	0	4	61
	Varisha Devsuran	12	0	0	12	9.5
	Vasco Makawa	3	1	0	2	92
	Total	**1606**	**36**	**14**	**1556**	**10.47**

ICT SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROG-RESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
ICT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	TELKOM DIGINET DATA LINES REPLACED WITH FIBRE	N/A	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE
ICT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	LAN/WAN		7 x floors at AS Chetty (basement, lower ground, Ground floor, First floor, 3rd floor, 4th floor & 5th floor) building installed with CAT 6 Cabling by the 31st of May 2017	5 x floors at AS Chetty (lower ground, First floor, 3rd floor, 4th floor & 5th floor) building are being installed with CAT 6 Cabling	3 (100% - 129%)	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	CAT 6 Cabling installed at the Server Room (As Chetty Building) by the 30th of September 2015	3 (100% - 129%)
ICT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	Computer Deployment Project Phase III (Laptops & Desktops)		60 x New Computers purchased & Deployed as per the SMC deployment Schedule for new Computers by the 31st of January 2017	Computers have been purchased and deployed.	3 (100% - 129%)	200 x new computers purchased & deployed by the 30 June of 2016	186 x computers were purchased by the 30 June of 2016	2 (70% - 99%)
ICT 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	ICT Risk Register Remediation		100 % Implementation of all actions contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes by the 30th of June 2017	Continuous implementation and mitigation of Audit Findings is underway	3 (100% - 129%)	N/A	N/A	NOT APPLICABLE

EMPLOYEE: ICT SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	0	0	0	0	0
T04-T08	5	1	1	0	35
T09–T13	12	23	15	8	80
T14-T18	5	5	1	4	0
T19-T22	1	1	1	0	40
T23-T25	-	-	-	-	-
Total	**23**	**30**	**18**	**12**	**40**

FINANCIAL PERFORMANCE 2016/2017: ICT SERVICES (526) R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	-18	-25	-25	-2	-92%
Expenditure:					
Employees	9 146	5 570	7 625	7 571	-.07%
Repairs and Maintenance	4 863	5 002	11 130	9 834	-13%
Other	-13 343	12 365	21 716	11 560	-48%
Total Operational Expenditure	666	22 937	40 471	28 966	-29%
Net operational (Service) Expenditure	648	22 912	40 446	28 964	-29%

NOTE 2 Other comprises of the following : R'000			
	Original Budget	Adjusted Budget	Actual Expenditure
NONF:MRC	1 036	10 928	4 179
LEVS : MRC	11 329	10 788	7 381
TOTALS	**12 365**	**21 716**	**11 560**

CAPITAL EXPENDITURE: ICT SERVICES R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**6 105**	**25 516**	**25 516**	**0**	
Project A : COMPUTERS EQUIPMENT	1 000	19 954	19 954	0	19 954
Project B : BUILDINGS	120	0	0	0	0
Project C : FIBRE REPLACEMENT	2 985	2 781	2 781	0	2 781
Project D : LAN/WAN	2 000	2 781	2 781	0	2 781

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

The ICT unit continues to improve in providing the best service and support throughout the municipality as indicated above by the ICT infrastructure uptime and the Service Desk statistical report. The extension of the duration for the ICT interns has greatly assisted us in maintaining the smooth support service throughout the council. Also the interns have greatly benefited in the skills transfer program during this period.

5.3. LEGAL SERVICES

INTRODUCTION TO LEGAL SERVICES

The 2016-2017 performance targets incorporated aspects that are essential in providing an effective legal service.

The top 3 service delivery priorities were as follows:

- to provide legal advice and other legal services within a specified time period;
- to ensure that the Municipality's legal interests in civil and criminal litigation were protected; and
- to continue with a review of the bylaws.

During the 2016-2017 –financial year, there were mixed results in realizing the above priorities. Whilst legal representation is considered to have been at the required level, legal advice was not always provided within the required time periods.

To improve efficiency levels, professional staff were utilised irrespective of the strict boundaries of their job descriptions. In addition, Legal Interns were utilised to provide both administrative and legal support to professional staff.

SERVICE STATISTICS FOR LEGAL SERVICES

For the purpose of this document, emphasis will only be placed on Legal representation in litigation matters.

Work on these matters involves daily management of court pleadings and extensive legal processes, including correspondences with opposition attorneys, pre-trial procedures and court attendances. These procedures are extensively regulated by inter alia, the Rules of Practice in the High and Magistrate's Courts. As at 30 June 2017, the list of open cases exceeded 300. Approaches to the High Court for interdicts to enforce the relevant town planning schemes have also increased dramatically. More than 60 such matters are currently earmarked for further prosecution. It ought to be emphasised that the pace of conducting litigation is determined by a number of factors, including the continued appetite for risk subsequent to the issuing of a summons.

As far as criminal litigation is concerned, these matters involve all those processes in prosecuting persons in the criminal courts, including the consideration of evidence presented by Peace Officers, drafting of charge sheets where necessary, liaising with the Court and lawyers representing the accused. Ultimately, Legal Services represent the municipality in court. Procedures are extensively regulated by the Criminal Procedure Act, 51 of 1977. An additional 129 cases were added to the criminal roll during the period 1 July 2016 to 30 June 2017.

LEGAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
LGLO1	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	STRENGTHEN GOVERNANCE	BYLAWS	ALL	6 x specified bylaws (1. Planning & land use management, 2. Amendment to public (environmental) health, 3. Libraries, 4. Problem building, 5. Events, 6. Cellular telecommunication infrastructure bylaws) produced and submitted to Full Council for adoption by the 31st of May 2017	Amendment to Public (environmental) Health, Libraries, Events, and Cellular Telecommunication Infrastructure Bylaws referred to Full Council at its meeting of 31 May 2017 for further consideration. Bylaws referred back for further consideration by Committees. Problem Building and Planning & Land Use Management by-laws published in Gazette.	3 (100% - 129%)	10 x specified bylaws submitted to SMC for Approval by Council by the 31st of May 2016 (Wayleaves , Human Settlement, Planning and Land Use Management, Tariff Policy, Environmental Health, Libraries, Problem buildings, Motor Vehicle and Traffic Regulations, Cellular Infrastructure, Events bylaws)	8X specicified bylaws were submitted to SMC for approval by Council by 31 May 2016. (Planning and Land Use Management, Tariff Policy, Environmental Health, Libraries, Problem buildings, Motor Vehicle and Traffic Regulations, Cellular Infrastructure, Events bylaws)	2 (70% - 99%)
LGLO3	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	PROVISION OF LEGAL REPRESENTATION	ALL	100% provision of legal representation on behalf of council in all instances of civil and criminal litigation by the 30th of June 2017	100% provision of legal representation on behalf of Council in all instances of civil and criminal litigation by the 30th of June 2017	3 (100% - 129%)	100% Provision of legal representation on behalf of Council in all instances of Civil and criminal Litigation matters by the 30th of June 2016	100% Provision of legal representation on behalf of Council in all instances of Civil and criminal Litigation matters by the 30th of June 2016	3 (100% - 129%)
LGLO4	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL COMMENTS	PROVISION OF LEGAL ADVICE, OPINIONS, AND INPUTS	ALL	100% completion of all requests for drafting and/ or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all legal input provided into contracts within the required time periods.	2 (70% - 99%)	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	3 (100% - 129%)
LGL06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL COMMENTS	PROVISION OF LEGAL ADVICE, OPINIONS, AND INPUTS	ALL	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	3 (100% - 129%)	100% completion of all requests for drafting and/ or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	100% completion of all requests for drafting and/ or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2016	3 (100% - 129%)

EMPLOYEE: LEGAL SERVICES					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	0	1	1	0	0
T04-T08	3	1	0	1	100
T09–T13	0	6	0	6	100
T14-T18	3	11	4	7	65
T19-T22	2	1	1	0	0
T23-T25	0	-	-	-	-
Total	**8**	**20**	**6**	**14**	**70**

FINANCIAL PERFORMANCE 2016/2017: LEGAL SERVICES (502) R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**-17**	**-20**	**-60**	**-1**	**-98**
Expenditure:					
Employees	6 931	7 416	7 146	7 002	-2%
Repairs and Maintenance	0	0	0	0	0%
Other	-6 490	3 407	7 304	4 416	-40%
Total Operational Expenditure	**441**	**10 823**	**14 450**	**11 418**	**-21%**
Net operational (Service) Expenditure	**424**	**10 803**	**14 390**	**11 417**	**-21%**

NOTE 3 Other comprises of the following: R'000			
	Original Budget	Adjusted Budget	Actual Expenditure
NONF:MRC	24	20	23
LEVS : MRC	2 836	6 630	4 393
MSVO:AH:MRC	547	653	0
TOTALS	**3 407**	**7 303**	**4 416**

CAPITAL EXPENDITURE: LEGAL SERVICES (502) R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**85**	**19**	**8**	**-58%**	
Project A : FURNITURE	0	11	0	-100%	11
Project B : BUILDINGS	0	8	8	0%	8

COMMENT ON THE PERFORMANCE OF LEGAL SERVICES OVERALL:

Legal Services did not fully attain its performance targets during the 2016-2017 financial year. It is foreseen that progressive filling of vacancies and improved work-flow management will result in positive results. In this regard, two administrative posts had been advertised, and should be filled by October 2017.

Legal Services was originally allocated an amount of some R2,2 million in respect of legal fees for the 2016/2017-financial year. This was later revised to R 9,209,192.00. The latest extract from SAP reflects that an amount of R 4,430,649.40 had been expended on legal fees during the 2016/2017 -financial year. The variance is due to the unpredictability of future legal disputes.

During 2017-2018, Legal Services will improve Information Technology by the purchase of new computers at a cost of R60 000. It is also expected to make progress with the improvement of archives, which requires urgent attention.

5.4. ORGANIZATIONAL DEVELOPMENT PERFORMANCE

INTRODUCTION TO ORGANIZATIONAL DEVELOPMENT PERFORMANCE

During the 16/17 financial year the HR function quantified certain needs that must be met in order to unlock the organization's human capacity towards achievement of these strategic priority outcomes.

The allocation of permanent employees to the new organizational structure was informed by Allocation Policy. The allocation of the employees was done by matching the job description of the post per the structure with the skills/competencies, qualifications, experience and existing job content of the employees. In 2014/15 financial year, Corporate Services conducted an HR and Qualifications Audit of all permanent employees, this data, together with that from the job descriptions was extracted to an allocation tool, facilitating the employee / position match.

The finalization of the allocation of permanent employees to the new structure provided the impetus for the permanent absorption of 1113 contract employees, those earning below the threshold of R172 000 per annum, and contracted within the Municipality for a period greater than three months, in compliance with the Basic Conditions of Employment Bill.

In terms of the provisions of the Staff Allocation Policy, the process of advertising new posts and major changed posts internally was initiated in the 2016/2017 financial year.

EMPLOYEE TOTALS, TURNOVERS & VACANCIES

EMPLOYEES					
Description	2015/2016	2016/2017			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Water	139	442	256	186	42
Waste Water (Sanitation)	39	173	80	93	54
Electricity	167	732	233	499	68
Waste management	342	480	355	125	26
Housing	11	70	33	37	53
Waste Water (Stormwater) Drainage)	88	345	168	177	51
Roads	101	122	108	14	11
Transport	34	118	48	70	59
Planning	8	55	19	36	65
Local Economic Development	15	34	16	18	53
Planning (Strategic & Regulatory)	17	43	7	36	84
Community & Social Services	30	183	55	128	70
Environmental Protection	30	13	7	10	77
Health	249	65	34	31	48
Security & Safety	37	691	438	253	37
Sport & Recreation	1215	901	519	382	42
Corporate Policy Offices & other	2522	1736	1095	641	37
Totals:	5044	6203	3471	2736	44

VACANCY RATE 2014/2015			
Designations	*Total approved posts No.	Vacancies (Total time that vacancies exist using fulltime equivalents) No.	*Vacancies (as a proportion of total posts in each category) %
Municipal Manager	1	1	100
CFO	1	0	0
Other S57 Managers (Excl. Finance Posts)	4	0	0
Other S57 Managers (Finance Posts)	0	0	0
Traffic Officers	83	46	55%
Fire Fighters	146	58	40%
Senior Managers: Levels DU(T18) excl. Finance Posts)	1	0	0%
Senior Managers: Levels DU(T18) (Finance Posts)	0	0	0%
Highly skilled supervision: Lvls D1–D3 (T14-17) (excl. Finance)	224	132	59%
Highly skilled supervision: Levels D1 – D3 (T14-17) (Finance Posts)	31	16	52%
TOTAL:	**491**	**253**	**51%**

TURN-OVER RATE			
Details	Total appointments as of the beginning of financial year No.	Terminations during the financial year No.	Turn-over rate*
2014/2015	115	158	6%
2015/2016	131	160	6%
2016/2017			6%

COMMENT ON VACANCIES AND TURNOVER:

The Senior Managers posts were filled in the 12/13 financial year. The City Managers post was vacated the post in the latter part of 2016, the post has been advertised and the recruitment process has commenced to be filled in the 17/18 financial year.

MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MANAGING THE MUNICIPAL WORKFORCE

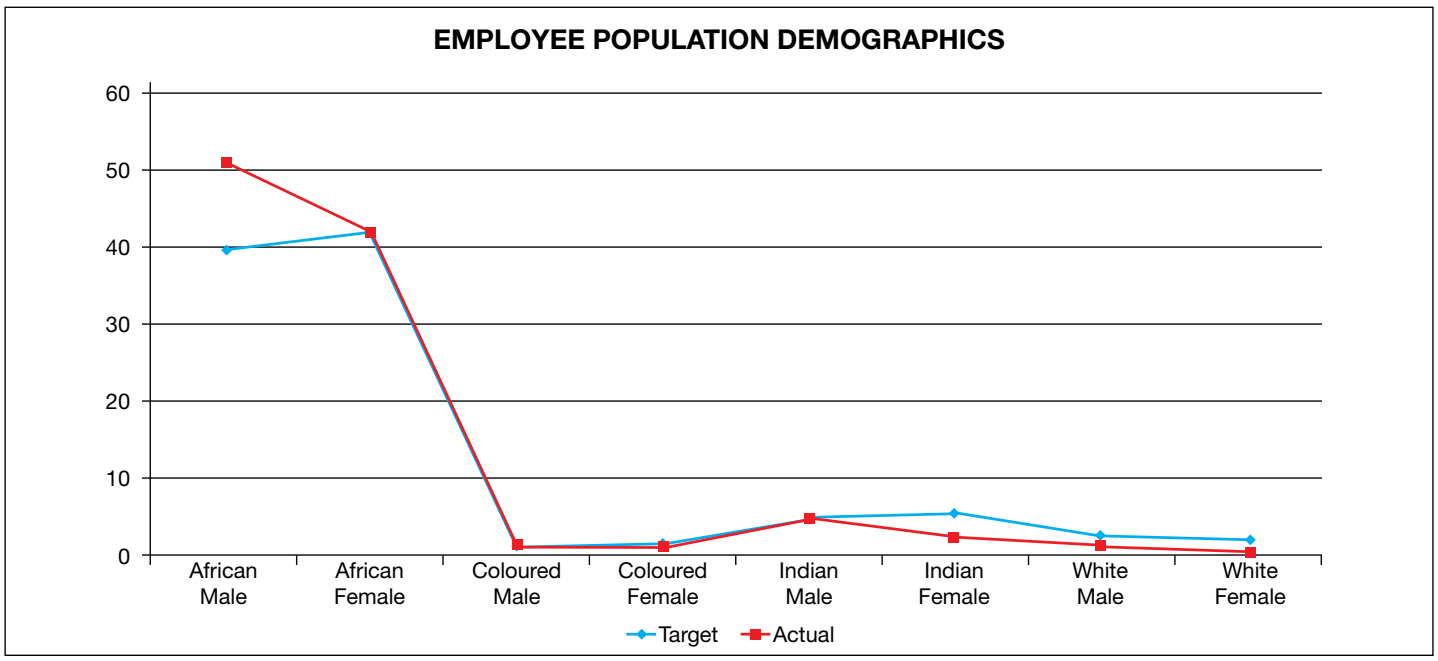
The Recruitment and Selection process is primarily aimed at procuring staff with the necessary competencies, thus enabling the organization to deliver on its strategic and operational priorities.

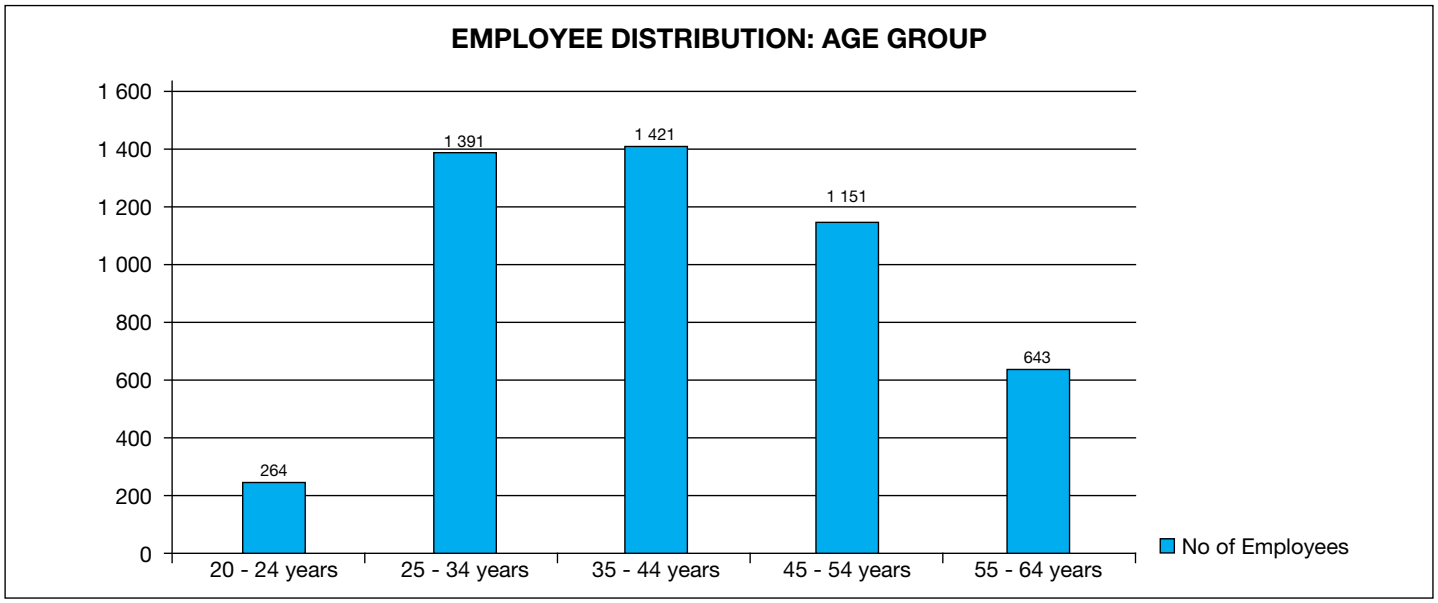
Current vacancy levels in the organization are at 46%. In this regard, the municipality will ensure that critical and priority vacant posts are identified and that the filling thereof is fast-tracked. Funded vacant posts will be filled within the budgeted financial year.

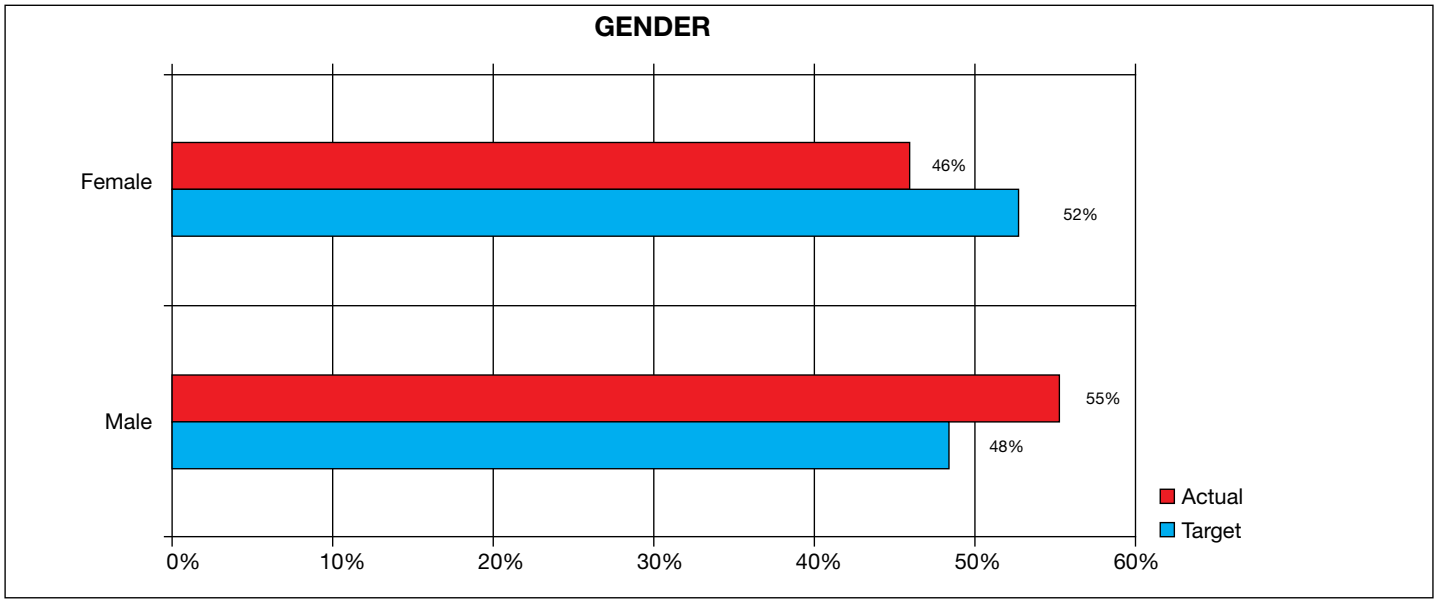
A uniform, competency-based approach to appointments will be established over the next 12 months, aligned to the Staff Allocation Policy, new and unchanged posts are first to be advertised internally and thereafter externally. To achieve its strategic objectives, it is just as crucial for the municipality to retain its competent staff. Competent staff from designated groups and staff in areas of scarce or critical skills are targeted.

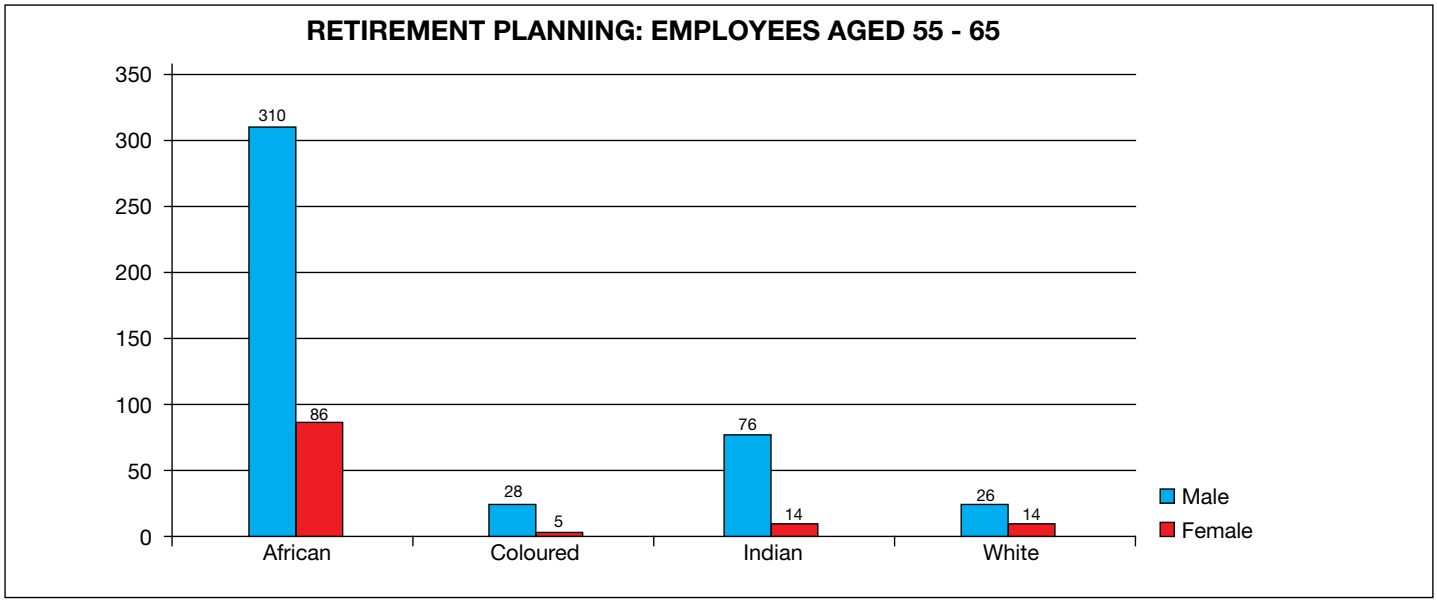
The Municipality pursues the equitable representation of designated groups in all occupational categories and levels in the workforce and actively supports an organizational culture and climate based on diversity, equality, mutual respect and dignity for all.

Whilst the Msunduzi Municipality has made significant progress in the level of representation of Blacks (Africans, Coloureds and Indians), the under-representation of women and persons with disabilities, especially at the senior levels in the organization, remain one of the major areas to be addressed.









HUMAN RESOURCES POLICIES & PLANS 15/16 FINANCIAL YEAR

	Name of Policy	Completed %	Date adopted by council
1	Acting Policy	100	28/08/2016
2	Leave Policy	100	29/05/2016
3	Records Management Policy	100	01/03/2016
4	Sexual Harassment Policy	100	08/02/2016
5	Transfer Policy	100	04/01/2016

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

Five (5) HR Policies were developed or reviewed and extensively consulted at Portfolio Committees and Local labour forum. 1 Policy was approved in the 2016/17 financial year.

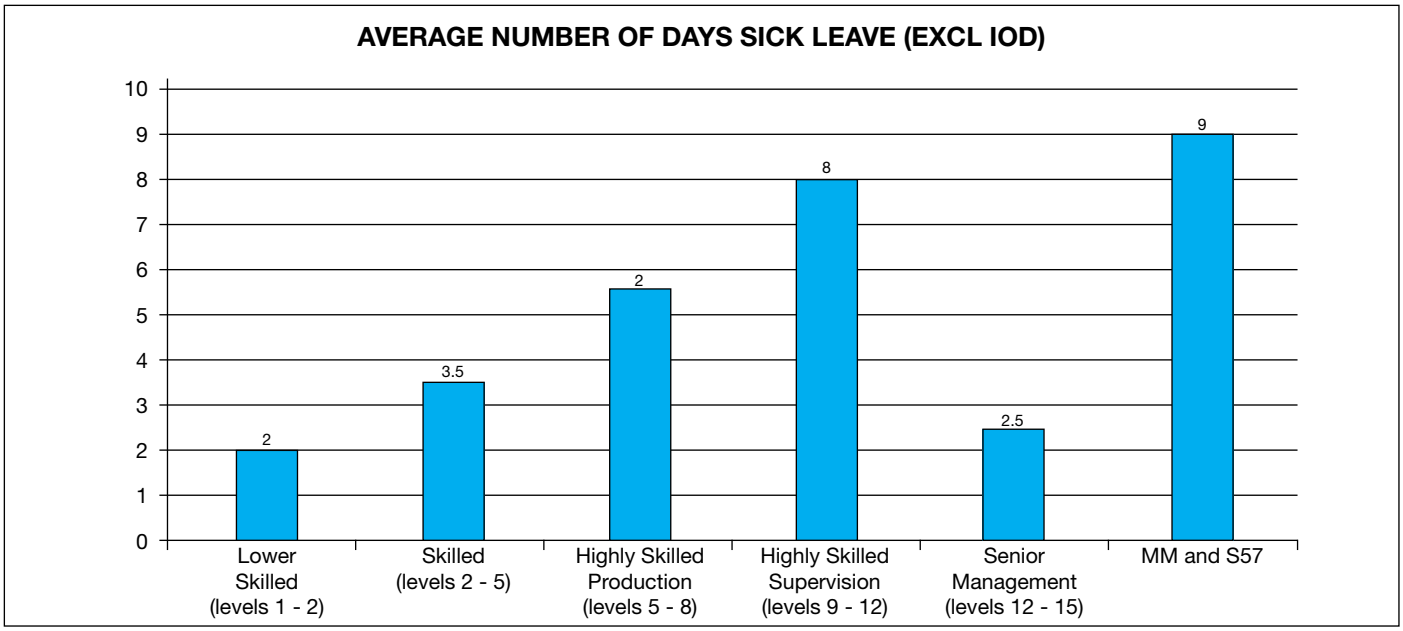
INJURIES, SICKNESS AND SUSPENSIONS

NUMBER AND COST OF INJURIES ON DUTY					
Type of Injury	Injury Leave taken Days	Employees using injury leave No.	Employees using sick leave No.	*Average sick leave per employee Days	Total Estimated Cost R'000
Required basic medical attention only	0	45	0	0	R132000
Temporary total disablement	332	26	17	3	R178000
Permanent Disablement		0	0	0	0
Fatal	0	0	0	0	0
TOTAL	**332**	**71**	**17**	**3**	**R 310 000**

WORKMAN'S COMPENSATION

TEMPORARY TOTAL DISABLEMENT	
Months	**Amount**
July 2016	0
August 2016	200245.08
September 2016	0
October 2016	448969.52
November 2016	0
December 2016	0
January 2017	388801.62
February 2017	0
March 2017	853483.73
April 2017	0
May 2017	0
June 2017	325117.78
TOTAL	**2 2216978.45**

NUMBER OF DAYS AND COST OF SICK LEAVE (EXCL. INJURIES ON DUTY)					
Occupational Category	**Days Lost**	**Employees Claiming**	**No. of employees per category**	**Average sick leave per employee / Category**	**Cost***
F1 – F2 T23 – T25	47	5	5	9	180972.38
E1 – E2 T19 – T22	43	7	17	2.5	130609.36
D1 – D4 T14 – T18	839	73	108	8	1375543.09
C1 – C4 T09 – T13	1168	433	676	2	985724.79
B1 – B5 T04 – T08	2963	574	837	3.5	1227614.16
A1 – A4 T01 – T03	3132	763	1511	2	1024979.49
	8192	**1855**	**3154**	**157.3**	**4925443.27**



COMMENT ON INJURY AND SICK LEAVE:

Reports off all injury on duty are compiled monthly and recommendations are made to prevent further accidents. All injury on duty sick leave is recommended by external doctors. The personal records are maintained though we have a problem of getting sick leave information from the departments.

NUMBER AND PERIOD OF SUSPENSIONS 2016/2017

NUMBER AND PERIOD OF SUSPENSIONS		
Position	**Nature of Alleged Misconduct**	**Details of Disciplinary Action taken or status of case and reasons why it is not finalized**
Snr Manager: City Manager's Office	Misconduct	Investigation in progress
Snr Manager: Internal Audit	Misconduct	Investigation in progress
Snr Manager: Human Settlements	Misconduct	Investigation in progress
Manager: Valuations	Misconduct	Investigation in progress
Principal Clerk	Misconduct	Investigation in progress
Head: IRPTN	Misconduct	Investigation in progress

NUMBER AND PERIOD OF SUSPENSIONS		
Position	Nature of Alleged Misconduct	Details of Disciplinary Action taken or status of case and reasons why it is not finalized
Finance Support Manager	Financial Misconduct	Investigation in progress

DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT

DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT			
Position	Date Suspended	Business Unit	Reasons why it is not finalized
Credit Controller	Suspended 11 March 2011	Finance	Case not yet concluded
Supervisor Counter Enquiry	Suspended 7 March 2014	Finance	Case not yet concluded
Admin Officer	Suspended 8 January 2015	Community Services	Case not yet concluded
Snr. Manager: Human Settlements	Suspended 15 August 2016	Sustainable Development	Investigation in progress
Landfill Site	Suspended 17 September 2015	Community Services	Investigation in progress
Electricity Foreman	Suspended 5 December 2016	Infrastructure employee	Investigation in progress
Contract Admin Officer	Suspended 7 December 2016	Finance	Suspensions have been uplifted
Manager: Valuations	Suspended 7 December 2016	Sustainable Development	Suspensions have been uplifted

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

1 case remains outstanding from the period of Administration (2009) and is in the hearing stage. The organisation has an established Fraud and Corruption Hotline, Managers are being trained in Disciplinary Procedures, a disciplinary Process Manual has been developed and a specialised Legal team has been established to assist in ensuring that those employees disregard policies and procedures are held accountable

Discipline is acknowledged to not yet being at the required level to support optimal functioning of the workforce. Absenteeism in general, is reaching worrying proportions and requires in priority intervention.

Regular Local Labour Forum meetings are taking place and the management of Industrial Action formalized with the development of the Industrial Action Strategy. Workshops were held with all business units to communicate the collective agreements, including disciplinary and grievance procedures.

COMMENTS ON PERFORMANCE REWARDS

The Municipality has implemented Performance Management to level 3 within the organization it is not currently linked to reward.

Performance management is not yet being cascaded to the employees beyond the third level of management. 2016/2017 saw no performance reward beneficiaries, including Section 57 employees.

PERFORMANCE REWARD BY GENDER					
Designation	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 20011/12 R'000s	Proportion of beneficiaries within group %
Lower Skilled (Levels 1-2)	Female	-	0	-	0
	Male	-	0	-	0
Skilled (Levels 3-5)	Female	-	0	-	0
	Male	-	0	-	0
Highly skilled production (Levels 6-8)	Female	-	0	-	0
	Male	-	0	-	0
Highly skilled supervision (Levels 9-12)	Female	-	0	-	0
	Male	-	0	-	0
Senior Management (Levels 13-15)	Female	4	0	-	0
	Male	10	0	-	0
MM and S57	Female	3	0	-	0
	Male	2	0	-	0
Total:		**19**	**0**	**0**	**0**

THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

The Msunduzi Municipality, during 2016/2017, trained 655 employees, as part of a coordinated career development process, in support of the Skills Development Strategy, IDP & Sector Skills Priorities. Internship, Learnerships, Apprenticeships and community programmes undertaken in 2016/17 provided opportunities for improved employability of the youth and community. Skills programmes conducted for 27 of Msunduzi's Councillors encouraged skills enhancement within the political realm to promote democracy and decision making.

SKILLS DEVELOPMENT & TRAINING

SKILLS MATRIX											
Management Level	Gender	Employees in post as at 30 June 2016	Number of skilled employees required and actual as at 30 June 2017								
			Learnerships			Skills programmes and other short courses			Other forms of training		
		No.	Actual 30 June 2016	Actual 30 June 2017	Target 2018	Actual 30 June 2016	Actual 30 June 2017	Target 2018	Actual 30 June 2016	Actual 30 June 2017	Target 2018
MM and S57	Female	3	-	-	-	2	2		1	1	1
	Male	3	-	-	-	1	1		1	2	1
Councillors, Senior Officials & managers	Female	53	-	-	-	28	23	25	1	2	3
	Male	90	-	-	-	45	44	40	2	1	3
Technicians and associate professionals	Female	52	-	-	-	25	11	20	8	4	5
	Male	133	30	-	15	143	34	50	11	6	5
Professionals	Female	165	8	8	6	68	14	60	5	5	5
	Male	160	7	7	9	89	15	60	5	5	5
Sub-totals	Female	273	8	8	6	123	50	105	15	12	14
	Male	386	37	7	24	278	94	150	19	14	14
Totals		**659**	**45**	**15**	**30**	**401**	**144**	**255**	**34**	**26**	**28**

FINANCIAL COMPETENCY DEVELOPMENT: PROGRESS REPORT*						
Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c)	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c)	Consolidated: Total A and B	Consolidated; Competency assessments completed for A and B (Regulation 14(4)(b) and (d)	Consolidated: total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f))	Consolidated: Total Number of officials that meet the prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting Officer	1	0	1	0	0	0
Chief Financial Officer	1	0	1	0	0	1
Senior Managers	5	0	5	0	5	4
Any other financial officials	235	0	235	0	0	27
Supply Chain Management Officials						1
Heads of supply chain management units	3	0	1	0	0	1
Supply chain management senior managers	1	0	1	0	0	0
TOTAL	**246**	**0**	**246**	**0**	**5**	**34**
This is a statuary report under the national treasury: LG MFMA Regulations						

SKILLS DEVELOPMENT EXPENDITURE '000										
Management Level	Gender	Employees as at the beginning of the year	Number of skilled employees required and actual as at 30 June 2017							
			Learnerships		Skills programmes and other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	3	-	-	35 000	35 000	20 000	20 000	-	-
	Male	3	-	-	20 000	18 000	20 000	-	-	-
Legislators, Senior Officials & managers	Female	229	-	-	300 000	390 000	20 000	20 000	-	-
	Male	305	-	-	780 000	391 500	40 000	20 000	-	-
Professionals	Female	188	195 000	143 200	200 000	201 200	60 000	60 000	-	-
	Male	160	171 000	125 300	600 000	250 100	60 000	60 000	-	-
Technicians and associate professionals	Female	29	-	-	400 000	349 256.86	40 000	40 000	-	-
	Male	133	195 626	625 500	780 000	780 600	80 000	80 000	-	-
Clerks	Female	311	171 173	143 200	200 000	350 000	-	-	-	-
	Male	237	130 120	125 300	300 000	280 500	-	-	-	-
Service and sales workers	Female	137	-	-	200 000	420 400	-	-	-	-
	Male	344	-	-	200 000	700 625	-	-	-	-
Plant and machine operators & assemblers	Female	21	-	-	200 000	376 800	-	-	-	-
	Male	249	-	-	400 000	789 980	-	-	-	-
Elementary occupations	Female	794	-	-	200 000	190 000	-	-	-	-
	Male	919	-	-	400 000	718 156.87	-	-	-	-
Sub-totals	Female	1702	366 173	286 400	1735000	2312656.86	140 000	140 000	-	-
	Male	2347	496 746	876 100	3480000	3929461.85	200 000	160 000	-	-
Totals		**4049**	**862 919**	**1162500**	**5215000**	**6242118.71**	**340 000**	**300 000**	**-**	**-**
*% AND *R VALUE OF MUNICIPAL SALARIES (ORIGINAL BUDGET) ALLOCATED FOR WORKPLACE SKILLS PLAN										

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The lack of budgetary provision for internship and bursaries meant that these internal annual projects were not implemented in the 16/17 financial year. The Internship programme was however supplemented in partnership and workplace placement of externally funded learners. Training numbers planned were impacted by delays in the internal procurement and approval processes due to the lack of suitable providers sourced. These delays caused funding provision for the appointment of training providers to become exhausted and the training planned will hereafter only be implemented in the 2017/2018 Financial Year.

The Skills Development Unit has made application for relevant Discretionary Grants from the LGSETA to cover the costs of learnerships.

MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

The municipality has made a concerted effort to manage workforce expenditure by improving the management and control of overtime.

This included the centralisation of the processing of leave and overtime to ensure conformity, and the introduction of standardised pre-approval and overtime claim forms to address such issues as the necessity for work to be carried out after hours, verification that the time claimed was justified in relation to the work done, location of work, vehicle usage, compliance with policy and availability of funding amongst others.

The overtime policy and procedures are also being reviewed to improve the management and control of overtime. Planning for a bio-metric time and attendance system is currently underway to improve control over staff attendance.

EMPLOYEE EXPENDITURE

NUMBER OF EMPLOYEES WHOSE SALARIES WERE INCREASED DUE TO THEIR POSITIONS BEING UPGRADED		
Beneficiaries	**Occupation**	**Total**
Skilled (Levels 3-5)	Call Centre Agent	5
	Clerk	4
	Handyman I	1
	Plant Operator	2
	Cleaning & Grounds Supervisor	1
	Driver	5
	Tree Cutter	1
	WCA/ Admin Clerk	1
	Snr Clerk	2
	Buyer	1
	ECC Controller	6
	Fire Fighter	11
	HCT Counsellor	1
	Nursing Assistant	3
	Ripening Room Controller	1
	Storeman	5
	Technical Clerk	4
	Weighbridge Controller	2
Highly skilled production (Levels 6-8)	Artisan/ Bricklayer	1
	Bricklayer	1
	Carpenter	1
	HR Officer	1
	Plans Examiner	1
	Plumber	1
	Vehicle Pool Controller	1
	Admin Officer	3
	Foreman	5
	Job Writer	3
	Monitoring Officer	4
	Primary Health Care Nurse	1
	Sub-Accountant	1
	Supervisor	6
Highly skilled production (Levels 9-12)	Auditor	2
	Community Development Facilitator	2
	Co-ordinator	1
	Environmental Health Practitioners	3
	Senior Liaison Officer	1
	Snr Education & Technical Officer	1
	Service Desk Officer	1
	Superintendent	2
	Electronic Engineer	1
	Security Superintendent	1
	Assistant Chief Fire Officer	3
	Chief Town Planner	1
	Manager	4
Senior management (Levels 13-16)	Chief Audit Executive	1
	Senior Manager	8
MM and S57		0

EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Accountant	1	T12	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Assistant	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Clerk	9	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Officer	8	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Arbourists	3	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Area Manager	5	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Artisan (Printing)	2	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Audit Supervisor	1	T13	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Beneficiary Administrator	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Building Inspector	6	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Business Analyst	2	T12	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Buyer	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Cable Layer	1	T5	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
CAD / GIS Operator		T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Call Centre Agent	4	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Capturing Clerk	2	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Caretaker	7	T6	B405	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Cashier	26	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Chief Accountant	2	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Chief Building Inspector	1	T13	D200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Clerk	143	T6	B3/4	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Clerk of Works	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Committee Officer	14	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Community Development Facilitator	6	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Community Liaison	1	T7	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Conservation Supervisor	1	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Contract Admin Officer	5	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Control Officer	2	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	2	T11	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	3	T14	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Crematoria Operators	2	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Customer Liason Officer	1	T6	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Customer Service Officer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Data Capturer	2	T5	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Desktop Publisher	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Desktop Support Technician	3	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Disaster Management Assistant	1	T6	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
District Horticulturalist	3	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Driver	11	T4	A400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Driver / VIP Protectors	3	T7	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
ECC Contoller	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Economist	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Education & Training Co-ordinator	1	T13	D200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education Officer Art	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education, Development & Training Practitioner	4	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Electrician	21	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Engineer/ Technologist	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Exit Controller	4	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Faultsman	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Field Hygiene Worker	7	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Financial Controller	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Financial Officer	3	T16	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Firefighter	30	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Foreman	7	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
General Assistant	783	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
GIS Technician	1	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Hall Assistants	8	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Handyman	16	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
High Speed Copier Op	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HIV / AIDS Counsellor & Trainer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Housing Officer	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HR Manager	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HR Officer	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Hydrant Maintenance Inspector	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
ICT Projects Administrator	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Information Officer	1	T6	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Inspector	13	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Installation Inspector	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Interpreter / Translator	9	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Legal Advisor: Bylaws and Policies	2	T17	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Liaison Officer	2	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Librarian	12	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Library Assistant	45	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Licencing Clerk	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Licensing Inspector	6	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Loss Officers	1	T7	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Maintenance Supervisor	1	T8	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	1	T13	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	5	T14	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Manager	16	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Market Controller	1	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Market Inspector	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Mechanic	9	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Occupational Health Practitioner	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Officer	2	T10	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Officer	4	T12	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Operations Controller	1	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Operator	1	T4	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Personal Assistant	10	T7	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Petrol Attendant	3	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plans Examiner	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plant Operator	2	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plumber/ Fitter	1	T10	B506	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pool Attendants	8	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pools Assistants	3	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pools Supervisors	6	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Accountant	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Admin Officer	2	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Survey CAD Operator	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Technician	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Printing Assistant	1	T4	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Promotions & Administration Officer	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Receptionist	7	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Records Controller	1	T7	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Recruitment Officer	1	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Revenue Clearance Officer	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Road Markers	12	T3	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Safety Officer	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Secretary	13	T7	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Security Officers	102	T7	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Clerk (Benefits)	1	T9	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Librarian	3	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Admin Officer	4	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Building Inspector	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Cashier	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Clerk	19	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Senior Control Officer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Driver	1	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Groundsman Central & Ashburton	3	T8	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Librarian	4	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Library Assistant	18	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Manager: Secretariat & Auxiliary Services	1	T16	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Plant Operator	3	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Project Officer	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Technician	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Server Administrator	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Serviceman	3	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Signs Inspector	2	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Snr Engineer: Design	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Snr Technician	10	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Social Worker	1	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Storeman	2	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Stores Clerk	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Stores Controller: Dispatching	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Summons Servers	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Superintendent: Road Signs & Road Marking	1	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Super-Users	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Supervisor	16	T11	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Survey Technician	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Systems Operator	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technical Clerk	1	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technical Officer Art	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technician / Snr Technician	7	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Telephonist	4	T5	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Town Planner	4	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Tractor Driver	28	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Traffic Officer	42	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Traffic Warden	40	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Truck Driver	3	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Tyre Fitter	1	T4	A400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Valuer	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Ward Strategy Facilitator	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Water Services Authority Manager	1	T16	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
WCA/ Admin Clerk (OH)	1	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Yard Supervisor	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

EMPLOYEES NOT APPOINTED TO ESTABLISHED POSTS		
BUSINESS UNIT	POST TITLE	COMMENTS
Budget & Treasury	Fin.Support Service Manager	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Fin.Support Service Manager	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Principal Accountant	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Principal Clerk	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Fin.Support Service Manager	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Senior Systems Analyst	Employee unallocated to approved structure – Close match not identified
Community	Project Manager	Employee unallocated to approved structure – Close match not identified
Community	Senior Technician	Employee unallocated to approved structure – Close match not identified
Community	Professional Engineer	Employee unallocated to approved structure – Close match not identified
Community	Senior Technician	Employee unallocated to approved structure – Close match not identified
Community	Operations Manager (Waste M)	Employee unallocated to approved structure – Close match not identified
Community	Education Officer	Employee unallocated to approved structure – Close match not identified
Community	Plant Operator 1	Employee unallocated to approved structure – Close match not identified
Community	Clerk 2	Employee unallocated to approved structure – Close match not identified
Community	Hort. Supervisor	Employee unallocated to approved structure – Close match not identified
Community	Plumber	Employee unallocated to approved structure – Close match not identified
Community	Senior Groundsman	Employee unallocated to approved structure – Close match not identified
Community	Principal Admin Officer	Employee unallocated to approved structure – Close match not identified
Community	Sprayer	Employee unallocated to approved structure – Close match not identified
Community	Special Events Co-Ordinator	Employee unallocated to approved structure – Close match not identified
Community	Hort. Supervisor	Employee unallocated to approved structure – Close match not identified
Community	Sprayer	Employee unallocated to approved structure – Close match not identified
Community	Hort. Supervisor	Employee unallocated to approved structure – Close match not identified
Community	Hort. Supervisor	Employee unallocated to approved structure – Close match not identified
Community	Town Supervisor	Employee unallocated to approved structure – Close match not identified
Community	Handyman's Assistant	Employee unallocated to approved structure – Close match not identified
Community	Handyman's Assistant	Employee unallocated to approved structure – Close match not identified
Community	Principal Admin Officer	Employee unallocated to approved structure – Close match not identified
Community	Senior Library Assistant	Employee unallocated to approved structure – Close match not identified
Community	Senior Library Assistant	Employee unallocated to approved structure – Close match not identified
Community	Senior Library Assistant	Employee unallocated to approved structure – Close match not identified
Community	Senior Library Assistant	Employee unallocated to approved structure – Close match not identified
Community	Driver 1	Employee unallocated to approved structure – Close match not identified
Community	Building Supervisor	Employee unallocated to approved structure – Close match not identified
Community	Administrative Officer 1	Employee unallocated to approved structure – Close match not identified
Community	Clerk	Employee unallocated to approved structure – Close match not identified
Community	Executive Secretary	Employee unallocated to approved structure – Close match not identified
		Employee unallocated to approved structure – Close match not identified
		Employee unallocated to approved structure – Close match not identified
Corporate Services	Hr Support Services Manager	Employee unallocated to approved structure – Close match not identified
Corporate Services	Hr Support Services Manager	Employee unallocated to approved structure – Close match not identified
Corporate Services	Information Manager	Employee unallocated to approved structure – Close match not identified
Corporate Services	Idp Manager	Employee unallocated to approved structure – Close match not identified
Corporate Services	Systems & Remun Manager	Employee unallocated to approved structure – Close match not identified
Corporate Services	Employee Relations Manager	Employee unallocated to approved structure – Close match not identified
Corporate Services	Bakced Support Technician	Employee unallocated to approved structure – Close match not identified
Corporate Services	Service Desk Consultant	Employee unallocated to approved structure – Close match not identified
Corporate Services	Manager Hr & Administration	Employee unallocated to approved structure – Close match not identified
Corporate Services	Performance Management Prac	Employee unallocated to approved structure – Close match not identified
Corporate Services	Personnel Manager	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Manager Hr & Administration	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Admin. Officer	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Admin. Officer	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Technician	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Office Assistant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Assistant Records Controller	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Clerk 2	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Clerk 2	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Senior Messenger	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Clerk 2	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Technician	Employee unallocated to approved structure – Close match not identified

EMPLOYEES NOT APPOINTED TO ESTABLISHED POSTS		
BUSINESS UNIT	POST TITLE	COMMENTS
Infrastructure Services	Chief Accountant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Clerk 1	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Handyman	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Trade-Hand (Mechanical)	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Trade-Hand (Mechanical)	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Artisan's Assistant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Artisan's Assistant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Fleet Maint Manager	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Trade-Hand (Mechanical)	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Clerk 1	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Trade-Hand (Mechanical)	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Senior Artisan's Assistant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Semi-Skilled Worker	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Handyman 1	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Senior Artisan's Assistant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Senior Artisan's Assistant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	It Spcialist	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Manager Tariff Design & Met	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Accountant	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Service Applica Proces Clerk	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Senior Clerk	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Driver	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Technician	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Manager Customer Retention	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Supervis New Serv Reinsstate	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Prepayment Marketing Officer	Employee unallocated to approved structure – Close match not identified
Infrastructure Services	Chief O & D Officer	Employee unallocated to approved structure – Close match not identified
MM	Communications Officer	Employee unallocated to approved structure – Close match not identified
MM	I.D. Co-Ordinator	Employee unallocated to approved structure – Close match not identified
MM	Internal Auditor	Employee unallocated to approved structure – Close match not identified
MM	Caretaker 1	Employee unallocated to approved structure – Close match not identified
Sustainable Development	Market Manager	Employee unallocated to approved structure – Close match not identified
Sustainable Development	Co-Coordinator-Pth	Employee unallocated to approved structure – Close match not identified
Sustainable Development	Executive Secretary	Employee unallocated to approved structure – Close match not identified
		Employee unallocated to approved structure – Close match not identified
Sustainable Development	Town Planner	Employee unallocated to approved structure – Close match not identified

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

The process of Job Evaluation was concluded in the 15/16 financial year. Grade anomalies across the organization are as a result of the monetary variance between TASK and Patterson Grading systems as well as the fact that before implementation of the 2013 structure, Msunduzi did not have graded posts and all employees were held against perceived grades which in some cases were escalated.

6. COMPONENT F: CORPORATE BUSINESS UNIT

This component includes: council and executive & internal audit.

6.1. COUNCIL AND EXECUTIVE

INTRODUCTION TO EXECUTIVE AND COUNCIL

The Executive and Council include all administrative support that is provided to the offices of the Mayor, Speaker and Municipal Manager. This includes, inter alia, meetings of Council and its committees and support related to the functioning of ward committees.

The Executive and Council Support Unit is headed by the Process Manager: Sound Governance. The main purpose for the existence of this Unit is to give administrative support, primarily to Council and its committees and to ensure smoothness of Council's decision making process.

The Unit in turn comprises three sub-units, namely Secretariat, Information Centre and Printing.

The Unit commits itself to providing efficient printing service to Council & business units; quality minutes and efficient record keeping of all minutes of Council and its committees.

In an attempt to improve its performance in so far as it concerns the quality management of minutes the Unit introduced various levels of accountability to check agendas and minutes so as to minimize errors and material amendments respectively. In addition, the decisions of Executive and Management Committees are electronically captured at meetings and confirmed at the end of each meeting so as to speed up the implementation of thereof.

SERVICE STATISTICS FOR COUNCIL & EXECUTIVE

SERVICE STATISTICS FOR COUNCIL & EXECUTIVE 2016 /2017	
COUNCILLORS AND COMMITTEE MEETING DATA 2016 / 2017	
ITEM	NUMBER
Total number of Councillors	78
Total number of Executive Committee Members	10
Total number of wards	39
Total number of ward committee meetings	146
Total number of community meetings	87
NUMBER AND TYPE OF COUNCIL COMMITTEE MEETINGS:	
Full Council	14
Executive Committee	28
Corporate Services	8
Financial Services	12
Infrastructure Services	7
Community Services	7
Sustainable Development & City Entities	10
Municipal Public Accounts Committee	13

COUNCIL & EXECUTIVE POLICY OBJECTIVES TAKEN FROM IDP										
				2016/2017				2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
OTS 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward directly to the Office of the Speaker to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	3 (100% - 129%)	All service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2016	(16) service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30 of June 2016	3 (100% - 129%)
OTS 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	3 (100% - 129%)	All service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2016	(16) service delivery requests reported per ward to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30 of June 2016	3 (100% - 129%)
MSP 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Annual Calendar of Events	All	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval by the 31st of May 2017	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval by the 31st of May 2017	3 (100% - 129%)	Annual calendar of events for Mayoral Special Projects 2016/2017 financial year submitted to SMC for approval by the 31st of May 2016	Annual calendar of events for Mayoral Special Projects 2016/2017 financial year submitted to SMC for approval by the 31st of May 2016	3 (100% - 129%)

COUNCIL & EXECUTIVE POLICY OBJECTIVES TAKEN FROM IDP										
					2016/2017			2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
MSP 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Reports	All	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2017	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2016	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2016	3 (100% - 129%)
MSP 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics	Reporting	All	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	3 (100% - 129%)	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2016	3 (100% - 129%)
IDP01	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP.	N/A	1 x IDP Review 2017/2018 FY completed by the 31st of May 2017	1 x IDP Review 2017/2018 FY completed by the 30th of June 2017	3 (100% - 129%)	2016-17 IDP review Developed and Submitted to Council for approval by the 30th of May 2016	2016-17 IDP review Developed and Submitted to Council for approval by the 30th of May 2016	3 (100% - 129%)
IDP02	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP.	N/A	Draft IDP/Budget/PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	Draft IDP/Budget/PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	3 (100% - 129%)	Draft IDP Process plan 2016/17 FY developed and submitted to SMC for approval for onwards submission to CoGTA by the 13th of July 2015	Draft IDP Process plan 2016/17 FY developed and submitted to SMC for approval for onwards submission to CoGTA by the 30th of June 2015	3 (100% - 129%)
IDP03	CROSS CUTTING ISSUES	Integrated Development Planning	Internal alignment session	N/A	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	3 (100% - 129%)	4 x IDP Internal Alignment working group sessions convened by the 30th of June 2016	4 x IDP Internal Alignment working group sessions convened by the 30th of June 2016	3 (100% - 129%)
MKT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Events Management	Events Coordination	N/A	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	3 (100% - 129%)	A Municipal Events Calendar for the 2016/2017 FY developed and submitted to SMC for approval by the 31st of May 2016	Draft municipal events calendar sent to Senior Manager: Office of the City Manager for approval and inclusion in the SMC agenda. Awaiting feedback.	1 (69% & below)
MKT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	Internal Newsletter	N/A	10 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017	11X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017	3 (100% - 129%)	11 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2015	11 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2016	3 (100% - 129%)
MKT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	External newsletter	N/A	12 x Monthly Msunduzi Newspapers have been developed and published by the 30th of June 2017	12 x Monthly Msunduzi Newspapers have been developed and published by the 30th of June 2017	3 (100% - 129%)	12 x Monthly Msunduzi Newspapers developed and published by the 30th of June 2016	12 x Monthly Msunduzi Newspapers developed and published by the 30th of June 2016	3 (100% - 129%)
MKT 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Review Marketing and Communication strategy	Strategy review	N/A	Reviewed Marketing and Communications Strategy developed and submitted to SMC by the 30th of June 2017	Reviewed Marketing and Communications Strategy developed and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	Reviewed Marketing & Communication Strategy developed and submitted to SMC for approval by the 31st of May 2016.	Draft Marketing and Communications strategy drafted, awaiting comments finalisation of Disaster Communication Plan.	1 (69% & below)

COUNCIL & EXECUTIVE POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
PMS 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP	N/A	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget (28 June 2017)	3 (100% - 129%)	Draft SDBIP 2016/2017 submitted to the Mayor for approval within 28 days after the approval of the budget	Draft SDBIP 2016/2017 submitted to the Mayor for approval within 28 days after the approval of the budget	3 (100% - 129%)
PMS 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	Organizational performance management framework review	N/A	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	3 (100% - 129%)	Annual organizational performance management framework 2016/2017 reviewed and submitted to SMC by the 31st of July 2015	Annual organizational performance management framework 2016/2017 reviewed and submitted to SMC on the 23rd of June 2015	4 (130% -149%)
PMS 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Individual performance management framework review	N/A	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the by the 31st of May 2016	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the by the 31st of May 2016	3 (100% - 129%)	Annual individual performance management framework 2016/2017 reviewed and submitted to SMC by the by the 31st of July 2015	Annual individual performance management framework 2016/2017 reviewed and submitted to SMC on the 23rd of June 2015	4 (130% -149%)
PMS 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP	N/A	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor (published on the 22nd of June 2016)	3 (100% - 129%)	Approved SDBIP made public on municipal website within 14 days after the approval by the mayor	Approved SDBIP made public on municipal website within 14 days after the approval by the mayor	3 (100% - 129%)
SG 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Minute Taking in Meetings	ALL	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	3 (100% - 129%)	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2016	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2016	3 (100% - 129%)
SG 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Council Committee	ALL	44 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2017	44 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2017	3 (100% - 129%)	45 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2016	45 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2016	3 (100% - 129%)
SG 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Council Committee	ALL	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2017	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2017	3 (100% - 129%)	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2016	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2016	3 (100% - 129%)

EMPLOYEE: CORPORATE BUSINESS UNIT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	10	8	5	3	38
T04-T08	9	145	98	47	32
T09–T13	10	32	9	23	72
T14-T18	10	19	9	10	53
T19-T22	3	2	1	1	50
T23-T25	6	1	0	1	100
Total	**48**	**207**	**122**	**85**	**41**

FINANCIAL PERFORMANCE 2016/2017: COUNCIL & EXECUTIVE R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)					
Expenditure:					
Employees	28 828	75 955	98 513	82 050	-16
Repairs and Maintenance	1 976	442 292	535 778	531 714	-0.76
Other	104 454	53 319	86 218	63 228	-26.6
Total Operational Expenditure	**135 258**	**571 566**	**720 509**	**676 992**	**-6.04**
Net operational (Service) Expenditure	**-**	**-**	**-**	**-**	**-**

CAPITAL EXPENDITURE: COUNCIL & EXECUTIVE R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
A/101011.BZ5.A04 – Furn GL 0007000000	-	137	137	0	137
A/101011.BZ5.A04 – Comp GL 0008000000	-	19	19	0	19
A/101011.BZA.A12 Transp – GL 0006103000	-	3 637	3 553	-2.3	3 553
A/104013.BAH.A03 Comp GL 0008000000	-	40	39	-2.5	39
A/104016.BAH.A03 Comp GL 0008000000	-	23	19	-17.3	19

FINANCIAL PERFORMANCE 2016/2017: SECRETARIAT & AUXILIARY SERVICES (505/506/507) R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)	**0**	**0**	**0**	**0**	**0**
Expenditure:					
Employees	18 188	19 638	21 621	21 487	-0.6%
Repairs and Maintenance	47	107	181	144	-20%
Other	-20 038	1 474	4 166	-2 914	30%
Total Operational Expenditure	**-1 803**	**21 219**	**25 968**	**18 717**	**-28%**
Net operational (Service) Expenditure	**-1 803**	**21 219**	**25 968**	**18 717**	**-28%**

NOTE 4 Other comprises of the following : R'000			
	Original Budget	Adjusted Budget	Actual Expenditure
NONF:MRC	85	564	-5 505
LEVS : MRC	1 389	3 466	2 523
LEVS :AH:NIF:COMPUTER	0	136	68
TOTALS	**1 474**	**4 166**	**-2 914**

CAPITAL EXPENDITURE: SOUND GOVERNANCE R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	**7 105**	**124**	**132**	**6%**	
Project A : COMPUTER EQUIPMENT	85	13	13	0%	13
Project B ; MACHINERY AND EQUIPMENT	0	58	58	0%	58
Project C : FURNITURE AND EQUIPMENT - PRINTING	0	9	9	0%	9
Project D : FURNITURE - SECRETARIAT	55	33	41	24%	21

CAPITAL EXPENDITURE: SOUND GOVERNANCE R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Project E : COMPUTER SOFTWARE - SECRETARIAT	70	0	0	0%	0
Project F : MACHINERY AND EQUIP - SECRETARIAT	0	11	11	0%	11
Project G : JIKA JOE	6895	0	0	0%	0

COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

In the 2016/2017 financial year portfolio committees held meetings on a regular basis and this can be seen in the summary provided above. Msunduzi Municipality was also able to meet the legislative deadlines in the development and submission of the Annual Performance Report for 2015/2016, Annual Report 2015/2016, Oversight Report 2015/2016 and also the Section 72 Mid-Year Budget & Performance review.

6.2. INTERNAL AUDIT

INTRODUCTION TO INTERNAL AUDIT

Internal Audit is an independent, objective, assurance and consulting activity designed to add value and improve the municipality's operations. The unit assists the municipality in accomplishing its objectives through a systematic, disciplined approach to evaluate and improving the effectiveness of risk management, system of the internal control and governance processes. By its nature, Internal Audit Unit is a governance structure which facilitates improvement on service delivery vehicle by reviewing the design and effectiveness of the system of internal controls around the core mandate and support functions of the municipality. Its role is critical in promoting and enhancing control environment through auditing and recommending solutions to management.

The King III report on Cooperative Governance accepts the need for the Audit Committee in the pursuit of good governance. It aligns the function of internal and external audit directly with the oversight by the Audit Committee. There are other oversight committees of Council who are role-players in the assurance space to advocate for the combined assurance model. The Audit Committee is located to financial reporting, risk management, governance, performance information and system of internal control space which the universal organization space.

A stronger mechanism between the Audit Committee and the various Council Oversight Committee structures which are responsible to ensure effective governance. If, for instance, an audit was undertaken on the quality of infrastructure provision and maintenance, the results of the audit are communicated to the Infrastructure Services Committee to enable it to play its oversight role. This makes the Portfolio Committee to play an oversight role on the system of internal control, risk management and governance in their respective Portfolios and enable them to monitor implementation of corrective measures rather than to rely on the reports by management which may be selective.

A positive change has been realized through internal audit effort by changing the approach of auditing. The planning includes focus on risks within the municipality, compliance with regularity framework, performance information and core mandate of the municipality. Focus has been placed on municipal entities as they were previously neglected and this has indicated that minimal oversight has been played by the responsible municipal officials and Council in ensuring that they adhere to the relevant legislation, policies and procedures and deliver on the mandate they were established for.

The internal audit unit established positive working relationships with its customers, thus in turn gaining trust of the business process owners and understanding that we are all working towards the broader vision and mission of the municipality.

Using a joint recommendation approach has been adopted between Internal Audit Unit and management, where management is advised to take full charge of findings and recommendations in order to derive the agreed action plan which reduces the risk exposure.

Audit Committee plays its oversight role and the General Managers are required to report on the progress in implementing internal audit recommendations and agreed action plan and this was aimed at improving performance and effectiveness of the system of internal control, risk management and governance.

SERVICE STATISTICS FOR INTERNAL AUDIT

Internal Audit Unit is guided by its Annual Audit Plan for 2016/17 on the assurance function as approved by the Audit Committee, anti-fraud and corruption strategy and risk management operations.

Forty four (44) audits were planned for the 2016/17 financial year. Overall performance was good even though there were challenges with the financial management system that is being implemented by the Municipality. During the 2016/17 financial year, the Internal Audit Unit also performed six (6) ad-hoc assignments which were not initially part of the plan. Internal Audit plan had an increased balanced coverage despite limited resources.

The Internal Audit Unit provided risk assurance on the SAP implementation project which was identified due to its high value to ensure that the Municipality is not disadvantaged and the project is completed within the set timeframes to avoid unnecessary cost escalations.

INTERNAL AUDIT POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
IA01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Development of an Annual Audit Plan	N/A	Development & submission of an Annual Audit plan for 2017/18 FY to the Audit Committee for approval by the 30th of June 2017	Internal Audit Plan for the 17/18 financial year was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	Three Year Rolling Audit Plan for 2015/16-2017/18 & Annual Audit plan for 2016/17 developed & submitted to the Audit Committee for approval by the 30th of June 2016	Annual audit plan developed and presented to the audit committee on 7 June 2016	3 (100% - 129%)
IA03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Review of the Internal Audit charter	N/A	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Internal Audit Charter was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 31st of October 2015.	Reviewed and updated internal audit charters submitted to the CAE (Acting) for presentation to the AC in June 2016.	3 (100% - 129%)
IA04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Review of the Audit Committee charter	N/A	Audit Committee Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Audit Committee Charter was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	Audit Committee Charter reviewed as directed by the Audit Committee & submitted to EXCO for approval by the 31st of October 2015.	Reviewed and updated internal audit charters and submitted it to the CAE (Acting) for presentation to the AC in June 2016.	3 (100% - 129%)
IA05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Effective Independent Oversight by the Audit Committee	N/A	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/ calendar of the Audit Committee by the 30th of June 2017	7 Audit Committee meetings have been held during the 2016/17 financial year.	4 (130% -149%)	6 x Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2016	10 X audit committee meetings held by June 2016	5 (150% - 167%)

EMPLOYEE: INTERNAL AUDIT					
Job Level	2015/2016	2016/2017			
	Employees No.	Posts No.	Employ-ees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01–T03	-	-	-	-	-
T04-T08	1	2	1	1	50
T09–T13	1	16	4	12	75
T14-T18	3	3	2	1	33
T19-T22	1	1	1	0	0
T23-T25	-	-	-	-	-
Total	**6**	**22**	**8**	**14**	**64**

FINANCIAL PERFORMANCE 2016/2017: INTERNAL AUDIT R'000					
Details	2015/2016	2016/2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tarrifs)					
Expenditure:					
Employees	5 271	5 323	7 170	7 086	-1.17
Repairs and Maintenance	0	0	0	0	0
Other	13 844	12 131	22 325	21 198	-5.05
Total Operational Expenditure	**19 115**	**17 454**	**29 495**	**28 284**	**-4.11**
Net operational (Service) Expenditure	**-**	**-**	**-**	**-**	**-**

CAPITAL EXPENDITURE: INTERNAL AUDIT R'000					
Details	2016/2017				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All					
A/103036.BZ5.A04 – Mach & Eqp GL 0006000000	7	7	7	0	7
A/103036.BZ5.A04 – Furn GL 0007000000	161	161	161	0	161

COMMENT ON THE PERFORMANCE OF INTERNAL AUDIT OVERALL

Overall performance indicates a solid foundation, independence and significantly improved maturity level of the Internal Audit Unit during the 2016/17 financial year. Internal Audit plan had an increased balanced coverage despite limited resources.

Project Risk Assurance on high impact projects or project of high values which are susceptible to fail or completed on ballooned budgets was introduced and will improve project management within the municipality and it sets forth the precise expectation of the desired output.

Whistle-blowing hotline is continuing and managed independently by Deloitte.

The unit intends automating its methodology by acquiring internal audit software in the near future.

7. COMPONENT G: SAFE CITY – MUNICIPAL ENTITY – MSUNDUZI MUNICIPALITY

All relevant information relating to Safe City is included under chapter 5 of the Annual Report.

8. COMPONENT H: FINANCIAL PERFORMANCE

All relevant information relating to Financial Performance of Msunduzi Municipality & Safe City (Municipal Entity) will be dealt with in terms of the Annual Financial Statements.

SECTION 2: ANNUAL REPORT ON THE SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

The Service Delivery and Budget Implementation Plan (SDBIP) is a legislative requirement as per the Municipal Finance Management Act (MFMA). The SDBIP gives effect to the Municipality's Integrated Development Plan (IDP) and annual budget. The SDBIP facilitates the accountable role that managers hold to the Council and that Councillors hold to the community. It also fosters the management, implementation and monitoring of the budget, the performance of senior management and the achievement of the strategic objectives as laid out in the IDP.

Chapter 1 of the MFMA describes the SDBIP as:

A detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c)(ii) for implementing the Municipality's delivery of services and the execution of its annual budget and which must include the following:

(a) *projections for each month of –*

(i) Revenue to be collected by source; and
(ii) Operational and capital expenditure, by vote;

(b) *Service delivery targets and performance indicators for each quarter".*

In terms of the provisions above, IN-YEAR monitoring on service delivery indicators was conducted according to the attached SDBIP on a monthly & quarterly basis and reports thereof submitted to the Operational Management Committee (OMC), EXCO, the Full Council, Portfolio Committees, Municipal Public Accounts Committee and the Audit Committee. Monitoring through the SDBIP enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager and for the community to monitor the performance of the municipality as each activity contains outputs, outcomes and timeframes. The SDBIP is compiled on an annual basis.

As the SDBIP is a management and implementation tool, and not a policy proposal, it is not required to be approved by Council - it is however tabled before Council and made public for information and monitoring purposes. However, the top layer of the SDBIP cannot be revised without the approval of the Council. During the 2011/2012 financial year, the municipality developed a quarterly dashboard reporting process. In 2016/17 the municipality continued to implement the dashboard process of reporting. The dashboard is colour-coded in order to serve as an early indicator warning system in order to identify areas that require intervention in areas of non/under performance. Monthly & Quarterly reports on the SDBIP 2015/2016 were submitted to Council and are available on request.

During the Strategic Planning Process for the 2016/2017 financial year a management decision was taken to differentiate between service delivery indicators that have a direct impact on the community and those that are operational, support and auxiliary services. In this regard for the 2016/2017 financial year the SDBIP has been developed to focus on the service delivery indicators and the Operational Plan 2016/2017 has been developed to focus on operational, support and auxiliary services.

The SDBIP 2016/2017 contains Public Participation Units (Office of the Speaker, Office of the Mayor & Office of the Municipal Manager), Community Services Units (Area Based Management, Waste Management, Recreation & Facilities as well as Public Safety Enforcement and Disaster Management), Infrastructure Units (Water and Sanitation, Roads and Stormwater, Electricity & Mechanical Workshops) and Sustainable Development & City Enterprises Units (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements). Also included are the Legislated Performance Indicators as regulated by the National and Provincial Departments of Cooperative Governance and Traditional Affairs (CoGTA). As prescribed by legislation, the Municipality must set and monitor key performance indicators of all municipal entities. To fulfil this, SAFE CITY the only registered municipal entity; key performance indicators were also developed and inserted in the SDBIP 2016/2017.

All other units provide operational, support and auxiliary services to the Municipality and have been placed on the Operational Plan 2016/2017. The Operational Plan 2016/2017 contains the Corporate Business Units (Internal Audit, Communications & IGR, Integrated Development Plan and Organizational Compliance, Performance & Knowledge Management), Budget & Treasury Units (Budget, Revenue Management, Expenditure Management, Supply Chain Management, SCOA, SAP & Assets & Liabilities), Infrastructure Units (Project Management Office), Corporate Services Units (Legal Services, Information Communication Technology, Auxiliary Services & Secretariat and Human Resources) and Sustainable Development & City Enterprises (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements).

The graphical representations below illustrate the performance of the municipality, for the 2016/2017 financial year, as per the colour-coded dashboard.

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

There were a total of 211 Key performance indicators on the SDBIP 2016/2017, 104 being operating projects and 107 being capital projects. There were a total of 220 Key performance indicators on the Operational Plan for 2016/2017.

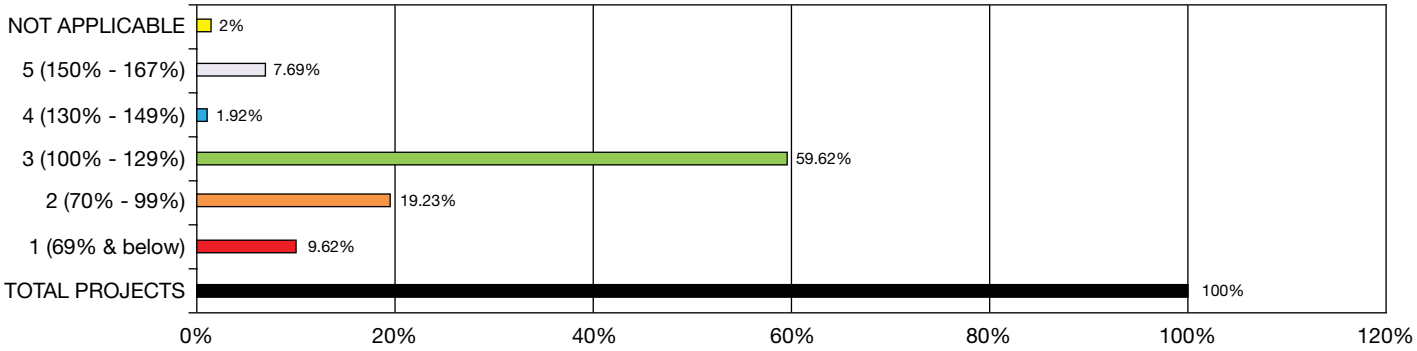
SDBIP 2015/2016 ANNUAL PROGRESS REPORT

ORGANISATIONAL OVERVIEW

1.	**TOTAL PROJECTS:**	**211**
1.1	**OPERATING PROJECTS:**	**104**
1.2	**CAPITAL PROJECTS:**	**107**

GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

SDBIP ORGANISATIONAL OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

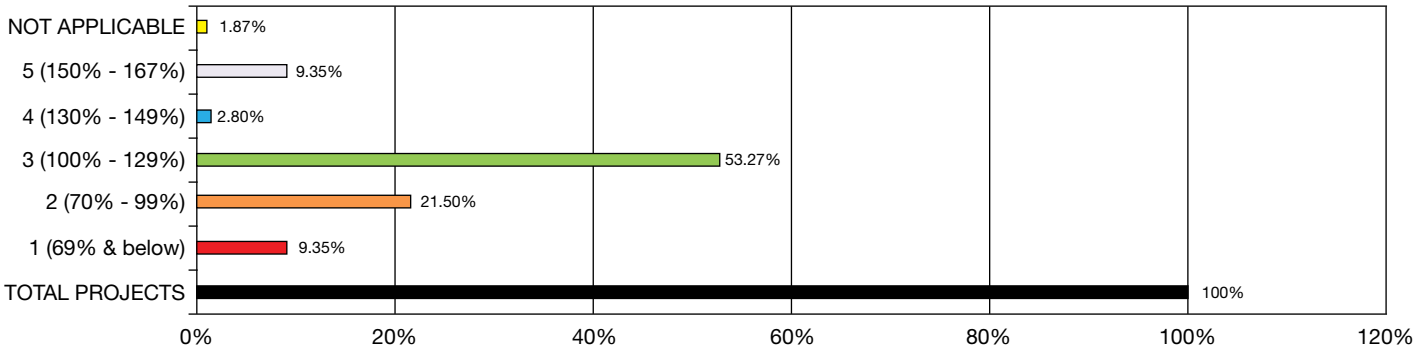


	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	N/A
ANNUAL 16 17	100%	9.62%	19.23%	59.62%	1.92%	7.69%	2%

- A total of 104 Operating Projects were reported on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
- 9.62% of the projects were reported as having achieved a 1 on the 2016/2017 FY ANNUAL PROGRESS REPORT
- 19.23% of the projects were reported as having achieved a 2 on the 2016/2017 FY ANNUAL PROGRESS REPORT
- 59.62% of the projects were reported as having achieved a 3 on the 2016/2017 FY ANNUAL PROGRESS REPORT
- 1.92% of the projects were reported as having achieved a 4 on the 2016/2017 FY ANNUAL PROGRESS REPORT
- 7.69% of the projects were reported as having achieved a 5 on the 2016/2017 FY ANNUAL PROGRESS REPORT
- 2% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT

GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

OPERATIONAL PLAN ORGANISATIONAL OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



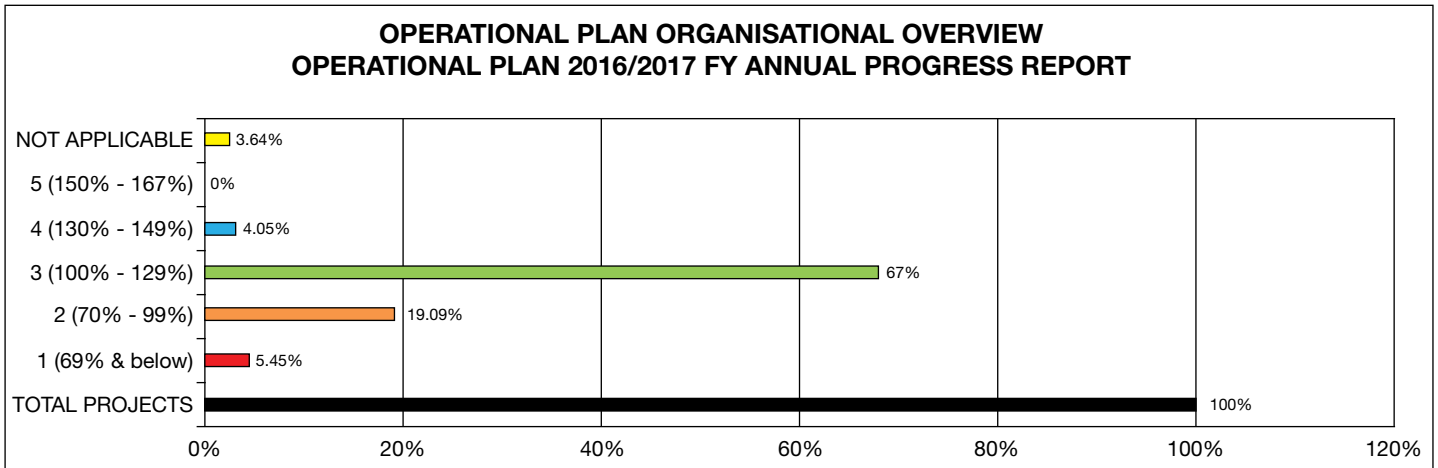
	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	N/A
ANNUAL 16 17	100%	9.53%	21.50%	53.27%	2.80%	9.35%	1.87%

- A total of 107 Capital Projects were reported on the SDBIP for the 2016/2017 ANNUAL FY PROGRESS REPORT
- 9.35% of the projects were reported as having achieved a 1 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
- 21.50% of the projects were reported as having achieved a 2 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
- 53.27 of the projects were reported as having achieved a 3 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
- 2.80% of the projects were reported as having achieved a 4 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
- 9.35% of the projects were reported as having achieved a 5 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
- 1.87% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT

OPERATIONAL PLAN (OP) 2016/2017 ANNUAL PROGRESS REPORT
ORGANISATIONAL OVERVIEW

1. TOTAL PROJECTS: 220
1.1 OPERATING PROJECTS: 220

2. GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	N/A
ANNUAL 16 17	100%	5.45%	19.09%	67%	4.05%	0%	3.64%

- A total of 220 Operating Projects were reported on the Operational Plan ANNUAL 2016/2017 FY PROGRESS REPORT
- 5.45% of the projects were reported as having achieved a 1 on the Operational Plan for ANNUAL 2016/2017 FY PROGRESS REPORT
- 19.09% of the projects were reported as having achieved a 2 on the Operational Plan ANNUAL 2016/2017 FY PROGRESS REPORT
- 67% of the projects were reported as having achieved a 3 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT
- 4.09% of the projects were reported as having achieved a 4 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT
- 0% of the projects were reported as having achieved a 5 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT
- 3.64% of the projects were reported as not applicable due to not having any targets on the Operational Plan ANNUAL 2016/2017 FY

CONCLUSION:

This Annual Performance report reflects the performance of Business Units during the financial year 2016/2017.

During the 2016/2017 financial year Msunduzi Municipality made great strides in trying to ensure a clean audit again on performance having been awarded clean audits for 2013/2014 & 2014/2015 & 2015/2016 financial years respectively. A number of systems, procedures and interventions were implemented during this period to assist with ensuring the alignment of the Integrated Development Plan, Budget & Service Delivery & Budget Implementation Plan (SDBIP) in order for the communities to receive quality services. The municipality also undertook several interventions to ensure that the communities it serves were continuously informed of matters pertaining to service delivery.

CHAPTER 4 – ANNUAL FINANCIAL STATEMENTS

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY CONSOLIDATED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

General Information

Legal form of entity	Category B Municipality in terms of section 1 of the Local Government:Municipal Structures Act, 1998 (Act 117 of 1998) read with section 155(1) of the Constitution of the Republic of South Africa (Act 108 of 1996)
Nature of business and principal activities	The primary function of the Msunduzi Municipality is to provide basic services i.e. water, electricity, sanitation and refuse to the Msunduzi jurisdiction. The Msunduzi Municipality is controlled by a Mayor, Deputy Mayor, the Accounting Officer, Speaker, ten Executive Committee members, and five General Managers who contribute to day-to-day management.
Grading of local authority	Category - B
Controlling entity	The Msunduzi Municipality
Municipal entity	Safe City Msunduzi NPC
Registered office	The City Hall 260 Church Street Pietermaritzburg 3201
Business address	The City Hall 260 Church Street Pietermaritzburg 3201
Postal address	The City Hall Private Bag x321 3200
Telephone	(033)392 2206
Facsimile	(033) 392 2208
Bankers	First National Bank
Auditors	The Auditor General of South Africa
Website	www.msunduzi.gov.za
Acting Accounting Officer	Sizwe Hadebe
Chief Finance Officer (CFO)	Nelisiwe Margret Ngcobo
Executive Committee	Mayor - Njilo Mduduzi Jerome Deputy Mayor - Zuma Thobani Reginald Dlamini Tholakele Ignetia Khumalo Sphamandla Dennis Magubane Vusumuzi Truman Majola Jerome Sibongiseni Majola Nomagugu Eunice Mc Arthur Glenn Robert Msimang Prudence Nokuthula Ntombela Thinasonke Dennis Schalkwyk Mary Sithole Philisiwe
Councillors	Ahmed Najmah Banu Ahmed Rooksana Amod Michael Ismail Atwaru Naleni Chetty Claudell Milany Dlamini Ambrosia Sibongile Dlamini Godman Nkosivelile Dlamini Sandile Wellington Dlela Nomalady Eleanor Duma Prince Dumisa Gambu Nkosinathi Chasewell Goga Mohammed Salim Gwala Nelisiwe Jennet Gwala Sindisiwe Cydy Haswell Uraisha Jasomay Inderjit Manilal Jugmohan Renesha Lambert William Francis Lyne Sandra Patricia

Madlala Linda Linford
Madlala Siphamandla Sydney
Madonda Sipho Innocent
Madondo Ignatia Thandiwe
Majola Sboniso Terrence
Mbanjwa Nkosinathi Maxwell
Mhlongo Snothi Raphael
Mkhize Dorcas Sibongile
Mkhize Mtuza Bhekthemba
Mncwango Gladness Sibongile
Molefe Thabiso Patrick
Mtshali Blessing Sbusiso
Ndawonde Siphiwe Caiphas
Ndlovu Nelisiwe Zanele
Nene Jabulani
Nene S'fiso Derrick
Ngcobo Jeffrey Mbuyiselwa
Ngcobo Kathrine Malindi
Ngongoma Xolani Ellington
Ngubane Sandile Duncan
Ngube Gugu Mary-Jane
Ngubo Jabulisile Joyce
Ngubo Manqoba
Nhlabathi Bongumusa Cyril
Niemand Rienus
Ntombela Ethel Zodwa
Ntshangase Ntuthuko
Oumar Mehmood-Ul Hassan
Phungula Dumisani Bernard
Shange Sandile Cyril
Singh Melika
Sithole Thamsanqa Wonderboy
Sivnath Rajdave
Sokhela Balozile Cynthia
Sokhela Mansizwa Simon
Soobiah Rachel
Strachan Ross Bryan
Winterbach Ludwig Johann
Zondi Dolo Phillip
Zondi Hamilton Mlungisi
Zondo Makhosazane Precious
Zuma Bukelani Ephraim
Zuma Michael Bhekabantu
Zungu Ningi Jostinah
Zungu Thandiwe Rose

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The reports and statements set out below comprise the consolidated annual financial statements presented to the :

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Abbreviations

COID	Compensation for Occupational Injuries and Diseases
CRR	Capital Replacement Reserve
DBSA	Development Bank of South Africa
SA GAAP	South African Statements of Generally Accepted Accounting Practice
GRAP	Generally Recognised Accounting Practice
GAMAP	Generally Accepted Municipal Accounting Practice
HDF	Housing Development Fund
IAS	International Accounting Standards
IMFO	Institute of Municipal Finance Officers
IPSAS	International Public Sector Accounting Standards
ME's	Municipal Entities
MEC	Member of the Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant (Previously CMIP)

ACCOUNTING OFFICER'S RESPONSIBILITIES AND APPROVAL

Certification by the Acting City Manager

I am responsible for the preparation of these Consolidated Annual Financial Statements which set out on page 1 to 137, in terms of Section 126(1) of the Municipal Finance Managment Act (56 of 2003) and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of councillors as disclosed in note 48 of these Consolidated Annual Financial Statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearer Act and the Minister of Provincial and Local Governments determination in accordance with this Act.

Sizwe Hadebe
Acting Accounting Officer

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2017

		Economic entity		Controlling entity	
		2017	2016	2017	2016
Figures in Rand	Note(s)		Restated*		Restated*
Assets					
Current Assets					
Cash and cash equivalents	3	679,176,103	971,060,564	677,947,469	969,623,952
Consumer debtors	4	1,013,846,913	1,112,206,494	1,013,846,913	1,112,206,494
Inventories	5	66,137,638	66,505,235	66,137,638	66,505,235
Short term investment	6	8,799,357	8,318,183	8,799,357	8,318,183
Receivables from exchange transactions	7	51,375,449	111,895,227	51,372,949	111,892,727
Receivables from non-exchange transactions	8	31,715,987	30,398,380	31,715,987	30,398,380
VAT receivable	22	9,430,832	14,986	9,430,832	-
		1,860,482,279	**2,300,399,069**	**1,859,251,145**	**2,298,944,971**
Non-Current Assets					
Agricultural assets	9	54,067,683	54,275,801	54,067,683	54,275,801
Heritage assets	10	226,212,346	233,948,936	226,212,346	233,948,936
Intangible assets	11	50,602,956	39,881,947	50,602,956	39,881,947
Investment property	12	720,223,802	591,243,930	720,223,802	591,243,930
Property plant and equipment	13	6,876,074,290	6,848,958,327	6,862,667,396	6,834,781,494
Other financial assets	14	9,944,611	10,317,110	9,944,611	10,317,110
		7,937,125,688	**7,778,626,051**	**7,923,718,794**	**7,764,449,218**
Total Assets		**9,797,607,967**	**10,079,025,120**	**9,782,969,939**	**10,063,394,189**
Liabilities					
Current Liabilities					
Consumer deposits	15	101,381,633	93,516,204	101,381,633	93,516,204
Finance lease obligation	16	346,586	302,029	346,586	302,029
Other financial liabilities	17	79,368,332	67,761,975	79,368,332	67,761,975
Trade payables from exchange transactions	18	759,399,445	549,940,979	759,175,905	549,547,831
Provisions	19	7,540,923	6,977,878	7,177,630	6,690,279
Retirement benefit obligation	20	23,038,692	21,141,300	23,038,692	21,141,300
Unspent conditional grants and receipts	21	80,276,486	253,355,946	80,276,486	253,355,946
VAT payable	22	220,808	53,109,432	-	53,109,432
		1,051,572,905	**1,046,105,743**	**1,050,765,264**	**1,045,424,996**
Non-Current Liabilities					
Finance lease obligation	16	-	3,116,878	-	3,116,878
Provisions	19	56,007,366	67,041,163	56,007,366	67,041,163
Other financial liabilities	17	535,738,525	568,133,347	535,738,525	568,133,347
Retirement benefit obligation	20	608,579,819	625,699,203	608,579,819	625,699,203
		1,200,325,710	**1,263,990,591**	**1,200,325,710**	**1,263,990,591**
Total Liabilities		**2,251,898,615**	**2,310,096,334**	**2,251,090,974**	**2,309,415,587**
Net Assets		**7,545,709,352**	**7,768,928,786**	**7,531,878,965**	**7,753,978,602**
Accumulated surplus	23	7,250,819,631	7,488,338,476	7,236,989,244	7,473,388,292
Capital replacement reserve	24	164,290,005	151,935,999	164,290,005	151,935,999
Housing development fund	25	79,571,771	76,525,166	79,571,771	76,525,166
Revaluation reserve	26	51,027,945	52,129,145	51,027,945	52,129,145
Total Net Assets		**7,545,709,352**	**7,768,928,786**	**7,531,878,965**	**7,753,978,602**

STATEMENT OF FINANCIAL PERFORMANCE

		Economic entity		Controlling entity	
		2017	2016	2017	2016
Figures in Rand	Note(s)		Restated*		Restated*
Revenue					
Revenue from exchange transactions					
Agency services	28	2,997,556	2,148,412	2,997,556	2,148,412
Interest - consumer debtors and receivables	29	96,347,327	80,450,051	96,347,327	80,450,051
Interest - bank, call and investment accounts	29	54,663,821	68,434,503	54,589,785	68,242,363
Licences and permits	30	520,627	272,395	520,627	272,395
Operational revenue	31	63,541,127	27,690,392	63,530,381	27,690,392
Rental of facilities and equipment	32	26,144,056	20,850,639	26,144,056	20,850,639
Rendering of services	33	11,165,945	9,169,185	11,165,945	9,169,185
Sale of goods	34	17,406,034	29,332,309	17,405,859	29,330,500
Service charges	35	2,539,976,104	2,482,050,261	2,540,096,629	2,482,198,877
Total revenue from exchange transactions		**2,812,762,597**	**2,720,398,147**	**2,812,798,165**	**2,720,352,814**
Revenue from non-exchange transactions					
Taxation revenue					
Property rates	36	795,878,250	742,052,098	795,878,250	742,052,098
Transfer revenue					
Fines, penalties and forfeits	37	18,045,818	52,922,304	18,045,818	52,922,304
Government grants & subsidies	38	933,418,434	769,640,097	933,418,434	769,640,097
Other transfers	39	16,323,701	157,790	16,323,701	157,790
Total revenue from non-exchange transactions		**1,763,666,203**	**1,564,772,289**	**1,763,666,203**	**1,564,772,289**
Total revenue		**4,576,428,800**	**4,285,170,436**	**4,576,464,368**	**4,285,125,103**
Expenditure					
Bad debts written off	40	(332,295,447)	(102,368,859)	(332,295,447)	(102,368,859)
Bulk purchases	41	(1,866,282,816)	(1,799,213,567)	(1,866,282,816)	(1,799,213,567)
Contracted services	42	(556,910,088)	(462,500,867)	(556,405,753)	(462,004,971)
Depreciation and amortisation	43	(598,014,010)	(505,151,071)	(597,067,585)	(504,289,145)
Employee related costs	44	(995,636,874)	(953,468,706)	(990,110,883)	(948,875,302)
Finance costs	45	(68,463,041)	(75,071,691)	(68,463,041)	(75,071,685)
Inventory consumed	46	(46,064,824)	(32,211,930)	(46,024,976)	(32,181,388)
Operational cost	47	(156,466,034)	(143,732,598)	(155,564,492)	(143,533,608)
Operating leases	48	(46,112,235)	(21,396,430)	(46,104,919)	(21,391,902)
Remuneration of councillors	49	(43,574,297)	(41,763,039)	(43,574,297)	(41,763,039)
Transfers and Subsidies	50	(29,605,861)	(20,870,828)	(36,447,089)	(26,543,828)
Total expenditure		**(4,739,425,527)**	**(4,157,749,586)**	**(4,738,341,298)**	**(4,157,237,294)**
Operating (deficit) surplus		**(162,996,727)**	**127,420,850**	**(161,876,930)**	**127,887,809**
Fair value adjustments on investment property	51	128,979,872	(769,277)	128,979,872	(769,277)
Impairment of consumer and traffic fines debtors	52	(172,835,820)	(33,269,597)	(172,835,820)	(33,269,597)
Impairment loss	53	(8,354,509)	(49,690,326)	(8,354,509)	(49,690,326)
Inventories losses/write-downs	54	(10,262,570)	161,283	(10,262,570)	161,283
(Losses)/gains on agricultural assets	55	(4,255,584)	9,288,973	(4,255,584)	9,288,973
Loss on disposal of assets	56	(1,304,192)	(1,144,226)	(1,304,192)	(1,144,226)
Residual on take on of forestry service		(6,489,315)	-	(6,489,315)	-
		(74,522,118)	**(75,423,170)**	**(74,522,118)**	**(75,423,170)**
(Deficit) surplus for the year		**(237,518,845)**	**51,997,680**	**(236,399,048)**	**52,464,639**

STATEMENT OF CHANGES IN NET ASSETS

Figures in Rand	Share capital / contributions from owners	Housing development fund	Revaluation reserve	Capital replacement reserve	Total reserves	Accumulated surplus	Total net assets
Economic entity							
Balance at 01 July 2015	**100**	**53,882,712**	**52,129,145**	**151,935,999**	**257,947,856**	**7,613,182,963**	**7,871,130,919**
Changes in net assets							
Surplus for the year	-	-	-	-	-	51,997,680	51,997,680
Conversion from (Pty) Ltd to NPC	(100)	-	-	-	-	-	(100)
Adjustments	-	-	-	-	-	11,899,597	11,899,597
Transfer to HDF	-	18,276,063	-	-	18,276,063	(18,276,063)	-
Effects of prior period errors	-	-	-	-	-	(170,465,701)	(170,465,701)
Total changes	(100)	18,276,063	-	-	18,276,063	(124,844,487)	(106,568,524)
Restated* Balance at 01 July 2016	**-**	**72,158,775**	**52,129,145**	**151,935,999**	**276,223,919**	**7,488,338,476**	**7,764,562,395**
Changes in net assets							
Transfer to HDF	-	381,201	-	-	381,201	-	381,201
Transfer out of revaluation reserve	-	-	(1,101,200)	-	(1,101,200)	-	(1,101,200)
Transfer into CRR	-	-	-	12,354,006	12,354,006	-	12,354,006
Net income (losses) recognised directly in net assets	-	381,201	(1,101,200)	12,354,006	11,634,007	-	11,634,007
Surplus for the year	-	-	-	-	-	(237,518,845)	(237,518,845)
Total recognised income and expenses for the year	-	381,201	(1,101,200)	12,354,006	11,634,007	(237,518,845)	(225,884,838)
Total changes	-	381,201	(1,101,200)	12,354,006	11,634,007	(237,518,845)	(225,884,838)
Balance at 30 June 2017	**-**	**72,539,976**	**51,027,945**	**164,290,005**	**287,857,926**	**7,250,819,631**	**7,538,677,557**
Note(s)			26				
Controlling entity							
Balance at 01 July 2015	**-**	**53,882,711**	**52,129,145**	**151,935,999**	**257,947,855**	**7,605,572,689**	**7,863,520,544**
Changes in net assets							
Effects of prior period error	-	-	-	-	-	(178,463,022)	(178,463,022)
Adjustments	-	-	-	-	-	12,090,049	12,090,049
Transfer to HDF	-	18,276,063	-	-	18,276,063	(18,276,063)	-
Net income (losses) recognised directly in net assets	-	18,276,063	-	-	18,276,063	(184,649,036)	(166,372,973)
Surplus for the year	-	-	-	-	-	52,464,639	52,464,639
Total recognised income and expenses for the year	-	18,276,063	-	-	18,276,063	(132,184,397)	(113,908,334)
Total changes	-	18,276,063	-	-	18,276,063	(132,184,397)	(113,908,334)
Restated* Balance at 01 July 2016	**-**	**72,158,774**	**52,129,145**	**151,935,999**	**276,223,918**	**7,473,388,292**	**7,749,612,210**
Changes in net assets							
Transfer to HDF	-	381,201	-	-	381,201	-	381,201
Transfer out of revalution reserve	-	-	(1,101,200)	-	(1,101,200)	-	(1,101,200)
Transfer in to CRR	-	-	-	12,354,006	12,354,006	-	12,354,006
Net income (losses) recognised directly in net assets	-	381,201	(1,101,200)	12,354,006	11,634,007	-	11,634,007
Surplus for the year	-	-	-	-	-	(236,399,048)	(236,399,048)
Total recognised income and expenses for the year	-	381,201	(1,101,200)	12,354,006	11,634,007	(236,399,048)	(224,765,041)
Total changes	-	381,201	(1,101,200)	12,354,006	11,634,007	(236,399,048)	(224,765,041)
Balance at 30 June 2017	**-**	**72,539,975**	**51,027,945**	**164,290,005**	**287,857,926**	**7,236,989,244**	**7,524,847,170**
Note(s)			26				

CASH FLOW STATEMENT

Figures in Rand	Note(s)	Economic entity 2017	Economic entity 2016 Restated*	Controlling entity 2017	Controlling entity 2016 Restated*
Cash flows from operating activities					
Receipts					
Sale of goods and services		2,993,818,783	3,276,706,281	2,986,977,555	3,264,423,733
Government grants & subsidies	38	933,418,434	769,640,097	933,418,434	769,640,097
Interest revenue	29	151,011,148	148,884,554	150,937,112	148,692,414
		4,078,248,365	**4,195,230,932**	**4,071,333,101**	**4,182,756,244**
Payments					
Employee costs		(995,653,036)	(953,358,403)	(990,110,891)	(948,875,302)
Suppliers		(2,638,259,760)	(2,595,520,254)	(2,637,045,601)	(2,594,224,336)
Finance costs	45	(68,463,041)	(75,071,683)	(68,463,041)	(75,071,685)
		(3,702,375,837)	(3,623,950,340)	(3,695,619,533)	(3,618,171,323)
Net cash flows from operating activities	57	**375,872,528**	**571,280,592**	**375,713,568**	**564,584,921**
Cash flows from investing activities					
Purchase of property plant and equipment	13	(267,224,474)	(132,068,960)	(267,047,988)	(125,200,186)
Capital work in progress	13	(360,169,915)	(326,798,179)	(360,169,915)	(326,798,179)
Increase in short term investments	6	(481,174)	(383,475)	(481,174)	(383,475)
Purchase of other intangible assets	11	(23,899,771)	(23,145,411)	(23,899,771)	(23,145,411)
Increase in other financial assets	14	372,500	(1,084,005)	372,500	(1,084,005)
Purchases of heritage assets	10	(168,340)	(157,790)	(168,340)	(157,790)
Net cash flows from investing activities		**(651,571,174)**	**(483,637,820)**	**(651,394,688)**	**(476,769,046)**
Cash flows from financing activities					
Movement in borrowings		(23,860,791)	42,389,165	(23,860,791)	42,389,165
Movement in consumer deposits		7,865,429	6,485,652	7,865,428	6,485,654
Utlisation/receipt of unspent grant		(190,452)	(6,609,548)	-	-
Buy back of shares		-	(100)	-	-
Net cash flows from financing activities		**(16,185,814)**	**42,265,169**	**(15,995,363)**	**48,874,819**
Net increase/(decrease) in cash and cash equivalents		**(291,884,460)**	**129,907,941**	**(291,676,483)**	**136,690,694**
Cash and cash equivalents at the beginning of the year		971,060,563	841,152,623	969,623,952	832,933,258
Cash and cash equivalents at the end of the year	3	**679,176,103**	**971,060,564**	**677,947,469**	**969,623,952**

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS

Budget on Cash Basis Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Economic entity						
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Agency services	670,000	19,528,000	**20,198,000**	2,997,556	**(17,200,444)**	
Interest - consumer debtors and receivables	110,179,000	600,000	**110,779,000**	96,347,327	**(14,431,673)**	
Interest - bank, call and investment accounts	49,270,000	-	**49,270,000**	54,663,821	**5,393,821**	
Licences and permits	92,000	(3,000)	**89,000**	520,627	**431,627**	
Operational revenue	83,339,000	193,094,000	**276,433,000**	63,541,127	**(212,891,873)**	
Rental of facilities and equipment	43,809,000	4,384,000	**48,193,000**	26,144,056	**(22,048,944)**	
Rendering of services	-	-	**-**	11,165,945	**11,165,945**	
Sale of goods	-	-	**-**	17,406,034	**17,406,034**	
Service charges	2,878,830,000	-	**2,878,830,000**	2,539,976,104	**(338,853,896)**	
Total revenue from exchange transactions	**3,166,189,000**	**217,603,000**	3,383,792,000	**2,812,762,597**	(571,029,403)	
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	798,728,000	-	**798,728,000**	795,878,250	**(2,849,750)**	
Transfer revenue						
Fines, penalties and forfeits	18,538,000	4,948,000	**23,486,000**	18,045,818	**(5,440,182)**	
Government grants & subsidies	936,329,000	69,713,000	**1,006,042,000**	933,418,434	**(72,623,566)**	
Other transfers	-	-	**-**	16,323,701	**16,323,701**	
Total revenue from non-exchange transactions	**1,753,595,000**	**74,661,000**	**1,828,256,000**	**1,763,666,203**	**(64,589,797)**	
Total revenue	**4,919,784,000**	**292,264,000**	**5,212,048,000**	**4,576,428,800**	**(635,619,200)**	
Expenditure						
Bad debts written off	(120,815,000)	-	**(120,815,000)**	(332,295,447)	**(211,480,447)**	
Bulk purchases	(1,936,708,000)	(27,115,000)	**(1,963,823,000)**	(1,866,282,816)	**97,540,184**	
Contracted services	(35,108,000)	(409,669,000)	**(444,777,000)**	(556,910,088)	**(112,133,088)**	
Depreciation and amortisation	(506,103,000)	-	**(506,103,000)**	(598,014,010)	**(91,911,010)**	
Employee related costs	(1,035,660,000)	(47,566,000)	**(1,083,226,000)**	(995,636,874)	**87,589,126**	
Finance costs	(65,460,000)	(1,670,000)	**(67,130,000)**	(68,463,041)	**(1,333,041)**	
Inventory consumed	-	-	**-**	(46,064,824)	**(46,064,824)**	
Operational cost	(561,162,000)	195,477,000	**(365,685,000)**	(156,466,034)	**209,218,966**	
Opearting leases	-	-	**-**	(46,112,235)	**(46,112,235)**	
Remuneration of councillors	(43,033,000)	-	**(43,033,000)**	(43,574,297)	**(541,297)**	
Trasfers and Subsidies	(148,325,000)	-	**(148,325,000)**	(29,605,861)	**118,719,139**	
Total expenditure	**(4,452,374,000)**	**(290,543,000)**	**(4,742,917,000)**	**(4,739,425,527)**	**3,491,473**	
Operating deficit	**467,410,000**	**1,721,000**	**469,131,000**	**(162,996,727)**	**(632,127,727)**	
Fair value adjustments on investment property	-	-	**-**	128,979,872	**128,979,872**	
Impairment of consumer and traffic debtors	-	-	**-**	(172,835,820)	**(172,835,820)**	
Impairment loss	-	-	**-**	(8,354,509)	**(8,354,509)**	
Inventories losses/write downs	-	-	**-**	(10,262,570)	**(10,262,570)**	
(Losses)/gains on agricultural assets	-	-	**-**	(4,255,584)	**(4,255,584)**	
Loss on disposal of assets	-	-	**-**	(1,304,192)	**(1,304,192)**	
Residual on take of foresty service	-	-	**-**	(6,489,315)	**(6,489,315)**	
	-	**-**	**-**	**(74,522,118)**	**(74,522,118)**	
Deficit before taxation	**467,410,000**	**1,721,000**	**469,131,000**	**(237,518,845)**	**(706,649,845)**	
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	**467,410,000**	**1,721,000**	**469,131,000**	**(237,518,845)**	**(706,649,845)**	
Statement of Financial Position						
Assets						
Current Assets						
Cash and cash equivalents	1,051,657,000	-	**1,051,657,000**	679,176,103	**(372,480,897)**	
Consumer debtors	965,247,000	-	**965,247,000**	1,013,846,913	**48,599,913**	
Inventories	741,893,000	-	**741,893,000**	66,137,638	**(675,755,362)**	
Short term investment	-	59,806,000	**59,806,000**	8,799,357	**(51,006,643)**	
Receivables from exchange transactions	-	-	**-**	51,375,449	**51,375,449**	
Trade receivables from non-exchange transactions	376,487,000	-	**376,487,000**	31,715,987	**(344,771,013)**	
VAT receivable	-	-	**-**	9,430,832	**9,430,832**	
	3,135,284,000	**59,806,000**	**3,195,090,000**	**1,860,482,279**	**(1,334,607,721)**	
Non-Current Assets						
Agricultural assets	46,520,000	-	**46,520,000**	54,067,683	**7,547,683**	
Trade and other receivables	9,455,000	-	**9,455,000**	-	**(9,455,000)**	
Other non current assets	179,008,000	-	**179,008,000**	-	**(179,008,000)**	
Heritage assets	-	-	**-**	226,212,346	**226,212,346**	
Intangible assets	27,283,000	-	**27,283,000**	50,602,956	**23,319,956**	
Investment property	356,914,000	-	**356,914,000**	720,223,802	**363,309,802**	
Property plant and equipment	7,021,207,000	63,716,000	**7,084,923,000**	6,876,074,290	**(208,848,710)**	
Other financial assets	-	-	**-**	9,944,611	**9,944,611**	
	7,640,387,000	**63,716,000**	**7,704,103,000**	**7,937,125,688**	**233,022,688**	
Total Assets	**10,775,671,000**	**123,522,000**	**10,899,193,000**	**9,797,607,967**	**(1,101,585,033)**	

Budget on Cash Basis

Figures in Rand	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Liabilities						
Current Liabilities						
Consumer deposits	92,798,000	-	**92,798,000**	101,381,633	**8,583,633**	
Finance lease obligation	-	-	**-**	346,586	**346,586**	
Other financial liabilities	67,762,000	-	**67,762,000**	79,368,332	**11,606,332**	
Trade payables from exchange transactions	1,152,457,000	-	**1,152,457,000**	759,399,445	**(393,057,555)**	
Provisions	-	-	**-**	7,540,923	**7,540,923**	
Retirement benefit obligation	-	-	**-**	23,038,692	**23,038,692**	
Unspent conditional grants and receipts	-	-	**-**	80,276,486	**80,276,486**	
Provisions	6,084,000	-	**6,084,000**	220,808	**(5,863,192)**	
	1,319,101,000	**-**	**1,319,101,000**	**1,051,572,905**	**(267,528,095)**	
Non-Current Liabilities						
Other financial liabilities	511,999,000	-	**511,999,000**	535,738,525	**23,739,525**	
Finance lease obligation	743,548,000	-	**743,548,000**	56,007,366	**(687,540,634)**	
Retirement benefit obligation	-	-	**-**	608,579,819	**608,579,819**	
	1,255,547,000	**-**	**1,255,547,000**	**1,200,325,710**	**(55,221,290)**	
Total Liabilities	**2,574,648,000**	**-**	**2,574,648,000**	**2,251,898,615**	**(322,749,385)**	
Net Assets	**8,201,023,000**	**123,522,000**	**8,324,545,000**	**7,545,709,352**	**(778,835,648)**	
Net Assets						
Net Assets Attributable to Owners of Controlling Entity						
Reserves						
Accumulated surplus	8,028,109,000	123,522,000	**8,151,631,000**	7,250,819,631	**(900,811,369)**	
Capital replacement reserve	-	-	**-**	164,290,005	**164,290,005**	
Housing development fund	-	-	**-**	79,571,771	**79,571,771**	
Revaluation reserve	-	-	**-**	51,027,945	**51,027,945**	
Reserves	172,914,000	-	**172,914,000**	-	**(172,914,000)**	
Total Net Assets	**8,201,023,000**	**123,522,000**	**8,324,545,000**	**7,545,709,352**	**(778,835,648)**	
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Sale of goods and services	3,413,696,000	10,000,000	**3,423,696,000**	2,987,136,515	**(436,559,485)**	
Grants and subsidies	937,464,000	-	**937,464,000**	933,418,434	**(4,045,566)**	
Interest revenue	107,717,000	-	**107,717,000**	150,937,112	**43,220,112**	
	4,458,877,000	**10,000,000**	**4,468,877,000**	**4,071,492,061**	**(397,384,939)**	
Payments						
Employee costs	(3,619,264,000)	56,156,000	**(3,563,108,000)**	(990,110,891)	**2,572,997,109**	
Suppliers	-	-	**-**	(2,637,045,601)	**(2,637,045,601)**	
Finance costs	(65,474,000)	-	**(65,474,000)**	(68,463,041)	**(2,989,041)**	
Government grants and subsidies	(191,000)	(7,799,000)	**(7,990,000)**	-	**7,990,000**	
	(3,684,929,000)	**48,357,000**	**(3,636,572,000)**	**(3,695,619,533)**	**(59,047,533)**	
Net cash flows from operating activities	**773,948,000**	**58,357,000**	**832,305,000**	**375,872,528**	**(456,432,472)**	
Purchase of property plant equipment	(617,305,000)	(63,716,000)	**(681,021,000)**	(267,224,474)	**413,796,526**	
Capital work in progress	-	-	**-**	(360,169,915)	**(360,169,915)**	
Increase in short term investment	-	-	**-**	(481,174)	**(481,174)**	
Purchase of heritage assets	-	-	**-**	(168,340)	**(168,340)**	
Purchase of other intangible assets	-	-	**-**	(23,899,771)	**(23,899,771)**	
Increase in other financial assets	-	-	**-**	372,500	**372,500**	
Net cash flows from investing activities	**(617,305,000)**	**(63,716,000)**	**(681,021,000)**	**(651,571,174)**	**29,449,826**	
Cash flows from financing activities						
Movement in borrowings	(67,762,000)	-	**(67,762,000)**	(23,860,791)	**43,901,209**	
Movement in consumer deposits	50,000,000	-	**50,000,000**	7,865,429	**(42,134,571)**	
Utlisation/receipt of unspent grant	-	-	**-**	(190,452)	**(190,452)**	
Net cash flows from financing activities	**(17,762,000)**	**-**	**(17,762,000)**	**(16,185,814)**	**1,576,186**	
Net increase/(decrease) in cash and cash equivalents	138,881,000	(5,359,000)	**133,522,000**	(291,884,460)	**(425,406,460)**	
Cash and cash equivalents at the beginning of the year	912,709,000	-	**912,709,000**	971,060,563	**58,351,563**	
Cash and cash equivalents at the end of the year	**1,051,590,000**	**(5,359,000)**	**1,046,231,000**	**679,176,103**	**(367,054,897)**	

APPROPRIATION STATEMENT

Figures in Rand	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. council approved policy)	Final budget	Actual outcome	Unauthorised expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
Economic entity - 2017											
Financial Performance											
Property rates	842,558,000	-	842,558,000	-		842,558,000	795,878,250		(46,679,750)	94%	94%
Service charges	2,878,830,000	-	2,878,830,000	-		2,878,830,000	2,539,976,104		(338,853,896)	88%	88%
Investment revenue	49,330,000	-	49,330,000	-		49,330,000	151,011,148		101,681,148	306%	306%
Transfers recognised - operational	489,491,000	57,753,000	547,244,000	-		547,244,000	497,277,040		(49,966,960)	91%	102%
Other own revenue	212,797,000	222,551,000	435,348,000	-		435,348,000	285,124,736		(150,223,264)	65%	134%
Total revenue (excluding capital transfers and contributions)	**4,473,006,000**	**280,304,000**	**4,753,310,000**	**-**		**4,753,310,000**	**4,269,267,278**		**(484,042,722)**	**90%**	**95%**
Employee costs	(1,040,938,000)	(47,566,000)	(1,088,504,000)	-	-	(1,088,504,000)	(995,636,874)	-	92,867,126	91%	96%
Remuneration of councillors	(43,033,000)	-	(43,033,000)	-	-	(43,033,000)	(43,574,297)	-	(541,297)	101%	101%
Debt impairment	-	-	-			-	(332,295,447)	-	(332,295,447)	DIV/0%	DIV/0%
Depreciation and asset impairment	(507,298,000)	-	(507,298,000)			(507,298,000)	(606,368,519)	-	(99,070,519)	120%	120%
Finance charges	(65,474,000)	(1,670,000)	(67,144,000)	-	-	(67,144,000)	(68,463,041)	-	(1,319,041)	102%	105%
Materials and bulk purchases	(2,118,107,000)	103,799,000	(2,014,308,000)	-	-	(2,014,308,000)	(1,866,282,816)	-	148,025,184	93%	88%
Transfers and grants	(140,526,000)	-	(140,526,000)	-	-	(140,526,000)	(29,605,861)	-	110,920,139	21%	21%
Other expenditure	(538,193,000)	(345,106,000)	(883,299,000)	-	-	(883,299,000)	(1,000,700,662)	-	(117,401,662)	113%	186%
Total expenditure	**(4,453,569,000)**	**(290,543,000)**	**(4,744,112,000)**	**-**	**-**	**(4,744,112,000)**	**(4,942,927,517)**	**-**	**(198,815,517)**	**104%**	**111%**
Surplus/(Deficit)	**19,437,000**	**(10,239,000)**	**9,198,000**	**-**		**9,198,000**	**(673,660,239)**		**(682,858,239)**	**(7,324)%**	**(7,324)%**
Transfers recognised - capital	447,414,000	11,960,000	459,374,000	-		459,374,000	436,141,394		(23,232,606)	95%	97%
Surplus (Deficit) after capital transfers and contributions	**466,851,000**	**1,721,000**	**468,572,000**	**-**		**468,572,000**	**(237,518,845)**		**(706,090,845)**	**(51)%**	**(51)%**
Surplus/(Deficit) for the year	**466,851,000**	**1,721,000**	**468,572,000**	**-**		**468,572,000**	**(237,518,845)**		**(706,090,845)**	**(51)%**	**(51)%**
Capital expenditure and funds sources											
Total capital expenditure	726,241,000	145,485,000	871,726,000	-		871,726,000	436,141,394		(435,584,606)	50%	60%
Sources of capital funds											
Transfers recognised - capital	447,973,000	11,401,000	459,374,000	-		459,374,000	400,234,108		(59,139,892)	87%	89%
Borrowing	158,268,000	-	158,268,000	-		158,268,000	40,245,431		(118,022,569)	25%	25%
Internally generated funds	120,000,000	134,084,000	254,084,000	-		254,084,000	208,705,170		(45,378,830)	82%	174%
Total sources of capital funds	**726,241,000**	**145,485,000**	**871,726,000**	**-**		**871,726,000**	**649,184,709**		**(222,541,291)**	**74%**	**89%**
Cash flows											
Net cash from (used) operating	773,947,000	58,357,000	832,304,000	-		832,304,000	375,872,528		(456,431,472)	45%	49%
Net cash from (used) investing	(617,305,000)	(63,716,000)	(681,021,000)	-		(681,021,000)	(651,571,174)		29,449,826	96%	106%
Net cash from (used) financing	(17,762,000)	-	(17,762,000)	-		(17,762,000)	(16,185,814)		1,576,186	91%	91%
Net increase/(decrease) in cash and cash equivalents	**138,880,000**	**(5,359,000)**	**133,521,000**	**-**		**133,521,000**	**(291,884,460)**		**(425,405,460)**	**(219)%**	**(210)%**
Cash and cash equivalents at the beginning of the year	912,709,000	65,233,000	977,942,000	-		977,942,000	971,060,563		(6,881,437)	99%	106%
Cash and cash equivalents at year end	**1,051,589,000**	**59,874,000**	**1,111,463,000**	**-**		**1,111,463,000**	**679,176,103**		**(432,286,897)**	**61%**	**65%**

APPROPRIATION STATEMENT

Figures in Rand	Reported unauthorised expenditure	Expenditure authorised in terms of section 32 of MFMA	Balance to be recovered	Restated audited outcome
Economic entity - 2016				
Financial Performance				
Property rates				742,052,098
Service charges				2,482,050,261
Investment revenue				148,884,554
Transfers recognised - operational				466,155,847
Other own revenue				151,993,682
Total revenue (excluding capital transfers and contributions)				**3,991,136,442**
Employee costs	-	-	-	(953,468,706)
Remuneration of councillors	-	-	-	(41,763,039)
Debt impairment	-	-	-	(102,368,859)
Depreciation and asset impairment	-	-	-	(554,841,397)
Finance charges	-	-	-	(75,071,691)
Materials and bulk purchases	-	-	-	(1,799,213,567)
Transfers and grants	-	-	-	(20,870,828)
Other expenditure	-	-	-	(695,024,925)
Total expenditure	**-**	**-**	**-**	**(4,242,623,012)**
Surplus/(Deficit)				**(251,486,570)**
Transfers recognised - capital				303,484,250
Surplus (Deficit) after capital transfers and contributions				**51,997,680**
Surplus/(Deficit) for the year				**51,997,680**
Capital expenditure and funds sources				
Total capital expenditure				476,286,307
Sources of capital funds				
Transfers recognised - capital				292,498,173
Borrowing				62,181,455
Internally generated funds				121,606,679
Total sources of capital funds				**476,286,307**
Cash flows				
Net cash from (used) operating				571,280,592
Net cash from (used) investing				(483,637,820)
Net cash from (used) financing				42,265,169
Net increase/(decrease) in cash and cash equivalents				**129,907,941**
Cash and cash equivalents at the beginning of the year				841,152,623
Cash and cash equivalents at year end				**971,060,564**

APPROPRIATION STATEMENT

Figures in Rand	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. council approved policy)	Final budget	Actual outcome	Unauthorised expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
Controlling entity - 2017											
Financial Performance											
Property rates	842,558,000	-	842,558,000	-		842,558,000	795,878,250		(46,679,750)	94%	94%
Service charges	2,878,830,000	-	2,878,830,000	-		2,878,830,000	2,540,096,629		(338,733,371)	88%	88%
Investment revenue	49,330,000	-	49,330,000	-		49,330,000	54,589,785		5,259,785	111%	111%
Transfers recognised - operational	489,491,000	57,753,000	547,244,000	-		547,244,000	497,277,040		(49,966,960)	91%	102%
Other own revenue	212,797,000	222,551,000	435,348,000	-		435,348,000	465,394,680		30,046,680	107%	219%
Total revenue (excluding capital transfers and contributions)	**4,473,006,000**	**280,304,000**	**4,753,310,000**	**-**		**4,753,310,000**	**4,353,236,384**		**(400,073,616)**	**92%**	**97%**
Employee costs	(1,040,938,000)	(47,566,000)	(1,088,504,000)	-	-	(1,088,504,000)	(990,110,883)	-	98,393,117	91%	95%
Remuneration of councillors	(43,033,000)	-	(43,033,000)	-	-	(43,033,000)	(43,574,297)	-	(541,297)	101%	101%
Depreciation and asset impairment	(507,298,000)	-	(507,298,000)			(507,298,000)	(597,067,585)	-	(89,769,585)	118%	118%
Finance charges	(65,474,000)	(1,670,000)	(67,144,000)	-	-	(67,144,000)	(68,463,041)	-	(1,319,041)	102%	105%
Materials and bulk purchases	(2,118,107,000)	103,799,000	(2,014,308,000)	-	-	(2,014,308,000)	(1,866,282,816)	-	148,025,184	93%	88%
Transfers and grants PAID	(140,526,000)	-	(140,526,000)	-	-	(140,526,000)	(36,447,089)	-	104,078,911	26%	26%
Other expenditure	(538,193,000)	(345,106,000)	(883,299,000)	-	-	(883,299,000)	(1,417,341,800)	-	(534,042,800)	160%	263%
Total expenditure	**(4,453,569,000)**	**(290,543,000)**	**(4,744,112,000)**	**-**	**-**	**(4,744,112,000)**	**(5,019,287,511)**	**-**	**(275,175,511)**	**106%**	**113%**
Surplus/(Deficit)	**19,437,000**	**(10,239,000)**	**9,198,000**	**-**		**9,198,000**	**(666,051,127)**		**(675,249,127)**	**(7,241)%**	**(3,427)%**
Transfers recognised - capital	447,414,000	11,960,000	459,374,000	-		459,374,000	436,141,394		(23,232,606)	95%	97%
Surplus (Deficit) after capital transfers and contributions	**466,851,000**	**1,721,000**	**468,572,000**	**-**		**468,572,000**	**(229,909,733)**		**(698,481,733)**	**(49)%**	**(49)%**
Operating deficit (surplus)	-	-	-	-		-	6,489,315		6,489,315	DIV/0%	DIV/0%
Surplus/(Deficit) for the year	**466,851,000**	**1,721,000**	**468,572,000**	**-**		**468,572,000**	**(236,399,048)**		**(704,971,048)**	**(50)%**	**(51)%**
Capital expenditure and funds sources											
Total capital expenditure	726,241,000	145,485,000	871,726,000	-		871,726,000	649,184,709		(222,541,291)	74%	89%
Sources of capital funds											
Transfers recognised - capital National	447,973,000	11,401,000	459,374,000	-		459,374,000	400,234,108		(59,139,892)	87%	89%
Borrowing	158,268,000	-	158,268,000	-		158,268,000	40,245,431		(118,022,569)	25%	25%
Internally generated funds	120,000,000	134,084,000	254,084,000	-		254,084,000	208,705,170		(45,378,830)	82%	174%
Total sources of capital funds	**726,241,000**	**145,485,000**	**871,726,000**	**-**		**871,726,000**	**649,184,709**		**(222,541,291)**	**74%**	**89%**
Cash flows											
Net cash from (used) operating	773,947,000	58,357,000	832,304,000	-		832,304,000	375,713,568		(456,590,432)	45%	49%
Net cash from (used) investing	(617,305,000)	(63,716,000)	(681,021,000)	-		(681,021,000)	(651,394,688)		29,626,312	96%	106%
Net cash from (used) financing	(17,762,000)	-	(17,762,000)	-		(17,762,000)	(15,995,363)		1,766,637	90%	90%
Net increase/(decrease) in cash and cash equivalents	**138,880,000**	**(5,359,000)**	**133,521,000**	**-**		**133,521,000**	**(291,676,483)**		**(425,197,483)**	**(218)%**	**(210)%**
Cash and cash equivalents at the beginning of the year	912,709,000	65,233,000	977,942,000	-		977,942,000	969,623,952		(8,318,048)	99%	106%
Cash and cash equivalents at year end	**1,051,589,000**	**59,874,000**	**1,111,463,000**	**-**		**1,111,463,000**	**677,947,469**		**433,515,531**	**61%**	**64%**

APPROPRIATION STATEMENT

Figures in Rand	Reported unauthorised expenditure	Expenditure authorised in terms of section 32 of MFMA	Balance to be recovered	Restated audited outcome
Controlling entity - 2016				
Financial Performance				
Property rates				742,052,098
Service charges				2,482,198,877
Investment revenue				68,242,363
Transfers recognised - operational				466,155,847
Other own revenue				242,615,226
Total revenue (excluding capital transfers and contributions)				**4,001,264,411**
Employee costs	-	-	-	(948,875,302)
Remuneration of councillors	-	-	-	(41,763,039)
Depreciation and asset impairment	-	-	-	(504,289,145)
Finance charges	-	-	-	(75,071,683)
Materials and bulk purchases	-	-	-	(1,799,213,567)
Transfers and grants	-	-	-	(26,543,828)
Other expenditure	-	-	-	(856,527,458)
Total expenditure	**-**	**-**	**-**	**(4,252,284,022)**
Surplus/(Deficit)				**(251,019,611)**
Transfers recognised - capital				303,484,250
Surplus (Deficit) after capital transfers and contributions				**52,464,639**
Surplus/(Deficit) for the year				**52,464,639**
Capital expenditure and funds sources				
Total capital expenditure				476,286,307
Sources of capital funds				
Transfers recognised - capital				292,498,173
Borrowing				62,181,455
Internally generated funds				121,606,679
Total sources of capital funds				**476,286,307**
Cash flows				
Net cash from (used) operating				564,584,921
Net cash from (used) investing				(476,769,046)
Net cash from (used) financing				48,874,819
Net increase/(decrease) in cash and cash equivalents				**136,690,694**
Cash and cash equivalents at the beginning of the year				832,933,258
Cash and cash equivalents at year end				**969,623,952**

ACCOUNTING POLICIES

1. Presentation of Consolidated Annual Financial Statements

The Consolidated Annual Financial Statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).The reporting framework is as prescribed by the Accounting Standards Board in Directive 5.

These Consolidated Annual Financial Statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

These accounting policies are consistent with the previous period.

1.1 Presentation currency

These Consolidted Annual Financial Statements are presented in South African Rand, which is the functional currency of the economic entity.

1.2 Going concern assumption

These Consolidated Annual Financial Statements have been prepared based on the expectation that the economic entity will continue to operate as a going concern for at least the next 12 months.

1.3 Significant judgements and sources of estimation uncertainty

In preparing the Consolidted Annual Financial Statements, management is required to make estimates and assumptions that affect the amounts represented in the Consolidated Annual Financial Statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the Consolidated Annual Financial Statements.

Fair value estimation of financial instruments

The fair value of financial instruments traded in active markets (such as trading and available-for-sale securities) is based on quoted market prices at the end of the reporting period. The quoted market price used for financial assets held by the economic entity is the current bid price.

The fair value of financial instruments that are not traded in an active market (for example, over-the counter derivatives) is determined by using valuation techniques. The economic entity uses a variety of methods and makes assumptions that are based on market conditions existing at the end of each reporting period. Quoted market prices or dealer quotes for similar instruments are used for long-term debt. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments. The fair value of interest rate swaps is calculated as the present value of the estimated future cash flows. The fair value of forward foreign exchange contracts is determined using quoted forward exchange rates at the end of the reporting period.

The carrying value less impairment provision of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the economic entity for similar financial instruments.

Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions.

The reporting date reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. In addition, goodwill is tested on an annual basis for impairment. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors together with economic factors.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 19 - Provisions.

Useful lives of Property Plant and Equipment

The municipality's management determines the estimated useful lives and related depreciation charges for all assets. These estimates are based on National Treasury Guideline Template. Management will increase or decrease the depreciation charge where useful lives are less or more than previously estimated useful lives.

Post retirement benefits

The present value of the post retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post retirement obligations.

Other key assumptions for pension obligations are based on current market conditions. Additional information is disclosed in Note 20.

Effective interest rate

The economic entity used the prime interest rate to discount future cash flows.

Allowance for doubtful debts

On receivables a impairment loss is recognised in the surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the receivables carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

Budget information

Deviation between budget and actual amounts exceeding 10 percent are obtained monthly for the preparation of the Section 71 reporting and used during the audit process.

1.4 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

1.5 Investments

Where the carrying amount of an investment is greater than the estimated recoverable amount, it is written down immediately to its recoverable amount and an impairment loss is charged to the Consolidated Statement of Financial Performance.

1.6 Agricultural assets

The entity recognises a agricultural assets or agricultural produce when, and only when:

- the entity controls the asset as a result of past events;
- it is probable that future economic benefits or service potential associated with the asset will flow to the economic entity; and
- the fair value or cost of the asset can be measured reliably.

Agricultural assets are measured at their fair value less costs to sell.

The fair value of the tree plantations is based on the combined fair value of the land and the trees. The fair value of the raw land and land improvements is then deducted from the combined fair value to determine the fair value of the trees.

A gain or loss arising on initial recognition of agricultural assets or agricultural produce at fair value less costs to sell and from a change in fair value less costs to sell of a agricultural assets is included in surplus or deficit for the period in which it arises.

Where market determined prices or values are not available, the present value of the expected net cash inflows from the asset, discounted at a current market-determined pre-tax rate where applicable is used to determine fair value.

1.7 Heritage assets

Assets are resources controlled by an economic entity as a result of past events and from which future economic benefits or service potential are expected to flow to the economic entity.

Carrying amount is the amount at which an asset is recognised after deducting accumulated impairment losses.

Class of heritage assets means a grouping of heritage assets of a similar nature or function in an economic entity's operations that is shown as a single item for the purpose of disclosure in the consolidated annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An impairment loss of a cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable amount.

An impairment loss of a non-cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable service amount.

Recoverable amount is the higher of a cash-generating asset's net selling price and its value in use.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Value in use of a cash-generating asset is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Value in use of a non-cash-generating asset is the present value of the asset's remaining service potential.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements

Recognition

The economic entity recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the economic entity, and the cost or fair value of the asset can be measured reliably.

Initial measurement

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

If at initial recognition the municipality cannot reliably measure its cost, the relevant and useful information about the heritiage asset is disclosed in the notes to the Consolidated Annual Financial Statements.

Subsequent measurement

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

After recognition as an asset, a class of heritage assets, whose fair value can be measured reliably, is carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent impairment losses.

If a heritage asset's carrying amount is increased as a result of a revaluation, the increase is credited directly to a revaluation surplus. However, the increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same heritage asset previously recognised in surplus or deficit.

If a heritage asset's carrying amount is decreased as a result of a revaluation, the decrease is recognised in surplus or deficit. However, the decrease is debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that heritage asset.

Impairment

The economic entity assess at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the economic entity estimates the recoverable amount or the recoverable service amount of the heritage asset.

Transfers

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

Derecognition

The economic entity derecognises heritage asset on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is included in surplus or deficit when the item is derecognised.

1.8 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the economic entity or from other rights and obligations.

The economic entity assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset.
- the expenditure attributable to the asset during its development can be measured reliably.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Internally generated brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

Internally generated goodwill is not recognised as an intangible asset.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Computer software, internally generated	Straight line	3 - 5 years
Servitudes	Straight line	Indefinite

The gain or loss arising from the derecognition of an intangible assets is included in surplus or deficit when the asset is derecognised.

1.9 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the economic entity, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

If the economic entity determines that the fair value of an investment property under construction is not reliably determinable but expects the fair value of the property to be reliably measurable when construction is complete, it measures that investment property under construction at cost until either its fair value becomes reliably determinable or construction is completed (whichever is earlier).

If the economic entity determines that the fair value of an investment property (other than an investment property under construction) is not reliably determinable on a continuing basis, the entity measures that investment property using the cost model (as per the accounting policy on Property, plant and equipment). The residual value of the investment property is then assumed to be zero. The entity applies the cost model (as per the accounting policy on Property, plant and equipment) until disposal of the investment property.

Once the economic entity becomes able to measure reliably the fair value of an investment property under construction that has previously been measured at cost, it measures that property at its fair value. Once construction of that property is complete, it is presumed that fair value can be measured reliably. If this is not the case, the property is accounted for using the cost model in accordance with the accounting policy on Property, plant and equipment.

1.10 Property plant and equipment

Property plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the economic entity; and
- the cost of the item can be measured reliably.

Property plant and equipment is initially measured at cost.

The cost of an item of property plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property plant and equipment have different useful lives, they are accounted for as separate items (major components) of property plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major inspection costs which are a condition of continuing use of an item of property plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Property plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property plant and equipment is carried at revalued amount, being the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The useful lives of items of property plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land	Straight line	Infinite
Roads	Straight line	5 - 100 years
System security	Straight line	5 - 10 years
Storm water drainage	Straight line	25 - 120 years
Airport infrastructure	Straight line	20 years
Solid waste	Straight line	5 - 50 years
Water and sanitation	Straight line	10 - 100 years
Major substations:buildings	Straight line	5 - 50 years
Transformers and related equipment	Straight line	50 years
Mains	Straight line	45 years
Street ligting	Straight line	50 years
Buildings	Straight line	5 - 50 years
Recreational facilities	Straight line	5 - 50 years
Fresh produce and other markets	Straight line	5 - 50 years
Fire engines	Straight line	20 years
Landfill site	Straight line	5 - 50 years
Transport facilities	Straight line	5 - 50 years
Fencing	Straight line	10 years
Heavy and moblie plant	Straight line	10 - 15 years
Furniture and fittings	Straight line	7 - 10 years
Vehicles	Straight line	5 - 10 years
Bins and containers	Straight line	5 - 10 years
Plant and equipment	Straight line	5 - 15 years

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised.

The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

1.11 Capital under construction

Incomplete construction work is recognised as capital under construction and measured at cost. Depreciation only commences when the asset is commissioned into use.

1.12 Commitments

Al commitment is a binding agreement to undertake operating and capital expenditure at some set time in the future which has not yet become an actual liability.

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

1.13 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

Finance leases

Finance leases are recognised as assets and liabilities in the Consolidated Statement of Financial Position at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the Consolidated Statement of Financial Position as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the interest rate implicit in the lease.

Minimum lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate of on the remaining balance of the liability.

Any contingent rents are expensed in the period in which they are incurred.

Operating leases

Operating lease payments is recognised as an expense on a straight-line basis over the lease term.

This liability is not discounted.

Any contingent rents are expensed in the period they are incurred.

The Msunduzi Municipality is the lessee of all operating lease agreements.

Operating leases - lessee

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

1.14 Conditional Grants and receipts

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with all of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder, it is recorded as part of the creditor. If it is the Municipality's interest, it is recognised as interest earned in the Consolidated Statement of Financial Performance.

Grants and receipts of a revenue nature: income is transferred as revenue to the Consolidated Statement of Financial Performance to the extent that the criteria, conditions or obligations have been met.

1.15 Impairment of non-cash-generating assets

Non-cash generating assets are those assets held by the Economic Entity without an intention of generating a commercial return and held primarily for service delivery purposes. The Economic Entity classifies all assets held with the primary objective of generating a commercial return as cash generating assets.

The Economic Entity will apply its judgment and disclose the criteria used in making such judgment in cases where it's not clear whether the primary objective is to generate a commercial return.

The Economic Entity assesses at each reporting date whether there is any indication that an asset may be impaired. If any such indication exists, the Economic Entity determines the recoverable service amount of the asset. The recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

If the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired and is recognised immediately in the Consolidated Statement of Financial Performance. An impairment loss is when the asset's carrying amount exceeds its recoverable service amount and is recognised in the Consolidated Statement of Financial Performance.

A reversal of an impairment loss of assets carried at cost less accumulated depreciation or amortisation is recognised immediately in the Consolidated Statement of Financial Performance. The increase in the carrying amount of an asset due to the reversal of an impairment loss should not exceed what the carrying amount would have been if no impairment loss had been recognised. Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the Consolidated Statement of Financial Position after deducting any accumulated depreciation and accumulated impairment losses thereon.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Useful life is either:

(a) the period of time over which an asset is expected to be used by the economic entity; or
(b) the number of production or similar units expected to be obtained from the asset by the economic entity.

Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The economic entity assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the economic entity estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the entity also test a non-cash-generating intangible asset with an indefinite useful life or a non-cash-generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable service amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

The present value of the remaining service potential of a non-cash-generating assets is determined using the following approach:

Depreciated replacement cost approach

The present value of the remaining service potential of a non-cash-generating asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the economic entity would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

When the amount estimated for an impairment loss is greater than the carrying amount of the non-cash-generating asset to which it relates, the economic entity recognises a liability only to the extent that is a requirement in the Standards of GRAP.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Reversal of an impairment loss

The economic entity assess at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non-cash-generating asset may no longer exist or may have decreased. If any such indication exists, the economic entity estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

Any reversal of an impairment loss of a revalued non-cash-generating asset is treated as a revaluation increase.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

Redesignation

The redesignation of assets from a cash-generating asset to a non-cash-generating asset or from a non-cash-generating asset to a cash-generating asset only occur when there is clear evidence that such a redesignation is appropriate.

1.16 Impairment of cash-generating assets

Cash-generating assets are assets managed with the objective of generating a commercial return. An asset generates a commercial return when it is deployed in a manner consistent with that adopted by an entity.

Recoverable amount of an asset or a cash-generating unit is the higher its fair value less costs to sell and its value in use.

1.17 Budget information

Economic Entity are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by economic entity shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a accrual basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 01-07-2016 to 30-06-2017.

The consolidated annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

The Consolidated Statement of Comparative and Actual information has been included in the consolidated annual financial statements as the recommended disclosure when the consolidated annual financial statements and the budget are on the same basis of accounting as determined by National Treasury.
Comparative information is not required.

1.18 Comparative figures

When the presentation or classification of items in the consolidated annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.19 First time adoption of Municipal Standard Chart of Accounts ("mSCOA")

The municipality adopted the Municipal Standard Chart of Accounts "mSCOA" from the 1 July 2016, and have prepared the Consolidated Annual Financial Statements for the year ended 30 June 2017, in accordance with the mSCOA classification as stipulated in version 5.4. The adoption of mSCOA is not a deviation of Generally Recognised Accounting Practice (GRAP). The adoption of the mSCOA classification resulted in the municipality having to restate the prior year figures in accordance with the mSCOA classification. The municipality has far as practicability possible restated the prior year figures in line with current mSCOA classification. The result of the above is that some of the prior year figures are not comparable, and do not have the level of detail as current year mSCOA classification.

1.20 Employee benefits

Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The entity measure the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The entity recognise the expected cost of bonus, incentive and performance related payments when the entity has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

Post-employment benefits: Defined contribution plans

The municipality provides retirement benefits for its employees and councillors. Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the municipality's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

The Natal Joint Provident, Dynamique Ambrella (Pietermaritzburg Provident Fund) and Umgeni Provident Fund are defined contribution plans. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

The Municipality pays contributions to publicly or privately administered pension insurance plans on a mandatory, contractualor voluntary basis. The Municipality has no further payment obligations once the contributions have been paid. Thecontributions are recognized as employee benefit expense when they are due. Prepaid contributions are recognised as anasset to the extent that a cash refund or a reduction in the future payments is available

Post-employment benefits: Defined benefit plans

A defined benefit plan is a pension plan that defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and compensation

The Natal Joint Pension Fund, Government Employees Pension Fund, Association Institution Pension Fund, South African Local Authorities Pension Fund and the Councillors Pension Fund are defined benefit. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflect the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Post-employment benefit obligations are measured on a basis that reflects:

- estimated future salary increases;
- the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
- estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
- those changes were enacted before the reporting date; or
- past history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

Pension obligations

The Municipality's employees contribute to different Pension Funds, of which the Natal Joint Provident and Retirement Pension Fund cater for the majority of the staff.

The following are defined contribution and benefit funds:
*The Natal Joint Provident fund,
*Dynamique Ambrella (Pietermaritzburg Provident Fund),
*Umgeni Water Provident Fund
*Government Employees Pension Fund,
*Association Institution Pension Fund,
*South African Local Authorities Pension Fund and

* Councillors Pension Fund
*LGM retirement for Municipal Manager

Actuarial valuations are conducted on an interim basis each year with a statutory valuation undertaken every three years. Consideration is given to any extent that could impact the Funds up to the end of the reporting period where the interim valuation is performed at an earlier date.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan. The results of the valuation are updated for any material transactions and other material changes in circumstances (including changes in market prices and interest rates) up to the reporting date.

The Municipality has both defined benefit and defined contribution plans.

The liability / asset recognized in the statement of financial position in respect of defined benefit pension plans is equal to the present value of the defined benefit obligation at the balance sheet date less the fair value of plan assets, together with adjustments for unrecognized actuarial gains or losses and past service costs. The defined benefit obligation is calculated annually by independent actuaries using the projected unit credit method. The present value of the defined benefit obligation is determined by discounting the estimated future cash outflows using interest rates of high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating to the terms of the related pension liability.

Past-service costs are recognised immediately against revenue.

Any asset is limited to unrecognised actuarial losses and past service costs, plus the present value of available refunds and reduction in future contributions to the plan. Natal Joint Retirement Funds, Government Employee Pension Fund and Associated Institution Pension Fund are defined benefit funds. The Natal Joint Provident Fund, Pietermaritzburg and South African Local Authority are defined contribution funds.

Other post retirement obligations

The municipality provides post-retirement health care benefits, upon retirement to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period.

Actuarial gains and losses arising from experience adjustments, and changes in actuarial assumptions, are charged or credited to revenue in the year that they arise.

Actuarial gains and losses arising from experience adjustments, and changes in actuarial assumptions, are charged or credited to revenue in the year that they arise.

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflect the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Post-employment benefit obligations are measured on a basis that reflects:
* estimated future salary increases;
* the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
* estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
* those changes were enacted before the reporting date; or
* past history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels. Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

1.21 Revenue from exchange transactions

Revenue from exchange transactions refers to revenue that accrued to the Municipality directly in return for services rendered/goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed.

The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards are recognised at the point of sale.

Service charges relating to refuse removal are recognised on a monthly basis by applying the approved tariff to each property based on category of property and the property value.

Service charges from sewerage and sanitation are based on water consumption and are levied monthly.

Interest and rentals are recognised on a time proportion basis.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Income for agency services is recognised on a monthly basis once the income collected on behalf of agents has been quantified. The income recognised is in terms of the agency agreement.

Revenue from the sale of goods is recognised when the risk is passed to the consumer.

Revenue arising out of situations where the Municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the Municipality as compensation for executing the agreed services.

All other revenue is recognised as it accrues.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by services performed to date as a percentage of total services to be performed.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the economic entity has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the economic entity retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Interest, royalties and dividends

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

1.22 Revenue from non-exchange transactions

Refers to transactions where the Municipality received revenue from another entity without giving approximately equal value in exchange.

Revenue from non exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportion basis with reference to the principal amount and the effective interest rate applicable.

Fines constitute both spot fines and summons. Fines are recognised when the fines are issued.

Donations are recognised on a cash receipt basis or where the donation is in the form of property, plant and equipment, at the fair value of the consideration received or receivable.

Contributed property, plant and equipment is recognised when ownership of the items of property, plant and equipment is transferred to the Municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is

virtually certain.

Income received from conditional grants, donations and subsidies is recognised to the extent that the Municipality has complied with any of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met, a liability is recognised and funds are invested until utilised.

Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder, it is recorded as part of the creditor. If it is the Municipality's interest, it is recognised as interest earned in the Consolidated Statement of Financial Performance.

Grants and receipts of a revenue nature: income is transferred as revenue to the Consolidated Statement of Financial Performance to the extent that the criteria, conditions or obligations have been met.

The Municipality recognises the full amount of revenue of the fine issued at the transaction date when there is uncertainty about the Municipality's ability to collect such revenue from the fine,based on past history, the Municipality has an obligation to collect all revenue due to it.

Subsequent to initial recognition and measurement, the Municipality assess the collectability of the revenue and recognises an impairment loss where appropriate for example there the municipality may offer early settlement discounts or amnesty periods.

Where these reductions exist, the Municipality considers past history in assessing the likelihood of these discounts or reductions being taken up the debtors.

1.23 Unauthorised expenditure

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003).

Unauthorised expenditure is accounted for as an expense in the Consolidated Statement of Financial Performance.

Where unauthorised expenditure is not approved,upon the finalisation of an investigation, it is recovered from the responsible person and the amount received is accounted for as revenue in the Consolidated Statement of Financial Performance.

1.24 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the Consolidated statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the Consolidated Statement of Financial Position.

1.25 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy.

Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Consolidated Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Consolidated Statement of Financial Performance.

1.26 Provisions and contingencies

Provisions are recognised when:

- the economic entity has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

Provisions are reviewed at reporting date and adjusted to reflect the current best estimate.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 64.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, the reimbursement is recognised when, and only when, it is virtually certain that reimbursement will be received if the economic entity settles the obligation. The reimbursement is treated as a separate asset. The amount recognised for the reimbursement does not exceed the amount of the provision.

1.27 Housing development fund

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

1.28 Internal reserves

Capital replacement reserve (CRR)

The CRR is an asset financing source that represents an alternative to the other funding sources available to the Municipality namely external loans (interest bearing borrowings) and government grants & subsidies. It is a GRAP requirement that the balance on the CRR must always represented by cash, which must be held in a separate identifiable investment account.

Subsequent to the implementation of GRAP in 2008, Reserves and Funds had to be discontinued as they are not permissible in terms of GRAP. However, the National Treasury determined that the CRR is one of the few funds and reserves that are allowed. Therefore, it is a requirement that since fund accounting is not allowed in terms of GRAP, for disclosure in the Consolidated Annual Financial Statements, CRR forms part of Accumulated Surplus and should not be disclosed on the face of the Consolidated Statement of Financial Position.

As a matter of principle, the focus is the manner in which these reserves are created and accounted for, which in this instance the capital replacement of major components of Infrastructure Assets in the event of technical failure.

For accounting purposes, the CRR will be created by transferring amounts out of Accumulated surpluses/deficits to the respective reserve account, or vice versa, in the Consolidated Statement of Changes in Net Assets. The net effect of these transfers will be nil in the Consolidated Statement of Changes in Net Assets, and will not affect the value of reserves in totality. It is the requirement of GRAP that no transactions should be accounted for, directly to the Consolidated Statement of Changes in Net Assets other than thosespecifically allowed in terms of GRAP, i.e. Revaluation Surplus Reserve. Therefore, situations should be avoided where reserves are created and accounted for, by taking amounts directly to the Consolidated Statement of Changes in Net Assets thereby circumventing the Consolidated Statement of Financial Performance.

The Economic Entity has determined a policy on the revenue sources that will be used to maintain or increase the balance of the CRR. These revenue sources include, but not limited to, the following:

- Interest earned by the municipality on the CRR investment account;
- Cash proceeds from the sale of any item of PPE or Investment Property;
- Percentage of amount that was utilised in the previous financial year for the purchase of items of PPE and
- VAT input recovered from SARS.

The CRR will only be utilised for the purpose of purchasing items of property, plant and equipment for the municipality and will not be used for the maintenance of such items.

Revaluation reserve

The surplus arising from the revaluation of heritage assets is credited to a non-distributable reserve. The revaluation surplus is realised as revalued artworks are depreciated, through a transfer from the revaluation reserve to the accumulated surplus/deficit. On disposal, the net revaluation surplus is transferred to the accumulated surplus/deficit while gains or losses on disposal, based on revalued amounts, are credited or charged to the Consolidated Statement of Financial Performance.

Self insurance reserve

The municipality has a Self-Insurance Reserve to set aside amounts to offset potential losses or claims that cannot be insured externally (adapt to specific circumstances).

Claims are settled by transferring a corresponding amount from the self-insurance reserve to the accumulated surplus.

The municipality operates a self-insurance scheme under the Self-Insurance Reserve, which has a policy that is aligned with the practice in the Insurance Industry. The balance of the Self-Insurance Reserve is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between premiums charged against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed per above is transferred from accumulated surplus to Self-Insurance Reserve.

Premiums are calculated on past claims experienced and are charged to the various Clusters.

The balance of the self-insurance fund is fully cash backed and is invested in fixed and negotiable deposits.

Compensation for occupational injuries and diseases (COID) reserve

The Compensation for Occupational Injuries and Diseases Act (Act 130 of 1993) is to provide for payment of medical treatment and compensation for disablement caused by occupational injuries or diseases sustained or contracted by employees in the course of their employment, or for death resulting from such injuries or diseases. The contribution to the COID fund is 0.75% of the salary expense. The municipality is an exempt employer in terms of Section 84 (1) (a)(ii) & (2) and as such does not pay any assessments to the COID Commissioner. In terms of the exempt status the municipality is mandated to establish its own fund and administers this fund in terms of the COID Act.

1.29 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The economic entity will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The economic entity will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the consolidated annual financial statements.

1.30 Related parties

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the economic entity.

Parties are considered to be related if one party directly or indirectly has the ability to control the other party or exercise significant influence over the party in making financial and operating decisions or is a member of the key management of the municipality or entity.

1.31 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP

1.32 Use of estimates

The preparation of Consolidated Annual Financial Statements in conformity with Generally Recognised Accounting Practice requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the municipality's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the annual financial statements are disclosed in the relevant sections of the consolidated annual financial statements. Although these estimates are based on management's best knowledge of current events and actions they may undertake in the future, actual results ultimately may differ from those estimates.

1.33 Change in accounting policy, estimates and errors

When accounting errors have been identified in the current year, the correction is applied retrospectively as far as it is practicable and the prior year comparatives are restated accordingly. When there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as it is practicable and the prior year comparative is restated accordingly.

Where there has been a change in accounting policy in the current year, the adjustments is made retrospectively as far as is practicable and the prior year comparative are restated accordingly

1.34 Share capital / contributions from owners

An equity instrument is any contract that evidences a residual interest in the assets of an economic entity after deducting all of its liabilities.

1.35 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.36 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

Financial instruments are initially recognised at fair value. In the case of a financial instrument not subsequently measured at fair value, transaction costs that are directly attributable to the acquisition or issue of the financial instrument are added to the fair value.

Classification

Financial Instruments are categorised according to their nature as either financial instruments at fair value, held at amortised cost, or held at cost. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Trade and other receivables

Trade and other receivables are initially recognised at fair value plus any transaction costs and subsequently measured at amortized cost using the effective interest method, less provision for impairment. A provision for impairment of trade and other receivables is established when there is objective evidence that the municipality will not be able to collect all amounts due according to the original terms of the trade and other receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. Impairment losses are recognised in the Statement of Financial Performance.

An estimate is made for doubtful debts based on the categorisation of debts and a review of past trends in collection rates applied to all outstanding amounts at year-end.

Creditors

Trade payables are initially measured at fair value plus any transaction costs, and are subsequently measured at amortised cost, using the effective interest rate method.

Cash and cash equivalents

These are initially and subsequently recorded at fair value. For cash flow purposes cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments, and bank overdrafts. Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdraft are expensed as incurred.

Loans and receivables

Loans and receivables are measured initially and subsequently at fair value, gains and losses arising from changes in fair value are included in the Statement of Financial Performance for the period. Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and with no intention of trading. They are included in current assets, except for maturities greater than 12 months after the balance sheet date. These are classified as non-current assets. Loans and receivables are included in trade and other receivables in the Statement of Financial Position.
Fixed and negotiable deposits

Fixed and negotiable deposits are non-derivative financial assets with fixed or determinable payments and fixed maturities that the municipality will hold to maturity. Fixed and negotiable deposits are initially and subsequently measured at fair value which in the case of investments that have an original maturity date of less than 12 months equates the cost. Fixed and negotiable deposits held for greater than 12 months are fair valued annually and the difference recognised in the statement of financial performance.

On disposal of fixed and negotiable deposits, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

Classification	**Category**
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
Bank, cash and cash equivalents – notice deposits	Financial asset measured at fair value
Bank, cash and cash equivalents – call deposits	Financial asset measured at fair value
Bank, cash and cash equivalents – bank	Financial asset measured at fair value
Bank, cash and cash equivalents – cash	Financial asset measured at fair value
Other financial asset2	Financial asset measured at fair value

Class	**Category**
Long term liabilities	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost
Payables from non exchange transactions	Financial liability measured at amortised cost
Current portion of long-term liabilities	Financial liability measured at amortised cost

NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS

Figures in Rand	2017	2016

2. New standards and interpretations

2.1 Standards and interpretations issued and adopted

Entities are required to apply the standards of GRAP where the Minister has determined the effective date.

The Minister has determined the effective date for the following standards of GRAP:

Reference	Topic
GRAP 1	Presentation of Financial Statements
GRAP 2	Cash Flow Statements
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors
GRAP 4	The Effects of Changes in Foreign Exchange Rates
GRAP 5	Borrowing Costs
GRAP 6	Consolidated and Separate Financial Statements
GRAP 7	Investments in Associates
GRAP 8	Interests in Joint Ventures
GRAP 9	Revenue from Exchange Transactions
GRAP 11	Construction Contracts
GRAP 12	Inventories
GRAP 13	Leases
GRAP 14	Events After the Reporting Date
GRAP 16	Investment Property
GRAP 17	Property, Plant and Equipment
GRAP 19	Provisions, Contingent Liabilities and Contingent Assets
GRAP 21	Impairment of Non-cash-generating Assets
GRAP 23	Revenue from Non-exchange Transactions (Taxes and Transfers)
GRAP 24	Presentation of Budget Information in Financial Statements
GRAP 25	Employee Benefits
GRAP 26	Impairment of Cash-generating Assets
GRAP 27	Agriculture
GRAP 31	Intangible Assets
GRAP 100	Discontinued Operations
GRAP 103	Heritage Assets
GRAP 104	Financial Instruments
GRAP 105	Transfers of Functions Between Entities Under Common Control
GRAP 106	Transfers of Functions Between Entities Not Under Common Control
GRAP 107	Mergers

IGRAP 1	Applying the Probability Test on Initial Recognition of Exchange Revenue
IGRAP 2	Changes in Existing Decommissioning, Restoration and Similar Liabilities
IGRAP 3	Determining whether an Arrangement Contains a Lease
IGRAP 4	Rights to Interests Arising from Decommissioning, Restoration and Environmental Rehabilitation Funds
IGRAP 5	Applying the Restatement Approach under the Standard of GRAP on Financial Reporting in Hyperinflationary Economies
IGRAP 6	Loyalty Programmes
IGRAP 7	The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
IGRAP 8	Agreements for the Construction of Assets from Exchange Transactions
IGRAP 9	Distributions of Non-cash Assets to Owners
IGRAP 10	Assets Received from Customers
IGRAP 13	Operating Leases – Incentives
IGRAP 14	Evaluating the Substance of Transactions Involving the Legal Form of a Lease
IGRAP 15	Revenue – Barter Transactions Involving Advertising Services
IGRAP 16	Intangible Assets – Website Costs

2.2 Standards and interpretations issued, but not yet effective

Standards of GRAP approved but, for which the Minister of Finance has not yet determined an effective date , that have been early adopted by the municipality

Reference	Topic
GRAP 18	Segment Reporting
GRAP 20	Related Party Disclosures
GRAP 32	Service Concession Arrangements: Grantor
GRAP 108	Statutory Receivables
IGRAP 17	Service Concession Arrangements Where a Grantor Controls a Significant Residual Interest in an Asset

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016

3. Cash and cash equivalents

Cash and cash equivalents consist of:

Cash on hand	65,732	54,491	58,301	51,485
Bank balances	9,427,753	83,806,714	8,206,550	82,373,108
Short term deposits - call	455,728,289	577,199,359	455,728,289	577,199,359
Short term deposits - fixed	213,954,329	310,000,000	213,954,329	310,000,000
	679,176,103	**971,060,564**	**677,947,469**	**969,623,952**
Average rate of return	7.15	10.00	7.15	10.00

Due to the short term nature of these investments no amortisation was performed.
Fair value is taken at face value.
No cash and cash equivalents were pledged as security for any financial liabilities.
No restrictions exist with regard to the use of cash.
No portion is past due or impaired.

Credit quality of cash at bank and short term deposits, excluding cash on hand

The credit quality of cash at bank and short term deposits, excluding cash on hand that are neither past due nor impaired can be assessed by reference to external credit ratings. Although credit quality can be assessed, the Municipality did not apply any methods to evaluate the credit quality.

The municipality had the following bank accounts

First National Bank	Bank statement balances			Cash book balances		
	30 June 2017	30 June 2016	30 June 2015	30 June 2017	30 June 2016	30 June 2015
Acc. No: 5094187782 (Primary)	72,518,159	111,808,444	101,639,370	47,982,680	109,201,902	78,153,399
FNB - No: 50940058750 (Electronic transfers)	-	-	-	(59,603,247)	(46,141,172)	(43,925,777)
Acc. No: 62058007264 (Slum clearance)	-	-	19,031,558	-	-	19,380,206
Acc. No: 50941840627 (Market)	1,984,088	3,207,458	5,097,926	6,778,723	3,180,472	2,440,056
Acc. No: 62069378539 (Pietermaritzburg Airport)	7,337,308	4,409,873	3,244,011	7,316,438	4,409,873	3,244,011
Acc. No: 50930082248 (Forestry)	-	63,225	72,177	-	63,225	72,177
Acc. No: 62003432846 (Salaries PACs no.1)	68,195	181,002	149,813	4,099,149	181,002	149,813
Acc. No: 62279194650 (Forestry)	-	11,658,008	5,127,561	-	11,658,008	5,127,561
Acc. No : 62006041157 (Post Office)	-	-	-	1,632,807	-	-
Acc No : 62035942392 (Safe City Msunduzi NPC)	1,169,207	1,238,742	8,122,716	1,169,207	1,238,742	8,122,716
Acc No : 62035467978 (Safe City Msunduzi NPC)	51,996	139,891	94,964	51,996	139,891	94,964
Total	**83,128,953**	**132,706,643**	**142,580,096**	**9,427,753**	**83,931,943**	**72,859,126**

The Electronic bank account (50940058750) is swept daily into the primary bank account and is reflected as an aggregated balance.

The municipality uses a prepaid electricity vendors, who provides a facility to the value of R 295,000 for the municipality to issue prepaid electricity tokens. This facility works on an imprest system.

4. Consumer debtors

Gross balances				
Electricity	579,699,153	599,219,229	579,699,153	599,219,229
Property rental	35,355,674	37,475,507	35,355,674	37,475,507
Rates	507,446,169	471,904,659	507,446,169	471,904,659
Refuse	80,120,473	82,552,107	80,120,473	82,552,107
Sanitation	147,924,105	154,894,593	147,924,105	154,894,593
Water	725,873,655	729,590,146	725,873,655	729,590,146
	2,076,419,229	**2,075,636,241**	**2,076,419,229**	**2,075,636,241**
Less: Allowance for impairment				
Electricity	(305,064,512)	(272,503,137)	(305,064,512)	(272,503,137)
Property rental	(18,382,501)	(16,837,935)	(18,382,501)	(16,837,935)
Rates	(270,530,912)	(244,503,750)	(270,530,912)	(244,503,750)
Refuse	(43,777,979)	(40,099,590)	(43,777,979)	(40,099,590)
Sanitation	(78,417,837)	(71,828,877)	(78,417,837)	(71,828,877)
Water	(346,398,575)	(317,656,458)	(346,398,575)	(317,656,458)
	(1,062,572,316)	**(963,429,747)**	**(1,062,572,316)**	**(963,429,747)**

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**
Net balance				
Electricity	274,634,641	326,716,092	274,634,641	326,716,092
Property rental	16,973,173	20,637,572	16,973,173	20,637,572
Rates	236,915,257	227,400,909	236,915,257	227,400,909
Refuse	36,342,494	42,452,517	36,342,494	42,452,517
Sanitation	69,506,268	83,065,716	69,506,268	83,065,716
Water	379,475,080	411,933,688	379,475,080	411,933,688
	1,013,846,913	**1,112,206,494**	**1,013,846,913**	**1,112,206,494**
Included in above is receivables from exchange transactions				
Electricity	274,634,641	326,716,092	274,634,641	326,716,092
Property rental	16,973,173	20,637,572	16,973,173	20,637,572
Refuse	36,342,494	42,452,517	36,342,494	42,452,517
Sanitation	69,506,268	83,065,716	69,506,268	83,065,716
Water	379,475,080	411,933,688	379,475,080	411,933,688
	776,931,656	**884,805,585**	**776,931,656**	**884,805,585**
Included in above is receivables from non-exchange transactions (taxes and transfers)				
Rates	236,915,257	227,400,909	236,915,257	227,400,909
Net balance	**1,013,846,913**	**1,112,206,494**	**1,013,846,913**	**1,112,206,494**
Rates				
Current (0 -30 days)	91,256,484	54,246,731	91,256,484	54,246,731
31 - 60 days	15,510,440	25,614,226	15,510,440	25,614,226
61 - 90 days	13,756,436	12,116,706	13,756,436	12,116,706
91 - 120 days	12,452,993	9,030,477	12,452,993	9,030,477
121 - 365 days	8,728,638	25,433,276	8,728,638	25,433,276
> 365 days	365,741,178	345,463,243	365,741,178	345,463,243
	507,446,169	**471,904,659**	**507,446,169**	**471,904,659**
Electricity				
Current (0 -30 days)	286,651,020	174,545,364	286,651,020	174,545,364
31 - 60 days	28,877,163	68,223,513	28,877,163	68,223,513
61 - 90 days	10,384,336	23,501,402	10,384,336	23,501,402
91 - 120 days	7,061,091	6,497,356	7,061,091	6,497,356
121 - 365 days	3,130,715	18,244,826	3,130,715	18,244,826
> 365 days	243,594,828	308,206,768	243,594,828	308,206,768
	579,699,153	**599,219,229**	**579,699,153**	**599,219,229**
Water				
Current (0 -30 days)	48,806,005	46,694,902	48,806,005	46,694,902
31 - 60 days	30,839,163	29,647,055	30,839,163	29,647,055
61 - 90 days	20,084,681	19,022,079	20,084,681	19,022,079
91 - 120 days	19,505,686	18,622,500	19,505,686	18,622,500
121 - 365 days	52,132,511	53,952,387	52,132,511	53,952,387
> 365 days	554,501,441	561,651,223	554,501,441	561,651,223
	725,869,487	**729,590,146**	**725,869,487**	**729,590,146**
Sanitation				
Current (0 -30 days)	21,100,794	11,924,372	21,100,794	11,924,372
31 - 60 days	4,610,064	5,737,078	4,610,064	5,737,078
61 - 90 days	4,509,204	3,313,548	4,509,204	3,313,548
91 - 120 days	4,134,947	3,192,557	4,134,947	3,192,557
121 - 365 days	3,163,207	8,731,953	3,163,207	8,731,953
> 365 days	110,405,889	121,995,085	110,405,889	121,995,085
	147,924,105	**154,894,593**	**147,924,105**	**154,894,593**

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**
Refuse				
Current (0 -30 days)	11,620,445	6,856,608	11,620,445	6,856,608
31 - 60 days	2,188,433	3,641,932	2,188,433	3,641,932
61 - 90 days	2,028,994	1,719,857	2,028,994	1,719,857
91 - 120 days	1,936,125	1,638,908	1,936,125	1,638,908
121 - 365 days	1,706,686	4,606,650	1,706,686	4,606,650
> 365 days	60,639,790	64,088,152	60,639,790	64,088,152
	80,120,473	**82,552,107**	**80,120,473**	**82,552,107**
Property rental				
Current (0 -30 days)	613,771	658,999	613,771	658,999
31 - 60 days	547,018	606,105	547,018	606,105
61 - 90 days	509,997	575,328	509,997	575,328
91 - 120 days	509,956	566,289	509,956	566,289
121 - 365 days	1,510,010	1,669,929	1,510,010	1,669,929
> 365 days	31,664,922	33,398,857	31,664,922	33,398,857
	35,355,674	**37,475,507**	**35,355,674**	**37,475,507**
Summary by customer classification				
Consumers				
Current (0 -30 days)	208,185,708	121,464,794	208,185,708	121,464,794
31 - 60 days	44,632,241	66,254,678	44,632,241	66,254,678
61 - 90 days	41,978,010	40,436,495	41,978,010	40,436,495
91 - 120 days	37,335,297	39,174,706	37,335,297	39,174,706
121 - 365 days	29,911,949	114,420,552	29,911,949	114,420,552
> 365 days	1,154,680,915	1,170,617,613	1,154,680,915	1,170,617,613
	1,516,724,120	1,552,368,838	1,516,724,120	1,552,368,838
Less: Allowance for impairment	(849,718,964)	(670,610,061)	(849,718,964)	(670,610,061)
	667,005,156	**881,758,777**	**667,005,156**	**881,758,777**
Industrial/ commercial				
Current (0 -30 days)	248,818,019	158,376,771	248,818,019	158,376,771
31 - 60 days	26,930,019	63,252,618	26,930,019	63,252,618
61 - 90 days	8,113,675	26,078,869	8,113,675	26,078,869
91 - 120 days	6,253,246	7,109,206	6,253,246	7,109,206
121 - 365 days	3,559,499	19,170,580	3,559,499	19,170,580
> 365 days	129,532,434	150,964,947	129,532,434	150,964,947
	423,206,892	424,952,991	423,206,892	424,952,991
Less: Allowance for impairment	(212,833,235)	(200,312,096)	(212,833,235)	(200,312,096)
	210,373,657	**224,640,895**	**210,373,657**	**224,640,895**
National and provincial government				
Current (0 -30 days)	42,870,003	25,421,050	42,870,003	25,421,050
31 - 60 days	4,789,563	14,048,546	4,789,563	14,048,546
61 - 90 days	4,706,574	3,466,154	4,706,574	3,466,154
91 - 120 days	4,617,199	2,769,675	4,617,199	2,769,675
121 - 365 days	2,020,896	6,322,334	2,020,896	6,322,334
> 365 days	77,483,982	46,286,653	77,483,982	46,286,653
	136,488,217	**98,314,412**	**136,488,217**	**98,314,412**
Total				
Current (0 -30 days)	499,873,730	305,262,615	499,873,730	305,262,615
31 - 60 days	76,351,823	143,555,843	76,351,823	143,555,843
61 - 90 days	54,798,260	69,981,518	54,798,260	69,981,518
91 - 120 days	48,205,742	49,053,587	48,205,742	49,053,587
121 - 365 days	35,492,345	139,913,466	35,492,345	139,913,466
> 365 days	1,361,697,329	1,367,869,212	1,361,697,329	1,367,869,212
	2,076,419,229	2,075,636,241	2,076,419,229	2,075,636,241

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Reconciliation of allowance for impairment				
Balance at beginning of the year	(963,429,747)	(973,291,016)	(963,429,747)	(973,291,016)
Contributions to allowance	(99,142,569)	-	(99,142,569)	-
Reversal of allowance	-	9,861,269	-	9,861,269
	(1,062,572,316)	**(963,429,747)**	**(1,062,572,316)**	**(963,429,747)**

5. Inventories

Agricultural	1,097,461	1,020,854	1,097,461	1,020,854
Consumables	20,366,799	21,138,274	20,366,799	21,138,274
Materials and supplies	37,755,373	37,827,466	37,755,373	37,827,466
Water	6,918,005	6,518,641	6,918,005	6,518,641
	66,137,638	**66,505,235**	**66,137,638**	**66,505,235**

Inventories has been recorded using the weighted average cost method.

Inventories are carried at lower of cost or net realisable value.

Impairment of inventories includes redundant and obsolete stock of R34 434 428 (2016:Rnil)

Inventories written up during the year amounted to R24 171 858 (2016:R161 283).

6. Short term investment

COID short term investment invested at 7.15% (2016: 8.9%)	8,799,357	8,318,183	8,799,357	8,318,183

7. Receivables from exchange transactions

Accrued revenue	360,455	-	360,455	-
Fuel deposit	2,500	2,500	-	-
Housing debtors	-	1,334,595	-	1,334,595
Insurance claims	4,039,047	4,045,661	4,039,047	4,045,661
Land sale debtors	66,386	66,386	66,386	66,386
Market	2,676,290	2,204,302	2,676,290	2,204,302
Overpayment of contractors	5,235,380	5,235,380	5,235,380	5,235,380
Prepaid electricity	2,335,192	-	2,335,192	-
Skills development accrual	2,526,420	5,348,374	2,526,420	5,348,374
Water meter refunds	18,493	-	18,493	-
Independent Development Trust	34,115,286	93,658,029	34,115,286	93,658,029
	51,375,449	**111,895,227**	**51,372,949**	**111,892,727**

Credit quality of trade and other receivables

The credit quality of trade and other receivables that are neither past nor due nor impaired.

Housing debtors

The housing debtors has been reclassified as part of consumer debtors for the current year.

8. Receivables from non-exchange transactions

Fines	31,715,987	30,398,380	31,715,987	30,398,380

Receivables from non-exchange transactions pledged as security

Receivables from non exchange transactions were not pledged as security for overdraft facilities.

Credit quality of trade receivables from non-exchange transactions

Although credit quality can be assessed the municipality did not apply any methods to evaluate the credit quality.

In terms of IGRAP 1(Applying the probability test on initial recognition of evenue) trade and other receivables from non exchange transactions are accounted for on an accrual basis.

9. Agricultural assets

Economic entity	2017			2016		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Plantation forest	54,275,801	(208,118)	54,067,683	44,831,368	9,444,433	54,275,801

Controlling entity	2017			2016		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Plantation forest	54,275,801	(208,118)	54,067,683	44,831,368	9,444,433	54,275,801

Reconciliation of agricultural assets - Economic entity - 2017

	Opening balance	Gains or losses arising from changes in fair value	Total
Plantation forest	54,275,801	(208,118)	54,067,683

Reconciliation of agricultural assets - Economic entity - 2016

	Opening balance	Nett increase in value	Total
Plantation forest	44,831,368	9,444,433	54,275,801

Reconciliation of agricultural assets - Controlling entity - 2017

	Opening balance	Nett decrease in value	Total
Plantation forest	54,275,801	(208,118)	54,067,683

Reconciliation of agricultural assets - Controlling entity - 2016

	Opening balance	Nett increase in value	Total
Plantation forest	44,831,368	9,444,433	54,275,801

Pledged as security

No agricultural assets have been pledged as security

Other information

The agricultural assets have been measured at fair value less costs to sell in accordance with GRAP 20.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

10. Heritage assets

Economic entity	2017			2016		
	Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Heritage assets	233,039,049	(6,826,703)	226,212,346	233,971,909	(22,973)	233,948,936

Controlling entity	2017			2016		
	Cost / Valuation	Nett movement for the year	Carrying value	Cost / Valuation	Nett movement for the year	Carrying value
Heritage assets	233,039,049	(6,826,703)	226,212,346	233,971,909	(22,973)	233,948,936

Reconciliation of heritage assets Economic entity - 2017

	Opening balance	Donated	Devaluation	Impairment loss	Total
Heritage assets	233,948,935	168,341	(1,101,200)	(6,803,730)	226,212,346

Reconciliation of heritage assets Economic entity - 2016

	Opening balance	Donation received	Reclassification	Total
Heritage assets	232,025,463	157,791	1,765,682	233,948,936

Reconciliation of heritage assets Controlling entity - 2017

	Opening balance	Donated	Devaluation	Impairment losses	Total
Heritage assets	233,948,935	168,341	(1,101,200)	(6,803,730)	226,212,346

Reconciliation of heritage assets Controlling entity - 2016

	Opening balance	Donatation received	Reclassification	Total
Heritage assets	232,025,463	157,791	1,765,682	233,948,936

Pledged as security

No heritage assets have been pledged as security for any financial liabilities.

Other information

The Msunduzi Municipality has elected to use the cost model when accounting for heritage assets, except for artworks.

Artworks whose fair value can be measured reliably are carried at the revalued amount, being their fair value at the date of valuation less any subsequent impairment losses.

Artworks were last valued in the 2014/2015 financial year. According to Msunduzi Municipality's accounting policy, artworks are being revalued after every 4 years.

The value of buidlings measured using the cost model that are included in the above disclosure note is R39 710 389 (2016: R39 710 389).

The value of artworks measured using the revaluation model is R193 181 020 (2016: R193 181 020).

List of heritage assets where the values cannot be determined

1. Legal Deposit collection at the Bessie Head Library

In 1916, the Natal Society Library (now the Msunduzi Municipal Library – Bessie Head Library) was identified as one of 5 libraries in South Africa accorded Legal Deposit status. This privilege helped make it into one of South Africa's major research and information libraries. Legal Deposit Libraries play a unique and very important role as custodians, in perpetuity, of this country's cultural wealth and information. They also have to make this information available, as widely as possible, to the citizens of South Africa. The Legal Deposit Collection has become an important asset. Since 1916, the Msunduzi Municipal Library has amassed a huge collection of South African books, pamphlets, periodicals, maps and newspapers which it has to preserve for future generations.

Due to the nature of the class of heritage assets the Department of Arts and Culture has confirmed that there is no monetary value as there is no active market.

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**
Expenditure incurred to repair and maintain heritage assets				
Expenditure incurred to repair and maintain heritage assets included in Statement of Financial Performance				
Contracted services	14,846	-	14,846	-

11. Intangible assets

Economic entity	2017			2016		
	Cost	Nett movement for the year	Carrying value	Cost	Nett movement for the year	Carrying value
Computer software	85,628,394	(35,829,284)	49,799,110	61,728,623	(22,650,522)	39,078,101
Servitudes	803,846	-	803,846	803,846	-	803,846
Total	**86,432,240**	**(35,829,284)**	**50,602,956**	**62,532,469**	**(22,650,522)**	**39,881,947**

Controlling entity	2017			2016		
	Cost	Nett movement for the year	Carrying value	Cost	Nett movement for the year	Carrying value
Computer software	85,628,394	(35,829,284)	49,799,110	61,728,623	(22,650,522)	39,078,101
Servitudes	803,846	-	803,846	803,846	-	803,846
Total	**86,432,240**	**(35,829,284)**	**50,602,956**	**62,532,469**	**(22,650,522)**	**39,881,947**

Reconciliation of intangible assets - Economic entity - 2017

	Opening balance	Additions	Amortisation	Impairment loss	Total
Computer software	39,078,101	23,899,771	(13,078,423)	(100,339)	49,799,110
Servitudes	803,846	-	-	-	803,846
	39,881,947	**23,899,771**	**(13,078,423)**	**(100,339)**	**50,602,956**

Reconciliation of intangible assets - Economic entity - 2016

	Opening balance	Restatement of opening balance due to prior period error	Additions	Reclassification	Amortisation	Total
Computer software	16,407,753	363,383	23,145,411	(56,298)	(782,148)	39,078,101
Servitudes	803,846	-	-	-	-	803,846
	17,211,599	**363,383**	**23,145,411**	**(56,298)**	**(782,148)**	**39,881,947**

Reconciliation of intangible assets - Controlling entity - 2017

	Opening balance	Additions	Amortisation	Impairment loss	Total
Computer software	39,078,101	23,899,771	(13,078,423)	(100,339)	49,799,110
Servitudes	803,846	-	-	-	803,846
	39,881,947	**23,899,771**	**(13,078,423)**	**(100,339)**	**50,602,956**

Reconciliation of intangible assets - Controlling entity - 2016

	Opening balance as previously reported	Restatement of opening balance due to prior period error	Additions	Reclassification	Amortisation	Total
Computer software	16,407,753	363,383	23,145,411	(56,298)	(782,148)	39,078,101
Servitudes	803,846	-	-	-	-	803,846
	17,211,599	**363,383**	**23,145,411**	**(56,298)**	**(782,148)**	**39,881,947**

The prior period error relates to the correction of the ICT network that were previously treated as operating leases.

Pledged as security

No intangible assets have been pledged as security for any financial liabilities.

12. Investment property

Economic entity	2017			2016		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Investment property	591,243,930	128,979,872	720,223,802	581,953,954	9,289,976	591,243,930

Controlling entity	2017			2016		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Investment property	591,243,930	128,979,872	720,223,802	581,953,954	9,289,976	591,243,930

Reconciliation of investment property - Economic entity - 2017

	Opening balance	Fair value adjustments	Total
Investment property	591,243,930	128,979,872	720,223,802

Reconciliation of investment property - Economic entity - 2016

	Opening balance	Restatement of opening balance to prior period error	Disposals	Fair value adjustments	Total
Investment property	647,118,664	(65,164,710)	(1,740,000)	11,029,976	591,243,930

Reconciliation of investment property - Controlling entity - 2017

	Opening balance	Fair value adjustments	Total
Investment property	591,243,930	128,979,872	720,223,802

Reconciliation of investment property - Controlling entity - 2016

	Opening balance as previously reported	Restatement of opening balance due to prior period error	Disposals	Fair value adjustments	Total
Investment property	647,118,664	(65,164,710)	(1,740,000)	11,029,976	591,243,930

Pledged as security

No investment property has been pledged as security for any financial liabilities.

The municipality appointed Metgovis Integrated Property Solutions, DDP and Ducharme Consulting to perform deeds searchs to confirm ownership of Msunduzi properties in 2016/17 financial year. However due to incomplete information of property ownership obtained from Windeed searches, 170 properties to the value of R13 489 890 were still under investigation at year end. The investigation of assets not yet verified at year end will be finalised during the 2017/18 financial year.

The Msunduzi Municipalty has adopted the fair value model in accounting for investment properties.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

Investment property has been accounted for in terms of GRAP 16 comprises land and buildings owned by the Msunduzi Municipality.

Investment property is not depreciated but valued annually at year end in order to determine their fair value as prescribed in GRAP 16.

The valuation at 30 June 2017 was performed by BGP Mass Appraisal (Pty) Ltd, independent valuers.

These are independent valuers that are not related to the municipality.

The valuations conform to South African Valuations standards and were arrived at by reference to market evidence of transaction prices for similar properties.

Adjustments to valuation in the reconciliation above are attributable to :

* change in market value of investment property

13. Property plant and equipment

Economic entity	2017			2016		
	Cost / Valuation	Nett movement for the year	Carrying value	Cost / Valuation	Nett movement for the year	Carrying value
Biological assets	769,726	-	769,726	936,220	(155,460)	780,760
Community	737,996,077	(317,093,444)	420,902,633	672,896,515	(271,380,463)	401,516,052
Finance leases	4,765,630	(2,990,413)	1,775,217	4,431,140	(2,507,049)	1,924,091
Infrastructure	7,102,680,594	(2,525,574,444)	4,577,106,150	6,635,472,089	(2,073,505,003)	4,561,967,086
Land and buildings	1,713,665,679	(246,888,599)	1,466,777,080	1,655,421,302	(225,848,865)	1,429,572,437
Other assets	957,303,472	(548,559,988)	408,743,484	934,816,319	(481,618,418)	453,197,901
Total	**10,517,181,178**	**(3,641,106,888)**	**6,876,074,290**	**9,903,973,585**	**(3,055,015,258)**	**6,848,958,327**

Controlling entity	2017			2016		
	Cost / Valuation	Nett movement for the year	Carrying value	Cost / Valuation	Nett movement for the year	Carrying value
Biological assets	769,726	-	769,726	936,220	(155,460)	780,760
Community	737,996,077	(317,093,444)	420,902,633	672,896,515	(271,380,463)	401,516,052
Finance leases	4,765,630	(2,990,413)	1,775,217	4,431,140	(2,507,049)	1,924,091
Infrastructure	7,102,680,594	(2,525,574,444)	4,577,106,150	6,635,472,089	(2,073,505,003)	4,561,967,086
Land and buildings	1,713,665,679	(246,888,599)	1,466,777,080	1,655,421,302	(225,848,865)	1,429,572,437
Other assets	936,557,255	(541,220,665)	395,336,590	914,246,588	(475,225,520)	439,021,068
Total	**10,496,434,961**	**(3,633,767,565)**	**6,862,667,396**	**9,883,403,854**	**(3,048,622,360)**	**6,834,781,494**

Reconciliation of property plant and equipment - Economic entity - 2017

	Opening balance	Additions	Capitalised	Capital under construction	Disposals	Depreciation	Donation received	Impairment loss	Total
Biological assets	780,760	(11,034)	-	-	-	-	-	-	769,726
Community	401,516,052	15,560,096	(15,491,854)	60,060,767	-	(45,343,270)	4,970,553	(369,711)	420,902,633
Finance leases	1,924,091	334,495	-	-	-	(483,369)	-	-	1,775,217
Infrastructure	4,561,967,086	127,814,642	(43,920,253)	383,285,758	-	(451,923,073)	28,358	(146,368)	4,577,106,150
Land and buildings	1,429,572,437	42,775,719	(18,431,990)	33,889,048	(22,000)	(21,034,068)	33,600	(5,666)	1,466,777,080
Other assets	453,197,901	52,006,988	(39,221,560)	-	(1,282,191)	(66,151,809)	11,122,850	(928,695)	408,743,484
	6,848,958,327	**238,480,906**	**(117,065,657)**	**477,235,573**	**(1,304,191)**	**(584,935,589)**	**16,155,361**	**(1,450,440)**	**6,876,074,290**

Reconciliation of property plant and equipment - Economic entity - 2016

	Opening balance	Restatement of opening balance due to correction of prior period errors	Additions	Capital under construction	Reclassification	Disposals	Depreciation	Depreciation disposal	Impairment loss	Total
Biological assets	936,220	-	(155,460)	-	-	-	-	-	-	780,760
Community	393,138,595	55,421	7,545,093	32,253,765	(3,054,499)	(172,061)	(27,294,272)	496,763	(1,452,753)	401,516,052
Finance lease	2,778,847	-	-	-	-	-	(854,756)	-	-	1,924,091
Infrastructure	4,644,641,847	11,717,511	79,402,777	270,270,348	(100,834)	(10,486,312)	(385,579,232)	(30,007)	(47,869,012)	4,561,967,086
Land and buildings	1,547,758,135	(94,864,280)	4,809,682	-	(1,773,891)	(674,503)	(25,278,252)	-	(404,454)	1,429,572,437
Other assets	456,093,321	(1,505,554)	40,311,408	24,274,066	3,219,840	(3,718,065)	(65,362,411)	(150,597)	35,893	453,197,901
	7,045,346,965	**(84,596,902)**	**131,913,500**	**326,798,179**	**(1,709,384)**	**(15,050,941)**	**(504,368,923)**	**316,159**	**(49,690,326)**	**6,848,958,327**

Reconciliation of property plant and equipment - Controlling entity - 2017

	Opening balance	Additions	Capitalised	Capital under constuction	Disposals	Depreciation	Donation received	Impairment loss	Total
Biological assets	780,760	(11,034)	-	-	-	-	-	-	769,726
Community	401,516,052	15,560,096	(15,491,854)	60,060,767	-	(45,343,270)	4,970,553	(369,711)	420,902,633
Finance leases	1,924,091	334,495	-	-	-	(483,369)	-	-	1,775,217
Infrastructure	4,561,967,086	127,814,642	(43,920,253)	383,285,758	-	(451,923,073)	28,358	(146,368)	4,577,106,150
Land and buildings	1,429,572,437	42,775,719	(18,431,990)	33,889,048	(22,000)	(21,034,068)	33,600	(5,666)	1,466,777,080
Other assets	439,021,068	51,830,502	(39,221,560)	-	(1,282,191)	(65,205,384)	11,122,850	(928,695)	395,336,590
	6,834,781,494	**238,304,420**	**(117,065,657)**	**477,235,573**	**(1,304,191)**	**(583,989,164)**	**16,155,361**	**(1,450,440)**	**6,862,667,396**

Reconciliation of property plant and equipment - Controlling entity - 2016

	Opening balance	Restatement of opening balance due to correction of prior period errors	Additions	Capital under constuction	Reclassification	Disposals	Depreciation	Depreciation disposal	Impairment loss	Total
Biological assets	936,220	-	(155,460)	-	-	-	-	-	-	780,760
Community	393,138,595	55,421	7,545,093	32,253,765	(3,054,499)	(172,061)	(27,294,272)	496,763	(1,452,753)	401,516,052
Finance leases	2,778,847	-	-	-	-	-	(854,756)	-	-	1,924,091
Infrastructure	4,644,641,847	11,717,511	79,402,777	270,270,348	(100,834)	(10,486,312)	(385,579,232)	(30,007)	(47,869,012)	4,561,967,086
Land and buildings	1,547,758,135	(94,864,280)	4,809,682	-	(1,773,891)	(674,503)	(25,278,252)	-	(404,454)	1,429,572,437
Other assets	447,923,336	(1,505,554)	33,442,634	24,274,066	3,219,840	(3,718,065)	(64,500,485)	(150,597)	35,893	439,021,068
	7,037,176,980	**(84,596,902)**	**125,044,726**	**326,798,179**	**(1,709,384)**	**(15,050,941)**	**(503,506,997)**	**316,159**	**(49,690,326)**	**6,834,781,494**

Pledged as security

No property, plant and equipment has been placed as security for financial liabilities.

Refer to Appendix B for the detailed property plant and equipment schedule.

The Msunduzi Municipality has elected the cost model when accounting for property,plant and equipment with the exeception of biological assets which are measured at fair value annually.

For the financial periods 2013/2014 to 2016/17, the municipality undertook conditional assessment of community and infrastructure assets, which culminated in the additional decrease in remaining useful lives of assets.

This also resulted in the significant increase in depreciation.

The municipality applies the depreciated replacement cost method to calculate impairment.

The impairment loss is as stated in notes above.

The municipality is required to measure the residual value of all items of property, plant and equipment.

Management has determined that none of its infrastructure assets has any active market value, and the net carrying value at the end of their useful lives would therefore be nil or insignificant during the current financial year.

During the current financial year, the municipality reviewed the estimated useful lives and residual values of property, plant and equipment, where appropriate.

The Municipality has appointed Metgovis Integrated Property Solutions and Ducharme to perform deed searches of all Msunduzi properties.

The properties with total value of R293 051 755 were de-recognised in the asset register, due to the fact that were registered in the name of private owners.

The physical verification is performed annually in compliance with GRAP. During the 2016/2017 financial year, 7784 assets with a net carrying amount of R 68 822 724.50 were not verified at year end. These assets were still under investigation which will be finalised during the 2017/2018 financial year.

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**

Reconciliation of Work-in-Progress Controlling entity - 2017

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	435,274,049	87,650,918	26,141,841	549,066,808
Additions/capital expenditure	444,191,470	58,949,712	71,405,653	574,546,835
Prior period error	(4,385,965)	-	(350,430)	(4,736,395)
Transferred to completed items	(116,257,479)	(15,560,097)	(71,144,681)	(202,962,257)
	758,822,075	**131,040,533**	**26,052,383**	**915,914,991**

Expenditure incurred to repair and maintain property, plant and equipment

Expenditure incurred to repair and maintain property, plant and equipment included in Statement of Financial Performance				
Contracted services	65,307,125	-	65,307,125	-
Cleaning services	382,470	-	382,470	-
Computer service	11,608,447	-	11,608,447	-
Consumables	531,230	-	531,230	-
Internal charges - labour	15,452,430	-	15,452,430	-
Operating leases	10,003,064	-	10,003,064	-
Uniform and protective clothing	362	-	362	-
Material and supplies	2,138,155	-	2,138,155	-
Preservation and restoration	593,510	-	593,510	-
	106,016,793	**-**	**106,016,793**	**-**

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

14. Other financial assets

At amortised cost				
Housing	9,944,611	10,317,110	9,944,611	10,317,110
Refer to table below on disclosure relating to housing loans per scheme.				
Non-current assets				
At amortised cost	9,944,611	10,317,110	9,944,611	10,317,110

Financial assets at amortised cost

Schemes	Average loan period	Average interest rate	Average purchase price	Loan balance	Arrears
Woodlands 7	31	14	7,940	1,881,661	64,422
Woodlands 8	30	14	6,830	33,183	56,112
Woodlands 9	30	14	6,830	104,699	11,817
Northdale 9	30	13	28,966	764,378	47,765
Northdale 10	30	14	13,779	488,193	207,312
Northdale 11	11	11	13,120	57,765	3,757
Northdale 12	30	15	31,485	156,201	19,795
Eastwood 1	29	14	12,802	1,071,580	70,333
Eastwood 2	30	14	10,594	946,620	104,264
Woodland 3	30	15	7,498	27,088	8,400
Northdale 1 sub - economic	30	14	16,487	75,997	1,178
Glenwood	31	14	29,163	1,933,586	117,808
Glenwood self - help	29	14	21,871	3,696,487	634,673
Riverbend 1	30	15	17,665	55,114	305
				11,292,552	**1,347,941**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
15. Consumer deposits				
Buildings plans and wayleaves	483	10,000	483	10,000
Electricity	79,529,953	73,463,011	79,529,953	73,463,011
Rates	180,785	180,785	180,785	180,785
Rental properties	1,921,669	1,715,719	1,921,669	1,715,719
Valuation appeals	8,907	6,714	8,907	6,714
Water	19,739,836	18,139,975	19,739,836	18,139,975
	101,381,633	**93,516,204**	**101,381,633**	**93,516,204**
Guarantees in lieu of electricity and water deposits	15,090,470	4,297,516	15,090,470	4,297,516
16. Finance lease obligation				
Minimum lease payments due				
- within one year	389,172	3,251,483	389,172	3,251,483
- in second to fifth year inclusive	-	389,170	-	389,170
	389,172	3,640,653	389,172	3,640,653
less: future finance charges	(42,586)	(221,746)	(42,586)	(221,746)
Present value of minimum lease payments	**346,586**	**3,418,907**	**346,586**	**3,418,907**
Present value of minimum lease payments due				
- within one year	346,586	3,072,323	346,586	3,072,323
- in second to fifth year inclusive	-	346,584	-	346,584
	346,586	**3,418,907**	**346,586**	**3,418,907**
Non-current liabilities	-	3,116,878	-	3,116,878
Current liabilities	346,586	302,029	346,586	302,029
	346,586	**3,418,907**	**346,586**	**3,418,907**

The average lease term was 36 months and the average effective borrowing rate was 26% (2016: 9%).

Refer to Appendix A for further details on finance lease obligations.

17. Other financial liabilities				
At amortised cost				
External loans	535,738,525	568,133,347	535,738,525	568,133,347
DBSA - funding required for capital expenditure. Loans bear an interest rate between 6.75% and 16.50% (2016: 6.75% abd 16.50%). Loans are repayable over a period between 10 to 20 years, repayments are made quarterly and bi-annually.				
During the reporting period the municipality did not default on any of the interest or capital repayments of the external loans.				
Refer to Appendix A for further details on other financial liabilities.				
Non-current liabilities				
At amortised cost	535,738,525	568,133,347	535,738,525	568,133,347
Current liabilities				
At amoritsed cost	79,368,332	67,761,975	79,368,332	67,761,975

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
18. Trade payables from exchange transactions				
Accrued Interest	2,966,048	3,630,763	2,966,048	3,630,763
Accrued leave pay	77,081,475	67,457,966	76,885,066	67,330,445
Advance payments	3,052,163	4,277,192	3,052,163	4,086,740
Auditor General and other audit service providers	70,883	122,686	70,885	122,685
Debtors with credit balances	82,324,083	71,804,680	82,324,083	71,804,680
Electricity bulk purchases	200,363,475	183,732,052	200,363,475	183,732,052
Payables and accruals	125,581,179	137,906,351	125,554,046	137,831,177
Retentions	8,665,453	15,143,278	8,665,453	15,143,278
Salary control	2,429,250	6,227,413	2,429,250	6,227,413
Trade payables	177,894,548	9,442,616	177,894,548	9,442,616
Unallocated deposits	28,202,854	14,358,590	28,202,854	14,358,590
Water bulk purchases	50,768,034	35,837,392	50,768,034	35,837,392
	759,399,445	**549,940,979**	**759,175,905**	**549,547,831**

19. Provisions

Reconciliation of provisions - Economic entity - 2017

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Annual bonus	253,749	65,516	-	-	319,265
Landfill rehabilitation	67,041,163	-	1,543,381	(12,577,178)	56,007,366
Long service awards	6,690,279	487,351	-	-	7,177,630
Performance bonus	33,850	10,178	-	-	44,028
	74,019,041	**563,045**	**1,543,381**	**(12,577,178)**	**63,548,289**

Reconciliation of provisions - Economic entity - 2016

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Annual bonus	-	253,749	-	-	253,749
Landfill rehabilitation	61,849,677	-	6,094,651	(903,165)	67,041,163
Long service awards	6,029,351	660,928	-	-	6,690,279
Performance bonus	-	33,850	-	-	33,850
	67,879,028	**948,527**	**6,094,651**	**(903,165)**	**74,019,041**

Reconciliation of provisions - Controlling entity - 2017

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Landfill rehabilitation	67,041,163	-	1,543,381	(12,577,178)	56,007,366
Long service awards	6,690,279	487,351	-	-	7,177,630
	73,731,442	**487,351**	**1,543,381**	**(12,577,178)**	**63,184,996**

Reconciliation of provisions - Controlling entity - 2016

	Opening Balance	Additions	Change in discount factor	Reduction due to re-measurement	Total
Landfill rehabilitation	61,849,677	-	6,094,651	(903,165)	67,041,163
Long service awards	6,029,351	660,928	-	-	6,690,279
	67,879,028	**660,928**	**6,094,651**	**(903,165)**	**73,731,442**

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**
Non-current liabilities	56,007,336	67,041,163	56,007,366	67,041,163
Current liabilities	7,540,923	6,977,878	7,177,630	6,690,279
	63,548,259	**74,019,041**	**63,184,996**	**73,731,442**

Landfill rehabilitation

The landfill site provision represents management's best estimate of the municipality's rehabilitation liability based on a valuation provided by an external consultant on the remaining useful life of the landfill site.

One Pangaea Financials was appointed to provide the provision for the programme for closure of the New England Road landfill site.

Alien vegetation provision

According to the National Environmental Management Act, 1998 (Act No. 107 of 1998) the municipality was encouraged to recognise a provision in this regard.

The Department of Agriculture has since 2006 provided considerable support to the Msunduzi Municipality in terms of clearing listed alien invasive plants.

The Msunduzi Municipality's involvement and responsibility is effectively operational support to the Department of Agriculture for the of clearing listed alien invasive plants.

During the last reporting period work was carried out in the following area:

* Sickle bush : +/- 4HA in Bisley Valley Nature Reserve

An amount of R 59 904 was spent on wages for 8 contracted staff.

An amount of R 50 000 was utilised for the purchase of herbicide, equipment and personal protective clothing for the project.

No work has been carried out during the current reporting period.

The amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.

Long service awards

The long service award provision is created to ensure adherence to SALGA's collective agreement requirements. The estimate is based on the monthly salaries rate at 30 June 2017.

20. Retirement benefit obligations

Defined contribution benefit plan

The Council provides retirement benefits to its employees by contributing to either a pension or provident fund.

Membership to either a pension or provident fund is compulsory for all permanent employees.

The majority of the members and the Council contributes to the Natal Joint Municipal Pension and Provident funds (NJMP), employees contributes to the South African Local Authorities Pension Fund (SALA) and, Associated Institution Pension Fund (AIPF),Pietermaritzburg Provident Fund and Government Employees Pension Fund (GEPF). Employees contributing to SALA, AIPF, Pietermaritzburg Provident Fund and GEPF make up the minority of members contribution to the pension funds.

The Msunduzi Municipality's liability in these funds cannot be determined owing mainly to the assets not being allocated to each employer and one set of financial's being compiled for each fund and not for each contributing employer.

Defined contribution plan:

The majority of personnel are members of the following pension funds:

Kwa-Zulu-Natal Joint Municipal Provident Fund

An actuarial valuation was performed on 31 March 2016 by Argen Actuarial Solutions.

Results of the valuation

The Fund self-insures its risk benefits in excess of the full benefit. It therefore maintains a Risk Reserve Account as a measure of protection against volatility in claims experience. The amount of R 19 739 000 required to be held in the Risk Reserve Account.

The Fund is financially sound as at the valuation date.

Benefits of the fund:

* Pension age - 65 years
* Earliest retirement age - 58 years (55 years if more than 10 years continuous service)
* Full benefit - Initial transfer plus member's contributions plus employer's contributions for full benefits plus investment earnings and bonuses.
* Member's portion of full benefits - Initial transfer plus members contributions plus local authorities contributions for full benefits plus interim, special and final bonuses.
* Benefit on retirement after earliest retirement age or pension age - full benefit.
* Benefit on retirement because of ill health - full benefit.
* Benefit on death in service - Full benefit plus 0.7% of annual pensionable salary for each month of potential service to a maximum of 2.1 years salary.

Contributions to the fund:

Members contributions

Members may choose to contribute at a rate of 5%, 7% or 9.25% of their pensionable emoluments in terms of regulation 14(a).

Local Authorities Contributions

Participating employers contribute at a rate of 1.95 times of the rate of members contribution in terms of regulation 17(1)(b).

Benchmark:

Investments:

Domestic Investments	2,426,410,000
International Investments	702,054,000
Risk Reserve Account	19,739,000
Membership	13,117

Natal Joint Municipal Pension Fund: (Superannuation) actuarial valuation

An actuarial valuation was performed on 31 March 2016 by Argen Actuarial Solutions.

The market value of the Fund's assets was R 10,505,210,000 as at 31 March 2016.

The regulations of the fund have been amended with effect from 1 July 2004, so that the Committee of Management is able to levy a separate surcharge on local authorities which grant excessive salary increases, thereby causing a financial strain on the Fund to the detriment of other stakeholders.

The employers are no longer permitting members to join the Fund, so that it is effectively closed to new members. This means that the average age will increase over time which, in turn, means that the required rate of contribution will also increase. Thus, once the surcharge ceases, the underlying rate of contribution will not be sufficient to meet the cost of the benefits. It is necessary to set aside a reserve to hold assets equal to the expected shortfall. For this reason a "Contribution Reserve is held equal to the present value of the shortfall in terms of the Financial Services Board's Circular PF117 for the 5 years to 2015 when it is expected that the surcharge will cease.

Benefits of the fund:

* Members Contributions - 9.25% of pensionable salaries.
* Pension age 65 years
* Final average salary - average annual pensionable salaries during the last year of service.
* Pension on retirement at pension age - 2.2% of final average emoluments per year of continuous service.
* Lump sum on retirement at pension age - 8.25% of final average emoluments per year of service.
* Pension on retirement because of ill-health (minimum ten years continuous service) - pension as for retirement at pension age
* Lump sum on retirement because of ill-health (minimum 10 years continuous service) - lump sum as for retirement at pension age.
* Lump sum on retirement because of ill health (less than ten years continuous service) - the greater of the resignation benefit or twice the members contributions.
* Surviving Spouses pension on death in service - 1,2% of final average emoluments per year of continuous service that the member would have had at the pension age.
* Surviving Spouses pension on death of pensioner - 1,22% (0,77% in the case of a pensioner who retired before 1 July 1999) of final average emoluments per year of continuous service
* Lump sum on death in service - Annual pensionable emoluments.10.75% of final average salaries
* Withdrawal - members contribution plus 5/12% for each month of continuous service (the addition is approximately equal to compound interest at 10% a year) and increased by 5% for each complete year of service up to a maximum of 20 years.

Benchmark:

Investments

Domestic	7,983,640,000
International	2,650,168,000
Membership	4,485

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
The employees of the Council as well as the Council as employer contribute to municipal pension, retirement and various provident funds as listed below				
Associated Institution pension Fund	122,366	153,176	122,366	153,176
Councillors Pension Fund	7,434,693	6,555,569	7,434,693	6,555,569
Dynamique Ambrella (Pietermaritzburg Provident Fund)	393,299	470,409	393,299	470,409
Government Employees Pension Fund	3,462,375	3,816,124	3,462,375	3,816,124
LGM retirement for Municipal Manager	95,903	191,807	95,903	191,807
Natal Joint Pension Fund	100,878,861	100,069,414	100,878,861	100,069,414
Natal Joint Provident Fund	79,946,814	51,340,121	79,946,814	51,340,121
South African Local Authorities Pension Fund	337,266	380,714	337,266	380,714
Umgeni Water Provident Fund	-	25,376	-	25,376
	192,671,577	**163,002,710**	**192,671,577**	**163,002,710**

Post retirement medical aid plan

The municipality operates on 6 accredited medical aid schemes, namely:

* Bonitas,
* Discovery Health,
* Hosmed,
* Key-Health,
* LA Health and
* SAMWU Med,

Pensioners continue on the option they belonged to on the day of their retirement

An actuarial valuation was performed by Arch Actuarial Consulting for the period ended 30 June 2017.

The valuation undertaken in accordance with the requirements of Professional Guidance Note (PPN) 301 of the Actuarial Society of South Africa.

According to the last valuation the accrued liability amounted to R 631 618 511 (2016: R 646 840 503).

A reconciliation of Msunduzi's accrued liability for the year ending 30 June 2017 is set out below:

The amounts recognised in the Statement of Financial Position are as follows:

Carrying value				
Present value of the defined benefit obligation-wholly unfunded	631,618,511	646,840,503	631,618,511	646,840,503
Non-current liabilities	608,579,819	625,699,203	608,579,819	625,699,203
Current liabilities	23,038,692	21,141,300	23,038,692	21,141,300
	631,618,511	**646,840,503**	**631,618,511**	**646,840,503**

Changes in the present value of the defined benefit obligation are as follows:

Opening balance	646,840,503	609,937,137	646,840,503	609,937,137
Net (gains)/loss recognised in the statement of financial performance	(15,221,992)	36,903,366	(15,221,992)	36,903,366
	631,618,511	**646,840,503**	**631,618,511**	**646,840,503**

Net expense recognised in the statement of financial performance

Current service cost	19,368,373	21,484,513	19,368,373	21,484,513
Interest cost	59,781,354	52,709,999	59,781,354	52,709,999
Actuarial (gains) / losses	(73,230,418)	(19,253,454)	(73,230,418)	(19,253,454)
Expected return on plan assets	-	(18,037,692)	-	(18,037,692)
	5,919,309	**36,903,366**	**5,919,309**	**36,903,366**

Changes in the present value of plan assets are as follows:

Opening balance	696,929,274	660,025,908	696,929,274	660,025,908
Contributions by employer	5,919,309	36,903,366	5,919,309	36,903,366
	702,848,583	**696,929,274**	**702,848,583**	**696,929,274**

The projected unit credit method is used as the standard valuation methodology for the valuation done during the reporting period.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
The basis used to determine the overall expected rate of return on assets is as follow:				
Discount rates used	9.62%	9.39%	9.62%	9.39%
Expected rate of return on assets	7.90%	8.45%	7.90%	8.45%
Expected pension increases	5.55%	5.96%	5.55%	5.96%

Other assumptions

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

	One percentage point increase	One percentage point decrease	One percentage point increase	One percentage point decrease
Effect on the aggregate of the service cost and interest cost	683,720,000	570,935,000	683,720,000	570,935,000
Expected rate of return on assets	551,907,000	731,241,000	551,907,000	731,241,000
Effect on defined benefit obligation	650,957,000	-	650,957,000	-

Amounts for the current and previous four years are as follows:

The employees of the Council as well as employer contributes to the municipal medical aids as listed below:

Bonitas	20,434,109	2,322,466	20,434,109	2,322,466
Discovery	160,080	559,757	160,080	559,757
Hosmed	606,410	145,740	606,410	145,740
Key Health	29,204,736	18,577,945	29,204,736	18,577,945
LA Health	48,982,527	45,055,204	48,982,527	45,055,204
Samwmed	5,787,395	30,538,349	5,787,395	30,538,349
	105,175,257	**97,199,461**	**105,175,257**	**97,199,461**

21. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts				
Electricity	4,569	4,264	4,569	4,264
Electricity Smart Grids	247,097	230,783	247,097	230,783
Expanded Public Works Programme	2,896,487	-	2,896,487	-
Development of a Single Scheme	1,004,504	-	1,004,504	-
Greater Edendale Development Initiative	1,896,942	9,995,256	1,896,942	9,995,256
Housing	151,416	171,967	151,416	171,967
Housing Accreditation funding	33,846,353	38,147,554	33,846,353	38,147,554
Integrated National Electrification Programme	3,885,494	551,299	3,885,494	551,299
Market	940,793	878,636	940,793	878,636
Manaye Area Precinct Upgrade	4,350,712	-	4,350,712	-
Municipal Infrastructure Grant	1,063,876	1,097,944	1,063,876	1,097,944
Municipal Systems Improvement Grant	-	3,797	-	3,797
Municipal Water Services Infrastructure Grant	-	1,299,742	-	1,299,742
Neighbourhood Development Partnership Grant	20,154,850	29,767,728	20,154,850	29,767,728
Operation Dlulisumlando	1,500,000	1,500,000	1,500,000	1,500,000
Public Transportation Infrastructure	-	165,183,494	-	165,183,494
Library	495,876	4,064,345	495,876	4,064,345
Pietermaritzburg Airport	(1,417,762)	-	(1,417,762)	-
Publicity House Renovations	2,906	2,714	2,906	2,714
Spoornet	-	429,454	-	429,454
Tatham Art Gallery	-	26,969	-	26,969
Youth Enterprise Park	9,252,373	-	9,252,373	-
	80,276,486	**253,355,946**	**80,276,486**	**253,355,946**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Movement during the year				
Balance at the beginning of the year	253,355,946	134,856,624	253,355,946	134,856,624
Funds paid back to National Treasury / grant provider	(196,604,262)	(63,249,000)	(196,604,262)	(63,249,000)
Current year receipts	520,537,644	570,146,557	520,537,644	570,146,557
Prior period error - interest not capitalised to housing accreditation grant	-	3,415,128	-	3,415,128
Current year interest received	4,543,092	1,899,066	4,543,092	1,899,066
Transfer to Municipal Housing Operating Account	(444,499)	(27,308,334)	(444,499)	(27,308,334)
VAT recovered from National grants as per MFMA circular 58	(36,068,797)	(14,471,095)	(36,068,797)	(14,471,095)
Conditions met - transferred to revenue	(465,042,638)	(351,933,000)	(465,042,638)	(351,933,000)
	80,276,486	**253,355,946**	**80,276,486**	**253,355,946**

Unfulfilled conditions and other contingencies attaching to government assistance has been recognised as a liability in the Statement of Financial Performance.
The extent of government grants recognised in the statement of financial performance relates to the portion of the grant where the conditions have been fulfilled.
Due to the delay in receiving funding in respect to Pietermaritzburg Airport Grant from KZN Treasury, council funding was used to complete the projects. Funds where received subsequent to year end in the months of July and August 2017 to reimburse council funding.

Refer to Appendix E for details of Unspent Conditional Grants, Receipts and Transfers from National, Provincial, Government and other departments.

22. VAT receivable and payable

VAT receivable	9,430,832	14,986	9,430,832	-
VAT payable	220,808	53,109,432	-	53,109,432

VAT is payable on the receipt and payment basis.

VAT is only declared to SARS on receipt of payments from consumers.

23. Accumulated surplus

Ring-fenced internal funds and reserves within accumulated surplus - Economic entity - 2017

	Accumulated surplus	Insurance reserve	COID reserve	Total
Opening balance	7,433,609,391	46,892,076	7,837,009	7,488,338,476
Interest earned	-	-	481,174	481,174
Deficit for the year, excluding interest capitalised	(238,000,019)	-	-	(238,000,019)
	7,195,609,372	**46,892,076**	**8,318,183**	**7,250,819,631**

Ring-fenced internal funds and reserves within accumulated surplus - Controlling entity - 2017

	Accumulated surplus	Insurance reserve	COID reserve	Total
Opening balance	7,418,659,207	46,892,076	7,837,009	7,473,388,292
Interest earned	-	-	481,174	481,174
Deficit for the year, excluding interest capitalised	(236,880,222)	-	-	(236,880,222)
	7,181,778,985	**46,892,076**	**8,318,183**	**7,236,989,244**

24. Capital replacement reserve

Based on the approval by the strategic management committee on the 7th April 2015 the CRR was created by transferring funds of R 151 935 999 from the accumulated surplus.

This reserve will be used for the funding of property, plant and equipment.

Included in the reserve is an amount of R12 354 006 of interest earned on the reserve.

The CRR is a cash backed reserve.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Opening balance	151,935,999	151,935,999	151,935,999	151,935,999
Interest earned	12,354,006	-	12,354,006	-
	164,290,005	**151,935,999**	**164,290,005**	**151,935,999**

25. Housing development fund

Unappropriated surplus	45,314,879	42,268,273	45,314,879	42,268,273
Loans extinguished by Government on 1 April 1998	34,256,892	34,256,892	34,256,892	34,256,892
	79,571,771	**76,525,165**	**79,571,771**	**76,525,165**

The housing development fund is represented by the following assets and liabilities

Bank and cash	34,305,288	35,347,990	34,305,288	35,347,990
Housing selling scheme loans	9,944,610	10,317,110	9,944,610	10,317,110
Trade and other receivables	35,321,873	30,860,065	35,321,873	30,860,065
Assets	**79,571,771**	**76,525,165**	**79,571,771**	**76,525,165**

26. Revaluation reserve

The municipality has elected to adopt the revaluation model when accounting for heritage assets - artworks , due to their nature.

Opening balance	52,129,145	52,129,145	52,129,145	52,129,145
Transfers out	(1,101,200)	-	(1,101,200)	-
	51,027,945	**52,129,145**	**51,027,945**	**52,129,145**

Artwork was devalued during the current year due to water damage on some of the artwork.

27. Variance analysis comparison budget against actual

Account Balance / Transaction / Dislcosure	Current year-to-date actual amount as at: 30 June 2017	Current year budget amount, as per approved budget	Difference between current year actual and budget - R	Difference between current year actual and budget - %	Explanation for significant fluctuations
Classes of income					
Service charges	2,539,976,104.00	2,878,830,000.00	-338,853,896.00	-12%	Revenue from Service Charges is based on consumption levels. The consumption level was a bit lower than anticipated
Interest received - trade and other receivables	96,347,327.00	110,779,000.00	-14,431,673.00	-13%	The increase in bad debts written of resulted in a decrease in interest on trade and other receivables
Interest received - external investment	54,663,821.00	49,270,000.00	5,393,821.00	11%	The increase is due to the delay in implementation of internally funded projects. The delay meant funds remained unused and generated interest
Operational revenue	63,541,127.00	276,433,000.00	-212,891,873.00	-77%	This is due to classification of items in terms of mSCOA
Classes of expenditure					
Bad debts written off	332,295,447.00	120,815,000.00	211,480,447.00	175%	This is due to the increase debts written off during the year
Contracted services	556,910,088.00	444,777,000.00	112,133,088.00	25%	More and more items have been classified as contracted services as per mSCOA
Depreciation and amortisation	598,014,010.00	506,103,000.00	91,911,010.00	18%	This is due to the increase in assets value due to new acquisitions and increased depreciated replacement costs values

Account Balance / Transaction / Dislcosure	Current year-to-date actual amount as at: 30 June 2017	Current year budget amount, as per approved budget	Difference between current year actual and budget - R	Difference between current year actual and budget - %	Explanation for significant fluctuations
Inventory consumed	46,064,824.00	-	46,064,824.00	100%	This item wasn't budgeted for as a stand alon item but was budgeted for under various individual items
Operational cost	156,466,034.00	365,685,000.00	-209,218,966.00	-57%	This due to mSCOA reclassification of items. Some items which fell under this item are now under contracted services.
Operating leases	46,112,235.00	-	46,112,235.00	100%	This item was budgeted for under contracted services

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**
28. Agency services				
Driver license renewals	2,729,560	1,880,416	2,729,560	1,880,416
Umgungunglovu District Municipality - Fire services	267,996	267,996	267,996	267,996
	2,997,556	**2,148,412**	**2,997,556**	**2,148,412**
29. Interest				
Interest - consumer debtors and other receivables				
Electricty	6,427,389	11,136,170	6,427,389	11,136,170
Merchandising, jobbing and contracts	262,964	2,395,652	262,964	2,395,652
Rates	27,666,061	20,236,112	27,666,061	20,236,112
Refuse	4,687,999	3,799,539	4,687,999	3,799,539
Sanitation	9,212,729	7,729,417	9,212,729	7,729,417
South African Revenue Services	1,469,613	-	1,469,613	-
Water	46,620,572	35,153,161	46,620,572	35,153,161
	96,347,327	**80,450,051**	**96,347,327**	**80,450,051**
Interest revenue				
Call and investment accounts	51,226,255	66,073,097	51,226,255	66,073,097
Current bank account	3,437,566	2,361,406	3,363,530	2,169,266
	54,663,821	**68,434,503**	**54,589,785**	**68,242,363**
	151,011,148	**148,884,554**	**150,937,112**	**148,692,414**
30. License and permits				
Abnormal loads	144,896	-	144,896	-
Hoarding (collecting/storing)	103,370	90,168	103,370	90,168
Market porters	38,600	-	38,600	-
Taxi ranks	141,320	182,227	141,320	182,227
Trading	92,441	-	92,441	-
	520,627	**272,395**	**520,627**	**272,395**
31. Operational revenue				
Administration and handling fees	2,126,835	362,815	2,126,835	362,815
Breakages and losses recovered	1,667	-	1,667	-
Bursary refund	2,950	-	2,950	-
Collection charges	6,034,828	-	6,034,828	-
Commission - insurance	196,463	-	196,463	-
Commission - transaction handling fees	20,410,431	20,206,823	20,410,431	20,206,823
Cost of free basic services	-	(3,140,466)	-	(3,140,466)
Discount and early settlement	6,021	808,711	6,021	808,711
Incidental cash surplus	702,802	38,547	702,802	38,547
Inspection fees facilities	525	-	525	-
Insurance refund	3,933,520	-	3,922,774	-
Landing fees	3,309,797	2,912,410	3,309,797	2,912,410
Merchandising, jobbing and contracts	19,842,006	1,749,459	19,842,006	1,749,459
Passenger levy	4,945,442	4,368,604	4,945,442	4,368,604

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Request for information - Plan printing and duplicates	64,197	-	64,197	-
Request for information - Municipal information/stats	1,095	9,463	1,095	9,463
Sale of property	4,698	-	4,698	-
Skills Development Levy refund	1,784,327	370,086	1,784,327	370,086
Staff recoveries	173,523	3,940	173,523	3,940
	63,541,127	**27,690,392**	**63,530,381**	**27,690,392**

32. Rental of facilities and equipment

Premises				
Non-residential	18,034,977	14,225,211	18,034,977	14,225,211
Residential	7,353,958	6,030,720	7,353,958	6,030,720
	25,388,935	**20,255,931**	**25,388,935**	**20,255,931**
Facilities and equipment				
Adhoc rentals	579,730	455,783	579,730	455,783
Recreational facilities	175,391	138,925	175,391	138,925
	755,121	**594,708**	**755,121**	**594,708**
	26,144,056	**20,850,639**	**26,144,056**	**20,850,639**

33. Rending of services

Advertising	607,186	183,902	607,186	183,902
Building plan approval	1,913,392	2,129,161	1,913,392	2,129,161
Cemetery and burial fees	3,107,048	2,478,548	3,107,048	2,478,548
Encroachment fees	745,165	455,588	745,165	455,588
Entrance fees	281,068	434,220	281,068	434,220
Fire services	256,119	278,296	256,119	278,296
Housing adminstration fees	115,200	-	115,200	-
GIS data fees	-	1,355	-	1,355
Legal fees	1,345	16,936	1,345	16,936
Management fees	24,415	543	24,415	543
Rates clearance certificates	1,174,990	1,081,696	1,174,990	1,081,696
Removal of restrictions	177,700	-	177,700	-
Parking fees	2,098,967	1,573,400	2,098,967	1,573,400
Town planning and servitudes	574,215	267,647	574,215	267,647
Traffic control	76,892	267,893	76,892	267,893
Wayleave tariffs	12,243	-	12,243	-
	11,165,945	**9,169,185**	**11,165,945**	**9,169,185**

34. Sale of goods

Posters and charts	94	4,896	94	4,896
Sale of scrap and waste	38,730	520,318	38,555	518,509
Sub-division and consolidation	21,452	126,025	21,452	126,025
Tender documents	629,026	682,282	629,026	682,282
Timber sales	15,782,869	27,998,788	15,782,869	27,998,788
Valuation services	16	-	16	-
Waste paper	933,847	-	933,847	-
	17,406,034	**29,332,309**	**17,405,859**	**29,330,500**

35. Service charges

Electricity	1,865,037,594	1,798,399,142	1,865,158,119	1,798,547,758
Refuse	88,928,099	84,239,599	88,928,099	84,239,599
Sanitation	121,806,043	126,390,682	121,806,043	126,390,682
Water	464,204,368	473,020,838	464,204,368	473,020,838
	2,539,976,104	**2,482,050,261**	**2,540,096,629**	**2,482,198,877**

Service charges is net of revenue forgone.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016

36. Property rates

Rates received				
Commercial	392,809,776	381,155,011	392,809,776	381,155,011
Communal land other	8,482,806	2,608,956	8,482,806	2,608,956
Farm properties	933,886	822,227	933,886	822,227
Mining	79,420	-	79,420	-
Multiple purposes	2,170,638	-	2,170,638	-
Public benefit organisations	24,650	-	24,650	-
Residential	386,505,082	353,286,250	386,505,082	353,286,250
Small home business	2,085,867	1,956,112	2,085,867	1,956,112
Unathorised use	2,786,125	2,223,542	2,786,125	2,223,542
	795,878,250	**742,052,098**	**795,878,250**	**742,052,098**

Valuations

	Rate per catergory	2017	2016
Agriculture	0.0029	323,483,000	306,323,000
Commercial	-	21,211,122,624	20,482,892,624
Municipal properties	-	273,989,000	1,152,932,000
Residential	0.0119	36,937,211,527	37,624,058,102
Rural communal land	0.0162	523,630,000	523,630,000
Public benefit organisation	0.0029	650,810,000	629,090,000
Public service infrastructure	0.0029	108,831,000	108,831,000
Vacant land	0.0216	1,240,112,000	1,184,130,000
		61,269,189,151	**62,011,886,726**

General valuations on properties are performed every 4 years in terms of the Municipal Property Rates Act. The last general valuation came into effect on 1 July 2014. Supplementary valuations are take place on an annual basis to take into account building additions, changes, sub divisions and consolidations.

The valuation roll came into effect on 1 July 2014.

37. Fines, penalties and forfeits

Buildings	163,165	-	163,165	-
Law enforcement	17,757,971	52,834,045	17,757,971	52,834,045
Overdue books	43,735	-	43,735	-
Pound fees	77,438	88,259	77,438	88,259
Tender withdrawel	3,509	-	3,509	-
	18,045,818	**52,922,304**	**18,045,818**	**52,922,304**

In November 2015 the Director: Public Prosecution KwaZulu Natal removed the delegation in respect to speed prosecution by camera from the Municipality. This resulted in the revenue loss from law enforcement activities.

38. Government grants and subsidies

Operating grants				
Equitable share	432,307,000	395,786,000	432,307,000	395,786,000
Electricity	-	106,146	-	106,146
Expanded Public Works Programme	3,912,513	4,032,001	3,912,513	4,032,001
Finance Management	1,625,000	1,600,000	1,625,000	1,600,000
Greater Edendale Development Initiative	3,619,817	7,017,013	3,619,817	7,017,013
Housing	20,551	106,008	20,551	106,008
Housing Accreditation Funding	8,014,173	3,270,246	8,014,173	3,270,246
Library	15,386,462	9,939,791	15,386,462	9,939,791
Library Subsidies	-	7,450,000	-	7,450,000
Manaye Area Precinct Upgrade	799,519	-	799,519	-
Municipal Infrastructure	15,036,282	8,690,153	15,036,282	8,690,153
Municipal Systems Improvement	-	482,290	-	482,290
Pietermaritzburg Airport	1,075,059	-	1,075,059	-
Public Transportation Infrastructure	15,108,200	27,408,365	15,108,200	27,408,365
Tatham Art Gallery	26,969	267,834	26,969	267,834
Youth Enterprise Park	345,495	-	345,495	-
	497,277,040	**466,155,847**	**497,277,040**	**466,155,847**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Capital grants				
Electricity Smart Grids	-	4,385,965	-	4,385,965
Energy Efficiency Demand Side Management	8,000,000	-	8,000,000	-
Greater Edendale Development Initiative	5,115,210	4,809,683	5,115,210	4,809,683
Housing Accreditation Funding	9,431,221	5,795,300	9,431,221	5,795,300
Integrated National Electrification Programme	4,114,506	9,448,701	4,114,506	9,448,701
Library	8,597,776	3,539,919	8,597,776	3,539,919
Market and Freedom Square Tourism Hub	-	250,538	-	250,538
Municipal Infrastructure	174,516,842	182,668,484	174,516,842	182,668,484
Municipal Systems Improvement	-	443,913	-	443,913
Municipal Water Infrastructure	1,299,742	57,033,258	1,299,742	57,033,258
Neighbourhood Development Partnership	1,955,150	11,114,249	1,955,150	11,114,249
Pietermaritzburg Airport	1,467,147	1,004,166	1,467,147	1,004,166
Public Transport Infrastructure	184,922,800	20,679,382	184,922,800	20,679,382
Publicity House Renovations	-	25,709	-	25,709
Tatham Art Gallery	-	94,783	-	94,783
Urban Renewal	-	2,190,200	-	2,190,200
Water Services Infrastructure	36,721,000	-	36,721,000	-
	436,141,394	**303,484,250**	**436,141,394**	**303,484,250**
	933,418,434	**769,640,097**	**933,418,434**	**769,640,097**

Government Grants and Subsidies

Included in above are the following grants and subsidies received:

Equitable share	432,307,000	395,786,000	432,307,000	395,786,000
Operating grants	62,765,910	59,434,827	62,765,910	59,434,827
Library subsidies	-	7,450,000	-	7,450,000
Capital grants	402,276,729	292,498,173	402,276,729	292,498,173
VAT recovered from National grants - operating	2,204,130	3,485,020	2,204,130	3,485,020
VAT recovered from National grants - capital	33,864,665	10,986,077	33,864,665	10,986,077
	933,418,434	**769,640,097**	**933,418,434**	**769,640,097**

Equitable Share

Current year receipts	432,307,000	395,786,000	432,307,000	395,786,000
Conditions met - transferred to revenue	(432,307,000)	(395,786,000)	(432,307,000)	(395,786,000)
	-	-	-	-

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members.

Finance Management Grant

Current-year receipts	1,625,000	1,600,000	1,625,000	1,600,000
Conditions met - transferred to revenue	(1,620,433)	(1,474,690)	(1,620,433)	(1,474,690)
VAT recovered from grant as per MFMA Circular 58	(4,567)	(125,310)	(4,567)	(125,310)
	-	**-**	**-**	**-**

The purpose of this grant is to promote and support reforms in financial management by building capacity in Local Government to implement the Local Government: Municipal Finance Management Act (MFMA).

Integrated National Electrification Programme

Balance unspent at beginning of year	551,299	25,345,276	551,299	25,345,276
Current-year receipts	8,000,000	10,000,000	8,000,000	10,000,000
Grant paid back to National Treasury	(551,299)	(25,345,275)	(551,299)	(25,345,275)
Conditions met - transferred to revenue	(3,960,459)	(8,770,830)	(3,960,459)	(8,770,830)
VAT recovered from grant as per MFMA Circular 58	(154,047)	(677,872)	(154,047)	(677,872)
	3,885,494	**551,299**	**3,885,494**	**551,299**

Conditions still to be met - remain liabilities (see note 21).

To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to municipalities to address the electrification backlog of occupied residential dwellings, and the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Municipal Infrastructure Grant				
Balance unspent at beginning of year	1,097,944	581	1,097,944	581
Current-year receipts	190,617,000	192,456,000	190,617,000	192,456,000
Grant paid back to National Treasury	(1,097,944)	-	(1,097,944)	-
Conditions met - transferred to revenue	(166,947,282)	(191,358,637)	(166,947,282)	(191,358,637)
VAT recovered from grant as per MFMA Circular 58	(22,605,842)	-	(22,605,842)	-
	1,063,876	**1,097,944**	**1,063,876**	**1,097,944**

Conditions still to be met - remain liabilities (see note 21).

The funding has been provided for addressing specific capital projects for basic municipal infrastructure backlogs for poor households,micro enterprises and social institutions servicing poor communities.

Municipal Water Services Infrastructure Grant				
Balance unspent at beginning of year	1,299,742	-	1,299,742	-
Current-year receipts	-	58,333,000	-	58,333,000
Conditions met - transferred to revenue	(1,140,125)	(50,176,099)	(1,140,125)	(50,176,099)
VAT recovered from grant as per MFMA Circular 58	(159,617)	(6,857,159)	(159,617)	(6,857,159)
	-	**1,299,742**	**-**	**1,299,742**

Conditions still to be met - remain liabilities (see note 21).

To facilitate the planning, acceleration and implementation of various projects that will ensure water supply to those communities identified not receiving basic water supply service.

Neighbourhood Development Partnership Grant				
Balance unspent at beginning of year	29,767,728	9,304,976	29,767,728	9,304,976
Current-year receipts	22,110,000	31,577,000	22,110,000	31,577,000
Grant paid back to National Treasury	(29,767,728)	-	(29,767,728)	-
Conditions met - transferred to revenue	(1,652,961)	(10,231,474)	(1,652,961)	(10,231,474)
VAT recovered from grant as per MFMA Circular 58	(302,189)	(882,774)	(302,189)	(882,774)
	20,154,850	**29,767,728**	**20,154,850**	**29,767,728**

Conditions still to be met - remain liabilities (see note 21).

Funding provided for to support and facilitate the planning and development of neighbourhood development programs and projects that provide catalytic infrastructure to leverage third party public and private sector development towards improving the quality of life of residents in targeted underserved neighbourhoods.

Public Transportation Infrastructure Grant				
Balance unspent at beginning of year	165,183,494	37,903,968	165,183,494	37,903,968
Current-year receipts	200,031,000	213,271,000	200,031,000	213,271,000
Grant paid back to National Treasury	(165,183,494)	(37,903,726)	(165,183,494)	(37,903,726)
Conditions met - transferred to revenue	(191,342,358)	(42,230,642)	(191,342,358)	(42,230,642)
VAT recovered from grant as per MFMA Circular 58	(8,688,642)	(5,857,106)	(8,688,642)	(5,857,106)
	-	**165,183,494**	**-**	**165,183,494**

Conditions still to be met - remain liabilities (see note 21).

Funding provided for accelerated planning, construction and improvement of public and non-motorised transport infrastructure.

Housing Accreditation Funding				
Balance unspent at beginning of year	38,147,554	25,973,801	38,147,554	25,973,801
Current-year receipts	10,189,200	17,824,170	10,189,200	17,824,170
Conditions met - transferred to revenue	(17,445,394)	(9,065,545)	(17,445,394)	(9,065,545)
Prior period error - interest not capitalised to housing accreditation grant	-	3,415,128	-	3,415,128
Current year - interest received	2,954,993	-	2,954,993	-
	33,846,353	**38,147,554**	**33,846,353**	**38,147,554**

Conditions still to be met - remain liabilities (see note 21).

Funding provided for Level 1 accreditation subsidy for the operation of the Housing Delivery Unit within Msunduzi Municipality.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Greater Edendale Development Initiative				
Balance unspent at beginning of year	9,995,256	2,812,008	9,995,256	2,812,008
Current-year receipts	-	18,194,256	-	18,194,256
Conditions met - transferred to revenue	(8,735,026)	(11,826,696)	(8,735,026)	(11,826,696)
Current year - interest received	636,712	815,688	636,712	815,688
	1,896,942	**9,995,256**	**1,896,942**	**9,995,256**

Conditions still to be met - remain liabilities (see note 21).

The funding was provided from the Department of Human Settlements to provide the following:

* To support GIS with the interrogation of housing layout against services in Edendale.
* Support the finalisation of the town planning scheme.
* Development of an integrated land use management system for Edendale.
* To value additional properties which are not within the 5 priority housing projects.
* Advertising costs for expropriation of properties.
* Costs relating to tenure conflicts, cadastral and deed office rectification.
* Increasing the resources for sales administration with regard to drawing up, signing and managing sales agreement.
* Provision of further training for personnel using GIS and property tracking systems.
* Employment of two planning interns to be employed by the Land Legal Committee for a period of two years.

Library

Balance unspent at beginning of year	4,064,345	639,567	4,064,345	639,567
Current-year receipts	19,896,000	16,159,000	19,896,000	16,159,000
Conditions met - transferred to revenue	(23,984,238)	(13,479,710)	(23,984,238)	(13,479,710)
Current year - interest received	519,769	745,488	519,769	745,488
	495,876	**4,064,345**	**495,876**	**4,064,345**

Conditions still to be met - remain liabilities (see note 21).

Funds provided by the Provincial Department of Arts and Culture for Libraries.

Market

Balance unspent at beginning of year	878,636	1,086,743	878,636	1,086,743
Conditions met - transferred to revenue	-	(250,538)	-	(250,538)
Current year - interest received	62,157	42,431	62,157	42,431
	940,793	**878,636**	**940,793**	**878,636**

Conditions still to be met - remain liabilities (see note 21).

Funds received from Department of Co-operative Governance and Traditional Affairs for the market. The purpose of this grant is for the renovations and improvement of the fresh produce market which entails short term repairs, maintenance and the upgrading of existing facilities.

Publicity House Renovations

Balance unspent at beginning of year	2,714	27,781	2,714	27,781
Current year - interest received	192	642	192	642
Conditions met - transferred to revenue	-	(25,709)	-	(25,709)
	2,906	**2,714**	**2,906**	**2,714**

Conditions still to be met - remain liabilities (see note 21).

Funds received from Co-operative Governance and Traditional Affairs to be used for the upgrade of the publicity house due to the building being structurally deteriorated.

Manaye Area Precinct Upgrade

Current-year receipts	5,000,000	-	5,000,000	-
Conditions met - transferred to revenue	(799,519)	-	(799,519)	-
Current year - interest received	150,231	-	150,231	-
	4,350,712	**-**	**4,350,712**	**-**

Conditions still to be met - remain liabilities (see note 21).

Funds received from Co-operative Governance and Traditional Affairs for the Manaye Area Precinct Upgrade.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Youth Enterprise Park				
Current-year receipts	9,415,000	-	9,415,000	-
Conditions met - transferred to revenue	(345,495)	-	(345,495)	-
Current year - interest received	182,868	-	182,868	-
	9,252,373	**-**	**9,252,373**	**-**

Conditions still to be met - remain liabilities (see note 21).

Funds received from Co-operative Governance and Traditional Affairs for Youth Enterprise Park which emerged to address the challenges of finding appropriate localities for businesses. The concept of the park will be to cluster a purpose built park of 30 to 50 container enterprises in a particular locality either in community, small town or rural district or as part of urban or rural renewal programmes. The programme will also offer on site training facilities and support micro enterprises that operate within the park. The idea is to create a purpose built precinct at scale where the local community is able to take up local economic community opportunities to establish businesses. The Youth Enterprise Park should fundamentally be able to reconnect the economy with communities whose needs offer economic opportunity for its local entrepreneurs.

Expanded Public Works Programme				
Current-year receipts	6,809,000	4,032,000	6,809,000	4,032,000
Conditions met - transferred to revenue	(3,912,513)	(4,032,000)	(3,912,513)	(4,032,000)
	2,896,487	**-**	**2,896,487**	**-**

Conditions still to be met - remain liabilities (see note 21).

To incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods in the following identified focus areas, in compliance with the EPWP Guidelines:

* road maintenance and the maintenance of buildings * low traffic volume roads and rural roads
* basic services infrastructure, including water and sewer reticulation, sanitation and pipelines (excluding bulk infrastructure)*-
* other economic and social infrastructure
* tourism and cultural industries
* waste management
* parks and beautification
* sustainable land-based livelihoods
* social services programmes
* health service programmes
* community safety.

Energy Efficiency and Demand Side Management Grant				
Current-year receipts	8,000,000	-	8,000,000	-
Conditions met - transferred to revenue	(7,920,146)	-	(7,920,146)	-
VAT recovered from grant as per MFMA Circular 58	(79,854)	-	(79,854)	-
	-	**-**	**-**	**-**

The purpose of this grant is to promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act.

Municipal Systems Improvement Grant				
Balance unspent at beginning of year	3,797	-	3,797	-
Current-year receipts	-	930,000	-	930,000
Grant paid back to National Treasury	(3,797)	-	(3,797)	-
Conditions met - transferred to revenue	-	(855,327)	-	(855,327)
VAT recovered from grant as per MFMA Circular 58	-	(70,876)	-	(70,876)
	-	**3,797**	**-**	**3,797**

Conditions still to be met - remain liabilities (see note 21).

Funding provided to assist municipalities to perform their functions and stabilise institutional and governance systems as required in the Municipal Systems Act (MSA) and related legislation.

Housing				
Balance unspent at beginning of year	171,967	27,561,119	171,967	27,561,119
Current year - interest received	-	25,190	-	25,190
Conditions met - transferred to revenue	(20,551)	(106,008)	(20,551)	(106,008)
Transfer to Municipal Housing Operating Account (MHOA)	-	(27,308,334)	-	(27,308,334)
	151,416	**171,967**	**151,416**	**171,967**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016

Conditions still to be met - remain liabilities (see note 21).

Funds received from Department of Human Settlements to provide funding for the creation of sustainable human settlements.

Water Services Infrastructure Grant

Current-year receipts	36,721,000	-	36,721,000	-
Conditions met - transferred to revenue	(32,646,964)	-	(32,646,964)	-
VAT recovered from grant as per MFMA Circular 58	(4,074,036)	-	(4,074,036)	-
	-	-	-	-

To facilitate the planning and implementation of various water and sanitation projects to accelerate backlog reduction and improve the sustainability of services in prioritised district municipalities, especially in rural municipalities. Provide interim, intermediate water and sanitation services that ensure provision of services to identified and prioritised communities, including through spring protection, drilling, testing and equipping of boreholes and on-site solutions. To support drought relief projects in affected municipalities.

Electricity Smart Grids

Balance unspent at beginning of year	230,783	-	230,783	-
Current-year receipts	-	4,385,965	-	4,385,965
Conditions met - transferred to revenue	-	(4,385,965)	-	(4,385,965)
Current year - interest received	16,314	230,783	16,314	230,783
	247,097	**230,783**	**247,097**	**230,783**

Conditions still to be met - remain liabilities (see note 21).

The funding has been provided for the deployment of smart grid solutions to deal with municipal revenue enhancement and public building energy efficiency, data acquistion, collection, modelling and management together with the over-arching facilitation of stakeholder participation and collaboration, cognisant of human capital development and knowledge sharing or transfer to improve the application, adaptability and scalability of such technologies.

Pietermaritzburg Airport

Current-year receipts	1,124,444	1,004,166	1,124,444	1,004,166
Conditions met - transferred to revenue	(2,542,206)	(1,004,166)	(2,542,206)	(1,004,166)
	(1,417,762)	**-**	**(1,417,762)**	**-**

The funding has been provided for the development and construction of a Pietermaritzburg Technology (Science) Park at the Pietermaritzburg Airport.

Due to the delay in receiving funding from KZN Treasury council funding was used to complete the projects.

Operation Dlulisumlando

Balance unspent at beginning of year	1,500,000	1,500,000	1,500,000	1,500,000

Conditions still to be met - remain liabilities (see note 21).

Funds provided by the Office of the Premier to support both the establishment and implementation of the Dlulisumlando Project, a national historical development initiative and imperative.

Electricity Grant - COGTA

Balance unspent at beginning of year	4,264	105,421	4,264	105,421
Current year - interest received	305	4,990	305	4,990
Conditions met - transferred to revenue	-	(106,147)	-	(106,147)
	4,569	**4,264**	**4,569**	**4,264**

Conditions still to be met - remain liabilities (see note 21).

Funding provided by Corporate Governance and Traditional Affairs for the replacement of transformers and installation of solar powered street and traffic lighting.

Library Subsidies

Current-year receipts	-	7,450,000	-	7,450,000
Conditions met - transferred to revenue	-	(7,450,000)	-	(7,450,000)
	-	-	-	-

Library subsidies are used to pay for a portion of salaries at the library.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Urban Renewal				
Balance unspent at beginning of year	-	2,190,200	-	2,190,200
Conditions met - transferred to revenue	-	(2,190,200)	-	(2,190,200)
	-	-	-	-

Funds received from Coperative Governance and Traditional Affairs for the upgrading of sidewalks, street furniture, landscaping, pedestrain and special features.

Development of a Single Scheme				
Current-year receipts	1,000,000	-	1,000,000	-
Current year - interest received	4,504	-	4,504	-
	1,004,504	**-**	**1,004,504**	**-**

Conditions still to be met - remain liabilities (see note 21).

Funding provided by Co-operative Governance and Traditional Affairs for the replacement of transformers and installation of solar powered street and traffic lighting.

Spoornet				
Balance unspent at beginning of year	429,454	403,381	429,454	403,381
Current year - interest received	15,045	26,073	15,045	26,073
Transfer to Municipal Housing Operating Account (MHOA)	(444,499)	-	(444,499)	-
	-	**429,454**	**-**	**429,454**

Conditions still to be met - remain liabilities (see note 21).

Tatham Art Gallery				
Balance unspent at beginning of year	26,969	1,802	26,969	1,802
Current-year receipts	-	380,000	-	380,000
Conditions met - transferred to revenue	(26,969)	(362,617)	(26,969)	(362,617)
Current year - interest received	-	7,784	-	7,784
	-	**26,969**	**-**	**26,969**

Conditions still to be met - remain liabilities (see note 21).

Funds provided by the Provincial Department of Arts and Culture for Tatham Art Gallery to provide financial support to the municipality with a focus on the development and maintenance of museum care and preservation of our culture heritage.

39. Other transfers

Artwork - various donors	168,341	157,790	168,341	157,790
Ingwe Municipality	4,975,330	-	4,975,330	-
KwaZulu Natal Department of Transport	11,122,850	-	11,122,850	-
Noshezi recreation facilities	57,180	-	57,180	-
	16,323,701	**157,790**	**16,323,701**	**157,790**

40. Bad debt written off

Electricity	146,892,877	99,436,304	146,862,877	99,436,304
Rates	6,827,859	3,296,142	6,827,859	3,296,142
Water	178,604,711	(363,587)	178,604,711	(363,587)
	332,325,447	**102,368,859**	**332,295,447**	**102,368,859**

Debt Recovery Plan

The debt that has been written off in the current financial year includes debts that relates to the previous financial years.

The Msunduzi Municipality has embarked on a debt recovery plan that is focusing on the key Industrial, Commercial and Government debtor categories. The approach is based on the fact that these categories of debtors have a greater potential to pay their service debts that are due enhancing the municipalities cash flow situation.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016

The Revenue Enhancement process deals with the escalating debtor's book in the following manner:

*Analysis of our debtor's book to ascertain that there is no existence of debtor accounts balances with prescribed debt. All prescribed debt will be reviewed for its existence and valuation to establish if a consumer is consuming the services and are benefiting but not paying with an understanding that the municipality will write off the debt.
*Converting indigent customer's meters into prepaid meters.
*Illegal tampering by customers will result in immediate disconnection of services.
*A dedicated team to handle disconnection services.
*Installation of all new services installations will be strictly done through prepaid meters
*Implementation of Msunduzi Municipality approved credit control policies The Msunduzi Municipality has embarked on a debt recovery plan that is focusing on the key Industrial, Commercial and Government debtor categories. The approach is based on the fact that these categories of debtors have a greater potential to pay their service debts that are due enhancing the municipalities cash flow situation.
*The Revenue Enhancement process deals with the escalating debtor's book in the following manner:
*Analysis of our debtor's book to ascertain that there is no existence of debtor accounts balances with prescribed debt. Allu prescribed debt will be reviewed for its existence and valuation to establish if a consumer is consuming the services and are benefiting but not paying with an understanding that the municipality will write off the debt.
*Converting indigent customer's meters into prepaid meters.
*Illegal tampering by customers will result in immediate disconnection of services.
*A dedicated team to handle disconnection services.
*Installation of all new services installations will be strictly done through prepaid meters
*Implementation of Msunduzi Municipality approved credit control policies

41. Bulk purchases

Electricity	1,479,188,329	1,337,393,951	1,479,188,329	1,337,393,951
Water	387,094,487	461,819,616	387,094,487	461,819,616
	1,866,282,816	**1,799,213,567**	**1,866,282,816**	**1,799,213,567**

42. Contracted services

Consultants and professional fees	60,955,689	101,558,496	60,951,939	101,553,696
Contracted services	254,449,755	95,437,254	254,167,159	95,189,034
Outsourced services	241,504,644	265,505,117	241,286,655	265,262,241
	556,910,088	**462,500,867**	**556,405,753**	**462,004,971**
Break down of contracted services - consultants and professional services				
Business and advisory	41,323,922	6,802,365	41,323,922	6,802,365
Infrastructure and planning	629,640	73,364,194	629,640	73,364,194
Laboratory services	275,656	360,006	275,656	360,006
Legal costs	18,726,471	21,031,931	18,722,721	21,027,131
	60,955,689	**101,558,496**	**60,951,939**	**101,553,696**
Break down of contracted services				
Artists and performers	383,000	199,999	383,000	199,999
Building	3,377,196	-	3,377,196	-
Catering services	256,375	29,854	256,375	-
Electrical	179,006	-	179,006	-
Employee wellness	105,998	176,779	69,115	176,779
Event promoters	4,203,457	1,510,180	4,203,457	1,510,180
Fire protection and services	4,587	-	4,587	-
Gas	591	-	591	-
Graphic designers	156,861	-	156,861	-
Haulage	7,858,407	-	7,858,407	-
Maintenance of buildings and facilities	27,151,137	-	27,151,137	-
Maintenance of equipment	41,305,335	1,786,898	41,059,623	1,568,532
Maintenance of unspecified assets	55,752,376	-	55,752,376	-
Medical services	2,606,901	177,102	2,606,901	177,102
Pest control and fumigation	135,643	144,652	135,643	144,652
Plant, flowers and other decorations	7,984	-	7,984	-
Prepaid electricity vendors	2,541,861	1,917,485	2,541,861	1,917,485
Preservation/ restoration/ dismantling/ cleaning services	593,510	-	593,510	-
Safeguard and security	1,840,428	-	1,840,428	-
Sewerage services	102,750,181	89,043,112	102,750,181	89,043,112
Sport and recreation	132,846	-	132,846	-
Stage and sound crew	71,290	-	71,290	-

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Stream cleaning and ditching	10,315	-	10,315	-
Traffic and street lights	1,534,113	329,942	1,534,113	329,942
Transportation	1,490,357	121,251	1,490,356	121,251
	254,449,755	**95,437,254**	**254,167,159**	**95,189,034**
Break down of contracted services - outsourced services				
Administrative and support staff	2,618,670	2,841,287	2,618,670	2,747,073
Alien vegation control	58,887	-	58,887	-
Animal care	1,113,166	1,323,398	1,113,166	1,323,398
Burial services	260,764	233,982	260,764	233,982
Business and advisory - Business and financial management	82,049,177	105,602,179	82,049,177	105,601,361
Business and advisory - Accounting and auditing	1,132,505	-	1,120,801	-
Business and advisory - Communications	1,665,952	-	1,665,952	-
Business and advisory - Human resources	9,329,218	-	9,254,590	-
Business and advisory - Organisational	215,000	144,611	215,000	-
Business and advisory - Project management	9,237,163	-	9,237,163	-
Business and advisory - Quality control	210,277	-	186,228	-
Business and advisory - Research and advisory	1,046,750	-	1,046,750	-
Business and advisory - Valuer	4,876	-	4,876	-
Catering services	7,572	-	6,962	-
Cleaning services	4,010,411	62,320,474	4,010,411	62,317,241
Clearing and grass cutting services	3,210,741	-	3,210,741	-
Connection/ dis-connection	4,152,805	15,787,914	4,152,805	15,787,914
Hygiene services	941,095	-	938,487	-
Personnel and labour	35,921	-	35,921	-
Professional staff	153,291	-	133,100	-
Refuse removal	6,735,827	6,718,765	6,735,827	6,718,765
Security services	112,679,021	70,532,507	112,679,021	70,532,507
Traffic fines management	635,555	-	551,356	-
	241,504,644	**265,505,117**	**241,286,655**	**265,262,241**

43. Depreciation and amortisation

Community	45,343,272	27,294,272	45,343,272	27,294,272
Computer software	13,078,423	782,148	13,078,423	782,148
Finance leases	483,365	854,757	483,365	854,757
Infrastructure	451,923,073	385,579,232	451,923,073	385,579,232
Property plant and equipment	21,034,068	25,278,252	21,034,068	25,278,252
Other assets	66,151,809	65,318,696	65,205,384	64,500,484
	598,014,010	**505,107,357**	**597,067,585**	**504,289,145**

44. Employee related costs

Basic	659,804,964	625,114,930	655,679,095	621,617,307
Contributions for pensions and medical aids	204,055,881	150,236,133	203,386,811	149,747,714
Contributions for UIF, WCA and SALBC levy	5,691,352	11,520,643	5,691,352	11,520,643
Defined benefit plan expenses	(15,219,185)	36,903,366	(15,219,185)	36,903,366
Housing benefits and allowances	4,904,272	4,475,167	4,904,272	4,475,167
Long-service awards	15,040,914	22,244,365	15,040,914	22,244,365
Overtime payments	57,304,260	49,716,393	56,664,108	49,204,731
Travel, motor car, accommodation, subsistence and other allowances	64,054,416	53,257,709	63,963,516	53,162,009
	995,636,874	**953,468,706**	**990,110,883**	**948,875,302**
Defined benefit plan (gains)/loss breakdown				
Actuarial medical contributions	(21,141,300)	(18,037,692)	(21,141,300)	(18,037,692)
Current service costs	19,368,373	21,484,513	19,368,373	21,484,513
Interest costs	59,784,161	52,709,099	59,784,161	52,709,099
Net actuarial gains	(73,230,419)	(19,253,454)	(73,230,419)	(19,253,454)
	(15,219,185)	**36,902,466**	**(15,219,185)**	**36,902,466**

The municipalitys' staff complement as at 30 June 2017 was 5,791(2016: 6,135)

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**
Remuneration of Municipal Manager (MA Nkosi)				
Annual Remuneration	743,656	1,410,625	743,656	1,410,625
Car Allowance	110,308	267,288	110,308	267,288
Cellphone allowance	9,000	18,000	9,000	18,000
Contributions to UIF, Medical and Pension Funds	97,568	187,506	97,568	187,506
Housing subsidy	90,000	180,000	90,000	180,000
	1,050,532	**2,063,419**	**1,050,532**	**2,063,419**
Remuneration of Acting Municipal Manager				
Annual Remuneration	1,606,269	-	1,606,269	-
Car Allowance	102,399	-	102,399	-
Cellphone	26,400	-	26,400	-
Contributions to UIF, Medical and Pension Funds	158,396	-	158,396	-
Housing subsidy	216,000	-	216,000	-
	2,109,464	**-**	**2,109,464**	**-**
Remuneration of Chief Financial Officer				
Annual Remuneration	1,206,717	1,263,575	1,206,717	1,263,575
Car Allowance	166,502	185,467	166,502	185,467
Cellphone	14,400	14,400	14,400	14,400
Contributions to UIF, Medical and Pension Funds	113,589	119,367	113,589	119,367
Housing subsidy	180,000	90,000	180,000	90,000
	1,681,208	**1,672,809**	**1,681,208**	**1,672,809**
Remuneration of Deputy Municipal Manager Community Services				
Annual Remuneration	1,281,423	1,272,018	1,281,423	1,272,018
Car Allowance	120,048	108,455	120,048	108,455
Cellphone allowance	14,400	14,400	14,400	14,400
Contributions to UIF, Medical and Pension Funds	187,769	176,060	187,769	176,060
Housing subsidy	82,680	69,314	82,680	69,314
	1,686,320	**1,640,247**	**1,686,320**	**1,640,247**
Remuneration of Deputy Municipal Manager Corporate Services				
Annual Remuneration	1,304,257	1,302,471	1,304,257	1,302,471
Car Allowance	132,215	61,369	132,215	61,369
Cellphone allowance	14,400	14,400	14,400	14,400
Contributions to UIF, Medical and Pension Funds	248,118	238,821	248,118	238,821
	1,698,990	**1,617,061**	**1,698,990**	**1,617,061**
Remuneration of Deputy Municipal Manager Infrastructure Services				
Annual Remuneration	1,165,493	1,226,406	1,165,493	1,226,406
Car Allowance	216,536	173,829	216,536	173,829
Cellphone allowance	18,000	16,500	18,000	16,500
Contributions to UIF, Medical and Pension Funds	165,756	126,515	165,756	126,515
Housing subsidy	120,000	60,000	120,000	60,000
Long service	-	36,533	-	36,533
	1,685,785	**1,639,783**	**1,685,785**	**1,639,783**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Remuneration of Deputy Municipal Manager Development Services				
Annual Remuneration	1,171,044	1,236,540	1,171,044	1,236,540
Car Allowance	199,803	202,117	199,803	202,117
Cellphone allowance	14,400	14,400	14,400	14,400
Contributions to UIF, Medical and Pension Funds	116,054	123,751	116,054	123,751
Housing subsidy	180,000	90,000	180,000	90,000
	1,681,301	**1,666,808**	**1,681,301**	**1,666,808**
Remuneration of Executive Manager Internal Audit				
Annual Remuneration	826,350	741,072	826,350	741,072
Car Allowance	153,262	153,262	153,262	153,262
Cellphone allowance	9,000	9,000	9,000	9,000
Contributions to UIF, Medical and Pension Funds	177,995	126,412	177,995	126,412
Housing subsidy	8,904	8,400	8,904	8,400
	1,175,511	**1,038,146**	**1,175,511**	**1,038,146**
Corporate and human resources (corporate services)				
45. Finance costs				
Finance leases	374,461	688,482	374,461	688,482
Non-current borrowings	68,067,562	74,179,394	68,067,562	74,179,396
Trade and other payables	21,018	203,815	21,018	203,807
	68,463,041	**75,071,691**	**68,463,041**	**75,071,685**
46. Inventory consumed				
Consumables	39,602,686	32,211,930	39,562,838	32,181,388
Finished goods	26,302	-	26,302	-
Materials and supplies	6,435,836	-	6,435,836	-
	46,064,824	**32,211,930**	**46,024,976**	**32,181,388**
47. Operational cost				
Achievements and awards	4,894	-	4,894	-
Advertising, publicity and marketing	25,649,170	24,859,577	25,648,889	24,824,384
Bank charges, facility and card fees	6,061,038	5,822,904	6,049,555	5,810,988
Bursaries (employees)	461,351	1,411,206	461,351	1,411,206
Cash discount	12,148,636	7,092	12,148,636	7,092
Catering municipal activities	6,050,597	1,091,401	6,050,597	1,091,401
Cleaning services	23,926	-	23,926	-
Commission	11,408,978	-	11,408,978	-
Communication	12,677,430	12,293,504	12,626,504	12,246,815
Deed searches	1,528	95,434	1,528	95,434
Departmental charges	-	19,192,200	-	19,192,200
Drivers licences and permits	8,953	5,885	8,953	5,885
Entertainment	131,625	315,939	131,625	310,800
External audit fees	5,479,920	4,069,459	4,973,649	4,019,991
External computer service	15,854,095	10,371,375	15,854,095	10,371,375
Insurance underwriting	8,262,938	10,924,793	7,952,521	10,919,058
Learnerships and internships	3,609,937	1,319,142	3,609,937	1,319,142
Licences	2,745,645	2,427,429	2,745,645	2,427,429
Management fee	1,131,166	4,577,196	1,131,166	4,577,196
Office Decorations	48,862	34,824	48,862	34,824
Printing,publications and books	5,701,711	12,547,570	5,701,711	12,547,570
Professional bodies, membership and subscription	10,846,812	-	10,846,812	-
Registration fees	2,437,455	12,100,021	2,437,455	12,100,021
Remuneration to ward committees	36,800	4,655,183	36,800	4,655,183
Servitudes and land surveys	456,636	186,134	456,636	186,134
Signage	482,948	-	482,948	-

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Skills Development Fund Levy	5,687,842	7,879,244	5,687,842	7,879,244
Toll gate fees	3,438	-	3,438	-
Travel agency fees	343,527	-	343,527	-
Travel and subsistence	10,957,896	2,650,711	10,957,896	2,645,875
Uniform and protective clothing	5,740,748	4,877,156	5,734,738	4,854,361
Vehicle tracking	1,453,100	-	1,453,100	-
Workmen's Compensation Fund	556,432	17,219	540,278	-
	156,466,034	**143,732,598**	**155,564,492**	**143,533,608**

48. Operating lease

Buildings	1,688,100	19,968,536	1,688,100	19,968,536
Machinery and equipment	12,735,784	1,427,894	12,728,468	1,423,366
Transport	31,688,351	-	31,688,351	-
	46,112,235	**21,396,430**	**46,104,919**	**21,391,902**

49. Remuneration of councillors

Basic	33,615,942	26,038,203	33,615,942	26,038,203
Cell phone and other allowances	5,415,102	11,071,349	5,415,102	11,071,349
Contribution for pensions and medical aids	4,543,253	4,653,487	4,543,253	4,653,487
	43,574,297	**41,763,039**	**43,574,297**	**41,763,039**

In-kind benefits

The Executive Mayor, Deputy Executive Mayor, Speaker and Mayoral Committee Members are full-time councillors. Each is provided with an office and secretarial support at the cost of the Council.

The Mayor and the Deputy Mayor each have the use of separate Council owned vehicles for official duties.

The Mayor has three full-time bodyguards . The Deputy Mayor and speaker have two full-time bodyguards.

50. Transfers and Subsidies

Other subsidies				
Grants in aid	1,550,000	238,128	1,550,000	238,128
Injury on duty	4,356,584	-	4,356,584	-
Post retirement benefits	23,699,277	20,632,700	23,699,277	20,632,700
Safe City	-	-	6,841,228	5,673,000
	29,605,861	**20,870,828**	**36,447,089**	**26,543,828**

51. Fair value adjustments - investment property

Gains on investment property	188,741,552	(769,277)	188,741,552	(769,277)
Loss on investment property	(59,761,680)	-	(59,761,680)	-
	128,979,872	**(769,277)**	**128,979,872**	**(769,277)**

52. Impairment of consumer, IDT and traffic fines debtors

Electricity	32,561,375	(2,831,170)	32,561,375	(2,831,170)
Independent Development Trust	59,542,743	-	59,542,743	-
Rates	27,571,728	(2,681,279)	27,571,728	(2,681,279)
Refuse	3,678,390	(406,284)	3,678,390	(406,284)
Traffic fines	14,150,507	43,130,866	14,150,507	43,130,866
Santitation	6,588,960	(727,762)	6,588,960	(727,762)
Water	28,742,117	(3,214,774)	28,742,117	(3,214,774)
	172,835,820	**33,269,597**	**172,835,820**	**33,269,597**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
53. Impairment loss				
Impairments				
Property plant and equipment	(8,254,170)	(49,690,326)	(8,254,170)	(49,690,326)
Property, plant and equipment The procedure used to determine if the asset was impaired was to physically inspect the asset and determine if the asset was impaired and what factors contributed to the impairment and then comparing the condition, age and cost of the asset to the current records in the asset register and if there was a change this was then adjusted accordingly				
Intangible assets	(100,339)	-	(100,339)	-
The impairment is in respect to software that were utilised by various business unit that are now redundant due to purchase of SAP ERP by the municipality.				
	(8,354,509)	**(49,690,326)**	**(8,354,509)**	**(49,690,326)**
54. Inventories (losses)/gains				
Inventories losses	(34,434,428)	(312,033)	(34,434,428)	(312,033)
Inventories gains	24,171,858	473,316	24,171,858	473,316
	(10,262,570)	**161,283**	**(10,262,570)**	**161,283**
55. (Losses)/ gains on agricultural assets				
Gains on valuation of agricultural assets	(4,255,584)	9,288,973	(4,255,584)	9,288,973
56. Loss on disposal of assets				
Land and building	(22,000)	(371,400)	(22,000)	(371,400)
Other assets	(1,282,192)	(772,826)	(1,282,192)	(772,826)
	(1,304,192)	**(1,144,226)**	**(1,304,192)**	**(1,144,226)**
57. Cash generated from operations				
(Deficit) surplus	(237,518,845)	58,607,228	(236,399,048)	52,464,639
Adjustments for:				
Depreciation and amortisation	598,014,010	505,151,071	597,067,585	504,289,145
Gain or loss on sale of assets	-	(9,288,973)	-	(9,288,973)
Loss on non current assets	5,559,776	1,144,226	5,559,776	1,144,226
Fair value adjustments	(128,979,872)	769,277	(128,979,872)	769,277
Impairment of inventory	10,262,570	-	10,262,570	-
Impairment of assets	8,354,508	49,690,326	8,354,508	49,690,326
Write up of inventory	-	(161,283)	-	(161,283)
Movements in retirement benefit obligation	(15,221,992)	36,903,366	(15,221,992)	36,903,366
Movements in current provisions	631,928	1,076,048	487,351	660,928
Movement in non current provisions	(11,033,797)	5,191,486	(11,033,797)	5,191,486
Movement on housing development fund	14,299,411	22,642,454	14,299,411	22,642,454
Other non-cash items	(620,618)	(31,372,392)	(620,618)	(31,558,227)
Changes in working capital:				
Inventories	367,597	(22,797,437)	367,597	(22,797,437)
Payables from exchange transactions	209,800,845	(17,451,684)	209,628,075	(16,556,871)
Trade and other receivables from exchange transcations	60,534,764	605,107,289	60,519,778	605,122,275
Trade and other receivables from non exchange transactions	(1,317,607)	346,159,571	(1,317,607)	346,159,571
Consumer debtors	98,359,580	(1,112,206,494)	98,359,581	(1,112,206,494)
VAT	(62,540,270)	13,617,191	(62,540,270)	13,617,191
Unspent conditional grants and receipts	(173,079,460)	118,499,322	(173,079,460)	118,499,322
	375,872,528	**571,280,592**	**375,713,568**	**564,584,921**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
58. Additional disclosure in terms of Municipal Finance Management Act				
Contributions to SALGA / Kwanaloga				
Current year subscription / fee	849,157	489,187	849,157	489,187
Amount paid - current year	(849,157)	(489,187)	(849,157)	(489,187)
	-	-	-	-
Audit fees				
Opening balance	122,684	184,404	122,684	184,404
Audit fee invoiced	4,914,429	4,019,990	4,914,429	4,019,990
Amount paid - current year	(4,974,940)	(4,081,710)	(4,974,940)	(4,081,710)
	62,173	**122,684**	**62,173**	**122,684**
PAYE and UIF				
Current year subscription / fee	140,297,512	134,118,729	140,297,512	134,118,729
Amount paid - current year	(140,297,512)	(134,118,729)	(140,297,512)	(134,118,729)
	-	-	-	-
Pension and Medical Aid Deductions				
Current year payroll deductions	297,846,833	257,182,171	297,846,833	257,182,171
Amount paid - current year	(297,846,833)	(257,182,171)	(297,846,833)	(257,182,171)
	-	-	-	-
VAT				
VAT receivable	9,430,832	14,986	9,430,832	-
VAT payable	220,808	53,109,432	-	53,109,432
	-	-	-	-

VAT output payables and VAT input receivables are shown in note 22.

All VAT returns have been submitted by the due date throughout the year.

Councillors' arrear consumer accounts

Normal credit control procedures have been applied for the recovery of all oustanding debt.

Councillors have made arrangements to re-pay outstanding debt.

The following Councillors had arrear accounts outstanding for more than 90 days as at :

30 June 2017	Outstanding more than 90 days R
Ahmed Najmah Banu	8,851
Dlamini Sandile Wellington	17,482
Magubane Vusumuzi Truman	58,334
Mbanjwa Nkosinathi Maxwell	2,532
Madondo Ignatia Thandiwe	1,553
Mkhize Dorcas Sibongile	62,363
Msimang Prudence Nokuthula	4,235
Ndawonde Siphiwe Caiphas	73,686
Ntombela Thinasonke Dennis	2,532
Njilo Mduduzi Jerome	16,083
Phungula Dumisani Bernard	4,680
Zungu Thandiwe Rose	2,789
Ndawonde Siphiwe Caiphas	73,686
Ntombela Thinasonke Dennis	2,532
Njilo Mduduzi Jerome	16,083
Phungula Dumisani Bernard	4,680
Zungu Thandiwe Rose	2,789
	255,120

30 June 2016	Outstanding more than 90 days R
Dlamini Tholakele Ignetia	3,441
Magubane Vusumuzi Truman	20,679
Thokozani Magwaza	1,462
Ndawonde Siphiwe Caiphas	135,482
Zungu Thandiwe Rose	638
	161,702

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**

59. Deviation from supply chain management regulations

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with official procurement processes established by the policy and to procure any required goods or services through any convenient process".

This would typically include urgent and emergency cases, single-source goods, and any other cases where it impractical to follow normal SCM process. In the event of such a decision, the Accounting Officer is required to report this to the next Council meeting for noting. The expenses incurred as listed below have been written off.

Computer expenditure	2,542,026	-	2,542,026	-
Installation of property plant and equipment	-	6,609,548	-	-
Legal	420,276	-	420,276	-
Library	-	3,026,428	-	3,026,428
Other	1,188,076	-	1,188,076	-
Repairs and maintenance	135,972	-	135,972	-
Repairs to motor vehicles	6,864,235	7,744,925	6,864,235	7,744,925
Repairs to property, plant and equipment	5,034,494	-	4,876,125	-
Service delivery	4,081,054	-	4,081,054	-
Water quality testing	109,632	-	109,632	-
	20,375,765	**17,380,901**	**20,217,396**	**10,771,353**

Regulation 45

Awards to close family members of persons in the service of the state .

Employee name	Job title	Amount paid
Mchunu Nomvula Teressa	General worker infrastructure business unit	446,183

60. Commitments

Authorised capital expenditure

Already contracted for but not provided for				
• Cameras	-	189,633	-	-
• Electricity	33,185,010	81,144,065	33,185,010	81,144,065
• Information system	34,292,271	-	34,292,271	-
• Refuse	11,612,462	-	11,612,462	-
• Roads	124,200,669	597,902	124,200,669	597,902
• Sanitation	58,911,835	941,542	58,911,835	941,542
• Water	24,734,764	9,793,554	24,734,764	9,793,554
	286,937,011	**92,666,696**	**286,937,011**	**92,477,063**

Total capital commitments

Already contracted for but not provided for	286,937,011	92,666,696	286,937,011	92,477,063

Authorised operational expenditure

Total commitments

Total commitments

Authorised capital expenditure	286,937,011	92,666,696	286,937,011	92,477,063

This committed expenditure relates to property and will be financed by available bank facilities, retained surpluses, rights issue of shares, issue of debentures, mortgage facilities, existing cash resources, funds internally generated, etc.

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Operating leases - as lessee (expense)				
Minimum lease payments due				
- within one year	-	6,046,218	-	6,046,218

Operating lease payments represents rentals payable to:

* Xtec (Pty) Ltd for the rental of photocopies and fax machines and
* Merchant West for computer servers and the leasing of ICT networks.

No contingent rent is payable.

61. Contingencies

Refer to Appendix F for a detalied listing to contingent liabilities	38,970,191	41,619,628	38,970,191	41,619,628
Performance bonuses for senior management	-	1,456,896	-	1,456,896
	38,970,191	**43,076,524**	**38,970,191**	**43,076,524**

62. Related Parties

Safe City NPC has been formend as partnership with the business comununity to combat crime in the city. Council allocates a grant in aid to the entity.

Related party balances		
Grant paid to Safe City Msunduzi NPC	6,841,228	5,673,000
Conditional Grant paid to Safe City Msunduzi NPC		190,452
Electricity and Water paid to Msunduzi Municipality	120,525	148,616

Awards to close family members of persons in the service of the state

Contract value		
Enforce Security	886,175	382,000

The director of the company is married to Ms Dube MEC for Local Government and Traditional Affairs

Key management information

Remuneration of management

Councillors that were not re-elected

Councillors paid for the period 1 July 2017 to 31 August 2017 that were not re-elected.

Full Names	Basic salary	Transport	Cellphone allowance	Data card	Pension	Basic non retirement funding	Medical Aid	Total
Ashe Rodger Pryor	31,852	12,210	2,311	399	4,778	-	-	51,550
Baijoo Vidyavrata	85,246	17,777	4,631	399	3,164	-	12,166	123,383
Bhengu Patric	74,372	26,041	2,311	399	2,585	-	6,368	112,076
Bradley Chris	29,458	12,210	2,311	399	4,419	-	4,144	52,941
Buthelezi Dorren	30,112	12,210	2,311	399	4,517	-	3,012	52,561
Buthelezi Mercy Thandiwe	29,968	12,210	2,311	399	4,495	-	3,259	52,642
Dlamini Pretty Nokzwazi	28,600	12,210	2,311	399	4,290	-	5,627	53,437
Dlomo Armstrong Bongani	31,851	12,210	2,311	399	4,778	-	-	51,549
Govender Soobramoney	32,874	12,210	2,311	399	1,220	-	5,651	54,665
Gumede Noxolo Faith	34,543	4,884	2,311	399	5,181	-	3,184	50,502
Jaca Patrick Vela	31,852	12,210	2,311	399	4,778	-	-	51,550
Lawrence Judith Marry	89,489	1,250	2,311	399	13,423	-	-	106,872
Magwaza Thokozani Shakesper	29,069	12,210	2,311	399	4,360	-	4,816	53,165
Makhathini Falakhe Michael	27,378	12,210	2,311	399	4,107	-	7,742	54,147
Maphumulo Msawenkosi	32,398	12,210	2,311	399	1,202	-	6,368	54,888
Matiwane Thandi	42,469	-	2,311	399	6,370	-	-	51,549
Mbanjwa Amos Lucky	28,600	12,210	2,311	399	4,290	-	5,627	53,437
Mbatha Faith Ntombizonke	35,693	5,128	2,311	399	5,354	-	4,011	52,896
Mkhize Mantombi Agness	31,851	12,210	2,311	399	4,778	-	-	51,549
Mkhize Mbusiswa Henceforth	28,956	12,210	2,311	399	4,344	-	5,010	53,230
Mkhize Sbusiso Alfred	29,262	12,210	2,311	399	4,389	-	4,483	53,054

Full Names	Basic salary	Transport	Cellphone allowance	Data card	Pension	Basic non retirement funding	Medical Aid	Total
Mlete Vusumuzi Garnet	21,385	8,861	1,086	187	3,208	-	3,184	37,911
Ndlela Chris Juba	117,310	-	4,631	399	17,597	-	4,011	143,948
Ndlovu Mandlenkosi David	28,940	12,210	2,311	399	4,341	-	5,038	53,239
Ndlovu Thandi Patience	45,753	18,378	3,478	600	6,863	-	2,517	77,589
Ngcobo Bethwell Bhekumuzi	31,580	9,768	2,311	399	4,737	-	4,144	52,939
Ngcobo Lindiwe Conellia	28,381	12,210	2,311	399	4,257	-	6,008	53,566
Ngcobo Msizi Alex	40,729	-	2,311	399	6,109	-	3,012	52,560
Ngcobo Thulisile Penelope	28,956	12,210	2,311	399	4,344	-	5,010	53,230
Ngidi Philani Goodwill	22,661	9,189	1,739	300	3,399	-	1,506	38,794
Ryder David Francis	36,629	12,210	2,311	399	1,359	-	-	52,908
Shozi Phillip Bonga	38,222	4,884	2,311	399	5,733	-	-	51,549
Sikhakhane Lungisni Nkhaso	31,851	12,210	2,311	399	4,778	-	-	51,549
Singh Jaiheen	30,397	12,210	2,311	399	4,560	-	2,517	52,394
Singh Radhia Bee	42,469	-	2,311	399	6,370	-	-	51,549
Tarr Michael Ashton	78,120	26,041	2,311	399	2,899	-	-	109,770
Xulu Thulani Vincent	102,160	-	2,311	399	3,792	-	3,012	111,674
	1,541,436	**388,611**	**89,517**	**14,653**	**181,168**	**-**	**121,427**	**2,336,812**

Key management information

Remuneration of management

Newly appointed and Re-elected councillors

*Newly elected councillors received their remuneration from 24 August 2017 to 30 June 2017

	Full Names	Basic salary	Transport	Cellphone allowance	Data card	Pension	Basic non retirement funding	Medical Aid	Total
	Ahmed Najma Banu	316,690	61,529	20,973	2,400	43,443	8,693	14,349	468,077
	Ahmed Roosana	275,140	102,547	20,973	2,400	37,744	7,671	17,170	463,645
*	Amod Michael Ismail	317,484	44,425	18,753	2,017	41,952	15,535	13,838	454,004
	Atwaru Naleni	323,297	46,514	20,973	2,400	50,785	50,705	31,262	525,936
*	Chetty Claudell Milany	381,476	25,428	18,753	2,017	-	18,651	-	446,325
*	Dlamini Ambrosia Sibongile	343,386	-	18,753	2,017	45,402	17,439	15,295	442,292
*	Dlamini Nkosivelile Godman	347,513	-	18,753	2,017	41,905	17,439	2,637	430,264
*	Dlamini Sandile Wellinton	338,852	18,163	18,753	2,017	44,831	16,567	-	439,183
	Dlamini Tholakele Ignetia	549,849	219,232	32,757	2,400	76,507	-10,396	31,262	901,611
*	Dlela Nomalady Eleanor	307,642	90,816	18,753	2,017	-	15,041	-	434,269
*	Duma Prince Dumisa	356,687	-	18,753	2,017	47,190	17,439	-	442,086
*	Gambu Nkosinathi Nhlakanipho	356,686	-	18,753	2,017	47,190	17,439	-	442,085
*	Goga Mohamed Salim	264,672	90,816	22,753	2,017	34,125	12,839	-	427,222
*	Gwala Nelisiwe Jannet	267,515	90,816	18,753	2,017	35,393	13,079	-	427,573
	Gwala Sindisiwe Cyndy	273,805	102,547	20,973	2,400	37,561	7,670	20,333	465,289
	Haswell Urashia Jasomay	297,020	96,706	20,973	2,400	40,743	7,819	-	465,661
	Inderjit Manilal	393,765	42,899	20,973	2,400	55,818	17,893	22,725	556,473
*	Jugmohan Renesha	346,735	18,878	18,753	2,017	28,880	17,126	14,324	446,713
*	Khumalo Sphamandla Dennis	674,835	82,739	18,592	2,017	97,129	28,067	-	903,379
	Lambert William Francis	468,787	9,297	20,973	2,400	12,985	19,486	-	533,928
*	Lotz Clive Otis	98,942	7,853	5,308	916	13,608	8,225	-	134,852
	Lyne Sandra Patric	291,486	102,547	20,973	2,400	39,983	7,670	-	465,059
	Madlala Linda Linford	273,805	102,547	20,973	2,400	37,561	7,670	20,333	465,289
*	Madlala Siphamandla Sydney	266,081	84,170	31,501	2,017	33,350	15,522	-	432,641
	Madonda Sipho Innocent	295,956	61,528	20,973	2,400	40,601	8,693	37,554	467,705
*	Madondo Ignatia Thandiwe	250,982	90,816	18,753	2,017	33,195	13,079	19,013	427,855
	Magubane Truman Vusumuzi	719,839	94,068	20,812	2,400	107,976	-	18,797	963,892
*	Majola Jerome Sibongiseni	550,893	206,848	18,592	2,017	79,220	23,389	13,191	894,150
	Majola Nomagugu Eunice	485,824	40,763	13,912	2,400	72,874	-	27,659	643,432
	Majola Sboniso Terence	278,028	102,547	20,973	2,400	38,139	7,670	15,477	465,234
*	Mbanjwa Nkosinathi Maxwell	345,287	36,326	18,753	2,017	-	14,865	27,068	444,316
	McArthur Glen Robert	693,390	19,113	20,812	2,400	104,588	3,860	-	844,163
*	Mhlongo Snothi Raphael	267,515	90,816	18,753	2,017	35,393	13,079	-	427,573
*	Mkhize Dorcas Sibongiseni	342,960	-	18,753	2,017	45,344	17,439	15,785	442,298

	Full Names	Basic salary	Transport	Cellphone allowance	Data card	Pension	Basic non retirement funding	Medical Aid	Total
	Mkhize Muntuza Bhekithemba	272,608	102,547	20,973	2,400	37,397	7,671	21,709	465,305
*	Mncwango Gladness Sibongile	257,086	74,981	18,753	2,017	33,911	15,841	30,370	432,959
*	Molefe Thabiso Patrick	254,301	90,816	18,753	2,017	30,662	13,079	7,598	417,226
	Msimang Prudence Nokuthula	732,927	131,539	20,812	2,400	-	-4,900	31,262	914,040
*	Mtshali Blessing Sbusiso	356,687	-	18,753	2,017	47,190	17,439	-	442,086
	Ndawonde Siphiwe Caiphas	350,476	-	22,261	2,400	49,685	10,227	43,359	478,408
	Ndlovu Nelisiwe Zanele	269,722	102,547	20,973	2,400	37,001	7,670	25,029	465,342
*	Nene Jabulani	356,687	-	18,753	2,017	46,837	17,439	2,705	444,438
*	Nene Sfiso Derrick	353,490	2,765	18,753	2,017	46,844	16,462	-	440,331
	Ngcobo Jeffrey Mbuyiselwa	291,487	102,547	20,973	2,400	39,983	7,670	-	465,060
	Ngcobo Kathrine Malindi	213,162	102,547	20,973	2,400	37,418	67,479	21,294	465,273
*	Ngongoma Xolani Ellington	356,687	-	18,753	2,017	47,190	17,439	-	442,086
*	Ngubane Sandile Duncan	318,683	-	31,501	2,017	40,010	17,439	33,346	442,996
*	Ngube Gugu Marry-Jane	247,281	90,816	18,753	2,017	32,384	17,019	25,773	434,043
	Ngubo Jabulisile Joyce	825,611	72,000	40,478	2,400	81,573	-6,942	-	1,015,120
*	Ngubo Manqoba	288,289	74,981	18,753	2,017	33,991	17,306	-	435,337
*	Ngubo Regina Zinhle	346,090	-	18,753	2,017	45,726	17,439	12,986	443,011
*	Nhlabathi Bongumusa Cyril	267,515	90,816	18,753	2,017	35,393	13,079	-	427,573
*	Niemand Rienus	361,371	15,290	18,753	2,017	16,866	19,735	8,727	442,759
*	Njilo Mduduzi Jerome	1,112,211	-	37,997	2,017	-	47,216	30,535	1,229,976
	Ntombela Dennis Thinasonke	572,542	219,232	20,812	2,400	83,718	-	15,861	914,565
*	Ntombela Ethel Zodwa	244,042	90,816	18,753	2,017	31,905	15,848	30,178	433,559
*	Ntshangase Ntuthuko	270,289	74,981	18,753	2,017	35,873	15,841	15,187	432,941
*	Oumar Mehmood-Ul-Hassan	307,642	90,816	18,753	2,017	-	15,041	-	434,269
	Phungula Dumisani Bernard	251,093	102,547	20,973	2,400	34,429	7,670	46,452	465,564
	Schalkwyk Mary	553,307	235,170	20,812	2,400	87,923	32,846	31,434	963,892
*	Shange Sandile Cyril	356,687	-	18,753	2,017	47,190	17,439	-	442,086
*	Singh Melika	381,476	25,428	18,753	2,017	-	18,651	-	446,325
	Sithole Philiwise	706,906	78,130	20,812	2,400	102,142	-14,423	15,709	911,676
*	Sithole Thamsanqa Wonderboy	267,515	90,816	18,753	2,017	35,393	13,079	-	427,573
*	Sivnath Rajdave	356,687	-	18,753	2,017	47,190	17,439	-	442,086
	Sokhela Balozile Cynthia	339,679	38,968	14,618	2,400	46,604	12,188	12,595	467,052
	Sokhela Mansizwa Simon	273,651	102,547	20,973	2,400	34,237	7,670	16,750	458,228
	Soobiah Rachel	291,487	102,547	20,973	2,400	39,983	7,670	-	465,060
*	Strachan Ross	395,160	-	18,753	2,017	-	21,574	13,510	451,014
	Winterbach Lubwig Johann	291,486	105,120	22,100	2,400	40,990	7,670	-	469,766
	Zondi Dolo Philiph	330,350	61,528	20,973	2,400	45,315	8,693	-	469,259
*	Zondi Hamilton Mlungisi	335,983	-	18,753	2,017	44,118	14,670	26,993	442,534
*	Zondo Precious Makhosazane	356,686	-	18,753	2,017	47,190	17,439	-	442,085
	Zuma Bukelani Ephraim	291,486	102,547	20,973	2,400	39,983	7,670	-	465,059
	Zuma Michael Bhekabantu	277,826	102,547	20,973	2,400	38,112	7,670	15,709	465,237
	Zuma Thobani Reginald	732,913	160,543	43,020	2,400	109,937	-	-	1,048,813
	Zungu Ningi Jostinah	227,455	102,547	20,973	2,400	39,983	71,702	-	465,060
	Zungu Thandiwe Rosemary	277,826	102,547	20,973	2,400	38,112	7,670	15,709	465,237
		28,885,369	**5,226,863**	**1,618,996**	**170,013**	**3,311,803**	**1,124,887**	**928,852**	**41,266,783**

Municipal Entity

Remuneration of management

Safe City NPC - Management

Full Names	Basic salary	Transport	Cellphone allowance	Data card	Pension	Basic non retirement funding	Medical Aid	Total
Holtzhausen Lucas	447,000	18,000	3,600	-	-	-	21,580	490,180
Holtzhausen Riaan	293,033	18,000	3,600	-	15,620	-	21,580	351,833
Holtzhausen Charlene	127,210	18,000	8,624	-	-	-	13,392	167,226
	867,243	**54,000**	**15,824**	**-**	**15,620**	**-**	**56,552**	**1,009,239**

63. Events after the reporting date

No events to report on after the reporting date.

	Economic entity		Controlling entity	
Figures in Rand	**2017**	**2016**	**2017**	**2016**

64. Prior period errors

The comparative statements for 2015 / 2016 financial year have been restated to recognise the amendments relating to all of the errors below.

The effects of the changes are detailed below:

Statement of Financial Position

Property plant and equipment				
Land and buildings				
Land that was not owned by the municipality was incorrectly included in the Fixed Asset Register. The municipality conducted deeds search and identified that the land was never owned by the municipality.				
Operating expenses was incorrectly included in Work in Progress in the previous financial period.				
Depreciation for Bank Charter Housing that was incorrectly classified as other assets				
Restated balance previously reported	-	1,547,758,135	-	1,547,758,135
Depreciation for Bank Charter Housing that was incorrectly classified as other assets.				
Recognition of land not recognised	-	(78,318,719)	-	(78,318,719)
The Land not owned by the Municipality have been removed from the Fixed Asset Register	-	(2,219,300)	-	(2,219,300)
Land was duplicated on the fixed asset register	-	(13,969,000)	-	(13,969,000)
Buildings operating costs included in the work in progress	-	(350,430)	-	(350,430)
Depreciation for Bank Charter Housing reclassified (buildings)	-	(6,831)	-	(6,831)
Restated balance	**-**	**1,452,893,855**	**-**	**1,452,893,855**
Infrastructure assets				
Work in Progress that was not recorded in the previous financial period due to accruals that were not recognized.				
Bank Charter Housing infrastructure was incorrectly classified.				
Restated balance previously reported	-	4,644,641,847	-	4,644,641,847
Accruals that were not recognized	-	11,414,663	-	11,414,663
Bank Charter Housing infrastructure that was incorrectly classified.	-	302,848	-	302,848
Restated balance	**-**	**4,656,359,358**	**-**	**4,656,359,358**
Other assets				
Bank Charter, finance lease assets and brush cutters that were not recorded in the previous financial year				
Restated balance previously reported	-	456,093,321	-	447,923,336
Other assets incorrectly recognised or not previously recognised	-	(1,505,554)	-	(1,505,554)
Correction of the transfer of assets from Msunduzi to Safe City in 2015 which was initally recognised at carrying value. The subsequent correction has adjusted the cost of the assets,additions the depreciation.	-	7,977,698	-	-
Restated balance	-	462,565,465	-	446,417,782
Community assets				
Work in Progress was not recorded in the previous financial period.				
Restated balance previously reported	-	393,138,595	-	393,138,595
Community Assets Work In Progress not previously recognised	-	55,421	-	55,421
Restated balance	-	393,194,016	-	393,194,016

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Investment property				
Investment property (land) that is not owned by the municipality was incorrectly included in the Fixed Asset Register. The municipality conducted deeds search and identified that the Investment property was never owned by the municipality.				
Restated balance previously reported	-	656,408,640	-	656,408,640
Land was duplicated on the fixed asset register	-	(27,889,000)	-	(27,889,000)
Land not owned by the Municipality	-	(18,066,800)	-	(18,066,800)
Land not owned by the Municipality	-	(3,158,910)	-	(3,158,910)
Land was duplicated on the fixed asset register	-	(16,050,000)	-	(16,050,000)
Restated balance	-	591,243,930	-	591,243,930
Intangible assets				
Development cost incorrectly capitalised				
Balance previously reported	-	39,518,564	-	39,518,564
Development cost incorrectly capitalised	-	363,383	-	363,383
Restated balance	-	39,881,947	-	39,881,947
Inventory				
Write up of inventory due to understatement during the take on of inventory onto SAP				
Balance previously reported	-	65,151,366	-	65,151,366
Inventory has been understated	-	1,353,869	-	1,353,869
Restated balance	-	66,505,235	-	66,505,235
Receivables from non exchange transactions				
During the 2015/16 the Municipality erroneously disclosed the balance of the prepayment to IDT as trade receivable from non exchange transactions instead of disclosing it as a contingent asset.				
Prepaid vendor cash float recognised as a debtor.				
Restated balance previously reported	-	370,234,597	-	370,234,597
Prepaid vendor cash float incorrectly recognised as a debtor	-	(245,000)	-	(245,000)
Restated balance	-	369,989,597	-	369,989,597
Unspent government grants				
During the 2014/2015 and 2015/2016 financial years interest received on the housing accreditation funding investment was not capitalised to the housing accreditation grant.				
Restated balance previously reported	-	249,940,818	-	249,940,818
Interest not capitalised on grant	-	3,415,128	-	3,415,128
Restated balance	-	253,355,946	-	253,355,946
Trade payables from exchange transactions				
Accrual for estimated unused electricity purchased via prepaid tokens				
Accrual for unrecorded expenditure relating to the prior year.				
Restated balance previously reported	-	540,482,321	-	540,089,172
Accrual for estimated electricity	-	1,359,459	-	1,359,459
Accrual for unrecorded expenditure	-	8,099,199	-	8,099,200
Restated balance	-	549,940,979	-	549,547,831
Finance lease obligation				
Derecognition of finance lease as lease option to purchase the asset was elected.				
Restated balance previously reported	-	1,216,793	-	1,216,793
Recognition of assets due to end of finance lease	-	(1,518,822)	-	(1,518,822)
Restated balance	-	302,029	-	302,029

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Provisions				
Recognition of provisions for performance bonus and 13th cheque.				
Restated balance previously reported	-	127,521	-	-
Recognition of provision	-	287,599	-	-
Restated balance	-	415,120	-	-
Accumulated surplus				
Balance previously reported	-	7,659,111,402	-	7,651,851,316
Recognition of land not recognised	-	(78,318,719)	-	(78,318,719)
The land not owned by the Municipality have been removed from the Fixed Asset Register	-	(2,775,300)	-	(2,775,300)
Land was duplicated on the fixed asset register	-	(13,413,000)	-	(13,413,000)
Buildings operating costs included in the work in progress	-	(350,430)	-	(350,430)
Depreciation for Bank Charter Housing reclassified (buildings)	-	(6,831)	-	(6,831)
Bank Charter Housing infrastructure that was incorrectly classified.	-	302,848	-	302,848
Other assets incorrectly recognised or not previously recognised	-	(1,505,554)	-	(1,505,554)
Community Assets Work In Progress not previously recognised	-	55,421	-	55,421
Land was duplicated on the fixed asset register	-	(27,889,000)	-	(27,889,000)
Land not owned by the Municipality	-	(18,066,800)	-	(18,066,800)
Land not owned by the Municipality	-	(3,158,910)	-	(3,158,910)
Land was duplicated on the fixed asset register	-	(16,050,000)	-	(16,050,000)
Development cost incorrectly capitalised	-	363,383	-	363,383
Inventory has been understated	-	1,353,869	-	1,353,869
Interest capitalised to Housing Development Fund	-	(4,366,394)	-	(4,366,394)
Prepaid vendor cash float incorrectly recognised as debtor	-	(245,000)	-	(245,000)
Interest not capitalised on grant	-	(3,415,128)	-	(3,415,128)
Accrual for estimated electricity	-	(1,359,459)	-	(1,359,459)
Accrual for unrecorded expenditure	-	(8,099,199)	-	(8,099,199)
Recognition of assets due to end of finance lease	-	(1,518,822)	-	(1,518,822)
Assets incorrectly recognised at carrying value	-	7,977,698	-	-
Recognition of provisions	-	(287,599)	-	-
Restated balance	-	7,488,338,476	-	7,473,388,292
Housing development fund				
Restated balance previously reported	-	72,158,774	-	72,158,774
Interest capitalised	-	4,366,391	-	4,366,391
Restated balance	-	76,525,165	-	76,525,165

65. Change in estimate

Property plant and equipment

Review of useful life for fully depreciated assets according to GRAP 17 and the reclassification of property, plant and equipment to investment property. The effect of this revision has increased the depreciation by R 155 619 105.

Provisions

The leave pay provision is created to ensure adherence to SALGA collective agreement requirements. It states that at the end of a leave cycle, an employee may not have more than 48 days annual leave to his credit. The effect of this revision has increased the provision by R 9 623 503.

The long service award provision is created to ensure adherence to SALGA collective agreement requirements. The estimate is based on the monthly salaries rate at 30 June 2016. The effect of this revision has decreased the provision by R487 351.

66. Irregular expenditure

Opening balance	232,001,605	13,845,402	231,583,669	13,845,402
Add: Irregular Expenditure - current year	150,207,118	218,156,203	150,103,360	217,738,267
	382,208,723	**232,001,605**	**381,687,029**	**231,583,669**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Analysis of expenditure awaiting condonation per age classification				
2008 / 2009	4,077,827	4,077,827	4,077,827	4,077,827
2009 / 2010	5,458,355	5,458,355	5,458,355	5,458,355
2010 / 2011	3,551,576	3,551,576	3,551,576	3,551,576
2011 / 2012	38,200	38,200	38,200	38,200
2013 / 2014	11,000	11,000	11,000	11,000
2014 / 2015	708,444	708,444	708,444	708,444
2015 / 2016	218,156,203	218,156,203	217,738,267	217,738,267
2016 / 2017	150,207,118	-	150,103,360	-
	382,208,723	**232,001,605**	**381,687,029**	**231,583,669**

Irregular expenditure not yet written off

Section 32(4) of the Municipal Finance Management Act requires that Council can deal with these matters in the manner prescribed.

In the case of irregular and fruitless and wasteful expenditure, it is only after an investigation has been conducted that irregular expenditure can be certified as irrecoverable and written off by Council hence there were no movement between financial years 2008/2009 to 2014/2015 as the investigations are still open and as soon as they are closed Council will write off this expenditure

Details of irregular expenditure – current year

Service of the state	863,165
Service of the auditee	308,800
Expired contracts	12,306,711
Contractors	92,082,776
Bids not advertised within 30 days	36,015,926
CIDB registeration -NRB	8,059,033
No proof of tender register	466,949
Three quotations not obtained	103,758
	150,207,118

67. Comparative figures

Certain comparative figures have been reclassified due to corrections being made relating to prior period errors and reclasification due to adoption Municipal Standard Chart of Accounts (mSCOA).

The effects of the reclassification are as follows:

	As previously reported	Restated opening balance	Prior year error accruals	mSCOA classification consumer debtors	mSCOA classification consumer debtors	Restated 2016
Non-current Assets						
Property, plant and equipment	-	-	11,414,662	-	-	11,414,662
Current Assets						
Consumer debtors	-	-	-	1,112,206,494	-	1,112,206,494
Trade and receivables from exchange transactions	-	899,150,116	-	(875,299,872)	(5,615,546)	18,234,698
Trade and other receivables from non exchange transactions	-	258,033,437	-	(236,906,622)	9,271,565	30,398,380
	-	-	-	-	3,656,019	-
Current Liabilities						
Consumer deposits	-	92,378,188	-	-	1,138,016	93,516,204
Payables from exchange transactions	-	551,609,925	11,414,662	-	(4,794,035)	558,230,552
VAT payable	55,841,372	-	-	-	-	55,841,372
	-	**-**	**-**	**-**	**(3,656,019)**	**-**

The municipality early adopted Municipal Standard Chart of Accounts (mSCOA) from 1 July 2016. The municipality restated, revenue, expenditure and gains or losses in line with mSCOA. The overall impact was nil as the surplus for the year of R 51 997 680 was not adjusted.

	2016 Audited	2016 Restated	Variance
Revenue			
Revenue from exchange transactions			
Agency services	532,141	2,148,412	1,616,271
Interest - consumer debtors and receivables	68,242,363	80,450,051	12,207,688
Interest - bank, call and investment accounts	60,213,939	68,434,503	8,220,564
Licences and permits	90,168	272,395	182,227
Operational revenue		27,690,392	27,690,392
Other revenue	87,807,692		(87,807,692)
Rental of facilities and equipment	20,222,252	20,850,639	628,387
Rendering of services		9,169,185	9,169,185
Sale of goods		29,332,309	29,332,309
Service charges	2,468,236,938	2,482,050,261	13,813,323
Total revenue from exchange transactions	**2,705,345,493**	**2,720,398,147**	**15,052,654**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	742,052,098	742,052,098	0
Property rates - penalties imposed	20,236,112		(20,236,112)
Transfer revenue			
Fines, penalties and forfeits	52,657,723	52,922,304	264,581
Government grants and subsidies	769,640,097	769,640,097	0
Other transfers		157,790	157,790
Total revenue from non-exchange transactions	**1,584,586,030**	**1,564,772,289**	**(19,813,741)**
Total revenue	**4,289,931,523**	**4,285,170,436**	**(4,761,087)**
Expenditure			
Bad debts written off		(102,368,859)	(102,368,859)
Bulk purchases	(1,799,213,567)	(1,799,213,567)	0
Contracted services	(65,468,010)	(462,500,867)	(397,032,857)
Depreciation and amortisation	(504,289,144)	(505,151,071)	(861,927)
Employee related costs	(938,283,004)	(953,468,706)	(15,185,702)
Finance costs	(75,094,944)	(75,071,691)	23,253
Inventory consumed		(32,211,930)	(32,211,930)
Operational costs		(143,732,598)	(143,732,598)
Operating leases		(21,396,430)	(21,396,430)
Remuneration of councillors	(41,763,039)	(41,763,039)	0
Impairment of assets	(50,002,359)		50,002,359
Conditional grant expenditure	(73,364,194)		73,364,194
Debt impairment	(92,507,590)		92,507,590
Collection costs	(12,528,519)		12,528,519
Repairs and maintenance	(151,360,353)		151,360,353
Grants and subsidies paid	(5,911,128)		5,911,128
General expenses	(435,687,609)		435,687,609
Transfers and subsidies		(20,870,828)	(20,870,828)
Total expenditure	**(4,245,473,460)**	**(4,157,749,586)**	**87,723,874**
Operating (deficit) / surplus	**44,458,063**	**127,420,850**	**82,962,787**
Fair value adjustment of investment properties	11,029,976	(769,277)	(11,799,253)
Impairment of consumer and traffic debtors		(33,269,597)	(33,269,597)
Impairment loss		(49,690,326)	(49,690,326)
Inventory write up or (write downs)	473,316	161,283	(312,033)
Gain or (Loss) on agricultural assets	9,288,973	9,288,973	0
Loss on disposal of assets		(1,144,226)	(1,144,226)
Gain or (Loss) on movable assets	(1,291,947)		1,291,947
Gain or (Loss) on immovable assets	(11,799,253)		11,799,253
Gain or (Loss) on donated assets	156,182		(156,182)
Gain or (Loss) on disposal of assets	149,329		(149,329)
	8,006,576	**(75,423,170)**	**(83,429,746)**
Surplus for the year	**52,464,639**	**51,997,680**	**(466,959)**

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
68. Fruitless and wasteful expenditure				
Fruitless and wasteful expenditure	**16,094,523**	**4,823,989**	**16,080,807**	**4,810,273**
Reconciliation of fruitless and wasteful expenditure				
Opening balance	4,823,989	4,581,004	4,810,273	4,567,296
Add: Fruitless and wasteful expenditure current year	11,270,534	242,985	11,270,534	242,977
Fruitless and wasteful expenditure awaiting to be written off / recovered	**16,094,523**	**4,823,989**	**16,080,807**	**4,810,273**
Interest on : Late payment of Eskom accounts	3,790	2,770	3,790	2,770
Interest on : Late payment of Telkom accounts	9,341	139	9,341	139
Cancellation of tenders	211,997	240,000	211,997	240,000
Interest on : Late payment of SABC TV license	-	53	-	53
Interest on : Late payment of Auditor General and accountants	7,887	8	7,887	-
Interest on : Late payment to Umgungundlovu District Municipality	-	15	-	15
Employees salaries and wages that are on suspension and unresolved within prescribed time frame.	11,037,519	-	11,037,519	-
	11,270,534	**242,985**	**11,270,534**	**242,977**

A system has been put in place to stream-line the payment process to ensure non occurrence of interest costs. Staff have been advised on possible recovery of costs due to negligence.

69. Unauthorised expenditure				
Unauthorised expenditure	**402,022,709**	**5,234,379**	**402,022,709**	**5,234,379**
Opening balance	5,234,379	12,197,882	5,234,379	12,197,882
Add:Year end entries in respect of bad debts resulted in this amount being disclosed in the income statement. Previously this amount was credited against the Trade Debtors in the statement of financial position but this year, there has been a change in approach which is informed by mSCOA and GRAP.	332,295,447	-	332,295,447	-
Less:amounts recovered from Fairfields Developments	(1,500,000)	(3,000,000)	(1,500,000)	(3,000,000)
Less:amounts still to be recovered from Fairfield Developments	(1,763,503)	(3,963,503)	(1,763,503)	(3,963,503)
Add: Change in treatment of the IDT outstanding payment resulted in an impairment amount which resulted in the budget not being sufficient	59,542,743	-	59,542,743	-
Add: Expenditure not budgeted	8,213,643	-	8,213,643	-
	402,022,709	**5,234,379**	**402,022,709**	**5,234,379**
70. Electricity and water losses				
Electricity losses				
Units purchased - kWh	1,790,378,694	1,760,184,665	1,790,378,694	1,760,184,665
Units sold - kWh	(1,509,681,276)	(1,552,064,288)	(1,509,681,276)	(1,552,064,288)
Loss - kWh	280,697,418	207,580,377	280,697,418	207,580,377
Electricity loss as a percentage	15.68	11.82	15.68	11.82
Costs per kWh in cents	0.93477	0.87660	0.93477	0.87660
Electricity loss in rand value	279,122,476	181,961,139	279,122,476	181,961,139
	-	**-**	**-**	**-**

The significant electricity losses of 280 697 418 kWh (2016 : 207 580 377 kWh) occurred during the year under review, which resulted in material revenue losses to the municipality.

The acceptable norm of electricity loss is between 7% and 10% as per MFMA circular 71 dated January 2014.

The increase in the loss is due to illegal connections to consumers.

Water losses				
Units purchased - kl	62,562,814	7,025,603	62,562,814	70,025,603
Units sold - kl	(44,499,100)	(48,110,888)	(44,499,100)	(48,110,888)
Losses - kl	13,367,148	16,216,889	13,367,148	16,216,889
Apparent losses - kl	4,696,566	5,697,826	4,696,566	5,697,826
Real losses - kl	18,063,714	21,914,715	18,063,714	21,914,715

Figures in Rand	Economic entity 2017	Economic entity 2016	Controlling entity 2017	Controlling entity 2016
Water loss as a percentage	28.9	31.3	28.9	31.3
Costs per kl in cents	6.04600	5.46300	6.04600	5.46300
Water loss in rand value	109,213,215	119,720,088	109,213,215	119,720,088
	-	-	-	-

For the 2016/2017 reporting period there has been a change in the methodology for the calculation of the water losses as per MFMA circular dated January 2014.

The accepted norm as per the Financial Norms and Standards circular for Water Losses is between 15% and 30%.

A material water loss of 18 063 714 kl (2016: 21 914 715 kl) occurred during the year under review.

A contributing factor to the increase in the water losses is the aging and fragile water pipeline infrastructure.

In regards to significant burst water mains; 2 138 were reported during the year under review (2016/2017) and 2 138 were attended to and repaired/ replaced.

9.4 km of water mains were replaced during the year under review. This contributed to significantly reducing the burst frequency.

1 076 water meters were replaced. This measure increased the accuracy in meter reading and billing which subsequently contributed to increase in revenue for water sales.

71. Risk management

Financial risk management

The Municipality's activities expose it to the following financial risks:

* Market risk (including currency risk, fair value interest rate risk, cash flow interest rate risk and price risk).
* Credit risk and
* Liquidity risk.

The Municipality's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance

Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities, the availability of funding through an adequate amount of committed credit facilities and the ability to close out market positions. Due to the dynamic nature of the underlying businesses, the Municipality's treasury maintains flexibility in funding by maintaining availability under committed credit lines.

The Municipality's risk to liquidity is a result of the funds available to cover future commitments. The Municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Column heading	Total
At 30 June 2017					
Borrowings	79,368,332	405,418,032	130,320,492	-	615,106,856
At 30 June 2016					
Borrowings	67,758,162	381,631,317	186,505,843	-	635,895,322
	147,126,494	**787,049,349**	**316,826,335**	**-**	**1,251,002,178**

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, and receivables. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables comprise a widespread customer base. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by the board.

The municipality as part of its credit policy performs a credit risk profile of each debtor.

Market risk

Interest rate risk

The Municipality has significant interest-bearing assets, the Municipality's income and operating cash flows are not substantially independent of changes in market interest rates.

The Municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the Municipality to fair value interest rate risk.

72. Going concern

The Consolidated Annual Financial Statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY						
APPENDIX A - SCHEDULE OF EXTERNAL LOANS						
SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2017						
EXTERNAL LOANS	**Loan Number**	**Redeemable**	**Balance at 30/06/2016**	**Received during the period**	**Redeemed written off during the period**	**Balance at 30/06/2017**
LONG-TERM LOANS			**R**	**R**	**R**	**R**
DBSA - 15.5%	11158	30/09/2018	4,491,967	-	1,599,569	2,892,398
DBSA - 15.5%	11159	31/03/2019	6,301,714	-	1,796,975	4,504,738
DBSA - 15.5%	11160	31/03/2019	5,370,669	-	1,531,482	3,839,188
DBSA - 16.5%	13446	31/03/2020	12,216,093	-	2,372,058	9,844,035
DBSA - 16.5%	13447	31/03/2020	5,207,242	-	1,011,116	4,196,126
DBSA - 16.5%	13448	31/03/2020	7,710,017	-	1,497,092	6,212,926
DBSA - 14.27%	102091	11/02/2020	2,668,714	-	441,895	2,226,818
DBSA - 14.27%	102416	28/06/2021	25,309,533	-	3,832,371	21,477,162
DBSA - 9.31%	101922	30/09/2020	11,456,998	-	2,166,231	9,290,767
DBSA - 8.7%	102797	30/09/2022	52,928,046	-	6,365,591	46,562,455
DBSA - 10.79%	103059/1	30/09/2023	43,982,226	-	4,062,922	39,919,304
DBSA - 6.75%	103059/2	30/09/2023	9,949,743	-	1,058,339	8,891,404
DBSA -12.02%	103594/1	31/12/2024	85,633,982	-	6,247,049	79,386,933
DBSA - 6.75%	103594/2	31/12/2024	25,641,682	-	2,321,356	23,320,325
DBSA - 12.10%	103721	31/03/2025	155,703,027	-	10,731,411	144,971,615
DBSA - 9.19%	61007262	31/03/2025	181,323,669	50,000,000	23,753,008	207,570,661
DBSA Total			635,895,322	50,000,000	70,788,465	615,106,856
Total Long-term Loans			**635,895,322**	**50,000,000**	**70,788,465**	**615,106,856**
LEASE LIABILITY						
Nedbank - 10.500%	Nedbank 12	30/06/2017	302,030	-	302,030	-
Nedbank Total			302,030	-	302,030	-
Total lease liability			**302,030**	**-**	**302,030**	**-**
Finance lease						
Computer equipment			**3,200,154**	**-**	**2,853,570**	**346,584.81**
TOTAL EXTERNAL LOANS			**639,397,506**	**50,000,000**	**73,944,065**	**615,453,441**

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX B
ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2017

	Cost								Accumulated Depreciation							
	Opening Balance	Restated Balance	Additions	Capital under Constructiom	Capitalised capital under construction	Donated Assets	disposals	Closing Balance	Opening Balance	Restated Balance	Additions (Depreciation)	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance	Carrying Value
LAND AND BUILDINGS																
Land	1,312,762,799.07	-291,538,019	-600,476	0	0	0	-22,000	1,020,602,304	0	0	0	0	0	0	0	1,020,602,304
Buildings	437,515,952.56	-350,430	43,376,196	33,889,047	-18,431,990	33,600	0	496,032,375	225,842,035	6,830	21,034,068	0	0	5,666	246,888,599	249,143,776
Total Land and Buildings	**1,750,278,751.63**	**-291,888,450**	**42,775,720**	**33,889,047**	**-18,431,990**	**33,600**	**-22,000**	**1,516,634,679**	**225,842,035**	**6,830**	**21,034,068**	**0**	**0**	**5,666**	**246,888,599**	**1,269,746,080**
ELECTRICITY																
HV Overhead Lines	66,159,099.64	0	0	0	0	0	0	66,159,100	19,763,648	0	4,574,752	0	0	0	24,338,400	41,820,700
HV Substations	296,492,691.72	0	0	0	0	0	0	296,492,692	85,237,836	0	11,418,849	0	0	0	96,656,685	199,836,007
HV Underground Cables	15,087,569.28	0	0	0	0	0	0	15,087,569	5,810,822	0	662,727	0	0	0	6,473,549	8,614,021
Electricity reticulation	95,406,405.17	-4,385,965	4,019,438	53,651,615	0	0	0	148,691,493	0	0	40,107	0	0	0	40,107	148,651,386
LV Street Lighting	95,802,768.53	0	17,934,485	14,920,596	-17,934,485	0	0	110,723,365	14,640,715	0	5,165,590	0	0	0	19,806,305	90,917,060
MV Ground Mounted Transformers	65,579,520.00	0	0	0	0	0	0	65,579,520	6,969,650	0	2,706,980	0	0	0	9,676,630	55,902,890
MV Mini Substations	121,149,406.36	0	3,840,335	0	-780,864	0	0	124,208,877	29,777,177	0	7,049,987	16,726	0	0	36,843,890	87,364,987
MV Overhead Lines	24,804,369.14	0	0	0	0	0	0	24,804,369	10,350,211	0	2,408,745	0	0	0	12,758,956	12,045,413
MV Substations	144,280,212.10	0	0	0	0	0	0	144,280,212	32,909,536	0	6,180,010	-16,583	0	0	39,072,963	105,207,249
MV Underground Cables	706,464,739.69	0	0	0	0	0	0	706,464,740	188,334,712	0	44,784,298	0	0	0	233,119,010	473,345,730
MV Pole Mounted Transformers	33,099,296.03	0	1,267,435	0	0	0	0	34,366,731	4,282,822	0	1,189,956	0	0	0	5,472,778	28,893,954
MV Ring Main Unit	32,550,780.06	0	0	0	0	0	0	32,550,780	8,173,399	0	1,923,492	-142	0	0	10,096,749	22,454,031
	1,696,876,857.72	**-4,385,965**	**27,061,692**	**68,572,211**	**-18,715,348**	**0**	**0**	**1,769,409,448**	**406,250,529**		**88,105,492**	**1**	**0**	**0**	**494,356,022**	**1,275,053,426**
ROADS																
Overhead Gantry	130,000.00	0	0	595,810	0	0	0	725,810	20,035	0	5,237	0	0	0	25,272	700,538
Concrete Roads	38,386,053.46	6,013,922	0	0	0	0	0	44,399,975	8,580,891	2,503,273	2,606,882	0	0	0	13,691,046	30,708,929
Flexible Roads	1,877,725,746.29	10,011,933	51,223,807	11,580,241	-21,948,554	0	0	1,928,593,173	739,701,452	606,217	102,793,359	29,775	0	0	843,130,803	1,085,462,370
Unpaved Roads	132,448,299.25	0	0	31,363,147	0	0	0	163,811,446	87,809,710	0	6,551,466	0	0	0	94,361,176	69,450,270
Other Roads	145,222,256.47	0	0	0	0	0	0	145,222,256	24,027,185	0	4,320,270	0	0	0	28,347,455	116,874,802
Structures	237,933,672.36	0	1,020,025	177,442,552	0	0	0	416,396,249	35,302,884	0	11,968,669	0	0	0	47,271,553	369,124,696
Signalized Intersections	47,527,826.31	0	1,039,328	23,000	0	0	0	48,590,154	25,868,178	0	3,433,637	0	0	0	29,301,815	19,288,339
Airport Runway	71,403,797.44	0	2,170,588	0	-2,170,588	0	0	71,403,797	17,138,506	0	4,572,945	0	0	0	21,711,451	49,692,346
	2,550,777,651.58	**16,025,854**	**55,453,748**	**221,004,750**	**-24,119,143**	**0**	**0**	**2,819,142,861**	**938,448,841**	**3,109,490**	**136,252,465**	**29,775**	**0**	**0**	**1,077,840,571**	**1,741,302,290**
SANITATION																
Sewer Treatment Works	2,034,057.77	0	0	0	0	0	0	2,034,058	1,062,151	0	114,498	0	0	0	1,176,649	857,409
Pump Stations	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bulk Sewers	63,876,412.38	0	0	0	0	0	0	63,876,412	18,835,530	0	2,713,713	0	0	0	21,549,243	42,327,169
Sewer Reticulation	511,046,142.73	628,700	0	38,515,963	0	0	0	550,190,805	107,397,175	261,694	15,511,700	0	0	0	123,170,569	427,020,237
	576,956,612.88	628,700	0	38,515,963	0	0	0	616,101,275	127,294,856	261,694	18,339,911	0	0	0	145,896,460	470,204,815
WATER																
Water Reticulation	854,178,941.08	2,820,106	3,375,020	46,220,299	0	0	0	906,594,366	225,015,685	0	21,865,154	0	0	0	246,880,839	659,713,527
Pump Stations	16,207,288.81	0	0	0	0	0	0	16,207,289	8,520,613	0	523,773	0	0	39,897	9,084,283	7,123,006
Reservoirs	168,405,737.30	0	38,533,825	0	0	0	0	206,939,562	53,452,690	0	16,976,600	0	0	106,472	70,535,762	136,403,800
Water Supply Bulk Water Pipelines	447,373,773.76	0	0	0	0	0	0	447,373,774	220,861,912	0	156,898,849	0	0	0	377,760,761	69,613,013
Water Supply Pressure Reduce Valves	3,917,229.66	0	0	0	0	0	0	3,917,230	2,257,438	0	1,613,185	0	0	0	3,870,623	46,607
Water Meters	43,042,614.84	0	0	0	0	0	0	43,042,615	1,107,739	0	2,671,934	0	0	0	3,779,673	39,262,942
	1,533,125,585.45	**2,820,106**	**41,908,845**	**46,220,299**	**0**	**0**	**0**	**1,624,074,835**	**511,216,077**	**0**	**200,549,496**	**0**	**0**	**146,368**	**711,911,941**	**912,162,895**
SECURITY																
Fencing	4,806,891.44	0	0	0	0	28,358	0	4,835,250	3,639,364	0	280	0	0	0	3,639,644	1,195,606
Security Systems	22,754,227.91	0	38,631	29,639	-18,425	0	0	22,804,073	18,091,351	0	1,111,549	0	0	0	19,202,900	3,601,173
Access Control	276,177.53	0	0	0	0	0	0	276,178	191,123	0	21,524	-6,830	0	0	205,817	70,360
	27,837,296.88	**0**	**38,631**	**29,639**	**-18,425**	**28,358**	**0**	**27,915,500**	**21,921,838**	**0**	**1,133,353**	**-6,830**	**0**	**0**	**23,048,361**	**4,867,139**
STORMWATER																
Major Culverts	43,186,172.48	0	413,560	0	0	0	0	43,599,732	7,133,857	0	928,718	-22,945	0	0	8,039,630	35,560,103
Minor Culverts	662,608.48	0	0	0	0	0	0	662,608	112,800	0	7,478	0	0	0	120,279	542,330
Kerb Inlets	87,153,218.58	0	1,644,160	0	0	0	0	88,797,379	29,027,221	0	3,240,239	0	0	0	32,267,460	56,529,919
Manholes	56,558,788.00	0	0	0	0	0	0	56,558,788	18,855,292	0	2,094,958	0	0	0	20,950,249	35,608,539
Open Channels	26,961,325.33	0	226,668	0	0	0	0	27,187,993	2,956,100	0	602,751	0	0	0	3,558,851	23,629,142
Reticulation	349,482.65	0	0	534,394	0	0	0	883,876	0	0	0	0	0	0	0	883,876
Head and Wingwalls	5,754,519.00	0	0	0	0	0	0	5,754,519	1,858,456	0	215,429	0	0	0	2,073,885	3,680,634
	220,626,114.52	**0**	**2,284,387**	**534,394**	**0**	**0**	**0**	**223,444,896**	**59,943,726**	**0**	**7,089,573**	**-22,945**	**0**	**0**	**67,010,353**	**156,434,542**
RAILWAY LINES																
Railway Lines	3,509,480.47	0	0	0	0	0	0	3,509,480	1,977,451	0	123,922	0	0	0	2,101,373	1,408,108
	3,509,480.47	**0**	**0**	**0**	**0**	**0**	**0**	**3,509,480**	**1,977,451**	**0**	**123,922**	**0**	**0**	**0**	**2,101,373**	**1,408,108**
SOLID WASTE																
Garden Refuse	2,597,445.27	0	529,339	0	-529,339	0	0	2,597,445	1,341,235	0	87,405	0	0	0	1,428,640	1,168,806
Landfill Site	8,075,607.10	0	0	7,809,294	0	0	0	15,884,901	1,739,065	0	232,411	0	0	0	1,971,476	13,913,425
Sorting Stations	740.94	0	538,000	599,209	-538,000	0	0	599,950	202	0	9,045	0	0	0	9,247	590,703
	10,673,793.31	**0**	**1,067,339**	**8,408,503**	**-1,067,339**	**0**	**0**	**19,082,297**	**3,080,502**	**0**	**328,861**	**0**	**0**	**0**	**3,409,363**	**15,672,934**
Total Infrastructure Assets	**6,620,383,392.81**	**15,088,695**	**127,814,642**	**383,285,759**	**-43,920,255**	**28,358**	**0**	**7,102,680,593**	**2,070,133,818**	**3,371,184**	**451,923,072**	**2**	**0**	**146,368**	**2,525,574,444**	**4,577,106,149**

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX B
ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2017

	Cost								Accumulated Depreciation							
	Opening Balance	Restated Balance	Additions	Capital under Constructiom	Capitalised capital under construction	Donated Assets	disposals	Closing Balance	Opening Balance	Restated Balance	Additions (Depreciation)	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance	Carrying Value
COMMUNITY ASSETS																
Community Buildings																
Fire Stations	23,464,095.15	0	0	0	0	0	0	23,464,095	12,159,018	0	622,143	0	0	0	12,781,161	10,682,935
Stadiums	236,946,437.00	55,421	15,377,271	39,787,084	-15,377,271	1,260,405	0	278,049,348	110,768,513	0	22,174,110	0	0	0	132,942,623	145,106,725
Public Conveniences	31,788,789.25	0	0	0	0	548,538	0	32,337,327	13,873,875	0	1,252,673	0	0	0	15,126,548	17,210,780
Clinincs	29,442,063.10	0	0	0	0	0	0	29,442,063	13,574,958	0	775,872	0	0	0	14,350,830	15,091,233
Libraries	82,385,494.76	0	0	6,647,711	0	0	0	89,033,206	37,715,428	0	3,396,859	0	0	0	41,112,287	47,920,919
Community Centres	95,238,586.45	0	0	3,884,226	0	3,161,609	0	102,284,421	43,821,829	0	8,867,808	0	0	369,711	53,059,348	49,225,073
Cemetries	7,349,338.65	0	114,584	675,500	-114,584	0	0	8,024,838	2,831,991	0	92,985	0	0	0	2,924,977	5,099,862
Civic Theatres	13,733,671.63	0	0	0	0	0	0	13,733,672	7,596,947	0	1,663,022	0	0	0	9,259,969	4,473,703
	520,348,475.99	**55,421**	**15,491,855**	**50,994,522**	**-15,491,855**	**4,970,553**	**0**	**576,368,971**	**242,342,559**	**0**	**38,845,472**	**0**	**0**	**369,711**	**281,557,742**	**294,811,229**
Community Recreational Facilities																
Swimming Pools	45,847,917.90	0	68,241	8,066,282	0	0	0	53,982,441	19,018,227	0	4,627,556	0	0	0	23,645,783	30,336,657
Sports Facilities	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Squash Courts	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Parks	106,644,700.09	0	0	999,965	0	0	0	107,644,665	10,019,676	0	1,870,242	0	0	0	11,889,918	95,754,746
Sports Grounds	-	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	152,492,617.99	**0**	**68,241**	**9,066,246**	**0**	**0**	**0**	**161,627,105**	**29,037,904**	**0**	**6,497,798**	**0**	**0**	**0**	**35,535,702**	**126,091,404**
Total Community Assets	**672,841,093.98**	**55,421**	**15,560,096**	**60,060,768**	**-15,491,855**	**4,970,553**	**0**	**737,996,076**	**271,380,462**	**0**	**45,343,270**	**0**	**0**	**369,711**	**317,093,443**	**420,902,633**
OTHER ASSETS																
Other Properties																
Housing Schemes	140,639,469	-8,115,419	0	0	0	0	0	132,524,050	46,849,674	-3,378,014	2,472,839	0	0	0	45,944,500	86,579,550
Markets	236,963,857	0	0	0	0	0	0	236,963,857	131,095,977	0	5,973,420	0	0	0	137,069,397	99,894,460
Sewerage works and Dump Site	796,654	0	0	0	0	0	0	796,654	599,881	0	7,797	0	0	0	607,678	188,976
Worshops and Depots	31,508,703	0	0	0	0	0	0	31,508,703	17,683,492	0	1,062,170	0	0	0	18,745,662	12,763,041
Hostels	1,557,492	0	0	0	0	0	0	1,557,492	974,341	0	36,354	0	0	0	1,010,695	546,797
Training Centre	4,298,468	0	0	0	0	0	0	4,298,468	2,169,222	0	170,178	0	0	0	2,339,400	1,959,069
Landfill Site	55,143,932	0	-12,577,178	0	0	0	0	42,566,754	11,837,149	0	7,116,956	0	0	0	18,954,105	23,612,649
Beer Halls	1,299,999.96	0	0	0	0	0	-1,300,000	0	28,669	0	31,217	0	-59,886	0	0	0
Old Age Homes	924,086	0	0	0	0	0	0	924,086	594,670	0	22,387	0	0	0	617,057	307,029
Transport Facility	38,249,531	0	498,509	0	-498,509	0	0	38,249,531	15,925,665	0	2,393,100	0	0	0	18,318,765	19,930,766
Crematoriums	7,004,221	0	0	0	0	0	0	7,004,221	2,962,764	0	575,581	0	0	0	3,538,345	3,465,876
Nurseries	10,666,675	0	168,828	0	-168,828	0	0	10,666,675	6,278,454	0	456,570	0	0	0	6,735,024	3,931,652
Airport Buildings	13,966,567.00	0	13,993	0	-13,993	0	0	13,966,567	3,492,654	0	933,008	0	0	0	4,425,662	9,540,905
Creches	15,717,655	0	0	0	0	0	0	15,717,655	6,129,066	0	393,138	0	0	0	6,522,204	9,195,451
Substations									0						0	0
Total Other Assets	**558,737,310.37**	**-8,115,419**	**-11,895,848**	**0**	**-681,330**	**0**	**-1,300,000**	**536,744,713**	**246,621,679**	**-3,378,014**	**21,644,715**	**0**	**-59,886**	**0**	**264,828,494**	**271,916,220**
Plant and Equipment																
Graders	5,286,964	0	0	0	0	0	0	5,286,964	4,614,581	0	15,994	0	0	17,859	4,648,434	638,529
Tractors	9,081,024	0	3,965,659	0	0	0	0	13,046,683	7,772,491	0	185,957	0	0	40,589	7,999,037	5,047,645
Farm Equipment	18,270.00	0	0	0	0	0	0	18,270	16,845	0	475	0	0	0	17,320	950
Lawnmowers	2,749,223	8,359	555,762	0	0	0	-85,071	3,228,273	1,890,129	3,783	383,394	0	-65,747	0	2,211,559	1,016,714
Compressors	88,423	0	0	0	0	0	0	88,423	87,109	0	254	0	0	0	87,363	1,060
Laboratory Equipment	618,220	0	23,226	0	0	0	0	641,446	568,254	0	8,908	0	0	0	577,162	64,285
Radio Equipment	1,729,239	0	0	0	0	0	0	1,729,239	970,882	0	181,680	0	0	190	1,152,752	576,488
Firearms	640,484	0	0	0	0	0	0	640,484	33,351	0	122,979	0	0	0	156,330	484,154
Telecommunication	5,993,292	0	0	0	0	0	0	5,993,292	4,978,689	0	417,322	0	0	0	5,396,011	597,281
Plant and Equipment	41,917,371	24,765	6,489,460	0	-38,289,690	0	-17,400	10,124,506	20,496,988	1,873	6,619,911	0	-8,783	399	27,110,388	-16,985,882
Cremators	-	0	0	0	0	0	0	0	0		0	0	0	0	0	0
	68,122,510.76	**33,124**	**11,034,107**	**0**	**-38,289,690**	**0**	**-102,471**	**40,797,580**	**41,429,319**	**5,656**	**7,936,874**	**0**	**-74,530**	**59,038**	**49,356,357**	**-8,558,777**
Office Equipment																
Computer Hardware	48,803,192	6,246,486	24,339,937	0	0	0	-18,655	79,370,960	23,436,478	3,042,104	12,651,896	0	0	14,073	39,144,551	40,226,409
Computer Hardware(Finance Lease)	4,431,140.24	0	334,490	0	0	0	0	4,765,630	2,507,049	0	483,365	0	-4,518	0	2,985,896	1,779,734
Office Machines	5,508,463	0	409,244	0	0	0	0	5,917,707	3,420,990	0	942,752	0	0	556	4,364,298	1,553,409
Airconditioners	16,342,878.34	0	1,020,892	0	0	0	0	17,363,770	9,732,091	0	2,806,355	0	0	0	12,538,446	4,825,324
	75,085,673.25	**6,246,486**	**26,104,563**	**0**	**0**	**0**	**-18,655**	**107,418,068**	**39,096,608**	**3,042,104**	**16,884,368**	**0**	**-4,518**	**14,629**	**59,033,191**	**48,384,877**
Furniture and Fittings																
Chairs	7,565,325	0	740,282	0	0	0	0	8,305,607	5,088,675	0	597,712	0	0	0	5,686,387	2,619,220
Tables and Desks	6,786,403	0	719,756	0	0	0	0	7,506,159	5,100,652	0	366,640	0	0	0	5,467,292	2,038,867
Cabinets ands Cupboards	9,364,712.48	0	178,870	0	0	0	0	9,543,583	0	0	0	0	0	0	0	9,543,583
Furniture and Fittings Other	4,252,209	0	114,674	0	0	0	0	4,366,883	9,589,058	0	1,066,144	0	0	107	10,655,309	-6,288,426
	27,968,649.66	**0**	**1,753,582**	**0**	**0**	**0**	**0**	**29,722,231**	**19,778,384**	**0**	**2,030,496**	**0**	**0**	**107**	**21,808,987**	**7,913,244**
Containers																
Household Refuse Bins	114,337	0	0	0	0	0	0	114,337	106,677	0	2,622	0	0	0	109,299	5,038
Bulk Containers	2,145,543.16	0	0	0	0	0	0	2,145,543	838,339	0	166,412	0	0	0	1,004,751	1,140,793

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX B
ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2017

	Cost								Accumulated Depreciation							
	Opening Balance	Restated Balance	Additions	Capital under Constructiom	Capitalised capital under construction	Donated Assets	disposals	Closing Balance	Opening Balance	Restated Balance	Additions (Depreciation)	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance	Carrying Value
	2,259,879.73	**0**	**0**	**0**	**0**	**0**	**0**	**2,259,880**	**945,015**	**0**	**169,034**	**0**	**0**	**0**	**1,114,049**	**1,145,830**
Fire and Medical Equipment																
Fire Equipment	3,795,902	0	1,177,462	0	-250,538	0	0	4,722,826	2,307,091	0	172,021	0	0	0	2,479,112	2,243,714
Medical Equipment Clinics	573,480	0	12,882	0	0	0	0	586,363	431,174	0	29,265	0	0	0	460,439	125,924
	4,369,381.71	**0**	**1,190,344**	**0**	**-250,538**	**0**	**0**	**5,309,188**	**2,738,265**	**0**	**201,286**	**0**	**0**	**0**	**2,939,551**	**2,369,637**
Motor Vehicles																
Fire Engines	27,775,658	0	0	0	0	0	0	27,775,658	10,547,986	0	1,438,624	0	0	87,768	12,074,377	15,701,280
Buses	2,165,154.10	0	0	0	0	0	0	2,165,154	360,828	0	264,665	0	0	0	625,493	1,539,661
Motor Vehicles	22,539,285	0	9,379,246	0	0	0	0	31,918,531	16,983,208	0	2,516,412	0	0	307,526	19,807,146	12,111,385
Motor Cycles	1,373,277	0	660,449	0	0	0	0	2,033,726	636,484	0	403,394	0	0	4,306	1,044,184	989,542
Trucks and Bakkies	128,556,145	0	13,938,550	0	0	11,122,850	0	153,617,545	97,418,431	0	12,179,703	0	0	444,575	110,042,708	43,574,837
Trailers	1,560,611	0	0	0	0	0	0	1,560,611	1,506,615	0	19,178	0	0	10,747	1,536,540	24,071
	183,970,130.58	**0**	**23,978,244**	**0**	**0**	**11,122,850**	**0**	**219,071,225**	**127,453,552**	**0**	**16,821,976**	**0**	**0**	**854,921**	**145,130,449**	**73,940,776**
Biological assets																
Biological Assets	780,760.00	0	-11,034	0	0	0	0	769,726	0		0	0	0	0	0	769,726
Biological Assets	**780,760.00**		**-11,034**	**0**	**0**	**0**		**769,726**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**769,726**
Total Movable Assets	**920,513,536.06**	**-1,835,809**	**52,164,992**	**0**	**-39,221,559**	**11,122,850**	**-1,421,126**	**941,322,885**	**478,062,822**	**-330,254**	**65,688,749**	**0**	**-138,934**	**928,695**	**544,211,079**	**397,111,806**
TOTAL PPE	**9,964,797,534.48**	**-278,580,142**	**238,304,416**	**477,235,574**	**-117,065,659**	**16,155,361**	**-1,443,126**	**10,299,403,959**	**3,045,419,138**	**3,047,760**	**583,989,159**	**2**	**-138,934**	**1,450,440**	**3,633,767,565**	**6,665,636,394**
Heritage Assets																
artworks	193,181,021.15	0	-1,101,200	0	0	168,340	0	192,248,161	22,973	0	0	0	0	6,803,730	6,826,703	185,421,458
Mayoral Chain	133,500.00	0	0	0	0	0	0	133,500	0	0	0	0	0	0	0	133,500
Highfield Road - Site no. 166	1,000.00	0	0	0	0	0	0	1,000	0	0	0	0	0	0	0	1,000
City Hall Surrounding Gardens and Memorial Plaque	1,000.00	0	0	0	0	0	0	1,000	0	0	0	0	0	0	0	1,000
Mahatma Gandhi Statue	925,000.00	0	0	0	0	0	0	925,000	0	0	0	0	0	0	0	925,000
Stadiums	3,961,962.71	0	0	0	0	0	0	3,961,963	0	0	0	0	0	0	0	3,961,963
Swimming Pool	1,785,373.32	0	0	0	0	0	0	1,785,373	0	0	0	0	0	0	0	1,785,373
Museums and Art Gallery	17,315,795.90	0	0	0	0	0	0	17,315,796	0	0	0	0	0	0	0	17,315,796
Parks	2,485,907.87	0	0	0	0	0	0	2,485,908	0	0	0	0	0	0	0	2,485,908
Crematorium	8,181,347.71	0	0	0	0	0	0	8,181,348	0	0	0	0	0	0	0	8,181,348
Land (heritage)	6,000,000.00	0	0	0	0	0	0	6,000,000	0	0	0	0	0	0	0	6,000,000
									0	0	0	0	0	0	0	0
Total Heritage assets	**233,971,908.66**	**0**	**-1,101,200**	**0**	**0**	**168,340**	**0**	**233,039,049**	**22,973**	**0**	**0**	**0**	**0**	**6,803,730**	**6,826,703**	**226,212,346**
Investment Property																
Building	72,280,000.39	0	120,369,872	0	0	0	0	192,649,872	0	0	0	0	0	0	0	192,649,872
Land	584,128,640.00	-73,849,320	8,610,000	0	0	0	0	518,889,320	0	0	0	0	0	0	0	518,889,320
Total Investment Property	**656,408,640.39**	**-73,849,320**	**128,979,872**	**0**	**0**	**0**	**0**	**711,539,192**	**0**		**0**	**0**	**0**	**0**	**0**	**711,539,192**
Intangible Assets																
Computer Software	47,260,724.68	682,279	245,577	0	0	0	0	48,188,581	9,120,616	318,895	12,868,187	0	0	21,663	22,329,361	25,859,220
Intangible Assets/software	13,785,621.30	0	23,654,193	0	0	0	0	37,439,815	13,211,011	0	210,236	0	0	78,675	13,499,923	23,939,892
Total Intangible Assets	**61,046,345.98**	**682,279**	**23,899,771**	**0**	**0**	**0**	**0**	**85,628,395**	**22,331,627**	**318,895**	**13,078,423**	**0**	**0**	**100,339**	**35,829,284**	**49,799,112**
Servitudes	803,846.28	0	0	0	0	0	0	803,846	0		0	0	0	0	0	803,846
	803,846.28	**0**	**0**	**0**	**0**	**0**	**0**	**803,846**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**803,846**
Agrcultural assets																
Plantation	54,275,800.56	0	-208,124	0	0	0	0	54,067,677	0	0	0	0	0	0	0	54,067,677
	54,275,800.56	**0**	**-208,124**	**0**	**0**	**0**	**0**	**54,067,677**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**54,067,677**
Grand Total Assets	**10,971,304,076.35**	**-351,747,183**	**389,874,735**	**477,235,574**	**-117,065,659**	**16,323,701**	**-1,443,126**	**11,384,482,118**	**3,067,773,738**	**3,366,655**	**597,067,582**	**2**	**-138,934**	**8,354,509**	**3,676,423,552**	**7,708,058,566**

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
SEGMENTAL ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2017

	HISTORICAL COSTS								ACCUMULATED DEPRECIATION							
DESCRIPTION	OPENING BAL-ANCE	RESTATED BALANCE	ADDITIONS	UNDERCON-STRUCTION	CAPITALISED UNDERCON-STRUCTION	DISPOSALS	DONATED ASSETS	CLOSING BALANCE	OPENING BALANCE	RESTATED BALANCE	ADDITIONS	DEPRE. ADJUSTMENT	DEPRE. DISPOSALS CURR	IMPAIRMENT	CLOSING BALANCE	NET BOOK VALUE
Executive and Council	65,916,650.00	18,376,550.75	188,295.86	33,889,047.08	-57,403,010.92	0.00	0.00	60,967,532.77	-36,844,507	-3,360,999.13	-14,354,890.69	0.00	0.00	-28,254	-54,588,650.77	6,378,882.00
Finance and Administration	2,294,875,780.97	-365,387,339.22	0.00	0.00	0.00	0	0.00	1,929,488,441.75	-183,634,466	-1,872.64	-33,140,714.32	0.00	73,187	-860,897	-217,564,762.77	1,711,923,678.98
Planning and Development	16,870,333.75	0.00	183,835	0.00	0.00	0.00	0.00	17,054,168.35	-8,103,997	0.00	-1,130,926.25	0.00	0.00	-325	-9,235,248.08	7,818,920.27
Health	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community and Social Services	785,565,643.77	0.00	4,343,616	0.00	-16,809,732.08	-1,405,895	16,323,700.00	788,017,332.43	-213,129,617.08	0.00	-44,506,129.03	0.00	34,835	-7,227,031	-264,827,942.18	523,189,390.25
Housing	12,324,519.16	0.00	589,444.78	0.00	0.00	0.00	0.00	12,913,963.94	-4,912,806	0.00	-528,654.18	0.00	0.00	0.00	-5,441,460.03	7,472,503.91
Public Safety	49,438,912.53	0.00	1,283,352	0.00	-18,424.80	0.00	0.00	50,703,839.69	-36,655,217	0.00	-3,225,413.34	0.00	0.00	-4,693	-39,885,323.52	10,818,516.17
Sport and Recreation	262,965,677.69	0.00	4,619,350	0.00	0.00	-29,623	0.00	267,555,405.62	-129,767,791	-3,783.37	-24,603,376.18	0.00	24,525.00	-5,810	-154,356,235.17	113,199,170.45
Road Transport	3,054,089,309.21	0.00	27,976,673	281,065,517.65	-24,119,142.74	-7,609	0.00	3,339,004,748.39	-1,081,695,442	0.00	-154,295,821.82	0.00	6,388.00	-2,188	-1,235,987,064.02	2,103,017,684.37
Environmental Protection	895,929.85	0.00	0.00	0.00	0.00	0.00	0.00	895,929.85	-451,618	0.00	-74,053.05	0.00	0.00	0.00	-525,670.86	370,258.99
Water	1,071,083,017.00	0.00	1,170,440.00	0.00	0.00	0.00	0.00	1,072,253,457.00	-450,125,642.00	0.00	-155,609,280.91	0.00	0.00	-117,832.00	-605,852,754.91	466,400,702.09
Waste Water Management	497,562,674.14	0.00	0.00	0.00	0.00	0.00	0.00	497,562,674.14	-134,394,192.00	0.00	-19,443,285.19	0.00	0.00	-39,897	-153,877,374.00	343,685,300.14
Electricity	1,632,650,752.00	0.00	0.00	68,572,211.41	-18,715,348.46	0.00	0.00	1,682,507,614.95	-428,360,337.00	0.00	-118,257,380.86	0.00	0.00	-61,916	-546,679,633.81	1,135,827,981.14
Other	1,227,064,876.80	-4,736,395	349,519,730	93,708,797.63	0.00	0	0.00	1,665,557,009.13	-359,698,105	0.00	-27,897,656.60	0.00	0.00	-5,667	-387,601,428.35	1,277,955,580.78
TOTALS	**10,971,304,076.87**	**-351,747,183.75**	**389,874,736.33**	**477,235,573.77**	**-117,065,659.00**	**-1,443,126.21**	**16,323,700.00**	**11,384,482,118.01**	**-3,067,773,737.27**	**-3,366,655.14**	**-597,067,582.42**	**0.00**	**138,935.30**	**-8,354,508.94**	**-3,676,423,548.47**	**7,708,058,569.54**

THE MSUNDUZI MUNICIPALITY AND
APPENDIX D: ACTUAL VERSUS BUDGET (ACQUISITION OF PROPERTY, PLANT AND EQUIPMENT)
ACTUAL VERSUS BUDGET (ACQUISITION OF ALL NON-CURRENT ASSETS) FOR THE YEAR ENDED 30 JUNE 2017

Description	2017 Budget	2017 Actual	2017 Under construction	2017 Additions	2017 Variance	2017 Variance	Explanation of Significant Variances greater than 5% versus Budget
	R	R	R	R	R	%	
Executive and Council	27,327,324	188,296	33,889,047	-	27,139,028	1	
Finance and Administration	31,245,768	-	-	-	31,245,768	1	
Planning and Development	30,192,645	183,835	-	-	30,008,810	1	
Public Safety	1,399,928	1,283,352	-	-	116,576	0	
Community and Social Services	57,279,014	4,343,616	-	-	52,935,398	1	
Health	1,316,638	-	-	-	1,316,638	1	
Sport and Recreation	52,192,266	4,619,350	-	-	47,572,915	1	
Road Transport	101,923,241	27,976,673	281,065,518	-	73,946,568	1	
Water	97,790,631	1,170,440	-	-	96,620,191	1	
Waste Water Management	42,513,641	-	-	-	42,513,641	1	
Electricity	204,415,132	-	68,572,211	-	204,415,132	1	
Housing	30,407,710	589,445	-	-	29,818,265	1	
Other	198,952,011	349,519,730	93,708,798	-	(150,567,719)	(1)	
Environment Protection	-	-	-	-	-	-	
TOTALS	**876,955,950**	**389,874,736**	**477,235,574**	**-**	**487,081,213**	**1**	

NOTE : Total additions included donated assets

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX E
DETAILS OF UNSPENT CONDITIONAL GRANTS, RECEIPTS AND TRANSFERS TO INCOME AS AT 30 JUNE 2017

Account Description	Unspent balance @ 01 July 2016	Transfers to income	Prior period error	Inter project/trf to MHOA/Prior Period Error	Funds paid back to National Treasury	VAT recovered from NT grants	Current year interest earned	Current year receipts	Unspent balance @ 30 June 2017	Source Code
GRANTS:CP-NT-INEP	-551,299	3,960,459			551,299	154,047		-8,000,000	-3,885,494	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-MWIG	-1,299,742	1,140,125				159,617			-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-NDPG	-29,767,728	1,652,961			29,767,728	302,189		-22,110,000	-20,154,850	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-WSIG	-	32,646,964				4,074,036		-36,721,000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-EPWP	-	3,912,513						-6,809,000	-2,896,487	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-FMG	-	1,620,433				4,567		-1,625,000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-MSIG	-3,797				3,797				-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-EEDG	-	7,920,146				79,854		-8,000,000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-PTCG	-164,535,876	177,229,127		-4,891,800	164,535,876	7,693,673		-180,031,000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-PTCG	-647,618	14,113,230		4,891,800	647,618	994,970		-20,000,000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-MIG	-1,097,944	153,115,594		5,318,236	1,097,944	21,155,481		-180,653,187	-1,063,876	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-MIG		13,831,689		-5,318,236		1,450,361		-9,963,813	0	UNSPENT CG - NATIONAL GOVERNMENT
	-197,904,003	411,143,240	-	-	196,604,262	36,068,794	-	-473,913,000	-28,000,707	
GRANTS:OP-KZ-DEV OF	-						-4,504	-1,000,000	-1,004,504	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-HOUSING	-171,967	20,551							-151,416	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-P/HOUSE	-2,714						-192		-2,906	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-S/LIGHT	-4,264						-305		-4,569	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-MARKET	-878,636						-62,158		-940,793	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-TAG	-26,969	26,969							-	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-GEVDI	-1,880,030	3,619,817		-2,500,000			-150,379		-910,592	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-GEVDI	-8,115,226	5,115,210		2,500,000			-486,333		-986,349	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-LIBRARY	-3,800,554	8,597,776		6,654,740			-408,340	-11,088,290	-44,668	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-LIBRARY	-263,791	15,386,462		-6,654,740			-111,430	-8,807,710	-451,209	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-ACCRED	-1,500,000	9,431,221					-156,699	-10,189,000	-2,414,478	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-ACCRED	-33,232,426	8,014,173	-3,415,128				-2,798,294	-200	-31,431,875	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-MANAYE	-						-111,874	-3,700,000	-3,811,874	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-MANAYE	-	799,519					-38,357	-1,300,000	-538,838	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-YOUTH	-						-157,568	-8,415,000	-8,572,568	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-YOUTH	-	345,495					-25,301	-1,000,000	-679,806	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-AIRPORT	-	1,467,147							1,467,147	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZNPMBAIRP	-	1,075,059						-1,124,444	-49,385	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-DLULIS.	-1,000,000								-1,000,000	UNSPENT CG - PROVINCIAL GOVERNMENT

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY
APPENDIX E
DETAILS OF UNSPENT CONDITIONAL GRANTS, RECEIPTS AND TRANSFERS TO INCOME AS AT 30 JUNE 2017

Account Description	Unspent balance @ 01 July 2016	Transfers to income	Prior period error	Inter project/trf to MHOA/Prior Period Error	Funds paid back to National Treasury	VAT recovered from NT grants	Current year interest earned	Current year receipts	Unspent balance @ 30 June 2017	Source Code
GRANTS:OP-KZ-DLULIS.	-500,000								-500,000	UNSPENT CG - PROVINCIAL GOVERNMENT
	-51,376,577	**53,899,398**	**-3,415,128**	**-**	**-**	**-**	**-4,511,733**	**-46,624,644**	**-52,028,683**	
GRANTS:CP-KZ-SANEDI	-230,783						-16,314		-247,097	UNSPENT CG - OTHER
GRANTS:OP-KZ-SP/NET	-429,454			444,499			-15,045		-	UNSPENT CG - OTHER
	-660,236	-	-	444,499	-	-	-31,359	-	-247,097	
	-249,940,816	**465,042,638**	**-3,415,128**	**444,499**	**196,604,262**	**36,068,794**	**-4,543,092**	**-520,537,644**	**-80,276,488**	

THE MSUNDUZI MUNICIPALITY
APPENDIX F1
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
2	Kheswa v. Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2009	Internal	Ongoing.	35,470.12	Not probable	CONTINGENT LIABILITY
3	Orion Telecom v. Msunduzi Municipality	Contractual Claim: Plaintiff sued the Municipality for outstanding fees in terms of a contract.	2007	Internal	Plea filed. Plaintiff did not proceed any further.	115,236.90	Not probable	CONTINGENT LIABILITY
4	Nzaba IN v Msunduzi Municipality	Delictual Claim. The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2008	File retrieved from Bhamjee Attorneys	Set down for trial was part-heard. Ongoing.	73,500.00	Not probable	CONTINGENT LIABILITY
5	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Memorandum of Agreement Dispute. Plaintiff owed monies by the Municipality in terms of a contract.	2007	Internal	In court.	210,749.00	Not probable	CONTINGENT LIABILITY
6	Hampton College v. Msunduzi Muni	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality on the validity of training courses provided by the Plaintiff.	2007	Afzal Akoo and Partners Tel: 033 394 7274 Fax: 033 345 0938. Physical Address 187 Boshoff Street, Pietermaritzburg, 3201. Postal Address PO Box 7836, Cumberwood, 3235. and Kruger Ngcobo Inc. Tel 031 306 4352 Fax: 031 305 4340 Physical Address 25 Field Street, Suite 1102, Durban Postal Address PO Box 49467 Qualbert 4078. and ADV Flemming Tel: 033 845 3576 Fax: 033 394 8374. Physical Address Advocates Chambers, Block B3 17 Prince Edward Street, Pietermaritzburg, 3201.	Part - heard. Ongoing.	85,470.00	Not probable	CONTINGENT LIABILITY
7	Chetty K. v. Msunduzi Municipality	Delictual Claim. The claim herein arises from a motor vehicle collission involving Plaintiffs vehicle and a Municipal vehicle.	2006	Internal	Ongoing.	26,169.86	Not probable	CONTINGENT LIABILITY
8	R. Terty v Msunduzi Municipality	Delictual Claim: The claim arises from a cremation that was allegedly not done correctly. The Plaintiff's are suing for the trauma they were subjected to.	2007	Insurance	Ongoing	50,000.00	Not probable	CONTINGENT LIABILITY
9	Terwolbeek PJ v Msunduzi Municipality	Delictual Claim: A water pipe allegedly causing flooding at Plaintiff's property and damaging his household appliances.	2008	Insurance	Ongoing.	1,121,620.00	Not probable	CONTINGENT LIABILITY
10	Govender RS v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	2008	Internal	A discovery affidavit has been filed. The matter is ongoing.	75,000.00	Not probable	CONTINGENT LIABILITY
11	A and F Mall v Msunduzi Municipality	Disputed Electricity Account.	2007	Internal	Various correnpndence exchanged between attorneys of record. The matter is ongoing.	17,181.33	Not probable	CONTINGENT LIABILITY
12	Mkungisa E v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for dmages to his vehicle as areult of a collisison involving his vehicle and a Municipal vehicle driven by a Municipal employee within the course and scope of his employment.	2007	Internal	Part-heard. The Defendant filed an amended plea (defence). The matter is ongoing.	6,213.00	Not probable	CONTINGENT LIABILITY
13	F. Osman V Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	2007	Internal	A defendants plea has been filed. The matter is ongoing.	306,666.44	Not probable	CONTINGENT LIABILITY
14	Zulu TE v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle as a result of a collisison involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	Correspondance exchanged between attorneys of record. The matter is ongoing.	8,709.22	Not probable	CONTINGENT LIABILITY
15	Rabikisoon R v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained during a fall on an uneven pavement on Retief Street.	2007	Internal	Ongoing.	20,000.00	Not probable	CONTINGENT LIABILITY
16	Zuma NG v Msunduzi Municipality	Delictual Claim: The Palintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2008	Internal	Correspondence exchanged between attorneys of record. The matter is ongoing.	100,000.00	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY
APPENDIX F1
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
17	Van Straaten W(DR) v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2008	Internal	Ongoing.	96,401.43	Not probable	CONTINGENT LIABILITY
18	Majozi NV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Retief Street.	2007	Uys Matyeka Schwartz: Tel 031 312 2064 Fax: 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	Part-heard.CURRENT STATUS : This matter has been archived.	110,046.28	Not probable	CONTINGENT LIABILITY
19	Zondi PS v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	The matter is ongoing.	15,080.00	Not probable	CONTINGENT LIABILITY
20	Omarjee M. v Msunduzi Municipality	Delictual Claim: The plaintiff is suing the Municipality because of injuries sustained due to an act of assault by Municipal Traffic Officers in the course and scope of their employment.	2005	Internal	Settlement negotiations have been initiated. The matteris ongoing.	31,000.00	Not probable	CONTINGENT LIABILITY
21	Painter LV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehcile after a tree had fallen on top of Plaintiff's vehicle.	2006	Internal	Pre-trial notices have been exchanged. The matter is ongoing.	45,361.38	Not probable	CONTINGENT LIABILITY
22	Dladla G v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	2006	Internal	Further particulars were requested from Plaintiff. The matter is ongoing.	20,000.00	Not probable	CONTINGENT LIABILITY
23	Roelefse v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Drumond Street.	2002	Internal	A defendant's plea was filed. The matter is ongoing.	41,032.58	Not probable	CONTINGENT LIABILITY
24	Premier of KZN v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipalilty for damages sustained to its property as a result of a tree that had fallen.	2003	Internal	Various correpondence exchanged between attorneys of record. Ongoing.	11,340.00	Not probable	CONTINGENT LIABILITY
25	Suilaiman R v Msunduzi Municipality	Delictual Claim:Plaintiff fell into a manhole when its cover caved in under her foot and sustained injuries.	1998	Internal	Pre-trial notices have been exchanged. The matter is ongoing.	50,000.00	Not probable	CONTINGENT LIABILITY
26	Haffejee RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2004	Internal	Ongoing	98,800.00	Not probable	CONTINGENT LIABILITY
28	Zondi M. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for alleged unlauful arrest and detendtion by Municipal Traffic Officers.	2006	Internal	Matter set down. Part-heard. Unlawful arrest.	50,000.00	Not probable	CONTINGENT LIABILITY
35	Ngcobo RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2003	Internal	Matter ongoing.	11,375.27	Not probable	CONTINGENT LIABILITY
37	Mamusa Marketing v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after having been involved in a collision with a Municipal vehicle driven by an employee in the course and scope of his employment.	2007	Internal	The matter is part-head.	9,823.48	Not probable	CONTINGENT LIABILITY
39	Ogilvie I v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality for injury caused by trenches on public road.	2006	Insurance	Ongoing.	166,160.54	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY
APPENDIX F1
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
40	Ngcobo DV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipaliy on behalf of a minor child who was knocked by a bobcat tractor driven by a Municipal employee in the course and scope of his employment.	2007	Insurance	A Defendand's plea was filed. The matter is handled by external insurers. Ongoing.	1,800,000.00	Not probable	CONTINGENT LIABILITY
41	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	2,424.50	Not probable	CONTINGENT LIABILITY
42	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,519.06	Not probable	CONTINGENT LIABILITY
43	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,586.00	Not probable	CONTINGENT LIABILITY
44	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	1,721.40	Not probable	CONTINGENT LIABILITY
45	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	4,902.00	Not probable	CONTINGENT LIABILITY
46	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,163.06	Not probable	CONTINGENT LIABILITY
47	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,506.20	Not probable	CONTINGENT LIABILITY
48	Naidoo Kogulan v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality caused by having fallen into an uncovered manhole.	2010	Internal	Matter is ongoing.	100,000.00	Not probable	CONTINGENT LIABILITY
49	Majozi HS v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for injuries sustained as a result of having fallen into an uncovered manhole.	2010	Internal	Matter is ongoing.	95,000.00	Not probable	CONTINGENT LIABILITY
50	Dlamini BM v Msunduzi Municipality	Delictual Claim: Plaintiff's minor child fell into an open trench/ drainage system and sustained injuries to their lower limbs.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	The matter is ongoing	300,000.00	Not probable	CONTINGENT LIABILITY
51	Bishop's roadworks v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2009	Internal	Appearance to defend has been filed. Matter is ongoing.	120,000.00	Not probable	CONTINGENT LIABILITY
53	Daljeeth Daljeeth v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality after he fell and and sustained injuries due to certain steel rods thet were prodruding dangerously on the pavement.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	Matter is ongoing. Claimant is deceased and Plaintiff's Attorneys has no further instructions to proceed.	200,000.00	Not probable	CONTINGENT LIABILITY
55	Ngubane TT v Msunduzi Municipality	Delictual Claim: The Pplaintiff is suing the Municipality for damages to his property after a stream overflowed into his property as a result of municipal employee's negligence.	2010	Insurance	An assesment was conducted by an independent assessor. Matter is ongoing.	118,490.00	Not probable	CONTINGENT LIABILITY
58	Gayer Gail v Msunduzi Municipality	Delictual Claim: Plaintiff fell of her bycicle due to a collision with a pothol/ an uneven road surface.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	A defendant's plea has been filed. The matter is ongoing. CURRENT STATUS : Pre-Trial has been finalised. Merits have been conceded by the other side. Proceeding on Quantum alone. Pleadings have closed and the Plaintiff's Attorney's are applying for a Trial date. We threfore currently await a trial date to be allocated.	262,473.98	Not probable	CONTINGENT LIABILITY
59	Selepe H v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2010	Internal	Ongoing.	5,189.35	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY
APPENDIX F1
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
60	Mahlaba B o.b.o. Mahlaba AY v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for a shooting incident that resulted in the death of a minor child. A municipal employee fired a shot whilst in the course and scope of his employment.	2010	Internal/Insurance	A letter of demand was received and sent to the Insurance Section for an investigation. The matter is ongoing.	1,000,000.00	Not probable	CONTINGENT LIABILITY
63	Reddy Ronald v Msunduzi Municipality	Conrtactal Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	The matter is part-heard.	282,818.08	Not probable	CONTINGENT LIABILITY
65	Mavundla AB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for being alllegedly unlawfully arrested and detained by Municipal Traffic Officers.	2010	Internal	A notice of application in terms of Rule 55 (A) has been recived. Ongoing.	100,000.00	Not probable	CONTINGENT LIABILITY
66	Ngidi SS v. Msunduzi Municipality	Delictual claim. Plaintiff suing Municipality on behalf of a minor child for injuries caused by leaving electricity wires uncovered.	2010	Internal/Insurance	Ongoing.	2,200,000.00	Not probable	CONTINGENT LIABILITY
68	Mbatha BC v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2010	Internal	A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	16,794.48	Not probable	CONTINGENT LIABILITY
74	Nondzanga Z. v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for allegedley confiscating his trolley and his goods subsequently going missing.	2011	Internal	Ongoing.	22,232.97	Not probable	CONTINGENT LIABILITY
75	Union Risk Management Alliance (PTY) LDT v. Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its property as a result of a fire allegedly caused by electrical faults.	2011	External Insurance	A letter of demand was received and sent to external insurers. The matter is ongoing.	152,948.84	Not probable	CONTINGENT LIABILITY
76	Dladla NB v. Msunduzi Municipality	Overpayment of Rates. The Plaintiff is disputing a rates account and is seeking reimbursment.	2011	Internal	A defendant's plea has been filed. The matter is ongoing.	109,038.97	Not probable	CONTINGENT LIABILITY
83	KZN-Digi connect	Claim by contractor for payment for IT services allegedly rendered.	2012	Alwyn Volsum & Associates. 4 Geore street, Pietermaritzburg, 3201. james@ kwelalaw.co.za. Fax:096 715 1379 Tel: 033 394 8116	Matter not being pursued by plaintiff.	505,000.00	Not probable	CONTINGENT LIABILITY
87	Joubert ML v. Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2011	Internal	ongoing.	100,550.00	Not probable	CONTINGENT LIABILITY
91	Sayed J t/a Metro Taxis and yellow cabs v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2012	Internal	A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	15,950.52	Not probable	CONTINGENT LIABILITY
92	Bishop's roadworks v. Msunduzi Municipality	Contractual claim. Plaintiff suing the Municipality in terms of a contract.	2012	Internal	Ongoing.	32,548.93	Not probable	CONTINGENT LIABILITY
95	Govender K v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipaliy for unlawful arrest and detention by Municipal Traffic Officers.	2012	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Adress Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	A Discovery affidavit has been filed. The matter is ongoing. CURRENT STATUS : This matter is dormant and the last activity was in 2013. Therefore, we have archived our file.	180,000.00	Not probable	CONTINGENT LIABILITY
97	Check One Supermarket (PTY) LTD v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for overcharges in relation to a water account.	2012	Internal	Ongoing.	139,961.45	Not probable	CONTINGENT LIABILITY
101	Smith JC v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damges sutained to her vehicle due to colliding with a pothole.	Dec-12	Internal	The matter is part-heard.	17,847.94	Not probable	CONTINGENT LIABILITY
104	Mkhonza B. v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to a fall on an uneven pavement slab.	Oct-12	Internal	Ongoing.	293,000.00	Not probable	CONTINGENT LIABILITY

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
106	Ibrahim M. v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	Apr-13	Internal	Ongoing.	7,000.00	Not probable	CONTINGENT LIABILITY
107	Bukus HM v Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collisison involving Plaintiff's vehicle and a Municipal vehicle driven by an employee in the course and scope of his employment.	May-13	Internal	Ongoing.	17,270.24	Not probable	CONTINGENT LIABILITY
109	Wood DM v. Msunduzi Municipality	Delictual Claim: The Plaintiff sustained injuries due to a fall caused by an uneven pavement.	Oct-12	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Adress Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	The Defendant has filed an amended plea. The matter is ongoing. CURRENT STATUS : Pleadings closed in November 2014. The Defendant (Msunduzi Municipality) filed its discovery affidavit and the Plaintiff (Wood) filed its discovery affidavit. Therefore, the matter is ready for trial. The Plaintiff has taken no further steps	123,000.00	Not probable	CONTINGENT LIABILITY
110	Ramharak RJ v Msunduzi Municipality	Delictual Claim: The Plaintiff is a Municipal employee. He is suing the Municipality because he was assaulted by a fellow employee within the premises of the Municipality whilst they were in the course and scope of their employment.	Nov-12	Internal	Pre-Trial notices have been exchanged. Ongoing.	300,000.00	Not probable	CONTINGENT LIABILITY
111	Ogle COO v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	Dec-12	Internal/Insurance	An appearance to defend has been filed. The matter is ongoing.	300,000.00	Not probable	CONTINGENT LIABILITY
113	Makhaye SB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	Mar-13	Internal	An application to dismiss was received and opposed. Various corresponences exchanged between attorneys of record. The matter is ongoing.	8,688.46	Not probable	CONTINGENT LIABILITY
114	Transnet (PTY)LTD v Msunduzi Municipality	Delictual claim. The claim arises from a motor vehicle collision involving a municipal vehicle and the plaintiff's vehicle.	Mar-13	Internal	Ongoing.	48,409.10	Not probable	CONTINGENT LIABILITY
115	Ngcobo NP v Msunduzi Municipality	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	Apr-13	Internal	A letter of demand has been reiceved and sent to the Insurance Section for an investigation.Ongoing.	1,639.11	Not probable	CONTINGENT LIABILITY
116	Barnard S. v. Msunduzi Municipality	Delictual Claim: The claim arises from a power surge claim where Plaintiff's goods were damaged.	Feb-13	Internal	A letter of demand has been received and sent to the insurance Section for an investigation.Ongoing.	8,369.97	Not probable	CONTINGENT LIABILITY
117	Karim S. v. Msunduzi Municipality	Disputed Account for electricity and Rates. Mr Karim claims that he has sold the property.	Sep-12	Internal	A letter of demand has been received. The matter is ongoing.	4,211.52	Not probable	CONTINGENT LIABILITY
123	I. Hansa	Delictual Claim: Plaintiff fell into an uncovered manhole in the vicinity of Mountain rise.	2013	Internal	A letter of demand has been received and sent to Insurance Section for an investigation. Ongoing. A summons was issued in November 2015. The matter is being defended internally.	21,394.50	Not probable	CONTINGENT LIABILITY
124	Y. Maharaj	Delictual Claim: A power surge caused damage to Plaitiff's household appliances.	2013	Internal	A letter of demand has been received and sent ot Insurance for an investiagation. Ongoing.	30,924.99	Not probable	CONTINGENT LIABILITY
125	V. Maharaj	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	20,497.49	Not probable	CONTINGENT LIABILITY
126	N.I. Dlamini	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	Internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	1,012.83	Not probable	CONTINGENT LIABILITY
129	CDK Investments Trust CC	Electricity Disconnection Acc number 2915243. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage.Ongoing.		Not probable	CONTINGENT LIABILITY
130	CDK Investments Trust CC	Electricity Disconnection Acc number 2976214. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage.Ongoing.		Not probable	CONTINGENT LIABILITY

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SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
133	ABI Soft Drinks Division	Rates Recovery: The Plaintiff is disputing a rates account and is seeking reimbursment.	2014	Internal	A letter of demand has been received and various meeting held with the Billing Section. Ongoing.	125,837.97	Not probable	CONTINGENT LIABILITY
136	Transnet/ Occupiers of Woodlands and Msunduzi Municipality	Application for eviction of illegal occupiers from railway sidings. Msunduzi a party because it previously agreed to move occupiers. Social survey now completed. Application for funding to relocate the occupiers made to DOHS.	2013	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za, Advocate Moodley	Costs if unsuccessfull and costs of relocation. Matter on-going and building has commenced. Costs and further legal fees cannot be quantified at this stage.		Not probable	CONTINGENT LIABILITIY
142	Gonal Construction CC	claim for breach of contract for non-payment	2014	Internal	Ongoing	901,118.93	Not probable	CONTINGENT LIABILITIES
146	Mabusi Contractor	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	The plaintff issued a leter of demand against the Municipality for monies owed in terms of a contract. The matter has been referred to the relevant departments for a reponse. The matter is ongoing.	8,000,000.00	Not probable	CONTINGENT LIABILITIES
148	Telkom SA SOC LTD/ Msunduzi Municipality (127 Waterwork Road-Edendale) Case No. 13903/2015	Delictual claim: The plaintiff is suing the Municipality for damges to its underground cables alllegedly caused by Municipal water pipes.	2014	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747,e-mail:mail@ mfilaw.co.za, Adv AJ Dickson, 17 Prince Edward Street, Advocate's Chambers, tel: 38453542/3, fax: 38453544,e-mail:adickson@law.co.za	The matter is ongoing. Awaiting judgement in another case.	74,803.90	Not probable	CONTINGENT LIABILITIES
157	Farouk Jasat N.O & 3 others/ Msunduzi Municipality	Delictual Claim for damages:Plaintiffs motor vehicle collided with a pothole on Scania Road Intersection. Action instituted in the Magistrates Court under case number 2219/2015	2014	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za	matter being defended. Pre-Trial Notices have been exchanged.	54,588.60	Not probable	CONTINGENT LIABILITIES
163	Bermin Investments CC t/a Magalela electrical	Contractual claim. Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	This is a claim arising from a contractual dispute. The claim is being defended and an appearance to defend as well as a defendant's plea have been filed.	170,100.69	Not probable	CONTINGENT LIABILITY
166	Lloyd Mentory/ Msunduzi Municipality	Delictual Claim for damages: The plaintiff is suing the Municipality for damages as a result of his motor vihicle having collided with a pothole in the vicinity of Otto's Bluff Road.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za, Advocate Anton Flemming	The matter is ongoing.	31,487.02	Not probable	CONTINGENT LIABILITY
176	Southern African Music Rights Organisation/ Msunduzi Municipality	Breach of contract in terms of copyright laws. Action instituted in the Magistrates Court under case number 5701/2015	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za, Advocate V. Moodley	Matter is ongoing.	170,265.21	Not probable	CONTINGENT LIABILITY
188	Moosa Omar	Debatement of Electrlcity Account.	2015	Xaba Attorneys, 251 Church Street, Suit 201, 2nd floor, Fedsure Building, Pietermaritzburg,3200, tel: 0333457927, fax:0333456985, cell0720390353, e-mail: dumixaba@xabainc.com	Debatement meeting took place. Finance to interogate services account and advise on correctness. Matter ongoing		Not Probable	CONTIGENT LIABILITY
195	Belinda Lisa Bramdaw	Interdict: To prevent the Municipality from disconnecting electricity.	2015	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv R Padayachee SC Tel: 033 845 3546 Fax 033 394 5744 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	Opposing papers have been filed and awaiting applicant to file responding papers to set matter down. Matter ongoing.		Not probable	CONTINGENT LIABILITY
197	Anthoo Marion and Associates	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	An appearance to defend has been filed at court.	12,935.00	Not probable	CONTINGENT LIABILITY
222	Ilitha Research and Management CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Internal	The summons was issued in the Magistrates Court. Further partulars were sought from ICT and an appearance to defend has been filed. The matter is ongoing.	62,768.00	Not probable	CONTINGENT LIABILITIES
226	Various Employees from Community Services (31)/ Msunduzi Municipality	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za,	The matter is ongoing.	10,850,000.00	Not probable	CONTINGENT LIABILITIES
227	Bigen Afrika Services (PTY) Ltd.	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za,	A summons has been received. An appearance to defend will be filed at court. Matter on-going.	919,979.00	Not probable	CONTINGENT LIABILITIES

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SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	Probability of outflow	DISCLOSURE
234	Mr Mduduzi Collen Sosibo, Mrs Sosibo	Delictual Claim:The plaintiff is suing the Municipality in respect of rates, taxes and services owed by the previous owner of the property.	2016	internal	summons were received from the plaintiff. Discovery notices have been filed and served on the plaintiff.	132,431.96	Not probable	CONTINGENT LIABILITIES
235	AMA-Grace Business Enterprises	Delictual Claim:The Plaintiff is suing the municipality for an incident wherein Plaintiff allegedly suffered damages as a result of a burst pipe which then allegedly caused damage to the plaintiff's property.	2016	Internal	Notices in terms of Rule 23 have been filed and served on the plaintiff.	59,042.52	Not probable	CONTINGENT LIABILITIES
236	Philani Kenneth Sikhosana	Delictual Claim: The plaintiff is suing the Municipality for damages incurred as a result of the alleged failure of the defendant to keep the Hall in good condition for the Plaintiff's event on time.	2016	Internal	A plea has been filed and served on the plaintiff.	90,000.00	Not probable	CONTINGENT LIABILITIES
239	Prethabran Govender	Delictual Claim:The Plaintiff is suing the municipality for an incident wherein the municipality allegedly caused damages to the properties of eight tenants as a result of a power surge.	2016	Internal	A summons in the amount of were received. A Notice of Exception in terms of Rule 19 (1) to Plaintiff's Particulars of claim has been filed in court and served on the plaintiff	48,200.00	Not probable	CONTINGENT LIABILITY
244	Elizabeth Fredrica Jepson and The Msunduzi Local Municipality	Delictual Claim:The Plaintiff is suing the Municipality for an incident wherein Plaintiff allegedly tripped over the pavement and was injured.	2017	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv Deon Schaup 033-8453501 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	During the month of March, an Appearance to Defend was filed in court and served on the Plaintiff. Possible settlement.	545,540.00	Not probable	CONTINGENT LIABILITY
250	Qalapha Jacob Ngubane and Msunduzi Municipality	Delictual claim:The Plaintiff is suing the municipality for an incident wherein Plaintiff allegedly suffered a loss as a result of a power outage which resulted in a power surge.	2017	Internal	During the month of May 2017, and Appearance to defend was filed and served on the Plaintiff.	21,862.00	Not probable	CONTINGENT LIABILITY
252	Telkom SA SOC LTD/ Msunduzi Municipality (Zwartkop, Blackridge) Case No. 15793/2015	Delictual claim: Plaintiff is suing the Municipality due to damage to its underground cables allegedly cause by Municipal water pipes.	2015	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747,e-mail:mail@ mfilaw.co.za, Adv AJ Dickson, 17 Prince Edward Street, Advocate's Chambers, tel: 38453542/3, fax: 38453544, e-mail:adickson@law.co.za	Costs and further legal fees cannot be quantified at this stage as the matter is ongoing. Awaiting judgement in another case.	25,554.55	Not probable	CONTINGENT LIABILITY
254	Zama Traffic Signals	Contractual dispute: Applicant sought an order to review the Municipality's decision to cancel a contract of services.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za, advocate A. De Wet ,17 Prince Edward Street, Advocates' Chambers, tel: 0338453534, fax: 033-3428941,e-mail:dewet@group8. co.za	Matter is ongoing.	1,076,846.01	Not probable	CONTINGENT LIABILITY
255	Msunduzi Municipality/ Gubela Trading	Contractual dispute: Applicant sought an order to review the Municipality's decision to cancel a contract of services.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za, advocate A. De Wet ,17 Prince Edward Street, Advocates' Chambers, tel: 0338453534, fax: 033-3428941,e-mail:dewet@group8. co.za	The matter is ongoing.	595,337.26	Not probable	CONTINGENT LIABILITY
256	Various Employees from Community Services (8)	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Internal	Letters of demand received	2,900,000.00	Not probable	CONTINGENT LIABILITY
304	SAMWU	Labour Dispute	2017	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv Deon Schaup 033-8453501 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	Risk. Settlement of Risk Allowance and legal fees estimate		Not probable	CONTINGENT LIABILITY
TOTAL						**38,970,191.39**		

THE MSUNDUZI MUNICIPALITY
APPENDIX F2
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 30 June 2016 and quantum, where applicable	AMOUNT	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
6	Kheswa v. Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2009	Internal	Ongoing.	30,470.12	Not probable	CONTINGENT LIABILITY
7	FBI Khan and RY Khan v Msunduzi Municipality	Delictual Claim. The claim arises from Plaintiff's motor vehicle colliding with a street lamp belonging to the Municipality.	2009	Internal	Matter was previously set down for trial and is part heard.	64,547.39	Not probable	CONTINGENT LIABILITY
8	Orion Telecom v. Msunduzi Municipality	Contractual Claim: Plaintiff sued the Municipality for outstanding fees in terms of a contract.	2007	Internal	Plea filed. Plaintiff did not proceed any further.	115,236.90	Not probable	CONTINGENT LIABILITY
10	Nzaba IN v Msunduzi Municipality	Delictual Claim. The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2008	Bhamjee Attorneys: Tel 033 394 2007 Fax 033 394 2033 Physical Address 191 Burger Street, Pietermaritzburg, 3201. Postal Address PO Box 1336, Pietermaritzburg, 3200.	Set down for trial was part-heard. Ongoing.	73,500.00	Not probable	CONTINGENT LIABILITY
12	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Memorandum of Agreement Dispute. Plaintiff owed monies by the Municipality in terms of a contract.	2007	Internal	In court.	210,749.00	Not probable	CONTINGENT LIABILITY
13	Hampton College v. Msunduzi Muni	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality on the validity of training courses provided by the Plaintiff.	2007	Afzal Akoo and Partners Tel: 033 394 7274 Fax: 033 345 0938. Physical Address 187 Boshoff Street, Pietermaritzburg, 3201. Postal Address PO Box 7836, Cumberwood, 3235. and Kruger Ngcobo Inc. Tel 031 306 4352 Fax: 031 305 4340 Physical Address 25 Field Street, Suite 1102, Durban Postal Address PO Box 49467 Qualbert 4078. and ADV Flemming Tel: 033 845 3576 Fax: 033 394 8374. Physical Address Advocates Chambers, Block B3 17 Prince Edward Street, Pietermaritzburg, 3201.	Part - heard. Ongoing.	85,470.00	Not probable	CONTINGENT LIABILITY
14	Chetty K. v. Msunduzi Municipality	Delictual Claim. The claim herein arises from a motor vehicle collission involving Plaintiffs vehicle and a Municipal vehicle.	2006	Internal	percent per annum. Ongoing.	26,169.86	Not probable	CONTINGENT LIABILITY
15	R. Terty v Msunduzi Municipality	Delictual Claim: The claim arises from a cremation that was allegedly not done correctly. The Plaintiff's are suing for the trauma they were subjected to.	2007	Insurance	Ongoing	50,000.00	Not probable	CONTINGENT LIABILITY
16	Terwolbeek PJ v Msunduzi Municipality	Delictual Claim: A water pipe allegedly causing flooding at Plaintiff's property and damaging his household appliances.	2008	Insurance	Ongoing.	1,121,620.00	Not probable	CONTINGENT LIABILITY
17	Govender RS v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	2008	Internal	A discovery affidavit has been filed. The matter is ongoing.	75,000.00	Not probable	CONTINGENT LIABILITY
18	A and F Mall v Msunduzi Municipality	Disputed Electricity Account.	2007	Internal	Various correnpndence exchanged between attorneys of record. The matter is ongoing.	17,181.33	Not probable	CONTINGENT LIABILITY
19	Mkungisa E v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for dmages to his vehicle as areult of a collisison involving his vehicle and a Municipal vehicle driven by a Municipal employee within the course and scope of his employment.	2007	Internal	The Defendant filed an amended plea (defence). The matter is ongoing.	6,213.00	Not probable	CONTINGENT LIABILITY
20	F. Osman V Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	2007	Internal	A defendants plea has been filed. The matter is ongoing.	306,666.44	Not probable	CONTINGENT LIABILITY
21	Zulu TE v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle as a result of a collisison involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	Correspondance exchanged between attorneys of record. The matter is ongoing.	8,709.22	Not probable	CONTINGENT LIABILITY
22	Rabikisoon R v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained during a fall on an uneven pavement on Retief Street.	2007	Internal	Ongoing.	20,000.00	Not probable	CONTINGENT LIABILITY
23	Zuma NG v Msunduzi Municipality	Delictual Claim: The Palintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2008	Internal	Correspondence exchanged between attorneys of record. The matter is ongoing.	100,000.00	Not probable	CONTINGENT LIABILITY
24	Van Straaten W(DR) v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2008	Internal	Ongoing.	96,401.43	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY
APPENDIX F2
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2016

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 30 June 2016 and quantum, where applicable	AMOUNT	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
25	Majozi NV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Retief Street.	2007	Uys Matyeka Schwartz: Tel 031 312 2064 Fax: 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	Part-heard	110,046.28	Not probable	CONTINGENT LIABILITY
26	Zondi PS v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	The matter is ongoing.	15,080.00	Not probable	CONTINGENT LIABILITY
27	Omarjee M. v Msunduzi Municipality	Delictual Claim: The plaintiff is suing the Municipality because of injuries sustained due to an act of assault by Municipal Traffic Officers in the course and scope of their employment.	2005	Internal	Settlement negotiations have been initiated. The matteris ongoing.	31,000.00	Not probable	CONTINGENT LIABILITY
28	Painter LV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehcile after a tree had fallen on top of Plaintiff's vehicle.	2006	Internal	Pre-trial notices have been exchanged. The matter is ongoing.	45,361.38	Not probable	CONTINGENT LIABILITY
29	Dladla G v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	2006	Internal	Further particulars were requested from Plaintiff. The matter is ongoing.	20,000.00	Not probable	CONTINGENT LIABILITY
30	Roelefse v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Drumond Street.	2002	Internal	A defendant's plea was filed. The matter is ongoing.	41,032.58	Not probable	CONTINGENT LIABILITY
31	Premier of KZN v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipalilty for damages sustained to its property as a result of a tree that had fallen.	2003	Internal	Various correpondence exchanged between attorneys of record. Ongoing.	11,340.00	Not probable	CONTINGENT LIABILITY
32	Suilaiman R v Msunduzi Municipality	Delictual Claim:Plaintiff fell into a manhole when its cover caved in under her foot and sustained injuries.	1998	Internal	Pre-trial notices have been exchanged. The matter is ongoing.	50,000.00	Not probable	CONTINGENT LIABILITY
33	Haffejee RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2004	Internal	Ongoing	98,800.00	Not probable	CONTINGENT LIABILITY
34	Makhaye S v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2005	Internal	Matter finalised. Municipality successfully defended claim motor vehicle collision.	42,704.96	Not probable	CONTINGENT LIABILITY
35	Zondi M. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for alleged unlauful arrest and detendtion by Municipal Traffic Officers.	2006	Internal	Matter set down. Part-heard. Unlawful arrest.	50,000.00	Not probable	CONTINGENT LIABILITY
42	Ngcobo RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2003	Internal	Matter ongoing.	11,375.27	Not probable	CONTINGENT LIABILITY
44	Mamusa Marketing v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after having been involved in a collision with a Municipal vehicle driven by an employee in the course and scope of his employment.	2007	Internal	The matter is part-head.	9,823.48	Not probable	CONTINGENT LIABILITY
46	Ogilvie I v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality for injury caused by trenches on public road.	2006	Insurance	Ongoing.	166,160.54	Not probable	CONTINGENT LIABILITY
47	Ngcobo DV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipaliy on behalf of a minor child who was knocked by a bobcat tractor driven by a Municipal employee in the course and scope of his employment.	2007	Insurance	A Defendand's plea was filed. The matter is handled by external insurers. Ongoing.	1,800,000.00	Not probable	CONTINGENT LIABILITY
48	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	2,424.50	Not probable	CONTINGENT LIABILITY
49	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,519.06	Not probable	CONTINGENT LIABILITY
50	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,586.00	Not probable	CONTINGENT LIABILITY
51	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	1,721.40	Not probable	CONTINGENT LIABILITY

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 30 June 2016 and quantum, where applicable	AMOUNT	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
52	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	4,902.00	Not probable	CONTINGENT LIABILITY
53	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,163.06	Not probable	CONTINGENT LIABILITY
54	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew.Matter held in abeyance.	5,506.20	Not probable	CONTINGENT LIABILITY
55	Naidoo Kogulan v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality caused by having fallen into an uncovered manhole.	2010	Internal	Matter is ongoing.	100,000.00	Not probable	CONTINGENT LIABILITY
56	Majozi HS v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for injuries sustained as a result of having fallen into an uncovered manhole.	2010	Internal	Matter is ongoing.	95,000.00	Not probable	CONTINGENT LIABILITY
57	Dlamini BM v Msunduzi Municipality	Delictual Claim: Plaintiff's minor child fell into an open trench/ drainage system and sustained injuries to their lower limbs.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	The matter is ongoing.	300,000.00	Not probable	CONTINGENT LIABILITY
58	Bishop's roadworks v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2009	Internal	Appearance to defend has been filed. Matter is ongoing.	120,000.00	Not probable	CONTINGENT LIABILITY
60	Daljeeth Daljeeth v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality after he fell and and sustained injuries due to certain steel rods thet were prodruding dangerously on the pavement.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	Matter is ongoing.	200,000.00	Not probable	CONTINGENT LIABILITY
62	Ngubane TT v Msunduzi Municipality	Delictual Claim: The Pplaintiff is suing the Municipality for damages to his property after a stream overflowed into his property as a result of municipal employee's negligence.	2010	Insurance	An assesment was conducted by an independent assessor. Matter is ongoing.	118,490.00	Not probable	CONTINGENT LIABILITY
67	Gayer Gail v Msunduzi Municipality	Delictual Claim: Plaintiff fell of her bycicle due to a collision with a pothol/ an uneven road surface.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	A defendant's plea has been filed. The matter is ongoing.	262,473.98	Not probable	CONTINGENT LIABILITY
68	Selepe H v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2010	Internal	Ongoing.	5,189.35	Not probable	CONTINGENT LIABILITY
69	Mahlaba B o.b.o. Mahlaba AY v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for a shooting incident that resulted in the death of a minor child. A municipal employee fired a shot whilst in the course and scope of his employment.	2010	Internal/Insurance	A letter of demand was received and sent to the Insurance Section for an investigation. The matter is ongoing.	1,000,000.00	Not probable	CONTINGENT LIABILITY
72	Reddy Ronald v Msunduzi Municipality	Conrtactal Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	The matter is part-heard.	282,818.08	Not probable	CONTINGENT LIABILITY
73	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Ongoing.	8,051,632.79	Not probable	CONTINGENT LIABILITY
74	Mavundla AB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for being alllegedly unlawfully arrested and detained by Municipal Traffic Officers.	2010	Internal	A notice of application in terms of Rule 55 (A) has been receive. Ongoing.	100,000.00	Not probable	CONTINGENT LIABILITY
75	Ngidi SS v. Msunduzi Municipality	Delictual claim. Plaintiff suing Municipality on behalf of a minor child for injuries caused by leaving electricity wires uncovered.	2010	Internal/Insurance	Ongoing.	2,200,000.00	Not probable	CONTINGENT LIABILITY
78	Mbatha BC v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2010	Internal	A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	16,794.48	Not probable	CONTINGENT LIABILITY
84	Nondzanga Z. v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for allegedley confiscating his trolley and his goods subsequently going missing.	2011	Internal	Ongoing.	22,232.97	Not probable	CONTINGENT LIABILITY
85	Union Risk Management Alliance (PTY) LDT v. Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its property as a result of a fire allegedly caused by electrical faults.	2011	Internal	A letter of demand was received and sent to external insurers. The matter is ongoing.	152,948.84	Not probable	CONTINGENT LIABILITY
86	Dladla NB v. Msunduzi Municipality	Overpayment of Rates. The Plaintiff is disputing a rates account and is seeking reimbursment.	2011	Internal	A defendant's plea has been filed. The matter is ongoing.	109,038.97	Not probable	CONTINGENT LIABILITY

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 30 June 2016 and quantum, where applicable	AMOUNT	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
102	KZN-Digi connect	Claim by contractor for payment for IT services allegedly rendered.	2012	Mr. Alwyn Volsum: 033 394 8116;,4 George Street, Pietermritz burg,tel:3948116,fax:0866215902 ,e-mail: vcl@iafrica.com, Advocate VM . Naidoo: 033 845 3535.	Matter not being pursued by plaintiff.	505,000.00	Not probable	CONTINGENT LIABILITY
111	Joubert ML v. Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2011	Internal	ongoing.	100,550.00	Not probable	CONTINGENT LIABILITY
115	Sayed J t/a Metro Taxis and yellow cabs v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2012	Internal	A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	15,950.52	Not probable	CONTINGENT LIABILITY
117	Bishop's roadworks v. Msunduzi Municipality	Contractual claim. Plaintiff suing the Municipality in terms of a contract.	2012	Internal	Ongoing.	19,609.98	Not probable	CONTINGENT LIABILITY
120	Govender K v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipaliy for unlawful arrest and detention by Municipal Traffic Officers.	2012	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Adress Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	A Discovery affidavit has been filed. The matter is ongoing.	180,000.00	Not probable	CONTINGENT LIABILITY
122	Check One Supermarket (PTY) LTD v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for overcharges in relation to a water account.	2012	Internal	Ongoing.	139,961.45	Not probable	CONTINGENT LIABILITY
127	Smith JC v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damges sutained to her vehicle due to colliding with a pothole.	Dec-12	Internal	The matter is part-heard.	17,847.94	Not probable	CONTINGENT LIABILITY
130	Mkhonza B. v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to a fall on an uneven pavement slab.	Oct-12	Internal	Ongoing.	293,000.00	Not probable	CONTINGENT LIABILITY
132	Ibrahim M. v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	Apr-13	Internal	Ongoing.	7,000.00	Not probable	CONTINGENT LIABILITY
133	Bukus HM v Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collisison involving Plaintiff's vehicle and a Municipal vehicle driven by an employee in the course and scope of his employment.	May-13	Internal	Ongoing.	17,270.24	Not probable	CONTINGENT LIABILITY
135	Wood DM v. Msunduzi Municipality	Delictual Claim: The Plaintiff sustained injuries due to a fall caused by an uneven pavement.	Oct-12	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Adress Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	The Defendant has filed an amended plea. The matter is ongoing.	123,000.00	Not probable	CONTINGENT LIABILITY
137	Ramharak RJ v Msunduzi Municipality	Delictual Claim: The Plaintiff is a Municipal employee. He is suing the Municipality because he was assaulted by a fellow employee within the premises of the Municipality whilst they were in the course and scope of their employment.	Nov-12	Internal	An appearance to defend has been filed. Ongoing.	300,000.00	Not probable	CONTINGENT LIABILITY
139	Ogle COO v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sutained injuries.	Dec-12	Internal/Insurance	An appearance to defend has been filed. The matter is ongoing.	300,000.00	Not probable	CONTINGENT LIABILITY
141	Makhaye SB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	Mar-13	Internal	An application to dismiss was received and opposed. Various corresponences exchanged between attorneys of record. The matter is ongoing.	8,688.46	Not probable	CONTINGENT LIABILITY
142	Transnet (PTY)LTD v Msunduzi Municipality	Delictual claim. The claim arises from a motor vehicle collision involving a municipal vehicle and the plaintiff's vehicle.	Mar-13	Internal	Ongoing.	48,409.10	Not probable	CONTINGENT LIABILITY
143	Ngcobo NP v Msunduzi Municipality	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	Apr-13	Internal	A letter of demand has been reiceved and sent to the Insurance Section for an investigation.Ongoing.	1,639.11	Not probable	CONTINGENT LIABILITY
144	Barnard S. v. Msunduzi Municipality	Delictual Claim: The claim arises from a power surge claim where Plaintiff's goods were damaged.	Feb-13	Internal	A letter of demand has been received and sent to the insurance Section for an investigation.Ongoing.	8,369.97	Not probable	CONTINGENT LIABILITY
145	Karim S. v. Msunduzi Municipality	Disputed Account for electricity and Rates. Mr Karim claims that he has sold the property.	Sep-12	Internal	A letter of demand has been received. The matter is ongoing.	4,211.52	Not probable	CONTINGENT LIABILITY

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NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 30 June 2016 and quantum, where applicable	AMOUNT	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
172	I. Hansa	Delictual Claim: Plaintiff fell into an uncovered manhole in the vicinity of Mountain rise.	2013	Internal	A letter of demand has been received and sent to Insurance Section for an investigation. Ongoing. A summons was issued in November 2015. The matter is being defended internally.	21,394.50	Not probable	CONTINGENT LIABILITY
173	Y. Maharaj	Delictual Claim: A power surge caused damage to Plaitiff's household appliances.	2013	Internal	A letter of demand has been received and sent ot Insurance for an investiagation. Ongoing.	30,924.99	Not probable	CONTINGENT LIABILITY
174	V. Maharaj	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	20,497.49	Not probable	CONTINGENT LIABILITY
175	N.I. Dlamini	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	Internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	1,012.83	Not probable	CONTINGENT LIABILITY
177	K.Shangase	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2013	Internal	Ongoing.	11,099.60	Not probable	CONTINGENT LIABILITY
178	CDK Investments Trust CC	Electricity Disconnection Acc number 2915243. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage.Ongoing.		Not probable	CONTINGENT LIABILITY
179	CDK Investments Trust CC	Electricity Disconnection Acc number 2976214. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage.Ongoing.		Not probable	CONTINGENT LIABILITY
183	K. Murugan	Disputed Electricity Account	2014	Internal	No monetary value at this stage. A letter of demand has been received and sent to the Billing Section. Ongoing.		Not probable	CONTINGENT LIABILITY
184	ABI Soft Drinks Division	Rates Recovery: The Plaintiff is disputing a rates account and is seeking reimbursment.	2014	Internal	A letter of demand has been received and various meeting held with the Billing Section. Ongoing.	125,837.97	Not probable	CONTINGENT LIABILITY
192	Transnet / Occupiers of Woodlands and Msunduzi Municipality	application for eviction of illegal occupiers from railway sidings. Msunduzi a party because it previously agreed to move occupiers.Social survey now completed. Application for funding to relocate the occupiers made to DOHS.	2013	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@ mfilaw.co.za, advocate AJ Dickson, 17 Prince Edward Street, Advocates' Chambers, tel: 38453542/3, fax: 38453544,e-mail:adickson@law. co.za	Costs if unsuccessfull and costs of relocation. Matter on-going.		Not probable	CONTINGENT LIABILITY
205	Gonal Construction CC	claim for breach of contract for non-payent	2014	Internal	On going	901,118.93	Not probable	CONTINGENT LIABILITY
214	Mabusi Contractor	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	The plaintff issued a leter of demand against the Municipality for monies owed in terms of a contract. The matter has been referred to the relevant departments for a reponse. The matter is ongoing.	8,000,000.00	Not probable	CONTINGENT LIABILITY
227	Farouk Jasat	Delictual Claim:Plaintiffs motor vehicle collided with a pothole on Scania Road Intersection.	2014	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za	The matter is being defended, during May pre-trial notices exchanged.	54,588.60	Not probable	CONTINGENT LIABILITY
228	SBB Ngcobo	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incured. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2014	Internal	The rule nisi has been extended until discharged and the matter has been adjourned sine die to preven accrual of further costs. Attorneys in the process of settling the matter.		Not probable	CONTINGENT LIABILITY
242	Bermin Investments CC t/a Magalela electrical	Contractual claim. Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	This is a claim arising from a contractual dispute. The claim is being defended and an appearance to defend as well as a defendant's plea have been filed.	170,100.69	Not probable	CONTINGENT LIABILITY
247	L. Mentory	Delictual Claim: The plaintiff is suing the Municipality for damages as a result of his motor vihicle having collided with a pothole in the vicinuity of Otto's Bluff Road.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@ mfilaw.co.za, Advocate Anton Flemming	The matter is ongoing.	31,487.02	Not probable	CONTINGENT LIABILITY
259	Southern African Music Rights Organisation	Breach of contract in terms of copyright laws.	2015	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@ mfilaw.co.za	Summons received. Municipality entering an appearance to defend. Matter on-going.	170,265.21	Not probable	CONTINGENT LIABILITY

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277	Barleda Plant and Civils	Contractual Dispute	2015	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@ mfilaw.co.za,	Plaintiff advised Municipality that it was unable to perform in terms of a contract awarded for the upgrading of District Road D 2069, Vulindlela, on 3 October 2014. A letter confirming cancellation of the contract was transmitted by Supply Chain Management to Plaintiff. On 17 Oct 2014. We have cancelled the contract and placed plaintiff on terms. We have also attended to invoke the performance guarantee.		Not probable	CONTINGENT LIABILITY
280	Moosa Omar	Debatement of Electrlcity Account.	2015	Xaba Attorneys, 251 Church Street, Suit 201, 2nd floor, Fedsure Building, Pietermaritzburg,3200, tel: 0333457927, fax:0333456985, cell0720390353, e-mail: dumixaba@xabainc.com	Debatement meeting took place. Finance to interogate services account and advise on correctness. Matter ongoing		Not Probable	
288	Belinda Lisa Bramdaw	Interdict: To prevent the Municipality from disconnecting electricity.	2015	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv R Padayachee SC Tel: 033 845 3546 Fax 033 394 5744 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	The application is gainst the Municipality. Our instructing Attorenys received letter from Applicant's Attorneys wanting to meet to settle matter. Matter ongoing.		Not probable	CONTINGENT LIABILITY
290	Anthoo Marion and Associates	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	An appearance to defend has been filed at court.	12,935.00	Not probable	CONTINGENT LIABILITY
291	Order: Kestner Plant Manufacturers (pty) ltd, Englington Family Trust, Lindy Le Roux, Telabib (PTY) ltd	Court order	Dec-15	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv R Padayachee SC Tel: 033 845 3546 Fax 033 394 5744 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	No Risk. Estimate of legal fees		Not probable	CONTINGENT LIABILITY
317	S.S.Nyoka	Delictual Claim: The Plaintiff has sued the Municipality as a result of a collission involving a Municipal Vehicle and Plaintiff's vehicle.	2016	Internal	The summons herein was issued in the Magistrates Court. An appearance to defend has been filed.	67,008.77	Not probable	CONTINGENT LIABILITY
318	Ilitha Research and Management CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Internal	The summons was issued in the Magistrates Court. Further partulars were sought from ICT and an appearance to defend has been filed. The matter is ongoing.	62,768.00	Not probable	CONTINGENT LIABILITY
322	Various Employees from Community Services (31)	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@ mfilaw.co.za,	Letters of demand have been received and forwarded to external insurers.	10,850,000.00	Not probable	CONTINGENT LIABILITY
323	Bigen Afrika Services (PTY) Ltd.	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.221 pietermaritz street,tel0873510600, fax:0862428747,e-mail:mail@ mfilaw.co.za,	A summons has been received. An appearance to defend will be filed at court. Matter on-going.	919,979.31	Not probable	CONTINGENT LIABILITY
						41,619,628.06		

CHAPTER 5 – SAFE CITY (MUNICIPAL ENTITY)

SAFE CITY MSUNDUZI NPC, REG. NO. 2010/024562/08 CHAIRPERSON'S ANNUAL REPORT - FOR THE YEAR ENDING 30TH JUNE 2017

1. BACKGROUND

Safe City Pietermaritzburg was formally constituted as an Association incorporated under section 21 of the Companies Act on 28 March 2002. The Intervention Team that took over Msunduzi Municipality administration, raised concerns that according to the MFMA that it is illegal to fund an organisation registered under section 21, and therefore, in order for Safe City to comply, it was compelled to register as a (Pty) LTD company. Subsequently, to ensure that Safe City complies with the MFMA, it was required to deregister as a section 21 company, and re-registered as Safe City Msunduzi (Pty) LTD in December 2010 thereby remaining legal as an entity of Msunduzi Municipality. Safe City then has been advised to register as a Non-For-Profit Company due to tax complications and the application has been approved by the Companies Intellectual Properties Commission (CIPC).

The Safe City project is a partnership which is governed by an agreement by which the Municipality would make the necessary financial resources available for the operation of the organisation as well as the capital expenditure required to extend the CCTV surveillance to other parts of the city. The Service Level Agreement (SLA) for the financial year 2016/17 forms part of a three-year SLA which has been agreed upon and signed by the Municipal Manager and Safe City Chairperson on the 30 July 2015.

2. DIRECTORS

The following persons are Directors of Safe City Msunduzi NPC.

It must be noted that there are still vacancies to be filled to achieve the maximum composition of Board members.

Name of Director	Background Details	Number of Board Meetings Attended No. of meetings held: 7
Ms. Z Sokhela	Director of BP Cascades Service Station Past President and Member of PCB, Member of UFET Council, UKZN Council and Current chairperson of the Safe City Board of Directors.	6
Dr. P Dlamini	Lecturer at UKZN	2 Returned from study sabbatical
Mr V C Biggs	Retired Director: McCarthy Motors, Member of Allison Homes, Member of SAVS/NCVV, Member of BFC and Founder member of Safe City.	5
Ms. R Singh	Manager: Business Development: Risk & Compliance Dissemination: KwaZulu-Natal Law Society	3
Mr. S Ako- Nai	a) Occupation: Consultant & Academic & Coach b) Executive Consultant: Dydx Business Technologies c) Institute of Directors KZN Branch d) ISACA: Academic Advocate	3 On study sabbatical
Ass Comm. T Davis (ret)	Retired SAPS Area Commissioner: KZN Midlands Member of Business Fighting Crime and Regional Chairperson: The League of Retired SAPS Members.	5
Mr G Moody	Managing Director: Aluminium Foil Converters	5
The following directors have resigned during 2016/17		
Name of Director	**Reason for resigning**	**Number of Board Meetings Attended**
Mr. Winship	Health reasons	0
Mr. K Vorster	Re located to Umhlanga Rocks	3

PARTNERS

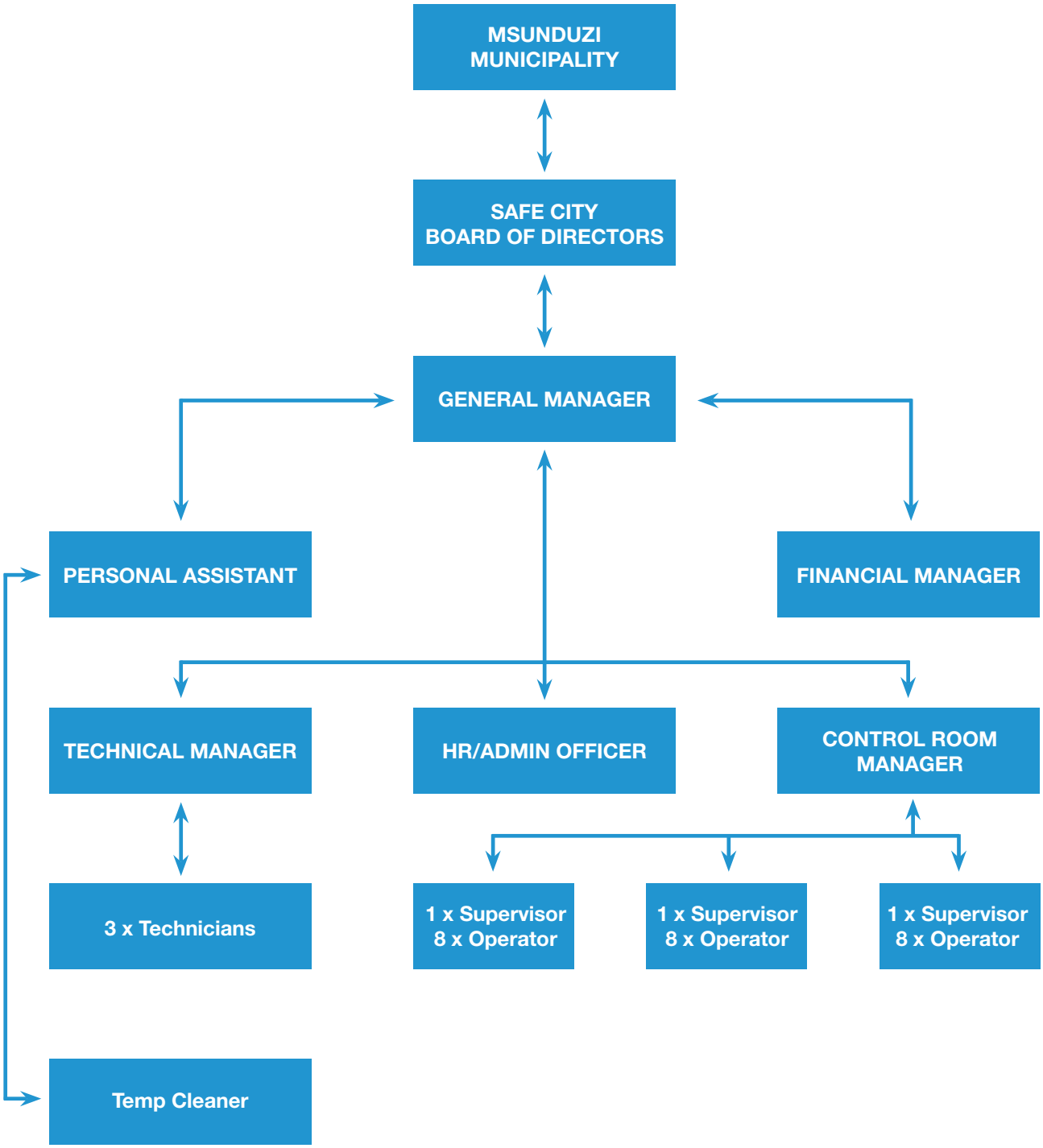
Safe City considers its partnership with the Msunduzi Municipality and the SAPS to be one of its notable strengths, while it also enjoys constructive relationships with the National Prosecuting Authority, BFC and various Community Police Forums. Operational meetings are being held on a daily, weekly as well as a monthly basis to discuss crime related matters and to improve this working relationship.

Safe City have a Traffic and Security representative who perform duties on week days between 07:00 and 16:00. A dedicated camera control desk has been made available solely for the purpose to detect bylaw infringements and to monitor traffic wardens performing point duty during peak traffic hours. There remains a dire need for a dedicated Municipal Response team to respond timeously to all bylaw infringements detected by Safe City.

Incidents such as the posting of illegal abortions posters which defaces our beautiful city are detected on a daily basis but the response from Municipal Traffic and Security is not efficient in order to combat this menace.

Through Business Fighting Crime (BFC) Safe City retain its efficient communication with the Pietermaritzburg Business Sector. On request of the CEO of the Pietermaritzburg Chamber of Business, Safe City monitored a number of labour unrest situations in the industrial area by means of our mobile camera. The SAPS responded in conjunction with these deployments.

SAFE CITY MSUNDUZI NPC ORGANOGRAM AS AT 30TH JUNE 2017



5. PARTICULAR MATTERS RELATING TO THE YEAR 2016/17

5.1 Safe Guarding of Priority Primary Electrical Sub Stations.

The primary sub stations as listed in the below is being monitored 24/7 at the Safe City Control Room as well as at the Electricity Dept. in Havelock Road. It needs however to be emphasized that the above installation is only phase 1 of three phases to ensure that all Msunduzi Priority substations are effectively safe guarded against vandalism and theft of equipment.

Sub Station	Number of CCTV cameras
Riverside	16

Sub Station	Number of CCTV cameras
Retief Street	18
Prince Alfred	15
Mkodeni	15
Hesketh	6
Woodburn	8
Northdale	8
Pine Street	14

The above are been monitored 24/7 at the Safe City Control Room as well as at the Electricity Dept. in Havelock Road. It needs however to be emphasized that the above installation is only phase 1 of three phases to ensure that all Msunduzi Priority substations are effectively safe guarded against vandalism and theft of equipment.

5.2 Pietermaritzburg Airport and Fresh Produce Market.

Safe City completed and submitted CCTV Proposal Plans for both the Pietermaritzburg Airport and Fresh Produce Market on request of the General Manager Sustainable Growth and City Entities. It is intended to upgrade the CCTV systems at both locations and link them to the Safe City Control Room. In order to ensure that both locations are monitored 24/7 it is intended for Safe City to perform a secondary monitoring function and relay images to the Joint Operation Centre (JOC) if and when there is a need for the JOC to be operational.

5.3 The Public Announcement System as a Law Enforcement Tool

The PA system has been used with great success during the past financial year. Please see statistics in the below.

The PA system is being utilised for the following purposes:

When suspects are detected in an area, pedestrians or the public will be warned to be on the alert and to secure their valuables as they might become victims of crime.

Potential victims will be advised to secure their handbags or valuables against bag-snatchers or pick-pocketers.

Suspects will be warned that they are under surveillance which in turn will be reduce their opportunities to commit a crime.

It is envisaged that more speakers will be added in identified hotspot areas.

Type of Announcement	Number of Occasions
General Public Warnings	148
Fighting	55
Suspicious Behaviour	54
Municipal Bylaw Infringements	46
Warning unruly/drunk patrons	44
Possible Possession of Stolen Property	33
Possession of Dangerous Weapon	5
Other	11
Total	**396**

6. FINANCE:

6.1 Safe City Capital Budget for 2016/17

No capital budget was allocated to Safe City for the above-mentioned period.

Safe City has applied for the amount of R2 682 101 (exl vat) to upgrade the cctv surveillance system at the Pietermaritzburg Airport.

6.2 Safe City Operating Budget for 2016/17

Safe City has applied for **R7 799 000** (incl vat) for the 2016/17 financial year in order to maintain its high level of service excellence. We would like to thank the Municipality for allocating the said amount to us. This increase has been used to maintain the ageing CCTV infrastructure and also to accommodate staff salary increases and benefits in accordance with PSIRA guidelines.

For the financial year 2017/18 the amount of **R8 901 068** (incl vat) has been applied for. The increase in budget allocation is to accommodate the estimate cost of **R550 000** to be paid to the Auditor General and the amount of **R380 000** to be paid for insuring assets which has been transferred from the Municipality to Safe City. The allocation will also be used to ensure that:

- staff salaries are as per the Sectorial 6 determinations
- staff benefits such as medical aid and pension fund is maintained.
- maintenance is conducted on the expanded CCTV system as per the SDBIP for 2016/17

6.3 Financial Contributors:

The following local companies and institutions paid for or gave discounts to Safe City in the day to day running of the business.

Name of Co	Value	Period	Event
Ben Booysen	R15 000	Per annum	Reduction in monthly maintenance of air conditioners
Business Fighting Crime	R12 000	Per annum	Monthly lease for the Coretalk SMS system, and monthly lease of Safe City Crime fighting APP
Mikros Traffic Monitoring	R9 800	Per annum	No increase in monthly lease of ANPR system
XTEC	R7 700	Per annum	No charge for lease of equipment. Only pay for copies made
Safe City Board of Directors	Can be quantified	Continuously	All members are performing duties on a voluntary basis

7. CONTROL CENTRE PERFORMANCE:

7.1 Core Functions:

The 24/7 surveillance operation is the core of Safe City's business. It is ISO 9001 certified and SABS approved.

Primary Function:

- The monitoring of traffic and Municipal Bylaws such as littering, street gambling and illegal trading.
- Facilitating the Automatic Number Plate Recognition (ANPR) system for the execution of outstanding traffic warrants and the recovery of outstanding revenue
- The prevention, detection and investigation of crime
- The maintenance of the existing CCTV system
- Advising Msunduzi Municipality on expansion of CCTV system
- Oversee the design, specification and installation of new CCTV equipment.

Secondary Function:

- Facilitating the Disaster Management JOC
- The monitoring of gatherings, marches and events of public interest within camera visual area.
- Attend meetings with the Municipality to determine possible additional services.
- Liaise with Community Police Forums, Bank Task Group and Non Ferrous Metal Forum.
- Informing the public and business community regarding current crime tendencies and advise them on crime prevention strategies.
- Receive and disseminate crime information and public complaints via the Safe City SMS Safe project and App to the relevant role-players'.

7.2 Standard Procedure

The crime statistics for Pietermaritzburg are submitted to the Control Room every morning by the SAPS Pietermaritzburg Central. These statistics together with observations made by our surveillance staff is discussed every morning with the SAPS coordinator and Municipal Security and Traffic officials, if present. An operational plan is then compiled to address any tendencies detected or for planned events. This procedure enables operators to be more crime prevention orientated. All suspicious incidents noted on camera are recorded as an "Incident detected". The SAPS and Traffic Officer present in the Control Room will determine the appropriate response required to address the matter.

The yearly target for SAPS dispatches is between 50% and 60% of Incidents Detected. A record is maintained of vehicle despatches as compared with Incidents detected.

An arrest is made when the suspect is apprehended. It often happens that after an arrest has been made the complainant refuses to open a case. This tendency is very frustrating as suspects then continue to commit crimes elsewhere. The latter is then reflected as a preventable operation.

7.3 Summary of Operational Performance: 2016/17

Description	2015/16	2016/17	Diff %
No of Incidents Detected	5110	5580	+ 9%
Response by SAPS Units	980	798	- 18.5%
No Response by SAPS	112	198	+ 76.7%
SAPS Response Time	6.2 min	6.2 min	-
Bylaw Incidents detected	1058	1130	+ 6.8%
Response by Municipal Law Enforcement	179	377	+110.6%
No Response by Municipal Law Enforcement	391	356	+ 8.9%
Municipal Law Enforcement Response Time	12 min	13.3 min	- 10.8%
Arrests Effected	230	242	+5.2%
% Camera down time	1.71%	1.12%	-83%

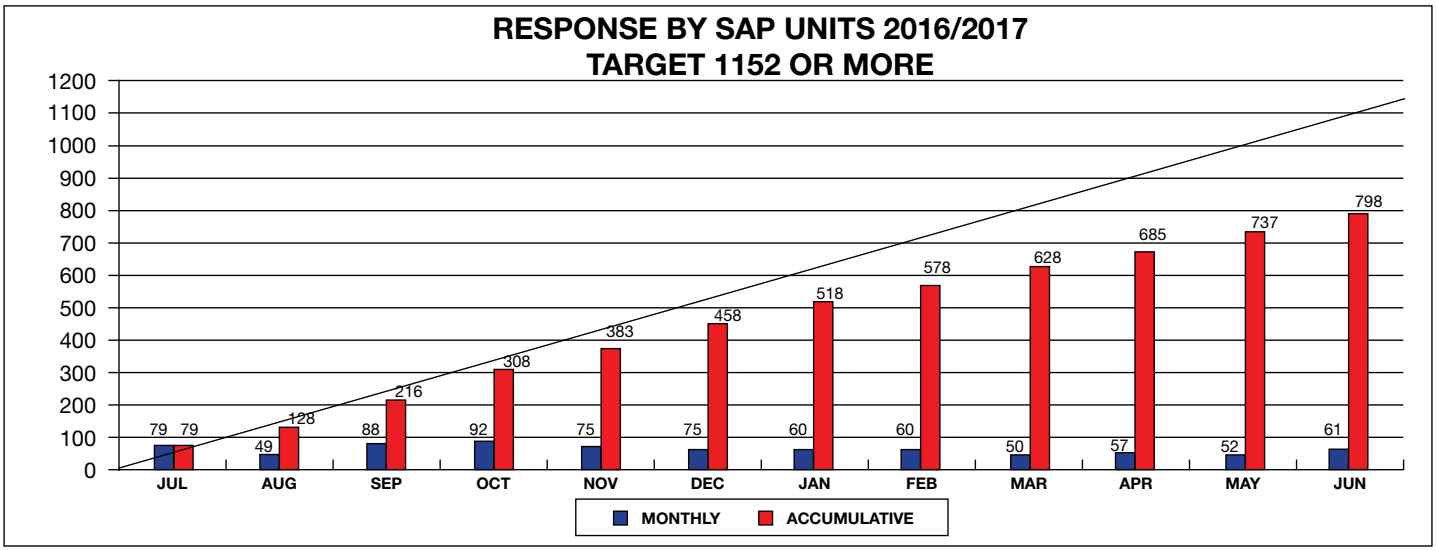
7.3.1 Incidents Detected

The total number of incidents detected was 5580 compared to 5110 incidents the previous year. The increase can be attributed to an addition of an additional operating desk for monitoring bylaw infringements. Some of the incidents detected are as follows:

Type	Number
Fighting	1806
Bylaw Infringements	1130
Suspicious behaviour	956
Motor vehicle Accidents	447
Possible Poss. of Stolen Prop	336
Robbery Related	159
Marches and Gatherings	106
Medical Conditions	81

7.3.2 Responses by the SAPS

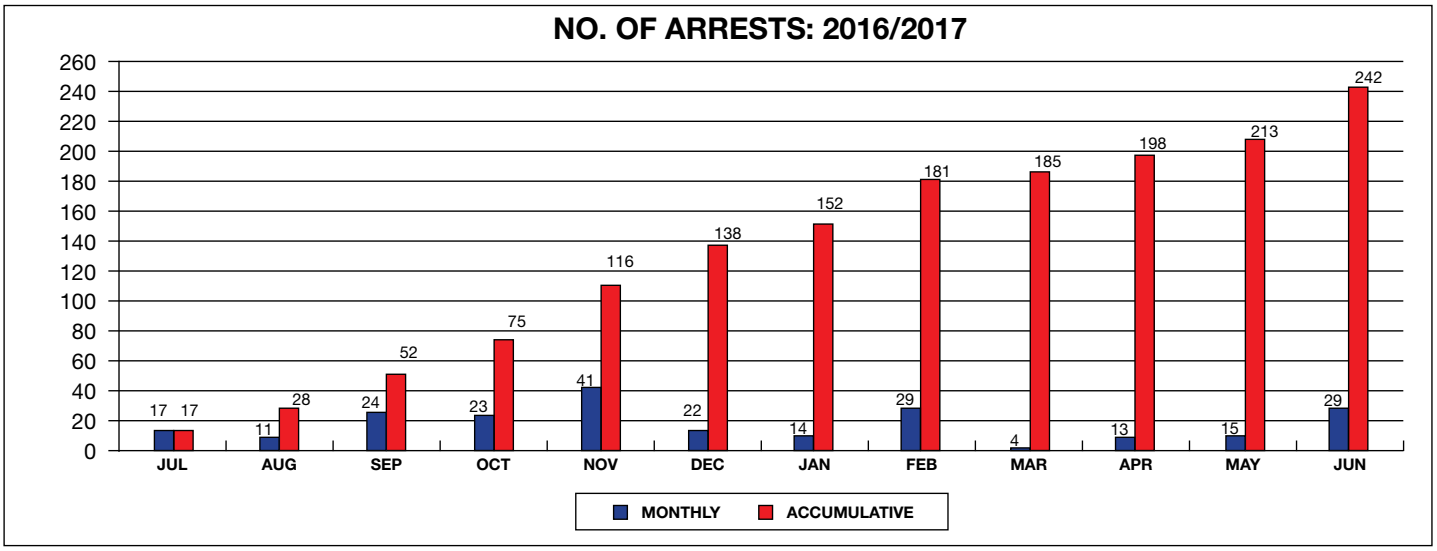
The total number of responses of the SAPS was 798 compared to the target of 1152.



The slight decrease in the number of SAPS responses was a result of the focused approached by the SAPS Project Team on street crimes such as robbery and theft out of motor vehicle which lead to an increase in the number of arrests made.

7.3.3 Arrests Made:

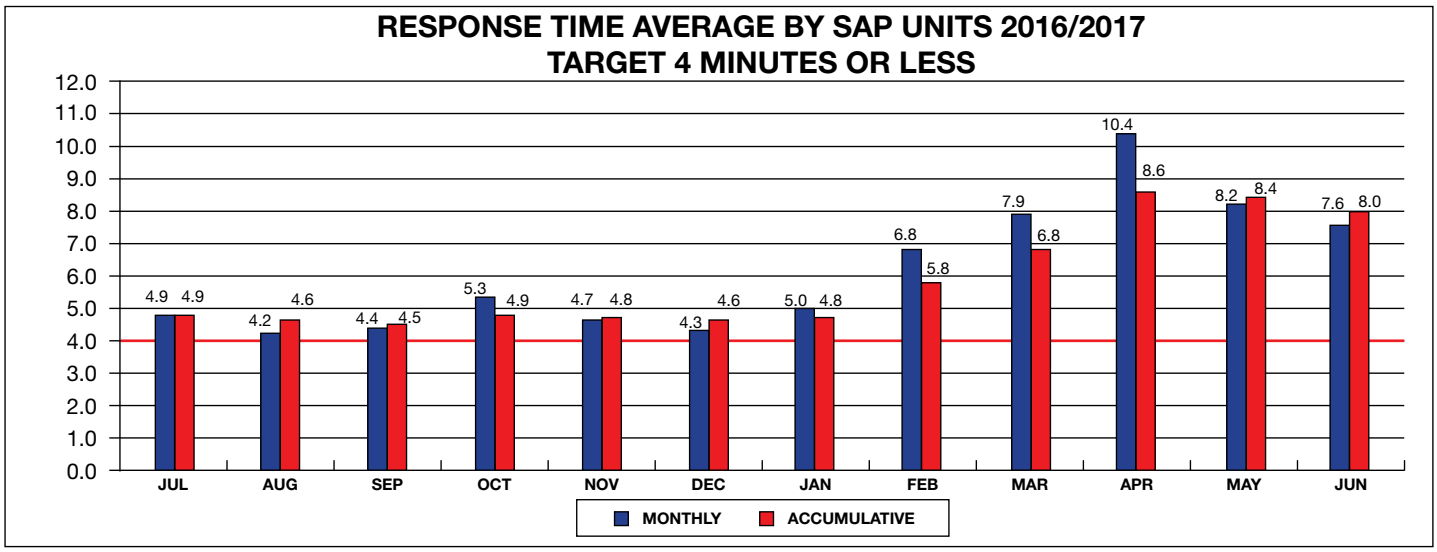
The number of arrest made was 242 compared to 230 of the previous year.



The increase can be attributed to the dedicated SAPS response team assigned to Safe City for quick reaction to incidents detected on camera. Although the Matsheni Beer Hall has been demolished vagrants who lived there has now moved to an area called Continental on the corners of Masukwane and Pietermaritz Streets. Their presence in the said area requires constant monitoring.

7.3.4 SAPS Response Time

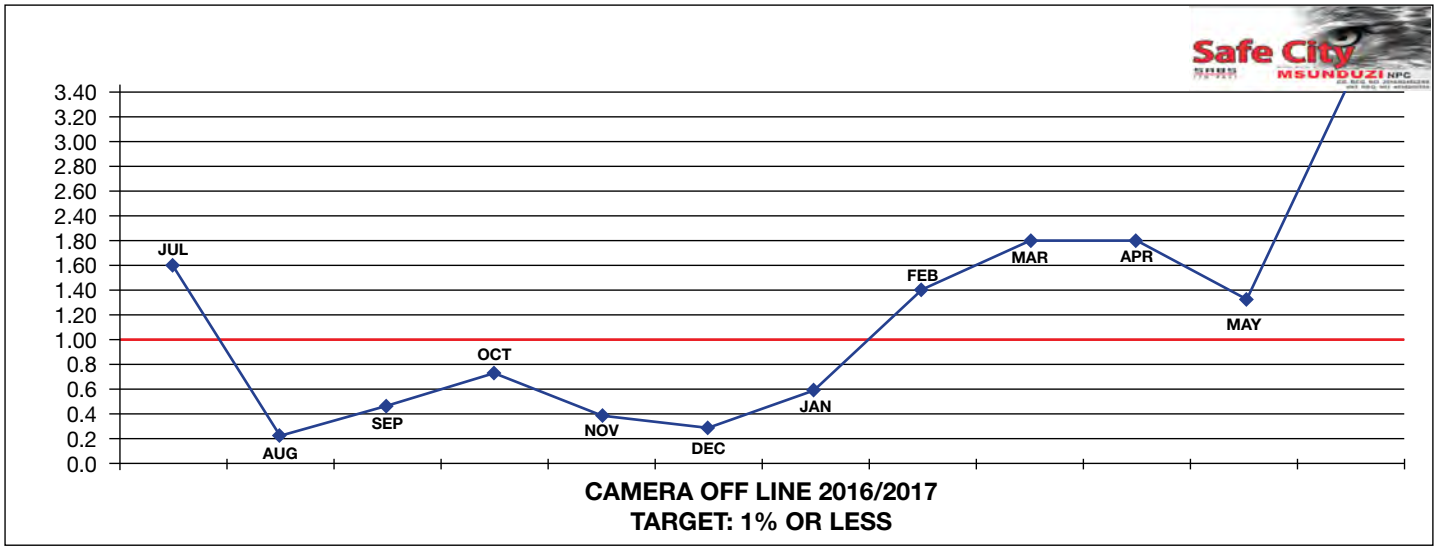
The average response time for SAPS vehicles to respond is calculated from the time of notifying the SAPS Emergency Control Room until a vehicle arrives on the scene was 6.2 min compared to the 4-min target.



SAPS response times are subject to traffic congestion and the availability of vehicles. This matter as well as other SAPS response related issues is a standard item on the agenda at the daily Station Crime Combatting Forum meeting which is been attended by our Crime Data Analyst.

7.3.5 Camera Downtime:

The average camera downtime was 1.12%. Safe City's target has always been 1%.



Due to the extended CCTV footprint, Safe City fibre cables has become vulnerable to vehicle accidents which causes cables to break. Often sections of fibre cable has to be replaced and the time it takes to affect these repairs impacts negatively on our downtime target.

8. KPA's/KPI's 2016/17

Safe City KPA's and KPI's for 2016/17 is aligned with the SDBIP & OP 2016/2017.

SAFE CITY POLICY OBJECTIVES TAKEN FROM IDP										
2016/2017								2015/2016		
SDBIP / OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
SC 01	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	24 Hour crime watch through CCTV Cameras in areas with CCTV coverage	27, 30, 32, 33, 35, 36, 37	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2017	169 CCTV Cameras monitored 24 hours in all areas with CCTV coverage by the 30th of June 2017	3 (100% - 129%)	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th June 2016	169 cctv cameras installed and monitored 24 hours at 30th June 2016	3 (100% - 129%)
SC 02	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	Reporting of detected criminal incidents	27, 30, 32, 33, 35, 36, 37	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end by the 30th of June 2017	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end by the 30th of June 2017	3 (100% - 129%)	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the DMM: Community Services within 7 days after month end by the 30th of June 2016	12 x Monthly reports submitted to DMM Community Services by 30th June 2016	3 (100% - 129%)
SC 03	NKPA 6 - CROSS CUTTING	Crime & Bylaws Monitoring through CCTV Camera	Reporting to SAPS or Municipal Traffic Dept. Or Security of every detected criminal or suspicious incidents or bylaws violation	27, 30, 32, 33, 35, 36, 37	2 Minutes Turn-around time of reporting to SAPS, Municipal Traffic or Security Dept. of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2017	Ave 1.7 Minutes Turn-around time of reporting to SAPS, Municipal Traffic or Security Dept. of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2017	3 (100% - 129%)	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2016	1.7 min turn-around time archived at 30th June 2016	3 (100% - 129%)
SC 04	NKPA 6 - CROSS CUTTING	Maintenance of CCTV Equipment's	Inspection of CCTV equipment's	27, 30, 32, 33, 35, 36, 37	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th June 2017	243 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th June 2017	3 (100% - 129%)	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th of June 2016	289 x CCTV inspections conducted as per maintenance schedule at the 30th June 2016	3 (100% - 129%)
SC 05	NKPA 6 - CROSS CUTTING	Maintenance of CCTV Equipment's	Turn-around to repair of faulty CCTV equipment's as per the Faults Register/Book	27, 30, 32, 33, 35, 36, 37	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th June 2017	Average 38.7 min. turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th June 2017	5 (150% - 167%)	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th of June 2016	24 min turn - around time to repair faulty CCTV equipment by 30th June 2016	5 (150% - 167%)

9. SUSTAINABILTY AND GOVERNANCE:

The Board of Directors is committed in maintaining strict ethical standards in the operations of Safe City, and accordingly undertakes from time to time reviews of its business practices and governance responsibilities. In this regard, a number of important policies has been compiled and others reviewed and approved by the Board of Directors during 2016/17

10. CONCLUSION

The relationship with the city's administration has again been very fruitful during 2016/17 and Safe City would like to thank the Mayor, Councillor Themba Njilo, the acting Municipal Manager and other senior officials for their constructive support towards the Safe City project and for supporting our belief that Safe City is performing a valuable community service.

It always remains an important challenge for Safe City to be a centre of excellence in order to ensure the safety of the public when visiting the Msunduzi precinct and also to provide an acceptable service to the Municipality, SAPS, National Prosecuting Authority and other stakeholders. We also strive to identify areas of concern which might have a negative impact on the social well been of our communities and report shortcomings with recommendations timeously to the relevant role players such as Msunduzi Municipality and the SAPS. In this regard, we would like to appeal to the municipality to allocate capital funding to Safe City to undertake projects in to safe guard our Airport, Fresh Produce Market and also to complete the process of safeguarding the remaining electrical primary sub stations against theft and vandalism. These projects have been included in our three (3) year Business Plan.

Also of equal importance is to assist the Municipality in the enforcement of relevant bylaws. In order to achieve the latter Safe City would appeal to the Municipality to establish a dedicated Municipal Re Action Unit who can operate in conjunction with Safe City to effectively address bylaw infringements. This action will also reduce opportunities for serious crime to take place especially in congested areas.

We would also like to thank all partners including BFC, SAPS, National Prosecuting Authority and several others who are, to a lesser or greater extent, stakeholders in our operation.

The members of the Safe City Board are thanked and commended for their support and commitment. We wish to extend our sincere appreciation to Mr. Des Winship who resigned from the Board for health reasons. He can without doubt be regarded as the father of Safe City because of his vision to identify surveillance cameras which will assist Law Enforcement Agencies in their fight against crime and bylaw infringements in Pietermaritzburg.

The Board wishes thank the Management and staff of Safe City, as well as the Project Engineer, Mr. Pieter Janse van Rensburg of Dihlase Consulting Engineers and Mr. Jason Pretorius of Avigilon for their guidance in respect of compiling the CCTV Proposal Plans for upgrading the Airport and Fresh Produce Market CCTV systems.

We reserve our particular gratitude to the Msunduzi Municipality, the main funder of this operation. We also acknowledge the financial and moral support from Business Fighting Crime, Pietermaritzburg Chamber of Business, Ben Booysen, XTec, Mikros as well as the valuable assistance rendered by legal advisors Venn's, our auditors Colenbrander Inc, and the local media on safety and security matters.

Safe City Msunduzi NPC

(Registration number 2010/024562/08)

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

General Information

Company registration number	2010/024562/08
Country of incorporation and domicile	South Africa
Nature of business and principal activities	Provide camera surveillance under the jurisdiction of the Msunduzi Municipality
Directors	D Sokhela
	P Dlamini
	V Biggs
	J Vorster
	G Moody
	T Davis
	R Singh
	S Ako-Nai
Registered office	1st Floor
	Pietermaritzburg Fire Department
	Pietermaritz Street
	Pietermaritzburg
	3201
Business address	1st Floor
	Pietermaritzburg Fire Department
	Pietermaritz Street
	Pietermaritzburg
Postal address	P O Box 3110
	Pietermaritzburg
	3200
Bankers	First National Bank Limited
Tax reference number	9101/228/18/8
VAT reference number	4550261145
PAYE reference number	7490770601
SDL reference number	L490770601
UIF reference number	U490770601
WCA reference number	990000397785
Preparer	The annual financial statements were independently compiled by:
	M P Black
	Chartered Accountant (S.A.)
Level of assurance	These annual financial statements have not been audited or independently reviewed.

Index

The reports and statements set out below comprise the annual financial statements presented to the shareholders:

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DIRECTORS' RESPONSIBILITIES AND APPROVAL

The directors are required to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the company as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with Generally Recognised Accounting Practices and with the requirements of the Municipal Finance Management Act 56 of 2003. The directors are responsible for preparing the directors' report.

The annual financial statements are prepared in accordance with Generally Recognised Accounting Practices and with the requirements of the Municipal Finance Management Act 56 of 2003 and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the directors set standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The directors have reviewed the company's cash flow forecast for the year to 30 June 2018 and, in the light of this review and the current financial position, they are satisfied that the company has or has access to adequate resources to continue in operational existence for the foreseeable future.

The annual financial statements set out on pages 5 to 19, which have been prepared on the going concern basis, were approved by the directors on 31/08/2017 and were signed on its behalf by:

D Sokhela **L Holtzhausen**

Practitioner's Compilation Report

To the shareholders of Safe City Msunduzi NPC

We have compiled the Annual Financial Statements of Safe City Msunduzi NPC, as set out on pages 5 - 19, based on the information you have provided. These Annual Financial Statements comprise the statement of financial position of Safe City Msunduzi NPC as at 30 June 2017, the statement of financial performance, statement of changes in net assets and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

We performed this compilation engagement in accordance with International Standard on Related Services 4410 (Revised), Compilation Engagements. We have applied our expertise in accounting and financial reporting to assist you in the preparation and presentation of these Annual Financial Statements in accordance with Generally Recognised Accounting Practices and with the requirements of the Municipal Finance Management Act 56 of 2003. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

These Annual Financial Statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these Annual Financial Statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these Annual Financial Statements are prepared in accordance with Generally Recognised Accounting Practices and with the requirements of the Municipal Finance Management Act 56 of 2003.

Colenbrander Inc

Colenbrander Incorporated
Per: M P Black
Director
Chartered Accountants (S.A.)
Hilton
Date: 31 August 2017

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2017

	Notes	2017 R	2016 Restate R
Assets			
Non-Current Assets			
Property, plant and equipment	2	12 641 512	13 360 466
Current Assets			
Inventories	3	1 133 000	1 133 000
Trade and other receivables	4	2 500	17 486
Cash and cash equivalents	5	1 228 634	1 436 612
		2 364 134	**2 587 098**
Total Assets		**15 005 646**	**15 947 564**
Net Assets			
Accumulated surplus		14 169 631	15 554 417
Liabilities			
Current Liabilities			
Trade and other payables	6	276 318	75 174
Unspent conditional grant	7	-	190 452
Provision	8	559 697	127 521
		836 015	**393 147**
Total Net Assets and Liabilities		**15 005 646**	**15 947 564**

STATEMENT OF FINANCIAL PERFORMANCE

	Notes	2017 R	2016 Restate R
Revenue from non-exchange transactions			
Rendering of services - Msunduzi Municipality		6 841 228	5 673 000
Conditional grant		-	6 609 548
Interest received - money market account		74 036	192 140
	9	**6 915 264**	**12 474 688**
Cost of sales			
Opening stock		(1 133 000)	(1 133 000)
Closing stock		1 133 000	1 133 000
		-	**-**
Other income			
Insurance claim		10 746	-
Sundry income		175	1 809
		10 921	**1 809**
Operating expenses			
Accounting fees		78 301	68 610
Advertising		281	35 193
Auditor's remuneration		506 271	49 468
Bank charges		12 311	11 916
Computer expenses		6 792	1 008
Consulting and professional fees		4 550	818
Contracted services	10	198 562	240 214
Control room expenses		-	1 997
Depreciation	2	895 440	818 212
Employee costs	11	5 829 744	4 195 502
Entertainment		-	5 139
Fines and penalties		-	8
Insurance		340 087	5 735
Leave pay provision		-	127 521
Legal expenses		3 750	4 800
Motor vehicle expenses		30 797	20 871
Printing and stationery		19 096	15 332
Recruitment fees		20 191	-
Repairs and maintenance		188 512	181 899
Small assets		5 104	-
Staff uniforms		6 010	22 795
Staff welfare		36 883	29 854
Subscriptions		7 154	5 400
Training		610	6 853
Travel - local		-	4 836
Water and electricity		120 525	148 616
		8 310 971	**6 002 597**
(Deficit) / surplus for the year		**(1 384 786)**	**6 473 900**

STATEMENT OF CHANGES IN NET ASSETS

	Share capital R	Accumulated surplus R	Total net assets R
Balance at 01 July 2015	**100**	**810 277**	**810 377**
Surplus for the year	**-**	**6 473 900**	**6 473 900**
Prior year adjustment	-	8 270 240	8 270 240
Disposal of shares	(100)	-	(100)
Total changes	**(100)**	**8 270 240**	**8 270 140**
Restated balance at 01 July 2016	**-**	**15 554 417**	**15 554 417**
Deficit for the year	**-**	**(1 384 786)**	**(1 384 786)**
Balance at 30 June 2017	**-**	**14 169 631**	**14 169 631**

STATEMENT OF CASH FLOWS

	Notes	2017 R	2016 Restate R
Cash flows from operating activities			
Cash generated from operations	13	84 924	6 328 313
Interest received		74 036	192 140
Net cash from operating activities		**158 960**	**6 520 453**
Cash flows from investing activities			
Purchase of property, plant and equipment	2	(176 486)	(6 693 558)
Cash flows from financing activities			
Reduction of share capital or buy back of shares		-	(100)
(Utilisation) / receipt of unspent conditional grant		(190 452)	(6 609 548)
Net cash from financing activities		**(190 452)**	**(6 609 648)**
Total cash movement for the year		**(207 978)**	**(6 782 753)**
Cash at the beginning of the year		1 436 612	8 219 365
Total cash at end of the year	5	**1 228 634**	**1 436 612**

ACCOUNTING POLICIES

1. Presentation of annual financial statements

The annual financial statements have been prepared in accordance with Generally Recognised Accounting Practices and with the requirements of the Municipal Finance Management Act 56 of 2003. They are presented in South African Rand's.

These accounting policies are consistent with the previous period.

1.1 Going concern assumption

These annual financial statements have been prepared on a going concern basis.

1.2 Property, plant and equipment

Property, plant and equipment is carried at cost less accumulated depreciation and accumulated impairment losses.

Cost include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Depreciation is provided using the straight-line method to write down the cost, less estimated residual value over the useful life of the property, plant and equipment as follows:

Item	Depreciation method	Average useful life
Furniture and fixtures	Straight line	15 years
Motor vehicles	Straight line	10 years
Office equipment	Straight line	15 years
Computer software	Straight line	15 years
Video and data equipment	Straight line	20 years

If the major components of an item of property, plant and equipment have significantly different patterns of consumption of economic benefits, the cost of the asset is allocated to its major components and each such component is depreciated separately over its useful life.

The residual value, depreciation method and useful life of each asset are reviewed only where there is an indication that there has been a significant change from the previous estimate.

1.3 Trade and other receivables

Trade and other receivables are stated at the nominal value as reduced by appropriate allowances for estimated irrecoverable amounts. The carrying value of these receivables approximate fair value due to the short period to maturity of these instruments. Trade and other receivables from non-exchange transactions are disclosed separately from trade and other receivables from non-exchange transactions. Trade and other receivables in exchange for which the entity gives approximately equal to another entity are recognised as trade and other receivables from exchange transactions. Trade and other receivables received without directly giving approximately equal value in exchange are recognised as trade and other receivables form non-exchange transactions.

1.4 Inventories

Inventories are initially measured at cost except where the inventories are acquired through a non-exchange transaction, then their costs are fair value as at the date of acquisition.

Subsequently inventories are measured as the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods the be distributed as no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, cost of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

All inventory items at year-end are reflected using the first-in, first-out (FIFO) cost formula.

1.5 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less.

1.6 Trade and other payables

Trade and other payables are stated at their nominal value. The carrying amount of these payables approximates fair value due to the short period to maturity of these instruments.

1.7 Employee benefits

Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as leave pay and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

Defined contribution plans

Employees contribute to defined contribution retirement fund and benefits are provided to all eligible employees. Contributions are charged as an expense as they fall due and the fund is externally managed.

1.8 Provisions

Provisions are recognised when the company has an obligation at the reporting date as a result of a past event; it is probable that the company will be required to transfer economic benefits in settlement; and the amount of the obligation can be estimated reliably.

1.9 Revenue

Revenue is recognised to the extent that the company has transferred the significant risks and rewards of ownership of goods to the buyer, or has rendered services under an agreement provided the amount of revenue can be measured reliably and it is probable that economic benefits associated with the transaction will flow to the company. Revenue is measured at the fair value of the consideration received or receivable, excluding sales taxes and discounts.

Interest is recognised, in profit or loss, using the effective interest rate method.

1.10 Foreign exchange

Foreign currency transactions

Exchange differences arising on monetary items are recognised in profit or loss in the period in which they arise.

The foreign exchange component of a non-monetary item is recognised consistently with any other gains or losses on those items, in other comprehensive income or in profit or loss.

1.11 Financial instruments

These include loans, trade receivables and trade payables. Debt instruments are subsequently measured at amortised cost using the effective interest method. Debt instruments which are classified as current assets or current liabilities are measured at the undiscounted amount of the cash expected to be received or paid, unless the arrangement effectively constitutes a financing transaction.

At each reporting date, the carrying amounts of assets held in this category are reviewed to determine whether there is any objective evidence of impairment. If there is objective evidence, the recoverable amount is estimated and compared with the carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

1.12 Taxes - Value Added Tax

Revenue, expenses and assets are recognised net of the amounts of value added tax. The net amount of Value Added Tax recoverable from, or payable to, the taxation authority is incurred as part of receivables or payables in the Statement of Financial Position.

1.13 Related parties

The entity operated in an economic sector currently dominated by entities directly or indirectly owned by the South African Government. As a constitutional independence of the three spheres of government in South Africa, only entities within the national, provisional and local sphere of government are considered to be related parties.

Management are those persons responsible for planning, directing and controlling the activities of the entity, including those charged with the governance of the entity in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that member of management in their dealings with the entity.

Only transactions with related parties where the transactions are not concluded within normal operating procedures or on terms that are not no more or less favourable than the terms it would use to conclude transactions with another entity or person are disclosed.

1.14 Capital commitments

A capital commitment is a binding agreement to undertake capital expenditure at some set time in the future which has not yet become an actual liability.

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

1.15 Irregular expenditure

Irregular expenditure is expenditure that in contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.16 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised. All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the Statement of Financial Performance in the year that the expenditure was incurred. The expenditure in classified in accordance with the nature of the expenses, and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.17 Conditional grants and receipts

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the entity has complied with all of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

Interest earned on the investment is treated in accordance with the grant conditions. If it is payable to the funder, it is recorded as part of the creditor. If it is the entity's interest, it is recognised as interest earned in the Statement of Financial Performance.

Grants and receipts of a revenue nature: income is transferred as revenue to the Statement of Financial Performance to the extent that the criteria, conditions or obligations have been met.

1.18 Comparative figures

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason of the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.19 Prior period accounting errors

Prior period errors are omissions from, and misstatements in, prior period annual financial statements resulting from the failure to use, or the misuse of, reliable information that was available, or could be reasonably expected to have been obtained, at the time of preparation of those annual financial statements. The applicable changes have been disclosed in note 17.

1.20 Events after the reporting date

Subsequent events that are both favourable and unfavourable which occurred between the reporting date and the date when the financial statements are authorised for issue, are included as a disclosure note to the financial statements.

NOTES TO THE ANNUAL FINANCIAL STATEMENTS

2. Property, plant and equipment

	2017			2016		
	Cost	Accumulated depreciation	Carrying value	Cost	Accumulated depreciation	Carrying value
Furniture and fixtures	133 148	(82 770)	50 378	118 238	(75 005)	43 233
Motor vehicles	210 000	(48 600)	161 400	60 000	(29 700)	30 300
Office equipment	16 430	(5 103)	11 327	16 430	(4 117)	12 313
Computer software	97 114	(25 368)	71 746	89 922	(19 573)	70 349
Video and data equipment	19 156 525	(6 809 864)	12 346 661	19 152 141	(5 947 870)	13 204 271
Total	**19 613 217**	**(6 971 705)**	**12 641 512**	**19 436 731**	**(6 076 265)**	**13 360 466**

Reconciliation of property, plant and equipment - 2017

	Opening balance	Additions	Disposals	Depreciation	Total
Furniture and fixtures	43 233	14 910	-	(7 765)	50 378
Motor vehicles	30 300	150 000	-	(18 900)	161 400
Office equipment	12 313	-	-	(986)	11 327
Computer software	70 349	7 191	-	(5 794)	71 746
Video and data equipment	13 204 271	4 385	-	(861 995)	12 346 661
	13 360 466	**176 486**	**-**	**(895 440)**	**12 641 512**

Reconciliation of property, plant and equipment - 2016 Restated

	Opening balance	Additions	Disposals	Depreciation	Total
Furniture and fixtures	32 489	17 575	-	(6 831)	43 233
Motor vehicles	49 200	-	-	(18 900)	30 300
Office equipment	13 299	-	-	(986)	12 313
Computer software	47 365	27 960	-	(4 976)	70 349
Video and data equipment	7 342 767	6 648 023	-	(786 519)	13 204 271
	7 485 120	**6 693 558**	**-**	**(818 212)**	**13 360 466**

	2017 R	2016 R
3. Inventories		
Spares	1 133 000	1 133 000
4. Trade and other receivables		
Trade receivables	2 500	2 500
South African Revenue Services - Value Added Tax	-	14 986
	2 500	**17 486**
5. Cash and cash equivalents		
Cash and cash equivalents consist of:		
First National Bank Limited - current account	51 996	194 864
Petty cash	7 431	3 006
First National Bank Limited - money market account	1 169 207	1 238 742
	1 228 634	**1 436 612**
6. Trade and other payables		
South African Revenue Services - Value Added Tax	218 685	-
Accrued expenses	57 633	75 174
	276 318	**75 174**

	2017 R	2016 R

7. Unspent conditional grant

At fair value		
Msunduzi Municipality	-	190 452

The funds were granted by the Msunduzi Municipality for the purchase of new camera equipment, which was purchased in the prior financial year. The remainder of the grant was utilised in the current year.

Current liabilities		
At fair value	-	190 452

8. Provision

Provision for leave pay	196 404	127 521
Provision for performance bonus	44 028	-
Provision for annual bonus (13th cheque)	319 265	-
	559 697	**127 521**

9. Revenue from non-exchange transactions

Rendering of services - Msunduzi Municipality	6 841 228	5 673 000
Conditional grant	-	6 609 548
Interest received - money market account	74 036	192 140
	6 915 264	**12 474 688**

10. Contracted services

Contracted services consist of the following:		
Telephone	50 926	46 689
Air-con services	22 243	19 353
ISO 9001 certification	24 049	12 912
Cleaning services	2 608	4 528
Elevator services	7 220	7 428
Printing and stationery	7 316	4 254
Traffic information	84 200	126 300
Recruiting	-	18 750
	198 562	**240 214**

11. Employee costs

Basic	3 389 873	2 732 124
Overtime	640 152	511 662
Annual and performance bonus	650 892	31 000
Cellphone allowance	15 900	16 200
Travel allowance	75 000	79 500
Other benefits	303 821	319 379
Leave pay	68 882	-
Medical aid contribution	417 538	324 384
Pension contribution	251 532	164 034
Workmen's Compensation	16 154	17 219
	5 829 744	4 195 502

12. Taxation

Major components of the tax expense

The company has been approved as a public benefit organisation in terms of Section 30 of the Income Tax Act, and the recipients and accruals are exempt from income tax in terms of Section 10(1)(cN).

	2017 R	2016 R

13. Cash generated from operations

(Loss) profit before taxation	(1 384 786)	6 473 900
Adjustments for:		
Depreciation	895 440	818 212
Interest received	(74 036)	(192 140)
Movements in provisions	432 176	127 521
Prior year adjustment	-	10 619
Changes in working capital:		
Trade and other receivables	14 986	(14 986)
Trade and other payables	201 144	(894 813)
	84 924	**6 328 313**

14. Related parties

Relationships	
Shareholder	Msunduzi Municipality
Director	D Sokhela
Director	D Dlamini
Director	V Biggs
Director	J Vorster
Director	G Moody
Director	T Davis
Director	R Singh
Director	S Ako-Nai
General manager	L Holtzhausen
Technical manager	R Holtzhausen
Administrative assistant	C Holtzhausen
Members of key personnel	

Related party balances and transactions with key management personnel of the company or its parent
Related party balances

Contribution received - Msunduzi Municipality	6 841 228	5 673 000
Conditional grant - Msunduzi Municipality	-	190 452
L Holtzhausen		
- Basic	408 000	408 000
- Bonus	39 000	-
- Medical aid	21 580	14 744
- Cell phone allowance	3 600	3 600
- Travel allowance	18 000	18 000
	490 180	**444 344**
R Holtzhausen		
- Basic	272 400	162 497
- Bonus	20 633	-
- Medical aid	21 580	14 744
- Pension fund	15 620	13 175
- Cell phone allowance	3 600	3 600
- Travel allowance	18 000	18 000
	351 833	**212 016**
C Holtzhausen		
- Basic	114 987	95 133
- Bonus	12 223	-
- Medical aid	13 392	12 648
- Cell phone allowance	8 624	7 713
- Travel allowance	18 000	18 000
	167 226	**133 494**

15. Going concern

The annual financial statements have been prepared on the going concern basis, since the directors have every reason to believe that the company has adequate resources in place to continue in operation for the foreseeable future.

	2017 R	2016 R

16. Events after the reporting period

The directors are not aware of any matter or circumstance arising since the end of the financial year that has a material impact on the annual financial statements.

17. Prior period errors

Property, plant and equipment did not include assets from the Msunduzi Municipality (Pty) Ltd.

The correction of the error(s) results in adjustments as follows:

Statement of Financial Position		
Property, plant and equipment	-	7 161 331
Inventories	-	1 133 000
Opening retained earnings	-	(8 270 240)
Profit or Loss		
Depreciation expense	-	(24 092)

18. Deviations from supply chain management regulations

Regulation 36 deviations

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with official procurement processes established by the policy and to procure any required goods and services through any convenient process".

This would typically include urgent and emergency cases, single source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the Chief Executive Officer is required to report this to the next Board meeting for noting.

Supplier		
Dihlase Consulting Engineers (Pty) Ltd	-	6 609 548
Various suppliers	154 040	-
	154 040	**6 609 548**

19. Fruitless and wasteful expenditure

Reconciliation of fruitless and wasteful expenditure		
Opening balance	13 716	13 708
Add: fruitless and wasteful expenditure	-	8
	13 716	**13 716**

Unauthorised expenditure

There was no unauthorised expenditure during the year under review.

20. Irregular expenses

Opening balance	417 936	-
Add: irregular expenses	-	417 936
	417 936	**417 936**

The above expenses did not adhere to the Supply Chain Management rules.

21. Capital commitments

Dihlase Consulting Engineers (Pty) Ltd	-	189 633

The entity paid the balance in full to Dihlase Consulting Engineers (Pty) Ltd during the financial year.

22. Changes in accounting policy

The annual financial statements have been prepared in accordance with Generally Recognised Accounting Practices and with the requirements of the Municipal Finance Management Act 56 of 2003 on a basis consistent with the prior year.

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS

1. Revenue

	Actual 2017	Approved budget 2017	Differences approved and actual	Actual 2016 R
Municipality revenue	6 841 228	6 841 228	-	5 673 000
Project prim sub	-	-	-	6 609 548
Other revenue (N1)	10 921	-	10 921	1 809
Interest received (N2)	74 036	65 000	9 036	192 140
	6 926 185	**6 906 228**	**19 957**	**12 476 497**

Notes:

N1 - The variance in other revenue is attributable to the insurance claim that was made during the current financial year.
N2 - The variance in interest received is attributable to the company earning more interest than anticipated during the current year.

2. Expenses

	Actual 2017	Approved budget 2017	Differences approved and actual	Actual 2016 R
Contracted services (N1)	198 562	263 348	(64 786)	240 214
Depreciation (N2)	895 440	-	895 440	804 712
Employee costs (N3)	5 829 744	5 277 994	551 750	4 195 502
Bank charges	12 311	11 857	454	11 916
Other operating expenses (N4)	1 374 912	1 936 071	(561 159)	748 985
	8 310 969	**7 489 270**	**821 699**	**6 001 329**

Notes:

N1 - The variance in contracted services is attributable to two contracts which were cancelled during the year, thus reducing the overall cost.
N2 - The variance in depreciation is attributable to the depreciation not being budgeted for in the current year.
N3 - The variance in employee costs is attributable to the provisions accounted for in the current year.
N4 - The variance in other operating expenses is attributable to less maintenance being done during the current year.

CHAPTER 6 – REPORT ON THE MUNICIPAL INFRASTRUCTURE GRANT (MIG), SEVEN LARGEST CAPITAL PROJECTS PER WARD, TOP FOUR SERVICE DELIVERY PRIORITIES PER WARD 2016/2017 FINANCIAL YEAR

INTRODUCTION TO MIG

The projects executed within the 2016/2017 financial year where service delivery projects ranging from upgrade of gravel roads to asphalt roads, construction of bus stop shelters, rehabilitation of sanitation infrastructure, upgrade of landfill site and installing of high mast streetlights in Vulindlela and Greater Edendale.

The total MIG allocation inclusive of the MIG Capital Budget and the MIG Administrative costs is R190 617 000. A total MIG expenditure of R189 553 124 was spent, an amount of R 1 063 876 that represent 0.56% of allocation was unspent.

An amount of R3 325 806 for MIG administration/ Operating costs is included in the total MIG expenditure spent for 2016/2017 financial year.

SERVICE BACKLOGS AS AT 30 JUNE 2017				
	*Service level above minimum std		*Service level below minimum std	
	No. HHs	%HHs	No. HHs	%HHs
Water				
Sanitation				
Electricity	2000	25%	1500	75%
Waste Management	120000	73%	43000	27%
Housing				
% HHs are the service above/below the minimum std as a proportion of total HHs Housing refers to * formal and ** Informal				

MUNICIPAL INFRASTRUCTURE GRANT (MIG)* EXPENDITURE 2016/17 ON SERVICE BACKLOGS R'000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Infrastructure – Road transport	45 591 052	57 343 666	57 358 362	57 313 692	0.00	
Roads, Pavements & Bridges	11 159 242	7 289 641	7 289 639	7 289 641	0.00	
Stormwater	3 289 222	11 196 583	10 468 736	11 196 583	-6.50	
Infrastructure – Electricity						
Generation						
Transmission & reticulation						
Street Lighting	9 433 000	7 980 513	7 980 513	7 980 513	0.00	
Infrastructure – water						
Dams & Reservoirs	1 200 000	1 671 859	1 671 859	1 671 859	0.00	
Water Purification						
Reticulation	13 827 244	16 947 360	16 924 302	16 947 360	-0.14	
Infrastructure – Sanitation						
Reticulation	35 697 800	37 738 805	37 455 227	37 738 805	-0.75	
Sewage purification						
Infrastructure – Other						
Waste Management						
Transportation	1 154 233	1 217 417	1 217 416	1 217 417	0.00	
Gas						
Other Specified						
Community Halls	24 523 456	3 156 718	3 129 560	3 156 718	-0.86	
Sports Facilities – Athletic Track	9 300 000	15 455 472	15 455 472	15 455 472	0.00	
Landfill Upgrade	8 500 000	8 902 596	8 902 595	8 902 596	0.00	
Swimming Pool Refurbishment	68 242	77 796	77 795	77 796	0.00	
Housing –Unit S Phase 8 Ext	18 968 669	18 310 538	18 310 538	18 310 538	0.00	
PMU Administration	7 904 840	3 358 010	3 325 806	3 358 010	-0.96	
Total	**190 617 000**	**190 617 000**	**189 553 124**	**190 617 000**		

COMMENT ON MIG:

Whilst the 2016/2017 MIG Programme got off to very late start due to introduction of a new financial system and the biggest projects had to de-establish. The performance of the external service providers entrusted with completing the construction of the few mentioned projects was assessed

thoroughly and deemed Poor, Fair or Good. The bulk of the MIG funding was used on water, sanitation and roads projects, however other projects such as highmast lighting, Landfill Site Upgrade, sports facilities and bulk water for construction of housing unit were undertaken.

In terms of the way forward and avoiding the challenges experienced in the last financial year the following measures have been put in place:-

A comprehensive Procurement Plan has been drafted to ensure projects proceeding according to planned timeframes in accordance with required SCM process. The panel of contractors has been adjudicated to ensure that there is flexibility in terms of appointing the contractors.

It was agreed that it is now compulsory for General Managers to hold monthly meetings with their Senior Managers and Project Champions in order to deal specifically with Grants/Capex expenditure and address any challenges timeously.

TOP FOUR SERVICE DELIVERY PRIORITIES PER WARD 2016/2017

Top Four Service Delivery Priorities Per Ward 2016/2017 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2016/2017
1	1	HOUSING	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) in the 2016/17 FY.
	2	Tarring of roads	Contractor appointed and commenced with upgrading of 1.9 km of gravel roads to subgrade in Ward 01 by the 30th of June 2017
	3	Installation of water pipes	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.
	4	Multi-purpose centre	Pre-Feasibility stage
2	1	HOUSING	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) in the 2016/17 FY.
	2	Upgrade of access roads	Culvert , stormwater piping , manholes , stormwater catchpits and earthworks completed. Gabions and subbase layer 50% completed.
	3	Installation of street lights	37 high mast have been erected across all identified wards
	4	Tarring of roads	Culvert , stormwater piping , manholes , stormwater catchpits and earthworks completed. Gabions and subbase layer 50% completed.
3	1	HOUSING	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) in the 2016/17 FY.
	2	Upgrade of access roads	0.5km of gravel roads upgraded to black top surface in Ward 03 by the 31st of November 2016
	3	Bus shelters	41 bus shelters installed in targeted areas by the 31st of January 2017. Ward to be targetd in the next financial year.
	4	Construction of clinics	Request submitted to the department of Health for funding
4	1	Construction of RDP houses	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) in the 2016/17 FY.
	2	Upgrading of roads	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 30th May 2017
	3	Upgrading and maintenance of halls	NIL
	4	Installation of water extension pipes in the new homes	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.
5	1	Tarred roads	Procet to commence in the 2017/2018 financial year
	2	Installation of electricity	37 high mast have been erected across all identified wards
	3	Installation of street lights	37 high mast have been erected across all identified wards
	4	Maintenance of sports field	manintenance is done as and when required
6	1	Construction of roads	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017
	2	Installation of electricity	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) in the 2016/17 FY.
	3	Construction of crèche	Request submitted to the department of Social Development for funding
	4	Sports facilities	NIL
7	1	Roads all VD's	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017
	2	Renovation of community halls and sportsfield	In progress
	3	Two new community halls.	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) in the 2016/17 FY.
	4	Youth and community skills development	NIL
8	1	Upgrade of access roads	Completed 1.0km in May 2017
	2	Installation of street lights	37 HIGH MASTS HAVE BEEN ERECTED across all identified wards
	3	Construction of bus shelters	41 bus shelters installed in targeted areas by the 31st of January 2017. Ward to be targetd in the next financial year.
	4	Construction of community hall	NIL
9	1	ROADS	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017
	2	COMMUNITY FACILITY	NIL
	3	ECONOMIC DEVELOPMENT	Number of Constrution projects Continue to employ local labour. Workshops for young business people have also been done
	4	SPORT FILEDS	NIL
10	1	Housing	Edendale S Phase 8 Extension project under construction
	2	Establishment of high school	Submitted to department of Eduation
	3	Installation and repairing of meters	9 km of water piped constructed by the 31st May 2017
	4	Renovation of community halls	In progress

Top Four Service Delivery Priorities Per Ward 2016/2017 Financial Year (Highest Priority First)			
Ward Name (No)	**Number**	**Priority Name and Details**	**Progress 2016/2017**
11	1	Water	9 km of water piped constructed by the 31st May 2017
	2	Electricity	39 X 11KV equipment purchased and 33 11kv euipment delivered by the 30th of June 2017
	3	Construction of houses	In progress
	4	Installation of water and sewerage pipes at Tafuleni	9 km of water piped constructed by the 31st May 2017
12	1	Construction of houses	In progress
	2	Road construction and maintenance	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.
	3	Repairing and replacement of water taps	9 km of water piped constructed by the 31st May 2017
	4	Renovating of street lights	37 high mast have been erected across all identified wards
13	1	Sanitations	MIG - SHENSTONE AMBLETON SANITATION SYSTEM Project ongoing
	2	Community hall	NIL
	3	Construction of RDP houses	19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017, This project includes a number of wards including this one.
	4	Clinic in wards	Request submitted to the department of Health for funding
14	1	Review of water and rates	Rates and Tariffs reviewed annually
	2	Sports facilities	In progress
	3	Fixing of potholes	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated across all wards by the 31 November 2016.
	4	Speed humps	35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017.
15	1	Construction of Ndlulamithi community hall	In progress
	2	Road upgrading in Fedsem and eMaqaleni	In progress
	3	Road resurfacing in Fedsem, J2 and Unit 18	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated across all wards by the 31 November 2016.
	4	Installation of water meters in Unit 2	9 km of water piped constructed by the 31st May 2017
16	1	Multi-purpose Hall	In progress
	2	Proposed unit H Primary school	Request has been submitted to the department of Education for funding
	3	High-masts lights	37 HIGH MASTS HAVE BEEN ERECTED across all identified wards
	4	Extension of unit H sewer project	2,6 km of new sewer pipe installed by the 31St May 2017
17	1	Construction of community hall	In progress
	2	Road maintenance	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated across all wards by the 31 November 2016.
	3	Tarring of roads	In progress
	4	Construction of sanitation facilities	MIG - SHENSTONE AMBLETON SANITATION SYSTEM
18	1	Sanitation	MIG - SHENSTONE AMBLETON SANITATION SYSTEM
	2	Construction of community hall	In progress
	3	RDP houses	Prefeasibility studies have been not yet been completedand funding for stage 1 has not yet been submitted to the DoHS for approval
	4	Sports field / recreational facilities	In progress
19	1	Construction of library	In progress
	2	Sports field	In progress
	3	Renovation of community hall	In progress
	4	Easy access of tractors	In progress
20	1	Roads to be fixed	0.75 km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of May 2017
	2	Construction of Smero and Harewood community halls	NIL
	3	Upgrade of Caluza sports field	Sportsfield upgraded and maintained as required
	4	Extension of mazambane roads	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017
21	1	Land acquisition	land has been acuired in some areas
	2	RDP houses	Greater edenale 5 priority projects are at preparation stage
	3	Water	9 km of water piped constructed by the 31st May 2017. ward 10 to 37
	4	Sanitation	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017
22	1	Construction of community hall in Unit 3 and Unit CC	In progress
	2	Construction of library in Unit 3	Request has been submitted to the department of Arts and Culture for Funding
	3	Construction complex in Unit 3, FJ Sithole Road	In progress
	4	Installation of high mast lights	In progress

Top Four Service Delivery Priorities Per Ward 2016/2017 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2016/2017
23	1	Peace Valley Two community hall upgrade	In progress
	2	Roads rehabilitation in Ashdown and Peace Valley Two	In progress
	3	Sewerage system upgrade in Transit area A	In progress
	4	Ashdown sports arena	In progress
24	1	Lightening Conductor	In progress
	2	Hall maintenance	In progress
	3	Sport fields	In progress
	4	Speed humps	In progress
25	1	Extension of upper Town Bush road	In progress
	2	Roads rehabilitation and resurfacing	In progress
	3	Drainage system on Hosking road	In progress
	4	Speed humps	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017
26	1	Maintenance of parks and verges	Grass was cut in 29 Wards but not all areas were covered
	2	Roads resurfacing	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated across all wards by the 31 November 2016.
	3	Construction of community hall	In progress
	4	Replacement of old water reticulation pipes in Prestbury and Napierville ar	9 km of water piped constructed by the 31st May 2017. ward 10 to 37
27	1	Multi-purpose Disaster and Community Centre	In progress
	2	Decent wheelchair access to pavements and resurfacing of pavements	In progress
	3	Social housing on Havelock road	In progress
	4	Upgrading of Greyling street	In progress
28	1	Renovation and maintenance of Truro main hall	In progress
	2	Maintenance of Egret road hall	In progress
	3	Maintenance of South road dumpsite	In progress
	4	Maintenance of roads	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated across all wards by the 31 November 2016.
29	1	Housing projects	In progress
	2	Electrification of housing	In progress
	3	Maintenance of gravel roads	In progress
	4	Clinic	request submitted to the Department of Health
30	1	Refurbishment of the gates at Allandale Park, Protea grounds	In progress
	2	Refurbishment and upgrade to the sports facility in Protea grounds, tennis court	In progress
	3	Squash courts	In progress
	4	Pavements and walkways along Chota Motala road	In progress
31	1	Housing for informal settlements dwellers	Target Partialy Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017
	2	Installation of water taps	9 km of water piped constructed by the 31st May 2017. ward 10 to 37
	3	Refuse removal	Refuse removal done on weekly
	4	Toilets	In progress
32	1	All housing projects to be completed	In progress
	2	Rectification at Site 11 and Happy Valley	In progress
	3	Retribution at Woodlands extensions	In progress
	4	Yellow wood project	In progress
33	1	Waste collection and stop illegal dumping	Refuse removal done on weekly.
	2	Crime prevention	In progress
	3	Construction of skills development and youth centre	New youth centre in the CBD
	4	Resurfacing of pavements	In progress
34	1	Renovation to Eastwood sport facility (change rooms & grounds)	In progress
	2	Renovation and repairs to Panorama Hall	In progress
	3	Madiba Road-Tarring & Fixing drainage system	In progress
	4	Clearing of open space to develop recreational area for children at Cinderella	In progress

Top Four Service Delivery Priorities Per Ward 2016/2017 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2016/2017
35	1	Coonstruction of a computer hub	In progress
	2	Construction of a Heroes park	In progress
	3	Housing (Holling wood, sobantu infields)	NIL
	4	Shopping centre	NIL
36	1	Resurfacing of roads	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated across all wards by the 31 November 2016.
	2	Link road between Iris road, Cyclamen and Aster road	92% of G9 completed, 80% of G7 completed.
	3	Redesign of Morgan road	In progress
	4	Clearing, grass-cutting and tree felling of municipal open space	Grass was cut in 29 Wards but not all areas were covered
37	1	RDP houses with toilets	In progress
	2	Construction of schools	In progress
	3	Tarring of roads	In progress
	4	Signage for trucks	In progress
38	1	RDP houses in Thembalihle	In progress
	2	Waste collection and illegal dumping	Refuse removal done on weekly.
	3	Crime prevention	In progress
	4	Electricity	In progress
39	1	Upgrade of access roads	In progress
	2	Construction of RDP houses	In progress
	3	Construction of community hall	In progress
	4	Installation of high mast lights	In progress

Note: As per the above table in respect of the Four Service Delivery Priorities per Ward: the following table contains the summary of the needs as requested by Communities, Ward Committees, Councillors and Amakhosi. For each Need an explanation has been provided under the heading – Nature of Requests.

SEVEN LARGEST CAPITAL PROJECTS PER WARD 2016/2017

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
1	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	5	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
	6	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	7	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406
2	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - D2069 (MTHALANE RD) -Phase2	01-Jul-17	30-Jun-17	Culvert , stormwater piping , manholes , stormwater catchpits and earthworks completed. Gabions and subbase layer 50% completed.	6 971
	5	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	6	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
3	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	6	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
	7	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 3 ROADS	01-Jul-17	30-Jun-17	0.5km of gravel roads upgraded to black top surface in Ward 03 by the 31st of November 2016	4 102
4	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	01-Jul-17	30-Jun-17	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 30th May 2017	7 297
	6	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	7	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
5	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	6	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
6	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	6	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
	7	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	01-Jul-17	30-Jun-17	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	3 148

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
7	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROADS	01-Jul-17	30-Jun-17	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	7 988
	6	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	7	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
8	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - Masoyi Rd, etc.	01-Jul-17	30-Jun-17	Target date not Met. Completed 1.0km in May 2017	7 044
	6	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	7	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
9	1	MWIG - REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	31 000
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	HIGH MAST LIGHTS INSTALLATION	01-Jul-17	30-Jun-17	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	9 400
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MWIG - BASIC WATER SUPPLY	01-Jul-17	30-Jun-17	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	6 921
	6	MIG - BASIC SANITATION VIP TOILETS	01-Jul-17	30-Jun-17	570 x VIPs constructed by 31st May 2017	6 724
	7	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	01-Jul-17	30-Jun-17	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	6 173
10	1	MIG - SEWER PIPES AZALEA - PHASE 2	01-Jul-17	30-Jun-17	6,2 km of new sewer pipe installed by the 31st May 2017	18 005
	2	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	4	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Ward 10 Roads - Stormwater upgrade	01-Jul-17	30-Jun-17	2.2km of Roads in Ward 10 rehabilitated by the 31st of January 2017	9 185
	5	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	7	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
11	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	01-Jul-17	30-Jun-17	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.	7 063
	5	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Snathing Rds -	01-Jul-17	30-Jun-17	0.5km of gravel roads upgraded to black top surface in Ward 11 by the 31st of March 2017	1 842
	6	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
12	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	01-Jul-17	30-Jun-17	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.	7 063
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - ELIMINATION OF CONSERVANCY TANKS - (WATER)	01-Jul-17	30-Jun-17	Bill of Quanties completed by the 31st of May 2017	1 388
	7	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
13	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SHENSTONE AMBLETON SANITATION SYSTEM	01-Jul-17	30-Jun-17	Bill of Quanties completed by the 31st of May 2017	1 799
	5	MIG - UPGRADING OF ROADS IN EDENDALE - KWANYAMAZANE ROADS	01-Jul-17	30-Jun-17	Completed upgrading 0.3 km of gravels roads to concrete surface in kwanyamazane area by the 31st of March 2017	1 729
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	7	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
14	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - UPGRADE OF GRAVEL ROADS - WILLOWFOUNTAIN ROADS	01-Jul-17	30-Jun-17	EIA approved and WULA submitted to EDTEA.	812
	5	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	6	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406
	7	N/A	N/A	N/A	N/A	N/A

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
15	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BEC by 30 April 2017	3 745
	5	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	01-Jul-17	30-Jun-17	2.4 km of water pipe installed by the 30st May 2017	2 723
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	7	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
16	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SEWER PIPES UNIT H	01-Jul-17	30-Jun-17	2,6 km of new sewer pipe installed by the 31St May 2017	4 475
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 16	01-Jul-17	30-Jun-17	0.4km of all weather surface concrete roadway completed on 30 November 2016.	1 546
	7	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
17	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
	6	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 17 Roads (Phase 3, Unit 13)	01-Jul-17	30-Jun-17	Completed upgrading of 0.85km of walkways in ward 17 by the 30th of December 2016	619
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
18	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SHENSTONE AMBLETON SANITATION SYSTEM	01-Jul-17	30-Jun-17	Bill of Quanties completed by the 31st of May 2017	1 799
	5	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
	6	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	01-Jul-17	30-Jun-17	0,4km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing by the 30th of June 2017	1 188
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
19	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
19	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BEC by 30 April 2017	3 745
	5	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	01-Jul-17	30-Jun-17	2.4 km of water pipe installed by the 30st May 2017	2 723
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	7	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
20	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Smero Roads and SW	01-Jul-17	30-Jun-17	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017	2 011
	5	MIG - ELIMINATION OF CONSERVANCY TANKS - (WATER)	01-Jul-17	30-Jun-17	Bill of Quanties completed by the 31st of May 2017	1 388
	6	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
	7	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - HAREWOOD AREA	01-Jul-17	30-Jun-17	0.75 km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of May 2017	881
21	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	01-Jul-17	30-Jun-17	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	2 559
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - ELIMINATION OF CONSERVANCY TANKS - (WATER)	01-Jul-17	30-Jun-17	Bill of Quanties completed by the 31st of May 2017	1 388
	7	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
22	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
22	6	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	7	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
23	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
	6	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	7	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406
24	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	INSTALL 13MVA CCT BETWEEN WESTGATE & MKONDENI	01-Jul-17	30-Jun-17	14700M OF 630MM 1/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	2 717
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - BUS STOP SHELTERS	01-Jul-17	30-Jun-17	Target met. 41 x bus shelters installed by the 31st of January 2017	1 217
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
25	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
	6	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	7	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406
26	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
26	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
	6	WSIG - CONSTRUCTION OF MASONS RESERVOIR	01-Jul-17	30-Jun-17	Construction work ongoing.	1 001
	7	CNL - MAYORS WALK ROAD WIDENING	01-Jul-17	30-Jun-17	Target met. Completed specialist studies by the 30th of June 2017	700

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
27	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	CNL - MAYORS WALK ROAD WIDENING	01-Jul-17	30-Jun-17	Target met. Completed specialist studies by the 30th of June 2017	700
	6	CNL - CANNALIZATION OF STREAMS IN NORTHDALE (Revised design, EIA and Constr)	01-Jul-17	30-Jun-17	letter of Extension from EDTEA for further assesments required.	550
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
28	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	UPGRADE AND COMMISSIONING OF 132/11KV NORTHDALE PRIMARY SUSBSTATION	01-Jul-17	30-Jun-17	PART ONE IS 99% COMPLETE AND PART TWO HAS COMENCED WITH 23% OF THE WORK DONE. ENTIRE PROJECT PROGRESS IS 94%	3 382
	5	REGINA ROAD INFORMAL SETTLEMENT ELECTRIFICATION	01-Jul-17	30-Jun-17	193 NEW HOUSEHOLD CONNECTIONS ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	2 900
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	7	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
29	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
29	4	MIG - UPGRADE OF INTERNAL ROADS - HANIVILLE	01-Jul-17	30-Jun-17	Completed 0,8km of Internal Roads in Haniville by 30 April 2017	1 859
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
30	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	SUPPLY AND INSTALL 11KV (28 PANEL) FIXED PATTERN SWITCHGEARS FOR THREE DISTIBUTOR SUBSTATIONS	01-Jul-17	30-Jun-17	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS IS IN PROCESS by the 30th June 2017	9 100
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
31	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	5	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
	6	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	7	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406
32	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
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	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	SUPPLY AND INSTALL 11KV (28 PANEL) FIXED PATTERN SWITCHGEARS FOR THREE DISTIBUTOR SUBSTATIONS	01-Jul-17	30-Jun-17	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS IS IN PROCESS by the 30th June 2017	9 100
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
34	1	ESTABLISHMENT OF NEW 132/11KV EASTWOOD SUBSTATION	01-Jul-17	30-Jun-17	CIVILS WORKS ARE AT 98 % COMPLETE.ELECTRICAL INSTALLATION WORKIS IN PROGRESS AND IS AT 26 % COMPLETE. OVERALL PROJECT PROGRESS IS 90 % COMPLETE.	17 757
	2	SUPPLY AND DELIVERY OF 2 X 40MVA POWER TRANSFORMERS AT 132/11KV EASTWOOD SUBSTATION	01-Jul-17	30-Jun-17	2 X 40MVA POWER TRANSFORMERS PURCHASED	15 000
	3	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	4	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	5	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	6	SUPPLY AND INSTALL 1 X 13-PANEL 11kV SWITCHBOARD AT 132/11KV EASTWOOD SUBSTATION	01-Jul-17	30-Jun-17	1 X 13 PANEL 11kV SWITCHBOARD FOR 132/11kV EASTWOOD SUBSTATION MANUFACTURED AND DELIVERED TO SITE BY 30 JUNE 2017	7 300
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
35	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
35	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BEC by 30 April 2017	3 745
	5	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	01-Jul-17	30-Jun-17	2.4 km of water pipe installed by the 30st May 2017	2 723
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	7	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	01-Jul-17	30-Jun-17	Panel of contractors Awarded at BAC by 31st May 2017	1 319
36	1	MIG -REDUCTION OF NON REVENUE WATER	01-Jul-17	30-Jun-17	Total Water Losses = 27.1% by the 31st of May 2017	14 508
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - LESTER BROWN LINK ROAD	01-Jul-17	30-Jun-17	92% of G9 completed, 80% of G7 completed.	9 300
	4	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499
	7	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	01-Jul-17	30-Jun-17	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	406

Seven Largest Capital Projects Per Ward 2016/2017 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2016/2017	Total Value
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	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	01-Jul-17	30-Jun-17	39 X 11KV EQUIPMENT PURCHASED AND 33 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	10 000
	3	CNL - ROAD REHABILITATION - PMS	01-Jul-17	30-Jun-17	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	8 215
	4	CNL - UPGRADING OF ROADS IN ASHBURTON - Design	01-Jul-17	30-Jun-17	Target not Met. Cpmpleted Priming. Surfacing to start 1st week in July 2017.	6 490
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	01-Jul-17	30-Jun-17	13 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 31st of May 2017	1 672
	6	CNL - EASTERN RING ROAD - DETAIL DESIGN AND CONSTRUCTION	01-Jul-17	30-Jun-17	Target not met. Wetland study completed and recommendation are that alternative route alignment being 2C has to be investigated as the proposed route alignment has a negative impact on the grassland where the road is traversing. Alternative route alignment to be investigated was finalised in June 2017 with the guidance of Msunduzi internal environment unit.	700
	7	CNL - TRAFFIC CALMING MEASURES	01-Jul-17	30-Jun-17	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	499

NO.	NEED	NATURE OF REQUESTS
1	Good Governance	Requests under good governance included the following - communities wanted to be informed about the IDP process, to be involved in the budget process, for ward committees to be established, for the municipality to strengthen relationships between communities and their councillor, for nepotism to be eradicated, many ward requests cited that Councillors must not be involved in the hiring of people.
2	Repairs & Maintenance	Repairs & Maintenance included requests for the upgrades of roads, rehabilitation of community facilities like halls and parks, fixing of potholes, building of speed humps, attending to sewage blockages, repairing of burst water pipes, repairs to RDP houses where roofs are leaking,
3	Roads	Requests for roads predominantly centered around the building of new roads, link roads, access roads and tarred roads where there have never been roads constructed before.
4	Economic Development	It also included the issue of youth development, job creation, training and skills development, small business establishment & other aspects in order to strengthen the economy,
5	Halls / Community Centre's	Request for halls and community Centre's hinged around the construction of new halls and community Centre's which are multi-purpose in nature in order to enhance community development by social cohesion (building to be used by all community members irrespective of colour)
6	Housing	Housing requests include the request for RDP houses and houses in general.
7	Sanitation	Toilets & Sanitation requests include requests for the building of new toilet & sanitation systems especially where they have houses but no toilet facilities.
8	Sportsfields	Communities want sportsfields in their respective areas, sportsfields they can use as per their needs in order to strengthen community unity and social engagement.
9	Street Lighting	Street lighting includes street lights & high mast lights in order to make areas safe from criminal activities as there are large areas with no street lights
10	Electricity	Electricity needs included new installations of electricity in households which do not have electricity all together, and also the installation of pre-paid meters.
11	Water	Water needs included new installations of piped water to households and the ability to use water within the household through taps in order to do their necessary washing and cleaning.
12	Clinics	Communities want to see the municipality ensuring there are clinics in close vicinity of their wards either permanently established or by way of mobile clinics as it is costly to travel to access the health care facility as many are unemployed.
13	Crèches	Communities want the municipality to build crèches or early childhood development Centre's where parents can leave their children during the day whilst they are at work.
14	Refuse Collection	Communities complained that the municipality is failing to keep their communities clean as the pickup of refuse is not constant and is leading to environmental risks for the elderly and young kids as the refuse is not collected for lengthy periods of time and then starts to decompose and smell.
15	Bridges	Communities have requested the construction of bridges and foot bridges.
16	Taxi Ranks	Communities are tired of standing in the rain in long queues waiting for public transport; they want the municipality to provide either taxi ranks or taxi shelters.

CHAPTER 7 – REPORT OF THE AUDITOR GENERAL 2016/2017

AUDITOR-GENERAL OF SOUTH AFRICA
MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY - AUDIT REPORT 2016-17

Report of the auditor-general to the KwaZulu-Natal Provincial Legislature and the council on Msunduzi Municipality and its municipal entity

Report on the audit of the consolidated and separate financial statements

Disclaimer of opinion

1. I was engaged to audit the consolidated and separate financial statements of Msunduzi Municipality and its municipal entity set out on pages 192 to 290, which comprise the appropriation statement, the consolidated and separate statement of financial position as at 30 June 2017, the consolidated and separate statement of financial performance, statement of changes in net assets, consolidated and separate cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the consolidated and separate financial statements, including a summary of significant accounting policies.

2. I do not express an opinion on the consolidated and separate financial statements of the municipality and its municipal entity. Because of the significance of the matters described in the basis for disclaimer of opinion section of this report, I have not been able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these consolidated and separate financial statements.

Basis for disclaimer of opinion

Land and buildings - Restatement of corresponding amounts

3. I was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding amounts for land and buildings included in property, plant and equipment in the consolidated and separate financial statements. As described in note 13 to the consolidated and separate financial statements, the restatement was made to rectify a previous year misstatement, but it could not be substantiated by supporting audit evidence. I was unable to confirm the restatement by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the land and buildings stated at R1,47 billion in the consolidated and separate financial statements.

Property, plant and equipment - Other assets

4. I was unable to obtain sufficient appropriate audit evidence that management, had properly accounted for other assets included in property, plant and equipment, as they could not be verified. I was unable to confirm these assets by alternative means. Consequently, I was unable to determine whether any further adjustment relating to other assets stated at R408,74 million as disclosed in note 13 to the consolidated and separate financial statements were necessary.

Investment property – Restatement of corresponding amounts

5. I was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding amounts for Investment property in the consolidated and separate financial statements. As described in note 12 to the consolidated and separate financial statements, the restatement was made to rectify a previous year misstatement, but it could not be substantiated by supporting audit evidence. I was unable to confirm the restatement by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the investment property stated at R720,22 million (2016: R591,24 million) in the consolidated and separate financial statements.

Revenue from exchange transactions

6. I was unable to obtain sufficient appropriate audit evidence for revenue from exchange transactions which was presented for audit purposes without the underlying supporting ledgers. I was unable to audit the revenue from exchange transactions by alternative means. Consequently, I was unable to determine whether any adjustments to revenue from exchange transactions stated at R2,73 billion disclosed in notes 28 - 31 and 33 - 35 to the consolidated and separate financial statements were necessary.

Revenue from non-exchange transactions

7. I was unable to obtain sufficient appropriate audit evidence for revenue from non-exchange transactions which was presented for audit purposes without the underlying supporting ledgers. I was unable to audit the revenue from non-exchange transactions by alternative means. Consequently, I was unable to determine whether any adjustments to revenue from non-exchange transactions stated at R795,88 million disclosed in note 36 to the consolidated and separate financial statements were necessary.

Consumer debtors

8. I was unable to obtain sufficient appropriate audit evidence as consumer debtors recorded in the consolidated and separate financial statements did not reconcile to the debtors age analysis. I was unable to confirm consumer debtors stated at R2,08 billion in note 4 to the consolidated and separate financial statements by alternative means as it was impracticable to do so. Additionally, there was a resultant impact on the related revenue and impairment that could not be determined.

Receivables from exchange transactions

9. I was unable to obtain sufficient appropriate audit evidence that receivables from exchange transactions was properly accounted for due to the status of accounting records for prepayments disclosed. I was unable to confirm these prepayments by alternative means. Consequently, I was unable to determine whether any adjustments to receivables from exchange transactions stated at R51,37 million (2016: R111,89 million) disclosed in note 7 to the consolidated and separate financial statements were necessary. Additionally, there was a resultant impact on the related impairment in note 52 that could not be determined.

Expenditure - Bad debts written off

10. Management had written off consumer debts without the appropriate council resolution as required by section 64(2)(a) of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA). Furthermore, bad debts written off were not adequately supported. I was unable to confirm the bad debts written off by alternative means. Consequently, I was unable to determine whether any adjustments relating to bad debts written off stated at R332,29 million in note 40 to the consolidated and separate financial statements were necessary. Additionally, there was a resultant impact on the related consumer debtors which could not be determined.

Commitments

11. Management did not properly account for commitments as required by SA Standards of GRAP 17 Property, plant and equipment due to inadequate systems and processes to account for this disclosure. I was unable to determine the full extent of the misstatement as it was impractical to do so. Consequently, commitments stated at R286,94 million in note 60 to the consolidated and separate financial statements was misstated by an unknown amount.

Inventory

12. Management did not disclose the change in the inventory accounting policy in terms of South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) 3, Accounting policies, estimates and errors. The nature and the amount of the correction at the beginning of the earliest previous period were not disclosed as supporting information was not provided. Additionally, adjustments were made to inventory which could not be supported. I could not confirm these adjustments nor the impact of the change of accounting policy by alternative means. Consequently, I was unable to determine whether any adjustments to inventory stated at R66,14 million disclosed in note 5 to the consolidated and separate financial statements were necessary.

Emphasis of matters

13. I draw attention to the matters below.

Material underspending of the conditional grant

14. As disclosed in note 38 to the consolidated and separate financial statements, the municipality materially underspent the budget on the public transportation infrastructure grant and the neighbourhood development partnership grant due to the delays in the implementation of the projects associated with these grants. As a result of the material underspending, the municipality surrendered R165,18 million and R29,77 million to National Treasury respectively.

Material losses – electricity

15. As disclosed in note 70 to the consolidated and separate financial statements, material electricity losses of R279,12 million (2015-2016: R 181,96 million) was incurred, which represents 16% (2015-2016: 12%) of total electricity purchased. Losses were as a result of illegal connections.

Other matters

I draw attention to the matters below:

Unaudited disclosure notes

16. In terms of section 125(2)(e) of the MFMA the municipality and its municipal entity are required to disclose particulars of non-compliance with the MFMA in the consolidated and separate financial statements. This disclosure requirement did not form part of the audit of the consolidated and separate financial statements and accordingly I do not express an opinion thereon.

Unaudited supplementary schedules

17. The supplementary information set out on pages 270 to 290 does not form part of the consolidated and separate financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the consolidated and separate financial statements

18. The accounting officer is responsible for the preparation and fair presentation of the consolidated and separate financial statements in accordance with the SA Standards of GRAP, and the requirements of the MFMA, and Division of Revenue Act of South Africa, 2016 (Act No. 3 of 2016) (DoRA) and for such internal control as the accounting officer determines is necessary to enable the preparation of consolidated and separate financial statements that are free from material misstatement, whether due to fraud or error.

19. In preparing the consolidated and separate financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the intention is to liquidate the municipality and its municipal entity or cease operations, or there is no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the consolidated and separate financial statements

20. My responsibility is to conduct an audit of the consolidated and separate financial statements in accordance with the ISAs and to issue an auditor's report. However, because of the matters described in the basis for disclaimer of opinion section of this report, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these consolidated and separate financial statements.

21. I am independent of the municipality and its municipal entity in accordance with the International Ethics Standards Board for Accountants' Code of ethics for professional accountants (IESBA code) and the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

Report on the audit of the annual performance report

Introduction and scope

22. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof I have a responsibility to report material findings on the reported performance information against predetermined objectives for the selected objectives presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.

23. My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance measures included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.

24. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objectives presented in the annual performance report of the municipality and its municipal entity for the year ended 30 June 2017:

Objectives	Pages in the annual performance report
Basic service delivery	369 - 440
Cross cutting issues (Safe City Msunduzi NPC)	441 - 445

25. I performed procedures to determine whether the reported performance information was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

26. The material findings in respect of the usefulness and reliability of the selected objectives are as follows:

Basic service delivery

Various indicators - Performance indicators not specific

27. The targets as determined during planning for the indicators listed below were not specific in clearly identifying the nature and required level of performance, as required by the Framework for managing programme performance information (FMPPI).

    • Number of libraries maintained • Number of operational halls maintained every month • Date manufacturing process of 1 X 13-panel 11kV switchboard for new 132/11kV East Wood substation completed • Date manufacturing process of 28 X 11kV fixed pattern switchgears for 3 distributor substations completed • Date Leachate tank commissioned • Metres of berm constructed and height.

Various indicators - Performance indicators not verifiable and reliable

28. I was unable to obtain sufficient appropriate audit evidence for the reported achievement of targets. This was due to a lack of proper performance management systems and processes to maintain records to enable reliable reporting on achievement of targets. I was unable to confirm that the reported achievement of these indicators was reliable by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievement of the indicators listed below.

    • % Reduced total water losses (wards1-9) • % Reduced total water losses (wards10-37) • Number of households with access to refuse removal at least once per week (wards 10 -37). • Number of New Electricity connections completed (Number of households with access to electricity) • Number of New Water connections completed (Application Driven) (Number of households with access to potable (drinkable) water) • Number of households earning less than R3500 per month (application based) provided with access to free basic services.

Number of HIV/AIDS and social support programmes to be coordinated – Reported achievement not complete

29. The reported achievement for the number of HIV/AIDS and social support programmes to be coordinated was misstated as the evidence provided indicated an estimated 685 and not 597 as reported.

Cross cutting issues

30. I did not raise any material findings on the usefulness and reliability of the reported performance information for the cross cutting issues objective.

Other matters

31. I draw attention to the matters below.

Achievement of planned targets

32. The annual performance report on pages 71 to 188; 369 to 561 includes information on the achievement of planned targets for the year and explanations are provided for the under and over achievement of a significant number of targets. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 27 to 29 of this report.

Adjustment of material misstatements

33. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of the basic service delivery objective. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

Report on the audit of compliance with legislation

Introduction and scope

34. In accordance with the PAA and the general notice issued in terms thereof I have a responsibility to report material findings on the compliance of the municipality with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

35. The material findings on compliance with specific matters in key legislation are as follows:

Annual financial statements

36. The consolidated and separate financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. Material misstatements of disclosure items identified by the auditors in the submitted consolidated and separate financial statements were subsequently corrected and the supporting records were provided subsequently, but the uncorrected material misstatements and supporting records that could not be provided resulted in a disclaimed audit opinion.

Procurement and contract management

37. Goods and services with a transaction value of below R200 000 were procured without obtaining the required price quotations, in contravention of regulations 17(a) and (c) of the Municipal Supply Chain Management Regulation, 2005 (MSCMR).

38. Some of the invitations for competitive bidding at the municipality were not advertised for a required minimum period of days, in contravention of regulations 22(1) and 22(2) of the MSCMR. Similar non-compliance was also reported in the prior year.

39. Awards were made to providers who were in the service of the municipality and whose directors or principal shareholders are in the service of the municipality, in contravention of section 112(j) of the MFMA and MSCMR 44. Furthermore, the provider failed to declare that they were in the service of the municipality, as required by MSCMR 13(c).

40. Persons in the service of the municipality who had a private or business interest in contracts awarded by the municipality failed to disclose such interest, in contravention of MSCMR 46(2)(e) and the code of conduct for staff members issued in terms of the Municipal Systems Act of South Africa, 2000 (Act No. 32 of 2000).

Expenditure management

41. Effective steps were not taken to prevent irregular expenditure of R150,21 million as disclosed in note 66 to the consolidated and separate annual financial statements, as required by section 62(1)(d) and 95(d) of the MFMA. The majority of the irregular expenditure was caused by non-compliance with supply chain management regulations.

42. Effective steps were not taken to prevent fruitless and wasteful expenditure of R11,27 million, as disclosed in note 68 to the consolidated and separate annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by employee suspensions not finalised on time.

Revenue management

43. An adequate management, accounting and information system which accounts for revenue, debtors and receipts of revenue was not in place, as required by section 64(2)(e) of the MFMA.

44. An effective system of internal control for debtors and revenue was not in place, as required by section 64(2)(f) of the MFMA.

Asset management

45. An effective system of internal control for assets was not in place, as required by section 63(2)(c) of the MFMA.

Consequence management

46. Unauthorised, irregular and fruitless and wasteful expenditures were certified by council of the municipality as irrecoverable without having conducted an investigation to determine the recoverability of the expenditure, in contravention of section 32(2) of the MFMA.

Other information

47. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report which includes the mayor's foreword, executive summary, governance information, organisational performance, audit committee's report and other appendices. The other information does not include the consolidated and separate financial statements, the auditor's report and those selected objectives presented in the annual performance report that have been specifically reported in the auditor's report.

48. My opinion on the consolidated and separate financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.

49. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the consolidated and separate financial statements and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

50. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein; I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate; however, if it is corrected this will not be necessary.

Internal control deficiencies

51. I considered internal control relevant to my audit of the consolidated and separate financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon.

52. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for disclaimer of opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

Leadership

53. Leadership did not adequately oversee financial and performance reporting and compliance with legislation. In this regard, leadership did not ensure that effective measures were taken to address previous findings to support the achievement of credible reporting and compliance with legislative requirements.

Financial and performance management

54. Management did not implement a proper records management system to maintain documents supporting reported performance information, assets, revenue and expenditure.

55. Systems and controls were not designed in a manner that would prevent, detect and address risks that had an impact on financial; performance and compliance reporting. In this regard, management did not ensure that regular, accurate and complete financial and performance reports that were supported and evidenced by credible information were prepared.

Governance

56. The municipality did not implement appropriate risk management activities to ensure that regular risk assessments, including the consideration of information technology risks are conducted adequately and that a risk strategy to address the risks is sufficiently monitored.

Other reports

57. I draw attention to the following engagements conducted by various parties that had, or could have, an impact on the matters reported in the municipality's consolidated and separate financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the consolidated and separate financial statements or my findings on the reported performance information or compliance with legislation.

58. At the request of the accounting officer and senior management, the internal audit unit performed numerous investigations on allegations received from the whistle-blower hotline. These investigations related to allegations of fraud, corruption, theft, mismanagement, recruitment and supply chain management (SCM) irregularities. During the 2016-17 financial year, thirty-one investigations were conducted. Of the thirty-one conducted, twenty-nine were concluded and reported to council. Two cases relating to SCM irregularities are still in progress at the date of this report.

59. The provincial department of Cooperative Governance and Traditional Affairs requested that an investigation be conducted after a senior staff member was suspended. The investigation commenced in May 2016 and covered the period 2012 to April 2016. The investigation was initiated based on an allegation of maladministration. This investigation has been completed and is pending legal advice.

Auditor General

Pietermaritzburg
19 December 2017

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

CHAPTER 8 – RESPONSE TO THE REPORT OF THE AUDITOR GENERAL

THE MSUNDUZI MUNICIPALITY
REPORT BY MUNICIPAL MANAGER FOR COUNCIL
24 JANUARY 2018

RESPONSE TO THE REPORT OF THE AUDITOR-GENERAL ON CONSOLIDATED FINANCIAL STATEMENTS OF THE MSUNDUZI MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2017

BACKGROUND AND PURPOSE OF THE REPORT

The report of the Auditor-General dated 19 December 2017 on the Audit of the Accounts of the Council for the financial year ended 30 June 2017, has been received and is on the Council agenda.

In terms of Section 21 (1) and (2) of the Public Audit Act, 2004 (Act No. 25 of 2004):

[1] The Auditor-General must submit an audit report in accordance with any legislation applicable to the auditee which is the subject of the audit.
[2] If there is no such legislation as contemplated in subsection (1) the Auditor-General must submit the audit report to the relevant legislature within the reasonable time.

The Accounting Officer must ensure that the requirements of Section 126 (1) and (2) of the Municipal Finance Management Act, (Act 65 of 2003) are complied with.

Section 121 prescribes that the Annual Report of a municipality must include among others the Auditor-General's Audit Report in terms of Section 126 (3) on the financial statements and particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraph (b) and (c) of Section 121.

Comments and action on matters raised in the report are set out below with the numbering corresponding to the report of Auditor-General.

GENERAL RESPONSE

Report on the audit of the consolidated and separate financial statements

Disclaimer of opinion

1. The office of the Auditor General was engaged to audit the consolidated and separate financial statements of Msunduzi Municipality and its municipal entity, which comprises of the appropriation statement, the consolidated and separate statement of financial position as at 30 June 2017.

   It also comprised of the consolidated and separate statement of financial performance, statement of changes in net assets, consolidated and separate cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the consolidated and separate financial statements, including a summary of significant accounting policies.

2. The office of the Auditor General did not express an opinion on the consolidated and separate financial statements of the municipality and its municipal entity. Because of the significance of the matters described in the basis for disclaimer of opinion section of this report, I have not been able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these consolidated and separate financial statements.

The Auditor-General has not expressed an opinion with the following basis for a disclaimer:

3. Land and buildings - Restatement of corresponding amounts

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding amounts for land and buildings included in property, plant and equipment in the consolidated and separate financial statements. As described in note 13 to the consolidated and separate financial statements, the restatement was made to rectify a previous year misstatement, but it could not be substantiated by supporting audit evidence. The office of the Auditor General was unable to confirm the restatement by alternative means. Consequently, They were unable to determine whether any adjustment was necessary to the land and buildings stated at R1,47 billion in the consolidated and separate financial statements.

Management Response

Action plan addressing the shortcomings identified in the implementation of Generally Recognized Accounting Practice has been developed and will be monitored and tested during the preparation of the interim financial statements.

4. Property. plant and equipment - Other assets

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence that management, had properly accounted for other assets included in property, plant and equipment, as they could not be verified. The office of the Auditor General was unable to confirm these assets by alternative means. Consequently, they were unable to determine whether any further adjustment relating to other assets stated at R408,74 million as disclosed in note 13 to the consolidated and separate financial statements were necessary.

Management Response

Going forward all misstatements identified by the Auditor-General will be corrected to ensure that Annual Financial Statements are fairly presented.

5. Investment property – Restatement of corresponding amounts

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding amounts for Investment property in the consolidated and separate financial statements. As described in note 12 to the consolidated and separate financial statements, the restatement was made to rectify a previous year misstatement, but it could not be substantiated by supporting audit evidence. The office of the Auditor General was unable to confirm the restatement by alternative means. Consequently, they were unable to determine whether any adjustment was necessary to the investment property stated at R720,22 million (2016: R591 ,24 million) in the consolidated and separate financial statements.

Management Response

Going forward all misstatements identified by the Auditor-General will be corrected to ensure that Annual Financial Statements are fairly presented.

6. Revenue from exchange transactions

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence for revenue from exchange transactions which was presented for audit purposes without the underlying supporting ledgers. The office of the Auditor General was unable to audit the revenue from exchange transactions by alternative means. Consequently, they were unable to determine whether any adjustments to revenue from exchange transactions stated at R2,73 billion disclosed in notes 28 -31 and 33 -35 to the consolidated and separate financial statements were necessary.

Management Response

Revenue from exchange transactions raised for the 2016/2017 financial year was processed on the Legacy System (ProMis), it was then uploaded into SAP via journal uploads in terms of mSCOA compliance.

The Auditor General was given the upload journals that balanced to the SAP system, for audit purposes, however there was no reconciliations performed between the general ledger(SAP) and subsidiary ledger(ProMis) and we are currently performing such reconciliations to ensure that revenue raised is adequately supported in the financial statements.

7. Revenue from non-exchange transactions

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence for revenue from non exchange transactions which was presented for audit purposes without the underlying supporting ledgers. The office of the Auditor General was unable to audit the revenue from non-exchange transactions by alternative means. Consequently, They were unable to determine whether any adjustments to revenue from non-exchange transactions stated at R795,88 million disclosed in note 36 to the consolidated and separate financial statements were necessary.

Management Response

Revenue from non-exchange transactions raised for the 2016/2017 financial year was processed on the Legacy System (ProMis), it was then uploaded into SAP via journal uploads in terms of mSCOA compliance.

The Auditor General was given the upload journals that balanced to the SAP system, for audit purposes, however there was no reconciliations performed between the general ledger(SAP) and subsidiary ledger(ProMis) and we are currently performing such reconciliations to ensure that revenue raised is adequately supported in the financial statements.

8. Consumer debtors

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence as consumer debtors recorded in the consolidated and separate financial statements did not reconcile to the debtors age analysis. They were unable to confirm consumer debtors stated at R2,08 billion in note 4 to the consolidated and separate financial statements by alternative means as it was impracticable to do so. Additionally, there was a resultant impact on the related revenue and impairment that could not be determined.

Management Response

In the 2016/2017 financial statements the consumer debtors are disclosed excluding the debtors with credit balances amounting to 82,3 million. This amount is disclosed under Trade Payables from Exchange Transactions, as per the GRAP disclosure requirements.
There is a reconciliation between the age analysis and the financial statements, which is readily available.

9. Receivables from exchange transactions

The office of the Auditor General was unable to obtain sufficient appropriate audit evidence that receivables from exchange transactions was properly accounted for due to the status of accounting records for prepayments disclosed. The office of the Auditor General was unable to confirm these prepayments by alternative means. Consequently, they were unable to determine whether any adjustments to receivables from exchange transactions stated at R51,37 million (2016: R111 ,89 million) disclosed in note 7 to the consolidated and separate financial statements were necessary. Additionally, there was a resultant impact on the related impairment in note 52 that could not be determined.

Management Response

The reconciliations that were submitted to the Auditor General will be reviewed and aligned with the recommendations made by the Auditor General. Although the municipality has impaired IDT, we are currently perusing the recovery of the debt via legal processes.

10. Expenditure - Bad debts written off

Management had written off consumer debts without the appropriate council resolution as required by section 64(2a) of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA). Furthermore, bad debts written off were not adequately supported. I was unable to confirm the bad debts written off by alternative means. Consequently, I was unable to determine whether any adjustments relating to bad debts written off stated at R332,29 million in note 40 to the consolidated and separate financial statements were necessary. Additionally, there was a resultant impact on the related consumer debtors which could not be determined.

Management Response

All bad debt write offs will have full council approval, as required by the Municipal Finance Management Act.
Proper supporting documents will be maintained to support the debt write off.

11. Commitments

Management did not properly account for commitments as required by SA Standards of GRAP 17 Property, plant and equipment due to inadequate systems and processes to account for this disclosure. I was unable to determine the full extent of the misstatement as it was impractical to do so. Consequently, commitments stated at R286,94 million in note 60 to the consolidated and separate financial statements was misstated by an unknown amount.

Management Response

A commitment policy has now been developed and will be implemented throughout the municipality. This will provide guidance to business units on how to raise and deal with commitments.

Commitments are now centralised, in order to ensure the accuracy and completeness of commitments disclosed on the financial statements.

12. Inventory

Management did not disclose the change in the inventory accounting policy in terms of South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) 3, Accounting policies, estimates and errors. The nature and the amount of the correction at the beginning of the earliest previous period were not disclosed as supporting information was not provided. Additionally, adjustments were made to inventory which could not be supported. I could not confirm these adjustments nor the impact of the change of accounting policy by alternative means. Consequently, I was unable to determine whether any adjustments to inventory stated at R66, 14 million disclosed in note 5 to the consolidated and separate financial statements were necessary.

Management Response

The inventory accounting policy will be amended on the financial statements, to ensure compliance with GRAP 3 requirements.
The Inventory system will be tested to ensure configuration compliance with relevant standards.

All supporting documentation with regards to the change in accounting policy, supporting the amounts disclosed in the financial statements, were reviewed and submitted to Council for approval.

EMPHASIS OF MATTERS AND OTHER MATTERS:

13. The following matters were raised by the Auditor-General

Material underspending of the conditional grant

14. As disclosed in note 38 to the consolidated and separate financial statements, the municipality materially underspent the budget on the public transportation infrastructure grant and the neighbourhood development partnership grant due to the delays in the implementation of the projects associated with these grants. As a result of the material underspending, the municipality surrendered R165,18 million and R29,77 million to National Treasury respectively.

Management Response

Noted, Action plan addressing material under spending of budget has been developed, currently being implemented.

Material losses -electricity

15. As disclosed in note 70 to the consolidated and separate financial statements, material electricity losses of R279, 12 million (2015-2016: R 181,96 million) was incurred, which represents 16% (2015-2016: 12%) of total electricity purchased. Losses were as a result of illegal connections.

Management Response

The material losses are noted and will be part of the action plan developed by infrastructure to address water and electricity losses.

Other matters

I draw attention to the matters below:

Unaudited disclosure notes

16. In terms of section 125(2)(e) of the MFMA the municipality and its municipal entity are required to disclose particulars of non-compliance with the MFMA in the consolidated and separate financial statements. This disclosure requirement did not form part of the audit of the consolidated and separate financial statements and accordingly I do not express an opinion thereon.

Unaudited supplementary schedules

17. The supplementary information set out on pages 270 to 290 does not form part of the consolidated and separate financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Responsibilities of the accounting officer for the consolidated and separate financial statements

18. The accounting officer is responsible for the preparation and fair presentation of the consolidated and separate financial statements in accordance with the SA Standards of GRAP, and the requirements of the MFMA, and Division of Revenue Act of South Africa, 2016 (Act NO.3 of 2016) (DoRA) and for such internal control as the accounting officer determines is necessary to enable the preparation of consolidated and separate financial statements that are free from material misstatement, whether due to fraud or error.

19. In preparing the consolidated and separate financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the intention is to liquidate the municipality and its municipal entity or cease operations, or there is no realistic alternative but to do so.

Auditor General's responsibilities for the audit of the consolidated and separate financial statements

20. My responsibility is to conduct an audit of the consolidated and separate financial statements in accordance with the ISAs and to issue an auditor's report. However, because of the matters described in the basis for disclaimer of opinion section of this report, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these consolidated and separate financial statements.

21. I am independent of the municipality and its municipal entity in accordance with the International Ethics Standards Board for Accountants' Code of ethics for professional accountants (IESBA code) and the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

Report on the audit of the annual performance report

Introduction and scope

22. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PM) and the general notice issued in terms thereof the office of the Auditor General have a responsibility to report material findings on the reported performance information against predetermined objectives for the selected objectives presented in the annual performance report. They performed procedures to identify findings but not to gather evidence to express assurance.

23. Their procedures addressed the reported performance information, which was based on the approved performance planning documents of the municipality. They did not evaluate the completeness and appropriateness of the performance measures included in the planning documents. Their procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, there findings do not extend to these matters.

24. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected objectives presented in the annual performance report of the municipality and its municipal entity for the year ended 30 June 2017:

Objectives	Pages in the annual performance report
Basic service delivery	369 - 440
Cross cutting issues (Safe City Msunduzi NPC)	441 - 445

25. I performed procedures to determine whether the reported performance information was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

26. The material findings in respect of the usefulness and reliability of the selected objectives are as follows:

Basic service delivery

Various indicators -Performance indicators not specific

27. The targets as determined during planning for the indicators listed below were not specific in clearly identifying the nature and required level of performance, as required by the Framework for managing programme performance information (FMPPI).

- Number of libraries maintained • Number of operational halls maintained every month. Date manufacturing process of 1 X 13-panel 11 kV switchboard for new 132111 kV East Wood substation completed. Date manufacturing process of 28 X 11 kV fixed pattern switchgears for 3 distributor substations completed. Date Leachate tank commissioned. Metres of berm constructed and height.

Council acknowledges the findings, Senior Managers for these units have met with the AG and the outcome being, that these KPIs will be amended / reviewed during Mid – Year 2017/2018 to ensure they conform to the SMART principle.

Various indicators - Performance indicators not verifiable and reliable

28. I was unable to obtain sufficient appropriate audit evidence for the reported achievement of targets. This was due to a lack of proper performance management systems and processes to maintain records to enable reliable reporting on achievement of targets. I was unable to confirm that the reported achievement of these indicators was reliable by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievement of the indicators listed below.

- % Reduced total water losses (wardsl-9). % Reduced total water losses (wards10-37) • Number of households with access to refuse removal at least once per week (wards 10 -37).

- Number of New Electricity connections completed (Number of households with access to electricity) • Number of New Water connections completed (Application Driven) (Number of households with access to potable (drinkable) water) • Number of households earning less than R3500 per month (application based) provided with access to free basic services.

Council acknowledges the findings, Senior Managers for these units have met with the AG and the outcome being, that these KPIs will be amended / reviewed during Mid – Year 2017/2018 to ensure they conform to the SMART principle. The City Manager has instructed the GMs to ensure that proper Portfolios of Evidence are being prepared and submitted.

Number of HIVIAIDS and social support programmes to be coordinated -Reported achievement not complete

29. The reported achievement for the number of HIV/AIDS and social support programmes to be coordinated was misstated as the evidence provided indicated an estimated 685 and not 597 as reported.

Council acknowledges the findings, Senior Managers for these units have met with the AG and the outcome being, that these KPIs will be amended / reviewed during Mid – Year 2017/2018 to ensure they conform to the SMART principle. The City Manager has instructed the GMs to ensure that proper Portfolios of Evidence are being prepared and submitted.

Cross cutting issues

30. I did not raise any material findings on the usefulness and reliability of the reported performance information for the cross cutting issues objective.

Other matters

31. I draw attention to the matters below.

Achievement of planned targets

32. The annual performance report on pages 71 to 188; 369 to 561 includes information on the achievement of planned targets for the year and explanations are provided for the under and over achievement of a significant number of targets. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 27 to 29 of this report.

Adjustment of material misstatements

33. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of the basic service delivery objective. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

Report on the audit of compliance with legislation

Introduction and scope

34. In accordance with the PAA and the general notice issued in terms thereof I have a responsibility to report material findings on the compliance of the municipality with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

35. The material findings on compliance with specific matters in key legislation are as follows:

Annual financial statements

36. The consolidated and separate financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. Material misstatements of disclosure items identified by the auditors in the submitted consolidated and separate financial statements were subsequently corrected and the supporting records were provided subsequently, but the uncorrected material misstatements and supporting records that could not be provided resulted in a disclaimed audit opinion.

Management Response

Not all misstatements identified were corrected, however the process is under way to address uncorrected material misstatements, using the audit action plan as a tracking tool.

All supporting documentation, relating to uncorrected misstatements, will be made available to ensure accuracy and completeness.

Procurement and contract management

37. Goods and services with a transaction value of below R200 000 were procured without obtaining the required price quotations, in contravention of regulations 17(a) and (c) of the Municipal Supply Chain Management Regulation, 2005 (MSCMR).

Management Response:

Management did not agree with the finding

The municipality did request three written quotations from at least three providers and in all cases such request was made from a wider pool of providers than just three required by the MFMA: SCM Regulation 16(a). This was done by invoking the MFMA: SCM Regulation 18(a) which states that all requirements in excess of R30 000 (VAT included) that are to be procured by means of formal written price quotations must, in addition to the requirements of paragraph 17, be advertised for at least seven days on the website and an official notice board of the municipality.

The MFMA: SCM Regulation 16(c) states that if it is not possible to obtain at least three quotations, the reasons must be recorded and reported quarterly to the Accounting Officer or another official designated by the Accounting Officer. This requirement is also in Section 17(1)(c) of the Municipality's Supply Chain Management Policy, which emphasize the fact that if it is not possible to obtain at least three quotations, the reasons must be recorded and approved by the Head: Supply Chain Management or an official designated by the Chief Financial Officer or delegation of authority of the municipality. The author (which is the Minister of Finance) of the MFMA: Municipal Supply Chain Management Regulations had foreseen that a possibility existed that whilst the municipality may have invited quotations from three different service providers there was probability that some accredited prospective providers on the municipality's supplier database including those providers who are not listed who meet the listing criteria in the Supply Chain Management Policy required by Supply Chain Management Regulation 14(1)(b) and (c) may not respond to the invitation, and/or alternatively even when advertised in terms of Section 18(a) less than three may respond hence a provision in the MFMA: Supply Chain Management Regulation 16(c). The MFMA SCM Regulation 17(c) is further emphasis of the fact the author had foreseen the existence of the possibility of less than three service providers responding instead of three service providers responding.

The Municipality is advertising requests for quotations over R30 000 on the website and also using its official notice boards which is situated from the AS Chetty building 5th floor and the notice board situated at the city hall, the municipality further advertise its quotations on the portal which can be accessed by all potential service providers who want to trade with the Msunduzi Municipality. This is not done by any other municipality in the country and this is done to promote competition and to ensure that the quotation system is not abused.

38. Some of the invitations for competitive bidding at the municipality were not advertised for a required minimum period of days, in contravention of regulations 22(1) and 22(2) of the MSCMR. Similar non-compliance was also reported in the prior year.

Management Response:

Management notes the audit finding, however all the bids identified by the auditor were for the previous financial years (2013/2014 & 2014/2015). From the current financial year there are no new cases where bids were advertised for less than 30 days since corrective measures were put in place after AGSA raise the finding during 2015/2016.

39. Awards were made to providers who were in the service of the municipality and whose directors or principal shareholders are in the service of the municipality, in contravention of section 112(j) of the MFMA and MSCMR 44. Furthermore, the provider failed to declare that they were in the service of the municipality, as required by MSCMR 13(c).

Management Response:

The municipality is currently developing a policy that will ensure that all employees disclose their business interest and also their declaration of business will be done biannually. The municipality will continue to use the Transunion System to detect undisclosed interest.

40. Persons in the service of the municipality who had a private or business interest in contracts awarded by the municipality failed to disclose such interest, in contravention of MSCMR 46(2e) and the code of conduct for staff members issued in terms of the Municipal Systems Act of South Africa, 2000 (Act No. 32 of 2000).

Management Response

The municipality is currently developing a policy that will ensure that all employees disclose their business interest and also their declaration of business will be done biannually. The municipality will continue to use the Transunion System to detect undisclosed interest.

Expenditure management

41. Effective steps were not taken to prevent irregular expenditure of R150,21 million as disclosed in note 66 to the consolidated and separate annual financial statements, as required by section 62(1 ltd) and 95(d) of the MFMA. The majority of the irregular expenditure was caused by non-compliance with supply chain management regulations.

42. Effective steps were not taken to prevent fruitless and wasteful expenditure of R11 ,27 million, as disclosed in note 68 to the consolidated and separate annual financial statements, in contravention of section 62(1)(d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by employee suspensions not finalised on time.

Management Response

The municipality will endeavour to ensure that there is compliance with legislation and its regulations when procuring goods and services.
The municipality will endeavour to ensure that all suspensions initiated and investigated are finalised within the prescribed time frame, as required by legislation.

Revenue management

43. An adequate management, accounting and information system which accounts for revenue, debtors and receipts of revenue was not in place, as required by section 64(2)(e) of the MFMA.

Management Response

Management has complied with the MFMA however internal control deficiencies identified were related to reconciliations that were due to the change over from the legacy system to the new financial system. Reconciliations are being performed in order to ensure that internal controls are in place.

44. An effective system of internal control for debtors and revenue was not in place, as required by section 64(2f) of the MFMA.

Management Response

Other secondary revenue reconciliations which were not performed by the relevant business unit will be reconciled monthly in order to comply with section 64(2f) of the MFMA.

Asset management

45. An effective system of internal control for assets was not in place, as required by section 63(2c) of the MFMA.

Management Response

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG. Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

Consequence management

46. Unauthorised, irregular and fruitless and wasteful expenditures were certified by council of the municipality as irrecoverable without having conducted an investigation to determine the recoverability of the expenditure, in contravention of section 32(2) of the MFMA.

Management Response

It is the responsibility of Council to appoint the relevant structures to investigate reported matters.

Other information

47. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report which includes the mayor's foreword, executive summary, governance information, organisational performance, audit committee's report and other appendices. The other information does not include the consolidated and separate financial statements, the auditor's report and those selected objectives presented in the annual performance report that have been specifically reported in the auditor's report.

48. My opinion on the consolidated and separate financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.

49. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the consolidated and separate financial statements and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

50. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein; I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate; however, if it is corrected this will not be necessary.

Internal control deficiencies

51. I considered internal control relevant to my audit of the consolidated and separate financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon.

52. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for disclaimer of opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

Leadership

53. Leadership did not adequately oversee financial and performance reporting and compliance with legislation. In this regard, leadership did not ensure that effective measures were taken to address previous findings to support the achievement of credible reporting and compliance with legislative requirements.

Management Response

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG. Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

Financial and performance management

54. Management did not implement a proper records management system to maintain documents supporting reported performance information, assets, revenue and expenditure.

55. Systems and controls were not designed in a manner that would prevent, detect and address risks that had an impact on financial; performance and compliance reporting. In this regard, management did not ensure that regular, accurate and complete financial and performance reports that were supported and evidenced by credible information were prepared.

Management Response

Record keeping and internal controls to be addressed in all areas of financial control.

Governance

56. The municipality did not implement appropriate risk management activities to ensure that regular risk assessments, including the consideration of information technology risks are conducted adequately and that a risk strategy to address the risks is sufficiently monitored.

Management Response

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG. Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.
Other reports

57. I draw attention to the following engagements conducted by various parties that had, or could have, an impact on the matters reported in the municipality's consolidated and separate financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the consolidated and separate financial statements or my findings on the reported performance information or compliance with legislation.

58. At the request of the accounting officer and senior management, the internal audit unit performed numerous investigations on allegations received from the whistle-blower hotline. These investigations related to allegations of fraud, corruption, theft, mismanagement, recruitment and supply chain management (SCM) irregularities. During the 2016-17 financial year, thirty-one investigations were conducted. Of the thirty-one conducted, twenty-nine were concluded and reported to council. Two cases relating to SCM irregularities are still in progress at the date of this report.

59. The provincial department of Cooperative Governance and Traditional Affairs requested that an investigation be conducted after a senior staff member was suspended. The investigation commenced in May 2016 and covered the period 2012 to April 2016. The investigation was initiated based on an allegation of maladministration. This investigation has been completed and is pending legal advice.

CONCLUSION:

The municipality has engaged the services of KPMG to assist in addressing all the disclaimer items, management letter items, and prior year items. An action plan has been developed in consultation with the relevant officials to resolve all reported matters within specific deadlines.

CHAPTER 9 – REPORT OF THE AUDIT COMMITTEE & RECOMMENDATIONS OF THE AUDIT COMMITTEE 2016/2017

REPORT OF THE AUDIT COMMITTEE FOR THE YEAR ENDED 30 JUNE 2017

AUDIT COMMITTEE REPORT

The Audit Committee has pleasure in submitting its annual report for the financial year, 1 July 2016 to 30 June 2017, in accordance with sections121(3)(j), 166(2) (b) and (c) of the Municipal Finance Management Act of 2003 ("the MFMA")

AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The Audit Committee consist of the members listed hereunder and meets as a minimum, four times a year as per the approved Audit Committee Charter.

The Committee held eight meetings during the year and both the current and past Audit Committee Chairpersons availed themselves to present the Audit Committee oversight reports to the Executive Committee Meetings and to Council.

The Chairperson of the Audit Committee also met individually with the Municipal Accounting Officer, the Acting Chief Audit Executive, the Chief Financial Officer and Auditor General.

Name of Member	Number of Meetings Attended
Mr S Mnguni CA (SA): Chairperson until 31.12. 2016 (Contract expired December 2016)	7
Ms N R Shezi (Contract expired December 2016)	6
Ms N Gevers (Chairperson from 01 January 2017)	7
Mr S Ndaba (Contract expired 30 April 2017)	8
Advocate N Kuzwayo (appointed 1 Sept. 2014)	8
Dr TI Nzimakwe (appointed 01 April 2017)	2
Ms TF Jimana (appointed 01 April 2017)	2

AUDIT COMMITTEE RESPONSIBILITIES AND TERMS OF REFERENCE

The Audit Committee has complied with its responsibilities arising from section 166 of the MFMA and clause 14(2) (a) of the Municipal Planning and Performance Management Regulations of 2001. The Audit Committee's work was guided and regulated by the Audit Committee Charter as approved by Council and the Audit Committee has discharged its responsibility as contained therein during the year ended 30 June 2017.

INTERNAL AUDIT FUNCTION

The Internal Audit Charter as adopted by the Audit Committee regulates the work of Internal Audit. In terms of S165 (1) of the MFMA each municipality is required to have an internal audit function. As per S165 (3) the municipality is permitted to co-source the internal audit function if the municipality requires assistance to develop its internal capacity. During the current year internal audit was assisted by co-sourced resources.

The Chief Audit Executive (CAE) was suspended during the financial year and the disciplinary process was still in progress as at the end of June 2017. The municipality appointed an Acting CAE in order to ensure continuity with the implementation of the approved internal audit plan.

The Annual Audit coverage plan was submitted to the Audit Committee on the 2nd of June 2016 and was approved on the 1st of November 2016. During the year a revised and adjusted annual audit coverage plan was approved by the Audit Committee to take into account a number of factors including the risks that emanated from the risk assessment, compliance issues and ad-hoc audit requests.

Internal Audit was effective for the year under review and achieved most of its operational plan targets..

During the year under review, the internal audit completed thirty-one (31) audit assignments and three (3) ad hoc projects were undertaken and completed. The internal audit reports with management comments were presented to the Audit Committee meetings. Issues raised were deliberated and recommendations made to Council.

The Audit Committee expressed repeated concern with the slow progress in dealing with matters raised by both the Internal Audit and External Audit as some of these issues emanated from 2015-16 financial year and remained unresolved. The Acting Chief Audit Executive (CAE) had direct access to the audit committee, primarily through its Chairperson.

During the year, the Audit Committee met with both the external auditors and internal audit without management being present in order to assess if there were any issues that were impacting on the audit work.

SYSTEM OF INTERNAL CONTROL

The internal audit reports submitted during the financial year under review, indicated that there were weaknesses in the systems of internal control due to a number of reasons, including, the high vacancy rate at certain levels, weak oversight and monitoring, inadequate policies and lack of implementation of designed internal controls. The lack of progress in addressing the audit findings resulted in a weak control environment.

The Audit Committee is concerned with the effectiveness of controls around asset management, project management, expenditure management, revenue management, performance management and computer controls. Major improvement and intervention is required in these areas.

RISK MANAGEMENT

Risk management has been formalised within the municipality through the establishment of various structures (i.e. Risk Management Committee and Risk Officers/Champions), processes and systems to give effect to Risk Management.

The Audit Committee has been monitoring the risks identified through quarterly risk reports to the Audit Committee and noted with concern that implementation of actions to mitigate high risks exposure has been very slow. The committee has recommended greater effort in managing internal controls and the risk management strategies, as identified, to bring risks to within acceptable levels.

ANNUAL FINANCIAL STATEMENTS

The Financial Statements were submitted to the Auditor General before the end of August as required by the MFMA, however the annual financial statements could not be approved by the Audit Committee for submission to the Auditor-General as they were still being finalized by management and had not been fully reviewed by Internal Audit.

The Audit Committee noted with concern the Auditor General's disclaimer of opinion for the current financial year and recommended that management commit to an urgent intervention and turnaround plan.

PERFORMANCE MANAGEMENT

The Committee reviewed and considered the quarterly performance reports by management.

Repeated concern regarding the level of achievement of the organisational key performance indicators has been expressed by the Audit Committee.

The Audit Committee considered the annual performance report and approved it for submission to the Auditor-General..

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

The Audit Committee noted the findings of the internal audit on ICT controls.

The committee is not satisfied that management is attending to the matters raised by internal audit with respect to ICT and urges Management to strengthen ICT governance.

The audit committee is also concerned with the slow implementation of the new financial management system and lack of progress reports submitted to the Audit Committee in this regard.

GOVERNANCE

The municipality is fully committed to good governance and the Audit Committee will continue to assist and advise Council on governance related matters.

COMPLIANCE WITH LAWS AND REGULATIONS

The Audit Committee has reviewed the effectiveness of the system for monitoring compliance with laws and regulations. The system for monitoring compliance with laws and regulations is considered partially effective. The Audit Committee will continue to assist management in improving compliance with laws and regulations.

EXTERNAL AUDIT BY AUDITOR-GENERAL OF SOUTH AFRICA (AGSA)

The Audit Committee reviewed the External Audit plan to ensure the critical risk areas are being addressed.

The Audit Committee sought management representation and assurance relating to action plans to resolve audit findings raised by the Auditor-General during 2015/16 financial year. Progress was noted on these matters and the Audit Committee expressed concern with regards to the slow implementation of the corrections to the findings raised by the AG.

The Audit Committee was perturbed by the disclaimer audit opinion received from the Auditor-General of South Africa. Amongst other, the matters affecting a regression from the previous year are revenue, receivables, assets, commitments, contingent liabilities and procurement management.

The Audit Committee will support management in developing a clear action plan to deal with the matters raised.

CONCLUSION

The Committee will continue to monitor progress being made by the municipality in improving overall governance, systems of internal control, risk management and performance management. In addition, the Audit Committee concurs and accepts the conclusions of both the Internal Audit and the Auditor-General on the matters they have raised during their audits.

The Committee wishes to express its sincere appreciation to the Accounting Officer, Senior Management, MPAC, Portfolio Committees, Executive Committee, Council and staff for their cooperation and support.

Chairperson: Audit Committee
Ms Nica Gevers CA (SA)

RECOMMENDATIONS OF THE AUDIT COMMITTEE 2016/2017

25 AUGUST 2016	
	ANNUAL FINANCIAL STATEMENTS AND ENTITIES (2015/2016) **RESOLVED** That the Annual Financial Statements and Entities (2015/2016) be NOTED and the amended document be submitted to the next Audit Committee meeting for APPROVAL and submission to the Auditor General.
	INTERNAL AUDIT REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS 2015/2016 **RESOLVED** (a) That the report dated 25 August 2016 by the Chief Audit Executive [Acting] in respect of the Internal Audit Report of the Financial Statements 2015/2016 be NOTED. (b) That the Internal Audit Unit ensures that all issues raised at the Audit Committee meeting are verified and rectified. (c) That the Internal Audit Unit ensures that the budget issues raised at the Audit Committee meeting are addressed in the Internal Audit Report. (d) That the Chief Financial Officer ensures that all issues and findings raised in the Internal Audit Report on the Financial Statements 2015/2016 are addressed accordingly, corrections made and Internal Audit verifies them and the document signed off accordingly. (e) That the Chief Financial Officer ensures that the Safe City entity Annual Financial Statements are submitted for discussion at the next meeting of the Audit Committee scheduled for the week of 29 August 2016, it being noted that an official be invited to the next meeting of the Audit Committee.
	2016 AUDIT STRATEGY **RESOLVED** That the presentation of the 2016 Audit Strategy by the Senior Manager (Auditor General of South Africa) be NOTED and APPROVED.
	ANNUAL PERFORMANCE REPORT (2015/2016) **RESOLVED** That the Annual Performance Report (2015/2016) be STOOD DOWN to the next meeting of the Audit Committee; it being noted that the necessary information required from the Business Unit be submitted and adjustments made to the report accordingly.
	INTERNAL AUDIT REPORT ON THE PERFORMANCE INFORMATION QUARTER 4 AND ANNUAL PERFORMANCE INFORMATION REPORT FOR 2015/2016 **RESOLVED** That the Internal Audit Report on the Performance Information Quarter4 and Annual Performance Information Report for 2015/2016 be STOOD DOWN to the next meeting of the Audit Committee; it being noted that the necessary information required from the Business Unit be submitted and adjustments made to the report accordingly.
	SAP & MSCOA IMPLEMENTATION REPORT **RESOLVED** (a) That the Presentation on the SAP MSCOA Implementation Report be NOTED. (b) That it be NOTED that various challenges existed with change management and training in respect of SAP. (c) That the SAP (Project Manager) ensures that in the next Progress Update Report on SAP MSCOA all the concerns raised above be addressed; it being noted that progress be submitted on a monthly basis to Strategic Management Committee and then to Audit Committee for monitoring purposes. (d) That the Chief Financial Officer ensures that the financial implications and financial impact in respect of SAP implementation is reflected in the next Progress report to the Audit Committee.
	ANNUAL INTERNAL AUDIT PLAN (2016/2017) **RESOLVED** That the Annual Internal Audit Plan (2016/2017) be STOOD DOWN in view of all concerns raised previously being taken into consideration when preparing the plan
	AUDIT COMMITTEE SCHEDULE OF MEETINGS (2016/2017) **RESOLVED** That the report dated 19 August 2016 by the Chief Audit Executive [Acting] on the Audit Committee Schedule of meetings (2016/2017) be APPROVED; it being noted that the Council calendar of meetings are still to be confirmed as the inauguration of councillors is on the 19 August 2016; in order for the Audit Committee meetings to be aligned to the Council meetings.
	FINAL INTERNAL AUDIT REPORT ON SAP PROJECT IMPLEMENTATION **RESOLVED** That the report dated 16 August 2016 by the Chief Audit Executive [Acting] in respect of the Final Internal Audit Report on SAP Project Implementation be STOOD DOWN.
30 AUGUST 2016	
	SAFE CITY ANNUAL FINANCIAL (2015/2016) **RESOLVED** That the Annual Financial Statements by Safe City 2015/2016 be scrutinised by the Internal Audit and forwarded to the Audit Committee members; it being noted that all issued raised are addressed in the document and thereafter submitted to the Auditor General.
	ANNUAL FINANCIAL STATEMENTS (2015/2016) **RESOLVED** That the report by the Chief Financial Officer on the Annual Financial Statements 2015/2016 be APPROVED for submission to the Auditor General subject to minor amendments which were unresolved and required correction.
	INTERNAL AUDIT REPORT ON THE ANNUAL FINANCIAL STATEMENTS 2015/2016 **RESOLVED** (a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially effective and operation of the controls is partially effective. (b) That the implementation of the agreed action plan as contained in the report through progress reports be monitored via the Strategic Management Committee and the Audit Committee. (c) That the Internal audit report on the Annual Financial Statements be reviewed to include the adjustments to be made accordingly and thereafter recommend submission of the financial statements to the Auditor General in terms of the required timeline.

ANNUAL PERFORMANCE REPORT 2015/2016
AGREED

That the Annual Performance Report 2015/2016 be APPROVED for submission to the Auditor General as per the required timeline, subject to the relevant corrections being made accordingly prior to submission.

INTERNAL AUDIT REPORT ON THE ANNUAL PERFORMANCE REPORT 2015/2016
RESOLVED TO RECOMMEND
TO FULL COUNCIL

That the report dated 29 August 2016 by the Chief Audit Executive [Acting] on the Internal Audit report on the Annual Performance Report 2015/2016 be APPROVED, subject to the outstanding information being submitted from various business units; it being noted that if outstanding information is not submitted then it must be reflected as a non-achievement and Internal Audit gives management a deadline for 9:00am, 31 August 2016 and thereafter by 13:00pm or 14pm the Annual Performance Report 2015/2016 is submitted to the Auditor General.

9. CLOSURE

(Raised Verbally)

The Chairperson wished all well. He indicated to the Auditor General Manager that the Auditor General Team was free to attend Strategic Management Team meetings and they don't have to receive any invitations to attend.

NOTED.

01 NOVEMBER 2016

AUDIT COMMITTEE RESOLUTIONS SCHEDULE
AGREED

That the Audit Committee resolutions Schedule dated 31 May 2016 from the minutes dated 5 April 2016 be STOOD DOWN.

PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND mSCOA
AGREED

(a) That the progress in respect of the presentation dated 1 November 2016 on the Documentation of Business Processes and Alignment of SAP Implementation and mSCOA be NOTED.
(b) That the Project Manager: SAP (Mr S Nxumalo) ensures that most of the audit findings in respect of SAP/MSCOA be resolved by end of November 2016.

9.2. UPDATE FROM INTERNAL AUDIT ON SAP/MSCOA FINDINGS

Report BY Mr D Ngwenya (Internal Auditor).

AGREED

(a) That the Update from Internal Audit on SAP/MSCOA Findings by the Internal Auditor (Mr D Ngwenya) be NOTED.
(b) That the Chief Financial Officer ensures that an update on the project plan for SAP/MSCOA be submitted to the next meeting of the Audit Committee, in order for the Audit Committee to identify the current status quo.
(c) That the Chief Financial Officer ensures that an Impact design document in respect of SAP/MSCOA be finalized and be submitted to the next meeting of the Audit Committee.
(d) That the Chief Financial Officer ensures that the impact assessment on circular 6 and circular 80 of the MFMA be done as a matter of urgency and forwarded to the next meeting of the Audit Committee.
(e) That the Chief Financial Officer subsequent to engaging with National Treasury to check Msunduzi's status quo on SAP/MSCOA, includes the impact assessment incorporating circular 6 and circular 80 of the MFMA, makes submission of this to National Treasury as well.

PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS [3.10.1.3]:
AGREED

(a) That the content of the internal and external audit action plans tracker as at end of March 2016 be NOTED.

That the Audit Readiness Consultant ensures that an updated document in respect of the Progress Report on 2013/2014 and 2014/2015 Auditor General Audit Findings and 2013/2014, 2014/2015 and 2015/2016 Internal Audit Findings incorporating internal and external audit be submitted to the next meeting of the Audit Committee

UPDATE BY THE OFFICE OF THE AUDITOR GENERAL

NOTED.

INTERNAL AUDIT (ASSURANCE)

PROGRESS REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF MAY 2016
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

That the report dated 30 June 2016 incorporating the recommendations of the Operational Management Committee on the progress on the Internal Audit Function for the month of May 2016 be NOTED.

PROGRESS REPORT ON THE INTERNAL AUDIT FUNCTION FOR THE MONTH OF MAY 2016
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

That the report dated 29 July 2016 incorporating the recommendations of the Operational Management Committee on the progress on the Internal Audit Function for the month of June 2016 be NOTED.

FINAL INTERNAL AUDIT REPORT ON TRADE PAYABLES FOR THE RUN OF 30 MAY 2016
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

That the report dated 15 July 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Trade Payables for the run of 30 May 2016 and the recommendations of the Strategic Management Committee meeting of 27 June 2016 in this regard be NOTED AND IMPLEMENTATION THEREOF BE MONITORED.

FINAL INTERNAL AUDIT REPORT ON TRADE PAYABLES FOR THE RUN OF 15 JUNE 2016 AND 30 JUNE 2016
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings, management comments and recommendations made in the final internal audit report on Trade Payables for the run of 15 June 2016 to 30 June 2016 be NOTED.
(b) That the Creditors Management should consider assessing and correcting trade payables payment vouchers that were not selected by Internal Audit for accuracy and validity.

FINAL INTERNAL AUDIT REPORT ON TRADE PAYABLES – SPECIAL PAYMENTS RUN FOR THE FOURTH QUARTER (1 APRIL – 30 JUNE 2016) [3.10.1.1]
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the internal audit opinions on the adequacy of the design of the system of internal controls that is adequate and the operation of the system of internal controls that is effective around the audit of Trade Payables – Special Payments run for the Fourth Quarter (1 April 2016 -30 June 2016) be NOTED.
(b) That Creditors Management should consider assessing and correcting trade payables payment vouchers that were not selected by Internal Audit for accuracy and validity.

FINAL INTERNAL AUDIT REPORT ON THE CONSUMER REFUNDS FOR QUARTER THREE OF 2015/2016
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

That the report dated 15 July 2016 incorporating the recommendations of the Strategic Management Committee in respect of Consumer Refunds for Quarter Three of 2015/2016 and the recommendations of the Strategic Management Committee meeting held on 27 June 2016 in this regard be NOTED and IMPLEMENTATION THEREOF MONITORED.

FINAL INTERNAL AUDIT REPORT ON AUDIT OF MAINTENANCE AND REPAIRS
RESOLVED

That the General Manager : Infrastructure Services ensures that feedback in respect of the findings of the Internal Audit Report on the Audit of Repairs and Maintenance is submitted to the next meeting of the Audit Committee.

It was

RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That it be NOTED that the findings and internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the audit of Maintenance and Repairs.
(b) That the General Manager : Infrastructure Services to submit a progress report through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations :
  (i) That the General Manager: Infrastructure Services should ensure that there is adequate technical staff and vacant positions are filled to ensure the execution of the repairs and maintenance and full spending of the budget allocated.
  (ii) That the General Manager: Infrastructure Services should develop a proper roadmap for planning, budgeting and spending on infrastructure maintenance and renewal of existing assets.
  (iii) That the Budget Steering Committee should ensure that the budget for repairs and maintenance for infrastructure assets is adequate.
  (iv) That the General Manager: Infrastructure Services develops and implements the infrastructure repairs and maintenance strategy, framework and plans.
  (v) That the audit finding is NOTED. That the General Manager: Infrastructure Services is currently busy with the drafting of the Infrastructure Strategy and Investment (2016-2020) that will cover maintenance, refurbishment, upgrading and renewal of all infrastructure assets. The anticipated completion date is November 2015 and it will be tabled to Council after that and be implemented at the start of 2016.
  (vi) For the 2015/2016 financial year, adequate allocation will be made to ensure that also in the capital budget the focus is on the renewal of existing infrastructure assets.
  (vii) The list of priority posts (143) will be submitted to the Human Resources Manager at the start of the financial year.
  (viii) The Chief Financial Officer should ensure that the Fleet Policy is adhered to and financial resources are made available to replace the aging motor vehicles.

FOLLOW-UP INTERNAL AUDIT REPORT ON COMPLIANCE WITH REGULATORY STANDARDS
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the report dated 18 April 2016 incorporating the recommendations of the Strategic Management Committee that the findings and internal audit opinions that the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is effective around the audit on Compliance with Regulatory Standards especially the report items that remains unresolved in respect of Waste Management Unit, be NOTED.
(b) That the recommendations to the Audit Committee in this regard by the Strategic Management Committee on 23 March 2016 be NOTED and IMPLEMENTATION THEREOF MONITORED.

FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF THE ANNUAL REPORT 2015/2016
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls is inadequate and operation of the system of controls is ineffective around the audit of the Annual Report 2015/2016 be NOTED.
(b) That an instruction be given to all General Managers to submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations :
  a That the Performance Management System (PMS) Unit must keep copies of POE files to facilitate the audit trail.
  b That the custodians of POE files to make a duplicate POE file, one for the PMS unit to ease the accessibility of files when required for audit purposes.
  c That the PMS Unit to populate all the relevant actual performance achieved by the municipality in the annual report.
  d That the General Managers and Senior Managers must ensure that all actual performance achieved by their respective business units is appearing in the annual report.
  e Management facilitates thorough review of the information reported in the annual report to increase the credibility of the annual report.
  f Accurate source document that is consistent with the target and the actual performance achieved be kept to support the actual performance achieved.
  g Senior Managers must ensure the accuracy, reliability and validity of source documents supporting the actual performance reported as achieved.
  h General Managers facilitate reviews on the credibility of source document against the reported performance.
  i PMS Office should conduct a quality to assess whether the portfolios of evidence supporting the reported performance are valid and accurate

	FINAL INTERNAL AUDIT REPORT ON AUDIT OF THE SAP PROJECT IMPLEMENTATION – SAP 3 **RESOLVED TO RECOMMEND TO THE FULL COUNCIL** (a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially effective and operation of the controls is partially effective for the SAP implementation project. (b) That a detailed business case for the DUZI SAP project should be developed. Key stakeholders should be involved to develop and document a complete understanding of the unexpected enterprise outcomes, how these outcomes will be measured, the full scope of initiatives required, the risk involved and the impact on all aspects of the enterprise. (c) That a benefits realization plan that will be managed throughout the programme to ensure that planned benefits always have owners and are achieved, sustained and optimized should be developed. (d) That the Municipality should ensure that the Functional Design Specification (FDS) for MSCOA is finalized and approved. (e) That the project team should ensure that the blueprints are updated to include compliance with MSCOA. (f) Project phases should only commence after the previous phase has been formally closed and the deliverables have been formally accepted by the appropriate project structure. (g) That the Municipality should ensure that stress and regression testing are performed to ensure that the new SAP ERP system is working efficiently and can handle peak loads without degradation in system performance. (h) That the project plan should be reviewed and updated in view of the actuals that have taken place. (i) That the project plan should be executed according to the timeframes set. (j) That additional personnel are required to ensure that the master transactional data is captured timeously and correctly. (k) That Management should ensure that the Terms of Payment loaded on SAP is as per the MFMA requirements. In terms of the MFMA, Expenditure Management, Section 65 (2) (e), that all money owing by the municipality be paid within 30 days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure. (l) That the Municipality should contact all vendors on their database to verify their details, etc, in order to be compliant with the CSD. The vendors appearing on the Central Suppliers Database should be migrated correctly to the Municipality's database. (m) Particular notice should be taken of the number of trainees each venue can accommodate comfortably so that sufficient equipment can be made available for all trainees on the day. Management should ensure that the training venues are in accordance with the training strategy. (n) That the Msunduzi super users are fully equipped to deliver SAP navigation, transactional and related processes training to the end users. Management should ensure that the trainers are fully equipped as in accordance with the Training Strategy. (o) That all material for all modules are reviewed by competent individuals and that manuals already handed out with errors be corrected via hard copy to users. Trainers should further ensure that they have sufficient manuals available on the day for the number of trainees invited. Management should ensure that the trainers are fully equipped as in accordance with the Training Strategy. (p) That a refresher course should be scheduled for all individuals who did not meet the above competency levels. That those individuals who missed certain days should attend same in the refresher course period and that management encourage and enable employees to complete all training activities as scheduled. (q) That more care/reviews are taken with training material and evaluation questionnaires in order to alleviate possible negativity towards it. Management should ensure that Best practices are followed.
	FINAL INTERNAL AUDIT ON THE REPORT ON CONDITIONAL GRANTS AND INVESTMENTS **RESOLVED TO RECOMMEND TO THE FULL COUNCIL** (a) That it is noted that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the audit on Conditional Grants and Investments. (b) That the Accounting Officer should consider issuing a circular advising the relevant departments on the importance of proactive planning for the implementation of approved projects. (c) That the Accounting Officer or his delegate should ensure that line item cash-flow projections are submitted for review by MANCO two months before the start of the new financial year. (d) That the Chief Financial Officer should allocate final vote numbers to all budget items and supply the Accounting Officer and all departmental heads with a copy of the budget with vote numbers and KPI's for each vote. (e) That to aid this, a detailed and comprehensive timetable for the compilation, consultation, review, amendment, completion and approval of the budget should be formulated by the CFO and strictly adhered to. (f) That the General Manager responsible should ensure that for each budgeted project there is a comprehensive project plan, incorporating all requisite municipal (governance and compliance) processes. (g) That in the event of the official responsible for the review of reconciliations is on leave, a delegated official should be assigned to ensure that transactions are reviewed and signed off accordingly as evidence of review to ensure continuity. (h) That once the reconciliations have been reviewed, they should be dated in order to provide an audit trail. (i) That the Management should always assess the agreed action plan provided to ensure practicality of implementation prior to making a commitment.

FINAL INTERNAL AUDIT ON THE INDIGENT MANAGEMENT FOR THE 2016/2016 FINANCIAL YEAR
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the audit of the Indigent Management for the 2015/2016 financial year.
(b) That the Chief Financial Officer and the Senior Manager : Revenue should review the indigent policy regularly and update it where there are provisions, terms and conditions that are no longer applicable and submit to Council for approval.
(c) That the indigent policy should be adequately signed on the fields and stamped by the relevant approving official.
(d) That the Chief Financial Officer and Senior Manager : Revenue should research systems that will enable the municipality to implement water restrictions or change all approved indigent customers to a prepaid water system to ensure a reduction in the debtor's book and that water wastage is minimised.
(e) That the Senior Manager: Revenue or delegated senior official should review and approve all indigent application forms.
(f) An exception report of all indigents added on the system should be generated monthly, reviewed against supporting documentation and signed as evidence thereof.
(g) That the Senior Manager : Revenue should ensure that the personnel responsible to process indigent applications on the system have reviewed the forms and signed them as evidence prior to processing.
(h) The indigent application forms should be reviewed together with the supporting documents to ensure the following :
  (i) Data is valid
  (ii) Data is accurate
  (iii) Data is complete
(i) That the Senior Manager: Revenue should ensure that the Administration Clerks receiving the indigent applications verify that the forms have been properly completed prior to accepting it from the applicants and submitting it for processing.
(j) That the Senior Manager: Revenue or delegated senior official should ensure that all mandatory supporting documents to support the indigent application forms are attached prior to processing.
(k) A checklist should be created and completed when processing the application forms and signed as evidence thereof to ensure that documents are not mismanaged and lost due to filing.
(l) That the Senior Manager: Revenue or delegated senior official should perform a spot check on the completeness of the application forms (dependent on the volume) to ensure that all mandatory documents are attached to the application forms processed on the system.
(m) That the Senior Manager: Revenue should review the indigent register for accuracy validity and completeness at least quarterly. This review should also ensure that all information recorded on the application forms agrees to that recorded on the indigent register.
(n) That any updates on the indigent register should be supported with valid documentation that is endorsed by the Senior Manager : Revenue as evidence of review and approval.
(o) That it is imperative that the Internal Audit Unit is provided with the relevant requested documents within 36 hours (3 business days) of request to facilitate effective auditing and timeous reporting.
(p) That the Senior Manager : Revenue or Manager : Consolidated Billing should review the indigent report before and after the information is imported to the PROMIS Income System to ensure accuracy and completeness of the process.
(q) That the Senior Manager : Revenue or Manager : Consolidated Billing should review the full population of the information that is currently in the system for the period in question against the current indigent register to ensure that the information imported is accurate and complete.
(r) That the PROMIS Income System should be configured appropriately to limit the rebate to the applicable upper limit.
(s) That the Manager : Consolidated Billing and the Credit Control Supervisor should perform regular reviews of the information in the system to ensure that indigent benefits are received by all qualifying household including the indigent customers using prepaid meters.

FINAL INTERNAL AUDIT REPORT ON WATER POLLUTION CONTROL, COMPLIANCE AND MONITORING MANAGEMENT
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the leave management processes be NOTED.
(b) That the General Manager : Infrastructure Services submit progress reports through the internal audit tracking system to the Audit Committee through the Strategic Management Committee in particular on the following recommendations, viz.
  (i) That the Senior Manager: Water and Sanitation should ensure implementation of the Asset Management Procedures Manual and perform an investigation on water related faults and consider pipelines replacement in the most affected areas.
  (ii) That the Senior Manager: Water and Sanitation should ensure that there is adequate capacity to perform both planned and reactive maintenance.
  (iii) That the General Manager: Infrastructure Services and the Senior Manager: Water and Water and Sanitation should prioritise the filling of all budgeted vacant posts especially the Chief Engineer Technologist: Compliance and Monitoring.
  (iv) That the General Manager: Infrastructure Services should prioritise introducing succession planning in the department. (This should not be introduced to guarantee a promotion or automatic elevation into a senior position).
  (v) Succession planning should be driven through an analysis of skills gap and introduction of necessary training.

FINAL INTERNAL AUDIT REPORT ON PHASE 1 OF THE BUSINESS CONTINUITY PLANNING (BCP) PROJECT
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That progress in the BCP project be noted and that Stage 1 (Business Impact Analysis has been completed.
(b) That the project be held in abeyance whiles the Business Impact Analysis is being reviewed by the Chief Audit Executive (Acting) before the project is escalated to Stage 2.

FOLLOW UP INTERNAL AUDIT REPORT ON THE ASSET MANAGEMENT REVIEW
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are that they are partially adequate and operation of the system of internal controls is partially effective around the Follow up Internal Audit Report on the Asset Management Review.
(b) That the Senior Manager: Asset and Liabilities should ensure that all capitalised costs are supported by valid documents from Stores by maintaining copies of all relevant documents.
(c) That Asset Clerks and Asset Controllers should liaise with Sores Manager to ensure that copies of requisitions are made and included in the project file.
(d) That the Senior Manager : Assets and Liabilities and Asset Controllers should investigate the automatically generated administration fees and assess if they are capital in nature and if they qualify to be capitalised as an asset.
(e) That Management should seek professional advice from engineers and obtain guidance of what should be covered under infrastructure maintenance/operational plans or strategy for Water and Sanitation section.
(f) That the General Manager: Infrastructure Services should submit maintenance/operational plans for the Electricity and Building and Facilities Section to the Council structures for review and approval.
(g) That the Chief Financial Officer and the Senior Manager: Assets and Liabilities should expedite the implementation of the approved structure and make an assessment to determine if the asset unit activities are improving.
(h) That the General Manager : Infrastructure Services should ensure that an Infrastructure Assets management Policy is developed which will detail the roles and responsibilities of the technical staff when it comes to managing infrastructure assets.
(i) That the Infrastructure Asset Management Policy should be reviewed by all Technical Departments to gain their input and the policy should be reviewed by Council.
(j) That the General Manager: Infrastructure Services and the Senior Manager : Assets and Liabilities should facilitate training on the specific areas on asset management that technical teams and finance teams should be competent on.

FINAL INTERNAL AUDIT REPORT ON GREATER EDENDALE AND VULINDLELA DEVELOPMENT INITIATIVE
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls be noted that they are inadequate and operation of the system of internal controls is ineffective around the audit of Greater Edendale and Vulindlela Initiative (GEVDI).
(b) That the General Manager : Sustainable Development and City Enterprises should ensure that the Valuations Policy and Procedure Manual is adequately reviewed and submitted through the Council structures for review and approval.
(c) That the Senior Manager : Town Planning and Environmental Management should develop a detailed Project Implementation Plan and should cover the remaining period of the current business plan, funding, critical milestones and deliverables.
(d) That the General Manager: Sustainable Development and City Enterprises should facilitate the drafting of the plan regarding the use of the acquired land from the community.
(e) That the land that is identified for the RDP housing project should be made available immediately to the Department of Human Settlements (DoHS) and a proper engagement with the department should take place.
(f) That the General Manager : Sustainable Development and City Enterprises should engage DoHS and prepare an addendum to the current Memorandum of Understanding that will detail performance expectations of the Service Providers including payment for services rendered.

FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls be noted that they are partially adequate and operation of the system of the internal controls is partially effective around the audit of SDBIP.
(b) That, going forward, the Performance Management System (PMS) Unit under the Office of the Municipal Manager should review the municipality's 2016/2017 SDBIP and incorporate the changes as per the new organisational structure before the quarter 1 report is submitted for audit purposes.
(c) That Management should ensure that the newly implemented organisational structure is communicated to all staff and structure should be informed by the organisational strategy to ensure that all plans that are followed thereafter assist with the implementation of the organisational strategy; the Integrated Development Strategy.

ANNUAL AUDIT PLAN FOR 2016/2017 FINANCIAL YEAR
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

That the report dated 26 May 2016 by the Chief Audit Executive [Acting] on the Annual Audit Plan for the 2016/2017 financial year be APPROVED; subject to the following comments:
(i) That the Chief Audit Executive [Acting] ensures that a one page summarised report be prepared to include mapping the risks and projects that Internal Audit is planning to undertake.
(ii) That the Municipal Manager's Office in respect of Performance Management section should cover the IDP and the SDBIP adequately in the Performance report.
(iii) That in preparation for the year end audit i.e post implementation audit journals should be processed in order for SAP and MSCOA to be included in the post implementation audit.

THE MSUNDUZI RISK MANAGEMENT METHODOLOGY
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the Msunduzi Risk Management Methodology be approved.
(b) That the methodology be submitted to the Audit Committee, Executive Committee and Council for approval.
(c) That the Msunduzi Risk Management Methodology be work-shopped with all business units on invitation by the respective General Managers.
(d) That all future strategic planning processes of the Strategic Management Committee and/or including the Executive Committee or any other structures be inclusive of an item of risk management and be allowed reasonably sufficient time to reflect on strategic/catastrophic/high risks that have a dire consequences in terms of likelihood and impact on the overall strategy/City Development Strategy.
(e) That all future strategic planning process of the Business Units be inclusive of an item of risk management and be allowed reasonably sufficient time to reflect on strategic/catastrophic/high risks that have a dire consequences in terms of likelihood and impact on the overall strategy/City Development Strategy that is relevant to the Business Unit.
(f) That all future reports to the Strategic Management Committee and all structure of the municipality should have a paragraph under implications that talks to risks implications that were considered on the matter which the author wishes a decision to be made on and how the risk could be mitigated.

REPORT ON PROGRESS ON IMPLEMENTATION OF RISK MANAGEMENT STRATEGY BY FINANCE, CORPORATE SERVICES, COMMUNITY SERVICES AND CORPORATE BUSINESS UNIT
RESOLVED TO RECOMMEND TO THE FULL COUNCIL

(a) That the Risk Profile (outcome of the Risk Assessment workshops) conducted by the Internal Audit Unit be NOTED.
(b) That the progress on the implementation of the Risk Management Strategy through quarterly reports on updated status of control activities be MONITORED.

ESTABLISHMENT OF AN ETHICS OFFICER AT THE MSUNDUZI MUNICIPALITY
RESOLVED TO RECOMMEND TO THE STRATEGIC MANAGEMENT COMMITTEE

(a) That the report dated 17 October 2016 incorporating the recommendations of the Strategic Management Committee be NOTED.
(b) That this function of the Ethics Officer not be made part of the Internal Audit Unit; it being noted that the Chief Financial Officer and the General Manager : Corporate Services re-engage with the Strategic Management Committee and the Accounting Officer on the matter.

SECTION 66 OF MUNICIPAL FINANCE MANAGEMENT ACT NO. 56 OF 2003 : EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT : JUNE 2016
RESOLVED

That the report dated 20 September 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Monthly report for June 2016 in terms of Section 66 of the Municipal Finance Management Act 56 of 2003 (as amended) be NOTED.

PROGRESS ON THE IMPLEMENTATION OF FINANCIAL MANAGEMENT SYSTEM AS AT 29 APRIL 2016
RESOLVED

(a) That the report dated 14 June 2016 incorporating the recommendations of the Strategic Management Committee on the progress of the implementation of the Financial Management System as at 29 April 2016 be NOTED.
(b) That the phased in go-live approach for phase 1 to take place on 1 July 2016 be NOTED.

PROGRESS REPORT ON THE IMPLEMENTATION OF FINANCIAL MANAGEMENT SYSTEM AND MSCOA AS AT 25 MAY 2016
NOTED.

REPORT ON THE LAND AUDIT [STANDING ITEM]
That the item on The Land Audit be STOOD DOWN until the next Audit Committee pending a report from the General Manager : Sustainable Development and City Enterprises.

REPORT ON LEASE AUDIT [STANDING ITEM]
That the item on The Lease Audit be STOOD DOWN until the next Audit Committee pending a report from the General Manager : Sustainable Development and City Enterprises.

RENTAL HOUSING STOCK [STANDING ITEM]
RESOLVED

That the item on The Rental Housing Stock be STOOD DOWN until the next Audit Committee pending a report from the General Manager : Sustainable Development and City Enterprises.

ANNUAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) & OPERATIONAL PLAN 2015/2016 REPORT
RESOLVED

That the item on the Annual Service Delivery and Budget Implementation Plan (SDBIP) & Operational Plan 2015/2016 report be NOTED as it was discussed as part of the Annual Performance Report already

CONFIDENTIAL: NOT FOR PUBLICATION

16. CONFIRMATION OF CONFIDENTIAL MINUTES

Minutes of the Confidential meeting held on 17 June 2016.

(Page 1 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

17. CONFIRMATION OF CONFIDENTIAL MINUTES

Minutes of the meeting held on 25 August.

(Page 1 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

18. FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF STAFF ALLOCATION [3.10.1.1]

Report dated 15 July 2016 incorporating the recommendations of the Strategic Management Committee.

(Page 10 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

19. QUARTERLY REPORT ON THE WHISTLE BLOWING HOTLINE: 1 APRIL TO 31 JUNE 2016 [3.10.1.1]:

Report dated 2 August 2016 incorporating the recommendations of the Strategic Management Committee.

(Page 105 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

20. QUARTERLY REPORT ON THE WHISTLE BLOWING HOTLINE: 1 AUGUST TO 31 AUGUST 2016 AND 1 SEPTEMBER TO 31 SEPTEMBER 2016 [3.10.1.1].

Report dated 11 October 2016 by the Chief Audit Executive [Acting].

(Page 111 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

21. FORENSIC INVESTIGATION INTO ALLEGED CANCELLATION OF KWENZOKUHLE CONSTRUCTION CONTRACT BY SUPPLY CHAIN MANAGEMENT UNIT [3.10.1.1]:.

Report dated 26 August 2016 by the Chief Audit Executive [Acting].

(Page 122 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

22. FORENSIC INVESTIGATION INTO ALLEGED INVOICE MISREPRESENTATION WITH RESPECT TO THE TRAINING PROGRAMME FACILITATED BY UMUZI WEZINKOSI CULTURAL YOUTH CENTRE [3.10.1.1]

Report dated 11 October 2016 by the Chief Audit Executive [Acting].

(Page 146 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

23. FORENSIC INVESTIGATION INTO RECONCILATION OF COMMISSION CLAIMED BY FREEZE BUTCHERY IN RESPECT OF THE PREPAID ELECTRICITY TOKENS SOLD [3.10.1.1]:.

Report dated 28 August 2016 by the Chief Audit Executive [Acting].

(Page 161 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

24. FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES IN CONTRAVENTION OF CITY COUNCIL LEASE AGREEMENT, CITY OF PIETERMARITZBURG OCCURRING AT HUMAN SETTLEMENT DEPARTMENT [3.10.1.1]

Report dated 24 May 2016 by the Chief Audit Executive [Acting].

(Page 177 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

25. FORENSIC INVESTIGATION INTO ALLEGED CONFLICT OF INTEREST AND FRAUD WITH RESPECT TO PROCUREMENT OF CORPORATE PDF EDITING SOFTWARE LICENSES BY ICT EMPLOYEE [3.10.1.1]

Report dated 19 August 2016 by the Chief Audit Executive [Acting].

(Page 190 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

26. FORENSIC INVESTIGATION INTO ALLEGED IRREGULAR APPOINTMENT OF SERVICE PROVIDER IN RESPECT OF THE MSUNDUZI RISING STARZ TALENT SEARCH EVENT [3.10.1.1]

Report dated 24 May 2016 by the Chief Audit Executive [Acting].

(Page 212 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

27. FORENSIC INVESTIGATION INTO ALLEGED FRAUD ON OVERTIME CLAIMS BY MUNICIPAL EMPLOYEE: MW MBONA [3.10.1.1]

Report dated 18 August 2016 by the Chief Audit Executive [Acting].

(Page 231 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

28. FORENSIC INVESTIGATION INTO ALLEGED FRAUD ON OVERTIME CLAIMS BY MUNICIPAL EMPLOYEE: SP HLABANGANE [3.10.1.1]

Report dated 19 August 2016 by the Chief Audit Executive [Acting].

(Page 260 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

29. FORENSIC INVESTIFATION INTO ALLEGED FRAUD ON OVERTIME CLAIMS BY MUNICIPAL EMPLOYEE: P SUKRAJH [3.10.1.1].

Report dated 24 May 2016 by the Chief Audit Executive [Acting].

(Page 288 of CCC 124 of 2016).

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

30. AUDIT COMMITTEE REPORTS

(Raised Verbally).

The Chairperson enquired from the MPAC Chairperson in respect of where she thinks the Audit Committee reports should be submitted after the meeting.

The MPAC Chairperson indicated that Audit Committee reports should be submitted to Executive Committee for NOTING and then to the MPAC and then the Full Council

06 DECEMBER 2016

MATTERS ARISING FROM THE PREVIOUS MINUTES

Minutes of the meeting held on 1 November 2016.

Item 5 of the agenda.

7.1. FOLLOW- UP INTERNAL AUDIT REPORT ON COMPLIANCE WITH REGULATORY STANDARDS [3.10.1.1].

Item 11.8 of the minutes dated 1 November 2016.

(Raised Verbally)

It was

RESOLVED

That in view of the Auditor General reporting non-compliance in various areas of concern within the municipality, the matter was resolved under the Auditor General's presentation at the previous meeting.

7.2. UPDATE ON SAP/MSCOA

Item 9.1. of the minutes dated 1 November 2016.

(Raised Verbally).

Concern was raised in respect of why there was no progress on the SAP/MSCOA system.

It was

RESOLVED

That a written report on the SAP/MSCOA progress be submitted to the next Audit Committee meeting for consideration, in view of the current report back being poorly presented and inadequate.

AUDIT COMMITTEE RESOLUTIONS SCHEDULE
AGREED

That the Audit Committee resolutions Schedule dated 20 September 2016 from the minutes dated 7 June 2016 be STOOD DOWN and a report be submitted to the next meeting of the Audit Committee for consideration.

PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND mSCOA
AGREED

(a) That the progress in respect of the presentation dated 6 December 2016 on the Documentation of Business Processes and Alignment of SAP Implementation and mSCOA be NOTED.
(b) That the Project Manager: SAP (Mr S Nxumalo) ensures that a project plan to illustrate balances migrated and provision of closing balances on old system and opening balances on the new system are submitted to the next meeting of the Audit Committee.
(c) That a report by the Senior Manager : Expenditure (SAP Manager) and a clear presentation indicating the milestones of the project, project costs, amount spent, paid and unpaid invoices be submitted to the next meeting of the Audit Committee for consideration.

10.1. PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS
AGREED

(a) That the content of the internal and external audit action plans tracker as at end of November 2016 be NOTED.
(b) That the Audit Readiness Consultant ensures that an updated document in respect of the Progress Report on 2013/2014 and 2014/2015 Auditor General Audit Findings and 2013/2014, 2014/2015 and 2015/2016 Internal Audit Findings incorporating internal and external audit be submitted to the next meeting of the Audit Committee.

UPDATE BY THE OFFICE OF THE AUDITOR GENERAL
NOTED.
MSUNDUZI MUNICIPALITY – AUDIT REPORT 2015/2016 [3.10.1.1]

NOTED.

10.4. MSUNDUZI MUNICIPALITY – MANAGEMENT REPORT 30 JUNE 2016

NOTED.

11.1. MAPPING (LINKING) THE ANNUAL AUDIT PLAN FOR 2016/2017 FINANCIAL YEAR TO THE RISK PROFILE [3.10.1.1]

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 10 October 2016 by the Chief Audit Executive [Acting] be NOTED.

12.1. SECTION 71/SECTION 52D OF MUNICIPAL FINANCE MANAGEMENT ACT NO. 56 OF 2003: SEPTEMBER 2016 [3.10.1.1]

It was

RESOLVED

That the report dated 9 November 2016 by the Chief Financial Officer be STOOD DOWN, in view of the report containing inadequate information and not being in compliance with the 10 day deadline for submission to National treasury.

12.2. METER READING STATISTICS: SEPTEMBER 2016 [3.3.1.2.1]

It was

RESOLVED

That the report dated 30 November 2016 incorporating the recommendations of the Strategic Management Committee in respect of the Meter Reading Statistics for the month of September be NOTED.

13.1. 1ST QUARTERLY REPORT (JULY-SEPTEMBER 2016) ON THE 2016/2017 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) AND OPERATIONAL PLAN (OP):

It was

RESOLVED

(a) That the First Quarter report (July-September 2016) on the 2016/2017 Service Delivery And Budget Implementation Plan (SDBIP) and Operational Plan (OP) – month ending October 2015 be NOTED.
(b) That the First Quarter report (July-September 2016) on the 2016/2017 Service Delivery And Budget Implementation Plan (SDBIP) and Operational Plan (OP) be forwarded to the Internal Audit Unit to conduct performance audit on the reported results.
(c) That all Business Units utilize the report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2016/2017 financial year.

(It was reported that Nica Gevers and Nelli Shezi's terms was coming to an end at the end of December 2016 and everyone wished them well as their contracts were not going to be extended.)

(The Committee adjourned for a 5 minute break 15 : 45 and reconvened at 15 : 55).

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14. CONFIRMATION OF CONFIDENTIAL MINUTES

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

CONFIDENTIAL: NOT FOR PUBLICATION

15. CONFIRMATION OF CONFIDENTIAL MINUTES

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

16. FORENSIC INVESTIGATION INTO THE ALLEGED UNETHICAL BEHAVIOUR AT 91 RAWAT ROAD: NORTHDALE BY ISIZWE ELECTROPAK CC. EMPLOYEE SHARMANIL MICHAEL ON 18 AUGUST 2016 [3.10.1.1]

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

17. FORENSIC INVESTIGATION INTO THE ALLEGED MISAPPROPRIATION OF FUNDS OCCURRING AT MOUNTAINRISE PARKS DEPARTMENT [3.10.1.1]:

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

18. FORENSIC INVESTIGATION INTO THE ALLEGED UNETHICAL BEHAVIOUR AT 48 PATRYS ROAD: EASTWOOD BY CATORIDGE ELECTRICAL CC EMPLOYEE KEVIN MOODLEY ON 4 OCTOBER 2016 [3.10.1.1].

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

19. FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES OCCURRING AT ASSETS AND LIABILITIES UNIT [3.10.1.1]:.

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

20. FORENSIC INVESTIGATION INTO THE ALLEGED FORGERY OF THE SIGNATURE OF THE CHIEF FINANCIAL OFFICER [3.10.1.1]

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

21. FORENSIC INVESTIGATION INTO ALLEGED BRIBERY OF MUNICIPAL OFFICIALS [3.10.1.1]:.

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

22. FORENSIC INVESTIGATION INTO THE DEMARCATION FEUD BETWEEN THE NEIGHBOURS AT HOUSE NO 60 KHOMBE ROAD, IMBALI [3.10.1.1]

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILLARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

23. AUDIT COMMITTEE FORENSIC REPORTS

RESOLVED

That the Chief Financial Officer should hold back a portion of the payments in respect of forensic investigations, to Ngubane and Company as the current set of forensic investigation reports were rendered incomplete.

24. CLOSURE

(Raised Verbally).

The Chairperson wished all members and officials a Merry Christmas and Happy New Year.

He also bid farewell to the two members, N Gevers and N Shezi whose contracts would expire at the end of December 2016 and were not returning.

02 JUNE 2017

MATTERS ARISING

7.1. MAPPING (LINKING) THE ANNUAL AUDIT PLAN FOR 2016/2017 FINANCIAL YEAR TO THE RISK PROFILE [3.10.1.1].

RESOLVED

That the item on Mapping (Linking) The Annual Audit Plan for 2016/2017 Financial Year to the Risk Profile be REMOVED.

7.2. UPDATE BY THE OFFICE OF THE AUDITOR GENERAL

RESOLVED

That the item on Update by the Office of the Auditor General referring to the quarterly report on Irregular and Wasteful Expenditure should be removed as it was appearing on the agenda.

7.3. PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESS AND ALIGNMENT OF SAP IMPLEMENATION AND mSCOA

RESOLVED

That the item 3 (b) which indicates as follows :

"That the General Manager : Corporate Services ensures that via the Senior Manager : ICT regular report in respect of the relation between Information Technology (IT), findings and progress and SAP should be submitted regularly to the Audit Committee meetings for information and progress thereof." and remains **OUTSTANDING**.

7.4. PROGRESS REPORT ON SAP

RESOLVED

(a) That the Chief Financial Officer, arranges a separate meeting with the Audit Committee members subsequent to the Audit Committee, in respect of the process of going LIVE for the billing of consumers; it being noted that numerous challenges may be experienced during this process. - **OUTSTANDING**
(b) That the Chief Financial Officer ensures that a report in respect of the risks and implications of SAP going LIVE for the billing of consumers is submitted to the next meeting of the Audit Committee. - **OUTSTANDING**
(c) That the Chief Audit Executive (Acting) ensures that a post implementation audit report on SAP is prepared and submitted to next meeting of the Audit Committee. - **OUTSTANDING**

7.5. FINAL INTERNAL AUDIT REPORT ON THE ART GALLERY MANAGEMENT

RESOLVED

(a) That the General Manager; Sustainable Development and City Entities ensures that all the municipal entities are requested to prepare quarterly financial reports for the Audit Committee meetings and to attend all Audit Committee meetings to present their reports. - **OUTSTANDING**
(b) That a report by the Manager : Art Gallery via the Senior Manager : City Entities on the operation of the art gallery, the legal trust, who appoints the trustees and how they fit into the municipality as a whole, should be submitted to the next meeting of the Audit Committee. - **OUTSTANDING**

7.6. PROGRESS REPORT ON 2013/2014 AND 2014/2015 AUDITOR GENERAL AUDIT FINDINGS AND 2013/2014, 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS [3.10.1.3]:

RESOLVED

(a) That a report by the Acting City Manager in respect of the progress of performance of each General Manager and Senior Managers should be submitted to the next meeting of the Audit Committee meeting; it being noted that its effect in terms of service delivery be illustrated accordingly.- **OUTSTANDING**
(b) That each General Manager conducts a presentation at the next Audit Committee meeting in respect why certain Internal Audit findings and Auditor General findings have still not been addressed in the tracking tool. - **OUTSTANDING**
(c) That all Senior Managers and relevant officials must be present at all Audit Committee meetings. - **OUTSTANDING**

7.7. OFFICE OF THE GENERAL MANAGER: SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES

7.7.1 REPORT ON THE LAND AUDIT

This item was STOOD DOWN with serious concern, in view of there being no report and relevant official to present this item. – **OUTSTANDING – TO BE SUBMITTED TO THE NEXT MEETING OF THE AUDIT COMMITTEE AS THIS ITEM WAS DISCUSSED AS HIGH RISK.**

7.7.2. REPORT ON LEASE AUDIT

This item was STOOD DOWN with serious concern, in view of there being no report and relevant official to present this item. **- OUTSTANDING – TO BE SUBMITTED TO THE NEXT MEETING OF THE AUDIT COMMITTEE AS THIS ITEM WAS DISCUSSED AS HIGH RISK.**

7.7.3. REPORT ON RENTAL HOUSING STOCK

This item was STOOD DOWN with serious concern, in view of there being no report and relevant official to present this item. The report should include the overall risks and what actions should be taken to minimise the risks **- OUTSTANDING – TO BE SUBMITTED TO THE NEXT MEETING OF THE AUDIT COMMITTEE AS THIS ITEM WAS DISCUSSED AS HIGH RISK.**

CONFIDENTIAL NOT FOR PUBLICATION

7.8. FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES OCCURRING AT FINANCE SECTION – GIYAN ENGINEERING. [3.10.1.1]:

RESOLVED

That the report dated 27 January 2017 by the Chief Audit Executive [Acting] on the Forensic Investigation Into Alleged Irregularities Occurring At Finance Section – Giyan Engineering be STOOD DOWN, in view of no reference being made to the VAT Act in the report; it being noted that the report should be reviewed taking into account the VAT Act as the supplier involved should not have been paid. **– TO BE RE-SUBMITTED TO THE AUDIT COMMITTEE**

That the Chief Financial Officer ensures that staff at the creditors section need to be trained and upskilled accordingly; it being noted that the skills audit assessment be resuscitated for the Finance Business Unit. **– TO BE RE-SUBMITTED TO THE AUDIT COMMITTEE**

7.9. DISCONNECTIONS AND RECONNECTIONS FOR SEPTEMBER 2015 [3.3.1.2.1]

This item was stood down to the next meeting of the Audit Committee

MATTERS ARISING NOT LISTED

8.1. METER READING STATISTICS – OCTOBER 2016

The General Manager: Infrastructure Services (Acting) indicated that a follow up report had been through the processes however it was titled Report on Prepaid solutions. He indicated that he would ensure that the report was submitted to the next meeting of the Audit Committee for noting.

RESOLVED

(a) That the Water Unit submits a progress report regarding the installation of the water prepaid meters. **– OUTSTANDING**
(b) That the General Manager: Infrastructure Services (Acting) ensures that the report on Prepaid Solutions is submitted to the next meeting of the Audit Committee for noting. **- OUTSTANDING**
(c) That a comprehensive report by the General Manager : Infrastructure Services (Acting) in respect of the installation of outstanding water and electricity pre-paid meters, which should include the risk of outstanding escalating debt and how that outstanding debt is being managed in respect of these meters, be submitted to the next meeting of the Audit Committee. **- OUTSTANDING**

8.2. TRACKING OF AUDIT COMMITTEE RESOLUTIONS AND REPORTS

RESOLVED

That the Audit Tracking Tool be updated and submitted to the Strategic Management Committee including all the findings for reports raised and tracked, it being noted that the Audit Tracking tool be submitted to the Audit Committee on a quarterly basis.

8.3. LEGAL REPORT ON SIGNIFICANT LEGAL MATTERS

The Legal Advisor: Mr J Van Der Merwe indicated that the report was 80% finalised but had not been submitted to the Strategic Management Committee yet.

RESOLVED

That the report on the Significant Legal Matters be submitted by the Legal Advisor to the next meeting of the Audit Committee.

INTERNAL AUDIT (ASSURANCE)

9.1. FINAL INTERNAL AUDIT REPORT ON ASSET MANAGEMENT [3.10.1.1]

Report dated 24 May 2017 by the Chief Audit Executive [Acting].

(Page 28 of the agenda).

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

(a) That the findings and internal audit opinion on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the Final Internal Report on Asset Management, be noted.
(b) Management should ensure that preventative maintenance plans are developed and implemented for Buildings and Infrastructure Assets.
(c) That that Infrastructure Policy should be reviewed by all the Technical Departments who should agree with the details and the policy should then be submitted to Council for approval.
(d) That the Municipal should review its budget before the beginning of the new financial year to accommodate the acquisition of the new trucks.
(e) That the Municipality should have a relevant maintenance management system and comply with the maintenance management standards embodied in the system that cover areas such as daily checks, fault reporting and fault repairs.
(f) That the following must be considered in the development of an effective preventative maintenance plan and service checklist :

(i) Checklist of preventative maintenance service tasks performed
(ii) Preventative Maintenance service (inspection) interval or frequency to perform tasks
(iii) Driver written-up inspections and/or complaints.
(iv) Scheduling and recordkeeping of all vehicles serviced.
(v) A list of accredited mechanics for repairs and breakdowns should be maintained.
(vi) Turnaround times for vehicle repairs should be determined and if not met must be reported to Council.

(g) That the Asset Management Unit should inform Business Units pf the condition of assessment process to be followed as per the Delphi Group session requirements.
(h) Conduct training sessions/workshops to Business Units pertaining to the Delphi Group session requirement.
(i) Business Units should then be responsible for the review and amendments of conditions for all assets under their control. They should submit all amendments to the asset conditions to the Asset Management Unit in a report signed-off by the Head of Department.
(j) That the Asset Management Unit must conduct spot checks to confirm the results of the condition assessments performed by the Business Units.
(k) A comprehensive conditional assessment should be conducted once every three years; while a limited condition assessment (Delphi Group Sessions) should be performed every year.
(l) That the Manager from the Security Unit should ensure that all assets eg laptops entering the Municipality's premises are declared and physically inspected upon exit.
(m) All vehicles exiting the Stores premises should be inspected.
(n) That Management should ensure that Section 63 of the MFMA is complied with. The reporting documents from the third party/police and insurance must be kept safely and readily available for inspection.
(o) That the fixed assets register should be updated timeously and reviewed by the senior official for disposals.
(p) That the municipality should ensure that a complete, accurate and up-to-dated fixed asset register is maintained.

9.2. FINAL INTERNAL AUDIT REPORT ON THE ACR FOR FRESHMARK SYSTEM [3.10.1.1]

Report dated 24 May 2017 by the Chief Audit Executive [Acting].

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It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

(a) That the findings and internal audit opinions on the adequacy of the design of system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the Final Internal Audit Report on the ACR for the Fresh mark System be NOTED.
(b) That Management should ensure that the Fresh mark system is configured to prevent refunds of R5000.00 and more being processed without supervisor approval being obtained and until verification is completed to ensure that multiple refunds to a buyer is not processed.
(c) That Management should ensure that sales variances are monitored on a daily basis and reasons for variances are documented and supported by adequate documentation.
(d) That excessive access should be reviewed and appropriate and/or unnecessary access revoked. User access lists should be generated and reviewed by the Manager: Market and by the Senior Manager: City Entities periodically.
(e) Segregation of duties matrix should be reviewed and access should be restricted.
(f) In additions, management should ensure that there are controls in place to remove /terminate the access for redundant accounts.
(g) That the current user access report should be enhanced to include the user creation and modification date in order to provided comprehensive details pertaining to Masterfile amendments.
(h) That the user IDs of all users' needs to be renamed so that the user ID created is representative of the first name and surname of the user.
(i) That the below password parameter should be set as follows :

(a) Enforce password history = 12 passwords remembered
(b) Lockout threshold = 3 attempts.

9.3. FINAL INTERNAL AUDIT REPORT OF WRITE OFFS AND ADJUSTMENTS ON CONSUMER BILLING ACCOUNTS ON THE PROMIS INCOME SYSTEM [3.10.1.1]

Report dated 16 May 2017 by the Chief Audit Executive [Acting].

(Page 107 of the agenda).

It was

RESOLVED

(a) The Chief Financial Officer ensures that the Council resolution providing confirmation that the ex-post facto approval in respect of the debt write offs for the R29million variance is submitted to the next Audit Committee meeting for noting.
(b) That the Chief Financial Officer ensures that a report in respect of risks around write off of debt being a high financial risk, which should be followed and controlled accordingly be submitted to the next meeting of the Audit Committee.

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the Final Internal Audit Report of Write off and Adjustments on Consumer Billing Accounts on the ProMis Income System be NOTED.
(b) That the Municipality should incorporate wrongful services disconnection manual that shall support and encapsulated among other things the following :-

(i) Objective
(ii) Application of the procedure
(iii) Activities
(iv) Type of Action
(v) Tasks
(vi) Steps
(vii) Insurance
(viii) Control Status
(ix) Frequency
(x) Roles and responsibilities of all parties including electricity and water contractors
(xi) Monitoring Quality Control
(xii) Risk Management
(xiii) Value Management
(xiv) Reporting to SMC and other structure of Council

(c) That once the procedure manuals are completed and approved they should be work shopped to the relevant staff and;

(d) That the policy and the procedures manual should be reviewed on a regular basis at least on an annual basis for updates with charges in relevant policies.

(e) That the Chief Financial Officer and the General Manager : Infrastructure Services should assess the natural extent of wrongful consumer account municipal services disconnection and perform the following :

(i) Review the finance related policies and procedures to incorporate wrongful consumer account municipal services disconnection contractors liability insurance and procedures include a principal (Insurance to be controlled by the municipality) clause.
(ii) Decide the degree of acceptable financial loss as a result of wrongful consumer account municipal services disconnection.
(iii) Decide how to manage or minimise, monitor and report from time to time on the risk identified.
(iv) Maintain a risk register that identifies and assesses all known risks and the action to be taken to manage those risks.

(f) That the Chief Financial Officer and Revenue Services Management should investigate reported anomalies and update the financial records accordingly.
(g) That the Chief Financial Officer should ensure that accurate and reliable information is exported to SAP and generated reports are as per Municipal requirements.
(h) Revenue to set team of exception reports validators.
(i) Exception reports cascaded to infrastructure for remedial action should be time bound.
(j) That the Chief Financial Officer must request Council for an automatic conversion of no responsibility account to property owners as new accounts and deal with the no response consumer debt separately as there will be no monthly uncured increasing services.
(k) Revenue section is to consider rotating meter readers on a frequent basis.
(l) Revenue Section is to set a team of exception reports validators and closely monitor the rectification of the reported faults.
(m) For accounts estimated older than 36 months (3 years), the Chief Financial Officer should initiate consumer account remedial action plan as per finance related regulations to ensure accurate consumer account municipality services billing.
(n) That the Chief Financial Officer and Revenue Management should perform spot reviews of the validations report on a monthly basis to ensure a strengthened system of internal controls.
(o) That the Chief Financial Officer and the General Manager: Infrastructure Services should investigate the fitting of pre-paid water and recommend to Council accordingly.
(p) That officials responsible for the installation of water washers as a means of restricting water and finance associated officials must be work shopped on related risk exposure.
(q) That water restriction elements should be among associate management scope of performance.
(r) That the Council and Senior Management should consider complying with the Prescription Act and reducing the debtor's book to an acceptable amount that is possible to recover.

9.4. FINAL INTERNAL AUDIT REPORT ON THE REVIEW OF THE MFMA SECTION 72 REPORT FOR 2016/2017 [3.10.1.1]

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

(a) That it be noted that the findings, internal audit opinions on the adequacy of the design of the system of internal controls that are partially adequate and operation of the system of internal controls is partially effective around the Final Internal Audit Report on the Review of the MFMA Section 72 Report for 2016/17.
(b) That the Senior Manager: Budget and Treasury (A) should adequately review Section 72 report to ensure that it is accurate and aligned to the audited AFS prior to submission to Council, Provincial and National Treasury.
(c) That the Senior Manager: Budget and Treasury (A) should conduct detailed reviews of the information that will be utilised to draft Report to ensure that it is valid, accurate and complete and is in compliance with Municipal Budget and Reporting Regulations guidelines.

9.5. FINAL INTERNAL AUDIT REPORT ON THE REVIEW IF THE COUNCILLORS BACKPAY OF SALARIES, ALLOWANCES AND BENEFITS FOR 2016/2017 [3.10.1.1]

Report dated 5 May 2017 by the Chief Audit Executive [Acting]

(Page 175 of the agenda)

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 5 May 2017 by the Chief Audit Executive (Acting) in respect of the Final Internal Audit Report on the Review of the Councillors Backpay of Salaries Allowances and Benefits for 2016/2017 be NOTED.

9.6. FINAL INTERNAL AUDIT REPORT ON 2016/2017 MID-YEAR MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) ADJUSTMENT BUDGET REVIEW [3.10.1.1]

Report dated 16 May 2017 Chief Audit Executive [Acting].

(Page 196 of the agenda).

Concern was raised by the Ms L Khumalo: Office of the Auditor General that the take-on balances remained a risk. She explained that the take on balances should be speaking on last year's balances and that all balances moving over to the new system should be correct.

The Chairperson indicated that she agreed with Ms Khumalo and that steps could not be taken to move forward until the opening balances were verified on the new system and it was critical that this exercise should be undertaken with immediate effect.

It was

RESOLVED

(a) That the Chief Financial Officer ensures that an exercise be undertaken to ensure all opening balances be verified on the new SAP system before moving forward.
(b) That the Chief Audit Executive (Acting) ensures that a full audit assurance be done on the opening balances on the SAP system by mid June 2017 (if possible).

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That it be considered that the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the Final Internal Audit Report on 2016/17 Mid-year Medium Term Revenue and Expenditure Framework (MTREF) Adjustment Budget Review.

(a) The Senior Manager: Budget Planning, Implementation and Monitoring should conduct detailed reviews of the reports to ensure that the information disclosed is valid, accurate and complete and is in compliance with Municipal Budget and Reporting Regulations guidelines.
(b) That the Manager Budget should conduct detailed reviews of the reports to ensure that the information disclosed is valid, accurate and complete and is in compliance with Municipal Budget and Reporting Regulations guidelines.
(c) That the Senior Manager: Budget Planning, Implementation and Monitoring should take into account the recommendations of the Provincial Treasury to table first the Mid-Year Budget and Performance Assessment followed by Adjustment Budget based on the recommended timeframes.
(d) That the Senior Manager: Budget and Finance and Chief Financial Officer should ensure that the supporting schedules to all adjustments are prepared and available prior to initiating the adjustments on the system.

9.7. FINAL INTERNAL AUDIT REPORT ON AUDIT OF ICT FAULT LOGGING APPLICATION

Report dated 17 May 2017 by the Chief Audit Executive [Acting].

(Page 226 of the agenda).

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

(a) That consideration be given to the findings, internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is partially effective around the Final Internal Audit Report on Audit of ICT Fault Logging Application. 9.2 The GM Corporate Services implements and monitors that:
(b) That priority levels should be configured according to the approved policy and procedures, and automated on the application so that it cannot be changed once logged by the ICT operator.
(c) That a call should only be allowed to be closed or reopened by the user that initiated the call log, i.e., the "Closed" and "Reopened" change of statuses should only be triggered by the email response from the user.
(d) That where this is impractical due to users' unavailability, a process should be developed where only the ICT manager can change the status.
(e) That access to the reports should be restricted to ICT managers.
(f) That Management should consider developing scripts to extract reports relating to calls resolved but reopened, recurring calls and calls escalated to levels 1, 2 and 3, for management review and monitoring.
(g) That the time spent to resolve calls should be automated in the application and reported per call and/or per priority category.
(h) That the Call logging procedure should be updated to reflect the correct escalations.
(i) That the solution field should be configured to NOT accept blank input. ICT operators should include how the call was resolved.
(i) That a procedure for the removal of user access from the Active Directory and applications will be added to existing policies and procedures and implemented. Human resources will be required to send a monthly terminations list to ICT.
(j) That the three inactive admin accounts that have access to HEAT will be verified by service provider, regarding whether these are service accounts that are required for the application to run. If not, these accounts will be deleted.
(k) That the three users who have access to HEAT have left the department (Bongumusa Shabane, Mondli Shabane and Leroy Williams) and will therefore have their access removed.
(l) That the remaining 30 users who have access to HEAT will be removed as they do not work at the municipality.
(m) That Management should ensure that the following is in place:

a) Standardised policies and procedures are developed and implemented for the review of user access.
b) Periodic user access reviews are performed by a senior official, to ensure that users' access is still in line with their roles and responsibilities, and segregation of duties are maintained. Evidence of these reviews should be retained for reference and accountability purposes.

(n) That the creation date and last logon details of the account should be logged on the HEAT application.
(o) That inactive accounts should be disabled or deleted.
(p) That the creation standards on the Registration of new users' procedure should be adhered to.
(q) That the password parameter settings on the Active Directory and HEAT application, should be configured as per Password reset policy and leading practice.
(r) That the password settings should be reviewed on a regular basis and evidence of review should be retained.
(s) That Management should ensure that audit logs are reviewed on the Windows Active Directory, and that relevant logs are enabled on the HEAT application. The logs to be enabled should be based on the results of an IT risk assessment. Logs should be reviewed, including the review of administration activities, by an independent person with the requisite technical knowledge on a regular basis. Evidence of these reviews should be retained.
(t) That Management should consider implementing the following controls:

a) The BCP and DRP should be reviewed and approved by management. Both plans should thereafter be distributed to all relevant employees and role players in the municipality.
b) The plan should be tested on a periodic basis and updated based on the results of testing performed.

9.8. REPORT ON INTERNAL AUDIT COMMITTEE AND INTERNAL AUDIT CHARTERS

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 24 May 2017 by the Chief Audit Executive [Acting] on the Internal Audit Committee And Internal Audit Charters in compliance with Circular 65 of the Municipal Finance Management Act be APPROVED.

9.9. ANNUAL AUDIT PLAN FOR 2017/2018 FINANCIAL YEAR AND TWO (2) OUTER YEARS [3.10.1.1]

RESOLVED

(a) That the Chief Audit Executive (Acting) ensures that the Risk Officer should reside in the Office of the City Manager and should not be the same person performing the duties of the Chief Audit Executive in the Internal Audit Unit.
(b) That the Chief Financial Officer ensures that the Payroll Management in SAP should include all ghost workers and should involve an exercise where there is a physical count of employees.

It was

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the reports dated 22 May 2017 by the Chief Audit Executive [Acting] on the Annual Audit Plan for 2017/2018 Financial Year and two (2) Outer Years be APPROVED.

	9.10. REPORT ON INTERNAL AUDIT PERFORMANCE AGAINST THE APPROVED INTERNAL AUDIT PLAN [3.10.1.1] **RESOLVED** (a) That the Chief Audit Executive (Acting) ensures that the co-sourced partners should not be paid for any work which has been undelivered. (b) That the Chief Audit Executive (Acting) ensures that a quarterly report is prepared in respect of progress of what co-sourced work there is and whether it has been completed or not, and submitted to the Audit Committee meetings for consideration. It was **RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE** That the report dated 22 May 2017 by the Chief Audit Executive [Acting] on the Report on Internal Audit Performance Against the Approved Internal Audit Plan be APPROVED. **9.11. REPORT ON INTERNAL SPENDING AS REQUESTED BY THE AUDIT COMMITTEE** **RESOLVED** That the Chief Audit Executive (Acting) ensures that the report on Internal Spending as Requested by the Audit Committee, should contain further detailed information in respect of whether the Internal Audit Unit's budget was overspent and where, and furthermore whether all the relevant targets were met and if not, why not, which and should be submitted to the next Audit Committee meeting for noting. It was **RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE** That the report dated 22 May 2017 by the Chief Audit Executive [Acting] in respect of the Report on Internal Spending as Requested by the Audit Committee be NOTED. **9.12. AUDIT COMMITTEE CALENDAR OF MEETINGS AND AUDIT WORKPLAN** **RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE** That the report dated 19 May 2017 by the Chief Audit Executive [Acting] on the Audit Committee Calendar of Meetings and Audit Work plan be APPROVED.
	UPDATE BY THE OFFICE OF THE AUDITOR GENERAL **NOTED**.

CONTINUOUS/CONSOLIDATED AUDIT FINDINGS LOGS/REGISTER – STATUS OF THE AUDIT FINDINGS RAISED BY INTERNAL AND EXTERNAL AUDITORS

12.1. PROGRESS REPORT ON THE 2015/2016 AUDITOR GENERAL FINDINGS [3.10.1.3]

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 9 May 2017 incorporating the recommendations of the Operational Management Committee on the Progress Report On The 2015/2016 Auditor General Findings and on the activities of the Internal Audit Function for the month of January 2017 be NOTED.

12.2. MSUNDUZI RAISED AS A DEBTOR [3.10.11]

RESOLVED

(a) That it be noted that the properties that had incurred service debt whilst registered in the name of Msunduzi Municipality are currently being transferred to the intended beneficiaries.
(b) That it be noted that in order to facilitate the transfer process the accounts in the name of the Msunduzi Municipality be treated as departmental accounts and be settled through the internal billing process.
(c) That the General Manager: Infrastructure Services be requested to immediately restrict the water supply to the properties that are registered in the name of the Msunduzi Municipality.
(d) That all the beneficiaries of the properties currently registered under the name of the Msunduzi Municipality be requested to enter into a service agreement with the Msunduzi Municipality for services pending the transfer of the properties into their name.
(e) That the General Manager : Sustainable Development and City Enterprises submit quarterly progress reports to Council on the status of the transfer of properties by Mathew Francis Inc.
(f) That the Chief Financial Officer ensures that a full comprehensive report in respect of problematic beneficiaries and a path line as to how the various problems will be dealt with, and whether controls have been put into place, whether the existing debt is being recovered and whether there are debts which have prescribed and approval to be obtained to write-off this debt.
(g) That the Chief Financial Officer ensures that for the year end in June that the provision of this debt must be reflected as impairment as a write-off or impairment and the value of it.

12.3. PROGRESS REPORT: AUDITOR GENERAL FINDINGS : LEGAL SERVICES [3.10.1.1]

Report dated 22 May 2017 by the Legal Advisor.

(Tabled at the meeting).

The Legal Advisor explained that the contingent liabilities were overstated by the Municipality. He indicated that a meeting was required with the Office of the Auditor General with the assistance of the General Manager: Corporate Services in order to obtain further clarity on how the contingent liabilities should be dealt with from a financial perspective.

The Chairperson stated that as a way forward, the application of a financial perspective in respect of the contingent liabilities was required, rather than a legal perspective.

It was

RESOLVED

(a) That the report dated 22 May 2017 by the Legal Advisor Auditor General Findings : Legal Services be NOTED
(b) That the General Manager : Corporate Services, the Auditor General, the Legal Advisor and a relevant official from the Finance Business convenes a meeting to discuss the contingent liabilities; it being noted that steps be put into place to rectify all the shortcomings.

12.4. PROGRESS ON THE IMPLEMENTATION OF THE ACTION PLAN TO ADDRESS THE AUDITOR GENERAL FINDINGS FOR THE 2015/2016 FINANCIAL YEAR[2.2.3.2.4]

Report dated 31 May 2017 incorporating the recommendations of the Strategic Management Committee.

(Tabled at the meeting).

It was

RESOLVED

(a) That the progress on the implementation of the action plan for the Auditor General findings for 2015/2016 financial year be NOTED.
(b) That advice be sought from independent auditors on the accounting treatment of the R93 658 029.42 appearing on the Annual Financial Statements owed by the IDT to the Msunduzi Municipality.
(c) That a proper filing system be introduced that will reference the invoices to the reconciliation.
(d) That a legal confirmation be obtained from the legal team responsible for the finding on possible recoverability of the amount owed to the Municipality.
(e) That the Acting City Manager seeks the appointment of an independent consultant to review the accounting treatment in the Financial Statements; it being noted this this would tie it back in terms what funds has been accounted for as a project and how much of funds were paid in advance.

12.5. STATUS UPDATE OF IRREGULAR EXPENDITURE AS PER 2016 AUDITOR GENERAL MANAGEMENT REPORT [3.10.1.1]

RESOLVED

(a) That the report dated 31 May 2017 incorporating the recommendations of the Strategic Management Committee in respect of the Status Update of Irregular Expenditure as per 2016 Auditor General Management Report be NOTED.
(b) That the General Managers take full responsibility for all deviations generated by the business units and adhere to the new deviation process as adopted with the Supply Chain Management Policy.
(c) That the General Managers circulate all contract reports to their respective Business Units that are due to expire in six months and that the terms of reference to be submitted to the Head : Supply Chain Management timeously.
(d) That General Managers sure that all frequently required items to run to their Business Units are placed on contracts to avoid splitting quotations.
(e) That the General Managers ensure that terms of reference for all required goods and services are submitted timeously to Supply Chain Management Unit to ensure that the adverts are placed not less than 30 days as any requests for less than 30 days advertisement period will not be approved by the Bid Specification Committee.
(f) That the Chief Financial Officer that a report in respect of irregular expenditure to be approved or condoned be submitted to the next meeting of the Audit Committee for noting.
(g) That the Chief Financial Officer ensures that a report in respect of the previous year irregular expenditure which was approved or condoned be submitted to the next meeting of the Audit Committee for noting.
(h) That in view of the matter of KSA Security being dealt with by the Office of the Acting City Manager due to sub judicae processes unfolding, the City Manager (Acting) ensures that the item be addressed with the Auditor General for the purposes of the Annual Financial Statements.
(i) That in respect of the matter relating to the Trade Payables and in view of a report being submitted to the Strategic Management Committee, the Chief Financial Officer ensures that the report be submitted to the next meeting of the Audit Committee for noting.
(j) That the Chief Financial Officer ensures that a report in respect of the reconciliations pertaining to invoices being submitted to the creditors section and outstanding invoices, be submitted to the next audit committee for noting, it being noted that the submission of invoices from suppliers should be centralised at the Creditors section, as per the Auditor Generals recommendations.

FINAL INTERNAL AUDIT REPORT ON THE AUDIT OF PERFORMANCE INFORMATION QUARTER 2 OF 2016/2017

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

(a) That the findings and internal audit opinions the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is partially effective around the Final Internal Audit of Performance Information Quarter 2 of 2016/2017.
(b) Every quarterly report must be cross referenced to the portfolio of evidence file to ensure that reported performance is adequately supported.
(c) That the General Managers when assessing Senior Managers should verify that all portfolio of evidence has been submitted and placed on file.
(d) That the City Manager should ensure that the General Managers who are not performing their quality control function are held accountable.
(e) That the General Managers should ensure that there is sufficient evidence to support achieved targets reported in the report.
(f) That every quarterly report must be reviewed by the General Managers to ensure that corrective measures documented in the report and undertaken addressed under performance.
(g) That management should consider removing those targets and combining them to the Quarter 3 and quarter 4 targets.
(h) That quarterly targets should be specific for example where a target is a report submission; it should indicate whom the report will be submitted to.
(i) That the General Managers should ensure that what is reported to have been achieved is what was planned in the first place.
(j) That where a business unit has reported on a project that was not planned and budgeted for should be dealt with in terms of the municipality's policy on un-budgeted for expenditure.
(k) That the General Managers and Managers directly reporting to the City Manager should review the information before it is submitted to the Performance Management Section for compilation.
(l) That the Portfolio of Evidence file should be updated as and when a particular target is achieved and this information should inform the information reported on the monthly and quarterly SDBIP and not at the end of the quarter upon Internal Audit's request.
(m) That the Portfolio of Evidence file should be reviewed/spot checked by the General Manager and evidenced by the spot review marks and a signature.
(n) That the Portfolio of Evidence file should be provided for auditing within the stipulated deadlines and failure thereof should be reported to the City Manager as it is expected that these files are provided for auditing after the General Managers have performed their reviews.
(o) That the City Manager should take action against the General Managers of the business units that fail to comply with the above.
(p) That the Senior Managers should ensure that all performance reported is accompanied by supporting documentation that is valid, verifiable and relevant.

REPORT ON THE CONSOLIDATED RISK MANAGEMENT STATUS AT MSUNDUZI MUNICIPALITY [3.10.1.1]

Report dated 8 May 2017 by the Chief Audit Executive [Acting].

(Page 452 of the agenda).

It was reported by the General Manager: Corporate Services that positions in the amount of R450million were advertised. She explained that currently the challenge was that her unit was battling to obtain constituency panels to fill each position. She stated that it was the business units who sat on the panels for the filling of their staff vacancies; namely in the shortlisting and interview processes.

It was further reported that this report should be submitted to the Audit Committee on a quarterly basis.

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 8 May 2017 by the Chief Audit Executive (Acting) in respect of the Report on the Consolidated Risk Management Status at Msunduzi Municipality, be NOTED.

14.2. REPORT ON THE ANALYSIS OF THE SUSTAINABLE DEVELOPMENT AND CITY ENTERPRISES BUSINESS UNIT RISK PROFILE [3.10.1.1]

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 8 May 2017 by the Chief Audit Executive (Acting) in respect of the Report on the Analysis of the Sustainable Development and City Enterprises Business Unit Risk Profile, be NOTED.

14.3. REPORT ON THE ANALYSIS OF THE INFRASTRUCTURE SERVICES BUSINESS UNIT RISK PROFILE [3.10.1.1]

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 8 May 2017 by the Chief Audit Executive (Acting) in respect of the Report on the Analysis of the Infrastructure Services Business Unit Risk Profile, be NOTED.

14.4. REPORT ON PHASE 2 OF THE BUSINESS CONTINUITY PLANNING (BCP) PROJECT

RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE

That the report dated 8 May 2017 by the Chief Audit Executive (Acting) in respect of the progress Report on Phase 2 of the Business Continuity Planning (BCP) Project, be NOTED.

SECTION 52/71 REPORT – QUARTERLY FINANCIAL REPORT [[3.7.1(2016/2017)]

RESOLVED

(a) That an urgent meeting of the Audit Committee be convened within the month of July 2017 in order to address and finalise all outstanding matters including all outstanding Auditor General Matters; it being noted that all outstanding issues had a critical effect on the Annual Financial Statements.
(b) That the following items be included on the Audit Committee agenda for July 2017 :
- Dashboard report – Auditor General
- Quarterly Compliance Financial reports – CFO
- Audit of Opening Balances/SAP- CFO/Internal Audit
- Audit of Bank Reconciliations – CFO
- Financial Year End Plan and Readiness - CFO

FRUITLESS AND WASTEFUL EXPENDITURE FOR FEBRUARY 2017 [3.7.1(2016/2017)]

RESOLVED

That the report dated 9 May 2017 incorporating the recommendations of the Strategic Management Committee in respect of the status of Fruitless and Wasteful Expenditure for February 2017 be NOTED.

3RD QUARTERLY REPORT (JANUARY TO MARCH 2017) ON THE 2016/2017 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) AND OPERATIONAL PLAN (OP)[10.4.1]

RESOLVED

(a) That the 3rd Quarterly report (January 2017 to March 2017) on the 2016/2017 Service Delivery and Budget Implementation Plan (SDBIP) & Operational Plan (OP) be NOTED.
(b) That all Business Units utilise the report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2016/2017 financial year.

LEGAL REPORT ON SIGNIFICANT LEGAL MATTERS

It was reported the this item be STOOD DOWN to the next meeting of the Audit Committee as the report was not completed to be presented for discussion at the meeting.

NOTED.

IT GOVERNANCE REPORT

It was reported the this item be STOOD DOWN to the next meeting of the Audit Committee as the report was not completed to be presented for discussion at the meeting.

NOTED.

PRESENTATIONS

21.1. STATUS REPORT ON DOCUMENTATION OF SAP/mSCOA BUSINESS PROCESSES

RESOLVED

(a) That the report dated 24 May 2017 by the Chief Financial Officer on the Status Report on Documentation of SAP/mSCOA Business Processes, be NOTED.
(b) That the remainder of the business processes is documented immediately and extent of compatibility to SAP be clearly indicated.
(c) That an urgent meeting with Ngubane and Co, Internal Audit and the General Manager : Corporate Services in respect of the outstanding finding as contained in the report on Page 397 of the agenda dated 2 June 2017.

21.2 PRESENTATION BY SHAHEEN AND BONGIWE – mSCOA

RESOLVED

(a) That the presentation by Shaheen and Bongiwe on the progress of mSCOA be NOTED.
(b) That assurance was required from the risk assurance point of view from the consultant that Mscoa was compliant with all systems at Msunduzi.

21.3. PRESENTATION BY SIPHO NXUMALO ON SAP

RESOLVED

That the Presentation dated 2 June 2017 by Sipho Nxumalo on SAP Progress be NOTED.

21.4. PROGRESS ON THE IMPLEMENTATION OF FINANCIAL MANAGEMENT SYSTEM FOR THE PERIOD 1 APRIL 2017 TO 26 MAY 2017 (3.7.1 [2016/2017])

RESOLVED

(a) That the progress on the implementation of the Financial Management System for the period 1 April 2017 to 26 May 2017 be NOTED.
(b) That the proposed go-live date of 1 July 2017 for the Revenue and Billing module of SAP at an additional cost of R9 772 800.00 exclusive of VAT be SUPPORTED.

CONFIDENTIAL: NOT FOR PUBLICATION

22. CONFIRMATION OF MINUTES

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILIARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

23. MATTERS ARISING

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILIARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

24. REPORT ON THE STATUS OF FORENSIC INVESTIGATIONS AT MSUNDUZI MUNICIPALITY

NOTE BY THE SENIOR MANAGER: SECRETARIAT AND AUXILIARY SERVICES

Due to the strict confidentiality of this item, an extract of the minutes under this item has been given to the Audit Committee members ONLY and a copy filed in the official CONFIDENTIAL records.

25. CLOSURE

(Raised Verbally).

The Chairperson closed the meeting and indicated that the date of the next meeting would be communicated to members in due course.

CHAPTER 10 – FINANCIAL DECLARATIONS OF COUNCILLORS AND MUNICIPAL STAFF

MSUNDUZI MUNICIPALITY COUNCILLOR'S DISCLOSURE & DECLARATION OF INTERESTS 2016/2017 FINANCIAL YEAR

The following tables are a reflection of Councillors disclosures and declarations of interests and employee financial disclosure summary for the 2016/2017 financial year.

NUMBER	NAME & SURNAME	DESIGNATION	DATE OF DISCLOSURE & DECLARATION	SHARES & SECURITIES IN ANY COMPANY (YES/NIL)	MEMBERSHIP OF ANY CLOSED CORPORATION (YES/NIL)	INTERESTS IN ANY TRUST (YES/ NIL)	DIRECTORSHIPS (YES/NIL)	PARTNERSHIPS (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/ NIL)	ADDITIONAL INTERESTS			
										EMPLOYED (YES/NO)	OWNERSHIP / INTEREST IN PROPERTIES (YES/NIL)	PENSION (YES/NIL)	SUBSIDY / GRANT / SPONSHORSHIP (YES/NIL)
1	Jabulisile Joyce Ngubo	Ward Councillor & The Speaker	30/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES
4	Blessing Sbusiso Mtshali	Ward Councillor	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
7	Madlala Linda Linford	Ward Councillor	6-Oct-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
8	Hamilton Mlungisi Zondi	Ward Councillor	22/08/2016	YES	NIL	NIL	YES	NIL	YES	NIL	YES	NIL	NIL
11	Nkosinathi Maxwell Mbanjwa	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
14	Snothi Raphael Mhlongo	Ward Councillor	29/11/2017	NIL	NIL	NIL			NIL	NIL	NIL	NIL	NIL
17	Sandile Duncan Ngubane	Ward Councillor	22/08/2016	YES	YES	NIL	NIL	NIL	NIL	NIL ?	NIL	NIL	NIL
20	Makhosazane Precious Zondo	Ward Councillor	5-Oct-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
23	Ngcobo Jeffrey Mbuyiselwa	Ward Councillor	28/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
25	Nkosinathi Chasewell Nhlakanipho Gambu	Ward Councillor	21/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
28	Madonda Innocent Sipho	Ward Councillor	28/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
31	Majola Terence Sboniso	Ward Councillor											
34	Gladness Sibongile Mncwango	Ward Councillor	23/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
37	Thabiso Patrick Molefe	Ward Councillor	9-Jan-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
40	Jabulani Nene	Ward Councillor	11-Nov-17	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
43	Zuma Bhekabantu Michael	Ward Councillor	15/11/2016	NIL	NIL	NIL	YES	NIL	NIL	NIL	NIL	NIL	NIL
45	Sithole Thamsanqa Wonderboy	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
48	Gwala Sindisiwe Cydy	Ward Councillor	30/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
49	Ndawonde Caiphas	Ward Councillor	11-Nov-17	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
50	Nelisiwe Zanele Ndlovu	Ward Councillor	14/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
53	Bhekithemba Mtuza Mkhize	Ward Councillor	11-Nov-16	NIL	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	YES
54	Xolani Ellington Ngongoma	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
56	Phungula Bernard Dumisani	Ward Councillor	5-Oct-16	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
57	Prudence Nokuthula Msimang	Ward Councillor - EXCO	11-Sep-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
60	Melika Singh	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
63	Ross Bryn Strachan	Ward Councillor	14/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
66	Manqoba Ngubo	Ward Councillor	23/08/2016	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
69	Claudell Milany Chetty	Ward Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
72	Spha Sydney Madlala	Ward Councillor	28/09/2016	NIL	NIL	NIL	NIL	NIL	YES	YES	NIL	NIL	NIL
75	Renesha Jugmohan	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
76	Roosana Ahmed	Ward Councillor	19-08-2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Shawn Adkins	Ward Councillor											
	Nkululeko Mkhize	Ward Councillor	22/08/2017	NIL	NIL	NIL	YES	NIL	NIL	NIL	NIL	NIL	NIL
	Mike Ismail Amod	Ward Councillor	23/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Sandile Wellington Dlamini	Ward Councillor	22/08/2016	NIL	YES	NIL	NIL	NIL	YES	NIL	YES	NIL	NIL
	Winterbach Ludwig Johann	Ward Councillor	18/11/2016	YES	NIL	NIL	NIL	NIL	NIL	NIL	YES	YES	NIL
	Sandra Patricia Lyne	Ward Councillor	19/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	YES
		Ward Councillor											
	Godman Nkosivelile Dlamini	Ward Councillor	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Ignatia Thandiwe Madondo	Ward Councillor	23/08/2016	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	
	Mduduzi Jerome Njilo	PR Councillor - The Mayor	15/11/2017	NIL	YES	YES	YES	YES	NIL	NIL	YES	NIL	NIL
	Thobani Reginald Zuma	PR Councillor - Deputy Mayor	13/11/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Tholakele Ignetia Dlamini	PR Councillor - EXCO	5/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Philisiwe Sithole	PR Councillor - EXCO	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Sphamandla Dennis Khumalo	PR Councillor - EXCO	23/08/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL
	Eunice Nomagugu Majola	PR Councillor - EXCO	20/02/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Glenn Robert McArthur	PR Councillor - EXCO	19/08/2016	NIL	NIL	YES	NIL	NIL	NIL	YES	YES	NIL	
	Jerome Sibongiseni Majola	PR Councillor - EXCO	2/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

NUMBER	NAME & SURNAME	DESIGNATION	DATE OF DISCLOSURE & DECLARATION	SHARES & SECURITIES IN ANY COMPANY (YES/NIL)	MEMBERSHIP OF ANY CLOSED CORPORATION (YES/NIL)	INTERESTS IN ANY TRUST (YES/NIL)	DIRECTORSHIPS (YES/NIL)	PARTNERSHIPS (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)	ADDITIONAL INTERESTS			
										EMPLOYED (YES/NO)	OWNERSHIP / INTEREST IN PROPERTIES (YES/NIL)	PENSION (YES/NIL)	SUBSIDY / GRANT / SPONSHORSHIP (YES/NIL)
	Dennis T Ntombela	PR Councillor - EXCO	14/12/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
	Truman V. Magubane	PR Councillor - The Chief Whip	15/12/2017	NIL	YES	YES	YES	NIL	YES	NIL	YES	YES	NIL
	Gugu Mary-Jane Dladla/Ngubo	PR Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Fucwana Rose Marry Zungu	PR Councillor											
	Ntuthuko Ntshangase	PR Councillor											
	Ambrosia Sibongile Dlamini	PR Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Mary Schalkwyk	PR Councillor	6/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Ethel Zodwa Ntombela	PR Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Dorcas Sibongile Mkhize	PR Councillor	26/08/2016	NIL	YES	YES	YES	YES	NIL	YES	YES	YES	YES
	Rachel Soobiah	PR Councillor	5/10/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Manilal Inderjit	PR Councillor	20/02/2017	YES	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL
	Mehmood-UL-Hassan Oumar	PR Councillor	22/08/2016	NIL	YES	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
	Mansizwa Simon Sokhela	PR Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Nelisiwe Jannet Gwala	PR Councillor	22/08/2016	NIL	YES	NIL	YES	NIL		YES	NIL	NIL	NIL
	Najmah B. Ahmed	PR Councillor											
		PR Councillor	5/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Ningi J Zungu	PR Councillor											
	Kathrine Malindi Ngcobo	PR Councillor											
	William Francis Lambert	PR Councillor	18/11/2016	YES	NIL	NIL	YES	YES	NIL	NIL	NIL	NIL	NIL
	Bongumusa Cyril Nhlabathi	PR Councillor	16/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Naleni Naidoo	PR Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Regina Zinhle Ngubo	PR Councillor	11/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES
	Zuma Bukelani E	PR Councillor	28/09/2016	NIL	YES	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Dolo Phillip Zondi	PR Councillor	14/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	YES	NIL
	S'fiso Derrick Nene	PR Councillor	10/11/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Sokhela Balozile C	PR Councillor											
		PR Councillor	23/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Sandile Cyril Shange	PR Councillor	1/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
	Rajdave Sivnath	PR Councillor	21/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Prince Dumisa Duma	PR Councillor	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	Nomalady E. Dlela	PR Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	YES	NIL
	Rienus Niemand	PR Councillor	14/10/2016	NIL	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL
	Mohamed Salim Goga	PR Councillor	23/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES HOME	YES	NIL

MSUNDUZI MUNICIPALITY EMPLOYEE FINANCIAL DISCLOSURE SUMMARY 2016/2017 FINANCIAL YEAR

NUMBER	SURNAME	NAME	STRATEGIC BUSINESS UNIT	DESIGNATION	DATE OF DISCLOSURE	SHARES & OTHER FINANCIAL INTERESTS (YES/NIL)	DIRECTORSHIPS & PARTNER-SHIPS (YES/NIL)	REMUNERATED WORK OUTSIDE THE MUNICIPALITY (YES/NIL)	CONSULTANCIES & RETAINERSHIPS (YES/NIL)	SPONSORSHIPS (YES/NIL)	GIFTS & HOSPITALITY FROM A SOURCE OTHER THAN A FAMILY MEMBER (YES/NIL)	LAND & PROPERTY (YES/NIL)
1	Hadebe	Sizwe	Msunduzi Municipality	City Manager	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
2	Nomnganga	Eveon Sabatha	Infrastucture Services Business Unit	General Manager: Infrastructure Services	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
3	Zulu	Boniwe	Community Services Business Unit	General Manager: Community Services	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4	Ngcobo	Nelisiwe	Budget and Treasury	General Manager: Financial Services	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
5	Ngcobo	Mfankhona Raymond	Sustainable Development and City Enterprises	General Manager: Sustainable Development and City Enterprises	11-Jul-16	NIL	YES	NIL	NIL	NIL	NIL	YES
6	Molapo	Lynnete Ida Mosa	Corporate Services Business Unit	General Manager: Corporate Services	11-Jul-16	YES	YES	YES	YES	NIL	NIL	YES
7	Sivparsad	Brenden Basil	Infrastucture Services Business Unit	Senior Manager: Water & Sanitation	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
8	Langa	Odwa	Infrastucture Services Business Unit	Senior Manager: Roads & Stormwater	11-Jul-16	YES	NIL	NIL	NIL	NIL	NIL	YES
9	Madlala	Thabani	Infrastucture Services Business Unit	Senior Manager: Electricity	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
10	Ngcobo	Mthandeni	Infrastucture Services Business Unit	Manager: Fleet Management	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
11	Raghunandan	Sunjoy	Infrastucture Services Business Unit	Project Manager: Landfill Site	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES

NUMBER	SURNAME	NAME	STRATEGIC BUSINESS UNIT	DESIGNATION	DATE OF DISCLOSURE	SHARES & OTHER FINANCIAL INTERESTS (YES/NIL)	DIRECTORSHIPS & PARTNER-SHIPS (YES/NIL)	REMUNERATED WORK OUTSIDE THE MUNICIPALITY (YES/NIL)	CONSULTANCIES & RETAINERSHIPS (YES/NIL)	SPONSORSHIPS (YES/NIL)	GIFTS & HOSPITALITY FROM A SOURCE OTHER THAN A FAMILY MEMBER (YES/NIL)	LAND & PROPERTY (YES/NIL)
12	Anderson	Niall	Infrastucture Services Business Unit	Senior Manager: Project Management Unit	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
13	Zuma	Mandla	Community Services Business Unit	Senior Manager: Community Development	11-Jul-16	NIL	YES	NIL	NIL	NIL	NIL	YES
14	Khumalo	Kwenza Justice	Community Services Business Unit	Senior Manager: Pubic Safety and Enforcement	11-Jul-16	NIL	NIL	YES	NIL	NIL	NIL	NIL
15	Kunene	Lungisani	Community Services Business Unit	Senior Manager: Area Based Management	11-Jul-16	YES	YES	NIL	NIL	NIL	NIL	YES
16	Langa	Odwa	Budget and Treasury	Senior Manager: Assets and Liabilities	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
17	Jali	Phumulani J	Budget and Treasury	Senior Manager: Expenditure Management	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
18	Ngobese	Moses T	Budget and Treasury	Senior Manager: Revenue Management	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL
19	Ndlovu	Ndlovu	Budget and Treasury	Senior Manager: Supply Chain Management	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
20	Cele	Jerome S	Budget and Treasury	Senior Manager: Budget & Treasury Management	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL
21	Zimu	Sipho	Sustainable Development and City Enterprises	Senior Manager: Local Economic Development	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
22	Nombungu	Emily	Sustainable Development and City Enterprises	Senior Manager: Human Settlement	11-Jul-16	NIL	NIL	YES	NIL	NIL	NIL	YES
23	Nyakane	Khoali Atkins	Sustainable Development and City Enterprises	Senior Manager: Town Planning & Environmental Management	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
24	Cowie	Trevor	Sustainable Development and City Enterprises	Senior Manager: Infrastructure Planning & Survey	11-Jul-16	YES	NIL	NIL	NIL	NIL	NIL	YES
25	Ndlovu	Faith	Corporate Services Business Unit	Senior Manager: Human Resources Management	11-Jul-16	YES	NIL	NIL	NIL	NIL	NIL	YES
26	Dubanaza	Sipho	Corporate Services Business Unit	Senior Manager: Sound Governance	11-Jul-16	NIL	YES	NIL	NIL	NIL	NIL	YES
27	Ngebulane	Xolile	Corporate Services Business Unit	Senior Manager: Information Communication Technology	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL
28	Van Der Merwe	Johannes Jacobus	Corporate Services Business Unit	Manager: Legal Services	11-Jul-16	YES	NIL	NIL	NIL	NIL	NIL	YES
29	Plaatjies	Madeleine	Office of the City Manager	Manager: Office of the City Manager	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL
30	Dlamini	Blessing	Office of the City Manager	Manager: Office of the Speaker (Acting)	11-Jul-16	NIL	NIL	YES	NIL	NIL	NIL	NIL
31	Mahlangu	Evodia	Office of the City Manager	Manager: Office of the Mayor	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
32	Stamper	Pumla	Office of the City Manager	Executive Chief Auditor: Internal Audit (Acting)	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
33	Zimu	Siwelile	Office of the City Manager	Manager: Integrated Development Planning	11-Jul-16	YES	YES	NIL	NIL	NIL	NIL	NIL
34	Madonda	Nqobile	Office of the City Manager	Manager: Communications and IGR (Acting)	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	YES
35	Manyathi	Nkanyiso	Office of the City Manager	Head: PMU - IRPTN	11-Jul-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Note: The above tables are summaries of the declaration template completed by Councillors and Officials of Msunduzi Municipality. Copies of the original full declaration template as per above can be viewed at the Office of the Municipal Manager.

ANNEXURES

ANNEXURE 1

ANNUAL PROGRESS REPORT - SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017

ANNEXURE E

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT - REGULATED KEY PERFORMANCE INDICATORS

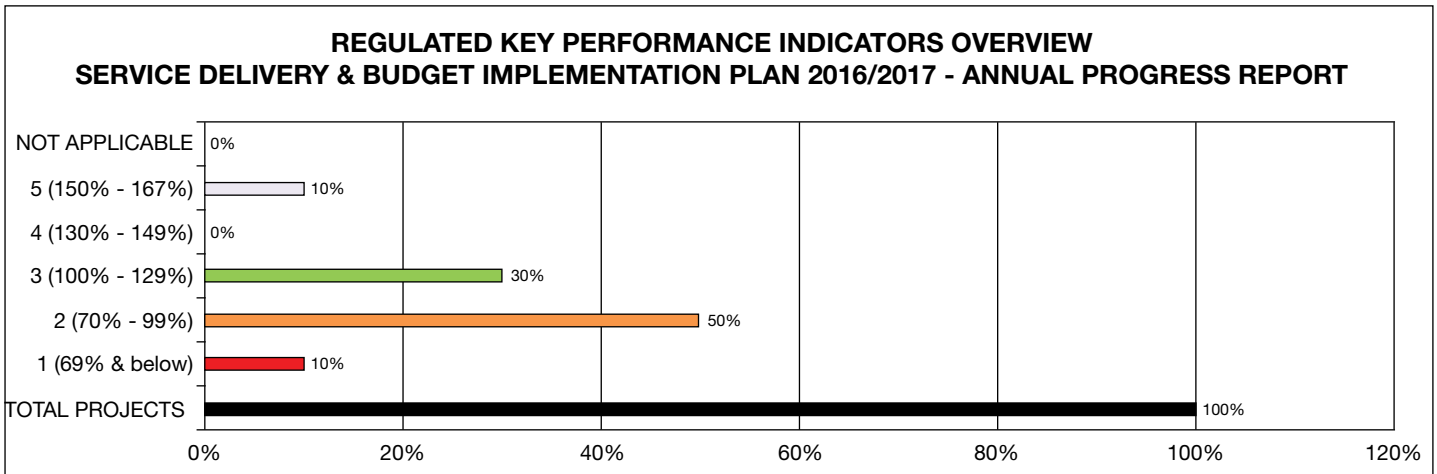
REGULATED KEY PERFORMANCE INDICATORS OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 REGULATED KEY PERFORMANCE INDICATORS OVERVIEW

1.1 TOTAL PROJECTS: 14
1.1.1 OPERATING PROJECTS 10
1.1.2 CAPITAL PROJECTS 4

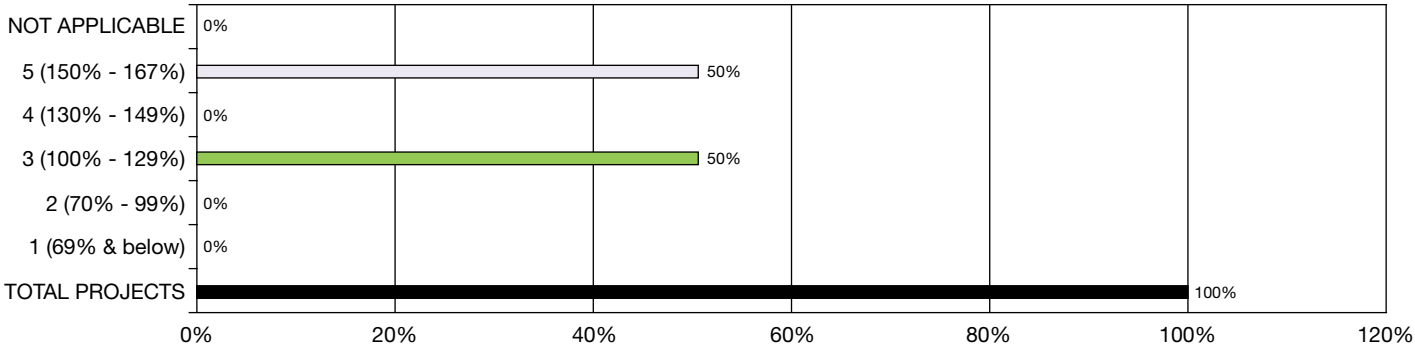
1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	10%	50%	30%	0%	10%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

REGULATED KEY PERFORMANCE INDICATORS OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	50%	0%	50%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
REGULATED PERFORMANCE INDICATORS 2016/2017 FINANCIAL YEAR

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME 9	RESPONSIBLE MANAGERS	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
													ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	RPI 01	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	GM: CORPORATE SERVICES / SM: HUMAN RESOURCES	Workplace skills development	Budget spent on Work Skills Plan	N/A	99% (R10 288 434) spent on WSP in 2014/2015	100% (R7 598 392) spent on WSP	100% (R7 598 392) spent on WSP by the 30th of June 2017	% spent on WSP	100% (R7 598 392) spent on WSP by the 30th of June 2017	7,259,967	2 (70% - 99%)	1.Delays in the appointment of Training Providers due to re-advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.4.Training implementation was suspended due to non-availability of Cllrs as they are engaged on the bi – elections campaigns. 5. Poor attendance of Councillors at the 2 programmes implemented.	Review Appointment Process and work closer with Supply Chain Unit and Get buy-in and support from Speakers Office.	Immediate	Training Registers , Appointment Letters, BEC Reports and Email to GM: Corporate Services.
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	RPI 02	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	GM: CORPORATE SERVICES / SM: HUMAN RESOURCES	Employment equity	Number of people from employment equity target groups employed in the three highest levels of management	N/A	N/A	2% of employee population with disabilities achieved	2% of employee population with disabilities achieved by the 31st of March 2017	% of employee population with disabilities achieved	2% of employee population with disabilities achieved by the 31st of March 2017	0% of employees with formally declared disability	1 (69% & below)	Known employees with disability have not provided formal declaration of disability - no disabilities registered	Ensure all disability formally declared	Immediate	Staff Establishment
B	B1	2 - BACK TO BASICS	RPI 03	NKPA 2 - BASIC SERVICE DELIVERY	GM: INFRASTRUCTURE / SM: WATER & SANITATION	Improved access to basic services	Number of households with access to potable (drinkable) water	Various, as this is Application Driven	92,42 % households with access to potable (drinkable) water in 2015/2016	100 x New Water connections completed	100 x New Water connections completed by the 30th of June 2017 (Aplication Driven)	Number of New Water connections completed (Application Driven)	100 x New Water connections completed by the 30th of June 2017 (Aplication Driven)	362 x New Water connections completed by the 30th of June 2017 (Aplication Driven)	5 (150% - 167%)	N/A	N/A	N/A	Connection Monitoring Spreadsheet
B	B1	2 - BACK TO BASICS	RPI 04	NKPA 2 - BASIC SERVICE DELIVERY	GM: INFRASTRUCTURE / SM: WATER & SANITATION	Improved access to basic services	Number of households with access to sanitation	Var	57,97% of households with access to sanitation in 2015/2016	100 x New Sewer Connections Completed	100 New Sewer Connections Completed by the 30th of June 2017	Number of New Sewer Connections Completed	100 New Sewer Connections Completed by the 30th of June 2017	257 New Sewer Connections Completed by the 30th of June 2017	5 (150% - 167%)	N/A	N/A	N/A	Connection Monitoring Spreadsheet
B	B1	2 - BACK TO BASICS	RPI 05	NKPA 2 - BASIC SERVICE DELIVERY	GM: INFRASTRUCTURE / SM: ELECTRICITY	Improved access to basic services	Number of households with access to electricity	Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina)	950households with access to electricity in 2015/2016	552 new electricity connections completed (Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina)	552 new electricity connections completed by the 30th of June 2017 (Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina)	Number of New Electricity connections completed	552 new electricity connections completed by the 30th of June 2017 (Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina)	193 NEW HOUSEHOLD CONNECTIONS ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	3 (100% - 129%)	LESS HOUSEHOLDS THAN EXPECTED	N/A	N/A	PROGRESS REPORT AND COMPLETION CERTIFICATES

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME 9	RESPONSIBLE MANAGERS	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
													ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	RPI 06	NKPA 2 - BASIC SERVICE DELIVERY	GM INFRASTRUCTURE / SM: ROADS & TRANSPORTATION	Improved access to basic services	Kilometers of new municipal roads constructed	13.0 = 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 10,16,18; 0,45= ward 11; 0,5=ward 1,3,6,7,9,21; 0,6=ward 17; 0,8=ward 29; 1,6= ward 37	19.1 Kilometers of new municipal roads constructed in 2015/2016	13.0km = 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 10,16,18; 0,45= ward 11; 0,5=ward 1,3,6,7,9,21; 0,6=ward 17; 0,8=ward 29; 1,6= ward 37 of new municipal roads constructed	13km.0 = 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 10,16,18; 0,45= ward 11; 0,5=ward 1,3,6,7,9,21; 0,6=ward 17; 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2017	kms of new municipal roads constructed	13.0km= 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 10,16,18; 0,45= ward 11; 0,5=ward 1,3,6,7,9,21; 0,6=ward 17; 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2017	17.35	3 (100% - 129%)	N/A	N/A	N/A	Copy of Completion certificates
B	B1	2 - BACK TO BASICS	RPI 07	NKPA 2 - BASIC SERVICE DELIVERY	GM: COMMUNITY SERVICES / SM: WASTE MANAGEMENT	Improved access to basic services	Number of households with access to refuse removal at least once per week	10 - 37 serviced by both Municipality and Co-ops.	120 000 households with access to refuse removal at least once per week in 2015/2016	120 000 households with access to refuse removal at least once per week (wards 10 -37)	120 000 households with access to refuse removal at least once per week by the 30th of June 2017 (wards 10 -37)	Number of households with access to refuse removal at least once per week (wards 10 -37)	120 000 households with access to refuse removal at least once per week by the 30th of June 2017 (wards 10 -37)	120 000 households with access to refuse removal at least once per week Completed by the 30th of June 2017 (wards 10 -37)	3 (100% - 129%)	N/A	N/A	N/A	Weighbridge Statistics
B	B3	2 - BACK TO BASICS	RPI 08	NKPA 2 - BASIC SERVICE DELIVERY	CFO / SM: REVENUE MANAGEMENT	Improved access to Free Basic Services	Number of households earning less than R3500 per month (application based) with access to free basic services	All Wards (application based)	5000 households earning less than R3500 per month (application based) with access to free basic services in 2015/2016	8000 households earning less than R3500 per month (application based) provided with access to free basic services	8000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	Number of households earning less than R3500 per month (application based) provided with access to free basic services	8000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	5813 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	2 (70% - 99%)	Lack of full implementation of water restrictions.	Water section must start restricting in full force.	Water Department	Age Analysis Report
D	D3	.	RPI 09	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / SM: BUDGET PLANNING, IMPLEMENTATION & MONITORING	Improved Audit Opinion	Percentage of a municipality's capital budget actually spent on capital projects identified in the IDP	N/A	74.87% of the municipality's capital budget actually spent on capital projects identified in the IDP in 2014/2015	100% of the municipality's capital budget actually spent on capital projects identified in the IDP (Percentage : Total spending on capital projects divided by total capital budget x 100)	100% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2017 (Percentage : Total spending on capital projects divided by total capital budget x 100)	% of the municipality's capital budget actually spent on capital projects identified in the IDP (Percentage : Total spending on capital projects divided by total capital budget x 100)	100% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2017	73%	2 (70% - 99%)	Departments to provide			capex report

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME 9	RESPONSIBLE MANAGERS	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
													ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D1	4 - BUILDING FINANCIAL SUSTAINABILITY	RPI 10	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / SM: BUDGET PLANNING, IMPLEMENTATION & MONITORING	Improved Audit Opinion	Financial viability in terms of debt coverage	N/A	9:25 achieved in 2014/2015	9.78 Financial viability in terms of debt coverage achieved. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e.. Interests plus redemption))	9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2017. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e.. Interests plus redemption))	Ratio of Financial viability in terms of debt coverage achieved. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e.. Interests plus redemption))	9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2017	6.49	3 (100% - 129%)	N/A	N/A	N/A	Cashflow workings and age analysis
D	D3	4 - BUILDING FINANCIAL SUSTAINABILITY	RPI 11	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / SM: BUDGET PLANNING, IMPLEMENTATION & MONITORING	Improved Audit Opinion	Financial viability in terms of cost coverage	N/A	2:74 achieved in 2014/2015	3.43 Financial viability in terms of cost coverage achieved. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	3.43 Financial viability in terms of cost coverage achieved by the 30th of June 2017. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	Ratio of Financial viability in terms of cost coverage achieved. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	3.43 Financial viability in terms of cost coverage achieved by the 30th of June 2017	2.89:1	2 (70% - 99%)	N/A	N/A	N/A	Cashflow workings and investment register
D	D3	2 - BACK TO BASICS	RPI 12	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	CFO / SM: BUDGET PLANNING, IMPLEMENTATION & MONITORING	Improved Audit Opinion	Financial viability in terms of outstanding service debtors to revenue	N/A	0:59 achieved in 2014/2015	1.8 Financial viability in terms of outstanding service debtors to revenue achieved. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	1.8 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2017. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	Ratio of Financial viability in terms of outstanding service debtors to revenue achieved. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	1.8 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2017	6.49	3 (100% - 129%)	N/A	N/A	N/A	Cashflow workings and age analysis
C	C1	2 - BACK TO BASICS	RPI 13	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	GM: SUSTAINABLE DEVELOPMENT & CITY ENTITIES / SM: DEVELOPMENT SERVICES	Community Work programme implemented and cooperatives supported	Number of work opportunities created through LED development initiatives including Capital Projects	4,5,6,7,8,9,11, 13,14,15,16,17,18,20,2,22, 23, 29,31,32,33 and 35	2000 work opportunities created through LED development initiatives including Capital Projects in 2014/2015	2000 work opportunities created through LED development initiatives including Capital Projects	2000 work opportunities created through LED development initiatives including Capital Projects by the 30th of June 2017	Number of work opportunities created through LED development initiatives including Capital Projects	2000 work opportunities created through LED development initiatives including Capital Projects by the 30th of June 2017	1034 work opportunities created.	2 (70% - 99%)	Drop outs from the EPWP and CWP continuing. New recruits not being accessed timeuously.	Speed up the recruitment of new participants.	30 June 2017.	CWP MAY report; List of EPWP participants.
B	B1	2 - BACK TO BASICS	RPI 14	NKPA 2 - BASIC SERVICE DELIVERY	GM: SUSTAINABLE DEVELOPMENT & CITY ENTITIES / SM: HUMAN SETTLEMENTS	Improved access to basic services	No. of new houses constructed	(1,2,3,4,5,6,7,8 &9 Vulindlela) 11,17 (13,14,15 ,16,18,20,21,22 ,29,31,34 & 35) OSS	2786 new houses constructed in 2014/2015	2450 new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units)	2450 new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units) by the 30th of June 2017	Number of new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units)	2450 new houses constructed (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units) by the 30th of June 2017	3387new houses constructed (Wards 1-9 = 3355 units & Ward 10 = 8, ward 17 = 24) by the 30th of June 2017	4 (130% -149%)	N/A	N/A	N/A	D6 CERTIFICATES

ANNEXURE F

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT - ORGANISATIONAL OVERVIEW

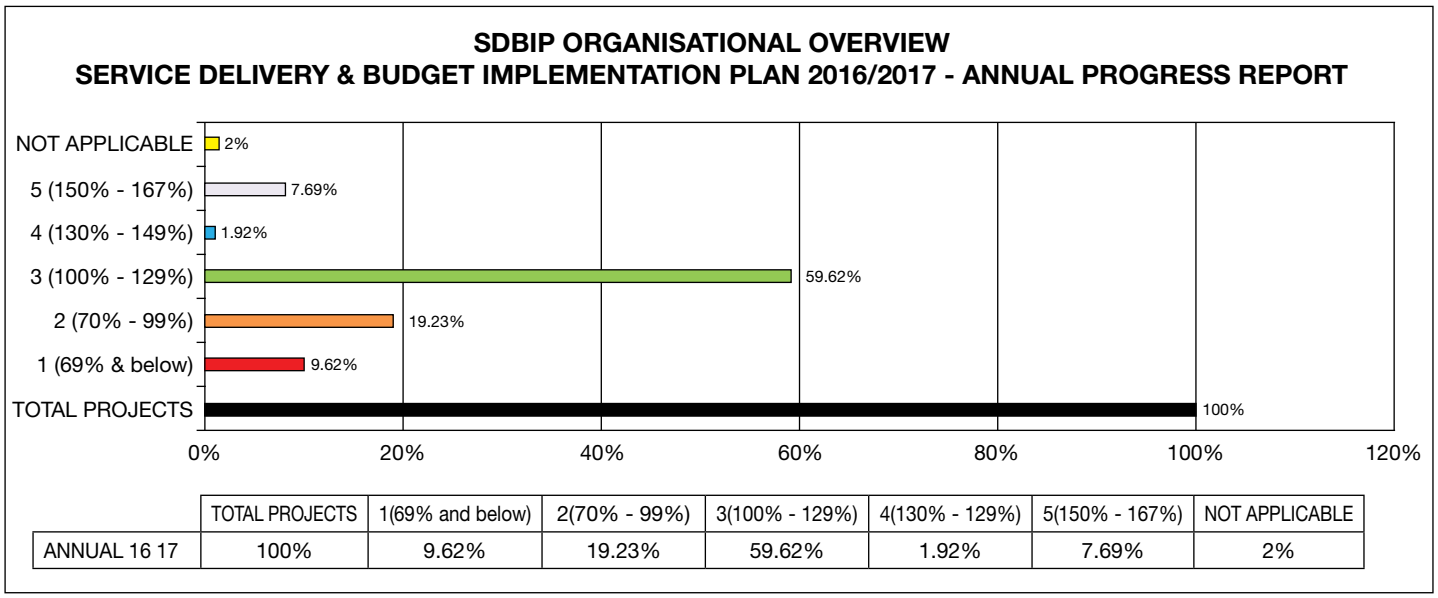
SDBIP ORGANISATIONAL OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ORGANISATIONAL OVERVIEW

1.1 TOTAL PROJECTS: 211
1.1.1 OPERATING PROJECTS 104
1.1.2 CAPITAL PROJECTS 107

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

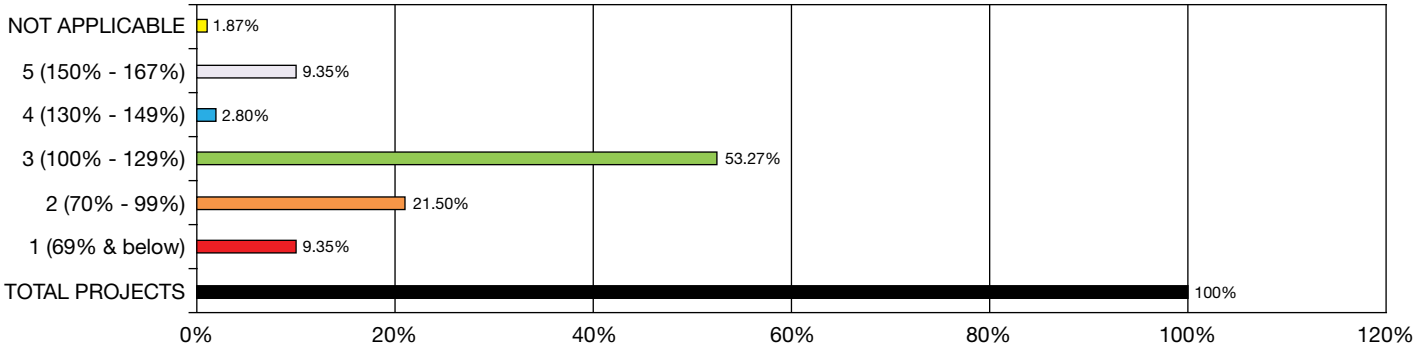


	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	9.62%	19.23%	59.62%	1.92%	7.69%	2%

1.2.1 A total of 104 Operating Projects were reported on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
1.2.2 9.62% of the projects were reported as having achieved a 1 on the 2016/2017 FY ANNUAL PROGRESS REPORT
1.2.3 19.23% of the projects were reported as having achieved a 2 on the 2016/2017 FY ANNUAL PROGRESS REPORT
1.2.4 59.62% of the projects were reported as having achieved a 3 on the 2016/2017 FY ANNUAL PROGRESS REPORT
1.2.5 1.92% of the projects were reported as having achieved a 4 on the 2016/2017 FY ANNUAL PROGRESS REPORT
1.2.6 7.69% of the projects were reported as having achieved a 5 on the 2016/2017 FY ANNUAL PROGRESS REPORT
1.2.7 2% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

SDBIP ORGANISATIONAL OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	9.35%	21.50%	53.27%	2.80%	9.35%	1.87%

2.1.1 A total of 107 Capital Projects were reported on the SDBIP for the 2016/2017 ANNUAL FY PROGRESS REPORT
2.1.2 9.35% of the projects were reported as having achieved a 1 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
2.1.3 21.50% of the projects were reported as having achieved a 2 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
2.1.4 53.27 of the projects were reported as having achieved a 3 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
2.1.5 2.80% of the projects were reported as having achieved a 4 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
2.1.6 9,35 % of the projects were reported as having achieved a 5 on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT
2.1.7 1,87% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2016/2017 FY ANNUAL PROGRESS REPORT

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
ORGANISATIONAL OVERVIEW NARRATIVE
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	OFFICE OF THE SPEAKER	8	0	8	2	OTS 02	156 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	23 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	1 (69% & below)	Establishment of Ward Committees emmidiately after new Council was innaugurated in August 2016	Ward Committees are fully established
							OTS 03	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Minutes of ward and community meetings from each of 23 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	2 (70% - 99%)	Establishment of Ward Committees emmidiately after new Council was innaugurated in August 2016	Ward Committees are fully established
		OFFICE OF THE MAYOR	4	0	4	1	MSP 02	100% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	90% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	2 (70% - 99%)	Some programmes were postponed due delayed stakholder co-orination	programmes to be unertaken in the next FY
		IRPTN	2	1	3	2	MM 01	100% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the Council approval of the Strategy and Naming Campaign Documents. (SMC approved on the 13 January 2016.)	The City Manager (A) has instructed that the Strategy and Naming Campaign Document be re-submitted to Council for approval. The Documents have been re-submitted to the relevant committee/s for approval
							MM 02	75% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A) by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the council approval of the concept of operations document. (SMC approved on the 23 August 2016.)	The City Manager (A) has instructed that the concept of operations document be re-submitted to Council for approval. The Document has been re-submitted to the relevant committee/s for approval
TOTAL					**15**	**5**						
2	COMMUNITY SERVICES	PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)	9	0	9	1	PSDM 08	100% implementation of the approved Disaster management plan by the 30th June 2017	100% implementation of the approved Disaster management plan by the 30th June 2017	2 (70% - 99%)	Sector plan meetings did not take place due to the many service delivery protest(due to electrical water related outages) and the regular sitting of the sitting of the Joint Operations Centre	meeting is scheduled for the 26th July 2017
		WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING)	1	5	6	3	COM DEV 08	43 000 households refuse collected in Wards 1 to 9 by the 30th of June 2017	nil achieved	1 (69% & below)	Budget Office, couldn't' account for the R3m allocation for Vulindlela SMME's	to implement the project on the new budget allocation 2017/18
							COM DEV 09	5 x 15m³ skip bins purchased by the 31st of December 2016	nil achieved	1 (69% & below)	services provider appointered couldn't deliver the services . Money was reallocated	an amount of R1m have been allocated on 2017/18 budget
							COM DEV 10	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container) by the 30th of April 2017	concrete slab, roof shelter, ablution container couldn't be supplied due to shortage of funds	2 (70% - 99%)	shortage of funds to purchased the container for ablution	to seek funds during the mid-term review
		RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)	6	3	5		COM DEV 01	Grass cut in 29 wards three times a season by the 31st of May 2017 (September 2016 to May 2017)	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 02	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	10 islands and 10 main entrances of Council Buildings maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 03	11 libraries maintained every month by the 30th of June 2017	7 libraries maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
2	COMMUNITY SERVICES	RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)					COM DEV 04	36 operational halls maintained every month by the 30th of June 2017	20 halls maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 13	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan by the 30th of June 2017	Completion of designs, first phase could not commence due to budget cut	1 (69% & below)	Budget insufficient to complete construction	Awaiting new budget in 2017/2018 financial year
TOTAL					**34**							
3	INFRASTRUCTURE SERVICES	WATER & SANITATION	1	18	19	4	W & S 04	1 km of Sewer pipeline replaced by the 30th of June 2017	Panel of contractors Awarded at BAC by 31st May 2017	2 (70% - 99%)	Adjudication took longer than anticipated due to thenumber of tenders received.	Approve specification whilst tender in currently been finalised.
							W & S 08	21 new toilets completed and 0,6 km of new sewer pipe installed by 30 June 2017	Panel of contractors Awarded at BEC by 30 April 2017	1 (69% & below)	Adjudication took longer than anticipated due to thenumber of tenders received.	Approve specification whilst tender in currently been finalised.
							W & S 18	40 % of Reservoir Completed 30th of June 2017	Project had to suspended due unstable soil conditions whilst the gotechnical study is been undertaken.	1 (69% & below)	Unsuitable soil conditions	Undertake geotechnical Density Test for new site.
							W & S 21	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	NIL	1 (69% & below)	Funds were re allocated to Machinery and equipment	Procurement to take place next financial year
		ROADS & TRANSPORTATION OVERVIEW CAPITAL	0	43	43	17	R & T 01	1,6km of surfaced roads to blacktop with storm water completed by the 28th of February 2017	Target not Met. Cpmpleted Priming. Surfacing to start 1st week in July 2017.	2 (70% - 99%)	No funding available to complete project.	Fast track outstanding payments and fast track contractor to complete outstanding works.
							R & T 03	Revised EIA application submitted to the EDTEA by the 30th of June 2017	Additional EIA Wetland Offset Plan specialist study complete.	2 (70% - 99%)	Insufficient budget-available in 2017/18 FY for completion of additional studies as requested by the EDTEA. BAC approval VO3 for additional Geotech study obtained on 29 June 2017.	Revised EIA submission in 2017/18 FY when Geotech study is completed with funding is received for payment of completed specialist studies .
							R & T 04	100 % Base-course, kerb & channeling completed by the 30th of June 2017	92% of G9 completed, 80% of G7 completed.	2 (70% - 99%)	Contractor suspended contract for two months due to cash flow problems as there was no money in the budget to make payments for work done. There is also a delay in the Electrical Unit relocating electrical services on site.	Work has commenced on site as money was relocated and there are funds available in the new budget. There will be a delay in the completion date. Electrical Unit have been requested to relocate their services as a matter of urgency.
							R & T 09	Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed by the 30th of June 2017	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.	2 (70% - 99%)	Relocation of Eskom services causing delays to construction. Delays by municipality in paying upfront relocations costs to Eskom . Delays by approval of report to Full council	Report submitted to Council again for upfront payment approval to Eskom in May 2016.
							R & T 17	800m of gravel road upgraded to asphalt surface by the 30th of June 2017	Culvert , stormwater piping , manholes , stormwater catchpits and earthworks completed. Gabions and subbase layer 50% completed.	1 (69% & below)	The pace of the work was slow on site due to the Contractor lacking finances, resources and key staff to undertake the works.	Projected duration extended by three months and penalties will be applied for late finishing.
							R & T 23	0,75 km of gravel roads to surfaced/ concrete standard upgraded by the 28th of February 2017	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 30th May 2017	2 (70% - 99%)	Additiional Funding required to complete the surfacing of the road. The funding was only made available in May 2017	Funding made available to complete project
							R & T 25	1.3 km of gravel roads to surfaced/ concrete standard upgraded by the 31st of January 2017	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.
							R & T 26	1.0 km of gravel roads to surfaced/ concrete standard upgraded by the 28th of February 2017	Target date not Met. Completed 1.0km in May 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.
							R & T 27	1.3 km of gravel roads to surfaced/ concrete standard upgraded by the 31st of January 2017	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	SDBIP REF-ERENCE	ANNUAL- PRO-JECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
3	INFRASTRUC-TURE SERVICES	ROADS & TRANS-PORTATION OVERVIEW CAPITAL					R & T 28	Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed by the 31st of May 2017	Target not met Tender Adjudication Stage	1 (69% & below)	Draft BSC report was received mid February and approved by BSC Committee by the 2nd March 2017.Report was submitted to Acting Municipal Manager's office thereafter and delayed for +/-2,5 months before the report was approved and sent back to SCM by 15 May 2017. The report had to be registered at SCM and a SITE BRIEFING was conducted on the 31 May 2017.	speed up adjudication process and table the report to BEC by 4th August
							R & T 29	EIA and WULA submitted to DW & S & Tender for con-struction advertised by the 30th of June 2017	General Authorisation for WULA/EIA from DW&S received on 11 Novem-ber 2016. BSC report for advertising approved by BSC on 9 March 2017.	2 (70% - 99%)	Advertising of Tender by Supply Chain Man-agement awaited.	Emails submitted to SCM requesting adver-tising date.
							R & T 30	Tender for construc-tion of 1.5m wide steel pedestrian bridge completed awarded by the 30th of April 2017	Finalised Report Submitted to BEC on 20 June 2016.	2 (70% - 99%)	Delays in adjudication process attributable to Professional Ser-vice Provider . Delays due to Amendments to SCM tax compli-ance policy to tenders . Departmental delays to BEC report approvals process. Insufficient budget to award tender . Adjudication report stood down by BEC on 22 June 2017	Amemded BEC report submission executed. Further extention of tender validity period requested.
							R & T 32	0.7km of Guard Rails installed as and when requested by the 31st of March 2017	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	2 (70% - 99%)	Not completed in March 2017 due to contractors leaving site because of late payments. Savings to achieve additional 0.13km were realised since the rate per me-ter decreases as legth of guardrails to be installed increases.	Finance to ensure that contractors are paid on time to ensure that they do not abandon site.
							R & T 35	Completed pre-liminary design for option 2A and spe-cialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rog-ers Avenue by the 30th of June 2017	Target not met. Wetland study completed and recommendationa are that alternative route alignment being 2C has to be investigated as the proposed route alignment has a negative impact on the grassland where the road is traversing. Alternative route alignment to be in-vestigated was finalised in June 2017 with the guidance of Msunduzi internal environment unit.	1 (69% & below)	Environmental con-straits (seepage and grassland) were found on the proposed alter-native route alignment (Option 2A). Therefore another alternative has to be investigated option 2C.	Project has been put on hold , Meeting held on 6th June 2017 with Environment department to discuss and finalise the alternative route as per the Wetland Study rec-ommendations. Project to resume in the new financial year.
							R & T40	3 x Bus/Taxi Laybys constructed by the 31st of March 2017	Target partially met. 2 x Bus/Taxi Laybys constructed by the 31st of March 2017	2 (70% - 99%)	3rd Bus/Taxi Layby could not be con-structed due to funds being reallocated to cover the budget shortfall on the Installation of Traffic Signals project	Review annual targets and budgets to ensure that the KPI's are met.
							R & T41	EIA Authorization , and WULA applica-tion completed and submitted to DW & S and Design by the 30th of June 2017	letter of Extension from EDTEA for further asses-ments required.	2 (70% - 99%)	EDTEA required fur-ther assesments that were not required at the beginning stages of application. BAR submitted and EDTEA advised further studies required.	Extension requested and granted and consultant working on additional studies
							R & T 42	EIA Authorization , and WULA applica-tion completed and submitted to DW & S and Design by the 30th of June 2017	WULA studies and Basic Assessment completed but WULA has not been submitted to DW& S. EIA previously completed and approved.	2 (70% - 99%)	Consultant awaiting reply from DW&S from 09 May 2017 concerning the ap-plication route that's needs to be followed for this project.	Consultant and Municipality to request DW&S to expedite decision concerning the application.
		ELECTRICITY	0	12	12	6	ELEC 01	37 X HIGH MASTS LIGHTS TO BE ERECTED AND COMMISSIONED by the 30th of June 2017	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISS-SIONED.	2 (70% - 99%)	DELAYS BY ESKOM IN APPOINTING CONTRACTORS	CONTRACTORS HAVE SINCE BEEN APPOINTED AND INTALLATIONS IN PROGRESS
							ELEC 03	200 NEW HOUSEHOLD CON-NECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	193 NEW HOUSEHOLD CONNECTIONS ACHIEVED (REGINA ROAD INFORMAL SET-TLEMENT) by the 30th of June 2017	2 (70% - 99%)	The 200 new households was an estimate of the number of houses to be coonected. At the time of completion it was 193	There is no corrective measure. We cannot give the exact number of household to be connected until completion
							ELEC 06	132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMIS-SIONED by the 30th of June 2017	PART ONE IS 99% COMPLETE AND PART TWO HAS COMENCED WITH 23% OF THE WORK DONE. ENTIRE PROJECT PROGRESS IS 94%	2 (70% - 99%)	LACK OF AVAIL-ABILITY OF WIRING OF PANELS INFOR-MATION REQUIRED RESULTING IN NEW INFORMATION HAVING TO BE COMPILED	EXTENSION FOR THE CONTRACT WAS APPROVED
							ELEC 08	2 X 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED by the 30th of June 2017	2 X 40MVA POWER TRANSFORMERS PURCHASED	2 (70% - 99%)	DELAYS EXPERI-ENCED DURING SHIPPING OF THE UNITS RESULTING IN LATE ARRIVAL AT DURBAN PORT	DELIVERY TO SITE EXPECTED ON 31 JULY 2017

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
3	INFRASTRUCTURE SERVICES	ELECTRICITY					ELEC 10	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS COMPLETED by the 30th June 2017	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS IS IN PROCESS by the 30th June 2017	2 (70% - 99%)	DELAYS IN THE MANUFACTURING PROCESS	DELIVERY DATE HAVE BEEN EXTENDED TO OCTOBER 2017
							ELEC 11	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 31st of May 2016	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 30 JUNE 2017	2 (70% - 99%)	Delays during construction resulted in the target date being missed. Construction work took longer than anticipated.	Contractor to add more teams to assist with fast tracking completion of works.
		MECHANICAL WORKSHOPS OVERVIEW OPERATING	2	0	2	1	FLT 02	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	Poor response from the Business Units to Fleet Management service plan.	Increase the number of services on the service plan
TOTAL					**76**							
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES OVERVIEW OPERATING	DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)	12	0	12	6	LED 05	LED strategy reviewed and completed Implementation plan submitted to SMC for approval by the 30th of June 2017	Draft LED strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 1	SMME strategy developed and submitted to SMC by the 30th of June 2017	Draft SMME strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 2	Cooperatives strategy developed and submitted to SMC by the 30th of June 2017	Draft Cooperatives strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 3	Women and Disabled economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Women and Disabled strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 4	Youth economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Youth Economic Empowerment strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 5	100% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 30th of June 2017	50% development of a programme of action for improving the business environment in the Mkondeni Industrial area	2 (70% - 99%)	Training of Volunteers could not be done before the establisment of the the Task Team/ Steering Committee	Finalisation of programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 31st of August 2017
							EDS 8	Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	Project Inception Report and Inception meeting held in June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
		HUMAN SETTLEMENTS	8	2	10		HS 08	41 x new housing units contructed by the 30th of June 2017	Target Partialy Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017	2 (70% - 99%)	Social Challenges, communities are blocking the project	Social facilitation is in progress.
							HS 09	30 x new housing units contructed by the 30th of June 2017	Target Not Achieved - 30 Slabs casted and 1 house at the roof level.	1 (69% & below)	Slow Progress on site	Contractor to increase human and capital resources on site to keep up with the construction program.
							HS 10	100% Stage 1 Application Completed for SACCA - Mkhondeni submitted to DOHS by the 30th of June 2017	The tender to appoint an Implmenting Agent to compile the Stage 1 application to the DoHS is due to be presented at the BAC on 13 July 2017.	1 (69% & below)	Delays in the appontment of an Implementing Agent	Finalise the appintment of Implementing Agent and preparation of the Stage 1 Application to DoHS.
							HS 12	100% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS by the 30th of June 2017	Prefeasibility studies have been not yet been completedand funding for stage 1 has not yet been submitted to the DoHS for approval	1 (69% & below)	The Municipality is still sorting out social issues and land invasions within the project area	Formalisation of Townhip and prepare land invisation
		CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	18	16	34	11	COM DEV 11	12 x planned Exhibitions held by the 30th of June 2017	only 11 Exhibitions managed per anum because of floods	2 (70% - 99%)	Flood Incident in June	Clear Flood Damage
							LED 02	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017		1 (69% & below)	The Engineers report for the assessment of Pallet Park were above the our budget ,sourced additional funding	Review the specifications and new bill of quantities issued
							LED 04	100% Municipal wide tourism signage revamped and installed by the 30th of April 2017	Signs currently being manufactured.	1 (69% & below)	Supplier did not quote according to the contract, ammendments to the quotation and invoices had to be made.	Facilitate the completion and installation of the signage by 31 July 2017
							CE 01	44 X CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room by the 30th of June 2017	This project could not be implemented	1 (69% & below)	It was unfunded mandate and dependant on opportunistic non-expenditure by other business units	Subject to budget availability and the project is still unfunded in current financial year.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	SDBIP REF-ERENCE	ANNUAL- PRO-JECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES OVERVIEW OPERATING	CITY ENTITIES (SAFE CITY, TOURISM, AGRI-CULTURE (MARKET & FOREST-RY), ART GALLERY & THEATRES & AIRPORT)					CE 07	Repairs to Ormolu Clock effected and completed by the 30th of June 2017	Project Cancelled	1 (69% & below)	Delays in obtaining Authority	Postponed project
							CE 11	100% construction of ground parking equipment at the PMB Airport com-pleted by the 30th of June 2017	90 % 0f construction done.	2 (70% - 99%)	Contractor delays	Contractor to complete by 15 July 2017
							CE 16	100% Airport roof repairs completed at the PMB Airport by the 30th of June 2017	Engineer completed assessment and report submitted.	1 (69% & below)	Delay in obtaining completed design	To ensure procurement is completed and proj-ect is implemented
							CE 19	100% Office furniture for the PMB Airport staff procured by the 30th of June 2017	Nil furniture purchased.	1 (69% & below)	Nil Capex Available.	Capex requested in 2017/18 Budget
							CE 20	100% Purchase and installation of the overhead tank for the PMB Airport procured by the 30th of June 2017	Nil OHD tanker pur-chased.	1 (69% & below)	Nil Capex available.	Reallocations done from 16/17 unit savings
							CE 24	Appointment of Fa-cilities Management Company at the PMB Airport com-pleted by the 31st of March 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudica-tion process
							CE 25	100% maintenance of infrastructure by the appointed Facilities Manage-ment Company for the PMB Airport completed the 30th of June 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudica-tion process
TOTAL					**78**							

ANNEXURE G

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT - OFFICE OF THE CITY MANAGER

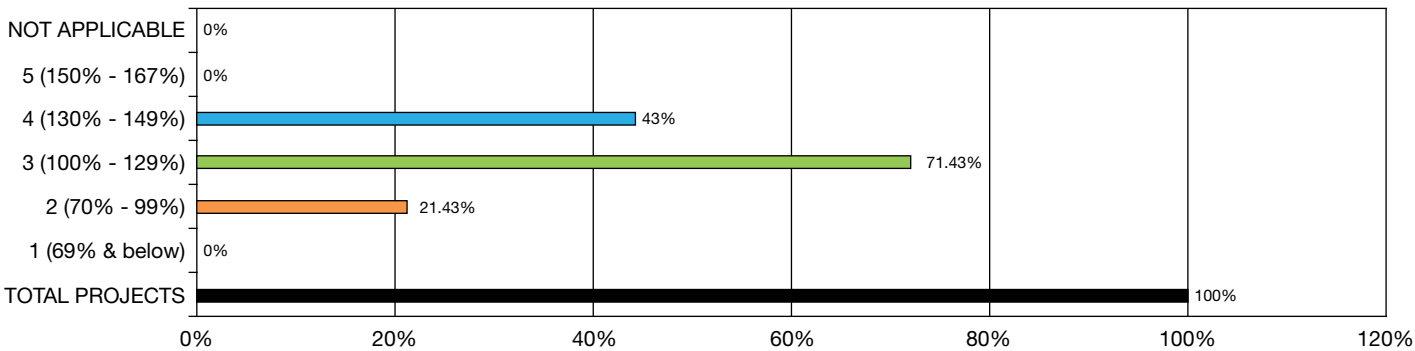
OFFICE OF THE CITY MANAGER OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER OVERVIEW

1.1 TOTAL PROJECTS: 15
1.1.1 OPERATING PROJECTS 14
1.1.2 CAPITAL PROJECTS 1

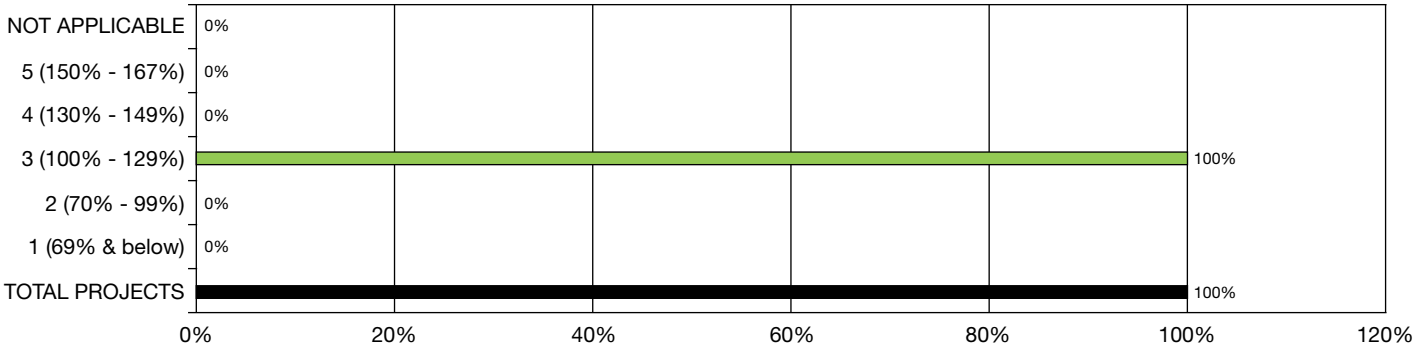
1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	21.43%	71.43%	43%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

OFFICE OF THE CITY MANAGER OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
OFFICE OF THE CITY MANAGER OVERVIEW NARRATIVE
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	OFFICE OF THE SPEAKER	8	0	8	2	OTS 02	156 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	23 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	1 (69% & below)	Establishment of Ward Committees emmidiately after new Council was innaugurated in August 2016	Ward Committees are fully established
							OTS 03	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Minutes of ward and community meetings from each of 23 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	2 (70% - 99%)	Establishment of Ward Committees emmidiately after new Council was innaugurated in August 2016	Ward Committees are fully established
		OFFICE OF THE MAYOR	4	0	4	1	MSP 02	100% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	90% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	2 (70% - 99%)	Some programmes were postponed due delayed stakholder co-orination	programmes to be unertaken in the next FY
		IRPTN	2	1	3	2	MM 01	100% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the Council approval of the Strategy and Naming Campaign Documents. (SMC approved on the 13 January 2016.)	The City Manager (A) has instructed that the Strategy and Naming Campaign Document be re-submitted to Council for approval. The Documents have been re-submitted to the relevant committee/s for approval
							MM 02	75% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A) by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the council approval of the concept of operations document. (SMC approved on the 23 August 2016.)	The City Manager (A) has instructed that the concept of operations document be re-submitted to Council for approval. The Document has been re-submitted to the relevant committee/s for approval
TOTAL					**15**	**5**						

OFFICE OF THE CITY MANAGER - (OFFICE OF THE SPEAKER) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

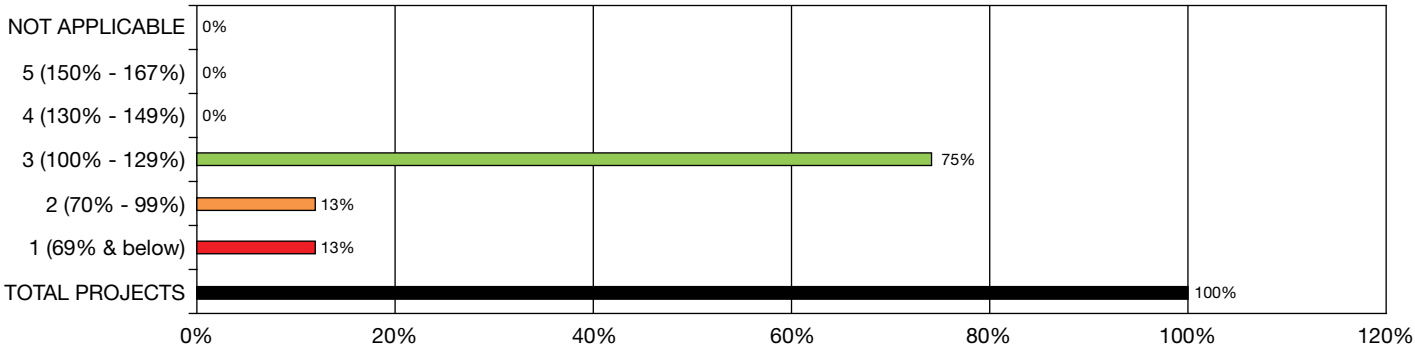
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER - (OFFICE OF THE SPEAKER) OVERVIEW

1.1 TOTAL PROJECTS: 8
1.1.1 OPERATING PROJECTS 8
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

OFFICE OF THE CITY MANAGER - (OFFICE OF THE SPEAKER) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	13%	13%	75%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: POLITICAL SUPPORT (OFFICE OF THE SPEAKER)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E 1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Annual Schedule of meetings	All	Schedule submitted to CoGTA by 30th of June 2016	Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA	Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2017	Date Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA	Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2017	Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Annual schedule of meetings 2017/2018 FY
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E 2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	468Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2016	156 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month	156 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	Number & Date Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month	156 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	23 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	1 (69% & below)	Establishment of Ward Committees emmidiately after new Council was innaugurated in August 2016	Ward Committees are fully established	On-going	Monthly Reports on the functioning/ status of ward committees
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	Minutes of every meeting of functional ward and community committees received within 5 days after date of the meeting	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Turnaround time for submission of minutes of ward and community meetings by 39 Ward Assistants	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Minutes of ward and community meetings from each of 23 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	2 (70% - 99%)	Establishment of Ward Committees emmidiately after new Council was innaugurated in August 2016	Ward Committees are fully established	On-going	Minutes of ward and community meetings
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward are forwarded to customer care / relevant business units within 8 hours from the time it is reported	All service delivery requests reported per ward directly to the Office of the Speaker to be forwarded to customer care / relevant business units within 8 hours from the time it is reported	All service delivery requests reported per ward directly to the Office of the Speaker to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	Turnaround time of forwarding service delivery requests received directly by the Office of the Speaker to customer care / relevant business units	All service delivery requests reported per ward directly to the Office of the Speaker to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Office of the Speaker Service Delivery Statistics
E	E2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward are forwarded to customer care / relevant business units within 8 hours from the time it is reported	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	Turnaround time of forwarding service delivery requests received via ward committees to customer care / relevant business units	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Office of the Speaker Service Delivery Statistics
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees N/A	Reports N/A	All N/A	Monthly report on the functioning of the Speaker's Office submitted to the Operational Management Committee in the 2015/2016 FY N/A	Monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee N/A	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30th of June 2017 N/A	Number of reports submitted to OMC	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30 of June 2017	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	12 x monthly reports on functioning of the Speaker's Office, OMC resolutions
												N/A		.				

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Strengthening Municipal Governance N/A	Capacity Building N/A	All N/A	1 ward committee training sessions conducted by the Office of the Speaker N/A	1 x ward committee training session facilitated (Ward Committee induction) by the Office of the Speaker N/A	1 x ward committee training session facilitated (Ward Committee induction) by the Office of the Speaker by 31st of March 2017 N/A	Number of ward committee training session facilitated (Ward Committee induction) by the Office of the Speaker N/A	1 x ward committee training session facilitated (Ward Committee induction) by the Office of the Speaker by 31st of March 2017	1 x ward committee training session facilitated (Ward Committee induction) on the 4th of June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Register of Attendance
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	OTS 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics N/A	Reporting N/A	All N/A	Nil N/A	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	12 x Monthly Reports on the Back to Basics National Template, Council resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

OFFICE OF THE CITY MANAGER - (OFFICE OF THE MAYOR) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

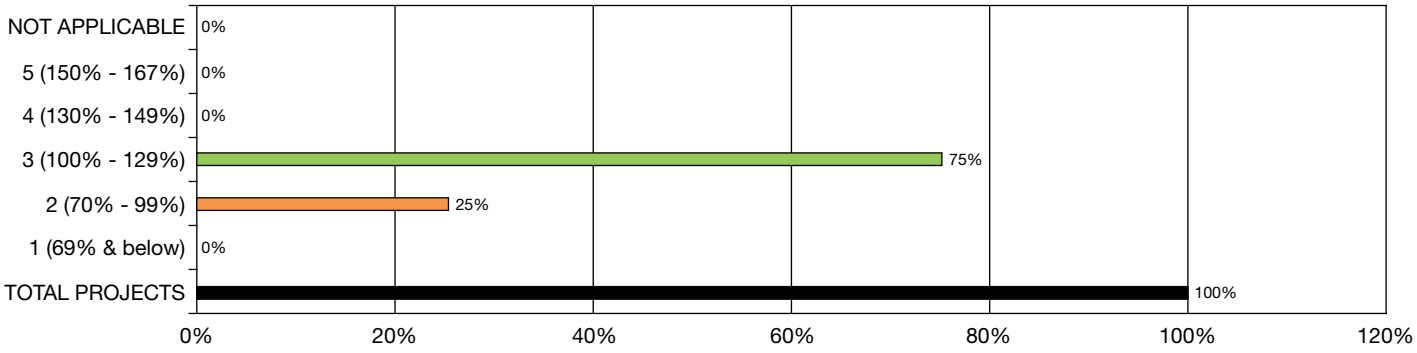
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER - (OFFICE OF THE MAYOR) OVERVIEW

1.1 TOTAL PROJECTS: 4
1.1.1 OPERATING PROJECTS 4
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

OFFICE OF THE CITY MANAGER - (OFFICE OF THE MAYOR) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	25%	75%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: POLITICAL SUPPORT (OFFICE OF THE MAYOR)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E1	2 - BACK TO BASICS	MSP 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Annual Calendar of Events	All	Annual calendar of events for Mayoral Special Projects 2015/2016 financial year submitted to SMC for approval by the 31st of May 2016	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval by the 31st of May 2017	Date Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval by the 31st of May 2017	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	2 - BACK TO BASICS	MSP 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Implementation of annual calender of events	All	100% implementation of Mayoral Special Programmes IN 2015/2016	100% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events	100% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events	100% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	90% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	2 (70% - 99%)	Some programmes were postponed due delayed stakholder co-orination	programmes to be undertaken in the next FY	1-Feb-18	Mayoral Programme and Attendance registers
												R 700 000	R 700 000	R 700 000	N/A	N/A	N/A	N/A
E	E2	2 - BACK TO BASICS	MSP 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Mayoral Special Programmes	Reports	All	Monthly report on Mayoral Special Projects submitted to the Operational Management Committee in the 2015/2016 FY	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2017	Number of monthly reports on Mayoral Special Projects submitted to the Operational Management Committee	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2017	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	12 x monthly reports on Mayoral Special Projects and OMC Resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	2 - BACK TO BASICS	MSP 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics N/A	Reporting N/A	All N/A	Nil N/A	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	12x Monthly Reports on the Back to Basics National Template and Council Resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

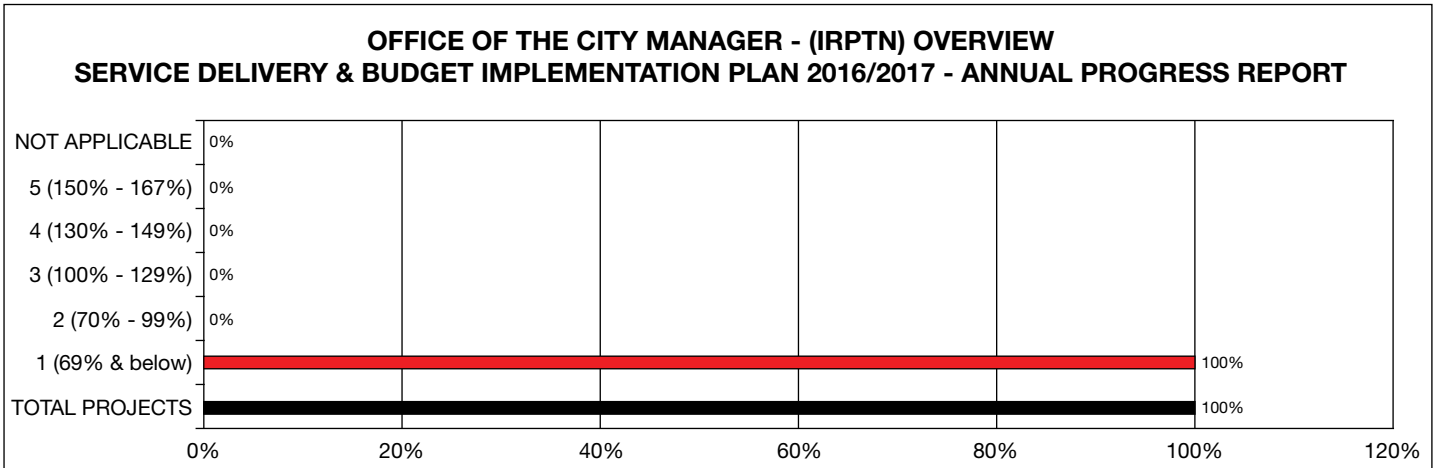
OFFICE OF THE CITY MANAGER - (IRPTN) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER - (IRPTN) OVERVIEW

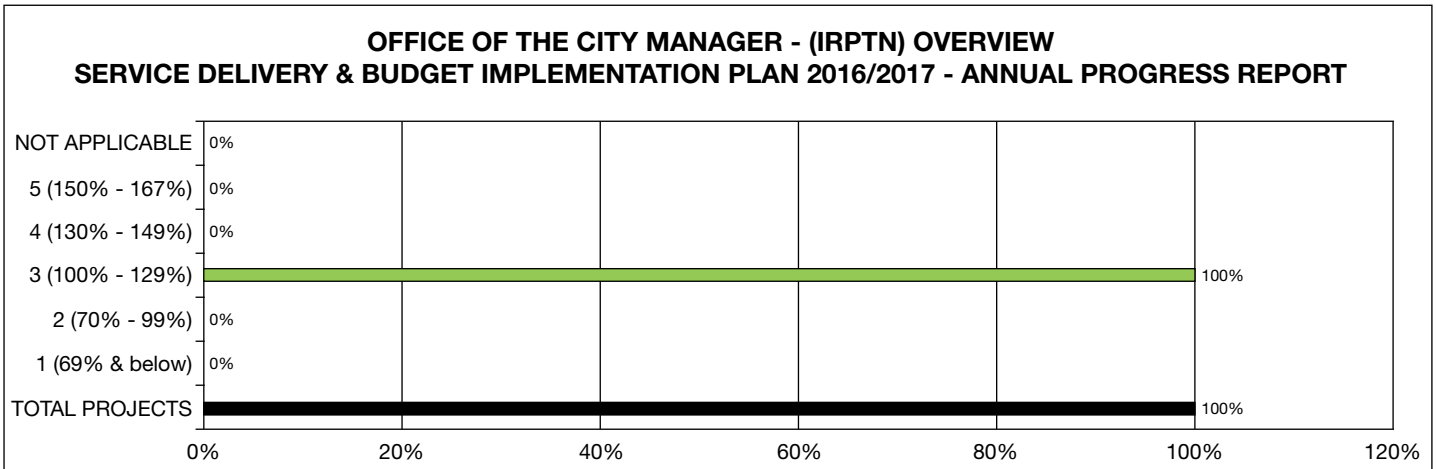
1.1 TOTAL PROJECTS: 3
1.1.1 OPERATING PROJECTS 2
1.1.2 CAPITAL PROJECTS 1

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	100%	0%	0%	0%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: INTEGRATED RAPID PUBLIC TRANSPORT NETWORK (IRPTN)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	5 - GROWING THE REGIONAL ECONOMY	MM 01	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Marketing & Communication	ALL WARDS	NIL	100% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy	100% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy by the 30th of June 2017	% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy	100% Corporate and Brand Identity for IRPTN implemented as per approved IRPTN Marketing Strategy by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the Council approval of the Strategy and Naming Campaign Documents. (SMC approved on the 13 January 2016.)	The City Manager (A) has instructed that the Strategy and Naming Campaign Document be re-submitted to Council for approval. The Documents have been re-submitted to the relevant committee/s for approval	30-Jun-17	Marketing and Communications Strategy and Naming Campaign Documents
												500000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	5 - GROWING THE REGIONAL ECONOMY	MM 02	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Intelligent Transport System	ALL WARDS	NIL	75% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A)	75% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A) by the 30th of June 2017	% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A)	75% Formulation of APTMS and AFC tender documents for IRPTN (Phase 1A) by the 30th of June 2017	Nil achieved	1 (69% & below)	Awaiting the council approval of the concept of operations document. (SMC approved on the 23 August 2016.)	The City Manager (A) has instructed that the concept of operations document be re-submitted to Council for approval. The Document has been re-submitted to the relevant committee/s for approval	30-Jun-17	ITS Concept of Operations Document
												1000000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	5 - GROWING THE REGIONAL ECONOMY	MM 03	NKPA 2 - BASIC SERVICE DELIVERY	IRPTN	Infrastructure Implementation	ALL WARDS	NIL	6% implementation of construction as per approved IRPTN construction plan	6% implementation of construction as per approved IRPTN construction plan by the 30th of June 2017	% implementation of construction as per approved IRPTN construction plan	6% implementation of construction as per approved IRPTN construction plan by the 30th of June 2017	7% implementation of construction as per approved IRPTN construction plan by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	
												0	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE H

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT - COMMUNITY SERVICES

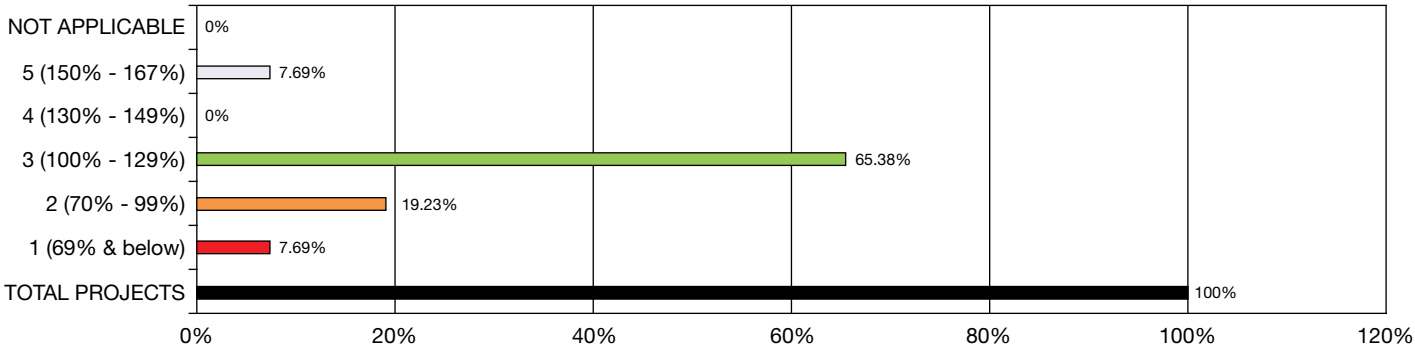
COMMUNITY SERVICES OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 COMMUNITY SERVICES OVERVIEW

1.1 TOTAL PROJECTS: 34
1.1.1 OPERATING PROJECTS 26
1.1.2 CAPITAL PROJECTS 8

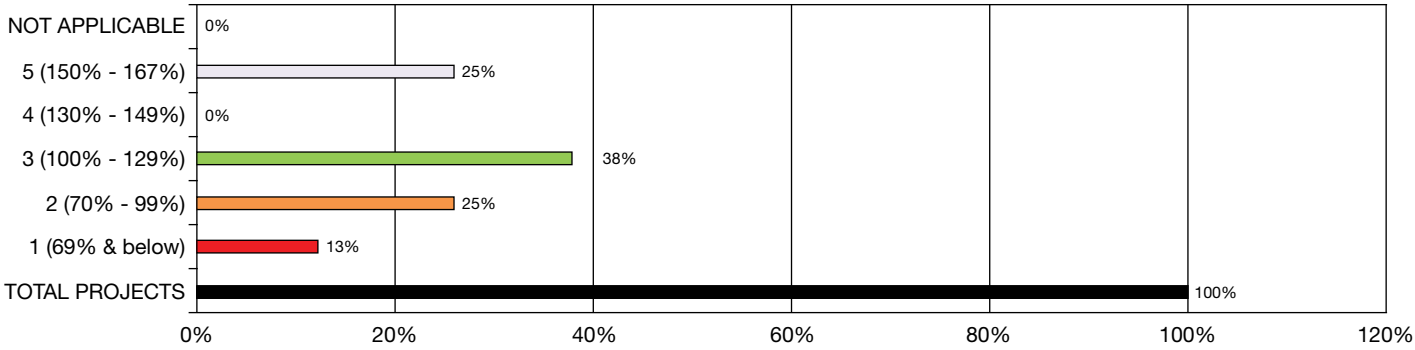
1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	7.69%	19.23%	65.38%	0%	7.69%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

COMMUNITY SERVICE OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	13%	25%	38%	0%	25%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
COMMUNITY SERVICES OVERVIEW NARRATIVE
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
2	COMMUNITY SERVICES	PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)	9	0	9	1	PSDM 08	100% implementation of the approved Disaster management plan by the 30th June 2017	100% implementation of the approved Disaster management plan by the 30th June 2017	2 (70% - 99%)	Sector plan meetings did not take place due to the many service delivery protest(due to electrical water related outages) and the regular sitting of the sitting of the Joint Operations Centre	meeting is scheduled for the 26th July 2017
		WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING)	1	5	6	3	COM DEV 08	43 000 households refuse collected in Wards 1 to 9 by the 30th of June 2017	nil achieved	1 (69% & below)	Budget Office, couldn't' account for the R3m allocation for Vulindlela SMME's	to implement the project on the new budget allocation 2017/18
							COM DEV 09	5 x 15m³ skip bins purchased by the 31st of December 2016	nil achieved	1 (69% & below)	services provider appointered couldn't deliver the services . Money was reaallocated	an amount of R1m have been allocated on 2017/18 budget
							COM DEV 10	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container) by the 30th of April 2017	concrete slab, roof shelter, ablution container couldn't be supplied due to shortage of funds	2 (70% - 99%)	shortage of funds to purchased the container for ablution	to seek funds during the mid-term review
		RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)	6	3	9	5	COM DEV 01	Grass cut in 29 wards three times a season by the 31st of May 2017 (September 2016 to May 2017)	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 02	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	10 islands and 10 main entrances of Council Buildings maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 03	11 libraries maintained every month by the 30th of June 2017	7 libraries maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 04	36 operational halls maintained every month by the 30th of June 2017	20 halls maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules
							COM DEV 13	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan by the 30th of June 2017	Completion of designs, first phase could not commence due to budget cut	1 (69% & below)	Budget insufficient to complete construction	Awaiting new budget in 2017/2018 financial year
TOTAL					**34**	**9**						

PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

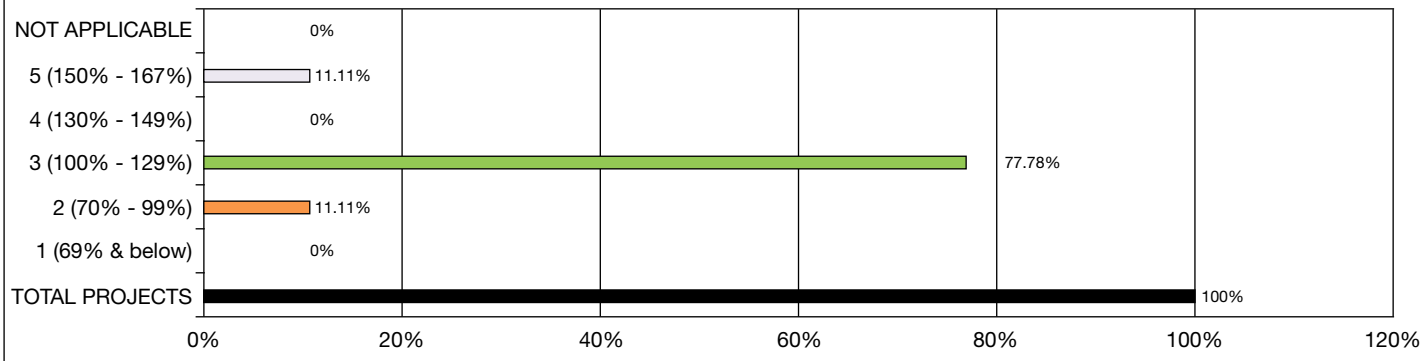
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER) OVERVIEW

1.1 TOTAL PROJECTS: 9
1.1.1 OPERATING PROJECTS 9
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

PUBLIC SAFETY, EMERGENCY SERVICE & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	11.11%	77.78%	0%	11.11%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: COMMUNITY SERVICES
SUB UNIT: PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 01	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue Public awareness presentations facilitated by PSDM	All	66 presentations facilitated as pre-booked by schools and other institutions - assisted by Ops Firefighters due to vacant posts of Pub Ed Officers.	60 x Fire & Rescue public awareness presentations conducted	60 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	Number of Fire & Rescue public awareness presentations conducted	60 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	108 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	5 (150% - 167%)	total presentations reflected include those that were pre-booked and those that were sourced by unit	next year to indicate smart reflection of this KPA	N/A	Daily Schedules
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 02	NKPA 6 - CROSS CUTTING	Fire & Rescue	Major Hazards Visitations by PSDM	All	38 Major Hazard Visitations conducted by the 30th of June 2017	46 x Major Hazard Visitations Conducted	46 x Major Hazard Visitations conducted by the 30th of June 2017	Number of Major hazard Visitations conducted	46 x Major Hazard Visitations conducted by the 30th of June 2017	46 x Major Hazard Visitations conducted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Daily Schedules
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 03	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue fire inspections	All	814 fire inspections conducted by the 30th of June 2017	800 x fire inspections conducted	800 x fire inspections conducted by the 30th of June 2017	Number of fire inspections conducted	800 x fire inspections conducted by the the fourth quarter 16/17	882 x fire inspections conducted by the the fourth quarter 16/17	3 (100% - 129%)	N/A	N/A	N/A	Daily Schedules
												N/A		.	N/A	N/A	N/A	
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 04	NKPA 6 - CROSS CUTTING	Traffic & security	Road Safety, Alcohol, Drug and Substance abuse campaign	All	144 Road Safety awareness sessions	144 x road safety awareness sessions conducted	144 x road safety awareness sessions conducted by the 30th of June 2017	Number of road safety awareness sessions conducted	144 x road safety awareness sessions conducted by the 30th of June 2016	158 x road safety awareness sessions conducted by the 30th of June 2016	3 (100% - 129%)	N/A	N/A	N/A	Documentation by the School of the conducted Road Safety Sessions.
												N/A	N/A	N/A	N/A	N/A	N/A	
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 05	NKPA 6 - CROSS CUTTING	Traffic & security	Fire Arm Audit	N/A	Fire arm audit conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2017	Number of Fire Arm Audits Conducted	4 x Fire arm audit conducted in Compliance with Fire Arms Controls Act by the 30th June 2017	4 x Fire arm audit conducted in Compliance with Fire Arms Controls Act by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	The external auditors finalised their firearm audit in June and was submitted to internal audit.
												N/A	N/A	N/A	N/A	N/A	N/A	
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 06	NKPA 6 - CROSS CUTTING	Traffic & security	Fire Arm Training for all municipal fire-arm holders	N/A	Fire Arm Training/ Fire Arm Refresher Course for all municipal fire arm holders	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	Number of Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Fire Arm Training/Fire Arm Refresher Course Material
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 07	NKPA 6 - CROSS CUTTING	Disaster Management	Awareness Campaigns	All	(5) Number of awareness campaigns	To increase the capacity for Public Safety in the community	6 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2017	Number of disaster awareness campaigns conducted	6 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2017	6 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2017 achieved	3 (100% - 129%)	N/A	N/A	N/A	Awareness campaigns attendance register 2017/06/03
												N/A	N/A	N/A	N/A	N/A	N/A	
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 08	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the approved Disaster management plan	All	Draft DM PLAN	Implementation of the approved Disaster management plan	100% implementation of the approved Disaster management plan by the 30th of June 2017	% implementation of the approved Disaster management plan	100% implementation of the approved Disaster management plan by the 30th June 2017	100% implementation of the approved Disaster management plan by the 30th June 2017	2 (70% - 99%)	Sector plan meetings did not take place due to the many service delivery protest(-due to electrical water related outages) and the regular sitting of the sitting of the Joint Operations Centre	meeting is scheduled for the 26th July 2017		minutes of the various JOC sittings
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	3 - IMPROVED INFRA-STRUCTURE EFFICIENCY	PSDM 09	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the Approved Disaster management plan/ strategy	All	Currently there is no set standard for turnaround times	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2017	Turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	24Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2017	24Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2017 achieved	3 (100% - 129%)	N/A	N/A	N/A	Beneficiary lists
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

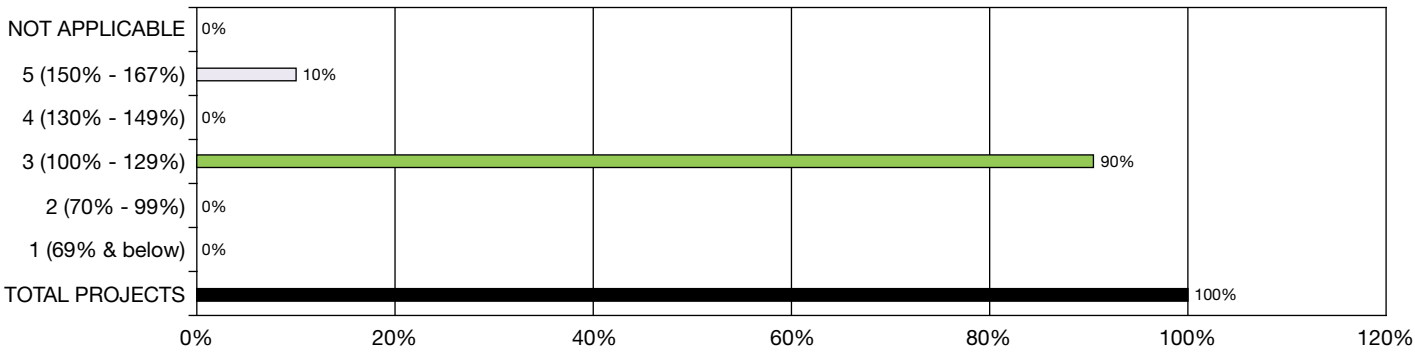
AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS) OVERVIEW

1.1 TOTAL PROJECTS: 10
1.1.1 OPERATING PROJECTS 10
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	90%	0%	10%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: COMMUNITY SERVICES
SUB UNIT: AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E2	2 - BACK TO BASICS	ABM 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Complaints referral/	All	All community complaints forwarded to customer services and departments within 2days in 2015/2016	Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM	Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2017	Turnaround time Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM	Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2017	Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Complaints File
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	2 - BACK TO BASICS	ABM 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Community Based Planning	1-39	all wards development plan will be conducted	1 ward plan for 20 indetified wards of council developed and submitted to SMC	1 ward plan for 20 indetified wards of council developed and submitted to SMC by the 28th of February 2017	Number of ward plans developed and submitted to SMC	1 ward plan for 20 indetified wards of council developed and submitted to SMC by the 28th of February 2017	39 ward plans developed and submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	CBP SMC resolution file
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	2 - BACK TO BASICS	ABM 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Conduct IDP/ Budget needs surveys	All	5 zones Survey conducted 2015/16	1 x IDP/ Budget needs Izimbizo Survey conducted in each of the 5 Zones of Council	1 x IDP/ Budget needs Izimbizo Survey conducted in each of the 5 Zones of Council by the 31st of December 2016	Number of IDP/ Budget needs Izimbizo Surveys conducted in each of the 5 Zones of Council	1 x IDP/ Budget needs Izimbizo Survey conducted in each of the 5 Zones of Council by the 31st of December 2016	1 x IDP/ Budget needs Izimbizo Survey conducted in each of the 5 Zones of Council by the 31st of December 2016	3 (100% - 129%)	N/A	N/A	N/A	IDP File
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	2 - BACK TO BASICS	ABM 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Effective mechanisms, processes and procedures for Community Participation	Strengthening formal linkage with LAC (Local Aids Council)	All	No strong structural/ formal linkage with Local Aids Council	12 monthly OSS functionality reports submitted to LAC	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2017	Number of OSS functionality reports submitted to Local Aids Council (LAC)	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2017	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	LAC presentations File
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E3	2 - BACK TO BASICS	ABM 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Implement the public participation policy	All	Public participation policy presented to all new 37 ward committees in 2017	1 x public participation policy presentation conducted for each of the new 37 ward committees of council	1 x public participation policy presentation conducted for each of the new 37 ward committees of council by the 30th of December 2016	Number of public participation policy presentations conducted for each of the new 37 ward committees of council	1 x public participation policy presentation conducted for each of the new 37 ward committees of council by the 30th of December 2016	1 x public participation policy presentation conducted for each of the new 37 ward committees of council by the 30th of December 2016	3 (100% - 129%)	N/A	N/A	N/A	Community Policy register file
													N/A	N/A	N/A	N/A	N/A	N/A
E	E1	2 - BACK TO BASICS	ABM 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Ward Audits	All	Existing ward audits	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2017	Number of quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2017	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Ward audits file
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	2 - BACK TO BASICS	ABM 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Effective mechanisms, processes and procedures for Community Participation	Institutionalization of Participation	All	SDBIP	1 x ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC	1 x ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC by the 31st of May 2017	Date ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC	1 x ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC by the 31st of May 2017	1 x ABM Report on the presentation of the SDBIP 2015/2016 to each of the 37 wards (ward based SDBIP) of Council prepared and submitted to OMC by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Instututionalization File
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	2 - BACK TO BASICS	ABM 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	War Rooms	Support Established war rooms	All	32 Established War Rooms	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2017	Number of monthly reports produced and submitted to OMC on the functioning of OSS and established war rooms	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2017	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OSS File
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	2 - BACK TO BASICS	H&SS6	NKPA 2-BASIC SERVICE DELIVERY	HIV/ AIDS & SOCIAL SERVICES	Ward visits to be conducted to support HIV/AIDS groups	All	N/A	216 Ward visits conducted to support HIV/AIDS Groups	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2017	Number of ward visits conducted to support HIV/AIDS Groups	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2017	215 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	HIV/AIDS Register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS7	NKPA 2-BASIC SERVICE DELIVERY	HIV/ AIDS & SOCIAL SERVICES	HIV/AIDS and Social Support Programmes	All	N/A	420 HIV/AIDS and Social support programmes to be coordinated	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2017	Number of HIV/AIDS and Social support programmes to be coordinated	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2017	597 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2017	5 (150% - 167%)	N/A	N/A	N/A	HIV/AIDS Register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

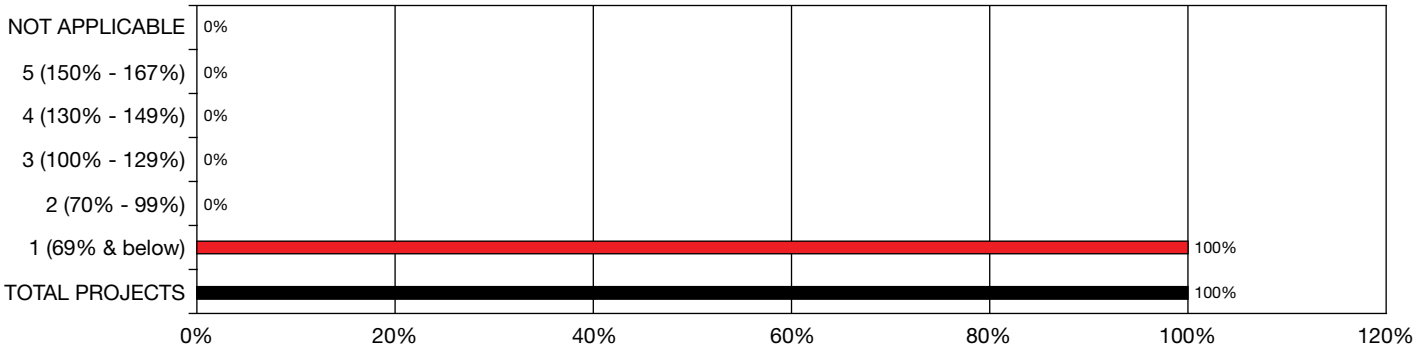
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING) OVERVIEW

1.1 TOTAL PROJECTS: 6
1.1.1 OPERATING PROJECTS 1
1.1.2 CAPITAL PROJECTS 5

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

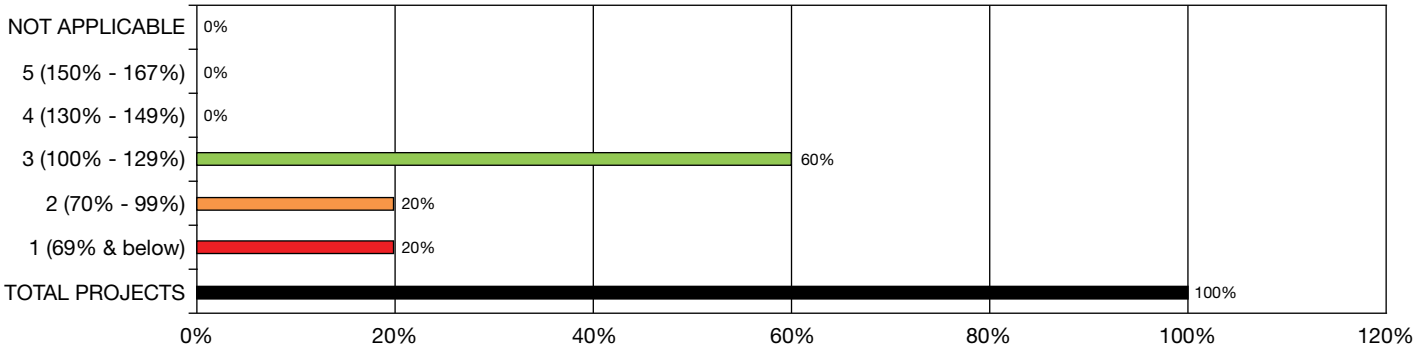
WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL &RECYCLING) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	100%	0%	0%	0%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL &RECYCLING) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	20%	20%	60%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: COMMUNITY SERVICES
SUB UNIT: WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	COM DEV 08	NKPA 2 - BASIC SERVICE DELIVERY	Waste Management	SMME's Refuse Collection - Vulindlela	1 to 9	NIL	43 000 households refuse collected in Wards 1 to 9	43 000 households refuse collected in Wards 1 to 9 by the 30th of June 2017	Number of households refuse collected in Wards 1 to 9	43 000 households refuse collected in Wards 1 to 9 by the 30th of June 2017	Nil achieved	1 (69% & below)	"Item not approved in The budget for the 2016/2017 financial year. This item should have been removed in the mid-year review"	to implement the project on the new budget allocation 2017/18	31-Jan-18	Nil
												37500	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	COM DEV 09	NKPA 2 - BASIC SERVICE DELIVERY	Waste Management	Purchase of 5 x 15m³ skip bins	ALL	20	5 x 15m³ skip bins purchased	5 x 15m³ skip bins purchased by the 31st of December 2016	Number of bins purchased	5 x 15m³ skip bins purchased by the 31st of December 2016	nil achieved	1 (69% & below)	The service provider failed to complete the work in 2015/2016 financial year. The three year contract for this item was cancelled. Unfortunately there was no re-appointment for that item in 2016/2017 financial year and the money was re-allocated.	an amount of R1m have been allocated on 2017/18 budget	31-Oct-18	appointement letter and letter from services provider
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	COM DEV 10	NKPA 2 - BASIC SERVICE DELIVERY	Waste Minimisation	Construction of Kwa-Pata Buy-Back centre	16	NIL	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container)	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container) by the 30th of April 2017	% of Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container)	100% Construction of Kwa-Pata Buy-Back centre first phase (concrete slab, roof shelter, supply of ablution and office container) by the 30th of April 2017	The concrete slab & roof shelter was completed, however the ablution container couldn't be supplied due to shortage of funds.	2 (70% - 99%)	shortage of funds to purchased the container for ablution	to seek funds during the mid-term review	Jan-18	completion certificate and photos
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	LS01	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	Berm height 33m constructed	350 metres of berm constructed to 2.5m height	350 metres of berm constructed to 2.5m height by the 31st of May 2017	metres of berm constructed and m height	350 metres of berm constructed to 2.5m height by the 31st of May 2017	350 metres of berm constructed to 2.5m height by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	progress chart, payment certificate
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	LS02	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	Leachate system defective	1 x Leachate tank commissioned	1 x Leachate tank commissioned by the 30th of April 2017	Date Leachate tank commissioned	1 x Leachate tank commissioned by the 30th of April 2017	1 x Leachate tank commissioned by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	progress chart, payment certificate
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	LS03	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	Site levels uneven	100 000sqm of Landfill Site reshaped	100 000sqm of Landfill Site reshaped by the 30th of June 2017	sqm of Landfill Site reshaped	100 000sqm of Landfill Site reshaped by the 30th of June 2017	88 224.21sqm of Landfill Site reshaped by the 30th of June 2017	2 (70% - 99%)	As per the engineers report the undulating surface of the landfill only allowed for the reshaping of 88 224.21sqm of landfill site.	N/A	N/A	progress chart, payment certificate , engineers report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

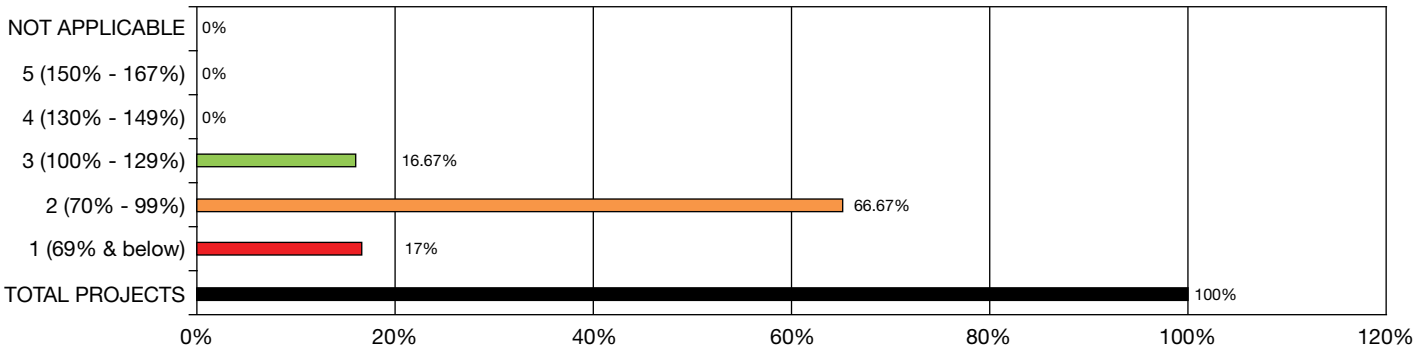
RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETERIES, LIBRARIES, BUILDINGS & FACILITIES) OVERVIEW SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETERIES, LIBRARIES, BUILDINGS & FACILITIES) OVERVIEW

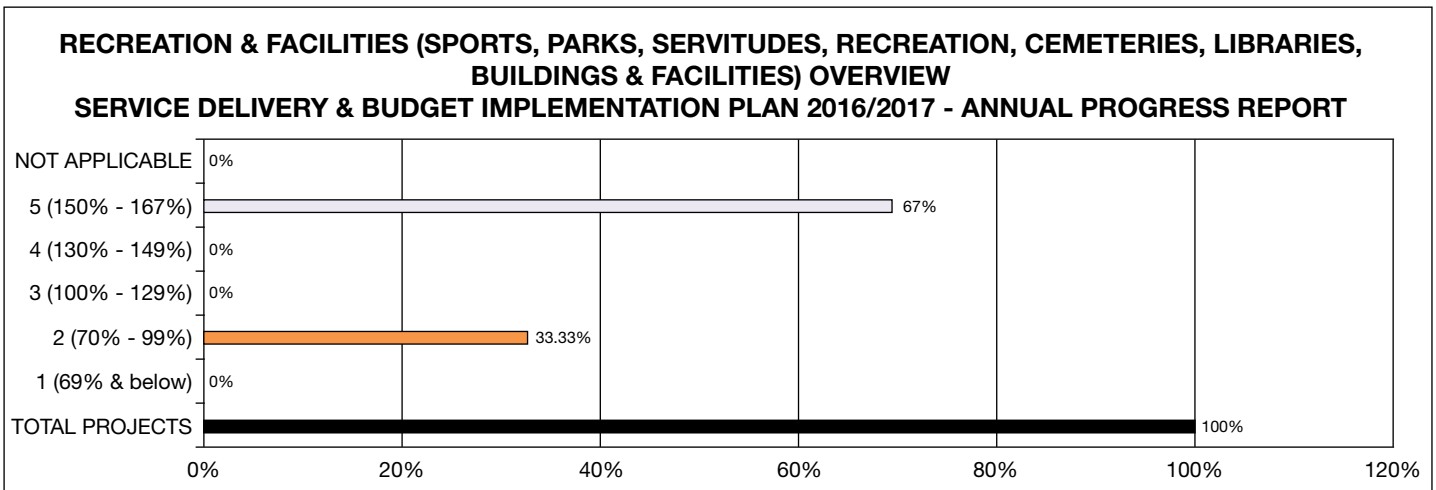
1.1 TOTAL PROJECTS: 9
1.1.1 OPERATING PROJECTS 6
1.1.2 CAPITAL PROJECTS 3

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	17%	66.67%	16.67%	0%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	33.33%	0%	0%	67%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: COMMUNITY SERVICES
SUB UNIT: RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	COM DEV 01	NKPA 2 - BASIC SERVICE DELIVERY	Grass cutting	Mainteance of verges, open spaces and parks	Oct-38	3 cuts in 29 wards per grass cutting season (September 2015 to May 2016)	Grass cut in 29 wards three times a season. (September2016 to May 2017)	Grass cut in 29 wards three times a season by the 31st of May 2017(September 2016 to May 2017)	Number of cuts per ward per season	Grass cut in 29 wards three times a season by the 31st of May 2017 (September 2016 to May 2017)	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules	CCTV and 150 brushcutters by 30 August 2015	Grass cutting stats and schedules
												2437729	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	COM DEV 02	NKPA 2 - BASIC SERVICE DELIVERY	Landscaping	Maintenance and landscaping of islands ,municipal gardens and main entrances	All	15 islands and 15 main arterial entrances	15 islands and 15 main entrances of Council Buildings maintained monthly	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	Number of islands and main entrances of Council Buildings maintained monthly	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	10 islands and 10 main entrances of Council Buildings maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules	CCTV and 150 brushcutters by 30 August 2017	Maintenance schedules
												812576	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	7 - CREATING A LEARNING CITY AND CITY OF LEARNING	COM DEV 03	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance and landscaping of council grounds and gardens at libraries and halls	All	9 Libraries maintained every month	11 libraries maintained every month	11 libraries maintained every month by 30th of June 2017	Number of libraries maintained	11 libraries maintained every month by the 30th of June 2017	7 libraries maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules	1-Sep-17	Maintenance schedules
												406288	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	COM DEV 04	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance and landscaping of council grounds and gardens at libraries and halls	All	9 Libraries maintained every month	36 operational halls maintained every month	36 operational halls maintained every month by 30th of June 2017	Number of operational halls maintained every month	36 operational halls maintained every month by the 30th of June 2017	20 halls maintained monthly	2 (70% - 99%)	No of brushcutters stolen and not replaced to date. 38 Brushcutters at the workshop for repairs	Purchase of brushcutters, installation of CCTV cameras, 3 month contract for appointment of small plant mechanic to repair brushcutters, revisit workplan and overtime schedules	1-Sep-17	Maintenance schedules
												406288	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	7 - CREATING A LEARNING CITY AND CITY OF LEARNING	COM DEV 05	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Purchase of Library Material	12, 13, 24, 27,28, 32, 34, 35, 37	35 279 Books	5000 Library Books purchased	5000 Library Books purchased by 30th of April 2017	Number of Books purchased	5000 Library Books purchased by 30th of April 2017	10248 books purchased in the financial year	5 (150% - 167%)	N/A	N/A	N/A	Invoices
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	7 - CREATING A LEARNING CITY AND CITY OF LEARNING	COM DEV 06	NKPA 2 - BASIC SERVICE DELIVERY	Upgrading of Libraries	Upgrading of Sobantu, Georgetown and Woodlands Libraries	12, 32, and 35	11 Libraries	3 Libraries (Sobantu, Georgetown and Woodlands Libraries) Upgraded	3 Libraries (Sobantu, Georgetown and Woodlands Libraries) Upgraded by the 31st of December 2016	Number of Libraries (Sobantu, Georgetown and Woodlands Libraries) Upgraded	3 Libraries (Sobantu, Georgetown and Woodlands Libraries) Upgraded by the 31st of December 2016	1 Libraries Upgraded Georgetown) and 2 in progress by the 31st of December 2016	2 (70% - 99%)	The scope of work was increased due to additional grant funding being available. In future,	Management will up-date the SDBIP during the Mid-Term Review to align with the current situation.	Mid-year Annually	"Payment schedules/ Invoices"
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	7 - CREATING A LEARNING CITY AND CITY OF LEARNING	COM DEV 07	NKPA 2 - BASIC SERVICE DELIVERY	Alternative Energy	installation of generators	28, 12, 34	1 Generator at Bessie Head	3 Generators (Georgetown, Eastwood & Northdale) installed and commissioned	3 Generators (Georgetown, Eastwood & Northdale) installed and commissioned by the 30th of June 2017	Number of Generators (Georgetown, Eastwood & Northdale) installed and commissioned	3 Generators (Georgetown, Eastwood & Northdale) installed and commissioned by the 30th of June 2017	6 Generators installed and commissioned by the 30th of June 2017 based on the completion certificate	5 (150% - 167%)	N/A	N/A	N/A	"Payment schedules/ Photos, Completion certificate"
												700000	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	COM DEV 12	NKPA 2 - BASIC SERVICE DELIVERY	Swimming Pools	Upgrading of 2 swimming pools	27	7 Pools	2 x Council Pools (Buchannan & Alex Pool) upgraded	2 x Council Pools (Buchannan & Alex Pool) upgraded by 31st of December 2016	Number of Council Pools (Buchannan & Alex Pool) upgraded	2 x Council Pools (Buchannan & Alex Pool) upgraded by 31st of December 2016	2 x Council Pools (Buchannan & Alex Pool) upgraded by 31st of December 2016 (Q1 - Geysers replaced at Buchanan, Ablution block repairs at Alex) & (Q2 - Repairs to Building and Stairs - Buchanan, Pavillion fibreglass seating repairs at Alex)	3 (100% - 129%)	N/A	N/A	N/A	"Payment schedules/ Photos"
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	COM DEV 13	NKPA 2 - BASIC SERVICE DELIVERY	Swimming Pools	Construction of a new pool	5	7 Pools	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan by the 30th of June 2017	Date First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan	First Phase construction of new pool in ward 5 (Vulindlela) completed as per approved construction plan by the 30th of June 2017	Completion of designs, first phase could not commence due to budget cut	1 (69% & below)	Budget insufficient to complete construction	Awaiting new budget in 2017/2018 financial year	Oct-17	Design schedules
												R5m	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE I

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT - INFRASTRUCTURE SERVICES

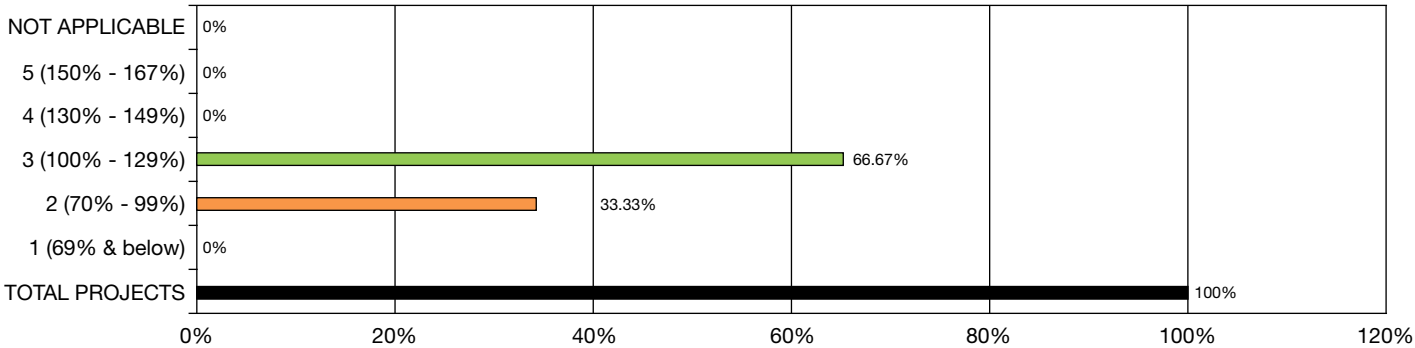
INFRASTRUCTURE SERVICES OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INFRASTRUCTURE SERVICES OVERVIEW

1.1 TOTAL PROJECTS: 76
1.1.1 OPERATING PROJECTS 3
1.1.2 CAPITAL PROJECTS 73

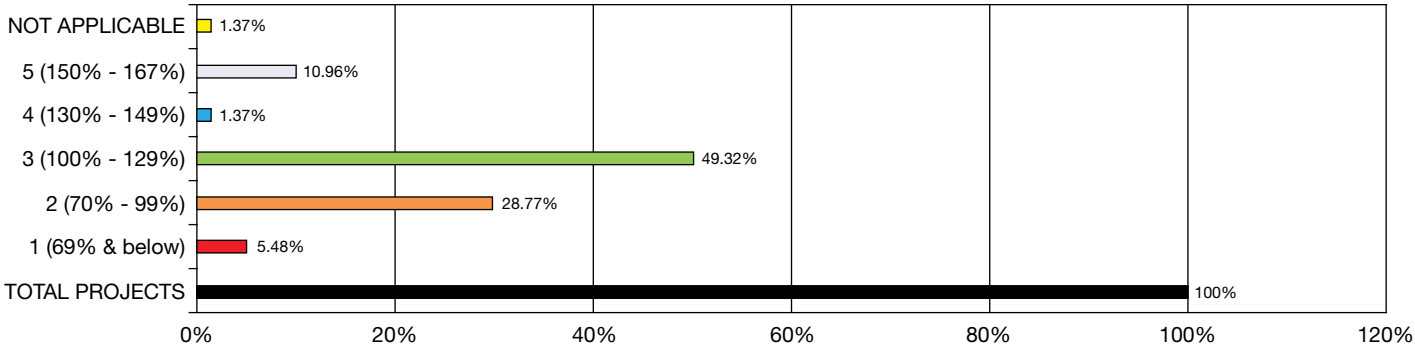
1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	33.33%	66.67%	0%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

INFRASTRUCTURE SERVICES OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	5.48%	28.77%	49.32%	1.37%	10.96%	1.37%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
INFRASTRUCTURE SERVICES OVERVIEW NARRATIVE
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REF-ERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVI-ATION	CORRECTIVE MEASURE
3	INFRA-STRUCTURE SERVICES	WATER & SANITA-TION	1	18	19	4	W & S 04	1 km of Sewer pipeline replaced by the 30th of June 2017	Panel of contractors Awarded at BAC by 31st May 2017	2 (70% - 99%)	Adjudication took longer than anticipated due to thenumber of tenders received.	Approve specification whilst tender in cur-rently been finalised.
							W & S 08	21 new toilets complet-ed and 0,6 km of new sewer pipe installed by 30 June 2017	Panel of contractors Awarded at BEC by 30 April 2017	1 (69% & below)	Adjudication took longer than anticipated due to thenumber of tenders received.	Approve specification whilst tender in cur-rently been finalised.
							W & S 18	40 % of Reservoir Completed 30th of June 2017	Project had to suspended due unstable soil condi-tions whilst the gotechnical study is been undertaken.	1 (69% & below)	Unsuitable soil conditions	Undertake geotech-nical Density Test for new site.
							W & S 21	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	NIL	1 (69% & below)	Funds were re allocated to Machinery and equipment	Procurement to take place next financial year
		ROADS & TRANSFOR-MATION OVERVIEW CAPITAL	0	43	43	17	R & T 01	1,6km of surfaced roads to blacktop with storm water completed by the 28th of February 2017	Target not Met. Cpmpleted Priming. Surfacing to start 1st week in July 2017.	2 (70% - 99%)	No funding available to complete project.	Fast track outstanding payments and fast track contractor to complete outstanding works.
							R & T 03	Revised EIA application submitted to the EDTEA by the 30th of June 2017	Additional EIA Wetland Offset Plan specialist study complete.	2 (70% - 99%)	Insufficient budget-available in 2017/18 FY for completion of additional studies as re-quested by the EDTEA. BAC approval VO3 for additional Geotech study obtained on 29 June 2017.	Revised EIA submis-sion in 2017/18 FY when Geotech study is completed with funding is received for payment of completed specialist studies .
							R & T 04	100 % Base-course, kerb & channeling completed by the 30th of June 2017	92% of G9 completed, 80% of G7 completed.	2 (70% - 99%)	Contractor suspended contract for two months due to cash flow problems as there was no money in the budget to make pay-ments for work done. There is also a delay in the Electrical Unit relocating electrical services on site.	Work has commenced on site as money was relocated and there are funds available in the new budget. There will be a delay in the completion date. Elec-trical Unit have been requested to relocate their services as a matter of urgency.
							R & T 09	Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed by the 30th of June 2017	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.	2 (70% - 99%)	Relocation of Eskom services causing delays to construction. Delays by municipality in paying upfront reloca-tions costs to Eskom . Delays by approval of report to Full council	Report submitted to Council again for upfront payment approval to Eskom in May 2016.
							R & T 17	800m of gravel road upgraded to asphalt surface by the 30th of June 2017	Culvert , stormwater piping , manholes , stormwater catchpits and earthworks completed. Gabions and subbase layer 50% completed.	1 (69% & below)	The pace of the work was slow on site due to the Contractor lacking finances, resources and key staff to under-take the works.	Projected duration extended by three months and penalties will be applied for late finishing.
							R & T 23	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 28th of February 2017	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 30th May 2017	2 (70% - 99%)	Additiional Funding required to complete the surfacing of the road. The funding was only made available in May 2017	Funding made available to complete project
							R & T 25	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of January 2017	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REF-ERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVI-ATION	CORRECTIVE MEASURE
3	INFRA-STRUCTURE SERVICES	ROADS & TRANSFOR-MATION OVERVIEW CAPITAL					R & T 26	1.0 km of gravel roads to surfaced/concrete standard upgraded by the 28th of February 2017	Target date not Met. Com-pleted 1.0km in May 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.
							R & T 27	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of January 2017	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.
							R & T 28	Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed by the 31st of May 2017	Target not met Tender Adjudication Stage	1 (69% & below)	Draft BSC report was received mid February and approved by BSC Committee by the 2nd March 2017.Report was submitted to Acting Municipal Manager's office thereafter and delayed for +/-2,5 months before the report was approved and sent back to SCM by 15 May 2017. The report had to be registered at SCM and a SITE BRIEFING was conducted on the 31 May 2017.	speed up adjudication process and table the report to BEC by 4th August
							R & T 29	EIA and WULA submitted to DW & S & Tender for construction advertised by the 30th of June 2017	General Authorisation for WULA/EIA from DW&S received on 11 November 2016. BSC report for advertising approved by BSC on 9 March 2017.	2 (70% - 99%)	Advertising of Tender by Supply Chain Man-agement awaited.	Emails submitted to SCM requesting adver-tising date.
							R & T 30	Tender for construction of 1.5m wide steel pedestrian bridge com-pleted awarded by the 30th of April 2017	Finalised Report Submitted to BEC on 20 June 2016.	2 (70% - 99%)	Delays in adjudication process attributable to Professional Service Provider . Delays due to Amendments to SCM tax compliance policy to tenders . Departmental delays to BEC report approvals process. Insufficient budget to award tender . Adjudication report stood down by BEC on 22 June 2017	Amemded BEC report submission executed. Further extention of tender validity period requested.
							R & T 32	0.7km of Guard Rails installed as and when requested by the 31st of March 2017	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	2 (70% - 99%)	Not completed in March 2017 due to contractors leaving site because of late payments. Savings to achieve additional 0.13km were realised since the rate per meter decreases as legth of guardrails to be installed increases.	Finance to ensure that contractors are paid on time to ensure that they do not abandon site.
							R & T 35	Completed preliminary design for option 2A and specialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rogers Avenue by the 30th of June 2017	Target not met. Wetland study completed and recommendationa are that alternative route alignment being 2C has to be investigated as the proposed route alignment has a negative impact on the grassland where the road is traversing. Alternative route alignment to be investigated was finalised in June 2017 with the guidance of Msunduzi internal environment unit.	1 (69% & below)	Environmental con-straits (seepage and grassland) were found on the proposed alter-native route alignment (Option 2A). Therefore another alternative has to be investigated option 2C.	Project has been put on hold , Meeting held on 6th June 2017 with Environment department to discuss and finalise the alternative route as per the Wetland Study rec-ommendations. Project to resume in the new financial year.
							R & T40	3 x Bus/Taxi Laybys constructed by the 31st of March 2017	Target partially met. 2 x Bus/Taxi Laybys constructed by the 31st of March 2017	2 (70% - 99%)	3rd Bus/Taxi Layby could not be construct-ed due to funds being reallocated to cover the budget shortfall on the Installation of Traffic Signals project	Review annual targets and budgets to ensure that the KPI's are met.
							R & T41	EIA Authorization , and WULA application com-pleted and submitted to DW & S and Design by the 30th of June 2017	letter of Extension from ED-TEA for further assesments required.	2 (70% - 99%)	EDTEA required further assesments that were not required at the beginning stages of application. BAR submitted and EDTEA advised further studies required.	Extension requested and granted and consultant working on additional studies
							R & T 42	EIA Authorization , and WULA application com-pleted and submitted to DW & S and Design by the 30th of June 2017	WULA studies and Basic Assessment completed but WULA has not been submitted to DW& S. EIA previously completed and approved.	2 (70% - 99%)	Consultant awaiting reply from DW&S from 09 May 2017 concern-ing the application route that's needs to be followed for this project.	Consultant and Municipality to request DW&S to expedite decision concerning the application.
		ELECTRIC-ITY	0	12	12	6	ELEC 01	37 X HIGH MASTS LIGHTS TO BE ERECT-ED AND COMMIS-SIONED by the 30th of June 2017	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 11 X HIGH MASTS HAVE BEEN COMMISSSIONED.	2 (70% - 99%)	DELAYS BY ESKOM IN APPOINTING CONTRACTORS	CONTRACTORS HAVE SINCE BEEN APPOINTED AND INTALLATIONS IN PROGRESS
							ELEC 03	200 NEW HOUSEHOLD CONNECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	193 NEW HOUSEHOLD CONNECTIONS ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	2 (70% - 99%)	The 200 new house-holds was an estimate of the number of hous-es to be coonected. At the time of completion it was 193	There is no corrective measure. We cannot give the exact number of household to be connected until completion
							ELEC 06	132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMIS-SIONED by the 30th of June 2017	PART ONE IS 99% COMPLETE AND PART TWO HAS COMENCED WITH 23% OF THE WORK DONE. ENTIRE PROJECT PROGRESS IS 94%	2 (70% - 99%)	LACK OF AVAIL-ABILITY OF WIRING OF PANELS INFOR-MATION REQUIRED RESULTING IN NEW INFORMATION HAVING TO BE COMPILED	EXTENSION FOR THE CONTRACT WAS APPROVED

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REF-ERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVI-ATION	CORRECTIVE MEASURE
3	INFRA-STRUCTURE SERVICES	ELECTRIC-ITY					ELEC 08	2 X 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED by the 30th of June 2017	2 X 40MVA POWER TRANSFORMERS PUR-CHASED	2 (70% - 99%)	DELAYS EXPERI-ENCED DURING SHIPPING OF THE UNITS RESULTING IN LATE ARRIVAL AT DURBAN PORT	DELIVERY TO SITE EXPECTED ON 31 JULY 2017
							ELEC 10	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTA-TIONS COMPLETED by the 30th June 2017	MANUFACTURING PRO-CESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUB-STATIONS IS IN PROCESS by the 30th June 2017	2 (70% - 99%)	DELAYS IN THE MANUFACTURING PROCESS	DELIVERY DATE HAVE BEEN EXTENDED TO OCTOBER 2017
							ELEC 11	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 31st of May 2016	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 30 JUNE 2017	2 (70% - 99%)	Delays during con-struction resulted in the target date being missed. Construction work took longer than anticipated.	Contractor to add more teams to assist with fast tracking com-pletion of works.
		MECHANI-CAL WORK-SHOPS OVERVIEW OPERATING	2	0	2	1	FLT 02	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	Poor response from the Business Units to Fleet Management service plan.	Increase the number of services on the service plan
TOTAL					**76**							

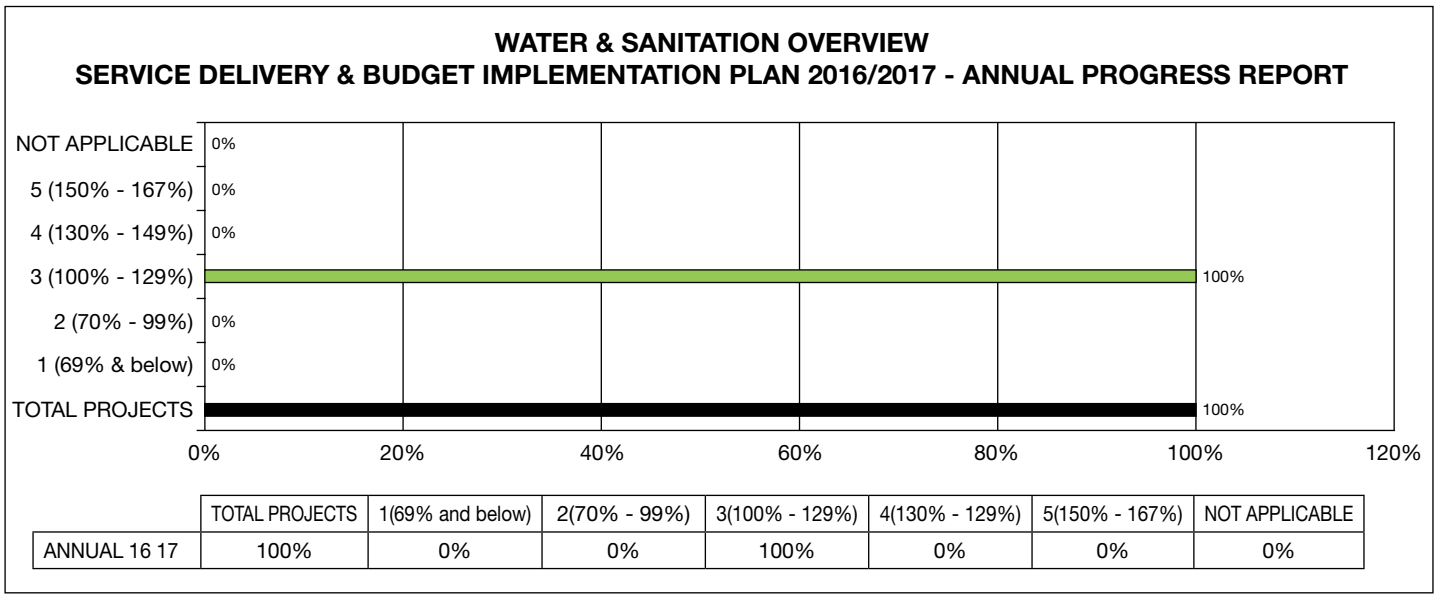
WATER & SANITATION OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 WATER & SANITATION OVERVIEW

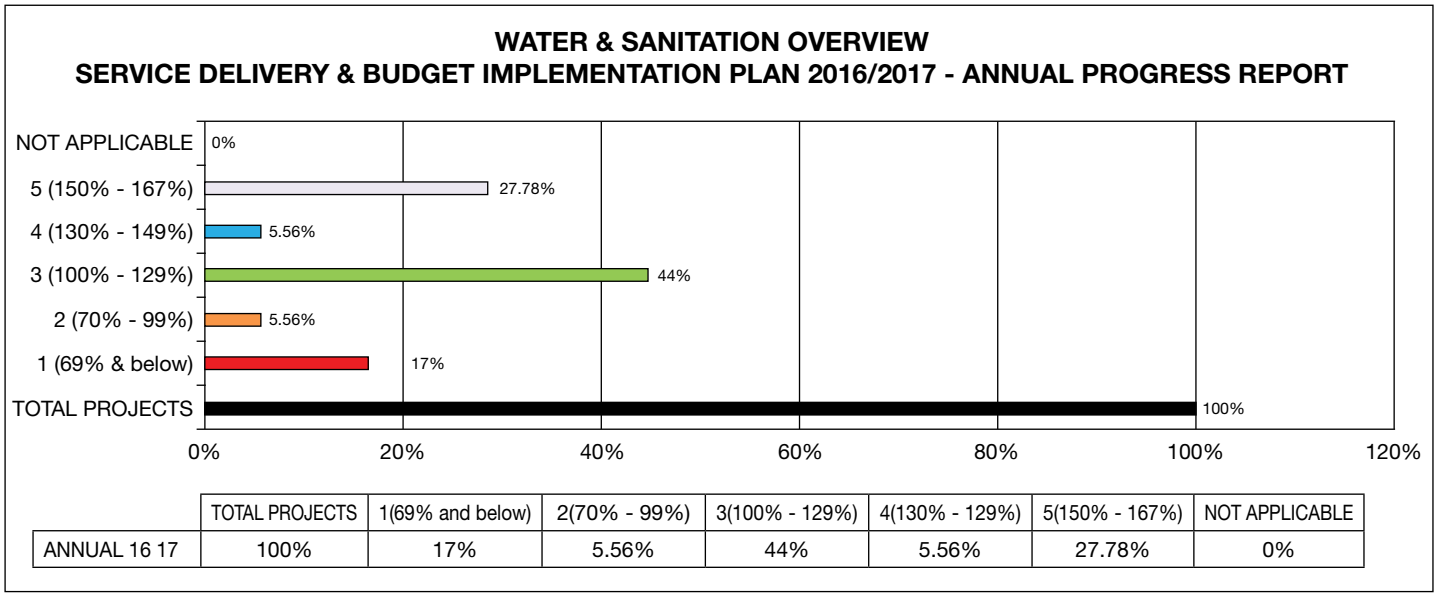
1.1 TOTAL PROJECTS: 19
1.1.1 OPERATING PROJECTS 1
1.1.2 CAPITAL PROJECTS 18

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	17%	5.56%	44%	5.56%	27.78%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: INFRASTRUCTURE SERVICES
SUB UNIT: WATER & SANITATION

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	W & S 01	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - REHABILITATION OF WATER INFRASTRUCTURE	10 to 37	5 km of water pipe replaced and 2 Reservoirs refurbished by the 30 April 2016.	3 km of water pipe replaced	3 km of water pipe replaced by the 30th of June 2017	Number of km of water pipe replaced	3 km of water pipe replaced by the 30th of June 2017	9,4 km of water pipe replaced by the 30th of June 2017	5 (150% - 167%)	N/A	N/A	N/A	Project Technician Email, Monthly Report
												3300000	R 0	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 03	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	CNL - COMPUTER	N/A	11 Computers procured and installed by 30 June 2016	16 x Computers procured and installed	16 x Computers procured and installed by the 31st of March 2017	Number of Computers procured and installed by the 31st of March 2017	16 x Computers procured and installed by the 31st of March 2017	19 x Computers procured and installed by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Approved invoices
												N/A	R 417,932	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 04	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	15, 19, 16, 30, 35, 32, 33, 26, 25, 29, 31, 28	9.2 km of Sanitation pipeline replaced as of the 30 June 2017.	1 km of Sewer pipeline replaced	1 km of Sewer pipeline replaced by the 30th of June 2017	km of Sewer pipeline replaced	1 km of Sewer pipeline replaced by the 30th of June 2017	Design completed for pipe replacement project by the 30 June 2017.	2 (70% - 99%)	The deigns was completed and was to be implemented with the use of the panel.	Project implementation to commence in the 2017/2018 financial year	2 month	Design report summary.
												2850000	R 1,156,737	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 05	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SEWER PIPES UNIT H	16	85223 have access to Sanitation as of the 30 March 2016	1.5 km of new sewer pipe installed	1.5 km of new sewer pipe installed by the 30th of June 2017	km of new sewer pipe installed	1.5 km of new sewer pipe installed by the 30th of June 2017	2,6 km of new sewer pipe installed by the 30th of June 2017	4 (130% -149%)	N/A	N/A	N/A	Email, Payment Certificate and minutes of meeting
												2798943	R 3,925,418	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 06	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SEWER PIPES AZALEA - PHASE 2	10	85223 have access to Sanitation as of the 30 March 2016	4.5 km of new sewer pipe installed	4.5 km of new sewer pipe installed by the 30th of June 2017	km of new sewer pipe installed	4.5 km of new sewer pipe installed by the 30th of June 2017.	6.1 km of new sewer pipe installed by the 30th of June 2017.	4 (130% -149%)	N/A	N/A	N/A	Approved Payment certificate no 31.
												12201057	R 15,794,105	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 07	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - BASIC SANITATION VIP TOILETS	1 to 9	85223 have access to Sanitation as of the 30 March 2016	600 x VIP constructed	600 x VIPs constructed by the 30th of June 2017	Number of VIPs constructed	600 x VIPs constructed by the 30th of June 2017	638 x VIPs constructed by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	VIP construction summary and payment certificates
												N/A	R 6,350,000	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 08	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	15,35,19	33 Toilets completed by May 2016, 5.7km of Sanitation pipeline replaced as of the 30 June 2015.	21 x new toilets completed and 0,6 km of new sewer pipe installed	21 x new toilets completed and 0,6 km of new sewer pipe installed by 30 June 2017	Number of new toilets completed and km of new sewer pipe installed	21 new toilets completed and 0,6 km of new sewer pipe installed by 30 June 2017	21 new toilets completed and 0,6 km of new sewer pipe installed by 30 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Payment Cerficate
												2476643	R 2,388,866	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 09	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - MASTER PLANNING SANITATION	All	Reviewed Master Plan incomplete. WSDP PHASE 1 complete	Final Phase 2 of WSDP submitted to SMC for Approval by Council	Final Phase 2 of WSDP submitted to SMC for Approval by Council by the 30th of June 2017	Date Final Phase 2 of WSDP submitted to SMC for Approval by Council	Final Phase 2 of Draft Sanitation Master Plan Completed by 30th of June 2017	NIL	1 (69% & below)	Service Provider's contract expired in June 2016 and the sourcing of new Service provider began during 2016/2017 FY. Funds were re allocated from the project in February 2017	Appointment of service provider in the 17/18 FY	N/A	Draft Sanitation master plan
												300000	R 0	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 10	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SHENSTONE AMBLETON SANITATION SYSTEM	18, 13	85223 have access to Sanitation as of the 30 March 2016	Design Drawings and Bill of Quanties	Design drawings and Bill Of Quantities submitted by the 30th of June 2017	Date Design Drawings and Bill of Quanties submitted	Design drawings and Bill Of Quantities submitted by the 30th of June 2017	Design drawings and Bill Of Quantities submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Design drawings and BoQ.
												1800000	R 1,577,825	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	W & S 11	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG -REDUCTION OF NON REVENUE WATER	10 to 37	Total Water losses for the 2014-2015 financial year projected at closed on 31.5%.	Reduced Total Water Losses by 1.5% from last 31.5% to 30%	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2017	% Reduced Total Water Losses	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2017	Reduced Total Water Losses by 2,6% from last 31.5% to 28,9% by the 30th of June 2017 (May 2017)	3 (100% - 129%)	N/A	N/A	N/A	Water Loss report for May 2017
												N/A	R 12,725,993	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	W & S 12	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - ELIMINATION OF CONSERVANCY TANKS - (WATER)	12, 20, 21	11 km of water pipe installed by 30 June 2016.	Design Drawings and Bill of Quanties	Design drawings and Bill Of Quantities submitted by the 30th of June 2017	Date Design Drawings and Bill of Quanties submitted	Design drawings and Bill Of Quantities submitted by the 30th of June 2017	Design drawings and Bill Of Quantities submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Design drawings and BoQ.
												1500000	R 1,217,789	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	W & S 13	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	15,35,19	5 km of water pipe replaced and 2 Reservoirs refurbished by the 30 April 2016.	0.5 Km of Water Pipe Installed	0,5 km of water pipe installed by the 30 June 2017	km of water pipe installed	0,5 km of water pipe installed by the 30 June 2017	2,377 km of water pipe installed by the 30 June 2017	5 (150% - 167%)	N/A	N/A	N/A	Progress minutes
												476644	R 2,388,866	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 15	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - MASTER PLANNING WATER	All	Reviewed Master Plan incomplete. WSDP PHASE 1 complete	Final Phase 2 of WSDP submitted to SMC for Approval by Council	Final Phase 2 of Draft Water Master Plan Completed by 30th of June 2017	Date Final Phase 2 of WSDP submitted to SMC for Approval by Council	Final Phase 2 of Draft Water Master Plan Completed by 30th of June 2017	NIL	1 (69% & below)	Service Provider's contract expired in June 2016 and the sourcing of new Service provider began during 2016/2017 FY. Funds were re allocated from the project in February 2017	Appointment of service provider in the 17/18 FY	N/A	Draft Water master plan
												300000	R 0	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	W & S 17	NKPA 2 - BASIC SERVICE DELIVERY	Water	MWIG - REDUCTION OF NON REVENUE WATER	1 to 9	Total Water losses for the 2014-2015 financial year projected at closed on 31.5%.	Reduced Total Water Losses by 1.5% from last 31.5% to 30%	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2017	% Reduced Total Water Losses	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2017	Reduced Total Water Losses by 2,6% from last 31.5% to 28,9% by the 30th of June 2017 (May 2017)	3 (100% - 129%)	N/A	N/A	N/A	Water Loss report for May 2017
												25230000	R 26,025,614	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 18	NKPA 2 - BASIC SERVICE DELIVERY	Water	MWIG - BASIC WATER SUPPLY	1 to 9	11 km of water pipe installed by 30 June 2016.	40 % of Reservoir Completed	40 % of Reservoir Completed 30th of June 2017	% Reservoir completed	40 % of Reservoir Completed 30th of June 2017	Geotech study completed, Design o be revised to upgrade pipeline	2 (70% - 99%)	Unsuitable soil conditions caused embankment to collapse during construction	Undertake geotechnical Density Test for new site. Look at alternative pipeline	3 months	Email correspondence, BAC report, Geotech reports.
												10990481	R 2,300,261	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	W & S 19	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	10, 12, 13, 15, 16, 17, 19 and 21 to 37	32 feeder catchments identified with significant stormwater ingress by the 30 April 2016.	15 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment	15 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 30th of June 2017	Number of highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment	15 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 30th of June 2017	15 x highest infiltration manholes identified and retroffited for the use of Flow and rainfall monitoring equipment by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Photograpic confirmation and site decription.
												1500000	R 1,252,361	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 20	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - ACQUISITION OF NEW FURNITURE & EQUIPMENT	N/A	OLD REDUNDANT AND OBSOLETE FURNITURE	19 X Beds and Mattresses purchased & delivered	19 X Beds and Mattresses purchased & delivered by the 31st of January 2017	Number of Beds and Mattresses purchased & delivered	19 X Beds and Mattresses purchased & delivered by the 31st of January 2017	19 X Beds and Mattresses purchased & delivered by the 31st of January 2017	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												0	R 37,699	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 21	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - ACQUISITION OF NEW FURNITURE & EQUIPMENT	N/A	OLD REDUNDANT AND OBSOLETE FURNITURE	6 sets of Office Furniture Purchased & Delivered	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	Number of sets of Office Furniture Purchased & Delivered by the 30th of June 2017	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	Funding was reallocated in order to meet contractual commitments	NOT APPLICABLE	N/A	N/A	N/A	Reallocation form
												166000	R 0	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	W & S 22	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - NEW MACHINERY AND EQUIPMENT	N/A	OLD REDUNDANT AND OBSOLETE WELDING MACHINES	2 x Welding Machines purchased and delivered	2 x Welding Machines purchased and delivered by the 30th of June 2017	Number of Welding Machines purchased and delivered	2 x Welding Machines purchased and delivered by the 30th of June 2017	Pumps and pipe cutters where purchased. Specification for Welding machines where not appproved.	2 (70% - 99%)	Speification for welding machine was not approved	Revised specification and purchase in 2017/2018 financial year	4 months	Specification and minutes
												434000	R 8,800	N/A	N/A	N/A	N/A	N/A

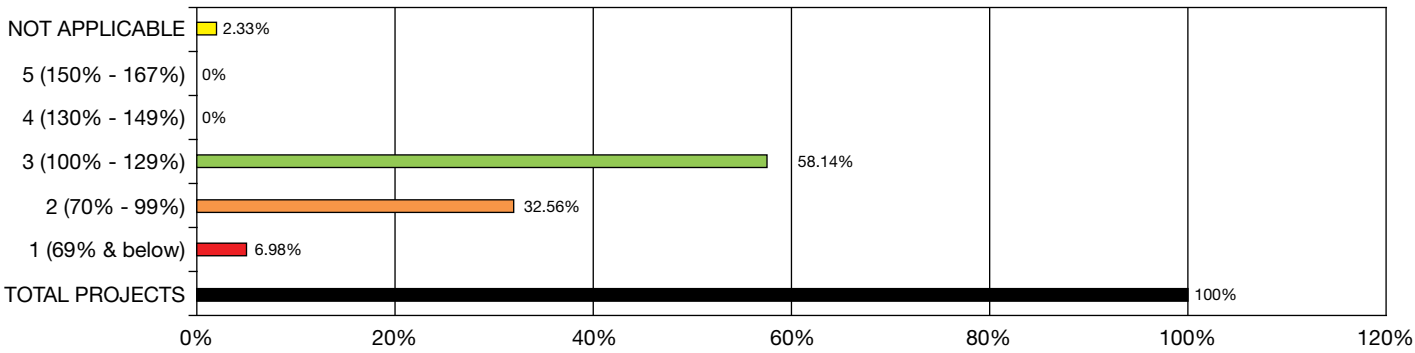
ROADS & TRANSPORTATION OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ROADS & TRANSPORTATION OVERVIEW

1.1 TOTAL PROJECTS: 43
1.1.1 OPERATING PROJECTS 0
1.1.2 CAPITAL PROJECTS 43

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	6.98%	32.56%	58.14%	0%	0%	2.33%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: INFRASTRUCTURE SERVICES
SUB UNIT: ROADS & TRANSPORTATION

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	R & T 01	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - UPGRADING OF ROADS IN ASHBURTON - Design	37	Gravel seal roads with limited access levels and in poor condition in need of upgrade to all weather access	1,6km of surfaced roads to blacktop with storm water completed	1,6km of surfaced roads to blacktop with storm water completed by the 28th of February 2017	km of surfaced roads to blacktop with storm water completed	1,6km of surfaced roads to blacktop with storm water completed by the 28th of February 2017	Target not Met. Cpmpleted Priming. Surfacing to start 1st week in July 2017.	2 (70% - 99%)	No funding available to complete project.	Fast track outstanding payments and fast track contractor to complete outstanding works.	2 months	Monthly progress report.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 02	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - ROAD REHABILITATION - PMS	1-37	Inadequate preventative maintenance in Municipal roads	Complete 48 000m2 (equivalent to 9.6km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion)	Complete 48 000m2 (equivalent to 9.6km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 December 2016.	m2 of (equivalent to 9.6km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion)	Complete 48 000m2 (equivalent to 9.6km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 December 2016.	Complete 45 000m2 (equivalent to 7.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion) by the 31 November 2016.	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 03	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - CONNOR - OTTO'S BLUFF ROADS - LINK	25, 32	Undetermined road alignment	Revised EIA application submitted to the EDTEA	Revised EIA application submitted to the EDTEA by the 30th of June 2017	Date revised EIA application submitted to the EDTEA	Revised EIA application submitted to the EDTEA by the 30th of June 2017	Additional EIA Wetland Offset Plan specialist study complete.	2 (70% - 99%)	Insufficient budgetavailable in 2017/18 FY for completion of additional studies as requested by the EDTEA. BAC approval VO3 for additional Geotech study obtained on 29 June 2017.	Revised EIA submission in 2017/18 FY when Geotech study is completed with funding is received for payment of completed specialist studies .	3 months	Wetland Offset plan specialist study. Correspondence-Additional studies. BAC approval of VO3 -additional Geotech study.
												140000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 04	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - LESTER BROWN LINK ROAD	36	Gravel Road	100% Base-course, kerb & channeling completed	100 % Base-course, kerb & channeling completed by the 30th of June 2017	% Base-course, kerb & channeling completed	100 % Base-course, kerb & channeling completed by the 30th of June 2017	92% of G9 completed, 80% of G7 completed.	2 (70% - 99%)	Contractor suspended contract for two months due to cash flow problems as there was no money in the budget to make payments for work done. There is also a delay in the Electrical Unit relocating electrical services on site.	Work has commenced on site as money was relocated and there are funds available in the new budget. There will be a delay in the completion date. Electrical Unit have been requested to relocate their services as a matter of urgency.	Additional two months extention to the completion date.	Monthly progress report.
												848868.090	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 05	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE OF GRAVEL ROADS - WILLOWFOUNTAIN ROADS	14	Gravel Road	EIA and WULA applications submitted to EDTEA	EIA and WULA applications submitted to EDTEA by the 31st of March 2017	Date EIA and WULA applications submitted to EDTEA	EIA and WULA applications submitted to EDTEA by the 31st of March 2017	EIA approved and WULA submitted to EDTEA.	3 (100% - 129%)	N/A	N/A	N/A	EDTEA acknowledgements of EA &WULA submissions.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 06	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN EDENDALE - KWANYAMAZANE ROADS	13	Road damaged by inadequate swd	Completed upgrading 0.2 km of gravels roads to concrete surface in kwanyamazane area	Completed upgrading 0.2 km of gravels roads to concrete surface in kwanyamazane area by the 31st of March 2017	km of gravels roads to concrete surface in kwanyamazane area upgraded	Completed upgrading 0.2 km of gravels roads to concrete surface in kwanyamazane area by the 31st of March 2017	Completed upgrading 0.3 km of gravels roads to concrete surface in kwanyamazane area by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 07	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 16	16	Gravel roads with limited access levels in need of upgrade to all weather access	Completed 0,4km of gravel roads to all weather/black top surface	Completed 0,4km of gravel roads to all weather/black top surface by the 28th of Febuary 2017	km of gravel roads to all weather/ black top surface	Completed 0,4km of gravel roads to all weather/black top surface by the 28th of Febuary 2017	0.4km of all weather surface concrete roadway completed on 30 November 2016.	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	R & T 08	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE OF INTERNAL ROADS - HANIVILLE	29	Gravel roads with limited access levels in need of upgrade to all weather access	0,8 km of Internal roads in Haniville upgraded	0,8 km of Internal roads in Haniville upgraded by the 30th of June 2017	km of Internal roads in Haniville upgraded	0,8 km of Internal roads in Haniville upgraded by the 30th of June 2017	Completed 0,8km of Internal Roads in Haniville by 30 April 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 09	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	11,12	Unsafe vehicle low level crossing.	Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed	Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed by the 30th of June 2017	Date Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed	Concrete bridge substructure, river embankment protection, and earthwork platform to 0.26 km of road way completed by the 30th of June 2017	Substructure of west abutment 80% complete. Concrete footing of East Abutment complete. River embankment protection commenced.	2 (70% - 99%)	Relocation of Eskom services causing delays to construction. Delays by municipality in paying upfront relocations costs to Eskom . Delays by approval of report to Full council	Report submitted to Council again for upfront payment approval to Eskom in May 2016.	3 months	Report to full Council for upfront payment to Eskom. Correspondence. Report to Accounting officer. Progress- site meeting no7 minutes.
												1300000	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 11	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	18	Gravel roads with limited access levels in need of upgrade to all weather access	0,4km of gravel roads in Edendale: Unit 14/ Unit P upgraded to black top surfacing	0,4km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing by the 30th of June 2017	km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing	0,4km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing by the 30th of June 2017	0,4km of gravel roads in Edendale: Unit 14/ Unit P upgraded to black top surfacing by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 12	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - MACHIBISA / DAMBUZA RDS	21	Gravel roads	0.5km of Gravel Roads upgraded to black top surface in Dambuza	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	km of Gravel Roads upgraded to black top surface in Dambuza	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	0.5km of Gravel Roads upgraded to black top surface in Dambuza by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 13	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF ROADS IN PEACE VALLEY - (Plan & Design in 2014/15) - 10km	26 & 27	Gravel Roads with limited access levels in need of upgrade to all weather access	Water usage license for Peace Valley External Roads submitted to DW&S	Water usage license for Peace Valley External Roads submitted to DW&S by the 30th of June 2017	Date Water usage license for Peace Valley External Roads submitted to DW&S	Water usage license for Peace Valley External Roads submitted to DW&S by the 30th of June 2017	Water usage license for Peace Valley External Roads submitted to DW&S by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of WULA and EIA
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 14	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 17 Roads (Phase 3, Unit 13)	17	Gravel roads	Completed upgrading of 0.85km of walkways in ward 17	Completed upgrading of 0.85km of walkways in ward 17 by the 30th of December 2016	km of walkways upgrade completed in ward 17 by the 30th of December 2016	Completed upgrading of 0.85km of walkways in ward 17 by the 30th of December 2016	Completed upgrading of 0.85km of walkways in ward 17 by the 30th of December 2016	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 15	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Smero Roads and SW	20	Gravel roads	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017	km of gravel roads upgrade completed to black top surface in Smeroe Ward 20	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017	Completed upgrading 0.6 km of gravel roads to black top surface in Smeroe Ward 20 by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 17	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - D2069 (MTHALANE RD) -Phase2	2	Gravel Roads	800m of gravel road upgraded to asphalt surface	800m of gravel road upgraded to asphalt surface by the 30th of June 2017	m of gravel road upgraded to asphalt surface	800m of gravel road upgraded to asphalt surface by the 30th of June 2017	Culvert , stormwater piping , manholes , stormwater catchpits and earthworks completed. Gabions and subbase layer 50% completed.	1 (69% & below)	The pace of the work was slow on site due to the Contractor lacking finances, resources and key staff to undertake the works.	Projected duration extended by three months and penalties will be applied for late finishing.	End of September 2017.	Monthly Progress Report.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 18	NKPA 2 - BASIC SERVICE DELIVERY	REHABILITATION OF ROADS	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Ward 10 Roads - Stormwater upgrade	10	Ineffective storm-water drainage system which is comprises the integrity of roads	2.2 km of Roads in Ward 10 rehabilitated	2.2km of Roads in Ward 10 rehabilitated by the 31st of January 2017	km of Roads in Ward 10 rehabilitated	2.2km of Roads in Ward 10 rehabilitated by the 31st of January 2017	2.2km of Roads in Ward 10 rehabilitated by the 31st of January 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	R & T 19	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Snathing Rds -	11	Gravel Roads	0.5 km of gravel roads upgraded to black top surface in Ward 11	0.5km of gravel roads upgraded to black top surface in Ward 11 by the 31st of March 2017	km of gravel roads upgraded to black top surface in Ward 11	0.5km of gravel roads upgraded to black top surface in Ward 11 by the 31st of March 2017	0.5km of gravel roads upgraded to black top surface in Ward 11 by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 20	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 3 ROADS	3	Gravel Roads	0.5km of gravel roads upgraded to black top surface in Ward 03	0.5km of gravel roads upgraded to black top surface in Ward 03 by the 31st of March 2017	km of gravel roads upgraded to black top surface in Ward 03	0.5km of gravel roads upgraded to black top surface in Ward 03 by the 31st of March 2017	0.5km of gravel roads upgraded to black top surface in Ward 03 by the 31st of November 2016	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 21	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - HAREWOOD AREA	20	Gravel Roads	0.5 km of gravel roads upgraded to black top surface in Harewood Ward 20	0.5 km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2017	km of gravel roads upgraded to black top surface in Harewood Ward 20	0.5 km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2017	0.75 km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												1214966.5	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 22	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 1 ROADS	1	Gravel Roads	Contractor appointed and commenced with upgrading of 1.9 km of gravel roads to subgrade in Ward 01	Contractor appointed and commenced with upgrading of 1.9 km of gravel roads to subgrade in Ward 01 by the 30th of June 2017	Date contractor appointed and commenced with upgrading of 1.9 km of gravel roads to subgrade in Ward 01	Contractor appointed and commenced with upgrading of 1.9 km of gravel roads to subgrade in Ward 01 by the 30th of June 2017	Contractor appointed and commenced with upgrading of 1.9 km of gravel roads to subgrade in Ward 01 by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												500000	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 23	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	4	Gravel Roads	0,75 km of gravel roads to surfaced/concrete standard upgraded	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 28th of February 2017	km of gravel roads to surfaced/ concrete standard upgraded	0,75 km of gravel roads to surfaced/ concrete standard upgraded by the 28th of February 2017	0,75 km of gravel roads to surfaced/concrete standard upgraded by the 30th May 2017	2 (70% - 99%)	Additiional Funding required to complete the surfacing of the road. The funding was only made available in May 2017	Funding made available to complete project	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 24	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	6	Gravel Roads	0,5 km of gravel roads to surfaced/concrete standard upgraded	0,5 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	km of gravel roads to surfaced/ concrete standard upgraded	0,5 km of gravel roads to surfaced/ concrete standard upgraded by the 31st of March 2017	0,6km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 25	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROADS	7	Gravel Roads	1.3 km of gravel roads to surfaced/concrete standard upgraded	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of January 2017	km of gravel roads to surfaced/ concrete standard upgraded	1.3 km of gravel roads to surfaced/ concrete standard upgraded by the 31st of January 2017	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 26	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - Masoyi Rd, etc.	8	Gravel Roads	1.0 km of gravel roads to surfaced/concrete standard upgraded	1.0 km of gravel roads to surfaced/concrete standard upgraded by the 28th of February 2017	km of gravel roads to surfaced/ concrete standard upgraded	1.0 km of gravel roads to surfaced/ concrete standard upgraded by the 28th of February 2017	Target date not Met. Completed 1.0km in May 2017	2 (70% - 99%)	Late payment to contractor hindered the work to be completed on time. Completed in May 2017	Ensure that payments are completed on time to ensure that contractor does not move offsite and delay works.	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 27	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	9	Gravel Roads	1.3 km of gravel roads to surfaced/concrete standard upgraded	1.3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of January 2017	km of gravel roads to surfaced/ concrete standard upgraded	1.3 km of gravel roads to surfaced/ concrete standard upgraded by the 31st of January 2017	1,3 km of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Practical Completion certificate.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	2 - BACK TO BASICS	R & T 28	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED STORM_WATER	ASHDOWN BANK PROTECTION AGAINST COLLAPSING OF ADJACENT HOUSES - P15	22	Scouring of river banks	Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed	Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed by the 31st of May 2017	Date Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed	Contractor for Ashdown Bank Protection against Collapsing of Adjacent Houses- P 15 appointed by the 31st of May 2017	Target not met Tender Adjudication Stage	1 (69% & below)	Draft BSC report was received mid February and approved by BSC Committee by the 2nd March 2017. Report was submitted to Acting Municipal Manager's office thereafter and delayed for +/-2,5 months before the report was approved and sent back to SCM by 15 May 2017.The report had to be registered at SCM and a SITE BRIEFING was conducted on the 31 May 2017.	speed up adjudication process and table the report to BEC by 4th August	1 month	BAC Resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 29	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED VEHICLE AND PEDESTRIAN BRIDGES	MIG - UPGRADE OF BRIDGES - Pedestrian Bridge Over River - Smero/ Esigodini	20	Dilapidated unsafe pedestrian bridge	EIA and WULA submitted to DW & S & Tender for construction advertised	EIA and WULA submitted to DW & S & Tender for construction advertised by the 30th of June 2017	Date EIA and WULA submitted to DW & S & Tender for construction advertised	EIA and WULA submitted to DW & S & Tender for construction advertised by the 30th of June 2017	General Authorisation for WULA/ EIA from DW&S received on 11 November 2016. BSC report for advertising approved by BSC on 9 March 2017.	2 (70% - 99%)	Advertising of Tender by Supply Chain Management awaited.	Emails submitted to SCM requesting advertising date.	2 months	General Authorisation for DW&S. BSC approval of Speifications. Email correspondence to SCM
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 30	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED VEHICLE AND PEDESTRIAN BRIDGES	MIG - WOODHOUSE PEDESTRIAN BRIDGE	33, 35	Unsafe pedestrian and vehicle low level crossing	Tender for construction of 1.5m wide steel pedestrian bridge completed awarded	Tender for construction of 1.5m wide steel pedestrian bridge completed awarded by the 30th of April 2017	Date Tender for construction of 1.5m wide steel pedestrian bridge completed awarded	Tender for construction of 1.5m wide steel pedestrian bridge completed awarded by the 30th of April 2017	Finalised Report Submitted to BEC on 20 June 2016.	2 (70% - 99%)	Delays in adjudication process attributable to Professional Service Provider . Delays due to Amendments to SCM tax compliance policy to tenders . Departmental delays to BEC report approvals process. Insufficient budget to award tender . Adjudication report stood down by BEC on 22 June 2017	Amemded BEC report submission executed. Further extention of tender validity period requested.	2 months	Finalised report to BEC signed by GM: IS . Email correspondence. Initial Extention of tender validity period.
												146000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	2 - BACK TO BASICS	R & T 31	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADED VEHICLE AND PEDESTRIAN BRIDGES	MIG - MABANE BRIDGE PROJECT	2	Unsafe pedestrian and vehicle low level crossing	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WULA to DW & S	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WULA to DW & S by the 30th of June 2017	Date Completed Design of a 1.5m wide steel pedestrian bridge completed and date EIA and WULA submitted to DW & S	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WULA to DW & S by the 30th of June 2017	Completed Design of a 1.5m wide steel pedestrian bridge and submitted EIA and WULA to DW & S by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of Design
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	2 - BACK TO BASICS	R & T 32	NKPA 2 - BASIC SERVICE DELIVERY	GUARD RAILS INSTALLATION	CNL - INSTALLATION OF NEW GUARD RAILS (as and when requested)	1-37		0.7km of Guard Rails installed as and when requested	0.7km of Guard Rails installed as and when requested by the 31st of March 2017	km of Guard Rails installed as and when requested	0.7km of Guard Rails installed as and when requested by the 31st of March 2017	Target partially met. 0.83km of Guard Rails installed by the 30th of June 2017	2 (70% - 99%)	Not completed in March 2017 due to contractors leaving site because of late payments. Savings to achieve additional 0.13km were realised since the rate per meter decreases as legth of guardrails to be installed increases.	Finance to ensure that contractors are paid on time to ensure that they do not abandon site.	3 months	Completion Certificate
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 33	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	MIG - BUS STOP SHELTERS	7,10,11,12,13,17,18,20,21,22,23,24	Lack of bus shelters	40 x bus shelters installed as per approved bus shelter implementation plan	40 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2017	Number of bus shelters installed as per approved bus shelter implementation plan	40 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2017	Target met. 41 x bus shelters installed by the 31st of January 2017	3 (100% - 129%)	Savings realised due to the cost of replacing shelters being cheaper than installation of new shelters	N/A	N/A	Completion Certificate
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 34	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - TRAFFIC CALMING MEASURES	1-37	Unsafe sites	33 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule	33 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	Number of traffic calming measures installed in various sites as per approved traffic calming implementation schedule	33 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	Target met. 35 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	3 (100% - 129%)	Savings for 2 additional traffic measures were realised due to some road widths being smaller which resulted in lesser rate.	N/A	N/A	Completion Certificate
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 35	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	CNL - EASTERN RING ROAD - DETAIL DESIGN AND CONSTRUCTION	37	Lack of new roads to cater for the growth of the City	Completed preliminary design for option 2A and specialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rogers Avenue	Completed preliminary design for option 2A and specialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rogers Avenue by the 30th of June 2017	Date completed preliminary design for option 2A and specialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rogers Avenue	Completed preliminary design for option 2A and specialist studies (EIA & WULA) submission, for Eastern Ring Road from Murray Road/Hesketh Drive intersection to Rogers Avenue by the 30th of June 2017	Target not met. Wetland study completed and recommendationa are that alternative route alignment being 2C has to be investigated as the proposed route alignment has a negative impact on the grassland where the road is traversing. Alternative route alignment to be investigated was finalised in June 2017 with the guidance of Msunduzi internal environment unit.	1 (69% & below)	Environmental constraints (seepage and grassland) were found on the proposed alternative route alignment (Option 2A). Therefore another alternative has to be investigated option 2C.	Project has been put on hold , Meeting held on 6th June 2017 with Environment department to discuss and finalise the alternative route as per the Wetland Study recommendations. Project to resume in the new financial year.	Three months	Progress report and wetland report
												700000	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 36	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - PLANT AND EQUIPMENT - (Traffic Lights spares, equip etc.)	1-37	Faulty traffic signals controllers due to parts damaged by high voltage	Traffic signals spares and equipment purchased	Traffic signals spares and equipment purchased by the 28th of February 2017	Date Traffic signals spares and equipment purchased	Traffic signals spares and equipment purchased by the 28th of February 2017	Target met. Traffic signals spares and equipment purchased by the 28th of February 2017	3 (100% - 129%)	N/A	N/A	N/A	Delivery Note
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 37	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - PLANT AND EQUIPMENT (NEW TRAFFIC CONTROLLERS)	27	Old traffic signal controllers	Purchase of New Traffic Signal Controllers	Purchase of New Traffic Signal Controllers completed by the 31st of March 2017	Date New traffic controllers purchased	Purchase of New Traffic Signal Controllers completed by the 31st of March 2017	Target met. New Traffic Signal Controllers purchased by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Delivery Note
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B1	2 - BACK TO BASICS	R & T 38	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL -Installation of new traffic signals	35	Stop sign controlled intersection	Traffic signals installed at Northdale Hospital intersection for signalised traffic control	Traffic signals installed at Northdale Hospital intersection for signalised traffic control by the 30th of June 2017	Date Traffic signals installed at Northdale Hospital intersection for signalised traffic control	Traffic signals installed at Northdale Hospital intersection for signalised traffic control by the 30th of June 2017	Target met. Traffic signals installed at Northdale Hospital intersection by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 39	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - MAYORS WALK ROAD WIDENING	26 & 27	Inadequate roads to cater for the growth of the City	Completed specialist studies being Geotechnical investigations, EIA & WULA For Mayors Walk/ Zwartkop Road	Completed specialist studies being Geotechnical investigations, EIA & WULA For Mayors Walk/Zwartkop Road by the 31st of March 2017	Date Completed specialist studies For Mayors Walk/ Zwartkop Road completed	Completed specialist studies being Geotechnical investigations, EIA & WULA For Mayors Walk/Zwartkop Road by the 31st of March 2017	Target met. Completed specialist studies by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Specialists Studies Reports
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 40	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - BUS / TAXI LAY-BYES	26 & 27	Inadequate roads to cater for the growth of the City	3x Bus/Taxi Laybys constructed	3 x Bus/ Taxi Laybys constructed by the 31st of March 2017	Number of Bus/ Taxi Laybys constructed	3 x Bus/Taxi Laybys constructed by the 31st of March 2017	Target partially met. 2 x Bus/ Taxi Laybys constructed by the 31st of March 2017	2 (70% - 99%)	3rd Bus/ Taxi Layby could not be constructed due to funds being reallocated to cover the budget shortfall on the Installation of Traffic Signals project	Review annual targets and budgets to ensure that the KPI's are met.	6mnths	Completion Certificate and reallocation form
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 41	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADE OF CANNALISATION AND STREAMS	CNL - CANNALIZATION OF STREAMS IN NORTHDALE (Revised design, EIA and Constr)	26 & 27	Inadequate roads to cater for the growth of the City	EIA Authorization , and WULA application completed and submitted to DW & S and Design	EIA Authorization , and WULA application completed and submitted to DW & S and Design by the 30th of June 2017	Date EIA Authorization , and WULA application completed and	EIA Authorization , and WULA application completed and submitted to DW & S and Design by the 30th of June 2017	letter of Extension from EDTEA for further assesments required.	2 (70% - 99%)	EDTEA required further assesments that were not required at the beginning stages of application. BAR submitted and EDTEA advised further studies required.	Extension requested and granted and consultant working on additional studies	3months	Copy of the Extension letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 42	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - UPGRADING OF NEW ENGLAND ROAD	33/36	Inadequate roads to cater for the growth of the City	EIA Authorization , and WULA application completed and submitted to DW & S and Design	EIA Authorization , and WULA application completed and submitted to DW & S and Design by the 30th of June 2017	Date EIA Authorization , and WULA application completed and	EIA Authorization , and WULA application completed and submitted to DW & S and Design by the 30th of June 2017	WULA studies and Basic Assessment completed but WULA has not been submitted to DW& S. EIA previously completed and approved.	2 (70% - 99%)	Consultant awaiting reply from DW&S from 09 May 2017 concerning the application route that's needs to be followed for this project.	Consultant and Municipality to request DW&S to expedite decision concerning the application.	one month.	Letter from consultant.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 43	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADE DESIGN OF GRAVEL ROADS - VULINDLELA (Designs & WULA)	1--9	Inadequate roads to cater for the growth of the City	WULA application completed and submitted to DW & S and Design	WULA application completed and submitted to DW & S and Design by the 30th of June 2017	Date WULA application completed	WULA application completed and submitted to DW & S and Design by the 30th of June 2017	Funds were reallocated. Project carried over to the new financial year.	NOT APPLICABLE	Funds were required for another project to ensure completion.	Project will be revisisted in the new financial Year.	1 month	Email correspondance
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 44	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF COUNCIL Resources	CNL- COMPUTERS	N/A	OLD PRINTERS AND COMPUTERS	NEW DESKTOPS, LAPTOPS AND ACCESSORIES PURCHASED	NEW DESKTOPS, LAPTOPS AND ACCESSORIES PURCHASED by the 31st of December 2016	DATE NEW DESKTOPS, LAPTOPS AND ACCESSORIES PURCHASED	NEW DESKTOPS, LAPTOPS AND ACCESSORIES PURCHASED by the 31st of December 2016	NEW DESKTOPS, LAPTOPS AND ACCESSORIES PURCHASED by the 31st of December 2016	3 (100% - 129%)	N/A	N/A	N/A	Copy of Delivery Note
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	2 - BACK TO BASICS	R & T 45	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF COUNCIL FURNITURE	CNL- FURNITURE	N/A	INADEQUATE FURNITURE AND FITTINGS IN THE DEPOT	NEW FURNITURE AND FITTINGS PURCHASED	NEW FURNITURE AND FITTINGS PURCHASED by the 31st of March 2017	DATE NEW FURNITURE AND FITTINGS PURCHASED	NEW FURNITURE AND FITTINGS PURCHASED by the 31st of March 2017	NEW FURNITURE AND FITTINGS PURCHASED by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of Delivery Note
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

ELECTRICITY OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

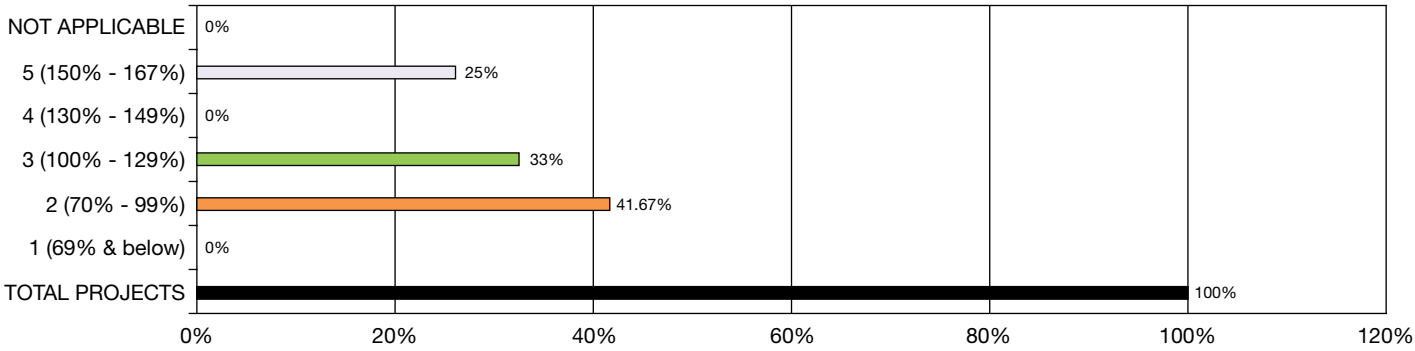
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ELECTRICITY OVERVIEW

1.1 TOTAL PROJECTS: 12
1.1.1 OPERATING PROJECTS 0
1.1.2 CAPITAL PROJECTS 12

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

ELECTRICITY OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	41.67%	33%	0%	25%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: INFRASTRUCTURE SERVICES
SUB UNIT: ELECTRICITY

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B 1	2 - BACK TO BASICS	ELEC 01	NKPA 2 - BASIC SERVICE DELIVERY	PUBLIC LIGHTING	HIGH MAST LIGHTS INSTALLATION	3, 4, 5, 6, 7, 8 and 9	35 HIGH MASTS	37 X HIGH MASTS LIGHTS TO BE ERECTED AND COMMISSIONED	37 X HIGH MASTS LIGHTS TO BE ERECTED AND COMMISSIONED by the 30th of June 2017	Number of HIGH MASTS LIGHTS TO BE ERECTED AND COMMISSIONED	37 X HIGH MASTS LIGHTS TO BE ERECTED AND COMMISSIONED by the 30th of June 2017	ALL 37 HIGH MASTS HAVE BEEN ERECTED. 10 X HIGH MASTS HAVE BEEN COMMISSSIONED.	1 (69% & below)	DELAYS BY ESKOM IN APPOINTING CONTRACTORS	CONTRACTORS HAVE SINCE BEEN APPOINTED AND INTALLATIONS IN PROGRESS	IMMEDIATELY	PROGRESS REPORT
												9400000	N/A	N/A	N/A	N/A	N/A	N/A
B	B 1	2 - BACK TO BASICS	ELEC 03	NKPA 2 - BASIC SERVICE DELIVERY	ELECTRIFICATION	REGINA ROAD INFORMAL SETTLEMENT ELECTRIFICATION	28	NIL	200 NEW HOUSEHOLD CONNECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT)	200 NEW HOUSEHOLD CONNECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	NUMBER OF NEW HOUSEHOLD CONNECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT)	200 NEW HOUSEHOLD CONNECTIONS TO BE ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	193 NEW HOUSEHOLD CONNECTIONS ACHIEVED (REGINA ROAD INFORMAL SETTLEMENT) by the 30th of June 2017	2 (70% - 99%)	The 200 new households was an estimate of the number of houses to be coonected. At the time of completion it was 193	There is no corrective measure. We cannot give the exact number of household to be connected until completion	Project duration	PROGRESS REPORT AND COMPLETION CERTIFICATES
												2900000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 04	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	PURCHASE OF 11KV CAPITAL EQUIPMENT	VARIOUS	128 UNITS PURCHASED	23 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED	23 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED by the 30th of June 2017	NUMBER of 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED	23 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED by the 30th of June 2017	39 X 11KV EQUIPMENT PURCHASED AND 35 X 11KV EQUIPMENT DELIVERED by the 30th of June 2017	5 (150% - 167%)	N/A	N/A	N/A	PURCHASE ORDERS, INVOICES & DELIVERY NOTES
												10000000	N/A	N/A	N/A	N/A	N/A	N/A
B	B1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 05	NKPA 2 - BASIC SERVICE DELIVERY	ENERGY EFFECIENCY DEMAND SIDE MAGEMENT	RETROFITTING OF CONVENTIONAL STREET LIGHTS WITH LED LIGHTS	CBD	752 LED STREET LIGHTS INSTALLED	1200 LED LIGHT FITTINGS INSTALLED WITHIN THE CBD	1200 LED LIGHT FITTINGS INSTALLED WITHIN THE CBD by the 30th of June 2017	NUMBER OF LED LIGHT FITTINGS INSTALLED WITHIN THE CBD by the 30th of June 2017	1200 LED LIGHT FITTINGS INSTALLED WITHIN THE CBD by the 30th of June 2017	1752 LED LIGHT FITTINGS INSTALLED WITHIN THE CBD by the 30th of June 2017	4 (130% -149%)	N/A	N/A	N/A	CLOSE-OUT REPORT AND COMPLETION CERTIFICAATES
												8000000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 06	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	UPGRADE AND COMMISSIONING OF 132/11KV NORTHDALE PRIMARY SUSBSTATION	28	NiL	132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMISSIONED	132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMISSIONED by the 30th of June 2017	DATE 132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMISSIONED	132kV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMISSIONED by the 30th of June 2017	PART ONE IS 99% COMPLETE AND PART TWO HAS COMENCED WITH 23% OF THE WORK DONE. ENTIRE PROJECT PROGRESS IS 94%	1 (69% & below)	LACK OF AVAILABILITY OF WIRING OF PANELS INFORMATION REQUIRED RESULTING IN NEW INFORMATION HAVING TO BE COMPILED	EXTENSION FOR THE CONTRACT WAS APPROVED	31-Dec-17	PROGRESS REPORT AND EXTENSION OF THE CONTRACT RESOLUTION
												3382128	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 07	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	ESTABLISHMENT OF NEW 132/11KV EASTWOOD SUBSTATION	34	NIL	NEW 132/11kV PRIMARY SUBSTATION IN EASTWOOD CONSTRUCTED	NEW 132/11kV PRIMARY SUBSTATION IN EASTWOOD CONSTRUCTED by the 30th of June 2017	DATE NEW 132/11kV PRIMARY SUBSTATION IN EASTWOOD CONSTRUCTED	NEW 132/11kV PRIMARY SUBSTATION IN EASTWOOD CONSTRUCTED by the 30th of June 2017	CIVILS WORKS ARE AT 98 % COMPLETE.ELECTRICAL INSTALLATION WORKIS IN PROGRESS AND IS AT 26 % COMPLETE. OVERALL PROJECT PROGRESS IS 90 % COMPLETE.	1 (69% & below)	LAND LEASING DISPUTE BETWEEN COUNCIL AND COMMUNITY BASED ORGANISATION	EXTENSION FOR THE CONTRACT WAS APPROVED	31-Dec-17	PROJECT PROGRESS REPORT AND CORRESPONDENCES BETWEEN TWO PARTIES ON LAND DISPUTE ISSUE.
												17757402.3	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 08	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	SUPPLY AND DELIVERY OF 2 X 40MVA POWER TRANSFORMERS AT 132/11KV EASTWOOD SUBSTATION	34	NIL	2 X 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED	2 X 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED by the 30th of June 2017	NUMBER OF 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED	2 X 40MVA POWER TRANSFORMERS PURCHASED AND DELIVERED by the 30th of June 2017	2 X 40MVA POWER TRANSFORMERS PURCHASED	1 (69% & below)	DELAYS EXPERIENCED DURING SHIPPING OF THE UNITS RESULTING IN LATE ARRIVAL AT DURBAN PORT	DELIVERY TO SITE EXPECTED ON 31 JULY 2017	31-Jul-17	PROGRESS REPORT AND SHIPPING DOCUMENTS
												15000000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 09	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	SUPPLY AND INSTALL 1 X 13- PANEL 11kV SWITCHBOARD AT 132/11KV EASTWOOD SUBSTATION	34	NIL	MANUFACTURING PROCESS OF 1 X 13-PANEL 11kV SWITCHBOARD FOR NEW 132/11kV EASTWOOD SUBSTATION COMPLETED	MANUFACTURING PROCESS OF 1 X 13-PANEL 11kV SWITCHBOARD FOR NEW 132/11kV EASTWOOD SUBSTATION COMPLETED BY 30th June 2017	DATE MANUFACTURING PROCESS OF 1 X 13-PANEL 11kV SWITCHBOARD FOR NEW 132/11kV EASTWOOD SUBSTATION COMPLETED	MANUFACTURING PROCESS OF 1 X 13-PANEL 11kV SWITCHBOARD FOR NEW 132/11kV EASTWOOD SUBSTATION COMPLETED BY 30th June 2017	1 X 13 PANEL 11kV SWITCHBOARD FOR 132/11kV EASTWOOD SUBSTATION MANUFACTURED AND DELIVERED TO SITE BY 30 JUNE 2017	3 (100% - 129%)	N/A	N/A	N/A	PROGRESS REPORT AND DELIVERY NOTES
												7300000	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 10	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	SUPPLY AND INSTALL 11KV (28 PANEL) FIXED PATTERN SWITCHGEARS FOR THREE DISTIBUTOR SUBSTATIONS	30, 33, HILTON	NIL	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS COMPLETED by	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS COMPLETED by the 30th June 2017	DATE MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS COMPLETED	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS COMPLETED by the 30th June 2017	MANUFACTURING PROCESS OF 28 X 11kV FIXED PATTERN SWITCHGEARS FOR 3 DISTRIBUTOR SUBSTATIONS IS IN PROCESS by the 30th June 2017	1 (69% & below)	DELAYS IN THE MANUFACTURING PROCESS	DELIVERY DATE HAVE BEEN EXTENDED TO OCTOBER 2017	31-Oct-17	PROGRESS REPORT
												9100000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 11	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	INSTALL RMU'S AND EARTH FAULT INDICATORS	2	NIL	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 31st of May 2016	NUMBER of RMUS SPANS OF MV MINK PURCHASED AND INSTALLED	4 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 31st of May 2016	3 RMUS AND 5 SPANS OF MV MINK PURCHASED AND INSTALLED by the 30 JUNE 2017	2 (70% - 99%)	Delays during construction resulted in the target date being missed. Construction work took longer than anticipated.	Contractor to add more teams to assist with fast tracking completion of works.	Work was completed by 30 June 2017	CLOSE-OUT REPORT
												233523	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 12	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	INSTALL 13MVA CCT BETWEEN WESTGATE & MKONDENI	24	NIL	14700M OF 630MM 1/C CABLE PURCHASED & INSTALLED	14700M OF 630MM 1/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	METRES OF 630MM 1/C CABLE PURCHASED & INSTALLED	14700M OF 630MM 1/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	14700M OF 630MM 1/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	PROGRESS REPORT
												2716925.73	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	ELEC 13	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132Kv REHABILITATION PLAN	INSTALL 300MM AL CABLE BETWEEN WORLDS VIEW & QE PARK	HILTON	NIL	1800M OF 300MM 3/C CABLE PURCHASED & INSTALLED	1800M OF 300MM 3/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	METRES OF 300MM 3/C CABLE PURCHASED & INSTALLED	1800M OF 300MM 3/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	1800M OF 300MM 3/C CABLE PURCHASED & INSTALLED by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	PROGRESS REPORT
												1115319.08	N/A	N/A	N/A	N/A	N/A	N/A

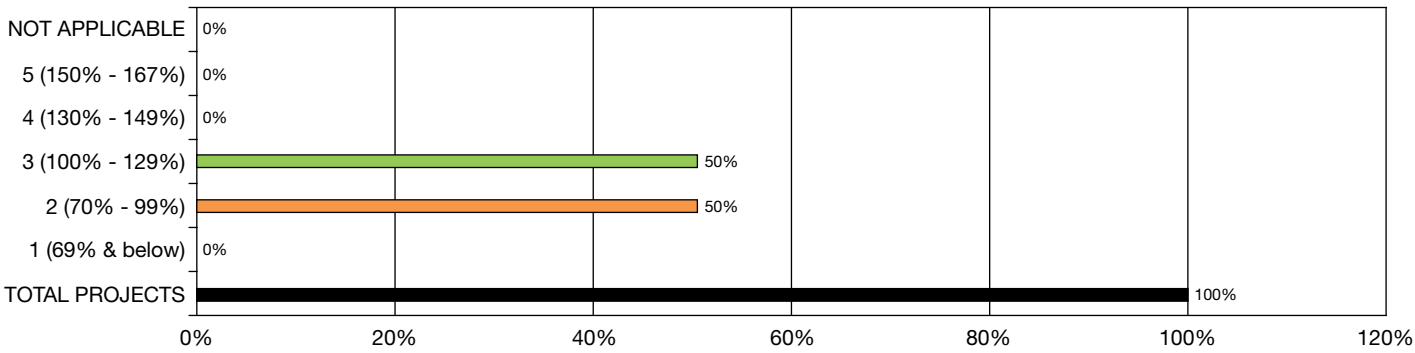
MECHANICAL WORKSHOPS OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 MECHANICAL WORKSHOPS OVERVIEW

1.1 TOTAL PROJECTS: 2
1.1.1 OPERATING PROJECTS 2
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	50%	50%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: INFRASTRUCTURE SERVICES
SUB UNIT: MECHANICAL WORKSHOPS

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	FLT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Preventative maintenance	Vehicle and plant service	ALL	Zero vehicle and plant service at the beginning of July 2015	768 x Council vehicles & plant to be serviced	768 x Council vehicles & plant to be serviced by the 30th of June 2017	Number of Council vehicles & plant serviced	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	Poor response from the Business Units to Fleet Management service plan.	Increase the number of services on the service plan	In the New Financial Year.	Job Cards
												1707328	N/A	N/A	N/A	N/A	N/A	N/A
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	FLT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Enhance Infrastructure services processes	Average turnaround time on repairs (in days)	ALL	0	30 days turnaround time achieved on council vehicle and plant repairs completed	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2017	Turnaround time achieved on council vehicle and plant repairs completed	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2017	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Workshop Backlogs
												1707328	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE J

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT - SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES

SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

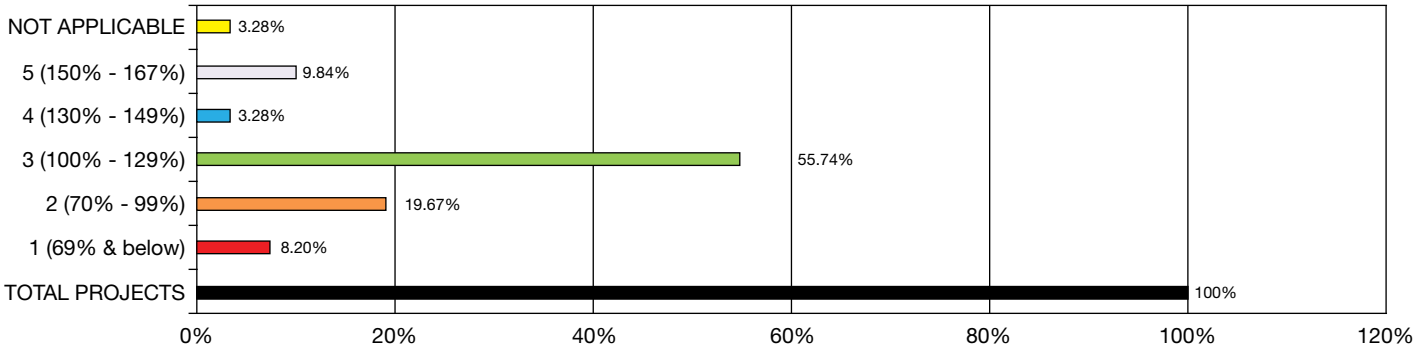
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW

1.1 TOTAL PROJECTS: 86
1.1.1 OPERATING PROJECTS 61
1.1.2 CAPITAL PROJECTS 25

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

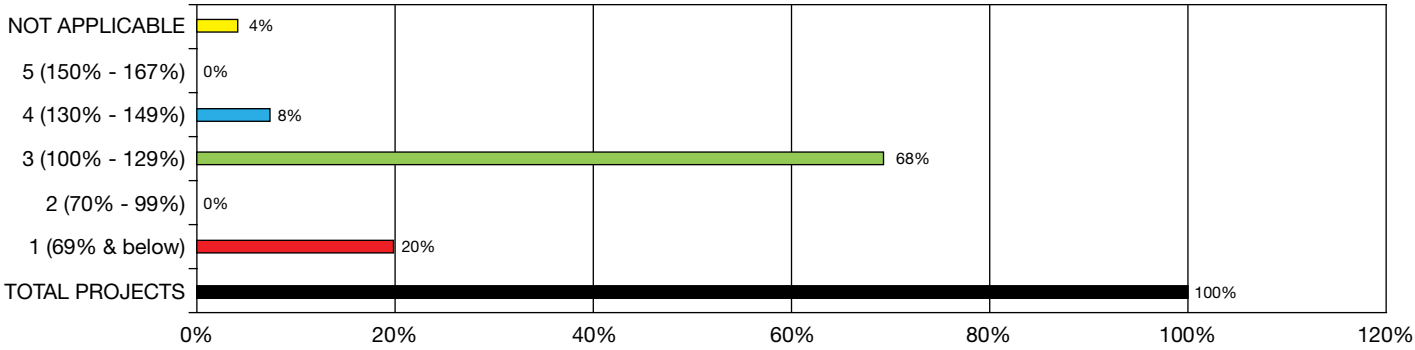
SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	8.20%	19.67%	55.74%	3.28%	9.84%	3.28%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	20%	0%	68%	8%	0%	4%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES OVERVIEW OPERATING	DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)	12	0	12	6	LED 05	LED strategy reviewed and completed Implementation plan submitted to SMC for approval by the 30th of June 2017	Draft LED strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 1	SMME strategy developed and submitted to SMC by the 30th of June 2017	Draft SMME strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 2	Cooperatives strategy developed and submitted to SMC by the 30th of June 2017	Draft Cooperatives strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 3	Women and Disabled economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Women and Disabled strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 4	Youth economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Youth Economic Empowerment strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
							EDS 5	100% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 30th of June 2017	50% development of a programme of action for improving the business environment in the Mkondeni Industrial area	2 (70% - 99%)	Training of Volunteers could not be done before the establisment of the the Task Team/Steering Committee	Finalisation of programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 31st of August 2017
							EDS 8	Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	Project Inception Report and Inception meeting held in June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion
		HUMAN SETTLEMENTS	8	2	10	4	HS 08	41 x new housing units contructed by the 30th of June 2017	Target Partialy Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017	2 (70% - 99%)	Social Challenges, communities are blocking the project	Social facilitation is in progress.
							HS 09	30 x new housing units contructed by the 30th of June 2017	Target Not Achieved - 30 Slabs casted and 1 house at the roof level.	1 (69% & below)	Slow Progress on site	Contractor to increase human and capital resources on site to keep up with the construction program.
							HS 10	100% Stage 1 Application Completed for SACCA - Mkhondeni submitted to DOHS by the 30th of June 2017	The tender to appoint an Implmenting Agent to compile the Stage 1 application to the DoHS is due to be presented at the BAC on 13 July 2017.	1 (69% & below)	Delays in the appontment of an Implementing Agent	Finalise the appintment of Implementing Agent and preparation of the Stage 1 Application to DoHS.
							HS 12	100% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS by the 30th of June 2017	Prefeasibility studies have been not yet been completedand funding for stage 1 has not yet been submitted to the DoHS for approval	1 (69% & below)	The Municipality is still sorting out social issues and land invasions within the project area	Formalisation of Townhip and prepare land invisation
		CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	18	16	34	11	COM DEV 11	12 x planned Exhibitions held by the 30th of June 2017	only 11 Exhibitions managed per anum because of floods	2 (70% - 99%)	Flood Incident in June	Clear Flood Damage
							LED 02	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017		1 (69% & below)	The Engineers report for the assessment of Pallet Park were above the our budget ,sourced additional funding	Review the specifications and new bill of quantities issued
							LED 04	100% Municipal wide tourism signage revamped and installed by the 30th of April 2017	Signs currently being manufactured.	1 (69% & below)	Supplier did not quote according to the contract, ammendments to the quotation and invoices had to be made.	Facilitate the completion and installation of the signage by 31 July 2017
							CE 01	44 X CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room by the 30th of June 2017	This project could not be implemented	1 (69% & below)	It was unfunded mandate and dependant on opportunistic non-expenditure by other business units	Subject to budget availability and the project is still unfunded in current financial year.
							CE 07	Repairs to Ormolu Clock effected and completed by the 30th of June 2017	Project Cancelled	1 (69% & below)	Delays in obtaining Authority	Postponed project
							CE 11	100% construction of ground parking equipment at the PMB Airport completed by the 30th of June 2017	90 % 0f construction done.	2 (70% - 99%)	Contractor delays	Contractor to complete by 15 July 2017
							CE 16	100% Airport roof repairs completed at the PMB Airport by the 30th of June 2017	Engineer completed assessment and report submitted.	1 (69% & below)	Delay in obtaining completed design	To ensure procurement is completed and project is implemented

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES OVERVIEW OPERATING	CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)					CE 19	100% Office furniture for the PMB Airport staff procured by the 30th of June 2017	Nil furniture purchased.	1 (69% & below)	Nil Capex Available.	Capex requested in 2017/18 Budget
							CE 20	100% Purchase and installation of the overhead tank for the PMB Airport procured by the 30th of June 2017	Nil OHD tanker purchased.	1 (69% & below)	Nil Capex available.	Reallocations done from 16/17 unit savings
							CE 24	Appointment of Facilities Management Company at the PMB Airport completed by the 31st of March 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudication process
							CE 25	100% maintenance of infrastructure by the appointed Facilities Management Company for the PMB Airport completed the 30th of June 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudication process
TOTAL					**78**							

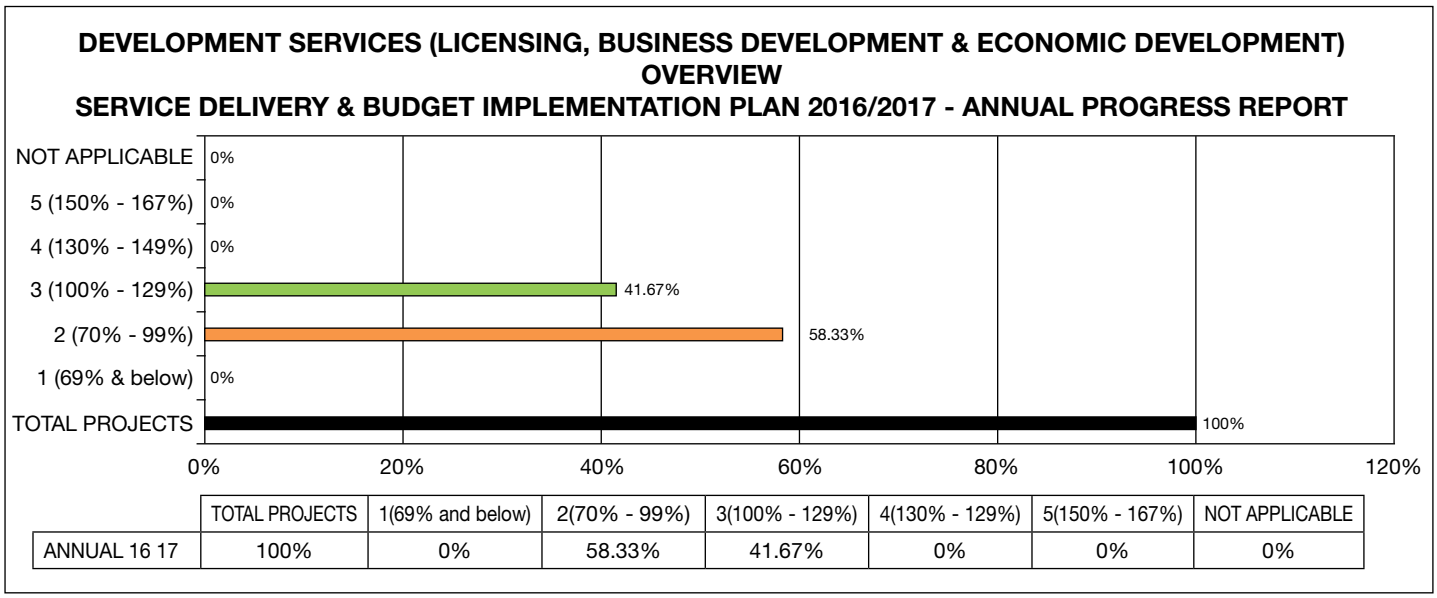
DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT) OVERVIEW

1.1 TOTAL PROJECTS: 12
1.1.1 OPERATING PROJECTS 12
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	58.33%	41.67%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: DEVELOPMENT SERVICES (BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 05	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	LED Strategy	Implementation of LED Strategy	N/A	1	LED strategy reviewed and completed Implementation plan submitted to SMC for approval	LED strategy reviewed and completed Implementation plan submitted to SMC for approval by the 30th of June 2017	Date LED strategy reviewed and completed Implementation plan submitted to SMC for approval	LED strategy reviewed and completed Implementation plan submitted to SMC for approval by the 30th of June 2017	Draft LED strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion	3 months	Draft LED strategy
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business partnerships Business partnerships	Growth Coalition meetings Growth Coalition meetings	N/A N/A	2015 LED forum 2015 LED forum	2 x meetings of the Pmb Growth Coalition facilitated To host two meetings of the Pmb Growth Coalition	2 x meetings of the Pmb Growth Coalition facilitated by the 30th of June 2017 Two meetings of the Pmb Growth Coalition facilitated by the 30th of June 2017	Number of meetings of the Pmb Growth Coalition facilitated Number of meetings of the Pmb Growth Coalition facilitated by the 30th of June 2017	2 x meetings of the Pmb Growth Coalition facilitated by the 30th of June 2017	Two meetings of the Coalition were held on 10 March and 30 June 2017.	3 (100% - 129%)	N/A	N/A	N/A	List of invitees; Notes of 10 March Meeting; Invitation email
												R15, 000.00	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 07	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Training workshops for SMME and Co- ops	Training workshops for SMME and Co-ops	All wards	8	8 x training workshops facilitated for SMMEs and Co-ops	8 x training workshops facilitated for SMMEs and Co-ops by the 30th of June 2017	Number of training workshops facilitated for SMMEs and Co-ops	8 x training workshops facilitated for SMMEs and Co-ops by the 30th of June 2017	8 x training workshops facilitated for SMMEs and Co-ops by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Attendance registers
												R15,000.00	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	EDS 1	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	SMME Development	SMME strategy	All	LED strategy	SMME strategy developed and submitted to SMC	SMME strategy developed and submitted to SMC by the 30th of June 2017	Date SMME strategy developed and submitted to SMC	SMME strategy developed and submitted to SMC by the 30th of June 2017	Draft SMME strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion	3 months	Draft SMME strategy
												200000	N/A	N/A	N/A	N/A	N/A	N/A
C	C3	5 - GROWING THE REGIONAL ECONOMY	EDS 2	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Cooperatives Development	Cooperatives strategy	All	LED strategy	Cooperatives strategy developed and submitted to SMC	Cooperatives strategy developed and submitted to SMC by the 30th of June 2017	Date Cooperatives strategy developed and submitted to SMC	Cooperatives strategy developed and submitted to SMC by the 30th of June 2017	Draft Cooperatives strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion	3 months	Draft Cooperatives strategy
												200000	N/A	N/A	N/A	N/A	N/A	N/A
C	C4	5 - GROWING THE REGIONAL ECONOMY	EDS 3	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Empowerment of women and the disabled	Women and Disabled economic empowerment strategy	All	LED strategy	Women and Disabled economic empowerment strategy developed & submitted	Women and Disabled economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Date Women and Disabled economic empowerment strategy developed & submitted to SMC	Women and Disabled economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Women and Disabled strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion	3 months	Draft Women and Disabled strategy
												200000	N/A	N/A	N/A	N/A	N/A	N/A
C	C5	5 - GROWING THE REGIONAL ECONOMY	EDS 4	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Youth Empowerment	Youth economic empowerment strategy	All	LED strategy	Youth economic empowerment strategy developed & submitted to SMC	Youth economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Date Youth economic empowerment strategy developed & submitted to SMC	Youth economic empowerment strategy developed & submitted to SMC by the 30th of June 2017	Draft Youth Economic Empowerment strategy received on the 29th of June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion	3 months	Draft Youth Economic Empowerment strategy
												200000	N/A	N/A	N/A	N/A	N/A	N/A
C	C7	5 - GROWING THE REGIONAL ECONOMY	EDS 5	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business Retension and Expansion	BR&E	All	Inauguration of BR&E programme completed; Questionnaire completed;	100% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC	100% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 30th of June 2017	% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC	100% development of a programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 30th of June 2017	50% development of a programme of action for improving the business environment in the Mkondeni Industrial area	2 (70% - 99%)	Training of Volunteers could not be done before the establisment of the the Task Team/Steering Committee	Finalisation of programme of action for improving the business environment in the Mkondeni Industrial area prepared and submitted to SMC by the 31st of August 2017	2 months	Survey Questionaires, Attendance Registers, Mkondeni Database, Volunteer List
												R30,000.00	N/A	N/A	N/A	N/A	N/A	N/A
C	C8	5 - GROWING THE REGIONAL ECONOMY	EDS 6	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Airport development	Technology Hub	24	NIL	EIA for the Airport Master Plan prepared & submitted to the EDTEA for authorisation	EIA for the Airport Master Plan prepared & submitted to the EDTEA for authorisation by the 28th of February 2017	Date EIA for the Airport Master Plan prepared & submitted to the EDTEA for authorisation	N/A	EIA submitted and authorisation received on 14 July 2017	3 (100% - 129%)	N/A	N/A	N/A	Authorisation letter from EDTEA
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C8	5 - GROWING THE REGIONAL ECONOMY	EDS 7	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Airport development	Technology Hub	24	NIL	Phase 1A of the Techonlogy Hub prepared and submitted to SMC for approval	Phase 1A of the Techonlogy Hub prepared and submitted to SMC for approval by the 28th of February 2017	Date Phase 1A of the Techonlogy Hub prepared and submitted to SMC for approval	N/A	Phase 1A plan approved by SMC	3 (100% - 129%)	N/A	N/A	N/A	SMC resolution;Phase 1A plan
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C9	5 - GROWING THE REGIONAL ECONOMY	EDS 8	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Industrial Promotion	Development of Municipal Industrial Development Strategy	ALL	LED strategy	Industrial Promotion strategy prepared and submitted to SMC	Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	Date Industrial Promotion strategy prepared and submitted to SMC	Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	Project Inception Report and Inception meeting held in June 2017	2 (70% - 99%)	Delay in initiating the project	Project timeframe has been extended to allow more time for completion	6 months	Inception report
												200000	N/A	N/A	N/A	N/A	N/A	N/A
C	C10	5 - GROWING THE REGIONAL ECONOMY	EDS 9	NKPA 3- Local Economic Development	Devlopment of Informal Economy	Formation of informal sector representative bodies	All	Nil	2 x Informal Sector representative bodies established	2 x Informal Sector representative bodies established by the 30th of June 2017	Date & Number of Informal Sector representative bodies established	2 x Informal Sector representative bodies established by the 30th of June 2017	2 x Informal Sector representative bodies established by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Ratified Miniutes of election meeting
												R20 000	N/A	N/A	N/A	N/A	N/A	N/A

TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

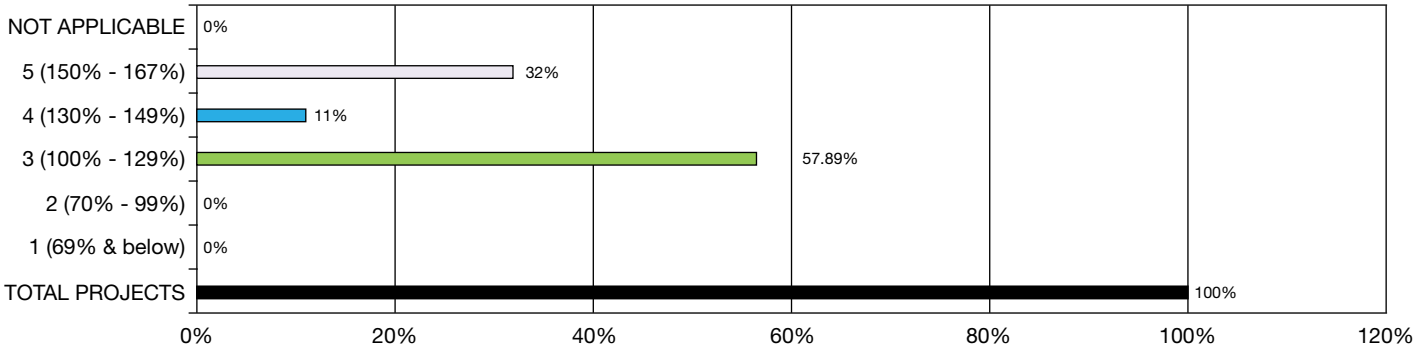
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW

1.1 TOTAL PROJECTS: 21
1.1.1 OPERATING PROJECTS 19
1.1.2 CAPITAL PROJECTS 2

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

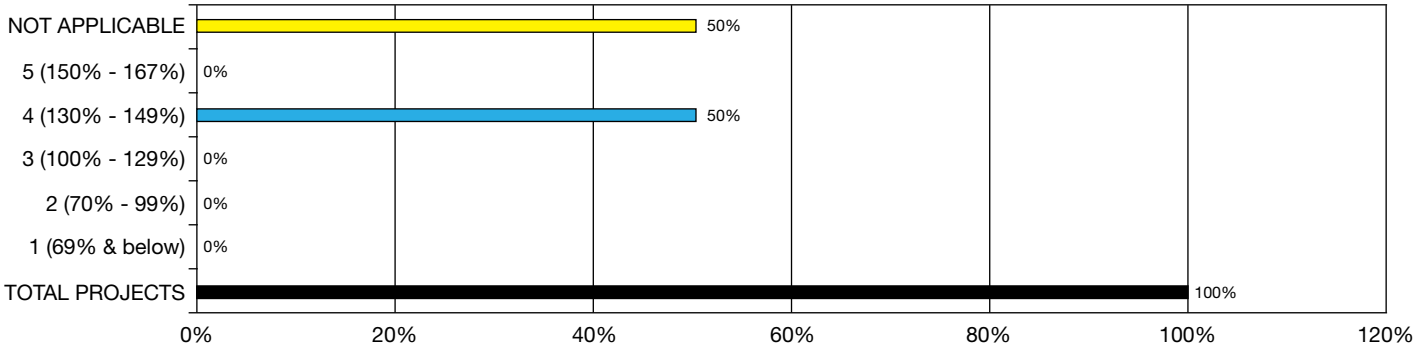
TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	57.89%	11%	32%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	0%	50%	0%	50%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP & EM 01	NKPA 6 - CROSS CUTTING	Spatial Planning and land administration	Northdale Local Area Plan	25, 28, 29, 34, 37 and 38	in terms of approved Muncipal Planning work programme	Draft Northdale Local Area Plan Report and Draft Implementation Framework prepared & submitted to SMC	Draft Northdale Local Area Plan Report and Draft Implementation Framework prepared & submitted to SMC by the 30th of June 2017	Date Draft Northdale Local Area Plan Report and Draft Implementation Framework prepared & submitted to SMC	Draft Northdale Local Area Plan Report and Draft Implementation Framework prepared & submitted to SMC by the 30th of June 2017	The Draft Northdale Local Area Plan was submitted to the Municipality on 19 June 2019. It was further submitted to SMC for approval on 27 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Draft Northdale Local Area Plan
												R205 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP & EM 02	NKPA 6 - CROSS CUTTING	Pietermaritzburg Airport Precinct and Management Plan	Airport Precinct and Implementation Plan	24, 36	Approved Airport Master Plan and SDF 2015	Final Airport Precinct Plan submitted to SMC for approval	Final Airport Precinct Plan submitted to SMC for approval by the 28th of February 2017	Date Final Airport Precinct Plan submitted to SMC for approval	Final Airport Precinct Plan submitted to SMC for approval by the 28th of February 2017	Final Airport Precinct Plan submitted to SMC for approval by the 28th of February 2017	3 (100% - 129%)	N/A	N/A	N/A	Final Airport Precinct Plan and SMC resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 03	NKPA 6 - CROSS CUTTING	LAND USE MANAGEMENT SYSTME	REVIEW OF THE TOWN PLANNING SCHEME	ALL	Pietermaritzburg Town Planning Shceme	Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval	Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval by the 30th of June 2017	Date Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval	Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval by the 30th of June 2017	The First Draft Reviewed Pietermaritzburg Town Planning Scheme was submitted on 18 May 2017, and the Final Draft Town Planning Scheme was forwarded to SMC on 29 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Draft Town Planning Scheme
												R650 000	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Provision of up-to-date and efficient equipment to ensure productivity.	Replacement of obsolete land survey equipment.	All	Certain land survey equipment obsolete and inefficient.	Replacement of obsolete land survey equipment	Replacement of obsolete land survey equipment by the 30th of June 2017	Date Obsolete land survey equipment replaced	Replacement of obsolete land survey equipment by the 30th of June 2017	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A
												450 000. 00	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	LAND USE MANAGEMENT SYSTEM	REVIEW OF THE HOME BASED BUSINESS POLICIES	ALL	NONE	Final Draft Homebased Business Policies (Tavern Policy, Tuckshop Policy, Boarding House Policy and Bed and Breakfast Policy) Reviewed and Submitted to SMC for approval	Final Draft Homebased Business Policies (Tavern Policy, Tuckshop Policy, Boarding House Policy and Bed and Breakfast Policy) Reviewed and Submitted to SMC for approval by the 30th of June 2017	Date Final Draft Homebased Business Policies (Tavern Policy, Tuckshop Policy, Boarding House Policy and Bed and Breakfast Policy) Reviewed and Submitted to SMC for approval	Final Draft Homebased Business Policies (Tavern Policy, Tuckshop Policy, Boarding House Policy and Bed and Breakfast Policy) Reviewed and Submitted to SMC for approval by the 30th of June 2017	Final Draft Home Based policies were approved by SMC on 10/10/16	5 (150% - 167%)	N/A	N/A	N/A	Draft Home Based Policies and SMC resolution
												285 310. 08	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 08	NKPA 6 - CROSS CUTTING	Environmental Management Framework (EMF)	Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10	All	The current Environmental Management Framework (EMF) is dated 2010 and requires upgrading and re-running in accordance with 2010 council resolution	100% of all refined datasets and spatial layers as per the approved ToR submitted to Environmental Manangment Unit	100% of all refined datasets and spatial layers as per the approved ToR submitted to Environmental Manangment Unit by the 30th of June2017	% of all refined datasets and spatial layers as per the approved ToR submitted to Environmental Manangment Unit	100% of all refined datasets and spatial layers as per the approved ToR submitted to Environmental Manangment Unit by the 30th of June2017	Draft datasets submitted as of 30 June 2017.	3 (100% - 129%)	N/A	N/A	N/A	GIS datasets
												606000	N/A	N/A	N/A	N/A	N/A	N/A
C	C3	Spatial Effectiveness	TP &EM 09	NKPA F - Cross Cutting Issues	GEVDI	Imbali Tourism and Mixed Use Investment Precinct	Ward 19	Draft NDPG Imbali Regeneration Strategy [2010]	1 x Report prepared and submitted to SMC to endorse the Detail Manaye Precinct Upgrade and designs	1 x Report prepared and submitted to SMC to endorse the Detail Manaye Precinct Upgrade and designs by the 30th of June 2017	Date Report prepared and submitted to SMC to endorse the Detail Manaye Precinct Upgrade and designs	1 x Report prepared and submitted to SMC to endorse the Detail Manaye Precinct Upgrade and designs by the 30th of June 2017	Report dated 30th June 2017 has been submitted to SMC for approval	3 (100% - 129%)	N/A	N/A	N/A	Report dated 30 June 2017
												1500000	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C3	Financial sustainability	TP &EM 10	NKPA F - Cross Cutting Issues	GEVDI	Imbali Light Industrial Hub: SMME Incubator	Ward 19	Draft NDPG Imbali Regeneration Strategy [2010]	1 x Report prepared and submitted to SMC on the technical feasibility of the NDPG Imbali regeration and the scope of work for the construction process to initiate the SCM process towards the appointment of a contractor	1 x Report prepared and submitted to SMC on the technical feasibility of the NDPG Imbali regeration and the scope of work for the construction process to initiate the SCM process towards the appointment of a contractor by the 30th of June 2017	Date Report prepared and submitted to SMC on the technical feasibility of the NDPG Imbali regeration and the scope of work for the construction process to initiate the SCM process towards the appointment of a contractor 7	1 x Report prepared and submitted to SMC on the technical feasibility of the NDPG Imbali regeration and the scope of work for the construction process to initiate the SCM process towards the appointment of a contractor by the 30th of June 2017	Report dated 30th June 2017 has been submitted to SMC for approval	3 (100% - 129%)	N/A	N/A	N/A	Report dated 30 June 2017
												1000000	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 11	NKPA F - Cross Cutting Issues	NDPG Programme	NDPG Mt Patridge Road Upgrade [Basic Assessment Report]	Ward 22	Edendale SEA Report and Msunduzi Environmental Framework	1 x basic assessment report on the NDPG Mt Patridge Road Upgrade prepared and submitted to the Department of Environmental Affairs	1 x basic assessment report on the NDPG Mt Patridge Road Upgrade prepared and submitted to the Department of Environmental Affairs by the 31st of March 2017	Date basic assessment report on the NDPG Mt Patridge Road Upgrade prepared and submitted to the Department of Environmental Affairs by the 31st of March 2017	1 x basic assessment report on the NDPG Mt Patridge Road Upgrade prepared and submitted to the Department of Environmental Affairs by the 31st of March 2017	The Basic Assessment Report on MT Partridge Road was submitted and approved by Dept of Environmental Affairs on 09 March 2017.	5 (150% - 167%)	N/A	N/A	N/A	Copy of BAR Approval
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 12	NKPA F - Cross Cutting Issues	NDPG Programme	NDPG Mt Patridge Road Upgrade [WULA]	Ward 22	Edendale SEA Report and Msunduzi Evironmental Framework	100% Submission of Water License Application on the NDPG Mt Patridge Road Upgrade [WULA] to relevant Water Authority	100% Submission of Water License Application on the NDPG Mt Patridge Road Upgrade [WULA] to relevant Water Authority by the 31st of March 2017	% Submission of Water License Application on the NDPG Mt Patridge Road Upgrade [WULA] to relevant Water Authority	100% Submission of Water License Application on the NDPG Mt Patridge Road Upgrade [WULA] to relevant Water Authority by the 31st of March 2017	The Water Use License Application on the NDPG Mt Patridge Road Upgrade [WULA] was submitted to Dept of Water & Sanitation on ?? And Approval received on 18 April 2017.	5 (150% - 167%)	N/A	N/A	N/A	Copy of WULA application & Approval
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 13	NKPA F - Cross Cutting Issues	NDPG Programme	NDPG Mt Patridge Road Upgrade [Construction]	Ward 22	Letter of Approval from NT to proceed with Construction	1 x report on the appointment of a Contractor for the NDPG Mt Patridge Road Upgrade [Construction] prepred & submitted to the BAC	1 x report on the appointment of a Contractor for the NDPG Mt Patridge Road Upgrade [Construction] prepred & submitted to the BAC by the 31st of March 2017.	Date report on the appointment of a Contractor for the NDPG Mt Patridge Road Upgrade [Construction] prepred & submitted to the BAC by the 31st of March 2017.	1 x report on the appointment of a Contractor for the NDPG Mt Patridge Road Upgrade [Construction] prepred & submitted to the BAC by the 31st of March 2017.	The SCM Unit provisionally appointed Contractor for MT Partridge Road Upgrade on the 20th June 2017.	4 (130% -149%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	FINANCIAL SUSTAINABILITY	TP &EM 14	NKPA F - Cross Cutting Issues	NDPG Programme	Edendale Town Centre Precinct Management Plan	Ward 22	Edendale Town Centre Concept Plan [Endorsed by NT and as per the Approved Msunduzi IDP and SDF]	1 x report on the appointment of Consultants to produce the Edendale Town Centre Precinct Management Plan prepared and submitted to BAC	1 x report on the appointment of Consultants to produce the Edendale Town Centre Precinct Management Plan prepared and submitted to BAC by the 30th of June 2017	Date report on the appointment of Consultants to produce the Edendale Town Centre Precinct Management Plan prepared and submitted to BAC	1 x report on the appointment of Consultants to produce the Edendale Town Centre Precinct Management Plan prepared and submitted to BAC by the 30th of June 2017	Consultant to produce the Edendale Town Centre Precinct Management Plan was sourced through Municipal Panel of Service Providers on 31 March 2017.	5 (150% - 167%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 15	NKPA F - Cross Cutting Issues	NDPG Programme	Town Centre: Promenade 1 [Design]	Ward 22	Letter of Approval from NT to proceed with Design Work	1 x report on the appointment of Consultants to undertake the Engineering Design (Town Centre: Promenade 1) work and prepare Bill of Quantities prepared and submitted to SMC	1 x report on the appointment of Consultants to undertake the Engineering Design (Town Centre: Promenade 1) work and prepare Bill of Quantities prepared and submitted to SMC by the 30th of June 2017	Date report on the appointment of Consultants to undertake the Engineering Design (Town Centre: Promenade 1) work and prepare Bill of Quantities prepared and submitted to SMC	1 x report on the appointment of Consultants to undertake the Engineering Design (Town Centre: Promenade 1) work and prepare Bill of Quantities prepared and submitted to SMC by the 30th of June 2017	Consultants to undertake the Engineering Design (Town Centre: Promenade 1) work and prepare Bill of Quantities have been sourced through Municipal Panel of Service Providers on 20 June 2017.	4 (130% -149%)	N/A	N/A	N/A	Copy of appointment letter
												2024234	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 16	NKPA F - Cross Cutting Issues	NDPG Programme	Town Centre: Promenade 1 [Basic Assessment Report]	Ward 22	Edendale SEA Report and Msunduzi Environmental Framework	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission by the 30th of June 2017	% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission by the 30th of June 2017	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission by the 30th of June 2017	Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission was undertaken on 20 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F1	Improving infrastructure efficiency	TP &EM 17	NKPA F - Cross Cutting Issues	NDPG Programme	Town Centre: Promenade 1 [WULA]	Ward 22	Edendale SEA Report and Msunduzi Evironmental Framework	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission by the 30th of June 2017	% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission by the 30th of June 2017	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission by the 30th of June 2017	Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission was undertaken on 20 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 18	NKPA F - Cross Cutting Issues	NDPG Programme	Town Centre: Promenade 2 [Design]	Ward 22	Letter of Approval from NT to proceed with Design Work	Submission of Report to BAC : On the appointment of Consultant to undertake the Engineering Design work and prepare Bill Of Quantities	Submission of Report to BAC : On the appointment of Consultant to undertake the Engineering Design work and prepare Bill Of Quantities by 30 June 2017	% Submission of Reports to BAC Committee : On the SCM process and appointment of Consultant	Submission of Report to BAC : On the appointment of Consultant to undertake the Engineering Design work and prepare Bill Of Quantities by 30 June 2017.	Consultants to undertake the Engineering Design (Town Centre: Promenade 1) work and prepare Bill of Quantities have been sourced through Municipal Panel of Service Providers on 20 June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Copy of appointment letter
												2059346	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 19	NKPA F - Cross Cutting Issues	NDPG Programme	Town Centre: Promenade 2 [Basic Assessment Report]	Ward 22	Edendale SEA Report and Msunduzi Environmental Framework	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission by the 30th of June 2017	% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission by the 30th of June 2017	Appointment of Environmental Consultants via the Consulting Engineer to prepare the BAR submission was undertaken on 20 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 20	NKPA F - Cross Cutting Issues	NDPG Programme	Town Centre: Promenade 2 [WULA]	Ward 22	Edendale SEA Report and Msunduzi Evironmental Framework	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission by the 30th of June 2017	% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission by the 30th of June 2017	100% Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission by the 30th of June 2017	Appointment of Environmental Consultants via the Consulting Engineer to prepare the WULA submission was undertaken on 20 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Financial sustainability	TP &EM 21	NKPA F - Cross Cutting Issues	NDPG Programme	Edendale Town Centre:Technical Assistance on Informal Settlement Relocation Strategy	Ward 22	Edendale Town Centre Conceptual Design Report	1 x Report prepared and submitted to the BAC for the appointment of Consultants to prepare the Informal Settlement Relocation Strategy	1 x Report prepared and submitted to the BAC for the appointment of Consultants to prepare the Informal Settlement Relocation Strategy by the 31st of March 2017	Date Report prepared and submitted to the BAC for the appointment of Consultants to prepare the Informal Settlement Relocation Strategy	1 x Report prepared and submitted to the BAC for the appointment of Consultants to prepare the Informal Settlement Relocation Strategy by the 31st of March 2017	Consultant to prepare the Edendale Town Centre Informal Settlement Relocation Strategy was sourced through Municipal Panel of Service Providers on 31 March 2017.	5 (150% - 167%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 22	NKPA F - Cross Cutting Issues	NDPG Programme	Edendale Town Centre: Technical Assistance on SPLUMA and Land Development Application	Ward 22	Edendale Town Centre Conceptual Design Report	1 x report prepared and submitted to the BAC for the appointment of Consultants to prepare the SPLUMA and Land Development Application for the Edendale Town Centre	1 x report prepared and submitted to the BAC for the appointment of Consultants to prepare the SPLUMA and Land Development Application for the Edendale Town Centre by the 31st of March 2017	Date report prepared and submitted to the BAC for the appointment of Consultants to prepare the SPLUMA and Land Development Application for the Edendale Town Centre	1 x report prepared and submitted to the BAC for the appointment of Consultants to prepare the SPLUMA and Land Development Application for the Edendale Town Centre by the 31st of March 2017	Consultant to prepare the SPLUMA and Land Development Application for the Edendale Town Centre was sourced through Municipal Panel of Service Providers on 31 march 2017.	5 (150% - 167%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	Improving infrastructure efficiency	TP &EM 23	NKPA F - Cross Cutting Issues	NDPG Programme	Edendale Town Centre: Technical Assistance on Environmental Compliance [WULA and BAR submission]	Ward 22	Edendale Town Centre Conceptual Design Report	1 x report prepared and submitted to the BAC for the appointment of Consultants to prepare the WULA and BAR Application for the Edendale Town Centre	1 x report prepared and submitted to the BAC for the appointment of Consultants to prepare the WULA and BAR Application for the Edendale Town Centre by the 31st of March	Date report prepared and submitted to the BAC for the appointment of Consultants to prepare the WULA and BAR Application for the Edendale Town Centre	1 x report prepared and submitted to the BAC for the appointment of Consultants to prepare the WULA and BAR Application for the Edendale Town Centre by the 31st of March	Consultants to prepare the WULA and BAR Application for the Edendale Town Centre was sourced through Municipal Panel of Service Providers on 31 march 2017.	5 (150% - 167%)	N/A	N/A	N/A	Copy of appointment letter
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

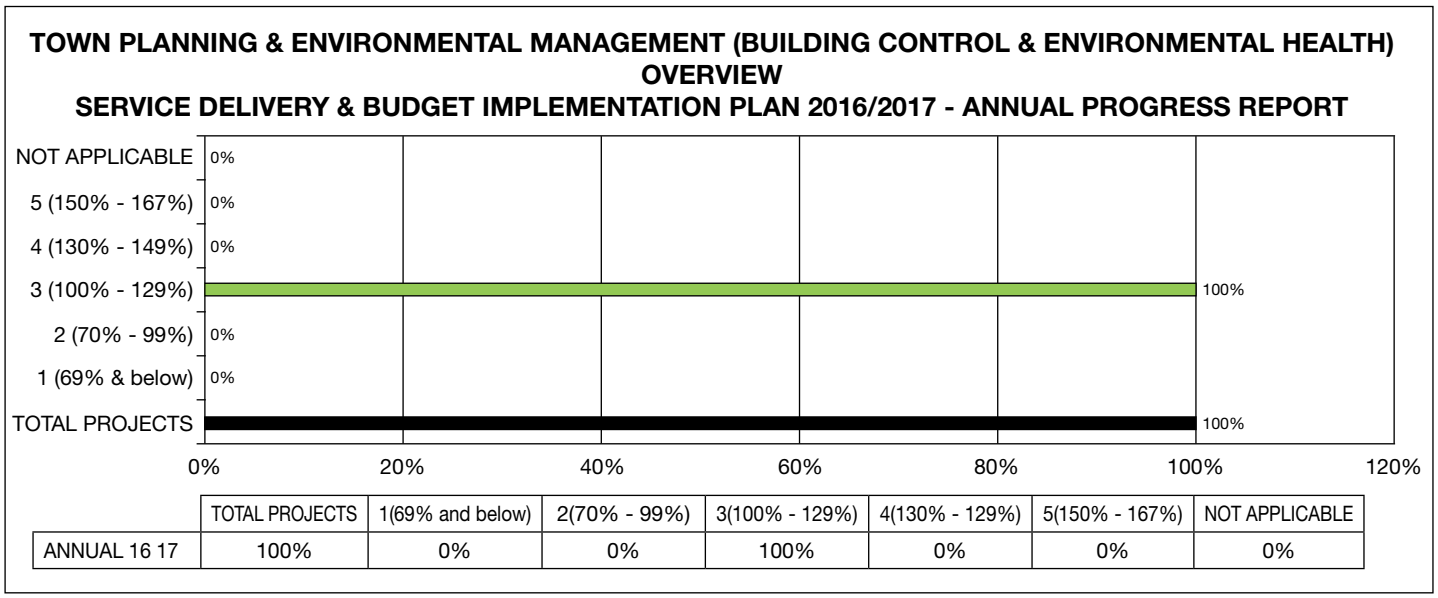
TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH) OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH) OVERVIEW

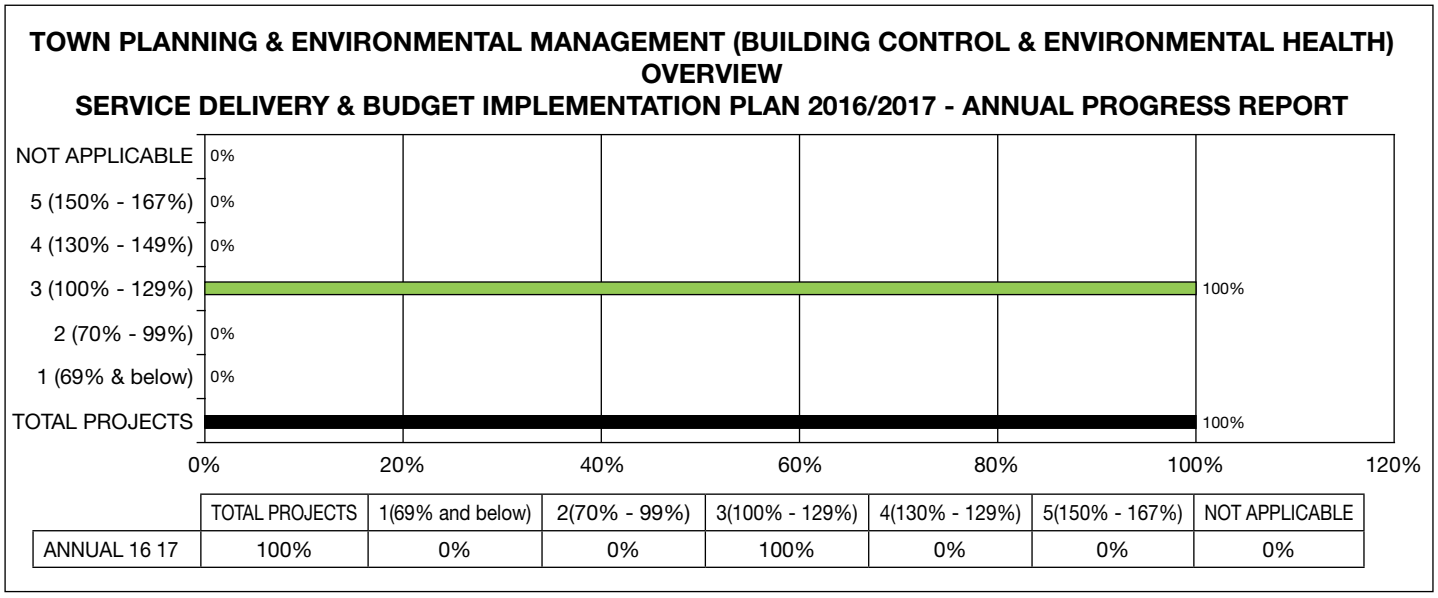
1.1 TOTAL PROJECTS: 9
1.1.1 OPERATING PROJECTS 4
1.1.2 CAPITAL PROJECTS 5

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH)

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	2 - BACK TO BASICS	H&SS 01	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Vector Control	All	11 000 sites baited and/ or treated for Vector Control in 2015/2016 FY	12 000 sites baited and/or treated for Vector Control	12 000 sites baited and/ or treated for Vector Control by the 30th of June 2017	Number of sites baited and/or treated for Vector Control	12 000 sites baited and/or treated for Vector Control by the 30th of June 2017	14 263 sites baited and/or treated for Vector Control by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Vector Control file
												R156 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS 02	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Food Sampling	All	480 Food samples and 480 Food swabs taken & analyzed in 2015/2016 FY	480 Food samples and 480 Food swabs taken & analyzed	480 Food samples and 480 Food swabs taken & analyzed by the 30th of June 2017	Number of Food samples and Food swabs taken & analyzed	480 Food samples and 480 Food swabs taken & analyzed by the 30th June 2017	510 Food samples and 510 Food swabs taken & analyzed by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	Food sampling files
												R125 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS 03	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Water Quality Control	All	1250 water samples taken & analyzed for Water Quality Control in 2015/2016 FY	1 800 water samples taken & analyzed for Water Quality Control	1800 water samples taken & analyzed for Water Quality Control by the 30th of June 2017	Number of water samples taken & analyzed for Water Quality Control	1 800 water samples taken & analyzed for Water Quality Control by the 30th June 2017	2 012 water samples taken & analyzed for Water Quality Control by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	Water sampling files
												R125 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS8	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	AQM Analysers	All	NIL	2 x AQM Analysers purchased	2 x AQM Analysers purchased by the 31st of March 2017	Number of AQM Analysers purchased	2 x AQM Analysers purchased by the 31st of March 2017	2 x AQM Analysers purchased by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS9	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Sound Level Meter	All	NIL	1 x Sound Level Meter purchased	1 x Sound Level Meter purchased 1 x Sound Level Meter purchased by the 31st of March 2017	Number & Date Sound Level Meter purchased	1 x Sound Level Meter purchased 1 x Sound Level Meter purchased by the 31st of March 2017	1 x Sound Level Meter purchased 1 x Sound Level Meter purchased by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												R100 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS10	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Office Furniture	All	NIL	Office Furniture purchased	Office Furniture purchased by the 31st of March 2017	Date Office Furniture purchased	Office Furniture purchased by the 31st of March 2017	Office Furniture purchased by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS11	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Laboratory Equipment: Chemical/ Microbiological	All	NIL	Laboratory Equipment purchased	Laboratory Equipment purchased by the 30th of April 2017	Date Laboratory Equipment purchased	Laboratory Equipment purchased by the 30th of April 2017	Laboratory Equipment purchased by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												R300 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS12	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Light Delivery Vehicles (LDVs)	All	NIL	2 x LDV's purchased	2 x LDV's purchased by the 31st of May 2017	Number of LDV's purchased	2 x LDV's purchased by the 31st of May 2017	2 x LDV's purchased by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												R510 000.00	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS 13	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Data Management of Air Quality Monitoring Network	All	Servicing and calibration of analysers and data management at various air pollution monitoring stations in 2016/2017 FY	100% Implementation of the Servicing and Calibration contract for analysers and data management at various air pollution monitoring stations	100% Implementation of the Servicing and Calibration contract for analysers and data management at various air pollution monitoring stations by the 30th of June 2017	% Implementation of the Servicing and Calibration contract for analysers and data management at various air pollution monitoring stations	100% Implementation of the Servicing and Calibration contract for analysers and data management at various air pollution monitoring stations by the 30th of June 2017	100% Implementation of the Servicing and Calibration contract for analysers and data management at various air pollution monitoring stations awarded to service provider by 30 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Letter of award
												R500 000.00	N/A	N/A	N/A	N/A	N/A	N/A

HUMAN SETTLEMENTS OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

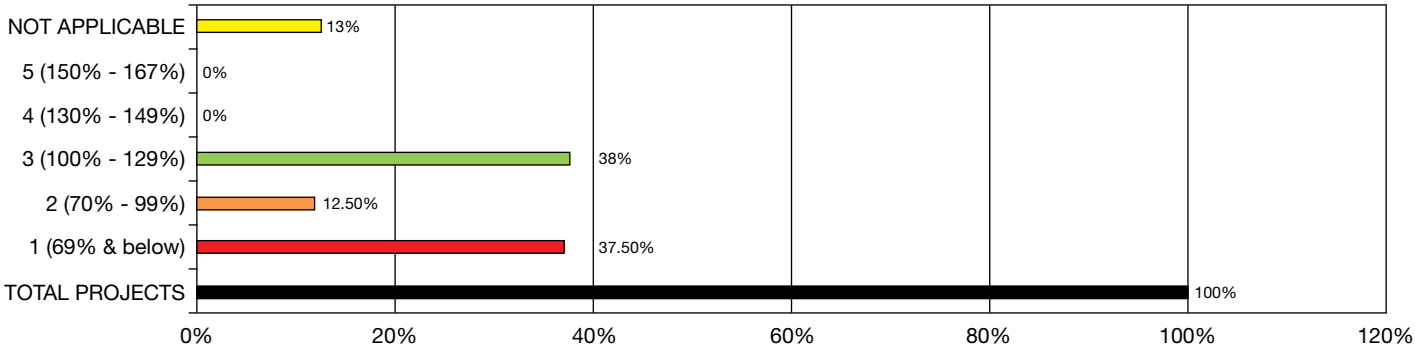
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 HUMAN SETTLEMENTS OVERVIEW

1.1 TOTAL PROJECTS: 10
1.1.1 OPERATING PROJECTS 8
1.1.2 CAPITAL PROJECTS 2

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

HUMAN SETTLEMENTS OVERVIEW
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	37.50%	12.50%	38%	0%	0%	13%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: HUMAN SETTLEMENTS

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS 01	NKPA 6 - CROSS CUTTING	Municipal Rental Stock	Verification of Occupancy of Council Flats	25 and 33	2015 Audit	100% Implementation of Legal Processes against tenants who refused verification (rental flats verified to have occupancy by the correct tenants) initiated	100% Implementation of Legal Processes against tenants who refused verification (rental flats verified to have occupancy by the correct tenants) initiated by the 30th June 2017	% Implementation of Legal Processes against tenants who refused verification (rental flats verified to have occupancy by the correct tenants) initiated	100% Implementation of Legal Processes against tenants who refused verification (rental flats verified to have occupancy by the correct tenants) initiated by the 30th of June 2017	Following disconnections, 50 tenants came forward and verified their occupancy. Those tenants who were found to be tampering have been refered to legal for eviction.	3 (100% - 129%)	N/A	N/A	N/A	Tenants Verification
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 02	NKPA 6 - CROSS CUTTING	Municipal Rental Stock	Prepare new Leases for all tenancies	25 and 33	8	100% Implementation of Legal Processes initiated for new leases prepared and signed for council rental flats	100% Implementation of Legal Processes initiated for new leases prepared and signed for council rental flats by the 30th of June 2017	% Implementation of Legal Processes initiated for new leases prepared and signed for council rental flats	100% Implementation of Legal Processes initiated for new leases prepared and signed for council rental flats by the 30th of June 2017	Folowing disconnections, 36 tenants came forward and verified their occupancy. Those tenants who were found to be tampering have been refered to legal for eviction. ALL TENANTS WHO MET THE REQUIREMENTS HAD NEW LEASES PREPARED.	3 (100% - 129%)	N/A	N/A	N/A	Tenants Verification
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 04	NKPA 6 - CROSS CUTTING	Municipal Rental Stock	Valuation and Rent Determination	25 and 33	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval by the 30th of June 2017	Date report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval by the 30th of June 2017	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Report on the valuation and rent determination of rental stock to SMC
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 06	NKPA 6 - CROSS CUTTING	Construction of Infrastructure Services	Edendale S Phase 8 Extension	10	Nil	100% Management of the IA for the construction of engineering services to a value of R 18 150 000.00	100% Management of the IA for the construction of engineering services to a value of R 18 150 000.00 by the 30th of June 2017	% Management of the IA for the construction of engineering services to a value of R 18 150 000.00 by the 30th of June 2017	100% Management of the IA for the construction of engineering services to a value of R18 150 000.00 by the 30th of June 2017	Target Achieved - 100% Management of the IA for the construction of engineering services to a value o R18 150 000.00 by the 30 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Payment Certificates
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 07	NKPA 6 - CROSS CUTTING	Construction of of Infrastructure Services	Jika Joe Community Residential Unit	33	Nil	100% Management of the IA for the construction of engineering services to a value of R6,800,000	100% Management of the IA for the construction of engineering services to a value of R6,800,000 by the 30th of June 2017	% Management of the IA for the construction of engineering services to a value of R6,800,000	100% Management of the IA for the construction of engineering services to a value of R6,800,000 by the 30th of June 2017	Target Achieved - The works to the value of R 9 823 000.00 has been constructed by 30 June 2017.	4 (130% -149%)	N/A	N/A	N/A	Payment Certificates
												6800000	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 08	NKPA 6 - CROSS CUTTING	Consrtuction of Top Structures	Presidential OSS Phase 1	13, 14, 15, 16, 18, 20 21, 22, 29, 31, 34 and 35	76 Units	41 x new housing units contructed	41 x new housing units contructed by the 30th of June 2017	Number of new housing units contructed	41 x new housing units contructed by the 30th of June 2017	Target Partialy Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017	2 (70% - 99%)	Social Challenges, communities are blocking the project	Social facilitation is in progress.	2 Months	Meeting Attendance register
												10000000	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 09	NKPA 6 - CROSS CUTTING	Construction of Top Structures	Operation Sukuma Sakhe Phase 2	32	0 Units	30 x new housing units contructed	30 x new housing units contructed by the 30th of June 2017	Number of new housing units contructed	30 x new housing units contructed by the 30th of June 2017	Target Not Achieved - 30 Slabs casted and 1 house at the roof level.	1 (69% & below)	Slow Progress on site	Contractor to increase human and capital resources on site to keep up with the construction program.	2 Months	Progress Report
												18000000	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 10	NKPA 6 - CROSS CUTTING	Planning and Construction of Interim Housing	SACCA - Mkhondeni	37	Nil	100% Stage 1 Application Completed for SACCA - Mkhondeni	100% Stage 1 Application Completed for SACCA - Mkhondeni submitted to DOHS by the 30th of June 2017	% Stage 1 Application Completed for SACCA - Mkhondeni	100% Stage 1 Application Completed for SACCA - Mkhondeni submitted to DOHS by the 30th of June 2017	The tender to appoint an Implmenting Agent to compile the Stage 1 application to the DoHS is due to be presented at the BAC on 13 July 2017.	1 (69% & below)	Delays in the appontment of an Implementing Agent	Finalise the appintment of Implementing Agent and preparation of the Stage 1 Application to DoHS.	31-Oct-17	Funding Application
												48000000	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL SDBIP 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS 11	NKPA 6 - CROSS CUTTING	IRDP	Ethembeni	37	Nil	100% Feasibility Studies completed and Stage 1 Application Completed for Ethembeni submitted to DOHS	100% Feasibility Studies completed and Stage 1 Application Completed for Ethembeni submitted to DOHS by the 30th of June 2017	% Feasibility Studies completed and Stage 1 Application Completed for Ethembeni submitted to DOHS	100% Feasibility Studies completed and Stage 1 Application Completed for Ethembeni submitted to DOHS by the 30th of June 2017	Prefeasibility studies have been completed and according to the findings of the prefeasibility studies the project is deemed feasible.	3 (100% - 129%)	N/A	N/A	N/A	Prefeasibility report
												2000000	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS 12	NKPA 6 - CROSS CUTTING	IRDP	Shenstone City	18	Nil	100% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS	100% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS by the 30th of June 2017	% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS	100% Feasibility Studies completed and Stage 1 Application Completed for Shenstone City submitted to DOHS by the 30th of June 2017	Prefeasibility studies have been not yet been completedand funding for stage 1 has not yet been submitted to the DoHS for approval	1 (69% & below)	The Municipality is still sorting out social issues and land invasions within the project area	Formalisation of Townhip and prepare land invisation	31-Jul-17	None
												3000000	N/A	N/A	N/A	N/A	N/A	N/A

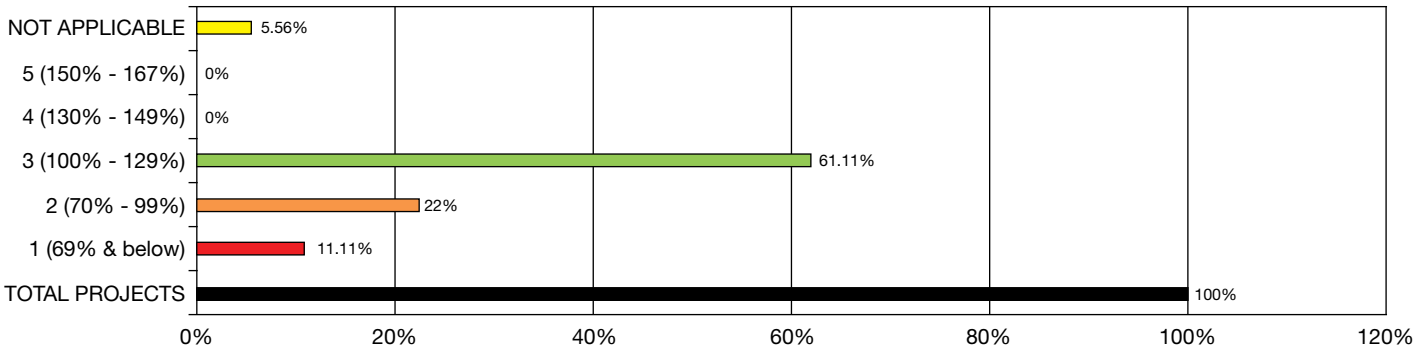
CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2016/2017 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW

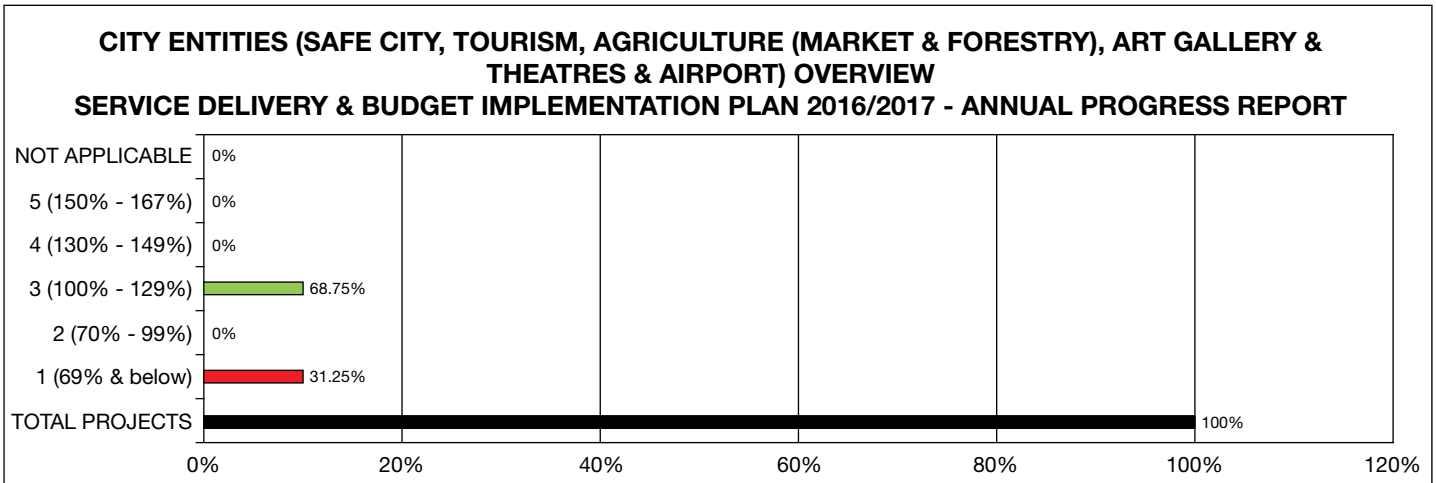
1.1 TOTAL PROJECTS: 34
1.1.1 OPERATING PROJECTS 18
1.1.2 CAPITAL PROJECTS 16

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	11.11%	22%	61.11%	0%	0%	5.56%

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	31.25%	0%	68.75%	0%	0%	0%

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING - QUARTER 4 - QUARTER ENDING JUNE 2017						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SC 01	NKPA 6 - CROSS CUTTING	Crime, Bylaw and Sub Station Monitoring through CCTV Camera	24 Hour crime watch through CCTV Cameras in areas with CCTV coverage	27, 30, 32, 33, 35, 36, 37	169 CCTV Cameras installed	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th June 2017	Number of CCTV Cameras monitored 24 hours in all areas with CCTV coverage	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2017	169 CCTV Cameras monitored 24 hours in all areas with CCTV coverage by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Safe City monthly report to GM Sustainable Growth and City Entities
												R1 710 307	R1 736 785	N/A	N/A	N/A	N/A	Safe City monthly report to GM Sustainable Growth and City Entities
B	B1	5 - GROWING THE REGIONAL ECONOMY	COM DEV 11	NKPA 2 - BASIC SERVICE DELIVERY	Community Outreach Programme	Art Exhibitions	ALL	24 Art Exhibitions Annually	12 x planned Art Exhibitions held	12 x planned Art Exhibitions held by the 30th of June 2017	Number of planned Art Exhibitions held	12 x planned Exhibitions held by the 30th of June 2017	14 x planned Exhibitions held by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Director's Annual Report to Chairman of the Tatham Art Gallery Board
												4000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	5 - GROWING THE REGIONAL ECONOMY	LED 02	NKPA 2 - BASIC SERVICE DELIVERY	PMB MARKET	Pallet Park	24	The park design and site	100% Completed Pallet Park construction as per approved construction plan	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017	% Completed Pallet Park construction as per approved construction plan	100% Completed Pallet Park construction as per approved construction plan by the 30th of June 2017	Nil	1 (69% & below)	The Engineers report for the assessment of Pallet Park were above the our budget ,sourced additional funding	Review the specifications and new bill of quantities issued	6 motnhs	Engineers report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	5 - GROWING THE REGIONAL ECONOMY	LED 03	NKPA 2 - BASIC SERVICE DELIVERY	PMB MARKET	Erection of internal fencing	24	Construction of internal fencing	100% construction of the Market internal fencing completed	100% construction of the Market internal fencing completed the 30th of June 2017	% construction of the Market internal fencing completed	100% construction of the Market internal fencing completed by the 30th of June 2017	100%Internal fence Commpleted.	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate
												200000	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	5 - GROWING THE REGIONAL ECONOMY	LED 04	NKPA 2 - BASIC SERVICE DELIVERY	Municipal wide tourism signage	Revamp of tourism signage in the municipality	ALL	Old and Insufficient signs	100% Municipal wide tourism signage revamped and installed	100% Municipal wide tourism signage revamped and installed by the 30th of April 2017	% Municipal wide tourism signage revamped and installed	100% Municipal wide tourism signage revamped and installed by the 30th of April 2017	Signs currently being manufactured.	1 (69% & below)	Supplier did not quote according to the contract, ammendments to the quotation and invoices had to be made.	Facilitate the completion and installation of the signage by 31 July 2017	By 31 July 2017	Amended quotation and order
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 09	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	CORPORATE IMAGE & PROMOTIONS	Tourism corporate gifts	ALL	N/A	50 x Tourism corporate gifts procured	50 x Tourism corporate gifts procured by the 30th of June 2017	Number of Tourism corporate gifts procured	50 x Tourism corporate gifts procured by the 30th of June 2017	500 notepads and bags procureded, as well as 500 pens and 40 pencil holders	3 (100% - 129%)	N/A	N/A	N/A	Pictures of corporate gifts
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 10	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	TOURISM EVENTS	Participation in tourism events	ALL	N/A	Registration and particpation in the tourism indaba completed	Registration and particpation in the tourism indaba completed by the 31st of May 2017	Date Registration and particpation in the tourism indaba completed	Registration and particpation in the tourism indaba completed by the 31st of May 2017	Participated in the Tourism Indaba from 16-18 May 2017	3 (100% - 129%)	N/A	N/A	N/A	Pictures of Msunduzi Stand
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 11	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	TOURISM MENTORSHIP PROGRAMME	Training and workshops	ALL	2	3 x training workshops faciltated for existing tourism businesses	3 x training workshops faciltated for existing tourism businesses by the 31st of March 2017	Number of training workshops faciltated for existing tourism businesses	3 x training workshops faciltated for existing tourism businesses by the 31st of March 2017	Four training workshops facilitated	3 (100% - 129%)	N/A	N/A	N/A	Attendance registers
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	LED 12	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	TOURISM MARKETING	development of tourism brochure	ALL	N/A	100 x branding and promotional materials procured	100 x branding and promotional materials procured by the 30th of June 2017	Number of branding and promotional materials procured	200 000 x tourism brochure units promoting and marketing msunduzi as a tourism destination designed, produced & distributed by the 30th of June 2017	200 promotional brochures procured, as well as three branding material	3 (100% - 129%)	N/A	N/A	N/A	Promotional brochure
												R71 068. 00	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING - QUARTER 4 - QUARTER ENDING JUNE 2017						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
B	B2	5 - GROWING THE REGIONAL ECONOMY	CE 01	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Installation of CCTV cameras at the Airport	Installation of CCTV at the airport	24	20	44 X CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room	44 X CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room by the 30th of June 2017	Number of CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room	44 X CCTV Cameras installed with recording and site monitoring system linked to the Safe City control room by the 30th of June 2017	This project could not be implemented	1 (69% & below)	It was unfunded mandate and dependant on opportunistic non-expenditure by other business units	Subject to budget availability and the project is still unfunded in current financial year.	N/A	N/A
												R2364783	N/A	N/A	N/A	N/A	N/A	N/A
B	B2	5 - GROWING THE REGIONAL ECONOMY	CE 02	NKPA 2 - BASIC SERVICE DELIVERY	PMB MARKET	Installation of coldroom compressors	24	7/49 compressors non-funtional	7 x new coldroom compressors purchased & installed at the PMB Market	7 x new coldroom compressors purchased & installed at the PMB Market by 31st of April 2017	Number of new coldroom compressors purchased & installed at the PMB Market	7 x new coldroom compressors purchased & installed at the PMB Market by 31st of April 2017	7 x new coldroom compressors purchased & installed at the PMB Market by 31st of April 2017	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate
												425000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 03	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	TOURISM FURNITURE	Office furniture	27	No office furniture	100% procurement of Office furniture for the Tourism Hub completed	100% procurement of Office furniture for the Tourism Hub completed by the 30th of June 2017	% procurement of Office furniture for the Tourism Hub completed	100% procurement of Office furniture for the Tourism Hub completed by the 30th of June 2017	Project completed	3 (100% - 129%)	N/A	N/A	N/A	Delivery Invoice
												198000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 04	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	BUSINESS DEVELOPMENT & BRANDING	Branding and promotional materials	ALL	N/A	100 x branding and promotional materials procured	100 x branding and promotional materials procured by the 30th of June 2017	Number of branding and promotional materials procured	100 x branding and promotional materials procured by the 30th of June 2017	Service Level Agreements with Safe City reviewed and in place until 31st June 2018	3 (100% - 129%)	None	N/A	N/A	Signed SLA
												71068	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 05	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Furniture and fittings Art Gallery	Acquisition of 120 chairs, and tressle tables	27	Replacement of old and redundant furniture required	100% replacement of old and redundant furniture to accomodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 tressle tables) completed	100% replacement of old and redundant furniture to accomodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 tressle tables) completed by the 30th of April 2017	% replacement of old and redundant furniture to accomodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 tressle tables) completed	100% replacement of old and redundant furniture to accomodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 tressle tables) completed by the 30th of April 2017	100% replacement of old and redundant furniture to accomodate adequate seating for functions at the TAG and tables for workshops (120 chairs & 6 tressle tables) completed by the 31st May 2017	3 (100% - 129%)	N/A	N/A	N/A	TAG and tables for workshops (120 chairs & 6 tressle tables) completed
												53500	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Plant and Equipment	Acquisition of Cinema projector, CCTV cameras, printer	27	Currently insufficient CCTV coverage. Cinema projector required for lecture theatre. Colour printer required.	100% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed	100% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed by the 31st of May 2017	% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed	100% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed by the 31st of May 2017	100% acquisition and installation of equipment for the administration department at the TAG (CCTV cameras, Cinema projector & Printer) completed by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	cameras, Cinema projector & Printer) completed
												70000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 07	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Conservation Ormolu Clock	Conservation of ormolu clock including relacement of sculpted angels	27	Ormolu clock is not working	Repairs to Ormolu Clock effected and completed	Repairs to Ormolu Clock effected and completed by the 30th of June 2017	Date Repairs to Ormolu Clock effected and completed	Repairs to Ormolu Clock effected and completed by the 30th of June 2017	Project Cancelled	1 (69% & below)	Delays in obtaining Authority	Postponed project	Unknown	Postponed
												161500	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 08	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	New machinery - Generator,	Acquisition and installation of generator	27	No existing generator	1 x new Generator installed and commissioned at the TAG	1 x new Generator installed and commissioned at the TAG by the 30th of April 2017	Date 1 x new Generator installed and commissioned at the TAG	1 x new Generator installed and commissioned at the TAG by the 30th of April 2017	1 x new Generator installed and commissioned at the TAG by the 30th of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Generator instalation
												500000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 09	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Infrastructure-Replacement of aircon chiller	Acquisition of new aircon chiller and installation	27	Replacement of 26 year old equipment	1 x New Chiller for reliable aand effective air condition control for art works installed and commissioned	1 x New Chiller for reliable aand effective air condition control for art works installed and commissioned by the 31st of May 2017	Date 1 x New Chiller for reliable aand effective air condition control for art works installed and commissioned	1 x New Chiller for reliable aand effective air condition control for art works installed and commissioned by the 31st of May 2017	1 x New Chiller for reliable and effective air condition control for art works installed and commissioned by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Replacement of aircon chiller
												850000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 10	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Infrastructure - Wide angle CCTV cameras	Acquisition and installation of wide angle CCTV cameras	27	Insufficient CCTV from existing cameras	4 x new cameras for adequate CCTV coverage in display area of the TAG installed and operational	4 x new cameras for adequate CCTV coverage in display area of the TAG installed and operational by the 31st of May 2017	Number of new cameras for adequate CCTV coverage in display area of the TAG installed and operational	4 x new cameras for adequate CCTV coverage in display area of the TAG installed and operational by the 31st of May 2017	4 x new cameras for adequate CCTV coverage in display area of the TAG installed and operational by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	TAG installed and operational
												30000	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING - QUARTER 4 - QUARTER ENDING JUNE 2017						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 11	NKPA 2 - BASIC SERVICE DELIVERY	GROUND EQUIPMENT PARKING BAY	Construction of ground parking equipment	24	None	100% construction of ground parking equipment at the PMB Airport completed	100% construction of ground parking equipment at the PMB Airport completed by the 30th of June 2017	% construction of ground parking equipment at the PMB Airport completed	100% construction of ground parking equipment at the PMB Airport completed by the 30th of June 2017	Construction of ground parking equipment at the PMB Airport commenced by the 30th of June 2017	2 (70% - 99%)	Contractor delays	Contractor to complete by 15 July 2017	42931	Invoice, Site handover
												R143 000.00	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 12	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Airport Management	Indiza Airport Management	all	None	100% Compliance with the airport licence requirements	100% Compliance with the airport licence requirements by the 30th of June 2017	% Compliance with the airport licence requirements	100% Compliance with the airport licence requirements by the 30th of June 2017	N/A	NOT APPLICABLE	The service was cancelled with Indiza and now the air port is managed by the municipaility.	N/A	N/A	Service Contract Termination
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 13	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of air navigation services	Air traffic and Navigation Services	all	None	100% provision of Airport Navigation services at the PMB airport	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2017	% provision of Airport Navigation services at the PMB airport	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2017	100% provision of Airport Navigation services at the PMB airport	3 (100% - 129%)	N/A	N/A	N/A	Monthly Invoice
												247000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 14	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of X ray equipment at the airport	X ray and Screening Equipment	all	None	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2017	% Provision of X-ray services for the screening of passengers and goods at the PMB airport	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2017	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport	3 (100% - 129%)	N/A	N/A	N/A	Monthly Invoice
												40000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 15	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of airport security	Airport Security	All	None	100% security provision at the PMB airport	100% security provision at the PMB airport by the 30th of June 2017	% security provision at the PMB airport	100% security provision at the PMB airport by the 30th of June 2017	100% security provision at the PMB airport	3 (100% - 129%)	N/A	N/A	N/A	Monthly Invoice
												250000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 16	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Roof Repairs at the airport	Roof repairs	24	None	100% Airport roof repairs completed at the PMB Airport	100% Airport roof repairs completed at the PMB Airport by the 30th of June 2017	% Airport roof repairs completed at the PMB Airport	100% Airport roof repairs completed at the PMB Airport by the 30th of June 2017	Engineer completed assessment and report submitted.	1 (69% & below)	Delay in obtaining completed design	To ensure procurement is completed and project is implemented	17/18 FY	Report Submitted
												300000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 17	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Office construction at the airport	Construction of offices	24	None	100% of new offices constructed at the PMB Airport	100% of new offices constructed at the PMB Airport by the 30th of June 2017	% of new offices constructed at the PMB Airport	100% of new offices constructed at the PMB Airport by the 30th of June 2017	Office repairs complete	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												150000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 18	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Replacement of emergency gates at the airport	Replacement of emergency gates	24	No	100% installation of emergency gate at the PMB Airport	100% installation of emergency gate at the PMB Airport by the 30th of June 2017	% installation of emergency gate at the PMB Airport	100% installation of emergency gate at the PMB Airport by the 30th of June 2017	100% installation of emergency gate at the PMB Airport	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												50000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 19	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Office furniture for airport staff	Purchase staff furniture	24	No	100% Office furniture for the PMB Airport staff procured	100% Office furniture for the PMB Airport staff procured by the 30th of June 2017	% Office furniture for the PMB Airport staff procured	100% Office furniture for the PMB Airport staff procured by the 30th of June 2017	Nil furniture purchased.	1 (69% & below)	Nil Capex Available.	Capex requested in 2017/18 Budget	30-Jun	Approved 17/18 budget
												40000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 20	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Overhead Tank	Purchase and installation of the overhead tank	24	No	100% Purchase and installation of the overhead tank for the PMB Airport procured	100% Purchase and installation of the overhead tank for the PMB Airport procured by the 30th of June 2017	% Purchase and installation of the overhead tank for the PMB Airport procured	100% Purchase and installation of the overhead tank for the PMB Airport procured by the 30th of June 2017	Nil OHD tanker purchased.	1 (69% & below)	Nil Capex available.	Reallocations done from 16/17 unit savings	30-Jun	17.18 Budget
												5000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 21	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Floor repairs for tower and fire station floors	Repairs for damaged floor s at the tower and fire station	24	N0	100% Repairs to damaged floors at the tower and fire station at the PMB Airport completed	100% Repairs to damaged floors at the tower and fire station at the PMB Airport completed by the 30th of June 2017	% Repairs to damaged floors at the tower and fire station at the PMB Airport completed	100% Repairs to damaged floors at the tower and fire station at the PMB Airport completed by the 30th of June 2017	100% repairs to floors complete	3 (100% - 129%)	N/A	N/A	N/A	Invoice
												50000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 22	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Repair Non directional beacon	Scheduled monthly maintenance of beacons	24	No	100% of Scheduled monthly maintenance of beacons at the PMB Airport completed	100% of Scheduled monthly maintenance of beacons at the PMB Airport completed by the 30th of June 2017	% of Scheduled monthly maintenance of beacons at the PMB Airport completed	100% of Scheduled monthly maintenance of beacons at the PMB Airport completed by the 30th of June 2017	100% of Scheduled monthly maintenance of beacons at the PMB Airport completed	3 (100% - 129%)	N/A	N/A	N/A	Beacon Serviceability report
												14000	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 23	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Cleaning and Hygiene services	The cleaning of the airport ablutions	24	No	100% Provision of Cleaning and Hygiene services at the PMB Airport completed	100% Provision of Cleaning and Hygiene services at the PMB Airport completed by the 30th of June 2017	% Provision of Cleaning and Hygiene services at the PMB Airport completed	100% Provision of Cleaning and Hygiene services at the PMB Airport completed by the 30th of June 2017	100% Provision of Cleaning and Hygiene services at the PMB Airport completed	3 (100% - 129%)	N/A	N/A	N/A	Monthly Invoice
												11000	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING - QUARTER 4 - QUARTER ENDING JUNE 2017						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 24	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Appoint Facilities Management Company for maintenance of infrastructure	Company appointment	24	No	Appointment of Facilities Management Company at the PMB Airport completed	Appointment of Facilities Management Company at the PMB Airport completed by the 31st of March 2017	Date Appointment of Facilities Management Company at the PMB Airport completed	Appointment of Facilities Management Company at the PMB Airport completed by the 31st of March 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudication process	NA	BSC Report. BEC Report. Letter of Appointment.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	CE 25	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Appoint Facilities Management Company for maintenance of infrastructure	Company appointment	24	No	100% maintenance of infrastructure by the appointed Facilities Management Company for the PMB Airport completed	100% maintenance of infrastructure by the appointed Facilities Management Company for the PMB Airport completed the 30th of June 2017	% maintenance of infrastructure by the appointed Facilities Management Company for the PMB Airport completed	100% maintenance of infrastructure by the appointed Facilities Management Company for the PMB Airport completed the 30th of June 2017	Service Provider bids are in Adjudication stage	2 (70% - 99%)	SCM Process delayed	Depends on Adjudication process	NA	BSC Report. BEC Report. Letter of Appointment.
												200000	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE 2

ANNUAL PROGRESS REPORT - OPERATIONAL PLAN 2016/2017 FY

ANNEXURE A

OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT - ORGANISATIONAL OVERVIEW

OPERATIONAL PLAN ORGANISATIONAL OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

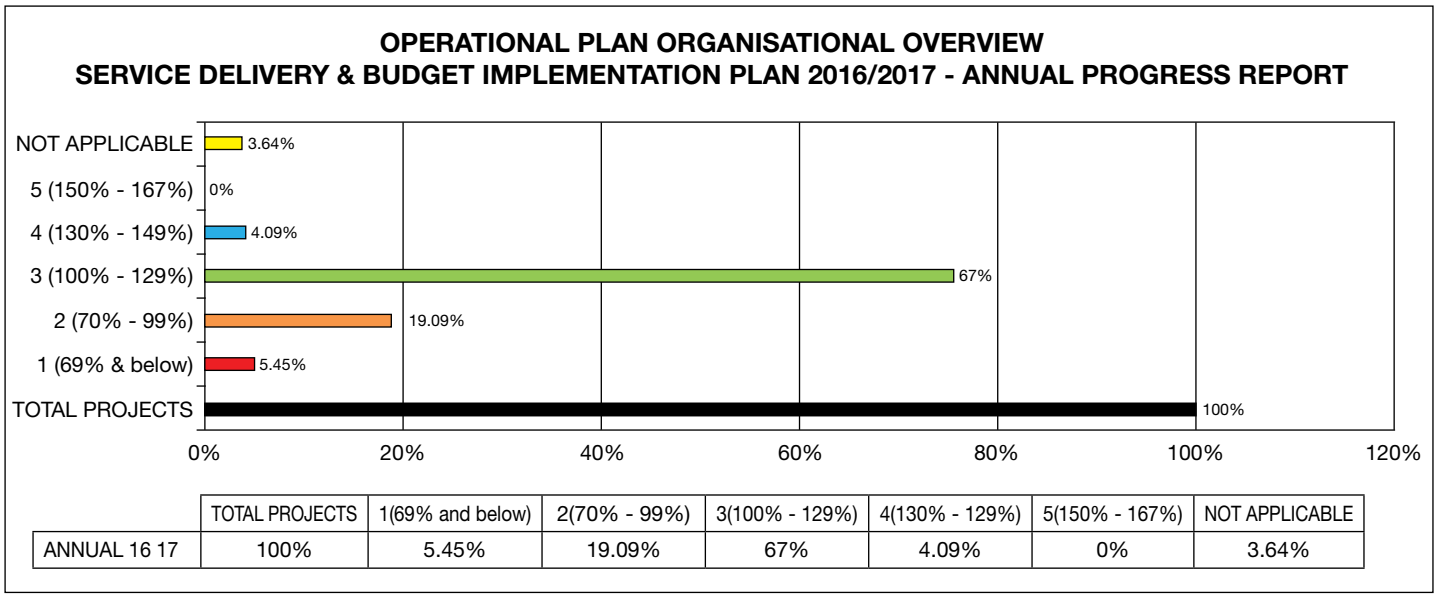
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

OPERATIONAL PLAN ORGANISATIONAL OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

1 OPERATIONAL PLAN ORGANISATIONAL OVERVIEW

1.1 TOTAL PROJECTS: 220
1.1.1 OPERATING PROJECTS 220
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	5.45%	19.09%	67%	4.09%	0%	3.64%

1.2.1 A total of 220 Operating Projects were reported on the Operational Plan ANNUAL 2016/2017 FY PROGRESS REPORT
1.2.2 5.45% of the projects were reported as having achieved a 1 on the Operational Plan for ANNUAL 2016/2017 FY PROGRESS REPORT
1.2.3 19.09% of the projects were reported as having achieved a 2 on the Operational Plan ANNUAL 2016/2017 FY PROGRESS REPORT
1.2.4 67% of the projects were reported as having achieved a 3 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT
1.2.5 4.09% of the projects were reported as having achieved a 4 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT
1.2.6 0% of the projects were reported as having achieved a 5 on the Operational Plan for the ANNUAL 2016/2017 FY PROGRESS REPORT
1.2.7 3.64% of the projects were reported as not applicable due to not having any targets on the Operational Plan ANNUAL 2016/2017 FY

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
ORGANISATIONAL OVERVIEW NARRATIVE
OPERATIONAL PLAN 2016/2017 FY - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	INTERNAL AUDIT	13	0	13	1	IA 02	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	Work performed this month is as follows: 1. Skills Development (management of training and development)- Administration and planning documents have been completed. System description, risk and control matrix and audit program completed. Fieldwork is currently in progress. 2 Accounts Payables and SCM- The audit is is in progress. Data Analytics testing has been completed and close- out meeting held with the Internal Audit team to go through the report. IT testing is still in progress looking at the system design, access parameters and profiles, etc. 3 Expenditure- Trade Payables Special Runs for Quarter 2- The audit has started and is in progress. The sample population will include all payments and not only be limited to Special Payments. 4 Business Licensing- Completed and preparing report for SMC submission. 5. ACR on Real Estate and Valuation System- Reviewed the draft report for amendment by the consultants. Reviewed the audit file for completeness.	2 (70% - 99%)	Some assignments could not be completed timeously due to expiry of the contract with service providers. A new contract has since been entered into.	A revised plan was submitted and approved by the Audit Committee.
		STRATEGIC PLANNING (INTEGRATED DEVELOPMENT PLAN)	7	0	7	1	IDP04	4 x IDP Representatives forum meetings facilitated by the 31st of May 2017	2 x IDP Representatives forum meetings facilitated by the 30th of June 2017	2 (70% - 99%)	chairperson postpone the meeting twice	To brief the chairperson regularly and send continuos communication to stakholders
		ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT	15	0	15	1	PMS 15	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 16/17 financial year	5 x individual performance assessments of GMs condcuted for the 15/16 FY. MM assessment still outstanding	1 (69% & below)	The assessments were held up by the Local Government Elections due to the unavailability of the MM, GMs & the Evaluation Assessment panel memebers. Then there was the change of policitcal leadership whereby a new Mayor was sworn in. The audit committee chairperson resigned. The MM was also suspended during this time.	A new evaluation assessment panel report was developed and approved by Council in January 2017.
TOTAL					**48**	**3**						
		EXPENDITURE MANAGEMENT	3	0	3	2	EXP 02	12 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available
							EXP 03	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors are paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available
		REVENUE MANAGEMENT	9	0	9	1	REV 05	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	2 (70% - 99%)	Number of faulty Meters not yet relaced and shortage of vehicles contribute to our failure to meet the target	Installation of electronic meters and water prepaid meters
		mSCOA	3	0	3	3	B & T 11	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017	3 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017, 1 report completed and submitted after the 15th of April 2017	2 (70% - 99%)	Report was not prepared on time reason being emphasis was on submission of original budget for 2018 into NT portal	Report has since been prepared
							B & T 12	9 x Monthly Reports on the Implementation of mSCOA.Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Budget to be done on SAP Budget Module	1 (69% & below)	Non availability of the budget module from SAP caused the delay in making the information available	Currently 2017/18 is already loaded into SAP in version 5.4 the same shall be converted into version 6.1 and submitted to National Treasury
							MSCOA 01	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	addressing technical challenges with the service provider thereby ensuring that training venue is appropriate and conducive for training	training material and computers are being organised to ensure the smooth running of training hence the delay in commencing with the training
TOTAL					**44**	**6**						

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
3	INFRA-STRUC-TURE SERVICES	PROJECT MANAGEMENT OFFICE	6	0	6	1	PMU 02	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of June 2017	17 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of April 2017	2 (70% - 99%)	No progress in most sites for the first three months of financial year, due to non payment of the Service providers	Invoices must be sent to PMO for processing, and the Project Champions have to start attending the Meetings
TOTAL					**6**	**1**						
4	COR-PORATE SERVICES	LEGAL SER-VICES	7	0	7	3	LGLO2	1 X specified bylaws (wayleaves) submitted to SMC for authority to invite comments by the 31st of May 2017	Further input on the policy is being awaited from the various technical departments. Draft framework bylaws completed.	2 (70% - 99%)	Further input on the policy is being awaited from the various technical departments.	Technical Departments to provide technical inputs to finalise policy.
							LGLO4	100% completion of all requests for drafting and/or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all legal input provided into contracts within the required time periods.	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.
							LGLO5	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all comments legal advice provided within 7 working days of receipt of the request/notification by Legal Services by the 30th of June 2017	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.
		INFORMATION COMMUNICA-TION TECHNOL-OGY	6	0	6	1	ICT 07	5 x CT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council by the 31st of October 2016	Changes were made to the policies to conform with the current standard format and submitted to the OD unit.	2 (70% - 99%)	OD to approve the policies.	OD to approve the policies.
		SECRETARIAT & AUXILIARY SERVICES	6	0	6	3	SG 04	1 x Folding Machine procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
							SG 05	1 x Compressor procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
							SG 06	1 x Trolley procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
		HUMAN RE-SOURCES	9	0	9	3	HR 02	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	27 Councillors were trained in line with the 2016/17 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Training implementation was suspended due to non-availability of Cllrs as they are engaged on the bi – elections campaigns. 3. Poor attendance of Councillors at the 2 programmes implemented.	Get buy-in and support from Speakers Office.
							HR 03	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	CORPORATE SERVICES	HUMAN RESOURCES					HR 06	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit
TOTAL					**28**	**10**						
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)	22	0	22	1	TP & EM 36	100% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formilization process of Ambleton/Shenston by the 30th of June 2017	Social facilitators have been appointed	2 (70% - 99%)	This item is handled by Human Settlements. Human Settlements stopped the process of Public Notification	This item must be under Human Seettlemts. Written MEMO of taking out this item from LMO
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH)	15	0	15	4	IP&S 09	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017	New approval process not approved, so no applications approved.	1 (69% & below)	New approval process not yet approved	Report approved by SMC 14 June 2017, recommended to SD&CE Portfolio Committee (August 2017).
							IP&S 10	Appointment of Signage Management Company to manage all Outdoor Advertising Signage by 31 March 2017.	Signage Management Company not appointed.	1 (69% & below)	Signage Management Company not yet appointed due to faulty SCM process.	In SCM process. To next meeting of BEC.
							IP&S 11	Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage by 31 March 2017.	Signage Clean-Up co-operative/s not yet appointed.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	In SCM process. BAC to approve cancellation and re-advertisement of contract.
							IP&S 12	Submission of 3 x monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies by the 30th of June 2017	No monthly reports submitted due to non-appointment of Clean-Up co-operative/s.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	BAC to approve re-advertisement of tender. Clean-up co-operatives expected to be appointed in October 2017.
		HUMAN SETTLEMENTS	34	0	34	20	HS 13	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has been submitted to Municipality for signing by the City Manager but it has been defered back for discussion between DoHS and Municipal Manager. It should be noted that the Environmental Authorisation (RoD) for this project is in place. Once the is place the IA will commence with Deatailed Planning for the project.	1 (69% & below)	The delays in the renewal of contract of which and Municipality does not have control has over contracting process.	To fast track signing of Tripartite agreement contract
							HS 14	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has now been signed by all parties. The IA has started packaging Water Use License Application for the project which will be submitted to the Department of Water and Sanitation for approval.	2 (70% - 99%)	The delays in the renewal of contract of which the Municipality does not have control has over contracting process. The IA has not appointed the service provider to prepare the WULA application because the Tripartite agreement was signed on the only signed towards the end of May 2017 by the HoD. Municipality has No control over contracting process.	The IA has submitted qoutation for WULA and is now in a process to appoint an Enviromentalist to prepare the WULA application
							HS 16	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement
							HS 17	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken.	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement
							HS 18	Implementing Agent for Glenwood South East Sector IRDP housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee. The report was deferred back to SCM for amendments.	2 (70% - 99%)	The report was differed to SCM for amendments.	Amendments to be incorporated by SCM by 31 July 2017.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	HUMAN SETTLEMENTS					HS 19	2 x properties acquired for housing construction by the 30th of June 2017	The target has not achieved due to budget constraints at GEVDI office. Since the land has not yet been acquired by the Municipality the DoHS emphasised that they will not provide funding for the project until the land has been acquired and transferred to the Municipality.	1 (69% & below)	Lack of funding for Land acquisition	GEVDI to fast-track the land acquisition process
							HS 20	Stage 2 application for Signal Hill prepared and submitted to DoHS by the 30th of June 2017	The Report was presented to the BAC committee and was approve subject to amendments.	2 (70% - 99%)	The report has been referred back for amendments.	The BAC Report will be presented on the 30th of June 2017 to address comments that were made.
							HS 22	Implementing Agent for Harewood housing appointed by the 30th of June 2017	The Bid Evaluation report was presented on the 7 June 2017 and was approved by the Bid Evaluation committee (BEC). The recommendation of the BEC will be presented in the next meeting of the Bid Adjudication Committee (BAC).	2 (70% - 99%)	Supply Chain is Evaluation of the Tender documents took very long time to be completed due to many tender documents received.	To present to the Bid evaluation committee
							HS 23	Implementing Agent for Caluza, Smero and Bhobhonono housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.
							HS 24	Implementing Agent Snathing Phase 1 housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.
							HS 25	100% Land Acquisition in wards 16,21 & 22 for housing projects completed by the 30th of June 2017	Various portions of land hae been acquired by GEVDI for this project. However, it has not been concluded.	2 (70% - 99%)	There are various properties to be aquired through expropriation. This process is lenghty	Speed up the process and engage legal reps to finalise expro and friendly saes.
							HS 26	73 x new housing units completed for Willowfountan EE Phase 1 by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process. access to site and there is heavy boulders cannot use manual labour to remove	Fastracking of Appointment process. Use TLB to digg and get material on site.
							HS 27	Completion of 60 Units and Renovation of 50 Units.	24 units have been completed. 8 Units are at roof level and 12 units are at wall-plate level. 20 units have been handed over. Building plans have been approved and began. Renovation to one double storey and one single unit completed. Temporary camp 50 units completed. The IA has submitted a BOQ for renovations to DoHS and still waiting for an approval from consultant BMK, last approval was on 16 December 2016. The IA has requested to demolish further structures from DoHS.	2 (70% - 99%)	The demolition approvals for beneficiaries have not been concluded. Slow pace of Implementing Agent. Where there is approval for demolitions beneficiaries refuse to move to none electrified transit camps.	The approval of the demolitions. The approval of the BOQ for renovations by BMK. More sub-contractures have been employed on site. Get electricity for transit camp
							HS30	60 x new hosing units constructed in ward 10 (Edendae Unit s Phase 8 Ext.) by the 30th of June 2017	8 Units have been completed and handed, 10 units are at roof level. 20 units are at wall plate level. 11 slabs have been cast.	2 (70% - 99%)	Slow progress by the Implementing Agent. The meeting was held with the IA to instruct them to increase the resources and speed up the process.	Implementing Agent to increase resources to speed up the project.
							HS31	16 x temporary housing units completed in ward 32 (Happy Valley Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS32	20 x temporary housing units completed in ward 32 (Site 11 Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS33	25 x temporary housing units completed in ward 38 (Thamboville Housing project) by the 30th of June 2017s.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS34	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS35	25 x temporary housing units completed in ward 38 (Thembalihle Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS36	1 x Project Close-out report for NUSP Phase 2B prpeared and submitted to SMC by the 30th of June 2017	The Close-out report for for NUSP Phase 2B was prepared but not submitted.	2 (70% - 99%)	The report was not submitted as it is in a draft format as the final close-out report is awaited from the Service Provider who has not been able to finalise the report.	Put pressure on the Service Provider to finalise the report to the Municipality so as to finalise the close-out report and submit to SMC.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	23	0	23	12	CE 26	100 % Establishment of the Pmb Airport as a Municipal Entity by the 30th of June 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 27	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 28th of February 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 28	100% Fully functional Market (Market manager appointed) by the 31st of December 2017	Interviews have been conducted for Market manager .	2 (70% - 99%)	Finalisation of the process and appointment	Finalisation of a process and Priority post budget allocation.
							CE 29	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 30th of June 2017	THE ADVERT FOR THE BOARD WAS DONE AND THE RESPONSES WERE RECEIVED AND EVALUATED, THE RECOMMENDED CANDIDATE WERE FORWADED TO SMC FOR CONSIDERATION AND WE ARE WAITING FOR DECISION.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 30	100% Fully functional Forestry entity (Board appointed and CEO appointed) by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 31	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members and only the board will be eligible to appoint CEO	Subject to the Council
							CE 35	Service Level Agreements with Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 36	Trust Deed of the Tatham Art Gallary reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 39	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	2 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	1 (69% & below)	Delays in commencing with the process of assessments	To ensure in future that planned targets are met
							CE 41	Business Plan for Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 42	Business Plan for reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 44	100% Review the partnership between the Province, the District and the Municipality in managing theatre completed by the 31st of May 2017	Report submitted to GM : SD & CE	1 (69% & below)	Report returned by GM.	Met with DoAC regarding plan. Province to re-appoint Board first.
TOTAL					**94**							

ANNEXURE B

OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT - OFFICE OF THE CITY MANAGER

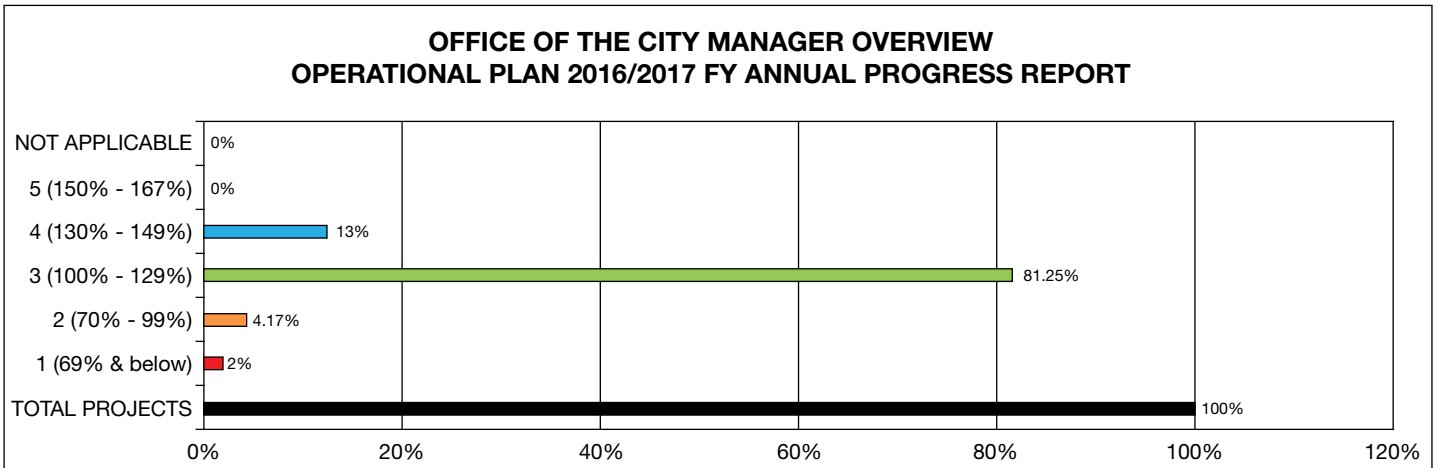
OFFICE OF THE CITY MANAGER OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER OVERVIEW

1.1 TOTAL PROJECTS: 48
1.1.1 OPERATING PROJECTS 48
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	2%	4.17%	81.25%	13%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
OFFICE OF THE CITY MANAGER OVERVIEW NARRATIVE
OPERATIONAL PLAN 2016/2017 FY - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PRO-JECTED TARGET	ANNUAL PROGRESS- AC-TUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	INTERNAL AUDIT	13	0	13	1	IA 02	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	Work performed this month is as follows: 1. Skills Development (management of training and development)- Administration and planning documents have been completed. System description, risk and control matrix and audit program completed. Fieldwork is currently in progress. 2 Accounts Payables and SCM- The audit is is in progress. Data Analytics testing has been completed and close- out meeting held with the Internal Audit team to go through the report. IT testing is still in progress looking at the system design, access parameters and profiles, etc. 3 Expenditure- Trade Payables Special Runs for Quarter 2- The audit has started and is in progress. The sample population will include all payments and not only be limited to Special Payments. 4 Business Licensing- Completed and preparing report for SMC submission. 5. ACR on Real Estate and Valuation System- Reviewed the draft report for amendment by the consultants. Reviewed the audit file for completeness.	2 (70% - 99%)	Some assignments could not be completed timeously due to expiry of the contract with service providers. A new contract has since been entered into.	A revised plan was submitted and approved by the Audit Committee.
		STRATEGIC PLANNING (INTEGRATED DEVELOPMENT PLAN)	7	0	7	1	IDP04	4 x IDP Representatives forum meetings facilitated by the 31st of May 2017	2 x IDP Representatives forum meetings facilitated by the 30th of June 2017	2 (70% - 99%)	chairperson postpone the meeting twice	To brief the chairperson regularly and send continuos communication to stakholders
		ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT	15	0	15	1	PMS 15	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 16/17 financial year	5 x individual performance assessments of GMs condcuted for the 15/16 FY. MM assessment still outstanding	1 (69% & below)	The assessments were held up by the Local Government Elections due to the unavailability of the MM, GMs & the Evaluation Assessment panel memebers. Then there was the change of policitcal leadership whereby a new Mayor was sworn in. The audit committee chairperson resigned. The MM was also suspended during this time.	A new evaluation assessment panel report was developed and approved by Council in January 2017.
TOTAL					48	3						

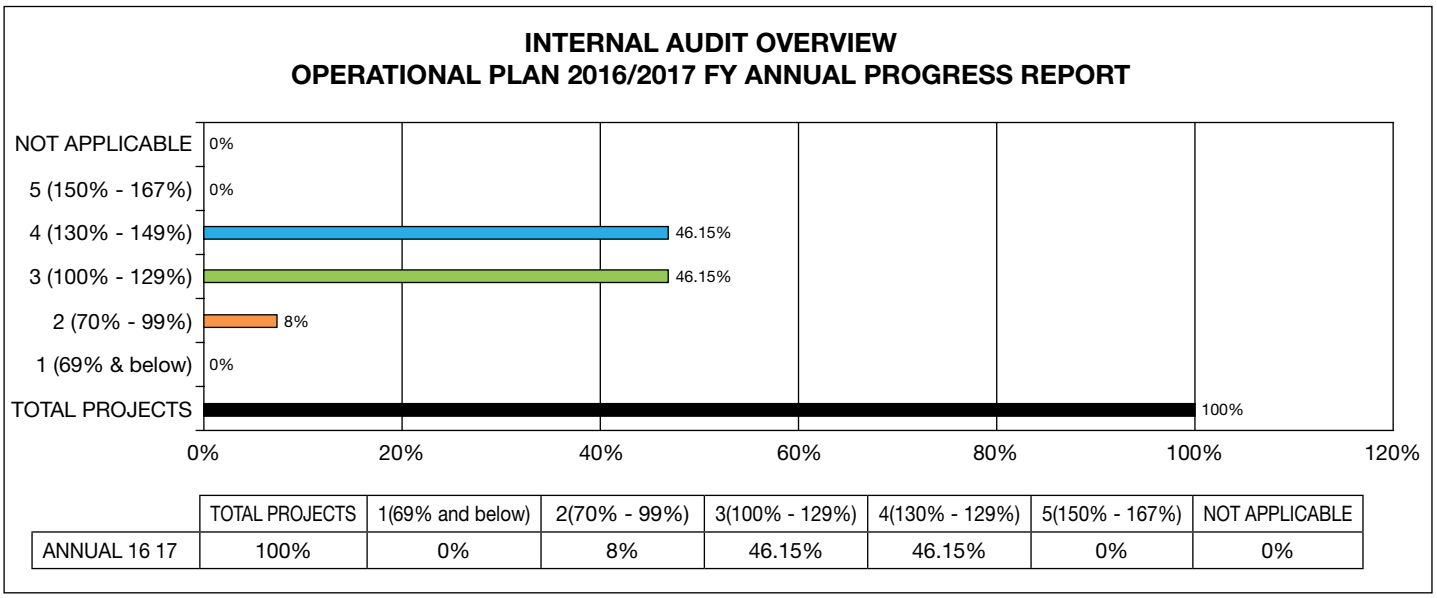
INTERNAL AUDIT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INTERNAL AUDIT OVERVIEW

1.1 TOTAL PROJECTS: 13
1.1.1 OPERATING PROJECTS 13
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	8%	46.15%	46.15%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: INTERNAL AUDIT

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Development of an Annual Audit Plan	N/A	Audit coverageas per MFMA including issues of governance, risk management & system of internal control	Development & submission of an Annual Audit plan for 2017/18 FY to the Audit Committee for approval	Development & submission of an Annual Audit plan for 2017/18 FY to the Audit Committee for approval by the 30th of June 2017	Date Annual Audit plan for 2017/18 FY Developed & submitted to the Audit Committee for approval	Development & submission of an Annual Audit plan for 2017/18 FY to the Audit Committee for approval by the 30th of June 2017	Internal Audit Plan for the 17/18 financial year was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	N/A	N/A	N/A	Audit Committee minutes
												6047552	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Implementation of the Annual Audit Plan each year	N/A	90 audits completed in 2015/16	To ensure effective reporting on systems of Internal control, Governance & Risk Management to the SMC, Audit Committee & Executive	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	All internal audit assignments completed against the dates in the approved Annual Audit Plan	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	Work performed this month is as follows: 1. Skills Development (management of training and development)- Administration and planning documents have been completed. System description, risk and control matrix and audit program completed. Fieldwork is currently in progress. 2 Accounts Payables and SCM- The audit is is in progress. Data Analytics testing has been completed and close- out meeting held with the Internal Audit team to go through the report. IT testing is still in progress looking at the system design, access parameters and profiles, etc. 3 Expenditure- Trade Payables Special Runs for Quarter 2- The audit has started and is in progress. The sample population will include all payments and not only be limited to Special Payments. 4 Business Licensing- Completed and preparing report for SMC submission. 5. ACR on Real Estate and Valuation System- Reviewed the draft report for amendment by the consultants. Reviewed the audit file for completeness.	2 (70% - 99%)	Some assignments could not be completed timeously due to expiry of the contract with service providers. A new contract has since been entered into.	A revised plan was submitted and approved by the Audit Committee.	These assignments have already been allocated to be part of the audits to be conducted in Q1 of 17/18.	Approved revised Internal Audit plan and audit committee minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Review of the Internal Audit charter	N/A	Internal Audit charter last reviewed in May 2016	To ensure that the Internal Audit charter is aligned with the requirements of the MFMA, IIA standards and best practice [King Report]	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Date Internal Audit Charter reviewed & submitted to the Audit Committee for approval	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Internal Audit Charter was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Review of the Audit Committee charter	N/A	Audit charter last reviewed in 2016	To ensure that the Audit Committee charter is aligned with the requirements of the MFMA, IIA standards and best practice [King Report]	Audit Committee Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Date on which the Audit Committee Charter reviewed & submitted to the Audit Committee for approval	Audit Committee Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Audit Committee Charter was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Effective Independent Oversight by the Audit Committee	N/A	8 Audit Committee meetings held in 2014/15	To ensure effective, & independent oversight on the internal audit function & systems of internal controls, governance & risk management implemented by the Accounting Officer his Senior management & Exco	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2017	Number of Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar each year	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2017	7 Auidt Committee meetings have been held during the 2016/17 financial year.	4 (130% -149%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Combined Assurance	N/A	Best practice requires that combined assurance be applied to ensure that management of risks is adequately managed	To ensure adequate coverage of combined assurance in management of risks within the municipality	Internal audit & audit committee charters amended to incorporate combined assurance model requirements submitted to the Audit Committee by the 30th of June 2017	Date on which the amended internal audit & audit committee charters to incorporate combined assurance model requirements submitted to Audit Committee	Internal audit & audit committee charters amended to incorporate combined assurance model requirements submitted to the Audit Committee by the 30th of June 2017	Internal Audit & Audit Committee Charter was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Comprehensive Risk Register of the municipality	N/A	Risk register (For ALL Business Units of the Municipality) submitted to RMC & SMC at 15 working days after the end of Q3 of 2015/2016	To ensure adequacy of the risk management function	Updated risk register submitted to the RMC & SMC by the 30th of June 2017	Date on which the Updated risk register was submitted to the RMC	Updated risk register submitted to the RMC & SMC by the 30th of June 2017	updated risk register was submitted to the Audit Committee on 2 June 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Effective Risk Management Strategy	N/A	2 updates of the Consolidated Risk Management Strategy for the Municipality as a whole.	To ensure adequacy of the risk management strategy	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC & SMC by the 30th of June 2017	Date on which the report on the Consolidated Risk Management Strategy developed & submitted to the RMC	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC & SMC by the 30th of June 2017	1 x report on the Consolidated Risk Management Strategy was submitted to the Audit Committee on 2 June 2017.	3 (100% - 129%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Effective Risk Management	N/A	At least 1 Risk Management Strategy report produced and submitted to RMC at per quarter.	To ensure that the Risk Management function is effective	4 x Risk Management reports produced and submitted to RMC & SMC within 1 month after the end of each quarter by the 30th of June 2017	Date & number of risk management reports submitted to RMC	4 x Risk Management reports produced and submitted to RMC & SMC within 1 month after the end of each quarter by the 30th of June 2017	5 Risk Management reports were submitted to the Audit Committee during the 2016/17 financial year as at 2 June 2017.	4 (130% -149%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Risk Management Plan	N/A	There is currently SAP Risk/Assurance Project done by the Unit	To ensure that the selected projects achieve the desired benefit & results completed within the agreed timeframes & budgeted costs.	4 x quarterly reports on Project's Risk/ Assurance produced & submitted to the RMC & SMC by the 30th June 2017	Number of quarterly reports on Project's Risk/Assurance produced & submitted to the RMC/SMC	4 x quarterly reports on Project's Risk/Assurance produced & submitted to the RMC & SMC by the 30th June 2017	4 SAP reports were submitted to SMC & Audit Committee on Project's Risk/Assurance.	3 (100% - 129%)	N/A	N/A	N/A	N/A
												693334	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Continued Professional Development within the IAU	Training and development of Internal Audit staff	N/A	Training plan in place for 2015/16	To develop a training plan that is aligned to the individual PDP recorded on Skills Audit form and internal audit competency requirements.	Training plan for Internal Audit Staff developed and submitted to HRD by the 31st of May 2017	Date Training plan for Internal Audit Staff developed and submitted to HRD	Training plan for Internal Audit Staff developed and submitted to HRD by the 31st of May 2017	Training plan for Internal Audit Staff developed and submitted .	3 (100% - 129%)	N/A	N/A	N/A	N/A
												99222	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Forensic Investigations	Whistle-Blowing Hotline	N/A	(550) contacts were made by the whistle-blowers to the hotline during the 2014/15 financial year. 100 reports were generated.	To ensure that members of the public, councilors, employees, Stakeholders & service providers have a facility to report fraud, corruption, theft & other irregularities anonymously.	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2017	Number & Date of quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to SMC	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2017	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to the Audit Committee as at 2 June 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A
												20000	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IA13	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Forensic Investigations	Forensic Investigations	N/A	Thirty three (33) matters were under investigation in the year under review including six (6) cases that were carried over from 2013/14. Of the thirty three (33) cases thirteen were finalized.	To ensure that allegations fraud, corruption, theft & other irregularities identified by members of the public, councilors, employees, Stakeholders & service providers are investigated & remedial measures recommended	4 x quarterly reports on the status of forensic investigations prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2017	Number forensic investigation reports on cases reported are prepared and submitted to the SMC	4 x quarterly reports on the status of forensic investigations prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2017	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to the Audit Committee as at 2 June 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A
												4900000	N/A	N/A	N/A	N/A	N/A	N/A

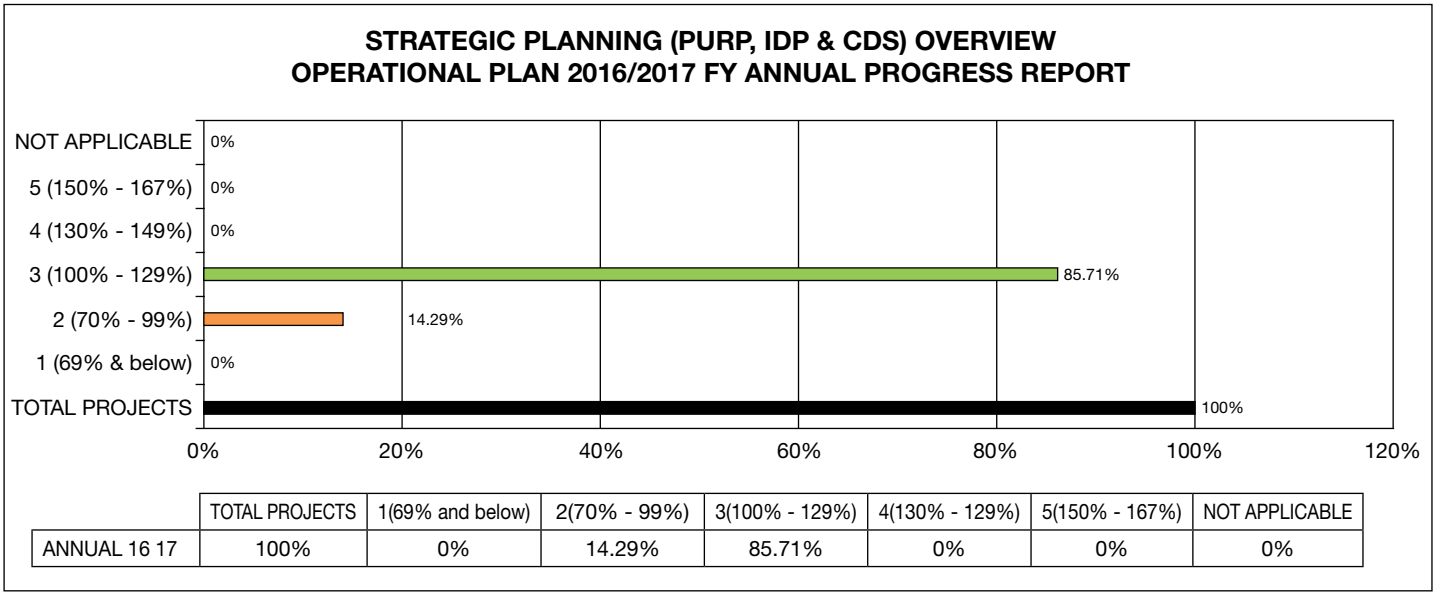
STRATEGIC PLANNING ([PURP, IDP & CDS) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 STRATEGIC PLANNING ([PURP, IDP & CDS) OVERVIEW

1.1 TOTAL PROJECTS: 7
1.1.1 OPERATING PROJECTS 7
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	14.29%	85.71%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: STRATEGIC PLANNING ([PIETERMARITZBURG URBAN RENEWAL PROGRAMME, INTEGRATED DEVELOPMENT PLAN & CITY DEVELOPMENT STRATEGY)

INDEX	IDP REF-ERENCE	CDS REFERENCE	OP REF-ERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IDP01	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP.	N/A	1 x IDP Review conducted in 2015/2016	1 x IDP Review 2017/2018 FY completed	1 x IDP Review 2017/2018 FY completed by the 31st of May 2017	Number & Date IDP Review 2017/2018 FY completed	1 x IDP Review 2017/2018 FY completed by the 31st of May 2017	1 x IDP Review 2017/2018 FY completed by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	1 x IDP Reviewed 2017/2018 FY
												200 000.00	200 000.00	200 000.00	N/A	N/A	N/A	N/A
F	F1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IDP02	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP.	N/A	1 x IDP/Budget/ PMS Process plan developed and submitted to SMC for approval and onwards submission to CoGTA in 2015/2016	Draft IDP/ Budget/PMS Process plan 2017/2018 FY developed and submitted to SMC for approval and onwards submission to CoGTA	Draft IDP/Budget/ PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	Date Draft IDP/ Budget/PMS Process plan 2017/2018 FY developed and submitted to SMC for approval	Draft IDP/Budget/ PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	Draft IDP/ Budget/PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	3 (100% - 129%)	N/A	N/A	N/A	Draft IDP/ Budget/PMS Process plan 2017/2018 FY
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IDP03	CROSS CUTTING ISSUES	Integrated Development Planning	Internal alignment session	N/A	4 x Internal Alignment working group sessions facilitated in 2015/2016	4 x Internal Alignment working group sessions facilitated	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	Number of Internal Alignment working group sessions facilitated	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Minutes and Attendance Registers
												N/A		.	N/A	N/A	N/A	N/A
F	F1	6 - SERVING AS A PROVINCIAL CAPITAL	IDP04	CROSS CUTTING ISSUES	Integrated Development Planning	IDP representatives forum	N/A	7 x IDP Representatives forum meetings facilitated in 2015/2016	4 x IDP Representatives forum meetings facilitated	4 x IDP Representatives forum meetings facilitated by the 31st of May 2017	Number of IDP Representatives forum meetings facilitated	4 x IDP Representatives forum meetings facilitated by the 31st of May 2017	2 x IDP Representatives forum meetings facilitated by the 30th of June 2017	2 (70% - 99%)	chairperson postpone the meeting twice	To brief the chairperson regularly and send continuos communication to stakholders	Dec-17	Minutes and Attendance Registers
												15 000		.				
F	F1	6 - SERVING AS A PROVINCIAL CAPITAL	IDP05	CROSS CUTTING ISSUES	Integrated Development Planning	IDP/Mayoral Roadshows	All	2 x cross boarder alignment meetings facilitated in 2015/2016	2 x cross boarder alignment meetings facilitated	2 x cross boarder alignment meetings facilitated by the 31st of May 2017	Number of cross boarder alignment meetings facilitated	2 x cross boarder alignment meetings facilitated by the 31st of May 2017	2 x cross boarder alignment meetings facilitated by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Minutes and Attendance Registers
												15000		.	N/A	N/A	N/A	N/A
F	F1	6 - SERVING AS A PROVINCIAL CAPITAL	IDP06	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Integrated Development Planning	IDP/Mayoral Roadshows	All	4 x Community needs analysis circulated to sector departments in 2015/2016	4 x Community needs analysis circulated to sector departments	4 x Community needs analysis circulated to sector departments by the 31st of May 2016	Number of Community needs analysis circulated to sector departments	4 x Community needs analysis circulated to sector departments by the 31st of May 2016	4 x Community needs analysis circulated to sector departments by the 31st of May 2016	3 (100% - 129%)	N/A	N/A	N/A	4 x Community needs analysis
												N/A		.	N/A	N/A	N/A	N/A
F	F1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IDP07 IDP07	GOOD GOVERNANCE & PUBLIC PARTICIPATION GOOD GOVERNANCE & PUBLIC PARTICIPATION	Integrated Development Planning Integrated Development Planning	IDP/Mayoral Roadshows IDP/Mayoral Roadshows	All All	6 x IDP/Mayoral Roadshows facilitated in 2015 2016 6 IDP/Mayoral Roadshows facilitated and held	6 x IDP/Mayoral Roadshows facilitated 6 IDP/Mayoral Roadshows facilitated and held	6 x IDP/Mayoral Roadshows facilitated by the 28th of February 2017 6 IDP/Mayoral Roadshows facilitated and held	Number of IDP/ Mayoral Roadshows facilitated 6 IDP/Mayoral Roadshows facilitated and held	6 x IDP/Mayoral Roadshows facilitated by the 30th Apiril 2017	6 x IDP/Mayoral Roadshows facilitated by the 30th Apiril 2017	3 (100% - 129%)	N/A	N/A	N/A	6 x IDP/ Mayoral Roadshows
												N/A	4500000	.	N/A	N/A	N/A	N/A

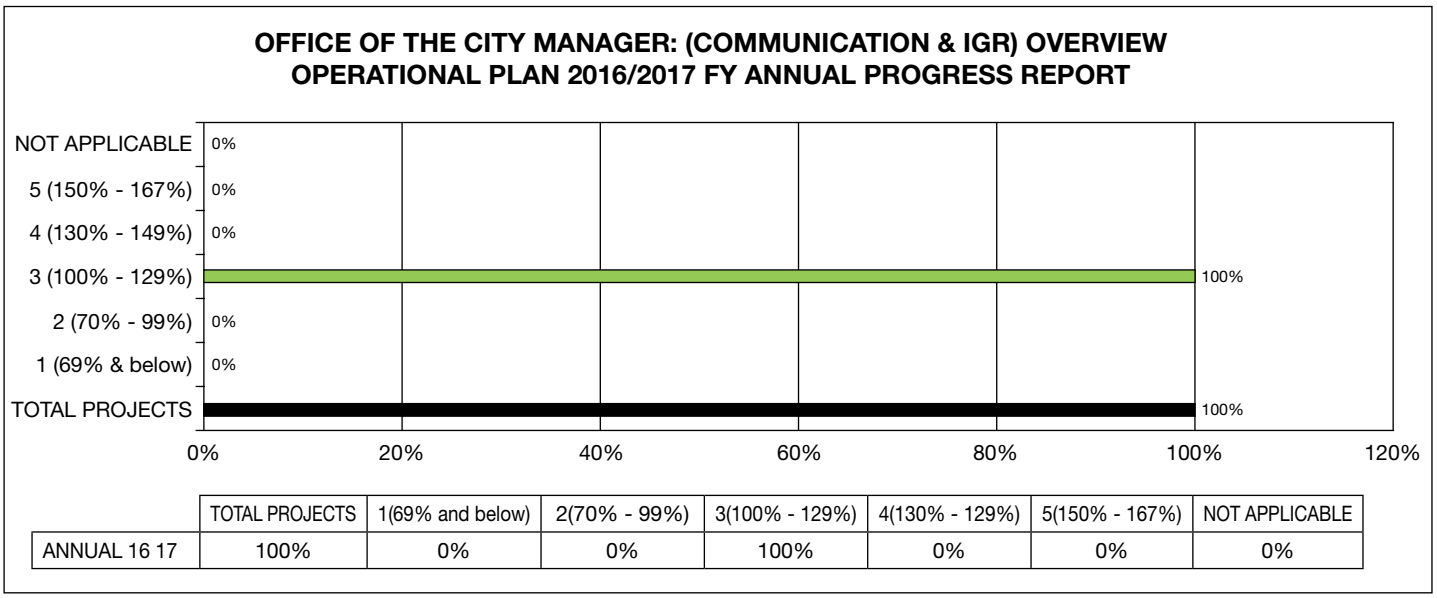
OFFICE OF THE CITY MANAGER: (COMMUNICATIONS & IGR) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER: (COMMUNICATIONS & IGR) OVERVIEW

1.1 TOTAL PROJECTS: 13
1.1.1 OPERATING PROJECTS 13
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: OFFICE OF THE CITY MANAGER: (COMMUNICATIONS & IGR)

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	MKT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Events Management	Events Coordination	N/A	Approved Annual Municipal Events Calendar (2016 /2017)	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC for approval by Council	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	Date Municipal Events Calendar 2017/2018 FY developed and submitted to SMC	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	Resolution Draft of Municipal Events Calendar 2017/2018 FY developed and submitted to the M:OMM.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	MKT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	Internal Newsletetr	N/A	12 x internal newsletters published in 2016 /2017.	10 X Internal Newsletters published on Corporate Communications and Municipal Website	10 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017	Number of Internal Newsletters published on Corporate Communications and Municipal Website	10 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017	11X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	11X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	MKT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	External newletter	N/A	12 x monthly External Newspapers published in 2016 /2017	12 x Monthly Msunduzi Newpapers developed and published	12 x Monthly Msunduzi Newpapers developed and published by the 30th of June 2017	Number of Monthly Msunduzi Newpapers developed and published	12 x Monthly Msunduzi Newpapers have been developed and published by the 30th of June 2017	12 x Monthly Msunduzi Newpapers have been developed and published by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	12 x Monthly Msunduzi Newpapers developed and published by the end of 30th June 2017.
												120000	120,000	N/A	N/A	N/A	N/A	N/A
A	A1	5 - GROWING THE REGIONAL ECONOMY	MKT 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Review Marketing and Communication strategy	Strategy review	N/A	2015/2016 approved Marketing & Communication Strategy	Reviewed Marketing & Communication Strategy developed and submitted to SMC	Reviewed Marketing & Communication Strategy developed and submitted to SMC by the 30th of June 2017	Date Reviewed Marketing & Communication Strategy developed and submitted to SMC	Reviewed Marketing and Communications Strategy developed and submitted to SMC by the 30th of June 2017	Reviewed Marketing and Communications Strategy developed and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Reviewed Marketing and Communications Strategy developed Resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	MKT 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Stakeholder Coordination	Quarterly engagements	N/A	Media engagements meetings held	Quarterly Media/ Stakeholder Liaison engagements conducted	4 x Quarterly Media/ Stakeholder Liaison engagements conducted by the 30th of June 2017	Number of Quarterly Media/ Stakeholder Liaison engagements conducted	4 x Quarterly Media/Stakeholder Liaison engagements conducted by the 30th June 2017	4 x Quarterly Media/Stakeholder Liaison engagements conducted by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	4 x Quarterly Media/Stakeholder Liaison engagements Register.
												R5000	R 5,000	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	MKT 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Event Management	Development of Events Management Policy	N/A	Approved Events Management Policy (2016 /2017)	Reviewed Events Management Policy developed and submitted to SMC	A revised Events Management Policy developed and submitted to SMC by the 30th of June 2017	Revised Events Management Policy developed and submitted to SMC for approval by Council	Reviewed Events Management Policy developed and submitted to SMC by the 30th of June 2017.	Reviewed Events Management Policy developed and submitted to SMC by the 30th of June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Reviewed Events Management Policy resolution developed and submitted to SMC by the 30th of June 2017.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation plan for Msunduzi Municipality Service Excellence Awards	ALL	1st Service Excellence Awards held December 2015	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2016	Number of Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2016	6x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2016	3 (100% - 129%)	N/A	N/A	N/A	6x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2016
												N/A	N/A	N/A	N/A	N/A	N/A	

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Business Unit Service Charter	ALL	NIL	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2016	Number of Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2017	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2017	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	8 x Workshop Registers on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2017
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	NIL	11 x monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter	11 x monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2017	Number of monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter	11x meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2017	11x meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	11x Register and minutes of the Msunduzi Batho Pele forum meeting CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2017
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Developing Implementation plan for Msunduzi Municipality Service Excellence Awards	ALL	1st Service Excellence Awards held December 2016 (Close Out Report) and Service Excellence Awards Review Session (Report)	Report on the Draft Implementation Plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC for approval	Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2017	Date Implementation Plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC	Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2017	Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2017	3 (100% - 129%)	N/A	N/A	N/A	1x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2017
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	Monitoring tool has been developed	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 30th of September 2016	Date Report on the reviewed Monitoring tool developed and submitted to SMC for approval	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 30th of September 2016	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 30th of September 2016	3 (100% - 129%)	N/A	N/A	N/A	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 30th of September 2016
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	The implementation plan of Batho Pele Principles, belief set we belong, we care, we serve.	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of December 2016	Date Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of December 2016	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of December 2016	3 (100% - 129%)	N/A	N/A	N/A	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of December 2016
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 13	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Developing Implementation plan for Msunduzi Municipality Service Excellence Award	ALL		1 x Close out report on the Service Excellence Awards held by 31 December 2016 submitted to SMC	1 x Close out report on the Service Excellence Awards held by 31 December 2016 submitted to SMC by the 28th of February 2017	Date Close out report on the Service Excellence Awards held by 31 December 2016 submitted to SMC	1 x Close out report on the Service Excellence Awards held by 31 December 2016 submitted to SMC by the 28th of February 2017	1 x Close out report on the Service Excellence Awards held by 31 December 2016 submitted to SMC by the 28th of February 2017	3 (100% - 129%)	N/A	N/A	N/A	1 x Close out report Resolution on the Service Excellence Awards held by 31 December 2016 submitted to SMC by the 28th of February 2017
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

OFFICE OF THE CITY MANAGER: (ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

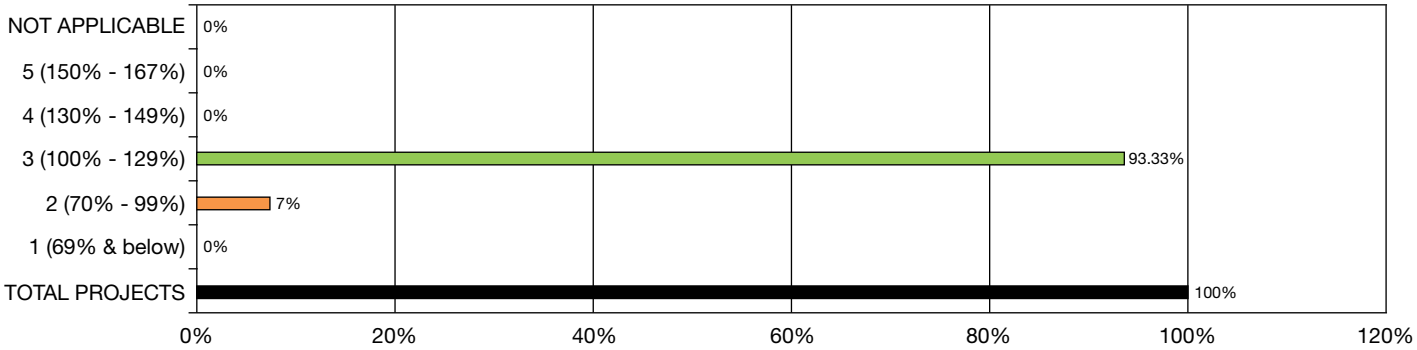
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 OFFICE OF THE CITY MANAGER: (ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT) OVERVIEW

1.1 TOTAL PROJECTS: 15
1.1.1 OPERATING PROJECTS 15
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

OFFICE OF THE CITY MANAGER: (ORGANISATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	7%	93.33%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUSINESS UNIT: OFFICE OF THE CITY MANAGER
SUB UNIT: OFFICE OF THE CITY MANAGER: (ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT)

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP	N/A	Draft SDBIP 2016/2017 submitted to the Mayor on the 15th of June 2016	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget	Date of submission of Draft SDBIP 2017/2018 to the Mayor for Approval	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget (28 June 2017)	3 (100% - 129%)	N/A	N/A	N/A	Mayors Signed Letter of Approval & SDBIP & OP 2017/2018
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	Organizational performance management framework review	N/A	Organizational Performance Management framework for the 16/17 financial year was approved on the 5th of April 2016	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	Date Annual organizational performance management framework 2017/2018 submitted to SMC	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC resolution, Annual organizational performance management framework 2017/2018
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Individual performance management framework review	N/A	Individual Performance Management framework for the 16/17 financial year was approved on the 5th of April 2016	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the by the 31st of May 2016	Date Individual performance management framework 2017/2018 submitted to SMC	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the by the 31st of May 2016	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the by the 31st of May 2016	3 (100% - 129%)	N/A	N/A	N/A	SMC resolution, Annual individual performance management framework 2017/2018
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP	N/A	Approved SDBIP 2015/2016 made public on municipal website within 14 days after the approval by the mayor	Approved SDBIP 2016/2017 made public on municipal website	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor	Turnaround time Approved SDBIP 2016/2017 made public on municipal website r	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor (published on the 22nd of June 2016)	3 (100% - 129%)	N/A	N/A	N/A	Internal ICT communication to PMS indicating publishing date and date of request submitted to Internal ICT unit
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP Monthly Reports	N/A	8 X SDBIP & OP 2015/2016 monthly reports submitted to the OMC	8 X SDBIP & OP 2016/2017 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May)	8 X SDBIP & OP 2016/2017 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2017	Number of SDBIP & OP 2016/2017 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May)	8 X SDBIP & OP 2016/2017 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2017	6 X SDBIP & OP 2016/2017 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2017	2 (70% - 99%)	The SDBIP & OP 2016/2017 was developed and approved on the old structure, with the implmentation of the new 2013 structure, the SDBIP & OP could not be reported on in July & August 2016 and had to therefore be reviewed.	The SDBIP & OP 16/17 was reviewed and reportin started in Quarter 1 of 16/17 FY. It was further reviewed during Mid-Year review of January 2017	N/A, the SDBIP & OP 16/17 was amended during the financial year	OMC resolutions, SDBIP & OP 2016/2017 monthly reports
												337 790. 64	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Organizational Performance Management	SDBIP Quarterly Reports	N/A	4 X SDBIP & OP 2015/2016 quarterly reports submitted to the OMC	4 X SDBIP & OP 2016/2017 quarterly reports submitted to the OMC (Q4 of 15/16 FY & Q1, Q2, Q3 of 16/17 FY)	4 X SDBIP & OP 2016/2017 quarterly reports submitted to the OMC (Q4 of 15/16 FY & Q1, Q2, Q3 of 16/17 FY) by the 30th of April 2017	Number of SDBIP & OP 2016/2017 quarterly reports submitted to the OMC (Q4 of 15/16 FY & Q1, Q2, Q3 of 16/17 FY)	4 X SDBIP & OP 2016/2017 quarterly reports submitted to the OMC (Q4 of 15/16 FY & Q1, Q2, Q3 of 16/17 FY) by the 30th of April 2017	4 X SDBIP & OP 2016/2017 quarterly reports submitted to the OMC (Q4 of 15/16 FY & Q1, Q2, Q3 of 16/17 FY) by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Resoltions, 4 X SDBIP & OP 2016/2017 quarterly reports
												166 895. 36	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 09	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Annual Performance Report	N/A	Completed Annual Performance Report submitted to the Auditor General by 31st August 2015	Annual Performance Report submitted to the Auditor General	Annual Performance Report submitted to the Auditor General by the 31st August 2016	Date Annual Performance Report submitted to the Auditor General	Annual Performance Report submitted to the Auditor General by the 31st August 2016	Annual Performance Report submitted to the Auditor General by the 31st August 2016	3 (100% - 129%)	N/A	N/A	N/A	AG acknowledgement of receipt letter, Annual Performance Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 10	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Mid-Year Performance Review	N/A	Mid-Year Performance Review submitted to Council on the 22nd of January 2016	Mid-Year Performance review submitted to Council	Mid-Year Performance review submitted to Council by the 25th of January 2017	Date Mid-Year Performance review submitted to Council	Mid-Year Performance review submitted to Council by the 25th of January 2017	Mid-Year Performance review submitted to Council by the 25th of January 2017	3 (100% - 129%)	N/A	N/A	N/A	Council Resolution, Mid-Year Performance review
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 11	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Annual Report	N/A	Annual Report 14/15 tabled in Council on the 27th of January 2016	Annual Report 15/16 tabled in Council	Annual Report 15/16 tabled in Council by the 31st of January 2017	Date Annual Report 15/16 tabled in Council	Annual Report 15/16 tabled in Council by the 31st of January 2017	Annual Report 15/16 tabled in Council by the 31st of January 2017	3 (100% - 129%)	N/A	N/A	N/A	Council Resolution, Annual Report 15/16
												N/A	N/A	.	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 12	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Performance Management Reporting	Oversight Report	N/A	Oversight Report tabled 14/15 and adopted by Council by the 30th of March 2016	Oversight Report 15/16 tabled and adopted by Council	Oversight Report tabled 15/16 and adopted by Council by the 31st March 2017	Date Oversight Report 15/16 tabled and adopted by Council	Oversight Report tabled 15/16 and adopted by Council by the 31st March 2017	Oversight Report tabled 15/16 and adopted by Council by the 31st March 2017	3 (100% - 129%)	N/A	N/A	N/A	Council Resolution, Oversight Report 15 / 16
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 13	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Level 3 Performance Agreements	N/A	29 x signed performance agreements for Managers up to level 3 by the 31st of July 2015	30 x signed performance agreements for Managers up to level 3	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2016	Number of signed performance agreements for Managers up to level 3	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2016	28 x signed performance agreements for Managers up to level 3 by the 31st of July 2016	2 (70% - 99%)	Senior Manager Human Settlements did not sign the Performance Agreement. The Performance Agreement for the Process Manager: Health & Social Services fell away as the unit now reported to Sustainable Development and no longer fell with the IPMS policy whereby only Managers up to level 3 needed to sign the PA.	GMs to ensure that all required personell within their units as per the IPMS policy did in fact sign the Performance Agreement.	Within 14 days of becoming aware that the Performance Agreement was not signed by a Manager within their Business units	28 x signed performance agreements for Managers up to level 3
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 14	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	S57 performance agreements	N/A	6 x signed performance agreements for S56/57 Managers on the 12th of July 2015	6 x signed performance agreements for S56/57 Managers by the 6th of July 2016	6 x signed performance agreements for S56/57 Managers by the 6th of July 2016	Number of signed performance agreements for S56/57 Managers by the 6th of July 2016	6 x signed performance agreements for S56/57 Managers by the 6th of July 2016	6 x signed performance agreements for S56/57 Managers by the 6th of July 2016	3 (100% - 129%)	N/A	N/A	N/A	6 x signed performance agreements for S56/57 Managers
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 15	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Individual Performance Management	Performance assessments	N/A	35 Quarterly Assessments of all Managers up to level 3	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	Number of individual performance assessments of all managers up to level 3 conducted on a quarterly basis	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 16/17 financial year	5 x individual performance assessments of GMs condcuted for the 15/16 FY. MM assessment still outstanding	1 (69% & below)	The assessments were held up by the Local Government Elections due to the unavailability of the MM, GMs & the Evaluation Assessment panel memebers. Then there was the change of policitcal leadership whereby a new Mayor was sworn in. The audit committee chairperson resigned. The MM was also suspended during this time.	A new evaluation assessment panel report was developed and approved by Council in January 2017.	Within 60days of the new FY the 15/16 assessments of the GMs & MM must be completed. Within 90 days of the new FY the annual 16/17 Assessments of the CM & GMs must be completed.	Copies of the GMs annual 15/16 assessments
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 16	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Development of an individual Performance assessment Schedule	N/A	Individual Performance assessment schedule developed and submitted to SMC on the 5th of April 2016	An Individual Performance Assessment schedule developed and submitted to SMC for approval	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 31st of May 2017	Date Individual Performance Assessment schedule developed and submitted to SMC for approval	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 31st of May 2017	An Individual Performance Assessment schedule developed and submitted to SMC for approval. Approved on the 30th of May 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC resolution, An Individual Performance Assessment schedule
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	PMS 17	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Compliance Checklist	Development of a compliance checklist	N/A	7 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC in 15/16 FY	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC by the 30th of June 2017	Number of monthly MFMA Legislative compliance checklist reports produced and submitted to OMC	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC by the 30th of June 2017	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC resolutions, 12 x monthly MFMA Legislative compliance checklist reports
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE C

OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT - BUDGET & TREASURY

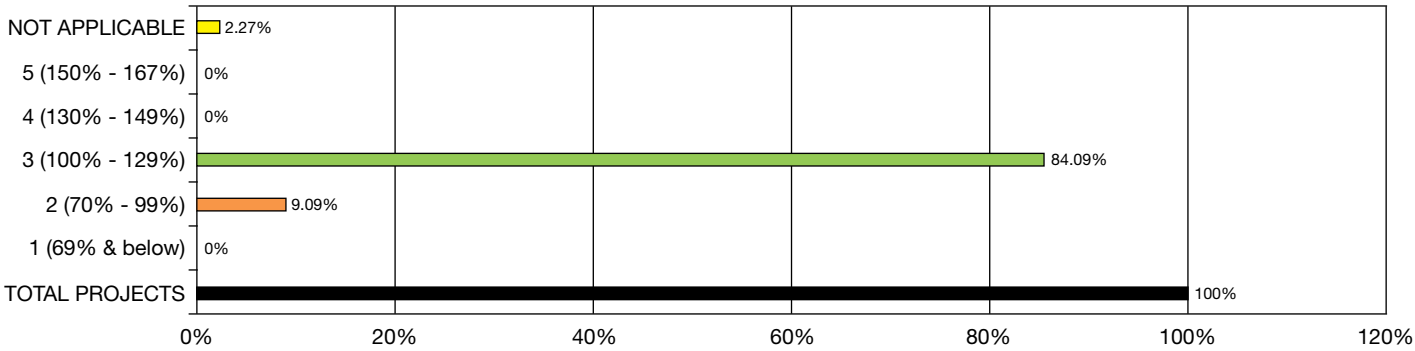
BUDGET & TREASURY UNIT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 BUDGET & TREASURY UNIT OVERVIEW

1.1 TOTAL PROJECTS: 44
1.1.1 OPERATING PROJECTS 44
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	9.09%	84.09%	0%	0%	2.27%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUDGET & TREASURY UNIT OVERVIEW NARRATIVE
OPERATIONAL PLAN 2016/2017 FY - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPI-TAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFERENCE	ANNUAL- PROJECT-ED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
		EXPENDITURE MANAGEMENT	3	0	3	2	EXP 02	12 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available
							EXP 03	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors are paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available
		REVENUE MANAGEMENT	9	0	9	1	REV 05	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	2 (70% - 99%)	Number of faulty Meters not yet relaced and shortage of vehicles contribute to our failure to meet the target	Installation of electronic meters and water prepaid meters
							B & T 11	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017	3 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017, 1 report completed and submitted after the 15th of April 2017	2 (70% - 99%)	Report was not prepared on time reason being emphasis was on submission of original budget for 2018 into NT portal	Report has since been prepared
		mSCOA	3	0	3	3	B & T 12	9 x Monthly Reports on the Implementation of mSCOA.Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Budget to be done on SAP Budget Module	1 (69% & below)	Non availability of the budget module from SAP caused the delay in making the information available	Currently 2017/18 is already loaded into SAP in version 5.4 the same shall be converted into version 6.1 and submitted to National Treasury
							MSCOA 01	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	addressing technical challenges with the service provider thereby ensuring that training venue is appropriate and conducive for training	training material and computers are being organised to ensure the smooth running of training hence the delay in commencing with the training
TOTAL					**44**	**5**						

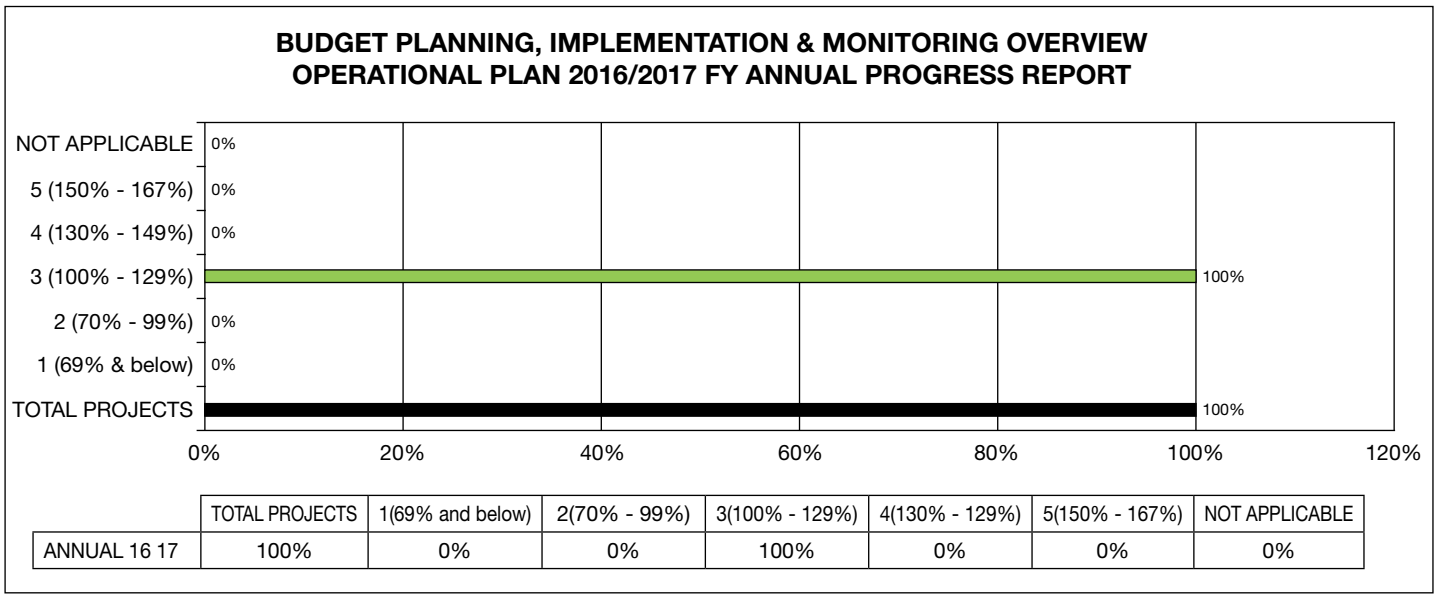
BUDGET PLANNING, IMPLEMENTATION & MONITORING OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 BUDGET PLANNING, IMPLEMENTATION & MONITORING OVERVIEW

1.1 TOTAL PROJECTS: 10
1.1.1 OPERATING PROJECTS 10
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: BUDGET PLANNING, IMPLEMENTATION & MONITORING

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan	Implementation of process plan	N/A	Final Draft budget submitted to SMC by the 16th of May 2016	Final Draft budget for 2017/18 FY & two outer years prepared & submitted to SMC	Final Draft budget for 2017/18 FY & two outer years prepared & submitted to SMC by the 28th of February 2017	Date Final Draft budget for 2017/18FY & two outer years prepared & submitted to SMC	Final Draft budget for 2017/18 FY & two outer years prepared & submitted to SMC by the 28th of February 2017	Final Draft budget for 2017/18 FY & two outer years prepared & submitted to SMC by 31 May 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan	Implementation of process plan	N/A	Summary of the approved budget and tariff of charges for the 2016/2017 FY advertised by the 30th of June 2016	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	Date Summary of the approved budget and tariff of charges for the 2016/2017 FY advertised	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting and auditing	Preparation of annual financial statements	N/A	Annual Financial Statements submitted to the AG on the 31st of August 2015	Annual financial statements for the 15/16 FY prepared and submitted to AG	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016	Date Annual financial statements for the 15/16 FY prepared and submitted to AG	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016	3 (100% - 129%)	N/A	N/A	N/A	Annual Financial Statements
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Section 71 reports were prepared and submitted within 10 working days after each month end for 2015/16 Financial year	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	Number of S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Quarterly submission of Section 52(d) reports to SMC done on an ad-hoc basis in 15/16 FY	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2017	Number of Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2017	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	2015/16 mid-year report tabled by 25 January 2016	Section 72 (mid-year) budget performance report prepared and submitted to SMC	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2017	Date Section 72 (mid-year) budget performance report prepared and submitted to SMC	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2017	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 07	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Grants financial report was tabled to SMC monthly during the 2015/16 FY	12 x Monthly monitoring of grants reports prepared and submitted to SMC	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 15th of each month by the 30th of June 2017	Number of Monthly monitoring of grants reports prepared and submitted to SMC	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 15th July 2017	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 15th July 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 08	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Section 66 reports are prepared and submitted within 10 working days after each month end for 2015/16 year	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	Number of Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 09	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC in 15/16 FY	12 x Monthly Cash flow reports prepared and submitted to SMC	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of each month by the 30th of June 2017	Number of Monthly Cash flow reports prepared and submitted to SMC	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th June 2017	12 x Monthly Cash-flows produced and submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	Monthly Cashflow reports
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 10	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Strengthen Governance	Ensure compliance to MFMA and Treasury regulations	N/A	100% of Budget & Treasury policies reviewed and submitted to SMC in the 15/16 FY	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2017	% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2017	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

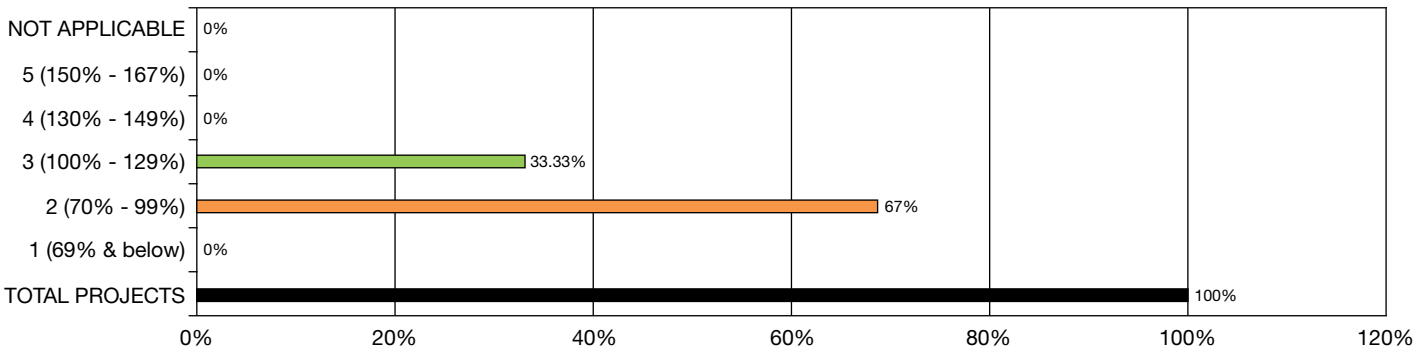
EXPENDITURE MANAGEMENT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 EXPENDITURE MANAGEMENT OVERVIEW

1.1 TOTAL PROJECTS: 3
1.1.1 OPERATING PROJECTS 3
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	67%	33.33%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: EXPENDITURE MANAGEMENT

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	4 - FINANCIAL SUSTAINABILITY	EXP 02	FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Monthly report on Fruitless and Wastefull Expnediture to SMC	N/A	Fruitless and wasteful expenditure reports submitted to SMC for 2015/16	12 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC	12 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	Number of monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC	12 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wastefull Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available	31-Jul-17	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	4 - FINANCIAL SUSTAINABILITY	EXP 03	FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Payment of council creditors within 30 days from date of receipt of invoice by the creditors department	N/A	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors are paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	2 (70% - 99%)	Awaiting year end closure of June 2017	Will be done immediately as soon as June has been officially closed and final balances are available	31-Jul-17	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	4 - FINANCIAL SUSTAINABILITY	EXP 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Annual Review of Procedures Manual.	N/A	Procedures are reviewed once a year.	100% of Expenditure Management Procedure Manuals reviewed and submitted to SMC	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2017	% of Expenditure Management procedure manuals reviewed and submitted to SMC	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2017	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 30 of April 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

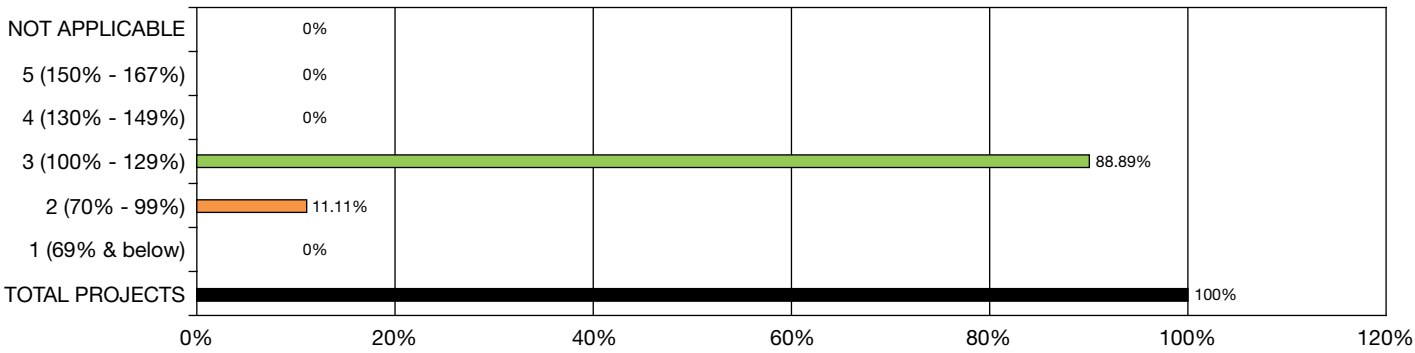
REVENUE MANAGEMENT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 REVENUE MANAGEMENT OVERVIEW

1.1 TOTAL PROJECTS: 9
1.1.1 OPERATING PROJECTS 9
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	11.11%	88.89%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: REVENUE MANAGEMENT

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D1	4 - FINANCIAL SUSTAINABILITY	REV 01	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Adoption of Revenue related policies	Compliance	N/A	All Revenue related policies were reviewed in 2015/16 budget (Credit Control , Tariffs , Indigent, Rates and Debt Write off policies)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2017 for approval by Council	Date Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2017 for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies were reviewed and submitted to SMC by the 31st March 2017 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	Draft Budget Resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	REV 02	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Reports	N/A	Monthly debtors age analysis reports submitted to SMC in the 15/16 FY	12 x monthly debtors age analysis reports submitted to SMC	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	Number of monthly debtors age analysis reports submitted	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Age Analysis Report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D1	4 - FINANCIAL SUSTAINABILITY	REV 03	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Debt collection	N/A	95% current debt collected in the 15/16FY	90% Monthly collection rate of current debt	90% Monthly collection rate of current debt by the 30th of June 2017	% of Monthly collection rate of current debt	90% Monthly collection rate of current debt by the 30th of June 2017	90% Monthly collection rate of current debt by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Estimated due to delays in receiving the file from Financial Services
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D1	4 - FINANCIAL SUSTAINABILITY	REV 04	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Debt collection	N/A	10% arrear debt collected in the 15/16 FY	10% Monthly collection rate of arrear debt	10% Monthly collection rate of arrear debt by the 30th of June 2017	% of Monthly collection rate of arrear debt	10% Monthly collection rate of current debt by the 30th of June 2017	10% Monthly collection rate of current debt by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Estimated due to delays in receiving the file from Financial Services
												N/A		.				
D	D1	4 - FINANCIAL SUSTAINABILITY	REV 05	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Accurate Billing	N/A	90% electricity and water meters read in the 15/16 FY	85% of all electricity and water meters read on a monthly basis	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	% of all electricity and water meters read on a monthly basis	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	2 (70% - 99%)	Number of faulty Meters not yet relaced and shortage of vehicles contribute to our failure to meet the target	Installation of electronic meters and water prepaid meters	Subject to Infrastructure plans.	Meter reading stats
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	REV 06	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Reports	N/A	Disconnection vs. Reconnection report submitted monthly to smc in 15/16 FY	12 x monthly reports on disconnection vs. reconnection rates submitted to SMC	12 x monthly reports on disconnection vs. reconnection rates submitted to SMC by the 30th of June 2017	Number of monthly reports on disconnection vs. reconnection rates submitted	12 x monthly disconnection and reconnection reports submitted to SMC by the 30th of June 2017	12 x monthly disconnection and reconnection reports submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Disconnection and Reconnection report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D1	4 - FINANCIAL SUSTAINABILITY	REV 07	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Data cleansing	N/A	Data cleansing quarterly reports subitted to SMC for 15/16 FY	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2017	Number of Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2017	4 x Quarterly reports on Consumer account updating Council on the progress ondata cleansing was submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Data Cleansing report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	REV 08	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Financial Reporting	rental stock	N/A	rental stock reports submitted to SMC 15/16 FY	12 x monthly reports on Council rental stock submitted to SMC	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2017	Number of monthly reports on Council rental stock submitted to SMC	12 x monthly rental stock reports submitted to SMC by the 30th of June 2017	12 x monthly rental stock reports submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Rental Stock Report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D3	4 - FINANCIAL SUSTAINABILITY	REV 09	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Enhancement Strategy	Implement the Revenue Enhancement Strategy	N/A	revenue enhancement strategy already in place is being reviewed	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2017	Number of Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2017	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Revenue enhancement report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

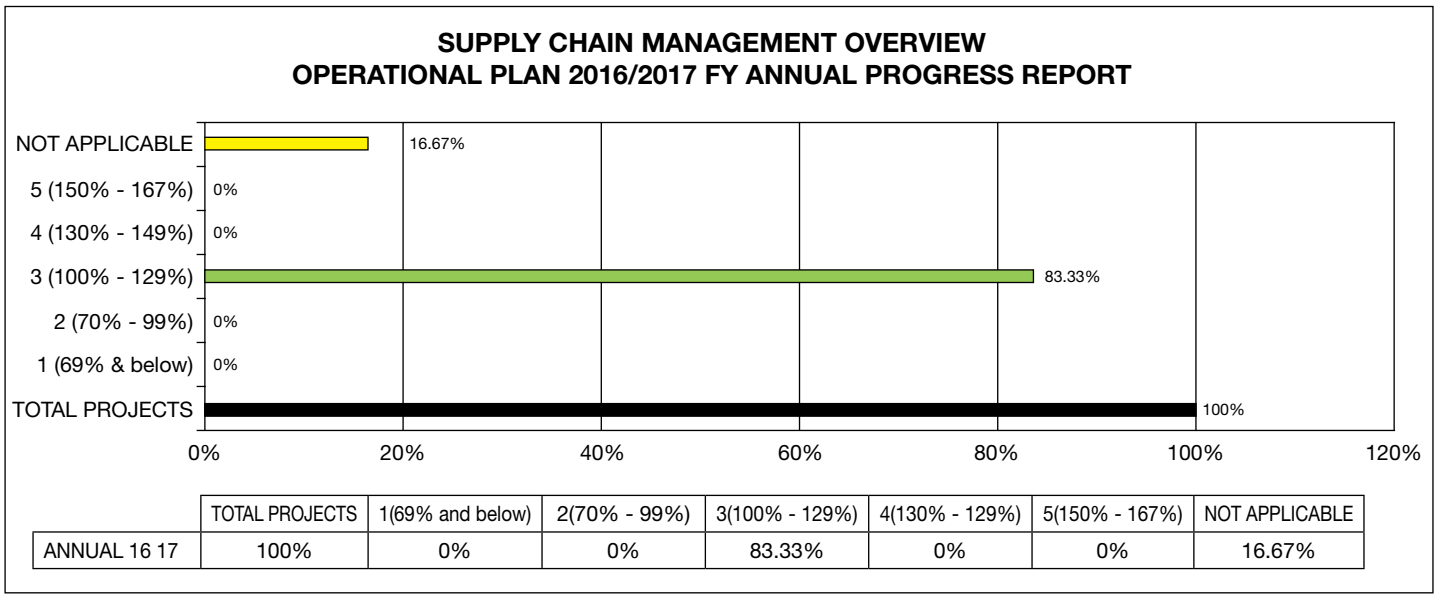
SUPPLY CHAIN MANAGEMENT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SUPPLY CHAIN MANAGEMENT OVERVIEW

1.1 TOTAL PROJECTS: 6
1.1.1 OPERATING PROJECTS 6
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	83.33%	0%	0%	16.67%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: SUPPLY CHAIN MANAGEMENT

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	SCM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	SCM Policy Review	N/A	SCM Policy approved by SMC on 30/05/2016	Supply chain management Policy reviewed and submitted to SMC for approval by Council	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	Date Supply chain management Policy reviewed and submitted to SMC for approval by Council	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	SMC
												N/A		.				
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	SCM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement plan submission	N/A	Procurement plan approved by SMC on 30/06/2016	2017/2018 financial year Procurement Plan prepared and submitted to SMC	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	Date 2017/2018 financial year Procurement Plan prepared	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC
												N/A		.				
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	SCM 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement Plan implementation	N/A	15/16 Procurement plan	4 x quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan	4 x quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan by the 30th of June 2017	Number of quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan	4 x quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan by the 30th of June 2017	4 x quarterly reports produced and submitted to SMC on the Implementation of the 16/17FY approved procurement plan by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC
												N/A		.				
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	SCM 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	Report submitted by 25 of each month	12 x Tenders awarded/ deviations and inventory management report prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	Number of Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC
												N/A		.				
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	SCM 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	Monthly reports submitted to SMC	12 x contract management monthly reports prepared and submitted to SMC	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2017	12 x contract management monthly reports prepared and submitted to SMC	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2017	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC
												N/A		.				
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	SCM 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monitoring of irregular expenditure	N/A	Prepare and submit irregular expenditure report as and when identified	4 x quarterly Irregular Expenditure reports prepared and submitted to SMC as and when identified	4 x quarterly Irregular Expenditure reports prepared and submitted to SMC by the 30th of June 2017 as and when identified	Number of quarterly Irregular Expenditure reports prepared	3 x irregular expenditure quarterly reports produced and submitted to SMC if there is any irregular expenditure identified	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A
												N/A		.				

ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

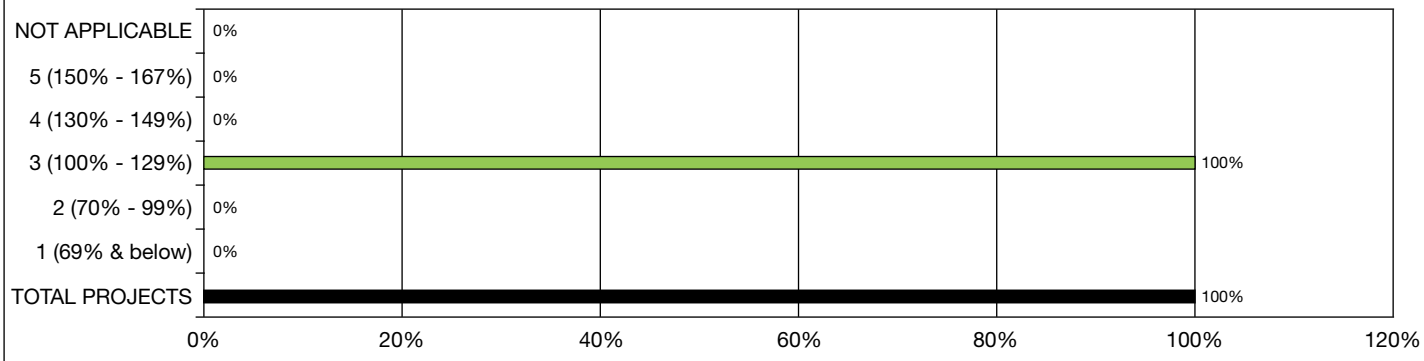
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE) OVERVIEW

1.1 TOTAL PROJECTS: 12
1.1.1 OPERATING PROJECTS 12
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE)

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Policy review	N/A	Asset Policy review during 2015/16	Asset Management Policy reviewed and submitted to OMC for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Date Asset Management Policy reviewed and submitted to SMC for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	SMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Review Useful Lives of Assets at year end.	N/A	Report prepared and submitted to OMC on the 100% review of all Council assets' useful lives	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	Number & date of reports prepared and submitted to SMC on the 100% review of all Council assets' useful lives	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Valuation of Investment Properties	N/A	Report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	Number & date of reports prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Assess rehabilitation costs of Land fill site at year end.	N/A	Report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end	1 x report prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end	1 x report prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2017	Number & Date of reports prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end	1 x report prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Undertake asset count	N/A	Report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end	1 x report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end	1 x report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end by the 30th of June 2017	Number & Date of report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end	1 x report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Assess Impairment of Assets at year end.	N/A	Report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end	1 x report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end	1 x report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2017	Number & Date of report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end	1 x report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	Monthly reports prepared and submitted to OMC on depreciation journals processed monthly	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2017	Number of monthly reports on depreciation journals processed monthly submitted to OMC	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2017	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	Monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2017	Number of monthly on reconciliations between Asset Register & General Ledger performed reports submitted to	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2017	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	Monthly reports prepared and submitted to OMC on commissioned assets unbundled every month	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2017	Number of monthly reports on commissioned assets unbundled submitted	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2017	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Submit monthly reports on management of insurance claims to OMC.	N/A	Monthly reports on insurance claims submitted to OMC for 2016/17	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2017	Number of Monthly reports on the management of insurance claims submitted	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2017	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	A & LM11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Annual Review of Policies and Procedures.	N/A	Insurance Policy 2015/2016	Councils Insurance Policy reviewed and submitted to SMC for approval by Council	Councils Insurance Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Date Councils Insurance Policy reviewed and submitted to SMC for approval by Council	Councils Insurance Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Councils Insurance Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	3 (100% - 129%)	N/A	N/A	N/A	SMC Report
												N/A	N/A	N/A	N/A	N/A	N/A	
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	FLT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Vehicle corporate branding	Branding of Council vehicles and plant	ALL	681	100 x municipal vehicles and plant to be branded	100 x Council vehicles and plant to be branded by the 30th of June 2017	Number of Council vehicles & plant branded	100 x Council vehicles to be branded by the 30th of June 201	101 x Council vehicles to be branded by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC Report Invoices
												16785	N/A	N/A	N/A	N/A	N/A	

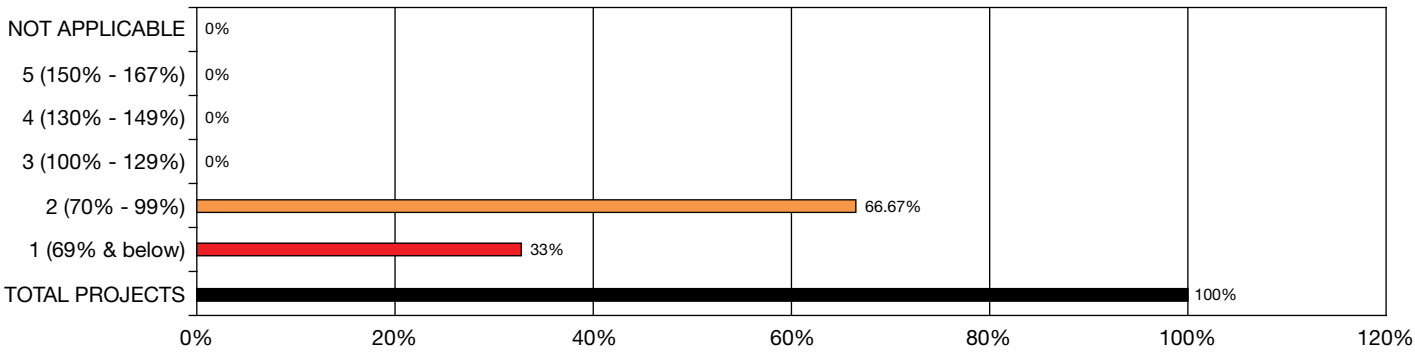
MUNICIPAL STANDARD CHART OF ACCOUNTS OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 MUNICIPAL STANDARD CHART OF ACCOUNTS OVERVIEW

1.1 TOTAL PROJECTS: 3
1.1.1 OPERATING PROJECTS 3
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	33%	66.67%	0%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: MUNICIPAL STANDARD CHART OF ACCOUNTS

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Strengthen Governance	Quarterly reporting of the Implementation of mSCOA submitted to SMC.	N/A	Quarterly reports prepared and submitted to SMC on the Implementation of mSCOA	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017	Number of Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017	3 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the Implementation of mSCOA by the 15th of April 2017, 1 report completed and submitted after the 15th of April 2017	2 (70% - 99%)	Report was not prepared on time reason being emphasis was on submission of original budget for 2018 into NT portal	Report has since been prepared	May 2017	SMC resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	4 - FINANCIAL SUSTAINABILITY	B & T 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Trial run of mSCOA from July 2016	N/A	NIL	9 x Monthly Reports on the Implementation of mSCOA.Budgeting (seven segments) produced and submitted to SMC	9 x Monthly Reports on the Implementation of mSCOA.Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Number of Monthly Reports on the Implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC	9 x Monthly Reports on the Implementation of mSCOA.Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Budget to be done on SAP Budget Module	1 (69% & below)	Non availability of the budget module from SAP caused the delay in making the information available	Currently 2017/18 is already loaded into SAP in version 5.4 the same shall be converted into version 6.1 and submitted to National Treasury	Revised time line by National Treasury is 15 August 2017	Submission proof from NT
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	4 - FINANCIAL SUSTAINABILITY	MSCOA 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Facilitate mSCOA accredited training through National Treasury for all related staff within the municipality	N/A	NIL	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Number of Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	addressing technical challenges with the service provider thereby ensuring that training venue is appropriate and conducive for training	training material and computers are being organised to ensure the smooth running of training hence the delay in commencing with the training	July and August training shall be scheduled	number of staff trained on mSCOA
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

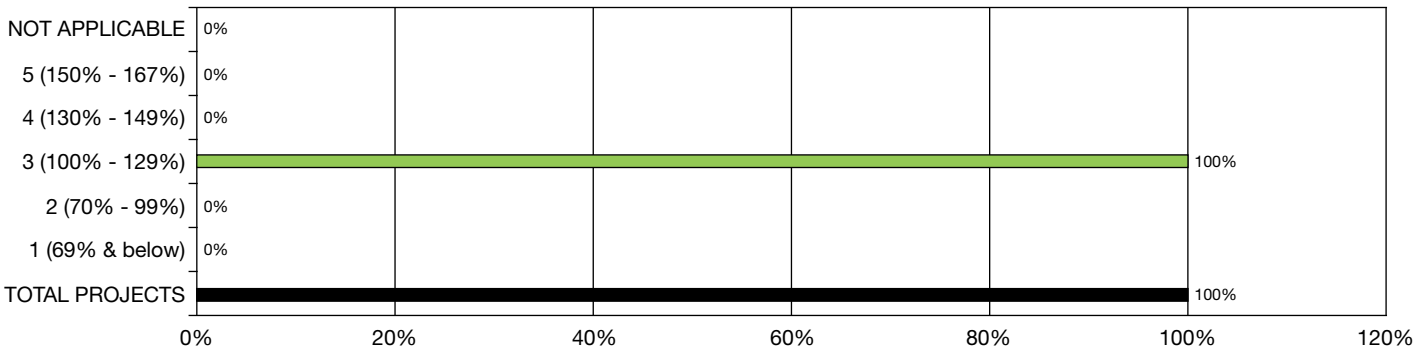
SAP OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SAP OVERVIEW

1.1 TOTAL PROJECTS: 1
1.1.1 OPERATING PROJECTS 1
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	0%	100%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: BUDGET & TREASURY
SUB UNIT: SAP

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	4 - FINANCIAL SUSTAINABILITY	EXP 01	FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Financial Management System - DuziSAP 220	N/A	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2017	Number of Quarterly reports prepared and submitted to SMC on the Implementation of Financial Management System.	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2017	4x Quarterly Reports on the acquisition and impementation of the financial management system submitted to SMC by 30 June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Reports to SMC.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE D

OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT - INFRASTRUCTURE SERVICES

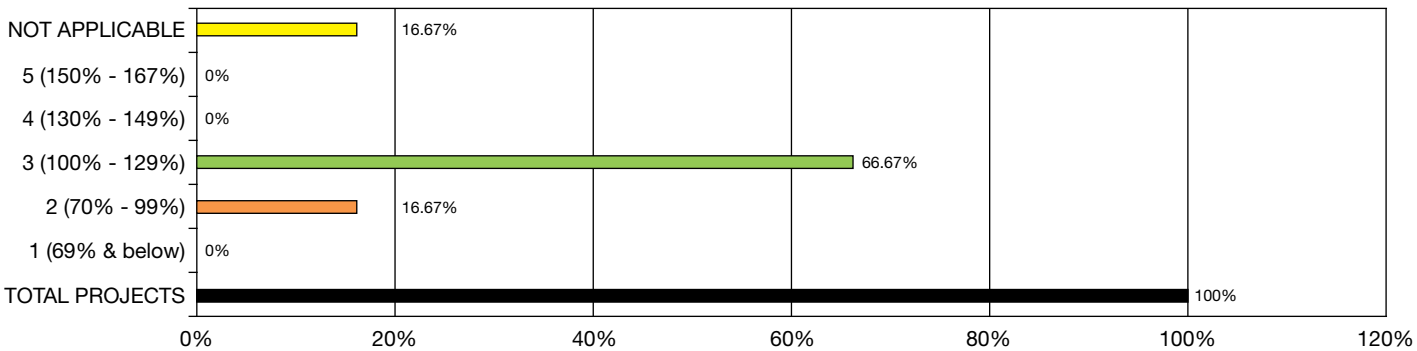
INFRASTRUCTURE SERVICES OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INFRASTRUCTURE SERVICES OVERVIEW

1.1 TOTAL PROJECTS: 6
1.1.1 OPERATING PROJECTS 6
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	16.67%	66.67%	0%	0%	16.67%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
INFRASTRUCTURE SERVICES OVERVIEW NARRATIVE
OPERATIONAL PLAN 2016/2017 FY - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
3	INFRASTRUCTURE SERVICES	PROJECT MANAGEMENT OFFICE	6	0	6	1	PMU 02	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/ OGF/CNL Budget) by the 30th of June 2017	17 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of April 2017	2 (70% - 99%)	No progress in most sites for the first three months of financial year, due to non payment of the Service providers	Invoices must be sent to PMO for processing, and the Project Champions have to start attending the Meetings
TOTAL					6	1						

PROJECT MANAGEMENT OFFICE OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

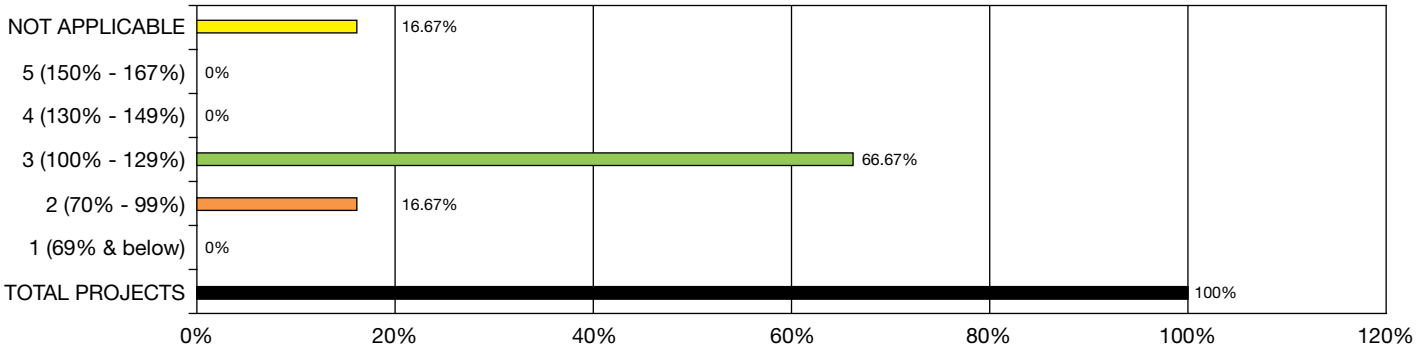
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 PROJECT MANAGEMENT OFFICE OVERVIEW

1.1 TOTAL PROJECTS: 6
1.1.1 OPERATING PROJECTS 6
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

INFRASTRUCTURE SERVICES OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	16.67%	66.67%	0%	0%	16.67%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: INFRASTRUCTURE SERVICES
SUB UNIT: PROJECT MANAGEMENT OFFICE

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	PMU 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management support	Monthly programme / project monitoring reports for MIG/ OGF/CNL Budget	All	Reports compiled & submitted by 10th of every month in 2015/2016 FY	12 X Monthly reports on expenditure (MIG/ OGF/CNL Budget) submitted by the 10th of every month to Deputy Municipal Manager: Infrastructure Services	12 X Monthly reports on expenditure (MIG/ OGF/CNL Budget) submitted by the 10th of every month toDeputy Municipal Manager: Infrastructure Services by the 30th of June 2017	Number of Monthly reports on expenditure (MIG/OGF/CNL Budget) submitted	12 X Monthly reports on expenditure (MIG/OGF/ CNL Budget) submitted by the 10th of every month to project managers within business units by the 30th of June 2017	12 X Monthly reports on expenditure (MIG/OGF/ CNL Budget) submitted by the 10th of every month to project managers within business units by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	Monthly MIG financial project listing.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	PMU 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Basic Service Delivery	Project Management support	All	Weekly programme/ project monitoring reports for MIG/ OGF/CNL Budget in 2015/2016 FY	24 x Bi-weekly reports sent out every second Friday to project managers within business units on expenditure (MIG/OGF/CNL Budget)	24 x Bi-weekly reports sent out every second Friday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of June 2017	Number of Bi-weekly reports sent out every second Wednesday	24 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/ CNL Budget) by the 30th of June 2017	17 x Bi-weekly reports sent out every second Wednesday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of April 2017	2 (70% - 99%)	No progress in most sites for the first three months of financial year, due to non payment of the Service providers	Invoices must be sent to PMO for processing, and the Project Champions have to start attending the Meetings	42825	Minutes of PM's Management meeting.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D2	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	PMU 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Administration of payment process and ongoing monitoring	All	100% of all invoices packaged and submitted to client departments within 48 hours in 2015/2016 FY	100% of All invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU	100% of All invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of June 2017	Turnaround time for all invoices packaged and submitted to client departments	100% of All invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of June 2017	100% of All invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of signed payment tracking sheet for invoices processed.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	PMU 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Administration Support and reporting to MIG (Provincial) and reporting to OGF/ CNL/EPWP	All	Ensure project documentation completion to report expenditure to MIG/ Funding Source by the 15th of every Month in 2015/2016 FY	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month by the 30th of June 2017	Number of Monthly DORA reports for MIG & EPWP prepared and submitted	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month by the 30th of June 2017	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 15th of every month by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	MIG DoRA report and EPWPW report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	PMU 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Year end procedures	Notes to the annual financial statements for MIG	All	Annual financial statements compiled and submitted to Finance in 2015/2016 FY	Notes to the Annual financial statements compiled and submitted to Finance	Notes to the Annual financial statements compiled and submitted to Finance by the 15th of August 2016	Date Notes to the Annual financial statements compiled and submitted	Notes to the Annual financial statements compiled and submitted to Finance by the 15th of August 2016	N/A	NOT APPLICABLE	N/A	N/A	N/A	Notes to the CFO
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
D	D3	3 - IMPROVED INFRASTRUCTURE EFFICIENCY	PMU 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Monthly programme / project monitoring reports for COGTA	All	Expenditure and Revenue (E&R) Reports verified & submitted by 15th of every month to COGTA in 2015/2016 FY	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of June 2017	Number of Monthly Expenditure and Revenue (E&R) Reports verified & submitted	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of June 2017	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	Copies of verified Expenditure and Revenue (E&R) reports.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE E

OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT - CORPORATE SERVICES

CORPORATE SERVICES BUSINESS UNIT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

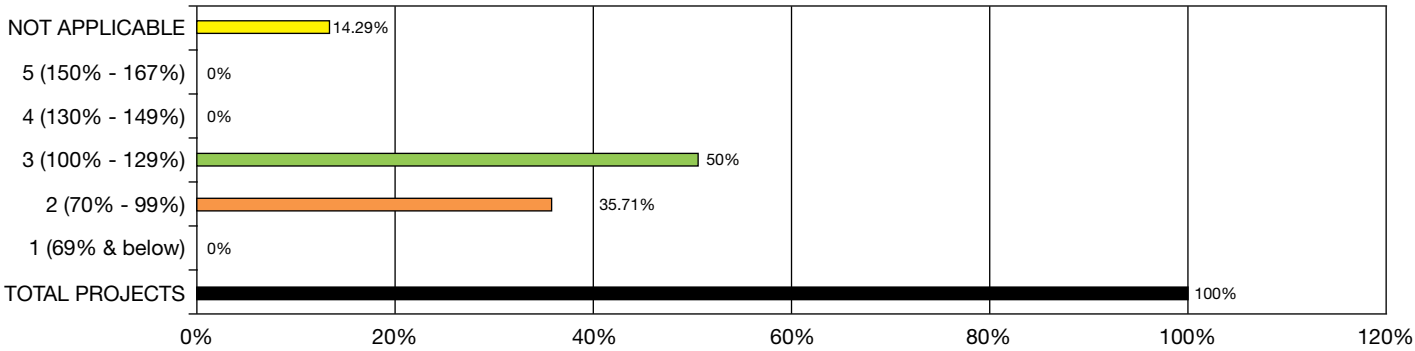
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 CORPORATE SERVICES BUSINESS UNIT OVERVIEW

1.1 TOTAL PROJECTS: 28
1.1.1 OPERATING PROJECTS 28
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

CORPORATE SERVICES BUSINESS UNIT OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	35.71%	50%	0%	0%	14.29%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
CORPORATE SERVICES BUSINESS UNIT OVERVIEW NARRATIVE
OPERATIONAL PLAN 2016/2017 FY - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVI-ATION	CORRECTIVE MEASURE
4	CORPORATE SERVICES	LEGAL SERVICES	7	0	7	3	LGLO2	1 X specified bylaws (wayleaves) submitted to SMC for authority to invite comments by the 31st of May 2017	Further input on the policy is being awaited from the various technical departments. Draft framework bylaws completed.	2 (70% - 99%)	Further input on the policy is being awaited from the various technical departments.	Technical Departments to provide technical inputs to finalise policy.
							LGLO4	100% completion of all requests for drafting and/ or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all legal input provided into contracts within the required time periods.	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.
							LGLO5	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all comments legal advice provided within 7 working days of receipt of the request/ notification by Legal Services by the 30th of June 2017	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.
		INFORMATION COMMUNICATION TECHNOLOGY	6	0	6	1	ICT 07	5 x CT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council by the 31st of October 2016	Changes were made to the policies to conform with the current standard format and submitted to the OD unit.	2 (70% - 99%)	OD to approve the policies.	OD to approve the policies.
		SECRETARIAT & AUXILIARY SERVICES	6	0	6	3	SG 04	1 x Folding Machine procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
							SG 05	1 x Compressor procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
							SG 06	1 x Trolley procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	2 (70% - 99%)	N/A	N/A
		HUMAN RESOURCES	9	0	9	3	HR 02	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	27 Councillors were trained in line with the 2016/17 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Training implementation was suspended due to non-availability of Cllrs as they are engaged on the bi – elections campaigns. 3. Poor attendance of Councillors at the 2 programmes implemented.	Get buy-in and support from Speakers Office.
							HR 03	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit
							HR 06	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit
TOTAL					**28**	**10**						

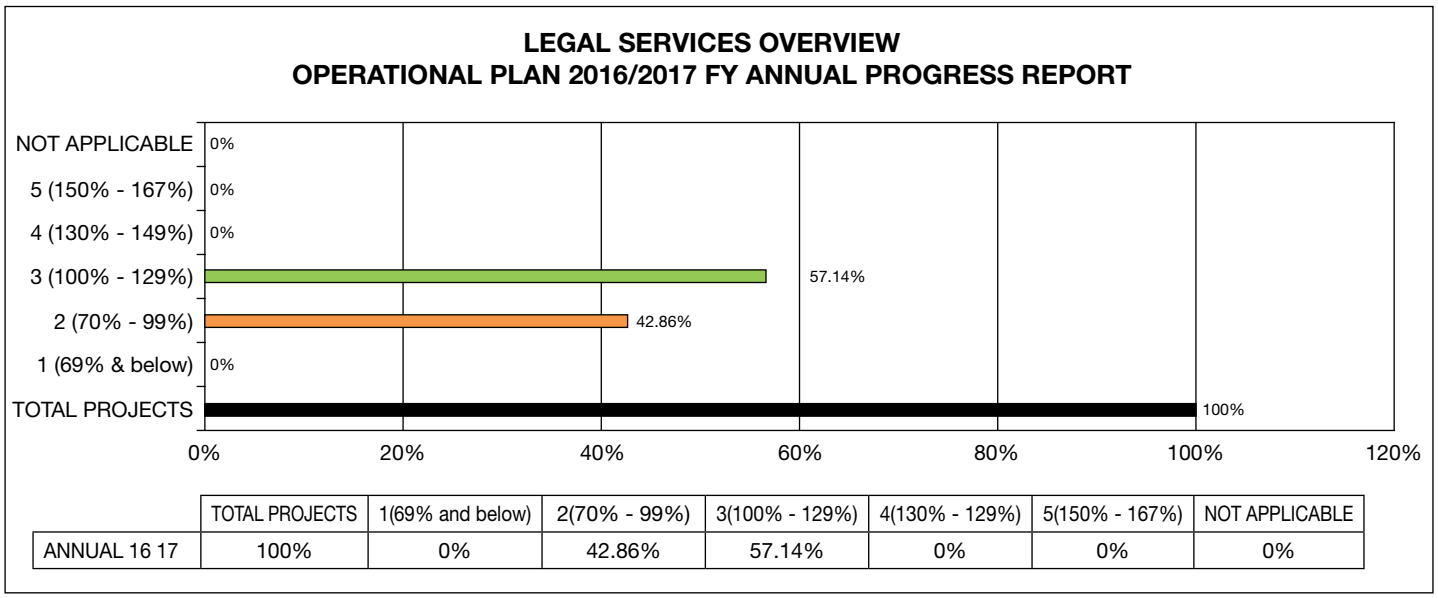
LEGAL SERVICES OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 LEGAL SERVICES OVERVIEW

1.1 TOTAL PROJECTS: 7
1.1.1 OPERATING PROJECTS 7
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	42.86%	57.14%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: CORPORATE SERVICES
SUB UNIT: LEGAL SERVICES

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGLO1	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	STRENGTHEN GOVERNANCE	BYLAWS	ALL	27	6 x specified bylaws (1. planning & land use management, 2. amendment to public (environmental) health, 3. libraries, 4. problem building, 5. events, 6. cellular telecommunication infrastructure bylaws) produced and submitted to full council for adoption	6 x specified bylaws (1. planning & land use management, 2. amendment to public (environmental) health, 3. libraries, 4. problem building, 5. events, 6. cellular telecommunication infrastructure bylaws) produced and submitted to Full Council for adoption by the 31st of May 2017	Number of specified bylaws (1. Planning & land use management, 2. Amendment to public (environmental) health, 3. Libraries, 4. Problem building, 5. Events, 6. Cellular telecommunication infrastructure bylaws) produced and submitted to Full Council for adoption	6 x specified bylaws (1. planning & land use management, 2. amendment to public (environmental) health, 3. libraries, 4. problem building, 5. events, 6. cellular telecommunication infrastructure bylaws) produced and submitted to Full Council for adoption by the 31st of May 2017	Amendment to Public (environmental) Health, Libraries,Events,Cellular Telecommunication Infrastructure Bylaws referred to Full Council at its meeting of 31 May 2017 for further consideration. Bylaws referred back for further consideration by Committees. Problem Building and Planning & Land Use Management bylaws published in Gazette.	3 (100% - 129%)	N/A	N/A	N/A	N/A	Resolutions, Draft bylaws, Provincial Gazettes.
												170837	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGLO2	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	STRENGTHEN GOVERNANCE	BYLAWS	ALL	27	1 x specified bylaws (wayleaves) submitted to SMC for authority to invite comments	1 x specified bylaws (wayleaves) submitted to SMC for authority to invite comments by the 31st of May 2017	Number & date specified bylaws (wayleaves) submitted to SMC for authority to invite comments	1 X specified bylaws (wayleaves) submitted to SMC for authority to invite comments by the 31st of May 2017	Further input on the policy is being awaited from the various technical departments. Draft framework bylaws completed.	2 (70% - 99%)	Further input on the policy is being awaited from the various technical departments.	Technical Departments to provide technical inputs to finalise policy.	31 May 2018 as per Operational Plan for 2017/2018.	Draft Policy; Draft bylaws
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGLO3	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	PROVISION OF LEGAL REPRESENTATION	ALL	100%	100% provision of legal representation on behalf of Council in all instances of civil and criminal litigation by the 30th of June 2017	100% provision of legal representation on behalf of Council in all instances of civil and criminal litigation by the 30th of June 2017	% Provision of legal representation on behalf of Council in all instances of civil and criminal litigation	100% provision of legal representation on behalf of council in all instances of civil and criminal litigation by the 30th of June 2017	100% provision of legal representation on behalf of Council in all instances of civil and criminal litigation by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Notices and Pleadings, Court Book
												R 2,085,036	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGLO4	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL COMMENTS	PROVISION OF LEGAL ADVICE, OPINIONS, AND INPUTS	ALL	100%	100% completion of all requests for drafting and/or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services.	100% completion of all requests for drafting and/or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Turnaround time for the completion of all requests for drafting and/or provision of legal input into contracts upon request/notification by Legal Services subject to all relevant information having been made available to legal services	100% completion of all requests for drafting and/or provision of legal input into contracts within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all legal input provided into contracts within the required time periods.	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.	Immediate	Contracts
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGL05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL COMMENTS	PROVISION OF LEGAL ADVICE, OPINIONS, AND INPUTS	ALL	100%	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services.	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Turnaround time for the completion of all requests for drafting and/or provision of legal input into contracts upon request/notification by Legal Services subject to all relevant information having been made available to legal services	100% legal advice provided within 7 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all comments legal advice provided within 7 working days of receipt of the request/notification by Legal Services by the 30th of June 2017	2 (70% - 99%)	Two of the four professional staff were absent from work for extensive periods during quarter 2 due to medical reasons resulting in capacity constraints.	Improve work planning and prioritization.	Immediate	Legal comments
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGL06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL COMMENTS	PROVISION OF LEGAL ADVICE, OPINIONS, AND INPUTS	ALL	100%	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services.	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Turnaround time for the completion of all requests for the provision of legal input into policies and procedures upon receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	100% completion of all requests for the provision of legal input into policies and procedures within 10 working days of receipt of the request/notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Draft Policies
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	LGL07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL EDUCATION	LEGAL BRIEFS	ALL	100%	4 X LEGAL BRIEFS PRODUCED & SUBMITTED TO SMC	4 X LEGAL BRIEFS PRODUCED & SUBMITTED TO SMC BY THE 30th OF JUNE 2017	NUMBER OF LEGAL BRIEFS PRODUCED & SUBMITTED TO SMC	4 X LEGAL BRIEFS PRODUCED & SUBMITTED TO SMC by the 30th of June 2017	4 X LEGAL BRIEFS PRODUCED & SUBMITTED TO SMC BY THE 30th OF JUNE 2017	3 (100% - 129%)	N/A NOTE: Legal briefs referred to OMC by SMC.	N/A	N/A	Legal Briefs and Resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

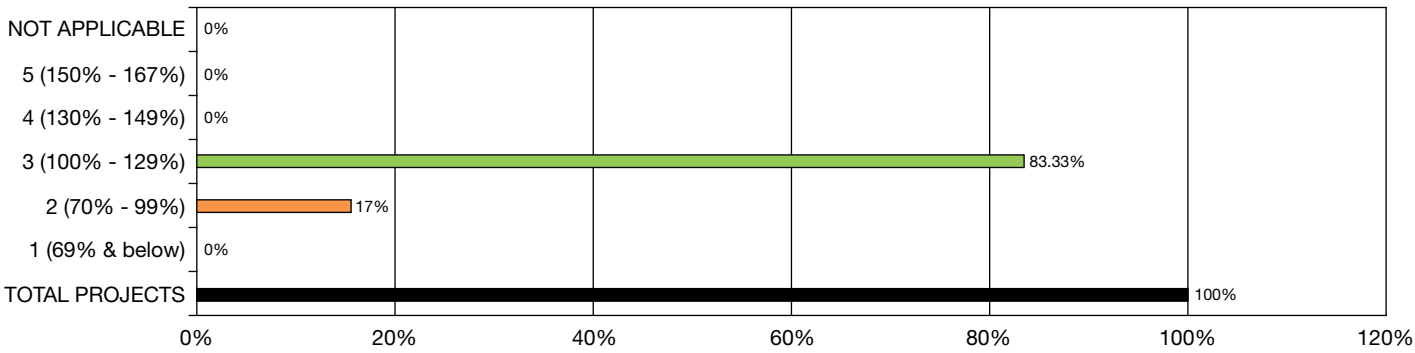
INFORMATION COMMUNICATION TECHNOLOGY OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 INFORMATION COMMUNICATION TECHNOLOGY OVERVIEW

1.1 TOTAL PROJECTS: 6
1.1.1 OPERATING PROJECTS 6
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	17%	83.33%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: CORPORATE SERVICES
SUB UNIT: INFORMATION COMMUNICATION TECHNOLOGY

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	ICT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	TELKOM DIGINET DATA LINES REPLACED WITH FIBRE	N/A	3 Sites replaced with Fibre	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	Number of Sites (Traffic, Market & Airport) replaced with Fibre Data Line	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 (100% - 129%)	N/A	N/A	N/A	Sign-offs and Fibre tewst certificates for Harry Gwala, Market, Parks and Traffic buildings
												R 2 985,000.00	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	ICT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	LAN/WAN		ASC (2nd Floor) with CAT 6 Cabling.	7 x floors at AS Chetty (basement, lower ground, Ground floor, First floor, 3rd floor, 4th floor & 5th floor) building installed with CAT 6 Cabling	7 x floors at AS Chetty (basement, lower ground, Ground floor, First floor, 3rd floor, 4th floor & 5th floor) building installed with CAT 6 Cabling by the 31st of May 2017	Number of floors at AS Chetty (basement, lower ground, Ground floor, First floor, 3rd floor, 4th floor & 5th floor) building installed with CAT 6 Cabling	7 x floors at AS Chetty (basement, lower ground, Ground floor, First floor, 3rd floor, 4th floor & 5th floor) building installed with CAT 6 Cabling by the 31st of May 2017	5 x floors at AS Chetty (lower ground, First floor, 3rd floor, 4th floor & 5th floor) building are being installed with CAT 6 Cabling	3 (100% - 129%)	N/A	N/A	N/A	Project Plan, Invoices
												2000000	N/A	N/A	N/A	N/A	N/A	N/A
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	ICT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	Computer Deployment Project Phase III (Laptops & Destops)		400 New Computers have been replaced.	60 x New Computers purchased & Deployed as per the SMC deployment Schedule for new Computers	60 x New Computers purchased & Deployed as per the SMC deployment Schedule for new Computers by the 31st of January 2017	Number of New Computers purchased & Deployed as per the SMC deployment Schedule for new Computers by the 31st of January 2017	60 x New Computers purchased & Deployed as per the SMC deployment Schedule for new Computers by the 31st of January 2017	Computers have been purchased and deployed.	3 (100% - 129%)	N/A	N/A	N/A	Deployment Schedule & Delivery Note.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	ICT 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	ICT Risk Register Remediation		2015/16 ICT Risk Register	100 % Implementation of all actions contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes	100 % Implementation of all actions contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes by the 30th of June 2017	% Implementation of all actions contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes	100 % Implementation of all actions contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes by the 30th of June 2017	Continous implementation and mitigation of Audit Findings is underway	3 (100% - 129%)	N/A	N/A	N/A	Updated Audit Findings
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	ICT 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	ICT Risk Register Reduction		2015/16 ICT Risk Register	100 % Implementation of all actions contained in the Approved Risk Management Action Plan Reduced as per stipulated timeframes	100 % Implementation of all actions contained in the Approved Risk Management Action Plan Reduced as per stipulated timeframes by the 30th of June 2017	% Implementation of all actions contained in the Approved Risk Management Action Plan Reduced as per stipulated timeframes	100 % Implementation of all actions contained in the Approved Risk Management Action Plan Reduced as per stipulated timeframes by the 30th of June 2017	Continous implementation and mitigation of the ICT Risk Register is underway.	3 (100% - 129%)	N/A	N/A	N/A	Updated Risk Register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	ICT 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	Review and Update 5 ICT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy)		Outdated ICT Policies	5 x ICT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council	5 x CT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council by the 31st of October 2016	Number of ICT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council	5 x CT Policies (ICT Security Policy, Backup and Recovery Policy, Change Management and Control Policy, User Account Management Policy and Service Desk and Incident Management Policy) updated & submitted to SMC for onward submission to Council by the 31st of October 2016	Changes were made to the policies to conform with the current standard format and submitted to the OD unit.	1 (69% & below)	OD to approve the policies.	OD to approve the policies.	42704	Email correspondence
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

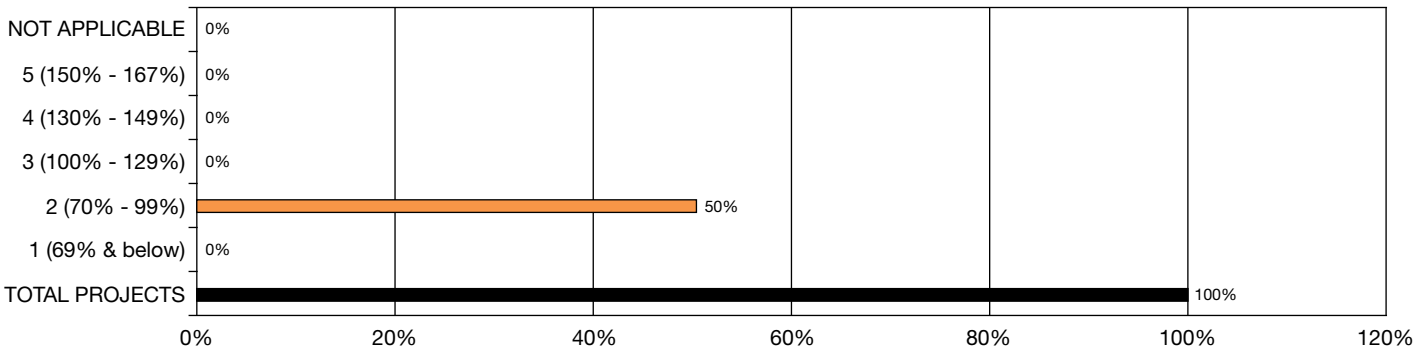
SECRETARIAT & AUXILIARY SERVICES OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SECRETARIAT & AUXILIARY SERVICES OVERVIEW

1.1 TOTAL PROJECTS: 6
1.1.1 OPERATING PROJECTS 6
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	50%	0%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: CORPORATE SERVICES
SUB UNIT: SECRETARIAT & AUXILIARY SERVICES

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Minute Taking in Meetings	ALL	The minutes of Council and Council committee meetings are not compiled in seven working days at all times.	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	Number of days All minutes of Council and Council committee meetings compiled	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	signed minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Council Committee	ALL	Weekly & Monthly calendars published on corporate communications	44 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2017	44 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2017	Number of weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday	44 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2017	44 x weekly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every Friday by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Weekly calendars
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Council Committee	ALL	Weekly & Monthly calendars published on corporate communications	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2017	Number of monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2017	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Monthly Calandars
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Procurement of Folding machine	ALL	NIL	1 x Folding Machine procured	1 x Folding Machine procured by the 30th of June 2017	Number and date Folding Machine procured	1 x Folding Machine procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	4 (130% -149%)	N/A	N/A	N/A	Delivery note
												66368.6	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Procurement of 1 Compressor	ALL	NIL	1 x Compressor procured	1 x Compressor procured by the 30th of June 2017	Number and date Compressor procured	1 x Compressor procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	4 (130% -149%)	N/A	N/A	N/A	Delivery note
												7000	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SG 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Procurement of 1 Trolley	ALL	NIL	1 x Trolley procured	1 x Trolley procured by the 30th of June 2017	Number and date Trolley procured	1 x Trolley procured by the 30th of June 2017	Tender Evalutation by the 31st of January 2017	4 (130% -149%)	N/A	N/A	N/A	Delivery note
												1500	N/A	N/A	N/A	N/A	N/A	N/A

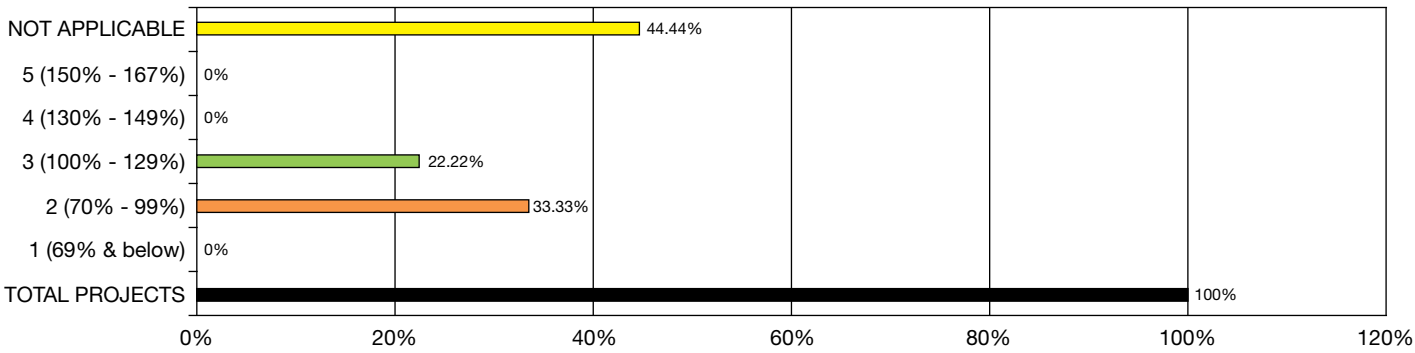
HUMAN RESOURCES OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 HUMAN RESOURCES OVERVIEW

1.1 TOTAL PROJECTS: 9
1.1.1 OPERATING PROJECTS 9
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	33.33%	22.22%	0%	0%	44.44%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: CORPORATE SERVICES
SUB UNIT: HUMAN RESOURCES

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Sound Co-Operative Governance	Councillor Skills Audit	N/A	Nil	All Councillor's (75) Skills Audited and Individual Personal Development Plans established	All Councillor's (75) Skills Audited and Individual Personal Development Plans established by the 30th of November 2016	Number of Councillor's Skills Audited and Individual Personal Development Plans established	N/A	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of the Workplan Skills Plan	N/A	40 Councillors trained	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	Number of Councillors trained in line with the 2016/17 Workplace Skills Plan	60 x Councillors trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	27 Councillors were trained in line with the 2016/17 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Training implementation was suspended due to non-availability of Cllrs as they are engaged on the bi – elections campaigns. 3. Poor attendance of Councillors at the 2 programmes implemented.	Get buy-in and support from Speakers Office.	Immediate	Training Registers, BEC Reports and Email to GM: Corporate Services.
												563.968.00	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of the Workplan Skills Plan	N/A	1100 Employees Trained	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	Number of Employees trained in line with the 2016/17 Workplace Skills Plan	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	655 Employees were trained in the 2016/2017 Workplace Skills Plan	1 (69% & below)	1.Delays in the appointment of Training Providers due to re- advertisement of Training programmes as there were no suitable providers. 2.Delays in the turnaround time of approval from MM's Office and SCM to the appoint training providers. 3. Due to the above delays the funding to appoint training providers were exhausted and the training has to be implemented in the 2017/2018 Financial Year.	Review Appointment Process and work closer with Supply Chain Unit	Immediate	Training Registers, Appointment Letters and BEC Reports
												3 301807	N/A	N/A	N/A	N/A	N/A	N/A
A	A2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Learnerships	Implementation of Learnership	N/A	2 Learnerships	1 x learnership implemented (25 beneficiaries)	1 x learnership implemented (25 beneficiaries) by the 31st of December 2016	Number of learnerships implemented and number of beneficiaries	N/A	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Process Mapping	Process manuals	N/A		Organisational Process/Procedure Mapping implementation plan developed and submitted to SMC for approval	Organisational Process/Procedure Mapping implementation plan developed and submitted to SMC for approval by the 31st of October 2016	Date Organisational Process/Procedure Mapping implementation plan developed and submitted to SMC for approval	N/A		NOT APPLICABLE				
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Process Mapping	Process manuals	N/A		1 x Progress report on the implementation of Process Mapping plan prepared & submitted to SMC	1 x Progress report on the implementation of Process Mapping plan prepared & submitted to SMC by the 30th of June 2017	Date Progress report on the implementation of Process Mapping plan prepared & submitted to SMC	1 x Progress report on the implementation of Process Mapping plan prepared & submitted to SMC by the 30th of June 2017	Clarity required on role of Ngubane and Company	1 (69% & below)	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	HR Policies	Employee Communication	N/A	13/14 HR Policy Manual	Completed and Updated 2016/2017 HR Policy Manual uploaded to the intranet	Completed and Updated 2016/2017 HR Policy Manual uploaded to the intranet by the 31st of January 2017	Date Completed and Updated 2016/2017 HR Policy Manual uploaded to the intranet	N/A	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Health and Safety	Capacity Building	N/A	Nil	8 x Occupational Safety and Enviromental Policy Workshops facilitated	8 x Occupational Safety and Enviromental Policy Workshops facilitated by the 30th of June 2017	Number of Occupational Safety and Enviromental Policy Workshops facilitated	8 x Occupational Safety and Enviromental Policy Workshops facilitated by the 30th of June 2017	9 Occupational Safety and Enviromental Policy Workshops held on the 29 July 2016; 1 September 2016; 25 October 2016; 8 November 2016; 17 February 2017; 29 March 2017 ; 7 April 2017; 13 June 2017 and 15 June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Register / Photos
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A3	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	HR 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Occupational Health & Safety	Employee wellness day events	N/A	2 x Employee Wellness Day events held	2 x Mini Employee Wellness Day events held	2 x Mini Employee Wellness Day events held by the 30th of June 2017	Number of Mini Employee Wellness Day events held N/A	2 x Mini Employee Wellness Day events held by the 30th of June 2017	2 x Mini Employee Wellness Day events held by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Reports / Photos
												150 000	N/A	N/A	N/A	N/A	N/A	N/A

ANNEXURE F

OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT - SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES

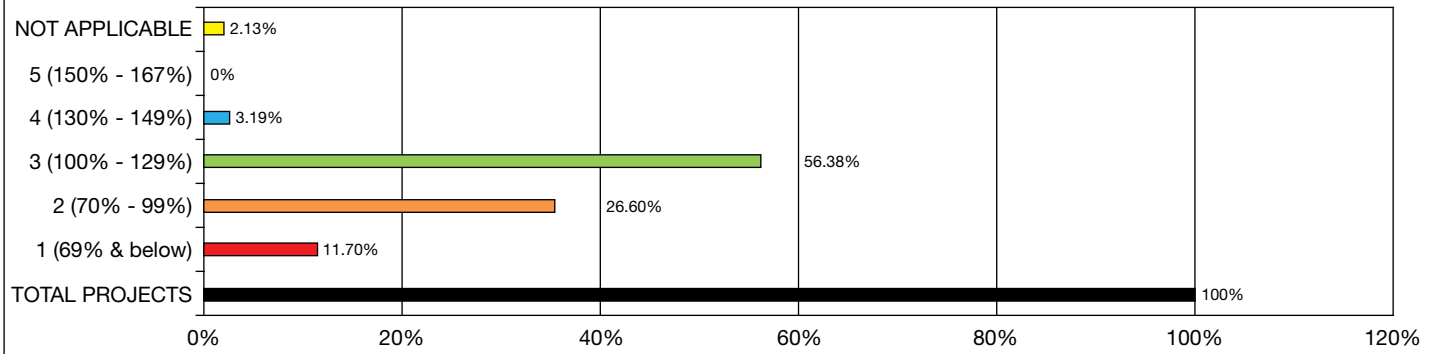
SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW

1.1 TOTAL PROJECTS: 94
1.1.1 OPERATING PROJECTS 94
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	11.70%	26.60%	56.38%	3.19%	0%	2.13%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE
OPERATIONAL PLAN 2016/2017 FY - ANNUAL PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROG-RESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)	22	0	22	1	TP & EM 36	100% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formilization process of Ambleton/ Shenston by the 30th of June 2017	Social facilitators have been appointed	2 (70% - 99%)	This item is handled by Human Settlements. Human Settlements stopped the process of Public Notification	This item must be under Human Seettlemts. Written MEMO of taking out this item from LMO
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH)	15	0	15	4	IP&S 09	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017	New approval process not approved, so no applications approved.	1 (69% & below)	New approval process not yet approved	Report approved by SMC 14 June 2017, recommended to SD&CE Portfolio Committee (August 2017).
							IP&S 10	Appointment of Signage Management Company to manage all Outdoor Advertising Signage by 31 March 2017.	Signage Management Company not appointed.	1 (69% & below)	Signage Management Company not yet appointed due to faulty SCM process.	In SCM process. To next meeting of BEC.
							IP&S 11	Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage by 31 March 2017.	Signage Clean-Up co-operative/s not yet appointed.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	In SCM process. BAC to approve cancellation and re-advertisement of contract.
							IP&S 12	Submission of 3 x monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies by the 30th of June 2017	No monthly reports submitted due to non-appointment of Clean-Up co-operative/s.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	BAC to approve re-advertisement of tender. Clean-up co-operatives expected to be appointed in October 2017.
		HUMAN SETTLEMENTS	34	0	34	20	HS 13	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has been submitted to Municipality for signing by the City Manager but it has been defered back for discussion between DoHS and Municipal Manager. It should be noted that the Environmental Authorisation (RoD) for this project is in place. Once the is place the IA will commence with Deatailed Planning for the project.	1 (69% & below)	The delays in the renewal of contract of which and Municipality does not have control has over contracting process.	To fast track signing of Tripartite agreement contract
							HS 14	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has now been signed by all parties. The IA has started packaging Water Use License Application for the project which will be submitted to the Department of Water and Sanitation for approval.	2 (70% - 99%)	The delays in the renewal of contract of which the Municipality does not have control has over contracting process. The IA has not appointed the service provider to prepare the WULA application because the Tripartite agreement was signed on the only signed towards the end of May 2017 by the HoD. Municipality has No control over contracting process.	The IA has submitted qoutation for WULA and is now in a process to appoint an Enviromentalist to prepare the WULA application
							HS 16	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement
							HS 17	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken.	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROG-RESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	HUMAN SETTLEMENTS					HS 18	Implementing Agent for Glenwood South East Sector IRDP housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee. The report was deferred back to SCM for amendments.	2 (70% - 99%)	The report was differed to SCM for amendments.	Amendments to be incorporated by SCM by 31 July 2017.
							HS 19	2 x properties acquired for housing construction by the 30th of June 2017	The target has not achieved due to budget constraints at GEVDI office. Since the land has not yet been acquired by the Municipality the DoHS emphasised that they will not provide funding for the project until the land has been acquired and transferred to the Municipality.	1 (69% & below)	Lack of funding for Land acquisition	GEVDI to fast-track the land acquisition process
							HS 20	Stage 2 application for Signal Hill prepared and submitted to DoHS by the 30th of June 2017	The Report was presented to the BAC committee and was approve subject to amendments.	2 (70% - 99%)	The report has been referred back for amendments.	The BAC Report will be presented on the 30th of June 2017 to address comments that were made.
							HS 22	Implementing Agent for Harewood housing appointed by the 30th of June 2017	The Bid Evaluation report was presented on the 7 June 2017 and was approved by the Bid Evaluation committee (BEC). The recommendation of the BEC will be presented in the next meeting of the Bid Adjudication Committee (BAC).	2 (70% - 99%)	Supply Chain is Evaluation of the Tender documents took very long time to be completed due to many tender documents received.	To present to the Bid evaluation committee
							HS 23	Implementing Agent for Caluza, Smero and Bhobhonono housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.
							HS 24	Implementing Agent Snathing Phase 1 housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.
							HS 25	100% Land Acquisition in wards 16,21 & 22 for housing projects completed by the 30th of June 2017	Various portions of land hae been acquired by GEVDI for this project. However, it has not been concluded.	2 (70% - 99%)	There are various properties to be aquired through expropriation. This process is lenghty	Speed up the process and engage legal reps to finalise expro and friendly saes.
							HS 26	73 x new housing units completed for Willowfountan EE Phase 1 by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process. access to site and there is heavy boulders cannot use manual labour to remove	Fastracking of Appointment process. Use TLB to digg and get material on site.
							HS 27	Completion of 60 Units and Renovation of 50 Units.	24 units have been completed. 8 Units are at roof level and 12 units are at wall-plate level. 20 units have been handed over. Building plans have been approved and began. Renovation to one double storey and one single unit completed. Temporary camp 50 units completed. The IA has submitted a BOQ for renovations to DoHS and still waiting for an approval from consultant BMK, last approval was on 16 December 2016. The IA has requested to demolish further structures from DoHS.	2 (70% - 99%)	The demolition approvals for beneficiaries have not been concluded. Slow pace of Implementing Agent. Where there is approval for demolitions beneficiaries refuse to move to none electrified transit camps.	The approval of the demolitions. The approval of the BOQ for renovations by BMK. More sub-contractures have been employed on site. Get electricity for transit camp

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROG-RESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	HUMAN SETTLEMENTS					HS30	60 x new hosing units constructed in ward 10 (Edendae Unit s Phase 8 Ext.) by the 30th of June 2017	8 Units have been completed and handed, 10 units are at roof level. 20 units are at wall plate level. 11 slabs have been cast.	2 (70% - 99%)	Slow progress by the Implementing Agent. The meeting was held with the IA to instruct them to increase the resources and speed up the process.	Implementing Agent to increase resources to speed up the project.
							HS31	16 x temporary housing units completed in ward 32 (Happy Valley Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS32	20 x temporary housing units completed in ward 32 (Site 11 Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS33	25 x temporary housing units completed in ward 38 (Thamboville Housing project) by the 30th of June 2017s.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS34	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS35	25 x temporary housing units completed in ward 38 (Thembalihle Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process.	Fastracking of Appointment process.
							HS36	1 x Project Close-out report for NUSP Phase 2B prpeared and submitted to SMC by the 30th of June 2017	The Close-out report for for NUSP Phase 2B was prepared but not submitted.	2 (70% - 99%)	The report was not submitted as it is in a draft format as the final close-out report is awaited from the Service Provider who has not been able to finalise the report.	Put pressure on the Service Provider to finalise the report to the Municipality so as to finalise the close-out report and submit to SMC.
		CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	23	0	23	12	CE 26	100 % Establishment of the Pmb Airport as a Municipal Entity by the 30th of June 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 27	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 28th of February 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 28	100% Fully functional Market (Market manager appointed) by the 31st of December 2017	Interviews have been conducted for Market manager .	2 (70% - 99%)	Finalisation of the process and appointment	Finalisation of a process and Priority post budget allocation.
							CE 29	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 30th of June 2017	THE ADVERT FOR THE BOARD WAS DONE AND THE RESPONSES WERE RECEIVED AND EVALUATED, THE RECOMMENDED CANDIDATE WERE FORWADED TO SMC FOR CONSIDERATION AND WE ARE WAITING FOR DECISION.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 30	100% Fully functional Forestry entity (Board appointed and CEO appointed) by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council
							CE 31	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members and only the board will be eligible to appoint CEO	Subject to the Council
							CE 35	Service Level Agreements with Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PATIALLY MET	OP REFER-ENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROG-RESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)					CE 36	Trust Deed of the Tatham Art Gallary reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 39	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	2 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	1 (69% & below)	Delays in commencing with the process of assessments	To ensure in future that planned targets are met
							CE 41	Business Plan for Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 42	Business Plan for reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project
							CE 44	100% Review the partnership between the Province, the District and the Municipality in managing theatre completed by the 31st of May 2017	Report submitted to GM : SD & CE	1 (69% & below)	Report returned by GM.	Met with DoAC regarding plan. Province to re-appoint Board first.
TOTAL					**94**	**37**						

TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

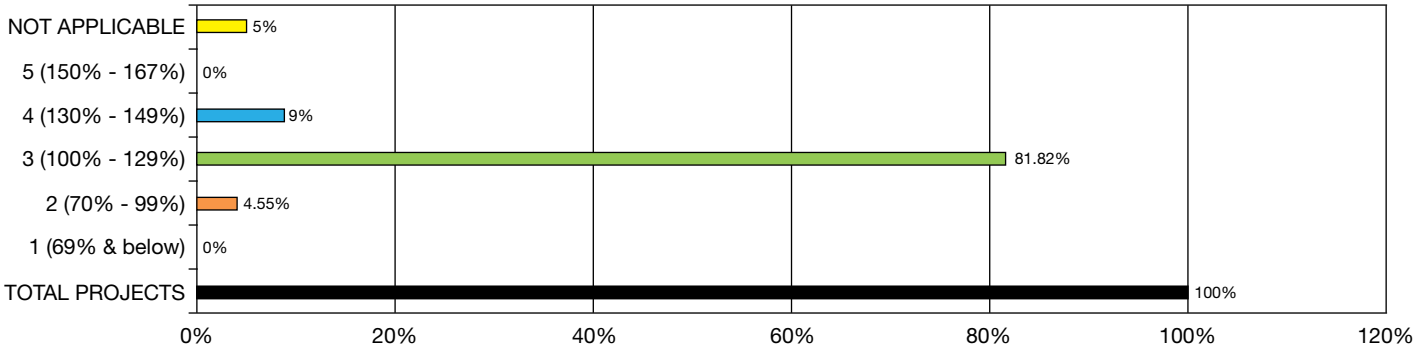
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW

1.1 TOTAL PROJECTS: 22
1.1.1 OPERATING PROJECTS 22
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVROMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	0%	4.55%	81.82%	9%	0%	5%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 04	NKPA 6 - CROSS CUTTING	LAND USE MANAGEMENT SYSTEM	Implementation of SPLUMA through Municipal Planning Tribunal	ALL	In terms of approved Municipal Planning work programme	100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes	100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes by the 30th of June 2017	100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes	100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes by the 30th of June 2017	67 applications were considered by the MPT for the months July 2016 to 30 June 2017and 67 were within timeframe.	3 (100% - 129%)	N/A	N/A	N/A	Town planning register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 24	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Town Planning Enquiries	All	Approved SDF , Local Area Plans , Town Planning Scheme and SPLUMA Bylaws	100% of all public queries responded to within 3 working days of receipt of query	100% of all public queries responded to within 3 working days of receipt of query by the 30th of June 2017	% of all public queries responded to within 3 working days of receipt of query	100% of all public queries responded to within 3 working days of receipt of query by the 30th of June 2017	172 building plans were recived durring the month of June and only 100 were done within 3 working days. We received 31 zoning certificates and only 25 were done within 3 working days .	3 (100% - 129%)	N/A	N/A	3 Working days	Building plans & zoning certificates register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 25	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Enforcement of the Town Planning Regulations	All	SMC Resolution	1440 x inspections conducted on the Enforcement of the Town Planning Regulations	1440 x inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2017	Number of inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2017	1440 x inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2017	1500 nspections were conducted for by the end month of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Inspection register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 26	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Enforcement of the Town Planning Regulations	All	SMC Resolution	12 x reports prepared and submitted to OMC on the monthly inspections conducted on the Enforcement of the Town Planning Regulations	12 x reports prepared and submitted to OMC on the monthly inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2017	Number of eports prepared and submitted to OMC on the monthly inspections conducted on the Enforcement of the Town Planning Regulations	12 x reports prepared and submitted to OMC on the monthly inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2017	12 Reports were submitted to OMC	3 (100% - 129%)	N/A	N/A	N/A	OMC Agendas and resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 27	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Operationalisation of the Municipal Planning Tribunal	All	In terms of the Spatial Planning and Land Use Management Act	21 x meetings condcuted by the Municipal Planning Tribunal to asses, approve or refuse Development Applications	21 x meetings condcuted by the Municipal Planning Tribunal to asses, approve or refuse Development Applications by the 30th of June 2017	Number of meetings condcuted by the Municipal Planning Tribunal to asses, approve or refuse Development Applications	21 x meetings condcuted by the Municipal Planning Tribunal to asses, approve or refuse Development Applications by the 30th of June 2017	21x meetings conducted by the Municipal Planning Tribunal from the July 2017 till June 2017	3 (100% - 129%)	N/A	N /A	N/A	MPT agendas and minutes
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 05	NKPA 6 - CROSS CUTTING	Land use management system	Final draft Ecosystem Services Plan (ESP) - Finalization of 7 key areas.	All	7 priority areas	Grids groundtruthed and completed: 14E (approx. 212 ha), 15E (approx. 260 ha), 16E (approx. 45 ha), 14F (approx. 730 ha), 15F (approx. 600ha), 15G(approx.390 ha), 13H (approx 780 ha), 14H (approx.800 ha), 15H (approx. 660 ha), 16H (approx. 40 ha) 12I (approx 120 ha), 13I (approx 710 ha), 14I (approx 770 ha), 15I (approx 670ha), 16I (approx 180 ha) and submitted to SMC	Grids groundtruthed and completed: 14E (approx. 212 ha), 15E (approx. 260 ha), 16E (approx. 45 ha), 14F (approx. 730 ha), 15F (approx. 600ha), 15G(approx.390 ha), 13H (approx 780 ha), 14H (approx.800 ha), 15H (approx. 660 ha), 16H (approx. 40 ha) 12I (approx 120 ha), 13I (approx 710 ha), 14I (approx 770 ha), 15I (approx 670ha), 16I (approx 180 ha) and submitted to SMC by the 30 of June 2017	Date Grids groundtruthed and completed: 14E (approx. 212 ha), 15E (approx. 260 ha), 16E (approx. 45 ha), 14F (approx. 730 ha), 15F (approx. 600ha), 15G(approx.390 ha), 13H (approx 780 ha), 14H (approx.800 ha), 15H (approx. 660 ha), 16H (approx. 40 ha) 12I (approx 120 ha), 13I (approx 710 ha), 14I (approx 770 ha), 15I (approx 670ha), 16I (approx 180 ha) and submitted to SMC	Grids groundtruthed and completed: 14E (approx. 212 ha), 15E (approx. 260 ha), 16E (approx. 45 ha), 14F (approx. 730 ha), 15F (approx. 600ha), 15G(approx.390 ha), 13H (approx 780 ha), 14H (approx.800 ha), 15H (approx. 660 ha), 16H (approx. 40 ha) 12I (approx 120 ha), 13I (approx 710 ha), 14I (approx 770 ha), 15I (approx 670ha), 16I (approx 180 ha) and submitted to SMC by the 30 of June 2017	Grids 14E, 15E, 16E, 14F, 15F, 15G, 13H, 14H, 15H, 16H, 12I, 13I, 14I, 15I, 16I, additional grids 14J and 15J complete as of 30 June 2017. Report submitted to SMC 01 June 2017	4 (130% -149%)	N/A	N/A	N/A	GIS shapefiles. Maps. SMC report and resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 06	NKPA 6 - CROSS CUTTING	Climate Change	Adaptation & Mitigation Strategy	All	First Draft Approved by Council	Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC for approval for approval by Council	Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC for approval for approval by Council by the 30th of June 2017	Date Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC for approval for approval by Council	Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC for approval for approval by Council by the 30th of June 2017	Final Draft Climate Change Adaptation & Mitigation Strategy prepared & submitted to SMC on the 30th of May 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC and SD & CE Portfolio Committee Resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 28	NKPA 6 - CROSS CUTTING	Umgeni Ecological Infrastructure Programme (UEIP)	Baynespruit Rehabilitation Project	28, 30, 31, 35	UEIP Memorandum of Understanding signed by the Msunduzi Municipality	An online sewer and storm water monitoring system developed and implemented for the Baynespruit Area	An online sewer and storm water monitoring system developed and implemented for the Baynespruit Area by the 30th of June 2017	Date online sewer and storm water monitoring system developed and implemented for the Baynespruit Area by the 30th of June 2017	An online sewer and storm water monitoring system developed for the Baynespruit Area by the 30th of June 2017	An online sewer and storm water monitoring system developed for the Baynespruit Area was approved by SMC on 21 June 2017	3 (100% - 129%)	N/A	N/A	N/A	SMC Resolution dated 21 June 2017
												N/A						
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 29	NKPA 6 - CROSS CUTTING	Environmental Management Program	Environmental Management Program for Msunduzi Municipality	All	N/A	An Environmental Management Program for Msunduzi Municipality developed and submitted to SMC for approval	An Environmental Management Program for Msunduzi Municipality developed and submitted to SMC for approval by Council by the 30th of June 2017	Date Environmental Management Program for Msunduzi Municipality developed and submitted to SMC for approval by Council	An Environmental Management Program for Msunduzi Municipality developed and submitted to SMC for approval by Council by the 30th of June 2017	Final Environmental Management Program for Msunduzi Municipality submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Final EMPr Document and SMC Resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for PDA Applications (Subdivisions & Consolidations of land).	All	Average of 80 days	(80 days) Average number of days taken to process PDA applications for approval in terms of SPLUMA	(80 days) Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2017	Average number of days taken to process PDA applications for approval in terms of SPLUMA	(80 days) Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2017	60 days on avarage taken to process applictions	3 (100% - 129%)	N/A	N/A	N/A	SPLUMA applications register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	Average of 97% within 1 working day.	95% of Building Plan Applications to be cleared/ declined by Land Survey within 1 working day of receipt of the application	95% of Building Plan Applications to be cleared/ declined by Land Survey Section within 1 working day of receipt of the application by 30th of June 2017	% of Building Plan Applications to be cleared/declined by Land Survey within 1 working day of receipt of the application, by 30 June 2017	95% of Building Plan Applications to be cleared/declined by Land Survey Section within 1 working day of receipt of the application by the 30th of June 2017	96% of building plans were processsed within 1 working day	3 (100% - 129%)	N/A	N/A	N/A	Building plans register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Wayleaves.	All	Average of 14 days	Average of 30 days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application.	Average of 30 days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application by 30 June 2017	Average Number of days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application.	Average of 30 days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application by the 30th of June 2017	An average of 28 days were taken to process Wayleaves applications	3 (100% - 129%)	N/A	N/A	Immediate	SMC resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Infrastructure Planning & Survey provision of information.	Provision of cadastral information to public queries within timeframe.	All	Average of 100% within 1 working day.	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query by the 30th of June 2017	% of all public queries & average number of days taken for cadastral information to be responded to.	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query by the 30th of June 2017	100 % of public counter querries were processed within 1 working day	3 (100% - 129%)	N/A	N/A	N/A	Counter queries register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 30	NKPA F - Cross Cutting Issues	GEVDI	Submission of 2020 Business Plan: Edendale Land Acquisition	Ward 10-24	2009: Approved Business Plan [71 m]	1 x report prepared and submitted to SMC to optain Authority to submit Business Plan and Signing of SLA with the Department of Human Settlememnts	1 x report prepared and submitted to SMC to optain Authority to submit Business Plan and Signing of SLA with the Department of Human Settlememnts by the 31st of March 2017	Date report prepared and submitted to SMC to optain Authority to submit Business Plan and Signing of SLA with the Department of Human Settlememnts	1 x report prepared and submitted to SMC to optain Authority to submit Business Plan and Signing of SLA with the Department of Human Settlememnts by the 31st of March 2017	2020 Business plan has been submitted to the department of Human Settlement and plenary meetings were held with the department to expedite the process of funding allocation	2 (70% - 99%)	Due to budget cuts at DoHS, initially the department did not support additional funding for GEVDI land acquisitions. In this regard, preliminary discussion were scheduled to present a solid case to the department prior to formal arrangements	Report will be table at the SMC within the month of July 2017	Jul-17	Draft SMC Report and the 2020 Business Plan
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F1	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP &EM 31	NKPA F - Cross Cutting Issues	GEVDI	Vulindlela LAP	Ward 1- 9	Full Council Resolution: Adoption of Vulindlela LAP	1 x report prepared and submitted to SMC on the establishment of the joint management committee memembership and TOR	1 x report prepared and submitted to SMC on the establishment of the joint management committee memembership and TOR by the 31st of March 2017	Date report prepared and submitted to SMC on the establishment of the joint management committee memembership and TOR	1 x report prepared and submitted to SMC on the establishment of the joint management committee memembership and TOR by the 31st of March 2017	Report dated 10th November 2016 was submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	SMC Report and Resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C1, C2 and C3	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP & EM 32	NKPA C - Local Economic Development	Land Management Office	Strategic (Commercial/ Industrial) Land Release	All	Land Audit	1 x report prepared and submitted to the BAC for the disposal of 4 Strategic Sites for investment/ economic value	1 x report prepared and submitted to the BAC for the disposal of 4 Strategic Sites for investment/economic value by the 30th of June 2017	Date report prepared and submitted to the BAC for the disposal of 4 Strategic Sites for investment/ economic value	1 x report prepared and submitted to the BAC for the disposal of 4 Strategic Sites for investment/economic value by the 30th of June 2017	1 x report prepared and submitted to the BSC	3 (100% - 129%)	N/A	N/A	N/A	BSC Agenda and resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	8 - SPATIAL EFFECTIVENESS & JUSTICE	TP & EM 33	NKPA F - Cross Cutting Issues	Land Management Office	Residential Land Release	All	Land Audit	1 x report prepared and submitted to the BAC for the disposal of 25 Residential Sites for Human Settlements	1 x report prepared and submitted to the BAC for the disposal of 25 Residential Sites for Human Settlements by the 30th of June 2017	Date report prepared and submitted to the BAC for the disposal of 25 Residential Sites for Human Settlements	1 x report prepared and submitted to the BAC for the disposal of 25 Residential Sites for Human Settlements by the 30th of June 2017	report prepared and submitted to the SMC for the Disposal of 100 Residential sites	3 (100% - 129%)	N/A	N/A	N/A	SMC Agenda and resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E2	Improve the customer experience & Public Participation	TP & EM 34	NKPA E - Good Governance and Public Participation	Land Management Office	Land Application Process Amendement Report	All	Immovable Policy Framework	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC by the 30th of June 2017	Date report on the Amendment of the Land Application Process prepared and submitted to SMC	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC by the 30th of June 2017	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	SMC Agenda and resolutions
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	Spatial effectiveness and justice	TP & EM 35	NKPA F - Cross Cutting Issues	Land Management Office	Land Invasion Hot Spot Maps	All	Existing Land Invasion Hotspot Map	100% Identification of land that is vulnerable to land invasion and maintenance of the land invasion Hotspots maps completed	100% Identification of land that is vulnerable to land invasion and maintenance of the land invasion Hotspots maps completed by the 30th of June 2017	% Identification of land that is vulnerable to land invasion and maintenance of the land invasion Hotspots maps completed	100% Identification of land that is vulnerable to land invasion and maintenance of the land invasion Hotspots maps completed by the 30th of June 2017	100% Identification of land that is vulnerable to land invasion	3 (100% - 129%)	N/A	N/A	N/A	Land Invasion Hot Spot File
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E3	Spatial effectiveness and justice	TP & EM 36	NKPA E - Good Governance and Public Participation	Land Management Office	Ambleton/ Shenstone Plublicity Plan	18	Council Resolution	100% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formilization process of Ambleton/ Shenston	100% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formilization process of Ambleton/ Shenston by the 30th of June 2017	% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formilization process of Ambleton/ Shenston	100% coordination of public knowledge programmes (Coordinating stakeholder engagement, Newspaper article and notices, radio slot) on the Formilization process of Ambleton/ Shenston by the 30th of June 2017	Social facilitators have been appointed	2 (70% - 99%)	This item is handled by Human Settlements. Human Settlements stopped the process of Public Notification	This item must be under Human Seettlemts. Written MEMO of taking out this item from LMO	5/31/2017	MEMO and Email stopping the Public Notifications.
												R100 000	N/A	N/A	N/A	N/A	N/A	N/A
D	D1	Spatial effectiveness and justice	TP & EM 37	NKPA E - Financial viability and Financial Management	Land Management Office	Land Applications	All	Poor Land Application response merchanism	100% of Land applications considered by the LMO within legislated timeframes	100% of Land applications considered by the LMO within legislated timeframes by the 30th of June 2017	% of Land applications considered by the LMO within legislated timeframes	100% of Land applications considered by the LMO within legislated timeframes by the 30th of June 2017	100% Land Applications considered by LMO	3 (100% - 129%)	N/A	N/A	N/A	Land Applications list
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	Spatial Effectiveness	TP & EM 38	NKPA F - Cross Cutting Issues	GEVDI	Edendale Land Acquisition	Ward 10-24	20 Ha of Land Acquired	1 x report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre	1 x report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre by the 31st of March 2017	Date report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre	1 x report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre by the 31st of March 2017	Council resolved in December 2016 with regard to the expropriation of properties along the Edendale Town Centre	4 (130% -149%)	N/A	N/A	N/A	Full Council resolution
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

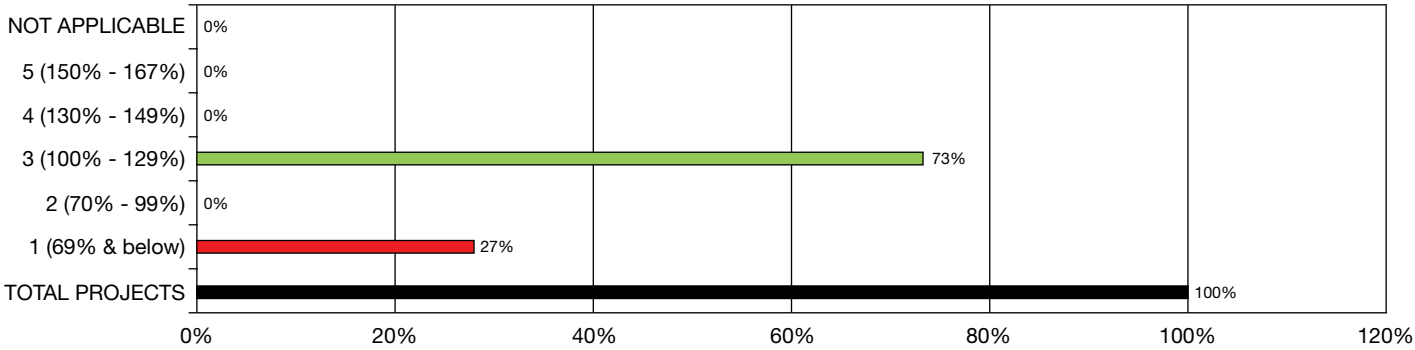
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH) OVERVIEW

1.1 TOTAL PROJECTS: 15
1.1.1 OPERATING PROJECTS 15
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	27%	0%	73%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL & ENVIRONMENTAL HEALTH)

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	2 - BACK TO BASICS	H&SS 04	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Environmental Health Inspections	All	12 000 (businesses & residential) premises inspected annually for Environmental Health compliance in 2015/2016 FY	15 000 (businesses & residential) premises inspected annually for Environmental Health compliance	15 000 (businesses & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2017	Number of (businesses & residential) premises inspected annually for Environmental Health compliance	15 000 (businesses & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2017	16 464 (businesses & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Daily report sheets
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	2 - BACK TO BASICS	H&SS 05	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Air Quality Monitoring	All	24 real time (continuous) quantitative air quality reports of criteria and other pollutants in 2015/2016 FY	24 x real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM:SD&CE within 10 days of the beginning of the next month/ quarter for onward submission to SMC	24 x real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM:SD&CE within 10 days of the beginning of the next month/ quarter for onward submission to SMC by the 30th of June 2017	Number of real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM:SD&CE within 10 days of the beginning of the next month/quarter for onward submission to SMC	24 real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM:SD&CE within 10 days of the beginning of the next month/quarter for onward submission to SMC by the 30th of June 2017.	27 real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM:SD&CE within 10 days of the beginning of the next month/ quarter for onward submission to SMC by the 30th of June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Air Quality Monitoring reports on file
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	100% of Building Plan Applications <500m2 processed through plan approval process within average of 30 days	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by 30 June 2017	% of Building Plan Applications <500m2 and average number of days to process	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017	100% of Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017 (Total 680 applications, in average of 21 days)	3 (100% - 129%)	N/A	N/A	N/A	Schedule of Building Plan Approvals
												N/A						
E	E2	8 - SPATIAL EFFECTIVENESS & JUSTICE	IP & S 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Infrastructure Planning & Survey compliance and reduce risk.	Implement Infrastructure Planning & Survey compliance and risk management	All	545 building inspections conducted for illegal building works	580 building inspections conducted for illegal building works	580 building contravention inspections conducted for illegal building works by the 30th of June 2017	Number of building inspections conducted for illegal building works	580 building contravention inspections conducted for illegal building works by the 30th of June 2017	607 building contravention inspections conducted for illegal building works by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Schedule of Contravention Inspections
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IP&S 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage applications for all Posters, Banners & Flags	All	Average number of 4 days taken to approve all poster, Banner or Flag applications	A verage number of 3 days taken to process and approve or decline all Poster, Banner or Flag applications	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017	Number of days taken to process Applications	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	Average of 2 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	3 (100% - 129%)	N/A	N/A	N/A	Register of Poster Banner and Flags Applications
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IP&S 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage Applications for all Billboard or Ground Sign Applications on Council owned porperty.	All	6- 12 months	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications.	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017	After approval of new process, % of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications.	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017	New approval process not approved, so no applications approved.	1 (69% & below)	New approval process not yet approved	Report approved by SMC 14 June 2017, recommended to SD&CE Portfolio Committee (August 2017).	September 2017.	Copy SMC resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	4 - FINANCIAL SUSTAINABILITY	IP&S 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for management of all Outdoor Advertising Signage.	All	Previous Signage Management Service Provider contract expired 31 December 2015.	Appointment of Signage Management Company to manage all Outdoor Advertising Signage	Appointment of Signage Management Company to manage all Outdoor Advertising Signage by 31 March 2017.	Date of Appointment of Signage Management Company to manage all Outdoor Advertising Signage.	Appointment of Signage Management Company to manage all Outdoor Advertising Signage by 31 March 2017.	Signage Management Company not appointed.	1 (69% & below)	Signage Management Company not yet appointed due to faulty SCM process.	In SCM process. To next meeting of BEC.	September 2017.	Copy BEC report.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
E	E1	2 - BACK TO BASICS	IP&S 11	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve control of all Outdoor Advertising Signage displayed on Council property.	All	Illegal Signage displayed on Council Property	Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage	Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage by 31 March 2017.	Date of Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage.	Appointment of Clean-up Co-operatives/ Companies to deal with all illegal signage by 31 March 2017.	Signage Clean-Up co-operative/s not yet appointed.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	In SCM process. BAC to approve cancellation and re-advertisement of contract.	October 2017.	Copy Report to BAC.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	2 - BACK TO BASICS	IP&S 12	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve control of all Outdoor Advertising Signage displayed on Council owned property.	All	Much illegal Advertising Signage displayed on Council Property	Submission of 3 x monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies	Submission of 3 x monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies by the 30th of June 2017	Number of monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies	Submission of 3 x monthly reports to SMC on the removal of all illegal advertising signage on Council property, detailing results of the clean-up, following the appointment of Clean-up Co-operatives/ Companies by the 30th of June 2017	No monthly reports submitted due to non-appointment of Clean-Up co-operative/s.	1 (69% & below)	Clean-up co-operatives not yet appointed due to faulty SCM process.	BAC to approve re-advertisement of tender. Clean-up co-operatives expected to be appointed in October 2017.	December 2017.	Copy Report to BAC.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	2 - BACK TO BASICS	IP&S 13	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	BUSINESS REGISTRATION	BUSINESS REGISTRATION DATABASE	ALL	200 businesses	480 Businesses to be visisted to Initiate Business Registration and inclusion in the database of all businesses	480 Businesses to be visisted to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2017	Number of Businesses to be visisted to Initiate Business Registration and inclusion in the database of all businesses	480 Businesses to be visisted to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2017	513 Businesses visisted to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Schedule of Business visited registration
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
A	A1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IP&S 14	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	BUSINESS LICENSING	Business license applications received and processed	ALL	Not measured	Average number of days taken to process Business License applications after date of receipt	Average of 21 days taken to process Business License applications afer date of receipt by the 30th of June 2017	Number of days taken to process Business License applications after date of receipt	Average of 21 days taken to process Business License applications afer date of receipt by the 30th of June 2017	Average of 6.1 days taken to process Business License applications afer date of receipt by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Schedule of Licence application
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	IP&S 15	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	REGULATIONS/ ENFORCEMENT OF BUSINESS LICENSING	Enforcement of Business Regulations	ALL	610 Formal businesses inspected for Business Licenses	Number of formal Business to be inspected for valid Business Licenses annually	500 formal Business to be inspected for valid Business Licenses by the 30th of June 2017	Number of formal Business inspected for valid Business Licenses	500 formal Business to be inspected for valid Business Licenses by the 30th of June 2017	600 formal Business to be inspected for valid Business Licenses by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Schedule of businesses visited for compliance
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	IP&S 16	NKPA 3- Local Economic Development	Policy Planning	Approval of Street Trading Policy	All	Msunduzi Informal Economy Policy and New Street Trading Bylaws	Draft and submit Street Trading Policy to SMC for approval by Council	Draft and submit Street Trading Policy to SMC for approval by Council by the 30th of June 2017	Date draft Street Trading Policy submitted to SMC for Council approval	Draft and submit Street Trading Policy to SMC for approval by Council by the 30th of June 2017	Draft Street Trading Policy submitted to SMC for approval by Council by the 30 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Draft Street Trading Policy
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	5 - GROWING THE REGIONAL ECONOMY	IP&S 17	NKPA 3- Local Economic Development	Policy Planning	Approval of Street Trading Rental Policy	All	Municipal Financial Management Act (MFMA) and Msunduzi Credit Control Policy	Draft and submit Street Trading Rental Policy to SMC for approval by Council	Draft and submit Street Trading Rental Policy to SMC for approval by Council by the 30th of June 2017	Date draft Street Trading Rental Policy submitted to SMC for Council approval	Draft and submit Street Trading Rental Policy to SMC for approval by Council by the 30th of June 2017	Draft Street Trading Rentals Policy submitted to SMC for approval by Council by the 30 June 2017	3 (100% - 129%)	N/A	N/A	N/A	Draft Street Trading Rentals Policy
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
E	E1	5 - GROWING THE REGIONAL ECONOMY	IP&S 18	NKPA 3- Local Economic Development	Street Traders Database	Review and update of Street Traders Database	All	Database of +/- 700 Street Traders out of date	Finalise revised Street Traders Database for whole of CBD.	Finalise revised Street Traders Database for whole of CBD by the 30th of June 2017	Street Traders Database 100% updated.	Finalise revised Street Traders Database for whole of CBD by the 30th of June 2017	Street Traders Database for whole of CBD finalized	3 (100% - 129%)	N/A	N/A	N/A	Street Traders Database
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

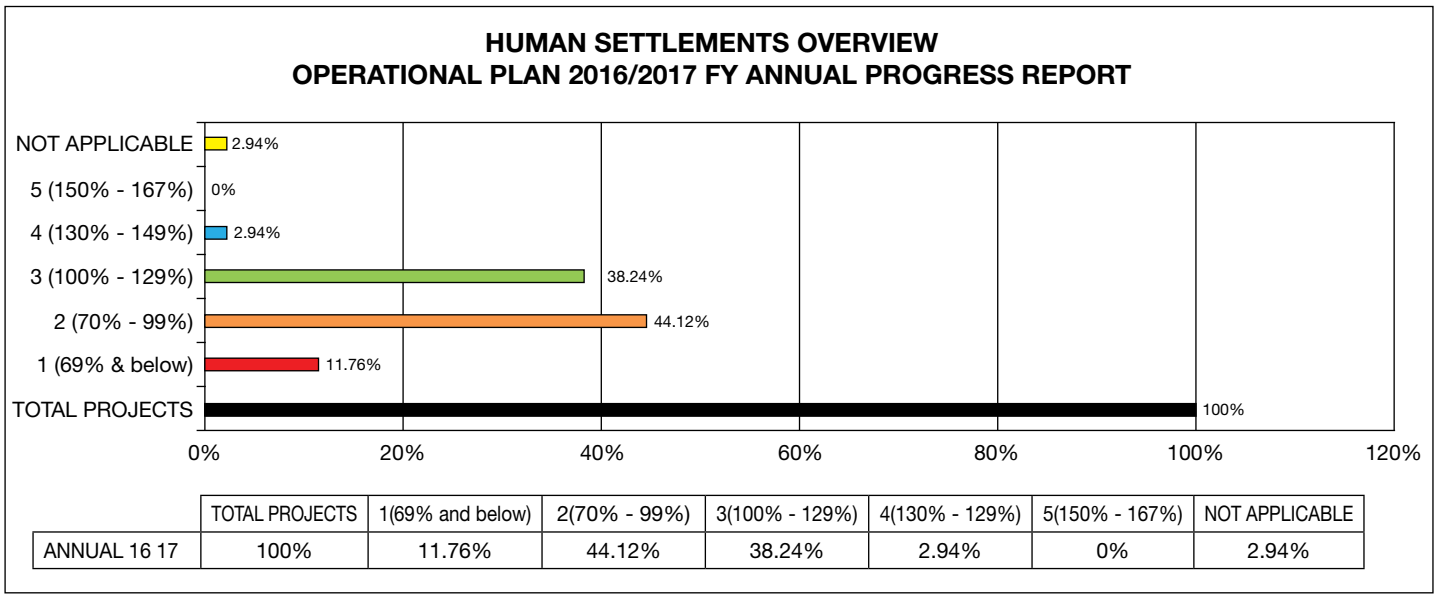
HUMAN SETTLEMENTS OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 HUMAN SETTLEMENTS OVERVIEW

1.1 TOTAL PROJECTS: 34
1.1.1 OPERATING PROJECTS 34
1.1.2 CAPITAL PROJECTS 0

1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	11.76%	44.12%	38.24%	2.94%	0%	2.94%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: HUMAN SETTLEMENTS

INDEX	IDP REFERENCE	CDS REFERENCE	OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL OPERATIONAL PLAN 2016/2017 PROGRESS REPORT						
												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS13	NKPA 6 - CROSS CUTTING	Implementation	Edendale J2 and Quarry	15	Environmental Authorisation is in place	WULA application prepared and submitted to the Department of Water and Sanitation	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	Date WULA application prepared and submitted to the Department of Water and Sanitation	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	"WULA not prepared. The Tripartite Agreement Contract has been submitted to Municipality for signing by the City Manager but it has been defered back for discussion between DoHS and Municipal Manager. It should be noted that the Environmental Authorisation (RoD) for this project is in place. Once the is place the IA will commence with Deatailed Planning for the project. "	1 (69% & below)	The delays in the renewal of contract of which and Municipality does not have control has over contracting process.	To fast track signing of Tripartite agreement contract	31-Jul-17	Tripartite Agreement Contract
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS14	NKPA 6 - CROSS CUTTING	Implementation	Edendale Bulwer	14	Environmental Authorisation in place	WULA application prepared and submitted to the Department of Water and Sanitation	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	Date WULA application prepared and submitted to the Department of Water and Sanitation	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	WULA not prepared. The Tripartite Agreement Contract has now been signed by all parties. The IA has started packaging Water Use License Application for the project which will be submitted to the Department of Water and Sanitation for approval.	2 (70% - 99%)	The delays in the renewal of contract of which the Municipality does not have control has over contracting process. The IA has not appointed the service provider to prepare the WULA application because the Tripartite agreement was signed on the only signed towards the end of May 2017 by the HoD. Municipality has No control over contracting process.	The IA has submitted qoutation for WULA and is now in a process to appoint an Enviromentalist to prepare the WULA application	31-Jul-17	Tripartite Agreement Contract
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS15	NKPA 6 - CROSS CUTTING	Implementation	Hollingwood PF	35	The Stage 1 funding is in place	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	Date Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA. However the response received prohibits human habitation on the land due to proximity to landfil site and purification works. Alternative pieces of land have been identified and feasibility studies will be conducted in 2017/18.	3 (100% - 129%)	N/A	N/A	N/A	Response from KZNEDTEA.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS16	NKPA 6 - CROSS CUTTING	Implementation	Khalanyoni	12	Approval for Stage 1in place	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	Date Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement	31-Jul-17	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS17	NKPA 6 - CROSS CUTTING	Implementation	Kwa30	10	Approval for Stage 1in place	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	Date Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA	Draft Environmental Impact Assesment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken.	1 (69% & below)	There is no contract in place therefore the IA cannot submit or undertake any work	The Acting City Manager to sign the Tripartite Agreement	42947	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS18	NKPA 6 - CROSS CUTTING	Implementation	Glenwood South East Sector IRDP	37	The Stage 1 funding is in place	Implementing Agent for Glenwood South East Sector IRDP housing appointed	Implementing Agent for Glenwood South East Sector IRDP housing appointed by the 30th of June 2017	Date Implementing Agent for Glenwood South East Sector IRDP housing appointed	Implementing Agent for Glenwood South East Sector IRDP housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee. The report was deferred back to SCM for amendments.	2 (70% - 99%)	The report was differed to SCM for amendments.	Amendments to be incorporated by SCM by 31 July 2017.	42947	Report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS19	NKPA 6 - CROSS CUTTING	Implementation	Peace Valley 2	23	EIA Exemption from DEDTEA	2 x properties acquired for housing construction	2 x properties acquired for housing construction by the 30th of June 2017	Number properties acquired for housing construction	2 x properties acquired for housing construction by the 30th of June 2017	The target has not achieved due to budget constraints at GEVDI office. Since the land has not yet been acquired by the Municipality the DoHS emphasised that they will not provide funding for the project until the land has been acquired and transferred to the Municipality.	1 (69% & below)	Lack of funding for Land acquisition	GEVDI to fast-track the land acquisition process	31-Jul-17	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS20	NKPA 6 - CROSS CUTTING	Implementation	Copesville	29	Environmental Authorisation in place	WULA application prepared and submitted to the Department of Water and Sanitation	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	Date WULA application prepared and submitted to the Department of Water and Sanitation	WULA application prepared and submitted to the Department of Water and Sanitation by the 30th of June 2017	The WULA was submitted on the 19th of April 2017	3 (100% - 129%)	N/A	N/A	N/A	Email correspondence to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS21	NKPA 6 - CROSS CUTTING	Implementation	Signal Hill	26	Environmental Authorisation in place	Stage 2 application for Signal Hill prepared and submitted to DoHS	Stage 2 application for Signal Hill prepared and submitted to DoHS by the 30th of June 2017	Date Stage 2 application for Signal Hill prepared and submitted to DoHS	Stage 2 application for Signal Hill prepared and submitted to DoHS by the 30th of June 2017	The Report was presented to the BAC committee and was approve subject to amendments.	2 (70% - 99%)	The report has been referred back for amendments.	The BAC Report will be presented on the 30th of June 2017 to address comments that were made.	31-Jul-17	N/A
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS22	NKPA 6 - CROSS CUTTING	Implementation	Harewood	20	The Stage 1 funding is in place	Implementing Agent for Harewood housing appointed	Implementing Agent for Harewood housing appointed by the 30th of June 2017	Date Implementing Agent for Harewood housing appointed	Implementing Agent for Harewood housing appointed by the 30th of June 2017	The Bid Evaluation report was presented on the 7 June 2017 and was approved by the Bid Evaluation committee (BEC). The recommendation of the BEC will be presented in the next meeting of the Bid Adjudication Committee (BAC).	2 (70% - 99%)	Supply Chain is Evaluation of the Tender documents took very long time to be completed due to many tender documents received.	To present to the Bid evaluation committee	31-Jul-17	BEC Agenda
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS23	NKPA 6 - CROSS CUTTING	Implementation	Caluza, Smero and Bhobhonono	20	The Conditional funding is in place	Implementing Agent for Caluza, Smero and Bhobhonono housing appointed	Implementing Agent for Caluza, Smero and Bhobhonono housing appointed by the 30th of June 2017	Date Implementing Agent for Caluza, Smero and Bhobhonono housing appointed	Implementing Agent for Caluza, Smero and Bhobhonono housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.	31-Jul-17	Report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS24	NKPA 6 - CROSS CUTTING	Implementation	Snathing Phase 1	11	The Conditional funding is in place	Implementing Agent Snathing Phase 1 housing appointed	Implementing Agent Snathing Phase 1 housing appointed by the 30th of June 2017	Date Implementing Agent Snathing Phase 1 housing appointed	Implementing Agent Snathing Phase 1 housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee.	2 (70% - 99%)	Supply Chain received many documents and has to conclude evaluation. Due to shortage of capacity the process took long	The BAC Report will be presented to the Bid Evaluation Committee by the 31st July 2017.	31-Jul-17	Report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS25	NKPA 6 - CROSS CUTTING	Implementation	Edendale Priority Housing Project	16,21 & 22	Pre-feasibility studies undertaken	100% Land Acquisition in wards 16,21 & 22 for housing projects completed	100% Land Acquisition in wards 16,21 & 22 for housing projects completed by the 30th of June 2017	% Land Acquisition in wards 16,21 & 22 for housing projects completed	100% Land Acquisition in wards 16,21 & 22 for housing projects completed by the 30th of June 2017	Various portions of land hae been acquired by GEVDI for this project. However, it has not been concluded.	2 (70% - 99%)	There are various properties to be aquired through expropriation. This process is lenghty	Speed up the process and engage legal reps to finalise expro and friendly saes.	"2017/18. This item has been placed under the GEVDI for the 2017/18 financial year."	Status Report and Financials.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS26	NKPA 6 - CROSS CUTTING	Implementation	Willowfountan EE Phase 1	17	127	73 x new housing units completed for Willowfountan EE Phase 1	73 x new housing units completed for Willowfountan EE Phase 1 by the 30th of June 2017	Number of new housing units completed for Willowfountan EE Phase 1	73 x new housing units completed for Willowfountan EE Phase 1 by the 30th of June 2017	Project at tender Evaluation Stage	2 (70% - 99%)	Delay on Procurement process. access to site and there is heavy boulders cannot use manual labour to remove	Fastracking of Appointment process. Use TLB to digg and get material on site.	31-Jul-17	Tender opening register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS27	NKPA 6 - CROSS CUTTING	Implementation	Wirewall Rectification Project	10, 15, 17, 23, 16, 14	900	No of Houses Built and Number of Houses renovated.	Complete 360 Houses. Renovation of 450 houses.	No of Houses Completed and Number of houses renovated.	Completion of 60 Units and Renovation of 50 Units.	24 units have been completed. 8 Units are at roof level and 12 units are at wall-plate level. 20 units have been handed over. Building plans have been approved and began. Renovation to one double storey and one single unit completed. Temporary camp 50 units completed. The IA has submitted a BOQ for renovations to DoHS and still waiting for an approval from consultant BMK, last approval was on 16 December 2016. The IA has requested to demolish further structures from DoHS.	2 (70% - 99%)	The demolition approvals for beneficiaries have not been concluded. Slow pace of Implementing Agent. Where there is approval for demolitions beneficiaries refuse to move to none electrified transit camps.	The approval of the demolitions. The approval of the BOQ for renovations by BMK. More sub-contractures have been employed on site. Get electricity for transit camp	30-Sep-17	Meeting Attendance Register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS28	NKPA 6 - CROSS CUTTING	Implementation	Lot 182	11	27	Tender advertised for the construction of 110 new housing units in ward 11 Lot 182	Tender advertised for the construction of 110 new housing units in ward 11 Lot 182 by the 30th of June 2017	Date Tender advertised for the construction of 110 new housing units in ward 11 Lot 182	Tender advertised for the construction of 110 new housing units in ward 11 Lot 182 by the 30th of June 2017	The existing implementing agent has reaffirmed their continuation on the project. The revised tripartite agreement has been received and will be signed by 30 August 2017.	3 (100% - 129%)				Draft Tripartite Agreement
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS29	NKPA 6 - CROSS CUTTING	Implementation	Vulindlela Rural Housing Project	1 to 9	12000	2250 x new hosing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project)	2250 x new hosing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2017	Number of new hosing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2017	2250 x new hosing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2017	3236 x new housing units contructed in wards 1-9 (Vulindlela Rural Housing Project) by 30 April 2017	4 (130% -149%)	N/A	N/A	N/A	D6 Certificates
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS30	NKPA 6 - CROSS CUTTING	Implementation	Edendae Unit s Phase 8 Ext.	10	Commence Stage 2, construct infrastructure services	60 x new hosing units constructed in ward 10 (Edendae Unit s Phase 8 Ext.)	60 x new hosing units constructed in ward 10 (Edendae Unit s Phase 8 Ext.) by the 30th of June 2017	Number of new hosing units constructed in ward 10 (Edendae Unit s Phase 8 Ext.)	60 x new hosing units constructed in ward 10 (Edendae Unit s Phase 8 Ext.) by the 30th of June 2017	8 Units have been completed and handed, 10 units are at roof level. 20 units are at wall plate level. 11 slabs have been cast.	2 (70% - 99%)	Slow progress by the Implementing Agent. The meeting was held with the IA to instruct them to increase the resources and speed up the process.	Implementing Agent to increase resources to speed up the project.	31-Jul-17	Meeting Attendance Register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS31	NKPA 6 - CROSS CUTTING	Implementation	Happy Valley Housing project	32	The beneficiaries ware given serviced sites. The houses will be built as additional subsidy, (Consolidation Program).	16 x temporary housing units completed in ward 32 (Happy Valley Housing project)	16 x temporary housing units completed in ward 32 (Happy Valley Housing project) by the 30th of June 2017	Number of temporary housing units completed in ward 32 (Happy Valley Housing project)	16 x temporary housing units completed in ward 32 (Happy Valley Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	1 (69% & below)	Delay on Procurement process.	Fastracking of Appointment process.	31-Jul-17	Tender opening register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS32	NKPA 6 - CROSS CUTTING	Implementation	Site 11 Housing project	32	The beneficiaries ware given serviced sites. The houses will be built as additional subsidy, (Consolidation Program).	20 x temporary housing units completed in ward 32 (Site 11 Housing project)	20 x temporary housing units completed in ward 32 (Site 11 Housing project) by the 30th of June 2017	Number of temporary housing units completed in ward 32 (Site 11 Housing project)	20 x temporary housing units completed in ward 32 (Site 11 Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	1 (69% & below)	Delay on Procurement process.	Fastracking of Appointment process.	31-Jul-17	Tender opening register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS33	NKPA 6 - CROSS CUTTING	Implementation	Thamboville Housing project	38	The beneficiaries ware given serviced sites. The houses will be built as additional subsidy, (Consolidation Program).	25 x temporary housing units completed in ward 38 (Thamboville Housing project)	25 x temporary housing units completed in ward 38 (Thamboville Housing project) by the 30th of June 2017	Number of temporary housing units completed in ward 38 (Thamboville Housing project)	25 x temporary housing units completed in ward 38 (Thamboville Housing project) by the 30th of June 2017s.	Project at tender Evaluation Stage	1 (69% & below)	Delay on Procurement process.	Fastracking of Appointment process.	31-Jul-17	Tender opening register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS34	NKPA 6 - CROSS CUTTING	Implementation	Glenwood Q-Section Housing project	38	The beneficiaries ware given serviced sites. The houses will be built as additional subsidy, (Consolidation Program).	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project)	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project) by the 30th of June 2017	Number of temporary housing units completed in ward 38 (Glenwood Q-Section Housing project)	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	1 (69% & below)	Delay on Procurement process.	Fastracking of Appointment process.	31-Jul-17	Tender opening register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS35	NKPA 6 - CROSS CUTTING	Implementation	Thembalihle Housing project	38	The beneficiaries ware given serviced sites. The houses will be built as additional subsidy, (Consolidation Program).	25 x temporary housing units completed in ward 38 (Thembalihle Housing project)	25 x temporary housing units completed in ward 38 (Thembalihle Housing project) by the 30th of June 2017	Number of temporary housing units completed in ward 38 (Thembalihle Housing project)	25 x temporary housing units completed in ward 38 (Thembalihle Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	1 (69% & below)	Delay on Procurement process.	Fastracking of Appointment process.	31-Jul-17	Tender opening register
												N/A						
F	F3	2 - BACK TO BASICS	HS36	NKPA 6 - CROSS CUTTING	Implementation	NUSP Phase 2B	11,12,13,14,15,16,17,18,20,22,29,30	NUSP Phase 2 A Completed	1 x Project Close-out report for NUSP Phase 2B prpeared and submitted to SMC	1 x Project Close-out report for NUSP Phase 2B prpeared and submitted to SMC by the 30th of June 2017	Date Project Close-out report for NUSP Phase 2B prpeared and submitted to SMC	1 x Project Close-out report for NUSP Phase 2B prpeared and submitted to SMC by the 30th of June 2017	The Close-out report for for NUSP Phase 2B was prepared but not submitted.	2 (70% - 99%)	The report was not submitted as it is in a draft format as the final close-out report is awaited from the Service Provider who has not been able to finalise the report.	Put pressure on the Service Provider to finalise the report to the Municipality so as to finalise the close-out report and submit to SMC.	31-Jul-17	Email correspondance between the Municipality and AURECON (the Service Provider)
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS37	NKPA 6 - CROSS CUTTING	Implementation	Crest Place	28	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS38	NKPA 6 - CROSS CUTTING	Implementation	Wayside Place	28	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS39	NKPA 6 - CROSS CUTTING	Implementation	Matisson Drive	30	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS40	NKPA 6 - CROSS CUTTING	Implementation	Nhlalakahle	31	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS41	NKPA 6 - CROSS CUTTING	Implementation	Nkululeko/ Regina Road	28	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F3	2 - BACK TO BASICS	HS42	NKPA 6 - CROSS CUTTING	Implementation	Shamrock	28	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS43	NKPA 6 - CROSS CUTTING	Implementation	Maryvale	35	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS44	NKPA 6 - CROSS CUTTING	Implementation	Mayfair Road	28	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS45	NKPA 6 - CROSS CUTTING	Implementation	Jesmondene	35	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F3	2 - BACK TO BASICS	HS46	NKPA 6 - CROSS CUTTING	Implementation	Mattison/Comet Place/ Old Greytown-Khan Road	30	No Basic Services	Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Date Application to DOHS for Funding for installation of Basic Services prepared and submitted	Application to DOHS for Funding for installation of Basic Services prepared and submitted by the 30th of June 2017	Application to DOHS for Funding for installation of Basic Services was prepared and submitted by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Copy of application to DoHS
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT

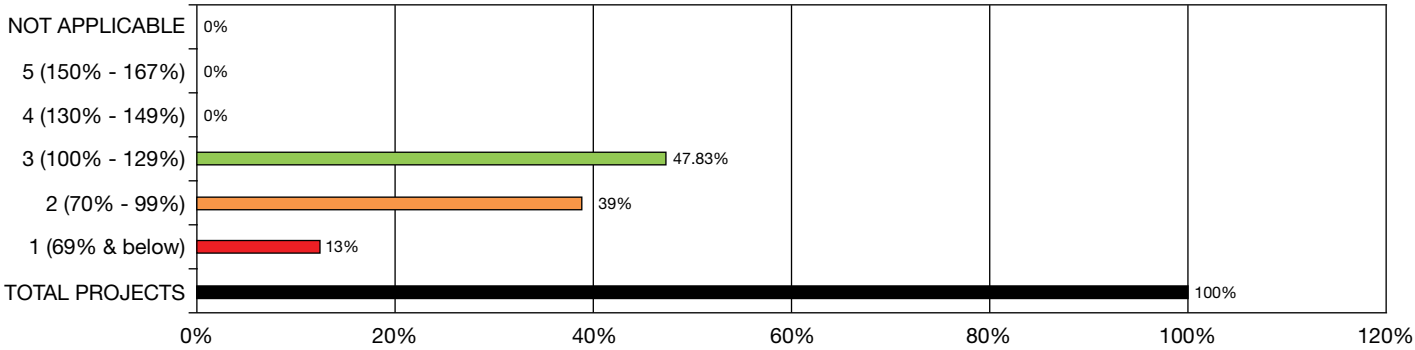
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

1 CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW

1.1 TOTAL PROJECTS: 23
1.1.1 OPERATING PROJECTS 23
1.1.2 CAPITAL PROJECTS 0

1.2

CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW
OPERATIONAL PLAN 2016/2017 FY ANNUAL PROGRESS REPORT



	TOTAL PROJECTS	1(69% and below)	2(70% - 99%)	3(100% - 129%)	4(130% - 129%)	5(150% - 167%)	NOT APPLICABLE
ANNUAL 16 17	100%	13%	39%	47.83%	0%	0%	0%

OPERATIONAL PLAN FOR THE 2016/2017 FINANCIAL YEAR
BUSINESS UNIT: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES
SUB UNIT: CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
F	F2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SC 02	NKPA 6 - CROSS CUTTING	Crime, Bylaw and Sub Station Monitoring through CCTV Camera	Reporting of detected criminal incidents	27, 30, 32, 33, 35, 36, 37	Monthly Reports of criminal incidents detected by CCTV cameras submitted to GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepare and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end by the 30th of June 2017	Number of Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end by the 30th of June 2017	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES within 7 days after month end by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Monthly report to GM Sustainable Growth and City Entities
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SC 03	NKPA 6 - CROSS CUTTING	Crime, Bylaw and Sub Station Monitoring through CCTV Camera	Reporting to SAPS, Municipal Traffic or Security Dept. of every detected criminal or suspicious incidents or bylaws violation	27, 30, 32, 33, 35, 36, 37	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of criminal incidents & Bylaws violations taking place in all areas with CCTV Camera coverage	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th June 2017	Average Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage	2 Minutes Turn-around time of reporting to SAPS ,Municipal Traffic or Security Dept. of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2017	Ave 1.7 Minutes Turn-around time of reporting to SAPS ,Municipal Traffic or Security Dept. of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Safe City Ocurrence Book
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SC 04	NKPA 6 - CROSS CUTTING	Crime, Bylaw and Sub Station Monitoring through CCTV Camera	Inspection of CCTV equipment's	27, 30, 32, 33, 35, 36, 37	240 daily CCTV inspections conducted in 2016/2017	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th of June 2017	Number of CCTV inspections conducted as per the maintenance schedule by Safe City Technicians	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th June 2017	243 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	Safe City Technical Maintenance Schedules
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
F	F2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	SC 05	NKPA 6 - CROSS CUTTING	Crime, Bylaw and Sub Station Monitoring through CCTV Camera	Turn-around to repair of faulty CCTV equipment's as per the Faults Register/ Book	27, 30, 32, 33, 35, 36, 37	Average 5 days turn-around to repair faulty CCTV equipment's	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/ Book by the 30th of June 2017	Average turn-around time to repair faulty CCTV equipment as per the Faults Register/Book	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/ Book by the 30th June 2017	Average 38.7 min. turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th June 2017	3 (100% - 129%)	N/A	N/A	N/A	Safe City Technical Fault Register
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 26	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Airport Municipal Entity	Appointment of the Airport Board and the CEO	All	Airport currently managed by Council	100 % Establishment of the Pmb Airport as a Municipal Entity	100 % Establishment of the Pmb Airport as a Municipal Entity by the 30th of June 2017	% Establishment of the Pmb Airport as a Municipal Entity	100 % Establishment of the Pmb Airport as a Municipal Entity by the 30th of June 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council	Jun-18	Council resolution to establish an Entity Governing Board
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 27	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Airport Municipal Entity	Institutionalisation of the Airport as the Municipal Entity	All	Airport currently managed by Council	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Advsisory Board	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 28th of February 2017	% Implementation of the Business plan, Date Organisational structure approved by council & appointment of the Board	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 28th of February 2017	Advert to establish a board was done and resume received and report written to SMC for finality	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council	Jun-18	Council resolution to establish an Entity Governing Board
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 28	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Market Advisory Board	Appointment of the Market advisory Board	All	Market currently managed by Council	100% Fully functional Market (Market manager appointed)	100% Fully functional Market (Market manager appointed) by the 31st of December 2017	% Fully functional Market (Market manager appointed)	100% Fully functional Market (Market manager appointed) by the 31st of December 2016	Interviews have been conducted for Market manager .	2 (70% - 99%)	Finalisation of the process and appointment	Finalisation of a process and Priority post budget allocation.	Jun-18	appointment letter.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 29	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Market Business Entity	Institutionalisation of the Market as the Business Entity	All	Market currently managed by Council	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Advsisory Board	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 30th of June 2017	% Implementation of the Business plan, Date Organisational structure approved by council & appointment of the Board	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the Board by the 30th of June 2017	THE ADVERT FOR THE BOARD WAS DONE AND THE RESPONSES WERE RECEIVED AND EVALUATED, THE RECOMMENDED CANDIDATE WERE FORWADED TO SMC FOR CONSIDERATION AND WE ARE WAITING FOR DECISION.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council	Jun-18	Council / SMC resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 30	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Forestry Municipal Entity	appointment of the CEO	All	Forestry currently managed by Council	100% Fully functional Forestry entity (Board appointed and CEO appointed)	100% Fully functional Forestry entity (Board appointed and CEO appointed) by the 30th of June 2017	% Fully functional Forestry entity (Board appointed and CEO appointed)	100% Fully functional Forestry entity (Board appointed and CEO appointed) by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members	Subject to the Council	Jun-18	Council / SMC resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 31	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Forestry Municipal Entity	institutionalisation of the Forestry as the Municipal Entity	ALL	Forestry currently managed by Council	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO by the 30th of June 2017	% Implementation of the Business plan, Date Organisational structure approved by council & appointment of the CEO	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision on Entity board members and only the board will be eligible to appoint CEO	Subject to the Council	Jun-18	/Council SMC resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 32	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Tourism Municipal Entity	Appointment of the Tourism advisory Board and the CEO	All	Tourism currently managed by Council	100% Fully functional Tourism entity (Board appointed and CEO appointed)	100% Fully functional Tourism entity (Board appointed and CEO appointed) by the 30th of June 2017	% Fully functional Tourism entity (Board appointed and CEO appointed)	100% Fully functional Tourism entity (Board appointed and CEO appointed) by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision	Subject to the Council	Jun-18	Still waiting fo SMC resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 33	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Establishment of the Tourism Municipal Entity	institutionalisation of the Tourism as the Municipal Entity	All	Tourism currently managed by Council	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO & Board	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO & Board by the 30th of June 2017	% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO & Board	100% Implementation of the Business plan, Organisational structure approved by council & appointment of the CEO & Board by the 30th of June 2017	The advert for the board was done and the responses were received and evaluated, the recommended candidate were forwarded to smc for consideration and we are waiting for decision.	2 (70% - 99%)	SMC has not taken decision	Subject to the Council	N/A	Still waiting for SMC resolution.
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 34	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Service Level Agreements with Safe City	Review of Service Level Agreements with Safe City	All	SLA in place	Service Level Agreements with Safe City reviewed and submitted to SMC	Service Level Agreements with Safe City reviewed and submitted to SMC by the 31st of Deeember 2017	Date Service Level Agreements with Safe City reviewed and submitted to SMC	Service Level Agreements with Safe City reviewed and submitted to SMC by the 31st of December 2017	Service Level Agreements with Safe City reviewed and in place until 31st June 2018	3 (100% - 129%)	N/A	N/A	N/A	Signed SLA
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 35	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Service Level Agreements with Winstill Churchhill	Review of Service Level Agreements with Winstill Churchhill	All	SLA in place	Service Level Agreements with Winstill Churchhill reviewed and submitted to SMC	Service Level Agreements with Winstill Churchhill reviewed and submitted to SMC by the 31st of Deeember 2016	Date Service Level Agreements with Winstill Churchhill reviewed and submitted	Service Level Agreements with Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project	17/18 FY	DRAFT TOR
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

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												ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 36	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Service Level Agreements with Art Gallary	Review the Trust Deed of the Tatham Art Gallary	All	SLA in place	Trust Deed of the Tatham Art Gallary reviewed and submitted to SMC	Trust Deed of the Tatham Art Gallary reviewed and submitted to SMC by the 31st of Deeember 2016	Date Trust Deed of the Tatham Art Gallary reviewed and submitted to SMC	Trust Deed of the Tatham Art Gallary reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project	17/18 FY	DRAFT TOR
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 37	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	NKPA 6 - CROSS CUTTING	Quarterly Performance Assessments	N/A	N/A	4 x Quarterly assessments of the Board for Safe City conducted annually	4 x Quarterly assessments of the Board for Safe City conducted annually by the 30th of June 2017	4 x Quarterly assessments of the Board for Safe City conducted annually	4 x Quarterly assessments of the Board for Safe City conducted annually by the 30th of June 2017	Quarterly assessments of the Board for Safe City conducted annually by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	Safe City Assesment submitted
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 38	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Quarterly Performance Assessments	N/A	N/A	Conduct Quarterly assessments	4 x Quarterly assessments of the Tatham Art Gallery conducted annually	4 x Quarterly assessments of the Tatham Art Gallery conducted annually by the 30th of June 2017	4 x Quarterly assessments of the Tatham Art Gallery conducted annually	4 x Quarterly assessments of the Tatham Art Gallery conducted annually by the 30th of June 2017	Completed	3 (100% - 129%)	N/A	N/A	N/A	Monthly reports
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 39	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Quarterly Performance Assessments	N/A	N/A	Conduct Quarterly assessments	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	4 x Quarterly assessments of Winston Churchill conducted annually	4 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	2 x Quarterly assessments of Winston Churchill conducted annually by the 30th of June 2017	1 (69% & below)	Delays in commencing with the process of assessments	To ensure in future that planned targets are met	17/18 FY	Assessment Report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 40	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business Plan Safe City	Review Business Plan for Safe City	N/A	Business Plan in place	Business Plan for Safe City reviewed and submitted to SMC	Business Plan for Safe City reviewed and submitted to SMC by the 31st of December 2017	Date Business Plan for Safe City reviewed and submitted to SMC	Business Plan for Safe City reviewed and submitted to SMC by the 31st of December 2017	Business Plan for Safe City reviewed and submitted 1st Nov 2016	3 (100% - 129%)	N/A	N/A	N/A	Safe City Business Plan submitted
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 41		Business Plan for Winstill Churchhill	Review Business Plan Winston Churchhill	N/A	Business Plan in place	Business Plan for Winstill Churchhill reviewed and submitted to SMC	Business Plan for Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Date Business Plan for Winstill Churchhill reviewed and submitted to SMC	Business Plan for Winstill Churchhill reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project	17/18 FY	DRAFT TOR
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 42	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business Plan for Art Gallary	Review Busines Plan for Art Gallary	N/A	Business Plan in place	Business Plan for Art Gallary reviewed and submitted to SMC	Business Plan for Art Gallary reviewed and submitted to SMC by the 31st of December 2016	Date Business Plan for Art Gallary reviewed and submitted to SMC	Business Plan for reviewed and submitted to SMC by the 31st of December 2016	Meeting with respective stakeholders were completed hwoever the business plan was delayed. Terms of reference completed and awaiting comments from stakeholders	1 (69% & below)	The whole project was delayed due to stakeholder meetings being cancelled and no sitting in time	To ensure stakeholders do participate and attend meetings. For stakeholders to comment on TOR so as to finalise the project	17/18 FY	DRAFT TOR
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 43	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Conduct lease audit on all airport leases	Lease audit	All	Airport leases not current	100% Lease audit completed on all airport leesees	100% Lease audit completed on all airport leesees by the 31st of March 2017	% Lease audit completed on all airport leesees	100% Lease audit completed on all airport leesees by the 31st of March 2017	Lease Audit Complete. Report submitted for Full Council.	3 (100% - 129%)	N/A	N/A	N/A	Lease Audit Complete
												N/A	N/A	N/A	N/A	N/A	N/A	N/A
C	C2	1 - BUILDING A CAPABLE & DEVELOPMENTAL MUNICIPALITY	CE 44	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business Plan for Winstill Churchhill	Review the partnership between the Province, the District and Municipality in managing theatre	N/A	An agreement in place	100% Review the partnership between the Province, the District and the Municipality in managing theatre completed	100% Review the partnership between the Province, the District and the Municipality in managing theatre completed by the 31st of May 2017	% Review the partnership between the Province, the District and the Municipality in managing theatre completed	100% Review the partnership between the Province, the District and the Municipality in managing theatre completed by the 31st of May 2017	Report submitted to GM : SD & CE	1 (69% & below)	Report returned by GM.	Met with DoAC regarding plan. Province to re-appoint Board first.	6 months	Copy of the first report
												N/A	N/A	N/A	N/A	N/A	N/A	N/A

Notes

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