

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

SPECIALISED CONTRACT No. SCM 23 OF 16/17

APPOINTMENT OF A SERVICE PROVIDER FOR THE UPGRADING AND RE-RUNNING OF THE MSUNDUZI ENVIRONMENTAL MANAGEMENT FRAMEWORK (EMF)

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the above works.

Tender documents shall be available from the Supply Chain Management Offices, 5th Floor, A. S. Chetty Building, 333 Church Street, Pietermaritzburg, from **14h30 on Tuesday, 13 December 2016**. A non- refundable tender fee in the amount **R450.30** per document shall be levied. Only cash or bank guaranteed cheques will be accepted.

For technical enquiries regarding the scope of works, please contact Ms Shannon Farnsworth on either Tel. No. 033 - 392 3243 or e-mail: shannon.farnsworth@msunduzi.gov.za

For Supply Chain Management related matters, please contact Vinesh Govender on either Tel. No. 033-392 2027 or e-mail: vinesh.govender@msunduzi.gov.za

A compulsory Tender Briefing Meeting will be held 10h00 prompt on Thursday, 22 December 2016, in the Environmental Management Unit's Boardroom, 411 Boom Street, Pietermaritzburg, 3201. Only one Tender Briefing Meeting for all the above projects will be held. ***Service Providers arriving at the meeting after the stipulated starting time above will be disqualified. Further, all Service Providers attending the meeting must be in possession of a Tender Document failing which the Service Provider shall be disqualified.*** Only one representative per Company or Joint Venture or Consortium will be allowed to attend the above meeting.

Sealed tenders endorsed on the envelope "**Specialised Contract No. SCM 23 of 16/17**" must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, not later than **12h00 on Friday, 13 January 2017**, when they will be opened in public. Only tenders placed in the tender box shall be accepted. Under no circumstances whatsoever will any extension of time be allowed for submission of tenders.

Tender Validity period: Three (3) months commencing from the closing date of the tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Preference Point System in accordance with the Preferential Procurement Regulations, 2011, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Description	Maximum Points
1	Experience of Professional Environmental Scientist	10
2	Experience of Professional GIS Practitioner	10
3	No. of Similar Projects Completed	10
4	Locality	5
5	References from Previous Clients	15
Total No. of Points		50

Threshold to Qualify For Stage 2	75%
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The Council does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result. The Council expects businesses within the Pietermaritzburg and Midlands Region to support its contract and affirmative action programmes.

SIZWE HADEBE (ACTING MUNICIPAL MANAGER)