

MSUNDUZI M U N I C I P A L I T Y

CITY OF CHOICE



PIETERMARITZBURG
M S U N D U Z I

Valuation Roll Objection Form

Enquiries

Telephone: For enquiries please telephone 033 3922296

For Office Use

Objector Name: _____

Date Received: ____/____/20____

Objection No: _____

Objection Form Received by: _____

Objection Form Relates to Valuation Roll (provide reference) : _____



MSUNDUZI MUNICIPALITY'S GENERAL VALUATION OBJECTION AND INSPECTION

Valuation Roll Objection Form

1.0 INTRODUCTION

In terms of Section 49 (1)(a)(i) read together with section 78(2) of the Local Government: Municipal Property Rates Act, 2004 (Act No. 6 of 2004), hereinafter referred to as the Act, that the valuation roll for the financial years 2009/10, 2010/11, 2011/12 and 2012/13 may be inspected at the Municipal offices, during defined periods. In addition the valuation roll will be made available on the Msunduzi website: www.msunduzi.gov.za

During a inspection and objection period an invitation is extended in terms of section 49(1)(a)(ii) of the Act that any owner of property or other person who so desires may lodge an objection with the municipal manager in respect of any matter reflected in, or omitted from, the valuation roll within the abovementioned period.

During office hours, the Valuation Roll may be viewed, and Objection Forms Submitted, at the following Municipal offices:

- 4th Floor, Valuation Division - Professor Nyembezi Centre, 341 Church Street

Attention is specifically drawn to the fact that in terms of section 50(2) of the Act an objection **must be in relation to a specific individual property** and not against the valuation roll as such. The form for lodging of an objection is obtainable at the Municipal offices, listed above, or on the Municipal website: www.msunduzi.gov.za

It is noted that staff are available at the above Municipal office to assist any person who may require help in the completion of an objection form.

2.0 GUIDELINES

In order to ensure that Objection Forms are processed accurately, objectors are required to:-

- Complete this document with all information available to the objector, in **NEAT, LEGIBLE HANDWRITING**. Failure to do could result in the inability to process your objection. Where the information requested does not pertain to the Objector, please insert the symbol **N/A** in the appropriate space.
- Objectors are advised that only **ORIGINAL** copies of this document shall be processed.
- Only documents with complete objector's (Section 1) and property details (Section 2), together with a completed **OBJECTION DETAILS** and signed **DECLARATION** section, will be accepted and processed.
- Any alterations made by the Objector must be initialed.
- All Objections forms will be collated during the Objection and Inspection Period and handed to the Municipal Valuer for further processing. Any additional information must be in the form of an Annexure.
- The Objector must contend a valuation figure that he/she believes is more accurate, and must provide a motivation.
- The Municipal Valuer will review the Market Value and/or other Valuation Roll Details, in the light of any additional information provided. Objectors will be notified of the outcome of their objection timeously. Should an objector not be satisfied with the outcome, he/she may appeal. Your appeal will be heard by the Valuation Appeal Board, which is a tribunal appointed by the Provincial Government.
- Details regarding the appeal requirements and process will be provided to the objector together with the outcome of his/her objection.



OBJECTION NO. []

THE MUNICIPAL MANAGER

Msunduzi Municipality

LODGING OF AN OBJECTION AGAINST A MATTER REFLECTED IN OR OMITTED FROM THE VALUATION ROLLS/
SUPPLEMENTARY VALUATION ROLL FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2013

ERF/PORION/UNIT NO. [] SUBURB []
FARM NO. [] REG. DIV []

SECTION 1: OBJECTOR INFORMATION

1.1 NAME []
IDENTITY No. [] COMPANY OR CC REGISTRATION NO. []
PHYSICAL ADDRESS OF OWNER [] CODE []
POSTAL ADDRESS OF OWNER [] CODE []
TELEPHONE NO. HOME ([]) WORK ([])
CELL [] FAX ([])
EMAIL ADDRESS []

1.2 OBJECTOR IS NOT THE OWNER OR MUNICIPALITY IS THE OBJECTOR []
NAME OF OBJECTOR []
IDENTITY No. [] COMPANY OR CC REGISTRATION NO. []
PHYSICAL ADDRESS OF OBJECTOR [] CODE []
POSTAL ADDRESS OF OBJECTOR [] CODE []
TELEPHONE NO. HOME ([]) WORK ([])
CELL [] FAX ([])
EMAIL ADDRESS []

STATUS OF OBJECTOR (e.g. Tenant, Pending Purchaser, Municipality etc)
[]

Complete: Erf/Unit No Area/Scheme Name

1.3 AUTHORISED REPRESENTATIVE OF THE OBJECTOR

NAME OF REPRESENTATIVE

POSTAL ADDRESS CODE

TELEPHONE NO. HOME () WORK ()

CELL FAX ()

EMAIL ADDRESS

* If a representative is appointed, proof of authorisation must be attached

FORM B: PROPERTIES OTHER THAN RESIDENTIAL OR AGRICULTURAL (e.g. businesses, factories, offices, schools)

SECTION 2: PROPERTY DETAILS (FOR SECTIONAL TITLES SEE SECTION 4)

POSTAL ADDRESS CODE

EXTENT OF PROPERTY M²

MUNICIPAL ACCOUNT NO. (IF AVAILABLE)

NAME OF BOND HOLDER REGISTERED AMT OF BOND (if applicable)

SERVITUDE NO. AFFECTED AREA M²

IN FAVOUR OF

FOR WHAT PURPOSE

WAS COMPENSATION PAID

YES	<input type="text"/>	NO	<input type="text"/>
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IF YES DATE OF PAYMENT AMOUNT R

Complete: Erf/Unit No Area/Scheme Name

Please complete the bottom of each page

Objection No: _____

SECTION 3: DESCRIPTION (FOR SECTIONAL TITLES SEE SECTION 4)
(INFORMATION UNDER 3.1 TO 3.4 TO BE SUPPLIED BY MEANS OF ANNEXURES AS FOLLOWS)

NAME OF TENANT			
SIZE			
RENTAL (EXCLUDING VAT)			
ESCALATION OF RENTAL			
OTHER CONTRIBUTION			
TERM OF LEASE			
START DATE			
BUILDING NO.			
SIZE M ²	<table border="1"> <tr> <td> </td> <td>M²</td> </tr> </table>		M ²
	M ²		
DESCRIPTION E.G. USED AS A SHOP, OFFICE ETC)			
CONDITION			

	M ²
--	----------------

OTHER FEATURES OF BUILDINGS: (PROVIDE ANNEXURE IF NECESSARY)

Complete: Erf/Unit No Area/Scheme Name

Please complete the bottom of each page

Objection No: _____

FORM B: PROPERTIES OTHER THAN RESIDENTIAL OR AGRICULTURAL (e.g. businesses, factories, offices, schools)

SECTION 4: SECTIONAL TITLE UNITS

SCHEME NO.		NAME OF SCHEME		FLAT NO./ DOOR NO.		UNIT SIZE	M²
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NAME OF MANAGING AGENT		TEL. NO.	()
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SHOPS		M²
OFFICES		M²
FACTORIES		M²

OTHER		M²
OTHER		M²
OTHER		M²

TENANT AND RENT INFORMATION - ANNEXURE A

NAME OF TENANT	SIZE	RENTAL (EX VAT)	ESCALA-TION	OTHER CONTRI-BUTION	TERMS OF LEASE	START DATE

MONTHLY LEVY	R	
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DETAILS OF EXCLUSIVE USE AREAS

COMMON PROPVERN CONSISTS OF:

SWIMMING POOL	
TENNIS COURT	
OTHER	
OTHER	
OTHER	

GARAGE		M²
CARPORT		M²
OPEN PARKING		M²
STORE ROOM		M²
GARDEN		M²
OTHER		M²

Complete: Erf/Unit No Area/Scheme Name

Please complete the bottom of each page

Objection No: _____

SECTION 5 : MARKET INFORMATION

IF YOUR PROPERTY IS CURRENTLY ON THE MARKET WHAT IS THE ASKING PRICE

RECEIVED

IF YOUR PROPERTY HAS BEEN ON THE MARKET IN THE LAST 3 YEARS WHAT WAS THE ASKING PRICE?

RECEIVED

NAME OF AGENT

TEL. NO.

SALES TRANSACTIONS USED BY THE OBJECTOR IN DETERMINING THE MARKET VALUE OF THE PROPERTY OBJECTED TO (IF INSUFFICIENT SPACE PROVIDE ANNEXURE F)

ERF/PTN/UNIT NO.	SUBURB/FARM/SCHEME NAME	DATE OF SALE	SELLING PRICE

SECTION 6 : OBJECTION DETAILS

	PARTICULARS AS REFLECTED IN VALUATION ROLL	CHANGES REQUESTED BY OBJECTOR
DESCRIPTION OF PROPERTY/UNIT NO		
CATEGORY		
PHYSICAL ADDRESS/DOOR NO. FLAT		
EXTENT		
MARKET VALUE		
NAME OF OWNER		

ADVERSE FEATURES AND/OR FURTHER REASONS IN SUPPORT OF THIS OBJECTION (ANNEXURES G CAN BE PROVIDED)

FORM B: PROPERTIES OTHER THAN RESIDENTIAL OR AGRICULTURAL (e.g. businesses, factories, offices, schools)

SECTION 7: DECLARATION

ATTENTION IS HEREBY DRAWN TO SECTION 42(2) OF THE ACT WHICH STATES THAT WHERE ANY DOCUMENT, INFORMATION OR PARTICULARS WERE NOT PROVIDED WHEN REQUIRED IN TERMS OF SUBSECTION 42(1) OF THE ACT AND THE OWNER CONCERNED RELIES ON SUCH DOCUMENT, INFORMATION OR PARTICULARS IN AN APPEAL TO AN APPEAL BOARD, THE APPEAL BOARD MAY MAKE AN ORDER AS TO COSTS IN TERMS OF SECTION 70 OF THE ACT IF THE APPEAL BOARD IS OF THE VIEW THAT THE FAILURE TO SO HAVE PROVIDED ANY SUCH DOCUMENT, INFORMATION OR PARTICULARS HAS PLACED AN UNNECESSARY BURDEN ON THE FUNCTIONS OF THE MUNICIPAL VALUER OR APPEAL BOARD.

I/WE _____ HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT.

	YEAR	MONTH	DAY
DATE			

SIGNATURE

Complete: Erf/Unit No Area/Scheme Name

OFFICIAL USE

SECTION 8: DECISION OF MUNICIPAL VALUER

DESCRIPTION OF THE PROPERTY/ UNIT NO.	
CATEGORY	
PHYSICAL ADDRESS/DOOR NO./ FLAT NO.	
EXTENT	
MARKET VALUE	
NAME OF OWNER	

REASONS OF THE MUNICIPAL VALUER

NAME OF MUNICIPAL VALUER/ ASSISTANT _____

*Delete hiche er is not applicable)

SIGNATURE _____

	YEAR	MONTH	DAY
DATE			

SECTION 9: NOTIFICATION OF OUTCOME

	SIGNATURE	DATE
VALUATION ROLL ADJUSTED		
OBJECTOR NOTIFIED		
OWNER NOTIFIED		
SECTION 52(1)(a) WHERE APPLICABLE		

Complete: Erf/Unit No Area/Scheme Name