

MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 18 OF 11/12

**APPOINTMENT OF CONSULTANTS TO PREPARE DESIGN DRAWINGS,
TENDER DOCUMENTS AND MANAGEMENT OF UNIT P, PHASE 2 ROADS,
WARD 18, EDENDALE**

Tenders are hereby invited from suitably qualified and experienced Service Providers to submit proposals for the above works.

Tender documents shall be available from the Supply Chain Management Offices, 5th Floor, A. S. Chetty Building, 333 Church Street, Pietermaritzburg, from **12h00 on Thursday, 8 December 2011**. A non-refundable tender fee in the amount of **R136.80** (Including VAT) per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

Further information may be obtained from Ms Banothile Mathenjwa of the Roads and Transportation Sub-Unit on Telephone No. 033 392 2537.

*A **compulsory Tender Briefing Meeting** will be held on **Tuesday, 13 December 2011**. Prospective tenderers shall meet at **10h00 prompt**, EXCO Boardroom, 4th Floor, A. S. Chetty Building, 333 Church Street, Pietermaritzburg. Only one Tender Briefing Meeting will be held. No tender shall be accepted from tenderers who do not attend the above meeting.*

An official will chair the meeting and answer queries raised by prospective Service Providers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. ***Service Providers shall be required to present their Tender Document at the above meeting for endorsing. Failure to comply with this condition will result in the Service Provider being disqualified. Further to this, Service Providers who arrive at the above meeting after the stipulated starting time will also be disqualified.***

Sealed tenders endorsed on the envelope "**SPECIALISED CONTRACT No. SCM 18 OF 11/12**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00 on Thursday, 29 December 2011**. Only tenders placed in the tender box shall be accepted.

The validity period for which the tender is to hold firm is a period of **ninety (90) days** from closing date of tender.

Evaluation and adjudication of the tender will be done in line with the Msunduzi Municipality's approved Supply Chain and Preferential Procurement Policies on the **80/10 point system**.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender, and reserves the right to accept the whole or any part of a tender. Each Service Provider will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands region to support its contract and BEE/SMME initiatives.